

# Brownfield Redevelopment Authority

## Regular Meeting Agenda

Monday, February 13, 2013  
4:00 p.m., Council Chambers



City of South Haven

### 1. Call to Order

### 2. Roll Call

Chairman Art Bolt, Vice-Chairman Robert Black, Thomas Erdmann, Eugen Gawreliuk, Mike Henry, Lynn Kerber, Andy Klavins, Larry Lewis, Mike Rainey, Christine Valentine, Janice Varney.

### 3. Approval of Agenda

### 4. Approval of Minutes – November 13, 2012

### 5. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

### 6. Administrative Expenses for Approval

Clark Hill, November 15, 2011, #432935, Everett Park	\$266.00
Clark Hill, December 9, 2011, #435809, Everett Park	\$266.00
Clark Hill, January 18, 2011, #438728, Everett Park	\$ 19.00

### 7. General Comments

### 8. Adjourn

RESPECTFULLY SUBMITTED,  
Paul VandenBosch  
Secretary, Brownfield Redevelopment Authority

SOUTH HAVEN CITY HALL IS BARRIER FREE AND THE CITY OF SOUTH HAVEN WILL PROVIDE THE NECESSARY REASONABLE AUXILIARY AIDS AND SERVICES FOR PERSONS WITH DISABILITIES, SUCH AS SIGNERS FOR THE HEARING IMPAIRED AND AUDIO TAPES OF PRINTED MATERIALS BEING CONSIDERED AT THE MEETING TO INDIVIDUALS WITH DISABILITIES AT THE MEETING UPON SEVEN (7) DAYS NOTICE TO THE SOUTH HAVEN CITY HALL.

# Brownfield Redevelopment Authority

## Regular Meeting Minutes

Monday, November 14, 2011  
4:00 p.m., Council Chambers



City of South Haven

### 1. Call to Order by Bolt at 4:00 p.m.

### 2. Roll Call

Present: Black, Erdmann, Henry, Kerber, Klavins, Lewis, Rainey, Valentine, Varney, Bolt  
Absent: Gawreliuk

### 3. Approval of Agenda

Motion by Valentine, second by Klavins to approve the agenda as presented. All in favor.  
Motion carried.

### 4. Approval of Minutes – July 11, 2011

Motion by Henry, second by Kerber to approve the July 11, 2011 minutes as written. All in favor. Motion carried.

### 5. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

None at this time.

### 6. Administrative Expenses for Approval

Clark Hill, August 9, 2011, #422499, Preserve Brownfield,	\$126.00
Clark Hill, October 11, 2011, #428422, Everett Park Brownfield,	\$ 57.00

VandenBosch reviewed the invoices; noted there were some questions about the Preserve reimbursement which had to be discussed with the attorney before the reimbursement was made.

Motion by Valentine, second by Erdmann to approve Administrative Expenses for Clark Hill dated August 9, 2011 and October 11, 2011. All in favor. Motion carried.

### 7. General Comments

There were none.

**8. Adjourn**

Motion by Henry, second by Erdmann to adjourn. All in favor. Motion carried.

Respectfully submitted,  
Marsha Ransom  
Recording Secretary

City of South Haven  
Brownfield Authority  
For the period ended January 31, 2012

**Revenues**

Property Tax Captures	108,597	
Interest Income	(756)	
Other Revenue	-	
Other Transfers In	-	
<b>Total Revenue</b>		<u>107,841</u>

**Expenditures**

Administrative Costs	-	
General Fund/DDA Reimbursement	-	
Total Administrative Expenses	-	
Contractual Services	(46,526)	
Total Other Expenses	(46,526)	
<b>Total Expenditures</b>		<u>(46,526)</u>

Year-to-Date Fund Gain/(Loss)		<u>154,368</u>
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**Cash and Investments**

Cash	729,509	
Certificates of Deposit	273,973	
Other Financial Investments	301,222	
<b>Total</b>		<u>1,304,704</u>

CLARK HILL P.L.C.

November 15, 2011

INVOICE # 432935

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DETAILED DESCRIPTION OF SERVICES

RE: Brownfield Authority

10/25/11	SGS	Telephone conference with J. Byl regarding assignment of reimbursement agreement.	.20
10/31/11	SGS	Review J. Byl email on assignment of Everett Park Reimbursement Agreement to Macatawa Bank; email exchange with P. Vanden Bosch regarding same; conversation with J. Byl after P. Vanden Bosch's email.	1.20
TOTAL SERVICE FOR THIS MATTER			\$266.00

**CLARK HILL P.L.C.**

December 9, 2011  
INVOICE # 435809  
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DETAILED DESCRIPTION OF SERVICES

RE: Brownfield Authority

11/01/11	SGS	Review of brownfield plans for 900 and 1070 Indiana in light of J. Byl's comments and P. VandenBosch's email; email to P. VandenBosch; email exchanges with P. VandenBosch; telephone conference with P. VandenBosch.	1.30
11/04/11	SGS	Begin preparation of email to J. Byl regarding Everett Park.	.10
TOTAL SERVICE FOR THIS MATTER			\$266.00

**CLARK HILL P.L.C.**

January 18, 2012  
INVOICE # 438728  
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DETAILED DESCRIPTION OF SERVICES

RE: Brownfield Authority

12/07/11	SGS	Initially review request from P. VandenBosch regarding Central Lofts.	.10
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TOTAL SERVICE FOR THIS MATTER	\$19.00
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