

Downtown Development Authority

Special Meeting Minutes

Tuesday, March 15, 2016
11:30 a.m., City Hall Conf Rm B



City of South Haven

MISSION STATEMENT: The Downtown Development Authority (DDA) is to be a leader in helping to fulfill the City of South Haven Municipal Plan; through planning, funding, and development of projects within the DDA District which promote, encourage and contribute to the overall economic growth and development of the community.

1. Call to Order by Olson at 11:30 a.m.

2. Roll Call

Present: John Braun, Chris Campbell, Sue Frederick, Sally Newton, Andrea Olson

Absent: Bob Burr, Jim Marcoux, Scott Maxwell, Kevin Whiteford

Also present: Deb Davidson

3. Approval of Agenda

Motion by Newton, second by Braun to approve the March 15, 2016 Special Meeting Agenda as presented.

All in favor. Motion carried.

4. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

None at this time.

5. DDA will be asked to consider approval of a contract for the parking lot expansion projects at Dunkley Avenue and Huron Street Parking Lot.

Davidson reported that Abonmarche had received bids on March 10th for the Black River Park RBEG Parking Lot and the Huron Street DDA Parking Lot. The work was bid as one project to take advantage of cost savings. The RBEG funded parking lot work includes an asphalt parking lot, a concrete sidewalk, restoration of disturbed area, and two alternate bid items. The work at the Huron Street Parking Lot includes removing and reconfiguring parking at the west end of the existing lot and sealing and striping/restriping the entire parking lot. The parking lots add a total of 94 spaces to downtown parking. The low bidder was Krohn Excavating at a cost of \$378,119.40.

Motion by Newton, second by Frederick to award the total contract to Krohn Excavating for a total awarded contract amount of \$378,119.40.

All in favor. Motion carried.

6. Adjourn

Motion by Braun, second by Frederick to adjourn at 11:40 a.m.

All in favor. Motion carried.

RESPECTFULLY SUBMITTED,

Debra Davidson
DDA Director