

Downtown Development Authority

Regular Meeting Minutes

Tuesday, June 25, 2013
Noon, Council Chambers



City of South Haven

MISSION STATEMENT: The Downtown Development Authority (DDA) is to be a leader in helping to fulfill the City of South Haven Municipal Plan; through planning, funding, and development of projects within the DDA District which promote, encourage and contribute to the overall economic growth and development of the community.

1. Call to Order by Olson at noon.

2. Roll Call

Present: Burr, Marcoux, Maxwell, Whiteford, Olson

Absent: Braun, Zuckerman

3. Approval of Agenda

Motion by Whiteford, second by Marcoux to approve the June 25, 2013 regular meeting agenda as presented.

All in favor. Motion carried.

**4. Approval of Minutes – May 8, 2013 Regular Meeting
June 5, 2013 Workshop**

Motion by Burr, second by Whiteford to approve the May 8, 2013 regular meeting minutes and the June 5, 2013 Workshop minutes as written.

All in favor. Motion carried.

5. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

There were none.

UNFINISHED BUSINESS

6. DDA will be asked to consider the purchase of property to be used for future additional parking in the Central Business District.

Davidson explained the difference in the asking price based on discussion in the May closed session.

Marcoux agreed that the price, based on the owners' additional expenses, seems fair, noting that the owner is doing the city a favor. There was discussion regarding the surveys the owner and the city had completed.

Davidson noted that Envirollogic is testing to determine whether there is asbestos and the cost of asbestos removal will need to be calculated if asbestos is present.

Olson asked what the DDA budget allows; Davidson noted that the cost of further work is yet to come.

Olson called for a motion to agree to the purchase agreement.

Motion by Whiteford to accept the purchase agreement for 317 Hogan's Alley in the amount of \$160,000. Second by Marcoux.

All in favor. Motion carried

7. Other Business

Davidson updated the board on the Phoenix Street project. Oosting and Davidson are meeting with owners to discuss various details such as traffic light pole placement, landscaping and outdoor seating. Concept drawings will be available once the construction documents are completed in the next week.

8. Adjourn

Motion by Marcoux, second by Whiteford to adjourn at 12:14 p.m.

All in favor. Motion carried.

RESPECTFULLY SUBMITTED,

Marsha Ransom
Recording Secretary