

# Downtown Development Authority

## Workshop Meeting Minutes - DRAFT

Wednesday, October 3, 2012

Noon, Water Filtration Plant Conference Room



City of South Haven

**MISSION STATEMENT:** The Downtown Development Authority (DDA) is to be a leader in helping to fulfill the City of South Haven Municipal Plan; through planning, funding, and development of projects within the DDA District which promote, encourage and contribute to the overall economic growth and development of the community.

**1. Call to Order by Chair Olson at noon.**

**2. Roll Call**

Present: Burr, Marcoux, Marple, Maxwell, Whiteford, Zuckerman, Olson

Absent: Braun

The Board welcomed new member Scott Maxwell.

**3. DDA will be asked to discuss future projects.**

Steve Oosting, City Engineer, gave a presentation of proposed improvements to Phoenix Street. Davidson explained that City staff would like to work with the Board over the coming months to get a plan in place. The plan would be used to apply for a State of Michigan DIG grant. The DIG grant is the same grant that was awarded to the City for the Williams Street project. This project is 2-3 years in the future.

Many items were discussed regarding the proposed Phoenix Street project:

- At the intersection of Center and Phoenix – concerns regarding the turning radius; the lanes appear to be smaller but they are the width that currently exists; if lanes are widened, then it will cut into the sidewalk; remove high curb since it interferes with snow removal; major repair needed in brick crosswalks
- Phoenix Street is in need of infrastructure replacement and storm/sewer replacement in some spots; basements of some buildings go under Phoenix St.
- Trees are a problem in front of Clementine's; Need to remove or replace; do not object to removing some trees downtown

Discussion: Is Phoenix Street the DDA priority? Why not Center Street? The intersection into town needs fixing up (Phoenix/Broadway); it is the entrance into downtown and not very welcoming; focus improvements on Phoenix and Broadway intersection; review O'Boyle Streetscape Master Plan which proposed improvements at this intersection; it is difficult to do much since the two buildings at the corners are privately owned; Oosting and Halberstadt

stated that they have been working with MDOT for quite some time to make improvements in that area since much of it is MDOT controlled;  
The Board asked Oosting to return with costs to improve the Phoenix St/Broadway intersection.

The Board would like additional streetscape items placed in the downtown: benches, bike racks, signage to restrooms, etc. Davidson will bring ideas to next meeting.

**4. Adjourn**

Motion by Marcoux, second by Marple to adjourn the meeting at 1:20 p.m.  
All in favor. Motion carried.

RESPECTFULLY SUBMITTED,

Deb Davidson  
DDA Director

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