

Downtown Development Authority

Special Meeting Agenda

Wednesday, January 30, 2013
Noon, Council Chambers



City of South Haven

MISSION STATEMENT: The Downtown Development Authority (DDA) is to be a leader in helping to fulfill the City of South Haven Municipal Plan; through planning, funding, and development of projects within the DDA District which promote, encourage and contribute to the overall economic growth and development of the community.

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **DDA will be asked to consider application to Michigan State Housing Development Authority (MSHDA) Community Development Grant.**
5. **Adjourn**

RESPECTFULLY SUBMITTED,

Deb Davidson
DDA Director

South Haven City Hall is Barrier-free and the City of South Haven will provide the necessary reasonable auxiliary aids and services for persons with disabilities, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon seven (7) days notice to the South Haven City Clerk. Individuals with disabilities requiring services should contact the City Clerk by writing or calling South Haven City Hall at (269) 637-0700.



Agenda Item #6

DDA will be asked to consider application to Michigan State Housing Development Authority (MSHDA) Community Development Grant.

At a Special Meeting on January 30th, 2013, the DDA Board will be asked to consider an application to the Michigan State Housing Development Authority (MSHDA) for funding for “Phoenix St. Accessibility and Public Green Space Improvements.”

Background Information:

On January 4th, City staff was informed that a new grant opportunity became available through MSHDA for funding through the Michigan Housing and Community Development Fund (MHCD). At a Special Meeting on January 30th, 2013, the DDA Board will be asked to consider an application for funding improvements to Phoenix Street accessibility and a rain garden.

Elements of the proposed project include improvements to City Hall grounds and relocation of the Welcome Island. City Hall grounds improvements include tree replacement; landscaping upgrades; addition of a rain garden and pedestrian areas; and universally accessible paths between City Hall, parking lots, and downtown. The proposal includes the relocation of the Welcome Island to the east of its current location, in front of City Hall and connecting to Dyckman Park.

***Please note: Although the application will ask for funding for all of the improvements mentioned above, the DDA is NOT being asked to fund the City Hall grounds improvements. DDA is being asked to fund the rain garden plaza and the Welcome Island relocation only. Cost estimates are being developed and if ready prior to the DDA meeting, will be emailed. All details of the proposed project and cost estimates will be reviewed at the meeting.

The MSHDA Community Development grant is new this year. In March 2012, forty-nine state attorney generals entered into a settlement with five of the nation’s largest mortgage servicers following a lawsuit regarding mortgage foreclosure practices. Among other things, the settlement resulted in direct payments to states. Of Michigan’s \$97.2 million share, the Michigan Housing and Community Development Fund (the “MHCD Fund”) has been appropriated a total of \$3,785,500. The MHCD Fund will support projects designed to fuel strategies leveraging public and private resources to meet the affordable housing needs of low income, very low income, and extremely low income households and to finance projects located in a downtown area or adjacent neighborhood. MSHDA expects to make 10-15 awards statewide in the general range of \$25,000-\$500,000.

At their regular meeting on January 21, 2013, City Council agreed to hold a public hearing on February 4, 2013 to allow comment regarding the application to the Michigan State Housing Development Authority (MSHDA) Community Development Grant.

The application is due by February 15, 2013. The Michigan State Housing Development Authority ("MSHDA") expects to make 10-15 awards statewide.

Recommendation:

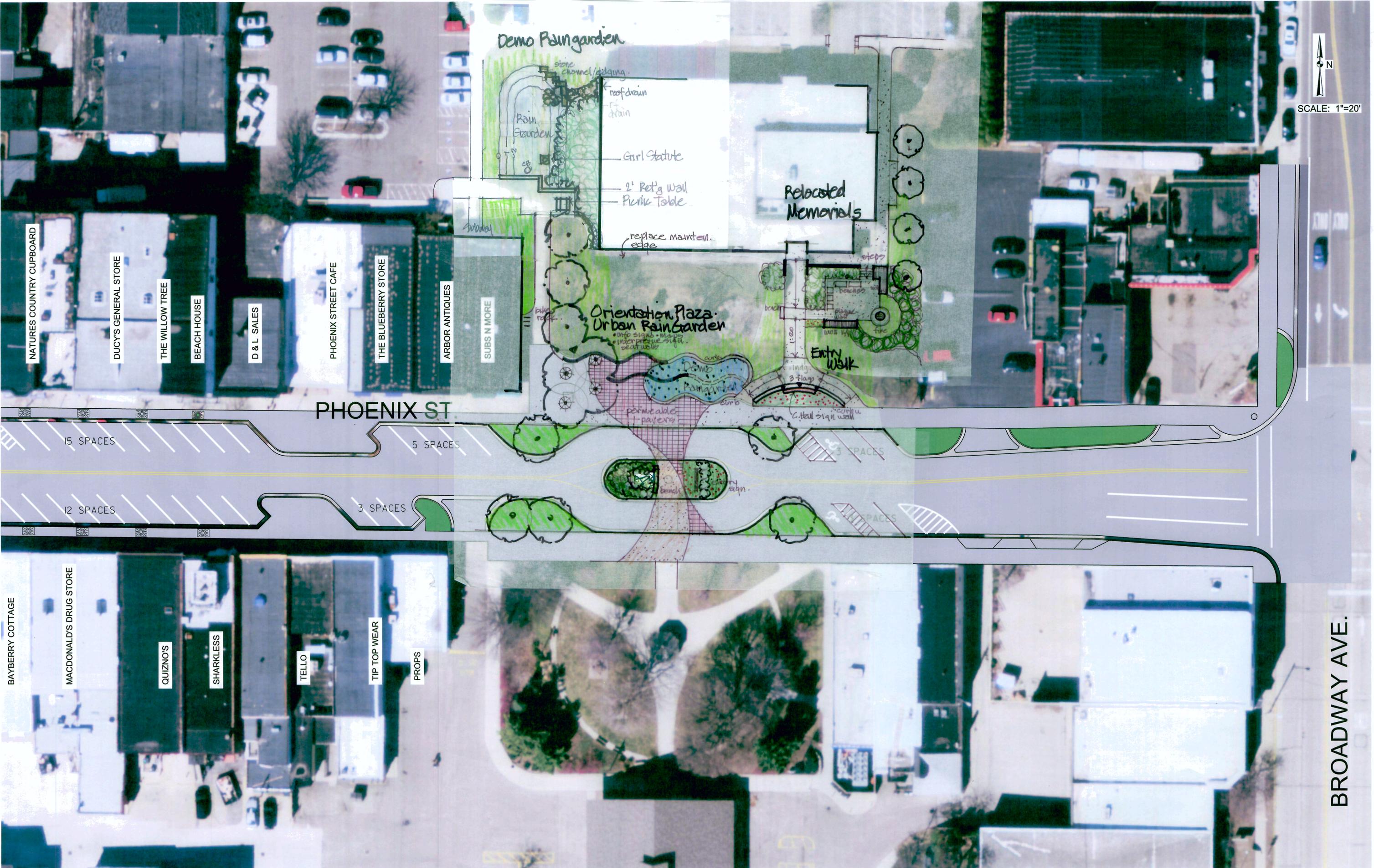
The DDA Board should consider making a motion to apply to MSHDA for funding through the Michigan Housing and Community Development Fund for the Phoenix St. Accessibility and Public Green Space Improvements.

Support Material:

Phoenix Street Accessibility Improvements Plan

RESPECTFULLY SUBMITTED,

Deb Davidson
DDA Director



Demo Rain Garden

Relocated Memorials

Orientation Plaza: Urban Rain Garden

Entry Walk

PHOENIX ST

BROADWAY AVE.

NATURES COUNTRY CUPBOARD

DUCY'S GENERAL STORE

THE WILLOW TREE

BEACH HOUSE

D & L SALES

PHOENIX STREET CAFE

THE BLUEBERRY STORE

ARBOR ANTIQUES

SUBS N MORE

BAYBERRY COTTAGE

MACDONALD'S DRUG STORE

QUIZNO'S

SHARKLESS

TELLO

TIP TOP WEAR

PROPS

Preliminary Project Cost Estimate
Phoenix Street Improvements - Kalamazoo to Broadway
1/29/2013



Mobilization, Removals, and Temporary Construction

Item	Quantity	Unit	Unit Price	Amount
Mobilization, Max ____	1	Lump Sum	\$ 100,000.00	\$ 100,000.00
Temporary Traffic Control	1	Lump Sum	\$ 10,000.00	\$ 10,000.00
HMA Surface Rem.	6375	Sq. Yd.	\$ 1.00	\$ 6,375.00
Sidewalk Rem.	2521	Sq. Yd.	\$ 4.00	\$ 10,084.00
Curb & Gutter Rem.	3770	Ln. Ft.	\$ 5.00	\$ 18,850.00
Pavt Rem, Brick	4049	Sy. Yd.	\$ 5.00	\$ 20,245.00
Pavt Rem, Conc	1486	Sy. Yd.	\$ 5.00	\$ 7,430.00
Inlet Protection, Silt Bag	20	Each	\$ 75.00	\$ 1,500.00
Inlet Protection, Geotextile and Stone	20	Each	\$ 75.00	\$ 1,500.00
Temporary Construction Fence	1	Lump Sum	\$ 10,000.00	\$ 10,000.00
Wooden temporary crosswalks	1	Lump Sum	\$ 20,000.00	\$ 20,000.00
Maintenance Gravel	650	Cu. Yd.	\$ 15.00	\$ 9,750.00
Exploratory Excavation	1500	Cu. Yd.	\$ 15.00	\$ 22,500.00
Subtotal for Mobilization, Removals, and Temporary Work				\$ 238,234.00

Road Construction

Item	Quantity	Unit	Unit Price	Amount
Traffic Signs	20	Each	\$ 300.00	\$ 6,000.00
Pavement Markings	1	Lump Sum	\$ 14,000.00	\$ 14,000.00
Roadway Grading	14	Station	\$ 3,800.00	\$ 53,200.00
Subbase (12inch)	2822	Cu. Yd.	\$ 10.00	\$ 28,220.00
Aggregate Base, 21AA, 8 inch	7943	Sq. Yd.	\$ 6.50	\$ 51,629.50
HMA, 3E1, 330 lbs/syd	46	Ton	\$ 90.00	\$ 4,140.00
HMA, 5E1, 220 lbs/syd	31	Ton	\$ 90.00	\$ 2,790.00
Hand Patching	18	Ton	\$ 125.00	\$ 2,250.00
Conc. Pavt, Reinf 8 inch	6256	Sq. Yd.	\$ 45.00	\$ 281,520.00
Joint, Contraction, CP	7500	Ln. Ft.	\$ 10.00	\$ 75,000.00
Joint, Expansion, E2	205	Ln. Ft.	\$ 20.00	\$ 4,100.00
Curb and Gutter, Conc, Det F4	2909	Ln. Ft.	\$ 10.00	\$ 29,090.00
Center St. Radius Curb	108	Ft	\$ 40.00	\$ 4,320.00
Gutter, Conc.	195	Ln. Ft.	\$ 10.00	\$ 1,950.00
Driveway Opening, Conc, Det M	197	Ln. Ft.	\$ 10.00	\$ 1,970.00
Subtotal for Road Construction				\$ 560,179.50

Sidewalks and Driveway Construction

Item	Quantity	Unit	Unit Price	Amount
Driveway, Nonreinf Conc, 8 inch	190	Sq. Yd.	\$ 40.00	\$ 7,600.00
Sidewalk, 4 inch	22447	Sq. Ft.	\$ 2.25	\$ 50,505.75
Sidewalk, 6 inch	1833	Sq. Ft.	\$ 4.50	\$ 8,248.50
Sidewalk Ramp, 6 inch	1749	Sq. Ft.	\$ 4.50	\$ 7,870.50
Detectable Warning Surface, C.I.	195	Ln. Ft.	\$ 76.00	\$ 14,820.00
Brick Paver Sidewalk	3365	Sq. Ft.	\$ 12.00	\$ 40,380.00
Exposed Aggregate Sidewalk	646	Sq. Ft.	\$ 10.00	\$ 6,460.00
Subtotal for Sidewalks and Driveway Construction				\$ 135,884.75

Preliminary Project Cost Estimate
Phoenix Street Improvements - Kalamazoo to Broadway
1/29/2013



Sanitary Sewer Construction

Item	Quantity	Unit	Unit Price	Amount
Structure, San. MH, 48in. Dia	2	Each	\$ 2,700.00	\$ 5,400.00
Structure Cover, EJ #1040 San Logo	2	Each	\$ 450.00	\$ 900.00
San. Swr., PVC SDR35, 8 inch	340	Ln. Ft.	\$ 40.00	\$ 13,600.00
San. Swr. Service., 6 inch	270	Ln. Ft.	\$ 30.00	\$ 8,100.00
San. Swr. Service.Cleanout	6	Each	\$ 180.00	\$ 1,080.00
Cleanout Riser Cover	6	Each	\$ 125.00	\$ 750.00
Subtotal for Sanitary Sewer Construction				\$ 29,830.00

Storm Sewer Construction

Item	Quantity	Unit	Unit Price	Amount
Utility Line Rem, Storm	800	Ln. Ft.	\$ 6.00	\$ 4,800.00
Utility Str. Rem, Storm	10	Each	\$ 250.00	\$ 2,500.00
Fill Abandoned Utility, 10 inch	400	Ln. Ft.	\$ 15.00	\$ 6,000.00
Sturcture, Stm. MH, 48 in. Dia	9	Each	\$ 1,350.00	\$ 12,150.00
Sturcture, Stm. MH, 72 in. Dia	3	Each	\$ 3,200.00	\$ 9,600.00
Sturcture, Stm. MH, 96 in. Dia	1	Each	\$ 12,000.00	\$ 12,000.00
Sturcture, Stm. CB, 24 in. Dia	19	Each	\$ 800.00	\$ 15,200.00
Sturcture, Stm. CB, 48 in. Dia	6	Each	\$ 1,400.00	\$ 8,400.00
Structure Cover, EJ #1040 Stm Logo	13	Each	\$ 450.00	\$ 5,850.00
Structure Cover, EJ #7045	23	Each	\$ 500.00	\$ 11,500.00
Structure Cover, EJ #7030	2	Each	\$ 700.00	\$ 1,400.00
Structure Tap, 18 inch Stm	1	Each	\$ 1,000.00	\$ 1,000.00
Structure Conn. to Ex. Swr, 12 inch Stm	2	Each	\$ 600.00	\$ 1,200.00
Stm. Swr. 12 inch, R.C.P.	990	Ln. Ft.	\$ 20.00	\$ 19,800.00
Stm. Swr. 18 inch, R.C.P.	448	Ln. Ft.	\$ 40.00	\$ 17,920.00
Stm. Swr. 42 inch, R.C.P.	418	Ln. Ft.	\$ 75.00	\$ 31,350.00
Underdrain, Subbase, 6 inch	3000	Ln. Ft.	\$ 2.00	\$ 6,000.00
Subtotal for Storm Sewer Construction				\$ 166,670.00

Peterson Drain Repairs

Item	Quantity	Unit	Unit Price	Amount
Peterson Drain Repairs	100	Ln. Ft.	\$ 1,000.00	\$ 100,000.00
Subtotal for Peterson Drain Repairs				\$ 100,000.00

Watermain Construction

Item	Quantity	Unit	Unit Price	Amount
Utility Line Rem, Water	1133	Ln. Ft.	\$ 9.00	\$ 10,197.00
Utility Str. Rem, Water	10	Each	\$ 250.00	\$ 2,500.00
Watermain, 6 inch	48	Ln. Ft.	\$ 50.00	\$ 2,400.00
Watermain, 8 inch	22	Ln. Ft.	\$ 55.00	\$ 1,210.00
Watermain, 12 inch	1412	Ln. Ft.	\$ 65.00	\$ 91,780.00
Valve & Box, 6 inch	2	Each	\$ 800.00	\$ 1,600.00
Valve & Box, 8 inch	1	Each	\$ 1,100.00	\$ 1,100.00
Valve & Box, 12 inch	11	Each	\$ 1,900.00	\$ 20,900.00
Hydrant Assembly	3	Each	\$ 3,000.00	\$ 9,000.00
Hydrant Lead, 6 inch	125	Ln. Ft.	\$ 25.00	\$ 3,125.00
Line Stop	4	Each	\$ 2,700.00	\$ 10,800.00
Water Service	2085	Ln. Ft.	\$ 35.00	\$ 72,975.00
Curb Stop	61	Each	\$ 800.00	\$ 48,800.00
Subtotal for Watermain Construction				\$ 276,387.00

Preliminary Project Cost Estimate
Phoenix Street Improvements - Kalamazoo to Broadway
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Traffic Signal Construction

Item	Quantity	Unit	Unit Price	Amount
Traffic Signal	1	Lump Sum	\$ 165,000.00	\$ 165,000.00
Subtotal for Traffic Signal Construction				\$ 165,000.00

Streetscape Items

Item	Quantity	Unit	Unit Price	Amount
Bench	21	Ea	\$ 1,250.00	\$ 26,250.00
Trash Can	22	Ea	\$ 1,225.00	\$ 26,950.00
Bike Rack	5	Ea	\$ 450.00	\$ 2,250.00
Planter Pots	23	Each	\$ 2,000.00	\$ 46,000.00
Planter Curb	760	Ln. Ft.	\$ 25.00	\$ 19,000.00
Trees	40	Ea	\$ 500.00	\$ 20,000.00
Tree Grate	26	Ea	\$ 1,500.00	\$ 39,000.00
Topsoil	160	Cu. Yd.	\$ 30.00	\$ 4,800.00
Landscape Plantings & Mulch	262	Sy. Yd.	\$ 30.00	\$ 7,860.00
Irrigation System Alterations	1	Lump Sum	\$ 15,000.00	\$ 15,000.00
Lighting	1	Lump Sum	\$ 75,000.00	\$ 75,000.00
Downtown Wifi Underground	1	Lump Sum	\$ 40,000.00	\$ 40,000.00
Subtotal for Streetscape Items				\$ 322,110.00

City Hall Front Walk and Entry

Item	Quantity	Unit	Unit Price	Amount
Demolition				
Sawcutting	100	LF	\$ 3.00	\$ 300.00
Remove concrete paving-front walk 10x 70)	700	SF	\$ 1.00	\$ 700.00
Remove sidewalk concrete paving (10 x15 x 2)	300	SF	\$ 1.00	\$ 300.00
Remove entry steps/rails	1	LS	\$ 500.00	\$ 500.00
Remove rotary flagpole, 3 granite plaques, headstone	1	LS	\$ 1,750.00	\$ 1,750.00
Remove stone memorial walls/columns	1	LS	\$ 1,000.00	\$ 1,000.00
Remove outer brick ramp wall, 30'	1	LS	\$ 1,000.00	\$ 1,000.00
Remove/relocate street lights	0	EA	\$ 1,000.00	\$ -
Remove bronze statute	1	LS	\$ 250.00	\$ 250.00
Remove misc landscape elements	1	LS	\$ 1,000.00	\$ 1,000.00
Strip topsoil in entry walk and memorial area (75 x 70)	580	SY	\$ 1.00	\$ 580.00
Earthwork (40 x 75)	335	SY	\$ 2.00	\$ 670.00
Fill under entry walk	90	CY	\$ 8.00	\$ 720.00
Concrete Paving, 6" at 10' entry walk	1050	SF	\$ 6.50	\$ 6,825.00
Concrete Paving, 4" sidewalk replacement	300	SF	\$ 5.00	\$ 1,500.00
Concrete Architectural Curb, 16" wide x 12" deep	70	LF	\$ 50.00	\$ 3,500.00
Relocated Traffic Island Flags	3	EA	\$ 1,250.00	\$ 3,750.00
City Hall Masonry Sign Wall	16	LF	\$ 425.00	\$ 6,800.00
Sign Wall letters	1	LS	\$ 1,000.00	\$ 1,000.00
Restoration (new topsoil, fine grade, seed, mulch)	100	SY	\$ 5.00	\$ 500.00
Landscaping	1	LS	\$ 1,000.00	\$ 1,000.00
Stone Maintenance Strip Repair around building	250	LF	\$ 10.00	\$ 2,500.00
Irrigation Repair	1	LS	\$ 1,000.00	\$ 1,000.00
Subtotal for City Hall Front Walk and Entry				\$ 37,145.00

Preliminary Project Cost Estimate
Phoenix Street Improvements - Kalamazoo to Broadway
1/29/2013



City Hall Front Memorial Area

Item	Quantity	Unit	Unit Price	Amount
Demolition				
Repair/remove/adjust ex. brick walls	1	LS	\$ 1,500.00	\$ 1,500.00
Remove outer concrete ramp	1	LS	\$ 250.00	\$ 250.00
Remove 2 trees ???	1	LS	\$ 500.00	\$ 500.00
Strip topsoil in entry walk and memorial area (75 x 70)	200	SY	\$ 1.00	\$ 200.00
Earthwork				
Fill under memorial area	125	CY	\$ 8.00	\$ 1,000.00
Concrete Paving, 4" tinted	730	SF	\$ 6.00	\$ 4,380.00
Concrete Steps (4 steps x 8')	32	LF	\$ 32.00	\$ 1,024.00
Rail at Steps (6' x 2')	12	LF	\$ 30.00	\$ 360.00
Stone Memorial Walls, 32" tall x 36" wide)	30	LF	\$ 750.00	\$ 22,500.00
Plaque reattachment (3)	1	LS	\$ 750.00	\$ 750.00
Headstone relocation	1	LS	\$ 400.00	\$ 400.00
Relocate/rebuild Fire Memorial ???	1	LS	\$ 1,500.00	\$ 2,500.00
Relocate Rotary Flagpole	1	LS	\$ 750.00	\$ 750.00
Site Furniture				
Trash Receptacle	1	EA	\$ 1,500.00	\$ 1,500.00
Precast Concrete Seat Blocks	4	EA	\$ 1,000.00	\$ 4,000.00
Landscaping				
Shrubs	35	EA	\$ 65.00	\$ 2,275.00
Trees	4	EA	\$ 350.00	\$ 1,400.00
Edging	80	LF	\$ 6.00	\$ 480.00
Restoration (new topsoil, fine grade, seed, mulch)	50	SY	\$ 5.00	\$ 250.00
Electrical (power for uplights) ??	1	LS	\$ 2,500.00	\$ 2,500.00
Irrigation Repair	1	LS	\$ 1,000.00	\$ 1,000.00
Subtotal for City Hall Front Memorial Area				\$ 50,919.00

City Hall Rear Rain Garden Area

Item	Quantity	Unit	Unit Price	Amount
Demolition				
Remove concrete paving sections	1	LS	\$ 300.00	\$ 300.00
Remove trees ???	1	LS	\$ 500.00	\$ 500.00
Strip topsoil	400	SY	\$ 1.00	\$ 400.00
Earthwork (assume average 4' cut)				
Raingarden soils, 2' depth	70	CY	\$ 35.00	\$ 2,450.00
Catchbasin/overflow relocation (new) plus pipe connect	1	EA	\$ 2,000.00	\$ 2,000.00
Concrete paving, 4"	660	SF	\$ 5.00	\$ 3,300.00
Retaining wall, segmented, 50', 2' ht.	50	LF	\$ 85.00	\$ 4,250.00
Site Furniture				
Picnic Table, ADA	1	EA	\$ 1,500.00	\$ 1,500.00
Trash Receptacle	1	EA	\$ 1,500.00	\$ 1,500.00
Base for future sculpture	1	LS	\$ 500.00	\$ 500.00
Cobble ditch from roof drain	15	CY	\$ 50.00	\$ 750.00
Stone boulder/blocks	8	TN	\$ 300.00	\$ 2,400.00
Landscaping				
Shrubs	60	EA	\$ 65.00	\$ 3,900.00
Trees	1	EA	\$ 350.00	\$ 350.00
Edging	160	LF	\$ 6.00	\$ 960.00
Basin bottom planting	450	EA	\$ 10.00	\$ 4,500.00
Restoration (new topsoil, fine grade, seed, mulch)	250	SY	\$ 5.00	\$ 1,250.00
Irrigation Repair	1	LS	\$ 1,000.00	\$ 1,000.00
Subtotal for City Hall Rear Rain Garden Area				\$ 34,560.00

Preliminary Project Cost Estimate
Phoenix Street Improvements - Kalamazoo to Broadway
1/29/2013



Orientation Plaza, Sidewalk and Crosswalk

Item	Quantity	Unit	Unit Price	Amount
Demolition				
Sawcutting	50	LF	\$ 3.00	\$ 150.00
Remove sidewalk concrete paving	1600	SF	\$ 1.00	\$ 1,600.00
Remove bituminous paving (part of streetscape)	0	SY	\$ 4.00	\$ -
Remove curb and gutter (part of streetscape)	0	LF	\$ 5.00	\$ -
Remove trees ?????	4	LS	\$ 1,400.00	\$ 5,600.00
Miscellaneous removals, utility cover adj.	1	LS	\$ 1,000.00	\$ 1,000.00
Earthwork (40 x 100)	450	LS	\$ 3.00	\$ 1,350.00
Raingarden soils, 2' depth	75	CY	\$ 35.00	\$ 2,625.00
Curb and Gutter (part of streetscape)	0	LF	\$ 20.00	\$ -
Bituminous Paving, patching (part of streetscape)	0	SY	\$ 45.00	\$ -
Concrete Paving, 4"	1700	SF	\$ 4.50	\$ 7,650.00
Concrete Paving, 8" tinted	920	SF	\$ 10.00	\$ 9,200.00
Permeable Pavers, 12" stone base	1600	SF	\$ 15.00	\$ 24,000.00
Concrete paver banding across road, 16"	60	LF	\$ 45.00	\$ 2,700.00
Concrete Architectural Curb, 16" wide x 12" deep	85	LF	\$ 50.00	\$ 4,250.00
Precast Seat Wall (same as South Beach)	100	LF	\$ 450.00	\$ 45,000.00
Sidewalk ADA ramps, 4 places at 10' wide ????? Cost	40	LF	\$ 125.00	\$ 5,000.00
Storm Drainage Allowance	1	LS	\$ 2,500.00	\$ 2,500.00
Site Furniture				
Bike Loops	3	EA	\$ 300.00	\$ 900.00
Trash Receptacle	2	EA	\$ 300.00	\$ 600.00
Information/Interpretive Displays	2	LS	\$ 1,500.00	\$ 3,000.00
Tree grates and trees	4	EA	\$ 3,250.00	\$ 13,000.00
Trees, lawns	3	EA	\$ 400.00	\$ 1,200.00
Landscaping				
Shrubs	20	EA	\$ 65.00	\$ 1,300.00
Trees	3	EA	\$ 350.00	\$ 1,050.00
Basin bottom planting	500	EA	\$ 10.00	\$ 5,000.00
Restoration (new topsoil, fine grade, seed, mulch)	280	SY	\$ 5.00	\$ 1,400.00
Irrigation Repair	1	LS	\$ 2,000.00	\$ 2,000.00
Electrical Allowance (power, uprights, etc)	1	LS	\$ 5,000.00	\$ 5,000.00
Subtotal for Orientation Plaza, Sidewalk and Crosswalk				\$ 147,075.00



Summary of Construction Costs		Amount
Subtotal for Mobilization, Removals, and Temporary Work	11%	\$ 238,234.00
Subtotal for Road Construction	25%	\$ 560,179.50
Subtotal for Sidewalks and Driveway Construction	6%	\$ 135,884.75
Subtotal for Sanitary Sewer Construction	1%	\$ 29,830.00
Subtotal for Storm Sewer Construction	7%	\$ 166,670.00
Subtotal for Peterson Drain Repairs	4%	\$ 100,000.00
Subtotal for Watermain Construction	12%	\$ 276,387.00
Subtotal for Traffic Signal Construction	7%	\$ 165,000.00
Subtotal for Streetscape Items	14%	\$ 322,110.00
Subtotal for City Hall Front Walk and Entry	2%	\$ 37,145.00
Subtotal for City Hall Front Memorial Area	2%	\$ 50,919.00
Subtotal for City Hall Rear Rain Garden Area	2%	\$ 34,560.00
Subtotal for Orientation Plaza, Sidewalk and Crosswalk	6%	\$ 147,075.00
Total Construction Cost	100%	\$ 2,263,994.25

Construction Contingency	20%	\$ 452,798.85
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Engineering Activities

Landscape/Streetscape Construction Documents and Inspection	\$ 25,000.00
Irrigation System Design	\$ 3,000.00
Traffic Signal Design and Inspection	\$ 15,000.00
Survey Staking	\$ 12,000.00
Construction Materials Testing	\$ 20,000.00
Lighting System Engineering	\$ 5,000.00
Total Engineering Activities	\$ 80,000.00

Administrative Activities

Grant Administration (payroll enforcement)	\$ 10,000.00
Total Administrative Activities	\$ 10,000.00

TOTAL PROJECT	\$ 2,806,793.10
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(not including preliminary expenses)

Preliminary Expenses

Preliminary Mapping	\$ 4,000.00
Landscape/Streetscape Preliminary Design	\$ 15,000.00
Site Conditions Survey (topo, gpr, and video)	\$ 14,564.75
City Hall Topographic Survey	\$ 890.00
Water Service Mapping	\$ 7,000.00
Soil Borings	\$ 9,925.00
Environmental Consulting (contaminated soil)	\$ 10,000.00
Total Preliminary Expenses	\$ 61,379.75

Preliminary Expenses are not included in the DIG Application, and will be incurred prior to grant award
 Preliminary Expenses are NOT eligible for MEDC reimbursement.

GRAND TOTAL PROJECT COST	\$ 2,868,172.85
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City
 37,145
 50,919
 34,560

 122,624

122,624 + 20% = 147,149

- 147,149 City

 2,721,024 DDA

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN
DOWNTOWN DEVELOPMENT AUTHORITY

RESOLUTION NO. 2013-

A RESOLUTION APPROVING SUBMISSION OF MICHIGAN STATE HOUSING
DEVELOPMENT AUTHORITY APPLICATION FOR PHOENIX STREET ACCESSIBILITY
AND PUBLIC GREEN SPACE IMPROVEMENTS

Minutes of a special meeting of the Downtown Development Authority of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on January 30, 2013 at 12:00 p.m. noon local time.

PRESENT: _____
ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, funds have become available to the Michigan State Housing Development Authority (MSHDA) through the Michigan Housing and Community Development Fund (MHCD) to provide grants to local units of government; and,

WHEREAS, the City of South Haven recognizes the lack of safe, easy access to City Hall services from nearby parking lots and neighborhoods; and the need for additional public green space for residents and visitors;

WHEREAS, the City of South Haven desires to make accessibility improvements and public green space improvements to Phoenix Street and City Hall grounds; and

WHEREAS, the City of South Haven wishes to apply for a MSHDA Community Development Grant in the amount of \$500,000; and provide an 83% match of total project cost (\$2,900,000) of which \$2,750,000 is funded by the Downtown Development Authority and \$150,000 is funded by the City of South Haven General Fund.

NOW THEREFORE BE IT RESOLVED, that the City of South Haven Downtown Development Authority does hereby approve the proposed Phoenix Street Accessibility and Public Green Space Improvement Project and recommends application to the Michigan State Housing Development Authority through the Michigan Housing and Community Development Fund for the Project; and

BE IT FURTHER RESOLVED, that should the City of South Haven be awarded funding from the Michigan State Housing Development Authority, the matching source of funds shall be from the City of South Haven Downtown Development Authority.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Andrea Olson, Chair

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Downtown Development Authority at a meeting held on the 30th day of January, 2013, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Debra Davidson, DDA Director