

Parks Commission

Regular Meeting Agenda

Tuesday, September 13, 2016
6:00 p.m., Council Chambers



City of South Haven

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes for the Record
 - A. April 12, 2016 Regular Meeting Minutes
 - B. August 9, 2016 Workshop Meeting Minutes
5. Public Comments and Inquiries Concerning Items not on the Agenda.

REPORTS

6. Project Updates

NEW BUSINESS

7. Commission will be requested to review the proposed play equipment for the North Beach Project.
8. Commission will be requested to review improvements at the Liberty Hyde Bailey Museum campus.
9. Commission will be requested to review the color and font selection for the Beach Access Signage.
10. Commission will be requested to review the feasibility of instituting a ban on smoking in City Parks and other public outdoor spaces.
11. Commission will be requested to review additional tree planting to occur at Elkenburg Park.

12. DPW Director Comments

13. Commissioner Comments

14. Adjourn

RESPECTFULLY SUBMITTED,

Bill Hunter
DPW Director

Parks Commission

Regular Meeting Minutes

Tuesday, April 12, 2016
6:00 p.m., Council Chambers



1. Call to Order by Reinert at 6:00 p.m.

2. Roll Call

Present: Jeff Arnold, Dorothy Cobbs, Chuck Moore, Warren Toneman, Marilyn White, Patti Reinert

Absent: Bob McAlear

3. Approval of Agenda

Motion by Arnold, second by Moore to approve the April 12, 2016 Regular Meeting Agenda as presented.

All in favor. Motion carried.

4. Approval of Minutes for the Record – March 8, 2016

Motion by Arnold, second by Toneman to approve the March 8, 2016 Regular Meeting Minutes as written.

All in favor. Motion carried.

5. Public Comments and Inquiries Concerning Items not on the Agenda.

None at this time.

REPORTS

6. Project Updates

Halberstadt updated the board regarding current and upcoming projects.

Beach Flag/Warning System: Halberstadt noted that he meant to bring one of the signs with him but assured that Spencer Manufacturing did a good job and the signs look nice.

Black River Park, Accessible Kayak Launch: The launch is in and operable.

BMX Pump Track: Noted that the funding award has been promised and the city plans to use clay from pending area roadway projects to construct the track.

Dyckman Beach Sign: New signage will be placed at Dyckman, Packard and Oak Street Beaches. Discussion ensued regarding placing smaller signage at Newcome Beach.

Monroe Boulevard Property Acquisition: This property acquisition has been completed so will not appear on future updates.

NEW BUSINESS

7. Commission will be requested to review a proposal for professional services related to Lake View Cemetery improvements.

Halberstadt explained the city has a proposal from Abonmarche Engineering to prepare bid documents so this project can get underway. The first phase will include yard hydrant repairs and replacements; retaining wall, stairs and pavement repairs; pavement crack sealing and maintenance; repair and replacement of roadway; bringing the restrooms into ADA (Americans with Disabilities Act) compliance; and entrance and way finding signage.

Moore asked for an explanation of the services to be rendered by Abonmarche which Halberstadt explained includes design, bid solicitation, construction, inspection and contract administration.

In response to questions by Moore, Halberstadt noted that the restroom is open to the public when the cemetery sexton is in the cemetery or office. After comments about the necessity of providing public restrooms in the cemetery, Halberstadt noted that it is part of the master plan that was already adopted, so his assumption was that we can move forward on this, but that doesn't mean it can't be revisited. Part of the plan was to provide the public access to the restrooms even when the sexton may not be present.

Motion by Moore, second by Arnold to recommend to City Council the selection of Abonmarche to provide professional services for the Lake View Cemetery improvement Project.

8. City Engineer Comments

Halberstadt just became aware of an email sent today with a question about the plaque sizes on benches. In response to questions by Moore, Halberstadt explained that he is not sure why the plaque size has changed; his recommendation would be to just let this person have a 2" x 6" plaque if that is what they want. The most recent plaques have been 2" x 4" Moore went out and checked several, and saw two that were 2" x 4" and the rest were 2" x 6".

Reinert said she thinks we should go ahead and allow him the size he wants. Moore said if they let him use the 2" x 6" then the next person will want 2" x 6".

Toneman asked why it came to us if the decision is made by council. Halberstadt said this is such a small decision he cannot see bothering council with it. Reinert explained that we do

need to make it clear that although there is a plaque in memory or honor of someone it is not a memorial, such as in a cemetery, where you would put flowers and other items.

Moore asked what size is in the gift policy to which Halberstadt responded there is nothing in the policy that specifies the size of the plaque. Moore noted some of the plaques are small and didn't say much, just "in honor of and in memory of" someone. Moore wondered if people may have ordered a plaque with just a few words and the sign maker used whatever size worked. Arnold commented, "We probably need to specify what size or number of characters on the plaque, and add that it specifies in the gift policy that it is not a memorial, it is a gift to the city in honor or memory of someone; it's a park bench." Reinert suggested we check the policy for what it says and maybe tighten it up a little. Toneman added, "I understand this is a simple request for one person, but we don't want to spend every meeting deciding this sort of thing."

Halberstadt also pointed out some size limitation is present due to the size of the wooden slats that make up the back portion of the benches. Placing a larger plaque across two slats might lead to some warping or movement that could break a plaque mounted in that manner.

Halberstadt noted he was not copied on that email so "let me take a look at it and bring back a recommendation." Reinert added that there should be a recommendation in writing that can be referred to.

Motion by Toneman, second by Moore that the city comes up with a standard policy by the next meeting.

9. Commissioner Comments

Toneman: Spoke about the need to get a consistent policy in place for bench plaques.

White: Requested that city crews, when mowing Elkenburg Park, move the bleachers and mow under them.

Reinert: Spoke about signs of spring including the red garbage containers with the city logo being delivered along the park.

Moore: Asked what is happening at the end of Van Buren Street where the overlook and memorial garden is to which Halberstadt responded that he has been in discussion with the donor of the garden; the garden is staying but the city is replacing the sidewalk in that area.

In response to a question by Reinert regarding seasonal employees, Halberstadt noted that he thinks things are pretty much on track; some of the seasonal employees have been hired.

10. Adjourn

Motion by Cobb, second by Toneman to adjourn at 6:30 p.m.

All in favor. Motion carried.

RESPECTFULLY SUBMITTED,

Marsha Ransom
Recording Secretary

Parks Commission

Workshop Minutes

Tuesday, August 9, 2016
6:00 p.m., Council Chambers



1. Call to Order by Reinert at 6:00 p.m.

2. Roll Call

Present: Chuck Moore, Wendi Onuki, Warren Toneman (6:14 p.m.) Patti Reinert
Absent: Bob McAlear, Marilyn White

Also present: Bill Hunter, DPW Director; Kathy Burczak, Abonmarche

3. Introduction of new member, Wendy Onuki

Reinert welcomed Onuki and asked her to introduce herself.

4. Introduction of new DPW Director, Bill Hunter

Halberstadt introduced Hunter and board members welcomed him.

5. Public Comments and Inquiries Concerning Items not on the Agenda.

None at this time.

REPORTS

6. Project Updates

Halberstadt listed the items that have reached completion:

Beach Flag/Warning System,
Black River Park Accessible Kayak Launch
Kid's Corner Restroom Roof Replacement
Monroe Boulevard Property Acquisition

Reinert spoke about taking a group on the river to see the new barrier-free kayak launch.

Discussion followed about the beach flag warning system, the environmental remediation at the site of the new fishing pier and progress on the BMX Pump Track. The group also

discussed the Dyckman Beach, Packard Park and Oak Street signs being included in the recent bids for the North Shore Drive Project. Halberstadt noted staff has a contractor lined up to install those signs. It was noted that the Dyckman Beach sign was originally considered as part of the Dyckman Street Reconstruction and now it has just been rolled into the North Shore Drive project.

Reinert updated the group regarding Harbor Walk Improvements at the end of North Shore Drive. The owners of two lots in that area have approved the black fence to extend all along both properties, the walkway will be paved and it is a huge improvement for that corner.

Halberstadt noted that staff is waiting to see if the city receives any Recreation Passport money for the Kid's Corner Play Structure renovation. Discussion ensued about whether the commission had made a decision to renovate rather than replace. Halberstadt noted that while staff has not made a final decision on that, the feedback is that full demolition of that play structure would not be a popular decision. Discussion ensued regarding safety issues, playground safety standards, removing any parts of the structure that are potentially hazardous. Halberstadt explained that replacement slides were included in the grant application and in response to a question by Reinert stated there are probably some safety issues that could be addressed now, such as replacing chain with cable on swings. Reinert asked when grant awards are announced to which Halberstadt responded that he believes the state announces these in December. Reinert wondered if changes could take place before the 2017 season but Halberstadt explained sometimes there is a holding pattern of four to six months, before the governor signs off, and he is not sure if this grant is like that.

During discussion about injuries at the Kid's Corner play structure, Halberstadt noted that resilient surfaces such as engineered wood chips or rubber chips are a couple of options to replace the current pea stone. Besides being a harder surface, the pea stone also has a tendency to migrate onto the wooden walkways and get ground into the surface. Reinert noted, "We just want to keep on top of this; there was a lot of pride in building it because it was a community build. We don't want to just put this out of our minds; it is well used being a large green space overlooking the lake."

North Beach Improvements. Per Halberstadt, staff has been working with Abonmarche on design details and that by the next meeting the commission might be able to review what would be close to a final edit.

Optimist Tot Lot. Halberstadt explained that Brandy (previous Parks Director) had started working on the Tot Lot and the city has a quote for needed improvements but has not been able to find funding for needed improvements. Reinert noted that there is a ball diamond at the tot lot with bleachers but Onuki, who lives in that area, stated she has never seen anyone playing ball there.

Discussion ensued regarding whether the city tracks in any way how much the different parks are used; whether records are kept regarding servicing of the restrooms and trash pickup. In response to a question about how much the Tot Lot is used, Onuki informed that it is used quite a bit for families with smaller children, under age five. "It just feels safer to go to the Tot Lot because Kids corner is like a maze and you can lose track of your child." Discussion then turned to accessibility.

South Beach Restroom Improvements & Splash Pad. Reinert asked about the plans for expanding the restrooms, whether putting a roof on now is prudent if the structure might later be changed but Halberstadt noted that the roof is so bad it has to be replaced now.

Water Street Streetscape Improvements. Halberstadt noted progress has been made in planning these improvements and City Manager Brian Dissette is interested in proceeding with the stairway from the corner of Indiana and Eagle Street down to Water Street. In response to a question from Moore about some neighborhood concerns, Halberstadt said some neighbors wanted just a stairway, with no observation deck. After further discussion, Halberstadt said Pat Cornelisse from Abonmarche did some drawings; the concept was presented to a number of boards & commissions, but final plans have not been developed.

Onuki remembers at one meeting Lotte (from Foundry Hall) came in and talked about a permanent stage down there (Riverfront Park). Halberstadt explained that he met with Lotte Resick and Rosemary Plechaty from Blueberry Fest because the Blueberry Fest Committee is very interested. Halberstadt reminded that Lotte had originally wanted to have the stage at the west end, but when we went down and looked at it, in the end she was okay with moving it toward the South Marina building. Reinert added, "The concept of the stage area was okay with everyone but the location of it to the west made a lot of people uncomfortable, because we do have that wide open view of the river and lake from the top of the hill, that we are kind of noted for." Reinert reminded that another place recommended for a stage was at the end of St. Joseph Street and discussion ensued regarding staff concerns; commission concerns; about not being in favor of a permanent elevated stage; and planning going on without input from the commission. Halberstadt noted that he agreed to work with Lotte to refine her options. Reinert asked if the city is spending any money developing this concept, to which Halberstadt responded that Abonmarche has volunteered their services at this time. Discussion continued regarding keeping any stage low profile; concern that the commission not send the message that we don't support entertainment, Foundry Hall and festivals. Reinert suggested getting together with the various organizations, and then have Abonmarche develop some drawings and bring that to the Parks Commission. Halberstadt responded that the three major users; Harbor Fest, Blueberry Festival and Foundry Hall (Riverfront Park Concert Series) were involved.

OLD BUSINESS

7. Commission will be requested to review progress and provide input on the Cemetery Improvement project.

Halberstadt noted that this stone wall at the entrance is a historic stacked stone wall and we've been consulting with contractors to find out how to restore that. Moore asked about cost. Halberstadt said this would be part of the grounds improvements which falls under a line item of \$104,600.00.

Moore asked about restrooms, which was discussed at a previous meeting. Halberstadt put the draft architectural drawing on the large screen, noting that the office building existing footprint is on the bottom left. "There is a small bathroom off to the right side, and off to the left side is some additional plumbing fixtures and mechanical space, that area is not used for the public much unless there are a lot of people there. We're talking about converting the existing restroom into a storage closet and then renovate the other corner into a handicap

accessible restroom, with access only from the exterior, which allows staff to leave the restroom portion unlocked while locking the office. This way there is the possibility that we could install a built-in timer to lock that facility at a pre-determined time.” Halberstadt pointed out that the cemetery sexton leaves the office at 3:30 p.m. each day.

Discussion started regarding the necessity for a restroom in a cemetery. Halberstadt noted that people are used to having one there and Reinert added that anyone working there needs a restroom.

Reinert asked whether any upgrades are planned for the entrance from Wells, noting that she sees a lot of people use that entrance and that the small building near that entrance is quite dilapidated. Halberstadt explained the small building there is for maintenance, storage and is used mostly used by staff. Reinert asked if there was a restroom there; Halberstadt isn't sure as he has never been inside the building; it serves a purpose but he is not sure that building could be renovated or if it would need to be torn down and start over.

Reinert brought up the development in this area; across the street is the skate board park and next to it will be a BMX track; somewhere in that vicinity we need to have a restroom. In response to a question regarding where the nearest restroom is, Halberstadt stated there is an outhouse by the bike trailhead and the nearest restroom is at the police department. Discussion ensued regarding a central public restroom in that area.

Kathy Burczak noted, “Looking forward, the BMX and skate park would need a restroom. From a budget standpoint this (cemetery) building needs renovation; the person working there needs a restroom and people coming there to meet with the sexton need to have a restroom available but from a budget standpoint a larger central restroom might be cost prohibitive at this point.” Reinert agreed with the need for a restroom in the cemetery, but added, “It's not enough for future needs.” Halberstadt noted that the Parks Master Plan is due to be updated soon and that might be more of a master plan type of issue if you want a restroom in that area.” Reinert added there is a picnic area near the trailhead, the skate park and the BMX track, noting, “The city is encouraging more activity in that area so we need to think about that.”

Halberstadt pointed commissioners to an image of the yard hydrants staff are looking into for the cemetery, noting they are halfway decent looking and easy to operate. Halberstadt remembered there was discussion about section markers; the existing section markers are just concrete with a number tag. Halberstadt displayed an image as an idea for replacing existing markers.

Reinert asked about the erosion issues we talked about at a prior meeting. Halberstadt spoke about Abonmarche's initial report indicating some drainage issues; that sometimes the catch basins get clogged up with debris and leaves and do not drain very well. Based on where the bids come in for this first phase of work, Halberstadt believes the cemetery fund has sufficient funds to begin working on the drainage issue next year. Moore asked if there is standing water to which Halberstadt responded that most of the problems are catch basins near the road that are very low and/or in a dilapidated condition. In response to a query Halberstadt stated, “As a whole we don't know what condition the storm system is in. We plan to abandon the existing drainage system and develop new storage drainage systems underneath the roadways so we don't have the issue of drains under graves.”

Toneman asked Halberstadt to list priorities for this project. Halberstadt listed the yard hydrant repairs/replacement; the building improvements are next; the grounds improvements, some of which are erosion related, such as retaining walls. Reinert wondered if the commission would be able to vote on this by the next meeting. Halberstadt noted that if the commission wants him to bring the contract documents to them, he can do that. Reinert asked if this is coming out of city funds to which Halberstadt responded that it is.

Toneman likes the new pumps and the section markers, mostly concerned about the retaining walls. Halberstadt noted that the grounds improvement, wall, stair and pavement repair take care of some of that. Kathy explained that the stairs will be replaced, and the slope is rather steep. Burczak talked about how a stacked system wall works and that Abonmarche had someone come out and make sure grave sites are not infringed on by any of the planned work. "In the mausoleum area, we'd go a little higher with a wall system than the shorter wall which would replace the concrete block walls that are currently in a state of disrepair."

Discussion turned to city funds being used for this project and Halberstadt explained that the funds people pay for burial plots go into a fund for perpetual care and that is what we propose using for these improvements. Halberstadt thinks there will be about \$200,000 left to do more improvements next year.

Continued discussion centered on the entrance off Wells Street and the old pole building used to store maintenance equipment for the cemetery. Halberstadt would like to see that old building go away but it serves a purpose, so if you take it down you have to have some kind of plan for replacing it.

Moore asked about the number of plots available. Halberstadt responded that he does not know but he can get that number for the board.

Kathy Burczak informed commissioners about a new trend in cemeteries, the columbarium and family columbarium. In response to questions she explained that they are an above ground monument with storage locations for ashes. Riverview Park in St. Joseph has recently installed them; there are two styles; one which is a wall-system with niches and the other is a family one that looks like an actual gravestone but is made to insert up to four family members' ashes.

South Haven has at least one columbarium in our cemetery, located near Wells Street.

NEW BUSINESS

8. Commission will be requested to review a request to place portable toilets at Dyckman Avenue and Oak Street beaches for the 2017 beach season.

Halberstadt informed the commission that the city received a request to consider something for restrooms for Dyckman Avenue and Oak Street beaches; the nearest facility is at Packard Park. It was noted that "if we want to get serious about it, we want to think about putting in a concrete pad and putting fencing around the portable toilet so it's not just out

there in the open.” In response to questions, it was explained that an enclosure similar to those placed around commercial dumpsters would be placed around the portable toilets.

Reinert noted she frequents those beaches and has seen a tremendous amount of growth and use of those beaches. The parking lots at Dyckman and Oak are very small; a lot of the people using those beaches are renters who walk there. Halberstadt said there isn't a lot of room at the Oak Street Beach to place something like that. Discussion revolved around the need, usage, space needed to install portable toilet facilities; on-going expense of maintaining the facilities and the need for accessible portable toilets.

Halberstadt suggested that if the commission thinks we should look into this, in the fall staff could come back with some costs and determinations about where to place them and what kind. Reinert suggested looking into all the beaches that don't have restrooms. Halberstadt agreed to look at Woodman as well.

9. Commission will be requested to review and approve the proposed beach sign for Newcome Beach.

Halberstadt showed a rendering of one that had been approved noting that there isn't space at Newcome Beach to put the same sign as at Dyckman, noting this rendering is for a smaller sign. Reinert expressed disappointment that the long-term plan and branding isn't being done; the commission wanted to have all the beach signs be the same. Discussion ensued about the walkway; the house behind the sign; whether we can go back and try to determine if there's some way to fit the curved one in there. Burczak explained that when she spoke to the sign makers, the overall curve was very tight for the easement that exists. Halberstadt said maybe we can go to the property owner and ask for an easement. Reinert said maybe we do need to determine something that will fit on all the beaches so they are readily identified as a city beach. Kathy explained that there is an upcharge for custom work, so finding one design that will work at all the beaches is a cost savings. Halberstadt agreed to talk to the property owner.

Moore asked how many beach signs we are looking at. Halberstadt said we never put new signs at South Beach, so two signs there and North Beach, two more there. Reinert reiterated that she really thinks it is important that we have the uniformity so it's not just about North Beach and South Beach. Burczak stated that if that's the tightest spot, we'll make it work.

10. City Engineer Comments

None.

11. Commissioner Comments

Toneman: Spoke about the area where the skate park the BMX track is going to be and looking at putting a central restroom in that area. Halberstadt agreed it is probably time to update the Parks Master Plan.

Moore: Questioned the agreement the city made with the person who rents paddle boards. Moore didn't think we agreed that he could place a storage unit for paddle boards down on

the beach taking up a lot of beach room. He thought the boards were to be removed every night and brought back the next day. Halberstadt will look at the license agreement. Reinert agreed that we cannot allow businesses to start taking over the public beach. Halberstadt said he thinks it's a good thing to discuss before anyone moves forward with any more businesses; we need to figure out how it's going to work.

Moore: Asked about the status of the lighthouse. Halberstadt said they finished the interior work which is Phase 1. Reinert commended HASH for the work they have done; they raised more money than they even thought they could. Halberstadt said the bricks will be going in this fall.

Reinert: Spoke about Ed Appleyard keeping the lighthouse painted, covering up the graffiti on at least a weekly basis. Noted she recently learned that graffiti has been a historic problem since way back.

Moore: Said we should have a meeting in September.

Moore: Spoke about having discussion at the last Parks meeting about the size of the plaques on the park benches. Reinert mentioned again about consistency and not having the benches be memorials where people leave flowers and so forth. Halberstadt said the policy you approved was based in part on Grand Haven's policy, noting that the new DPW Director, present tonight, was instrumental in developing their policy.

12. Adjourn

The workshop ended at 7:38 p.m.

RESPECTFULLY SUBMITTED,

Marsha Ransom
Recording Secretary



City of South Haven

Agenda Item #6

Parks Project Updates

Background Information

This report contains information regarding Parks and Cemetery Projects that are under development. Some projects are awaiting a funding source prior to proceeding with design and construction. Others may already be in the design or construction phase, as noted. Projects will be tracked until completion, at which point, a decision can be made to remove the project from the monthly update list. New projects will be added to the list from time to time as they are started.

1. Black River Park, Fishing Pier *(Construct parking area and fishing pier at site of former Street Department garage.)*

12/08/15: Abonmarche is currently working on the design of this project, including environmental remediation requirements. Staff anticipates bringing the plan to the Parks Commission for review in the next few months.

6/14/16: Abonmarche is continuing to review environmental remediation requirements to deal with soil contamination caused by former City operations at this site.

8/09/16: Prism Environmental has been hired to oversee environmental remediation of site.

9/13/16: Prism Environmental began environmental sampling to define remediation requirements.

2. BMX Pump Track *(Construct Bicycle Pump Track on Wells Street adjacent to Cemetery and Public Safety Building.)*

1/12/16: City has received notice of pending funding award from the Michigan DNR Recreation Passport Program. The intent is to utilize soil material removed from area roadway projects to construct the facility.

4/12/16: City anticipates that clay spoils from the Kalamazoo Street Reconstruction Project will be moved to this site beginning in June.

8/09/16: The Kalamazoo Street Reconstruction Project is underway. Clay spoil delivery is scheduled to occur during this project.

3. Cemetery Improvements *(Begin building and grounds improvements per the adopted improvement plan.)*

12/8/15: Abonmarche has prepared a proposal which is being reviewed by City staff.

4/12/16: Abonmarche proposal to be reviewed by Parks Commission at this meeting.

6/14/16: Abonmarche has been awarded the design contract and has held a kick-off meeting with City staff. Construction is scheduled to begin in early fall with completion by the end of the year.

4. Dyckman Beach Sign *(Install decorative sign at entrance to the Dyckman Beach Parking Area.)*

12/8/15: Pricing has been obtained for the precast concrete sign elements. Staff is reviewing sign needs at other beach entrances. Staff will seek revised pricing for production precast concrete for all required signs in an effort to drive down cost.

4/12/16: Signage at Dyckman Beach, Packard Park, Oak Street Beach, and Newcome Beach will be included in the North Shore Drive project scheduled to begin construction this fall. Resurfacing of Packard Park pavement will also be bid with this project.

5. Harborwalk Improvements *(Resurface walkway from North Shore Drive to Black River Street. Incorporate landscape improvements where feasible.)*

12/8/15: Staff has started discussions with property owners near North Shore Drive. It is anticipated that discussions will resume in January.

9/13/16: A 1 foot wide easement has been obtained from the neighboring parcel owners. Concrete replacement has started near North Shore Drive and landscape work has occurred to permit sidewalk placement.

6. Kid's Corner Play Structure *(Renovate or replace play structure.)*

12/8/15: Funding for this work is not yet available. Decision on renovate vs. replace has not been made.

4/12/15: Grant application for Recreation Passport program submitted on 4/1/16. Requested grant amount is \$45,000 with a local match of \$48,000. This money would be used to address ADA access and safety concerns, but is not sufficient for full structure rehabilitation.

7. North Beach Improvements *(Reconstruct parking areas, update lighting, renovate restrooms, install Kayak access mats, install paved access to north pier.)*

12/8/15: The City has applied for a Michigan Natural Resources Trust Fund grant to assist with funding these improvements. This year's applications have been scored by the MDNR and it appears our project has a high enough score to be funded next year. Construction will need to occur during the off season.

1/12/16: The City has received notice that this project has been recommended for funding by the MNRTF Board of Trustees.

3/8/16: Abonmarche has been reviewing utility improvements that are needed in conjunction with this work.

6/14/16: Several open houses were held to solicit additional public input on this project. Abonmarche will be working on final design over the summer with construction scheduled to begin in fall of 2016.

8/09/16: Abonmarche has held a design kickoff meeting and is working to develop bid documents.

8. Optimist Tot Lot, New Playground Equipment and ADA Surfacing (*Purchase and install new playground equipment, install barrier free play surfacing.*)

12/8/15: Funding for this work is not yet available. Several attempts to obtain grant assistance have been unsuccessful. An updated quote for the play structure has been obtained.

9. South Beach Restroom Improvements & Splash Pad (*Renovate restroom building to add capacity, construct permanent concession stand building.*)

12/8/15: Funding for this work is not yet available. The City will be seeking grant funds to assist with these improvements. At the present time, the North Beach Improvement project is taking priority over this project.

3/8/16: City is preparing to submit grant application for Splash Pad. Restroom construction will likely occur concurrent with Splash Pad construction. Awards for the grant program are anticipated to be announced in December. If we receive a grant, this would permit construction to occur in fall of 2017.

4/12/16: Grant application for Michigan Natural Resources Trust Fund submitted on 4/1/16. Requested grant amount is \$300,000 with a \$268,506 local match.

8/09/16: Olson Brothers will be installing new architectural shingles on the pavilion and restroom building in the fall.

10. Water Street Streetscape Improvements (*Landscape and Pedestrian Access Improvements along south side of Water Street.*)

1/12/16: City Manager is working to complete review of the conceptual plan by all Boards, Commissions and City Council. Parks Commission completed review in September of 2016. It is anticipated that some of the hillside cleanup activities may start this spring. Construction of the stairway from Eagle Street to Water Street may begin this fall if funds are available.

9/13/16: Abonmarche will be contracted to develop plans for the stairway between Indiana and Water Streets.

Attachments

Project Location Map

Fishing Pier Conceptual Plan
BMX Pump Track Plan
Cemetery Improvement Master Plan
HarborWalk Construction Photo
Monroe Park/Kids Corner
North Beach Park Master Plan
Optimist Tot Lot Conceptual Plan
South Beach Restrooms Conceptual Plan
Water Street Streetscape Improvements Conceptual Plan

Parks Project Locations

City of South Haven, MI

9/7/2016



Lake Michigan



1. Black River Park - Fishing Pier
2. BMX Pump Track
3. Cemetery Improvements
4. Beach Signage
5. Harborwalk Improvements
6. Kid's Corner - Play Structure
7. North Beach - Improvements
8. Optimist Tot Lot - New Playground Equipment
9. South Beach - Restroom Improvements
10. Water Street Streetscape Improvements

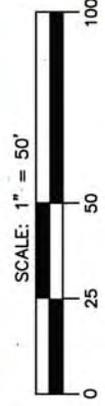




**BLACK RIVER PARK EXPANSION
CONCEPTUAL SITE PLAN
PHASE 1**

- PHASE I**
- Parking lot/entry drive
 - Masonry/stone seawall and fishing area

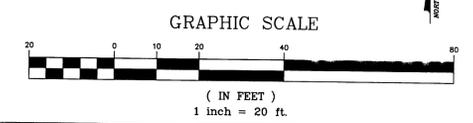
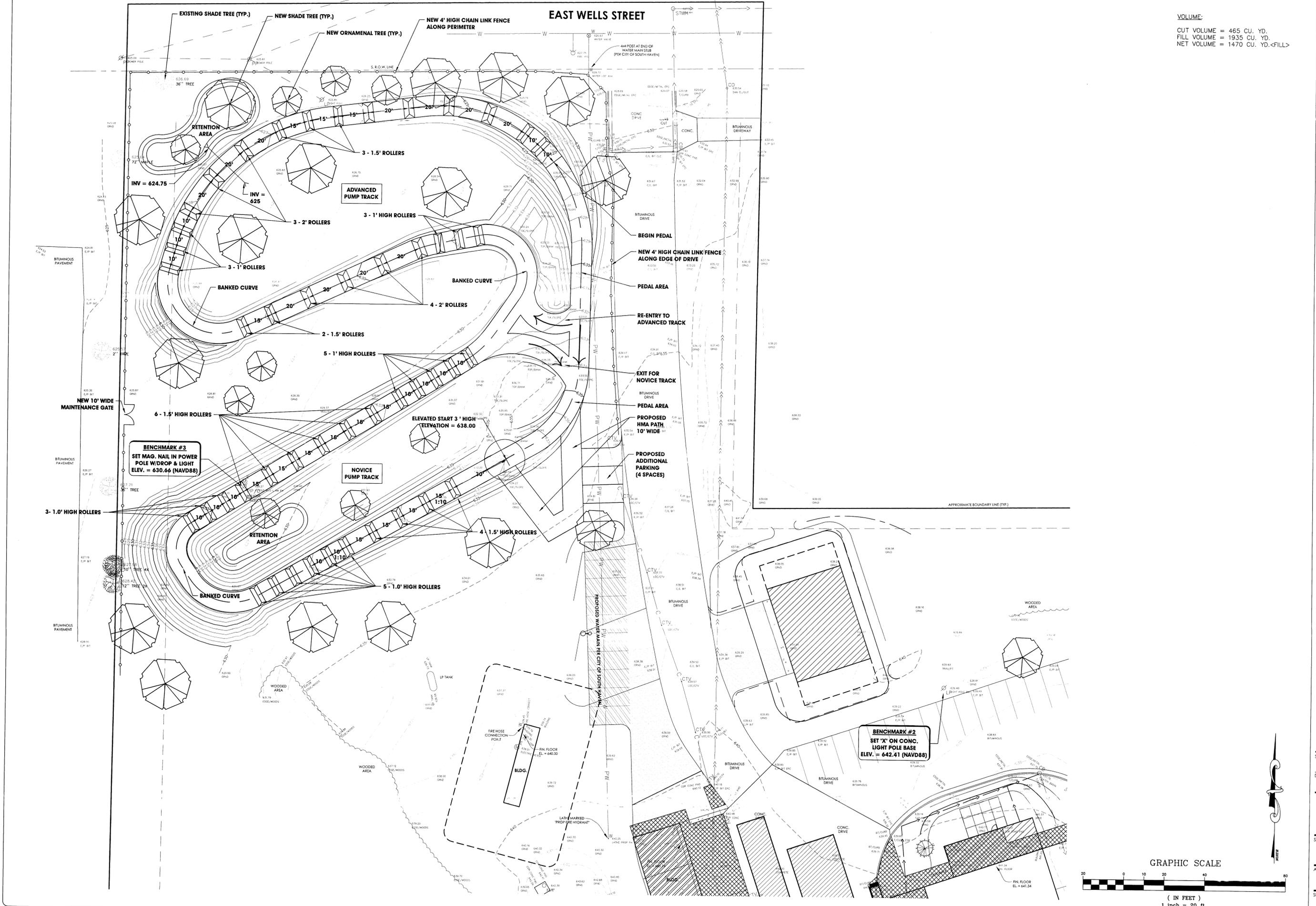
- PHASE II**
- Gazebo
 - Bridge
 - Internal walkways
 - Landscaping



ABONMARCHÉ
Confidence By Design

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VOLUME:
 CUT VOLUME = 465 CU. YD.
 FILL VOLUME = 1935 CU. YD.
 NET VOLUME = 1470 CU. YD. <FILL>



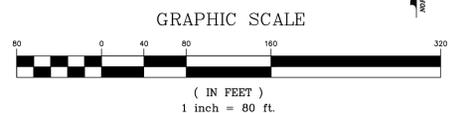
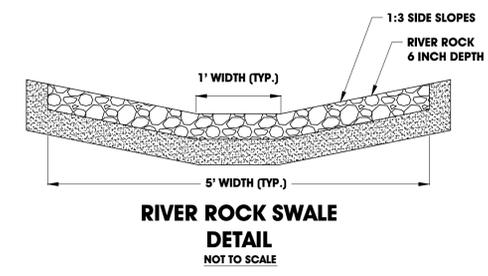
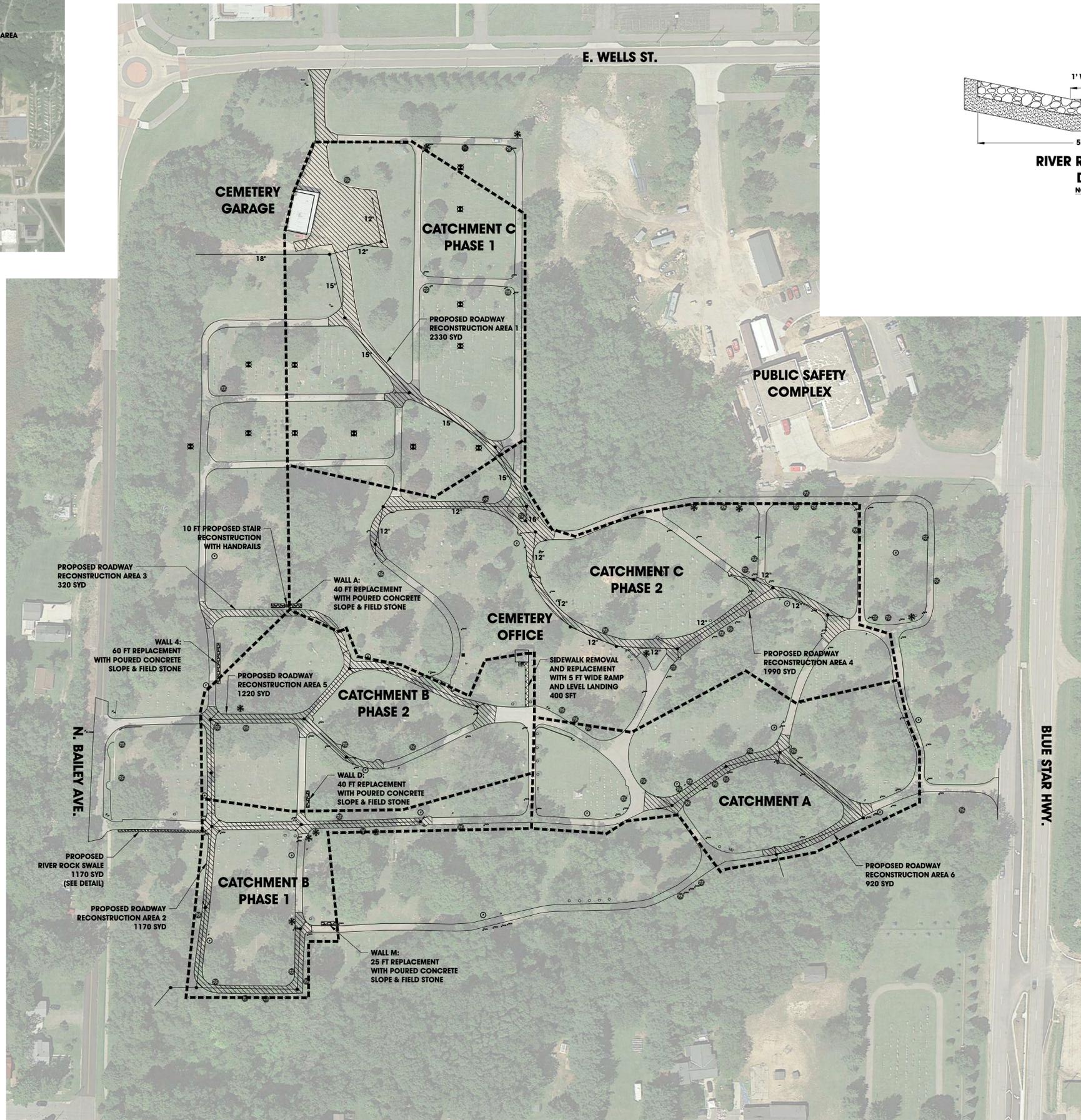
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LAKE VIEW CEMETERY VICINITY MAP

-  **PROPOSED ROADWORK**
-  **PROPOSED SIDEWALK**
-  **PROPOSED WALL WORK**
-  **DR STRUCTURE, 48 INCH DIA**
-  **DR STRUCTURE, 48 INCH DIA**
-  **POST MOUNTED YARD HYDRANT**
-  **FROST-PROOF YARD HYDRANT**



ABONMARCHÉ
Confidence by Design

Professional Engineer
Professional Architect
Professional Land Surveying
Professional Mechanical
Professional Community Planning
Professional Landscape Architecture
Professional Development Services

915 West Main Street
Benton Harbor, MI 49003
734.992.7295
734.992.7117

Michigan, MI
South Haven, MI
Pawingee, IN

LAKEVIEW CEMETERY
SOUTH HAVEN, MICHIGAN

MASTER PLAN

SHEET TITLE:
DRAWN BY: DJL
DESIGNED BY: SPJ
PM REVIEW:
QA/QC REVIEW:
DATE: DECEMBER 2014
SEAL:

SIGNATURE:
DATE:

HARD COPY IS INTENDED TO BE 24" X 36" WHEN PLOTTED. SCALES INDICATED AND GRAPHIC QUALITY MAY NOT BE ACCURATE FOR ANY OTHER SIZES

SCALE:
HORZ: 1"=80'
VERT: N/A

ACL JOB #
14-0696

SHEET NO.
2 of 6

NO.	REVISION DESCRIPTION	BY	DATE

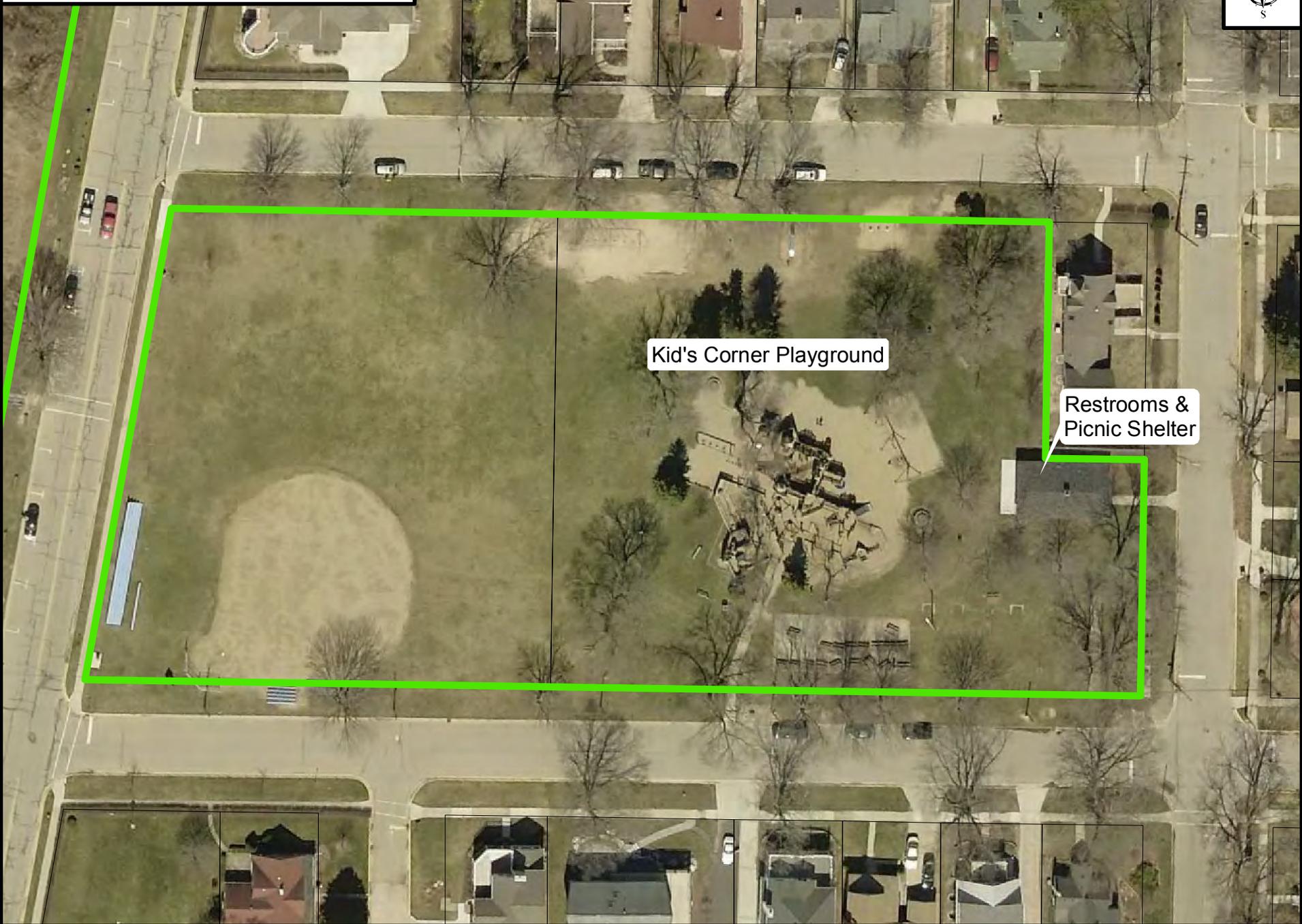
Existing 5' wide HarborWalk Easements
North Shore Dr to Black River Street





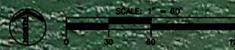
NOV 17 2009

Monroe Park / Kid's Corner



Kid's Corner Playground

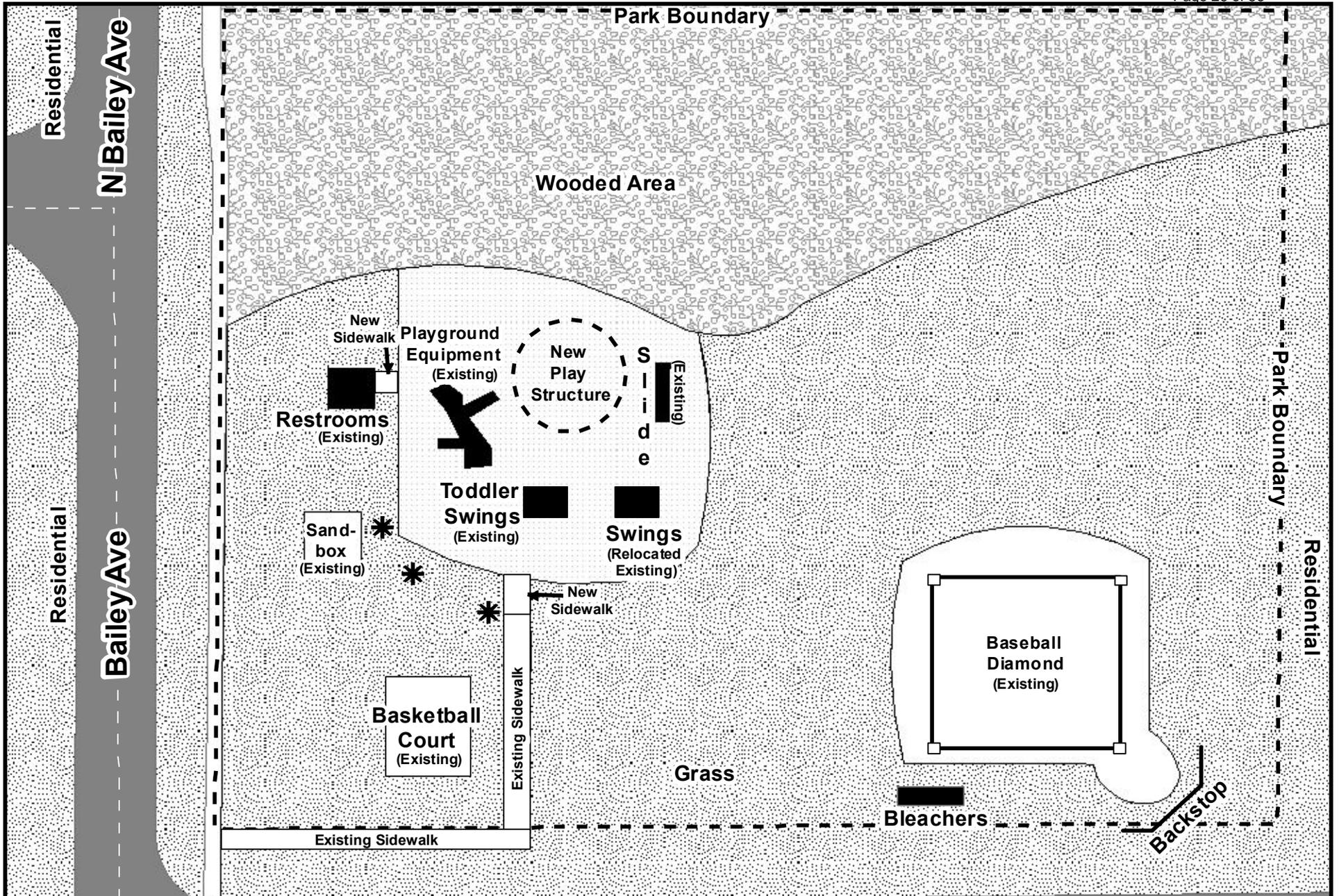
Restrooms & Picnic Shelter



NORTH BEACH PARK
MASTER PLAN
CITY OF SOUTH HAVEN



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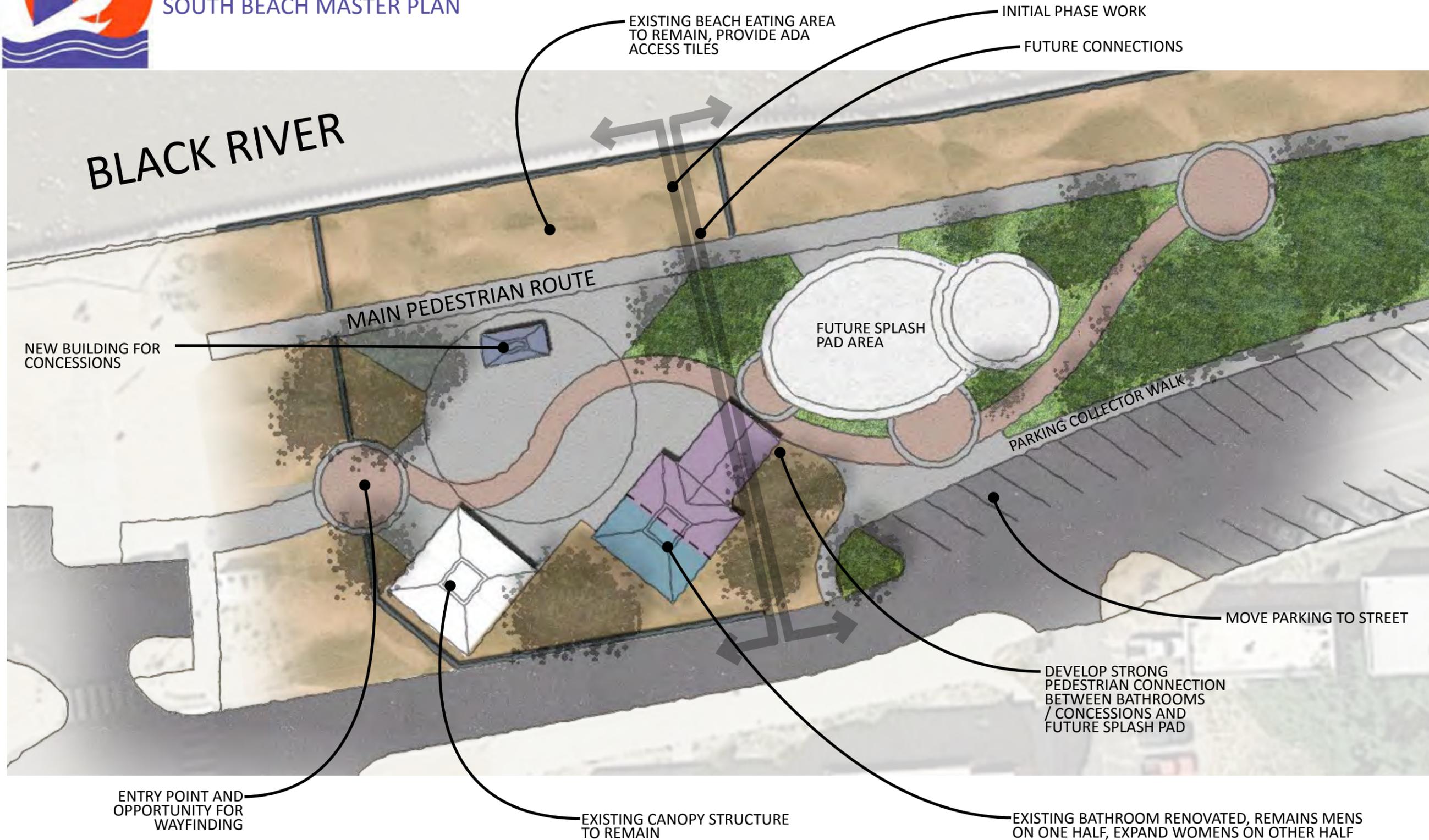
Updated: 2/23/2012

Optimist Tot Lot - Site Development Plan & Boundary Map



CITY OF SOUTH HAVEN

SOUTH BEACH MASTER PLAN



CONCEPTUAL PLAN SKETCH - OPTION 3



BLACK RIVER HARBOR



SOUTH SIDE

Water Street Streetscape Improvements

City of South Haven
4-15-15



1" = 60'

DESIGN GUIDELINES FOR WATER STREET EDGE, SOUTH SIDE

- Create a more attractive street edge on the south side of Water Street
- Reduce maintenance efforts
- Improve pedestrian connections to attractions: Waterfront, Lightkeeper Museum, Channel
- Highlight unique elements along Water Street: Lighthouse Keeper Museum, WPA retaining wall, Channel and Lake Michigan views.
- DESIGN PROGRAM
- repetition and appropriateness of materials
- replacement of street lights with decorative and energy-efficient lights and removal of overhead lines where possible
- creation of a 'clean and crisp' planting edge the entire length of street
- screening of power stations, utilities and dumpster
- use of signature plantings, i.e.:
- sweeps of dune grass at corners, at the Waterfront and at 'sunny' terraces. mowable grass strip between curb and walls.



SOUTH SIDE

Water Street Streetscape Improvements

City of South Haven
4-15-15



1" = 20'

Cornelisse
Design Associates, Inc.
 LANDSCAPE ARCHITECTURE
 818 Sarasota SE / Grand Rapids, MI 49546



Water St - St. Joseph St to Maple St

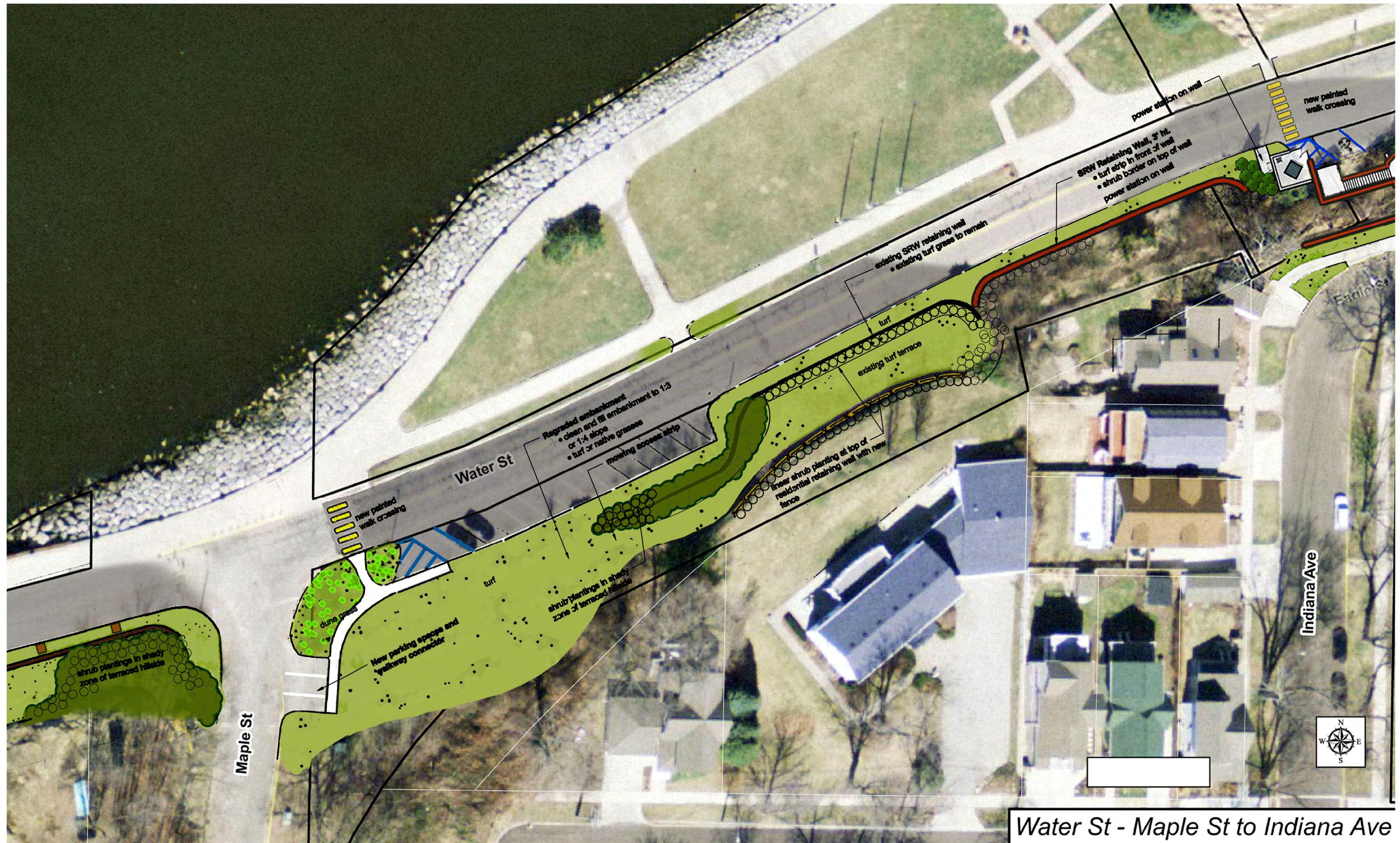
SOUTH SIDE

Water Street Streetscape Improvements

City of South Haven
4-15-15



Cornelisse
Design Associates, Inc.
 LANDSCAPE ARCHITECTURE
 818 Sarasota SE/ Grand Rapids, MI 49546

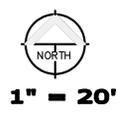


Water St - Maple St to Indiana Ave

SOUTH SIDE

Water Street Streetscape Improvements

City of South Haven
4-15-15



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 LANDSCAPE ARCHITECTURE
 818 Sarasota SE / Grand Rapids, MI 49546



Water St- Indiana Ave to Kalamazoo St

SOUTH SIDE

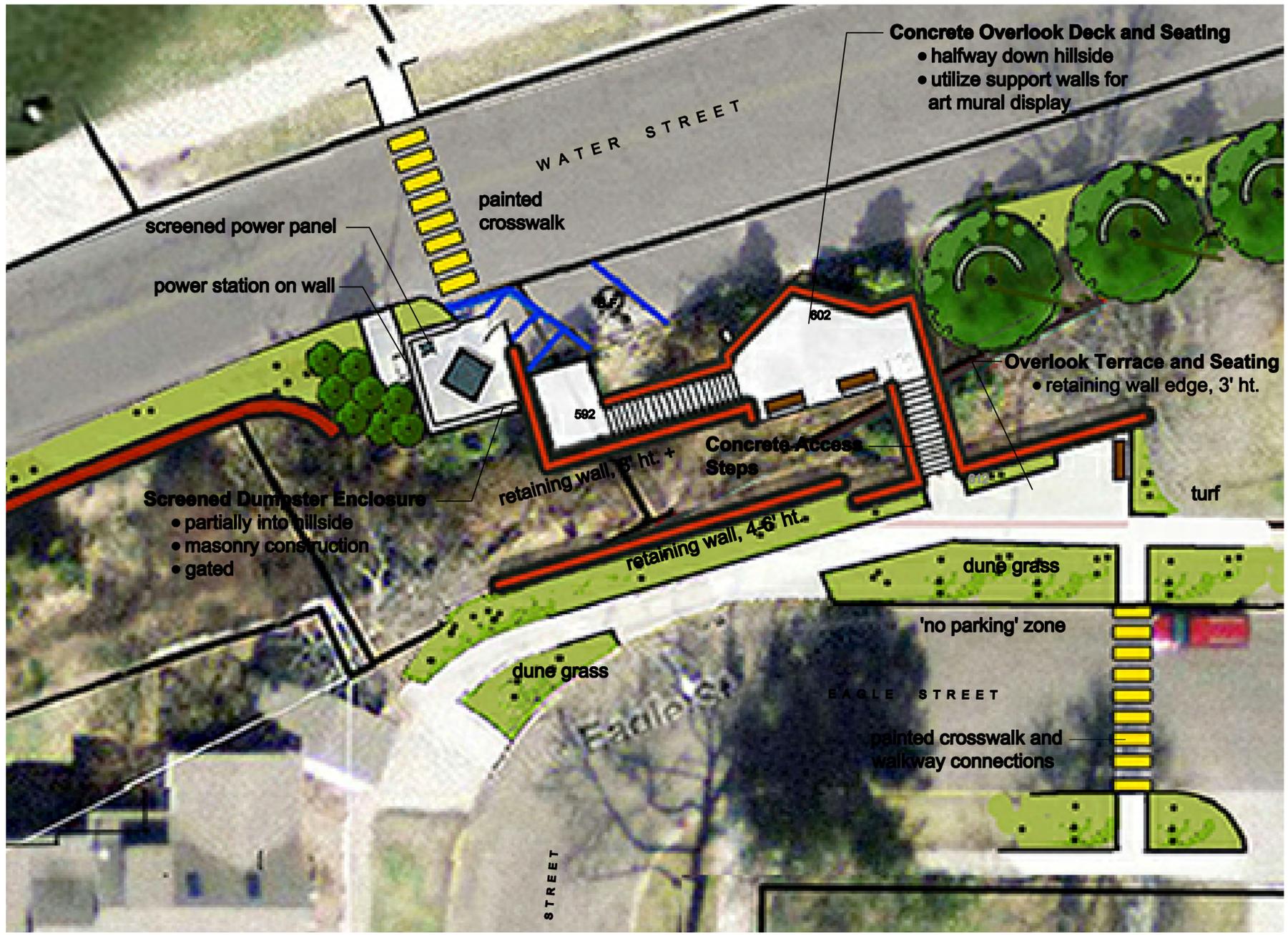
Water Street Streetscape Improvements

City of South Haven
4-15-15

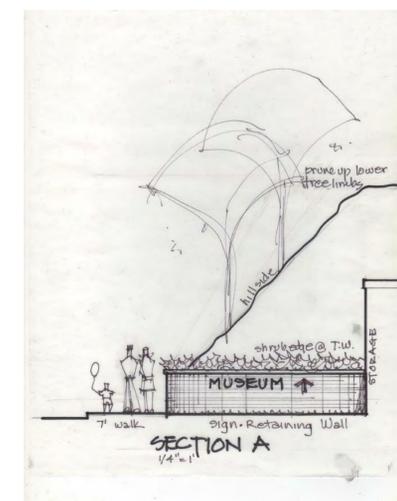


1" = 20'

Cornelisse
Design Associates, Inc.
 LANDSCAPE ARCHITECTURE
 818 Sarasota SE/ Grand Rapids, MI 49546

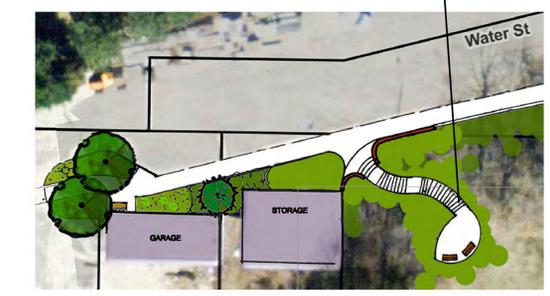


**Upper Level Access
ENLARGEMENT DETAIL**
Scale: 1" = 20'



**Water Street
ELEVATION AT MUSEUM HILLSIDE WALL**
Not to Scale

**Concrete replacement steps
and overlook terrace from
Water St.**



**Water Street
OPTIONAL STEPS @ MUSEUM HILLSIDE WALL**
Not to Scale



City of South Haven

Agenda Item #7

North Beach Play Equipment

Background Information

Abonmarche is currently working to prepare bid documents for the North Beach Park Improvement project. The conceptual plans include installation of new playground equipment near the center of the beach across from the parking “triangle”.

Abonmarche has been requested to investigate “boat themed” play equipment. Several alternatives have been reviewed; however, many of them were quite tall. During development of the conceptual plan, residents along the east side of Lakeshore Drive expressed concerns over views being blocked. As a result, we have selected a relatively low profile play set for consideration of the Parks Commission.

A similar play structure is located at Silver Beach in St. Joseph. The manufacturer would be able to provide alternate colors or decorative panels to provide a more up to date look.







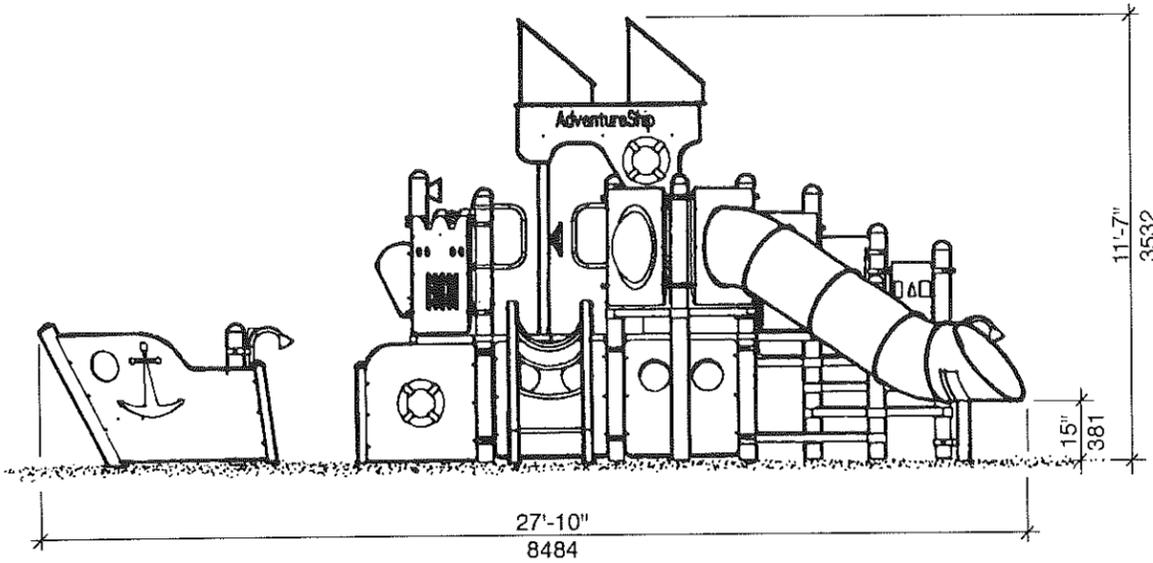
Recommendation

Review plans and photos for the North Beach Play Equipment. Provide comments to staff on potential color selections.

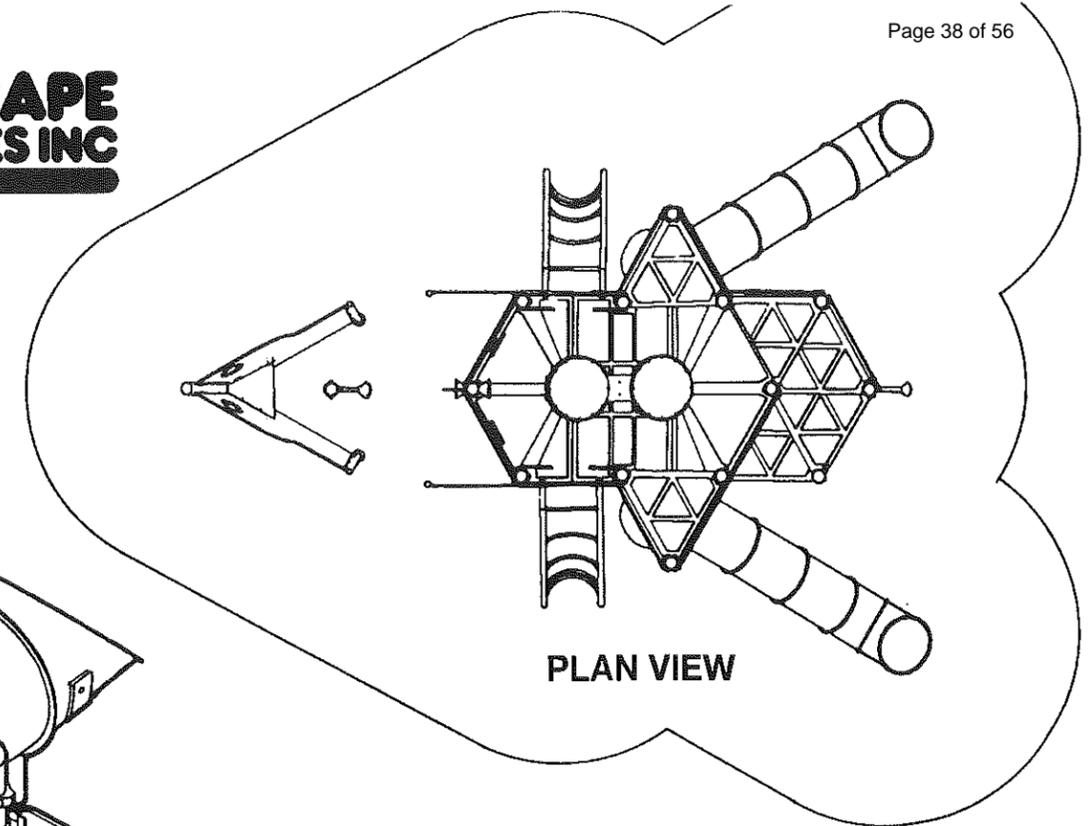
Attachments

Landscape Structures, Inc. – Adventurship Playground Plans

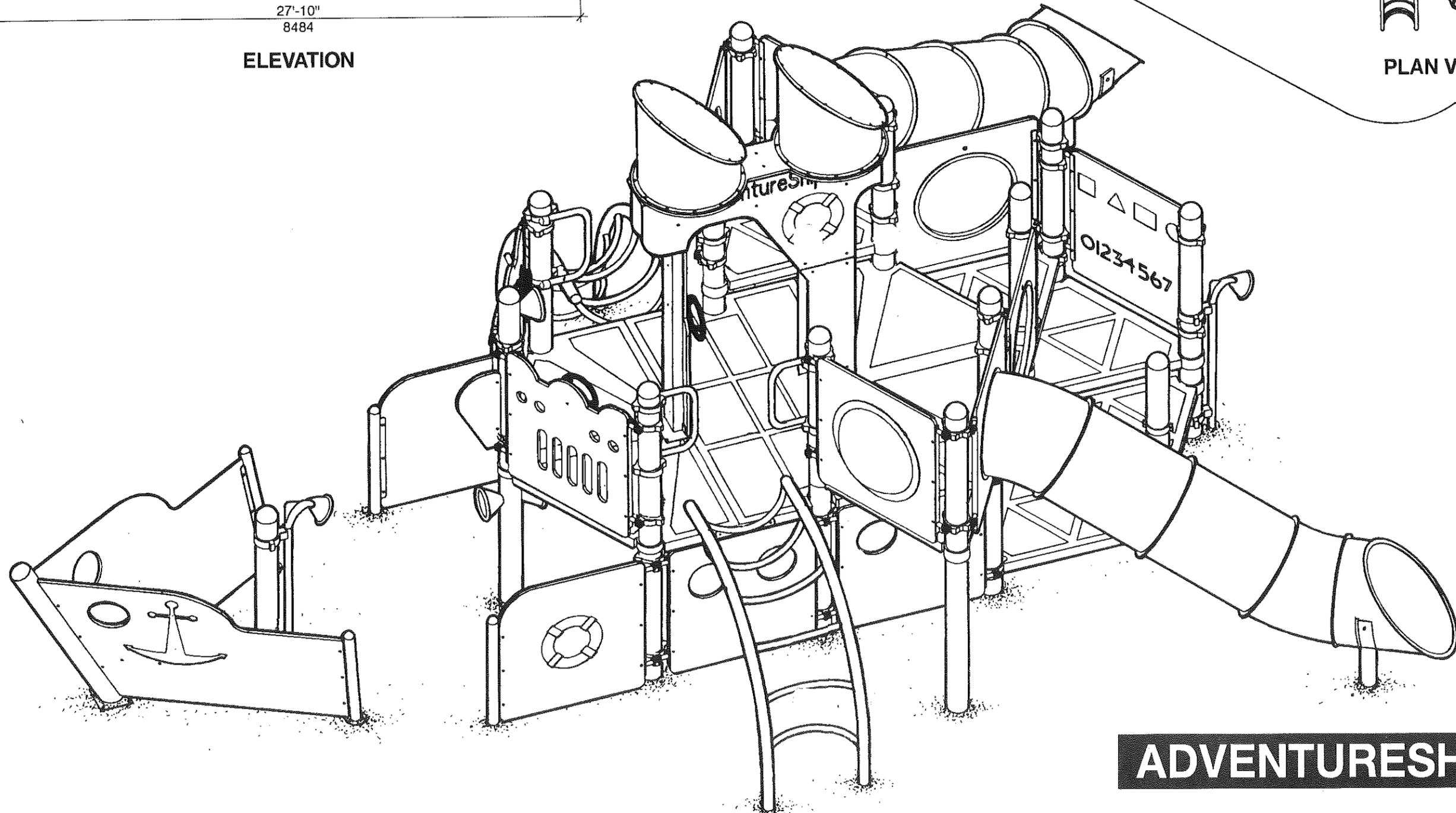
**LANDSCAPE
STRUCTURES INC**



ELEVATION



PLAN VIEW



ADVENTURESHIP 100000

SAFETY NOTE
Choose a protective surfacing material that has a Critical Height Value of at least the height of the Highest Accessible Part/Fall Height of the adjacent equipment. (Ref. ASTM F1487, SECTION 9.)

PART#	DESCRIPTION	QUANTITY
107503-00	84" Post, Specify Color	1
107509-00	92" Post, Specify Color	1
107512-00	100" Post, Specify Color	1
107517-00	108" Post, Specify Color	1
107520-00	116" Post, Specify Color	3
107525-00	124" Post, Specify Color	6
107565-00	Front Bow Post, Specify Color	1
103153-00	Front Bow Post Footer, Specify Color	1
103155-00	Rear Bow Post, Left, Specify Color	1
103202-00	Rear Bow Post, Right, Specify Color	1
103152-00	Rear Bow Post Footer, Specify Color	2
103151-00	Front Body Post, Specify Color	2
107571-00	Communication Post, Specify Color	1
111839-00	Ship Mast, Specify Color	1
104333-00	Ship Mast Angle	4
104297-00	Seat Support Angle	2
108111-00	Slant Smoke Stack, Specify Color	2
109279-00	Smoke Stack Cover, Black	2
109363-00	Seat Panel, Specify Color	1
109382-00	Bow Panel, Right, Specify Color	1
109385-00	Bow Panel, Left, Specify Color	1
109366-00	Wheel Mast Panel, Specify Color	1
109394-00	Top Mast Panel, Right, Specify Color	1
109397-00	Top Mast Panel, Left, Specify Color	1
106369-00	Bottom Mast Panel, Specify Color	2
109372-00	Mast Cap Panel, Specify Color	1
109388-00	Front Body Panel, Right, Specify Color	1
109391-00	Front Body Panel, Left, Specify Color	1
109375-00	Communication Post Panel, Specify Color	1
111282-00	Bubble Panel Assy., Specify Color	2
111283-00	Window Panel Assy., Specify Color	2
111285-00	Puppet Panel Assy., Specify Color	4
111288-00	Driver Panel Assy., Specify Color	2
111290-00	Tracing Panel Assy., Specify Color	1
111322-00	Tunnel Slide Assy., Specify Color	2
111472-00	Loop Arch Assy., Specify Color	2
111277-00	Grab Bar Assy., Specify Color	1
111231-00	Triangular Tenderdeck Assembly	6
111232-00	Hex Tenderdeck Assembly	1
111233-00	Hex-Deck Extension Assembly	1
111363-00	Talk Tube Assembly, Specify Color	1
111306-00	Wheel Assembly, Specify Color	1
111583-00	Permalene Panel Bracket Assy., Specify Color	2
111253-00	Kick Plate Assembly	6
106821-00	Ship Bow Hardware Package	1
100195-00	3/8" x 5/8" Hex-Pin Cap Screw	16
100196-00	3/8" x 7/8" Hex-Pin Cap Screw	6
100198-00	3/8" x 1 1/8" Hex-Pin Cap Screw	4
100282-00	3/8" x 1 1/4" Plow Bolt	4
100327-00	3/8" Standard Hex Nut, SST	14
100353-00	3/8" Hex-Pin Flange Nut	16
100362-00	3/8" Flat Washer, SST	24
106822-00	Ship Mast Hardware Package	1
100176-00	3/8" x 3" BH Cap Screw	4
100195-00	3/8" x 5/8" Hex-Pin Cap Screw	62
100198-00	3/8" x 1 1/8" Hex-Pin Cap Screw	8
100327-00	3/8" Standard Hex Nut, SST	8
100353-00	3/8" Hex-Pin Flange Nut	66
100172-00	3/8" x 1 5/8" BH Cap Screw	2
106823-00	Ship Misc. Hardware Package	1
100195-00	3/8" x 5/8" Hex-Pin Cap Screw	14
100353-00	3/8" Hex-Pin Flange Nut	14

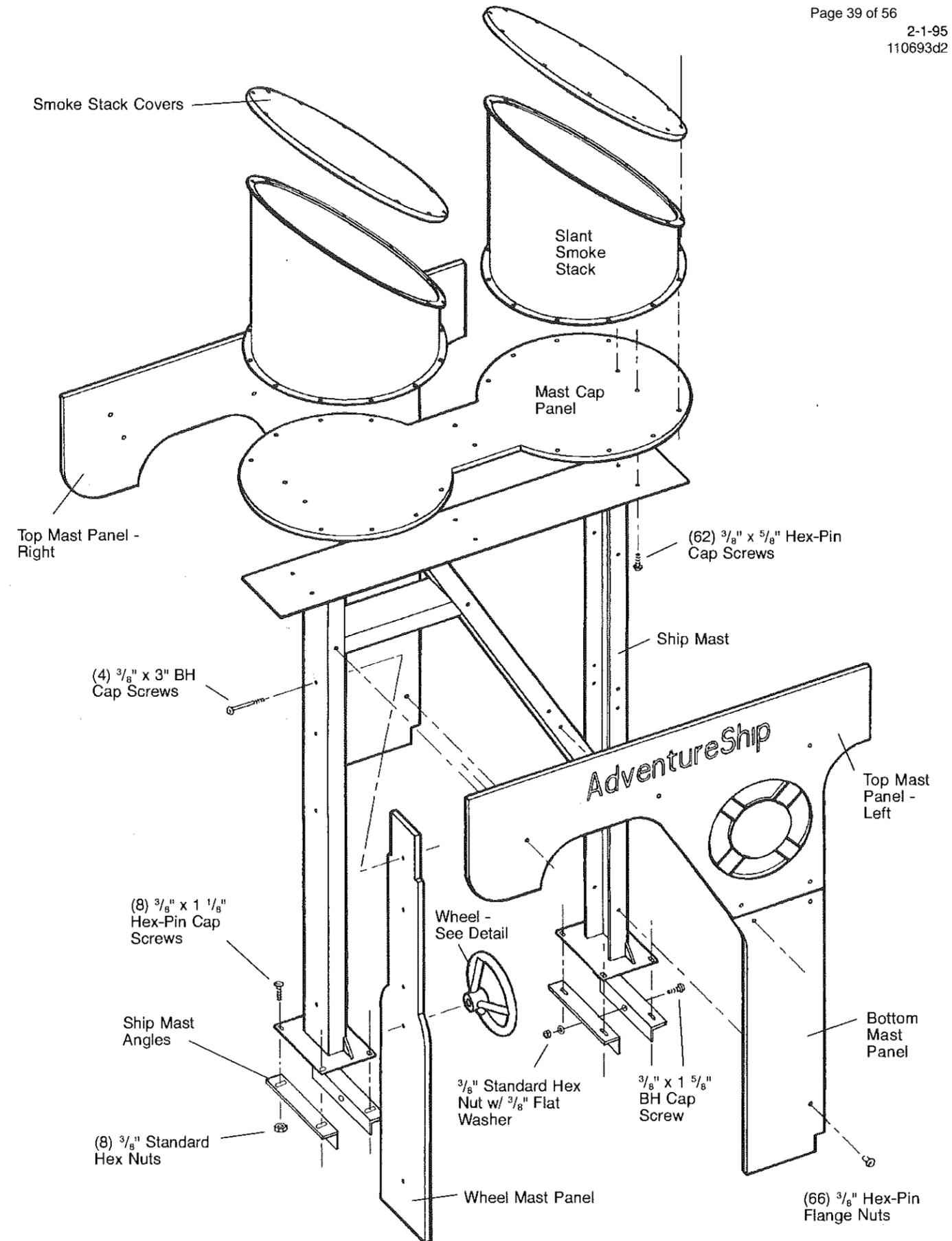


FIG. 5/ ADVENTURESHIP MAST ASSEMBLY

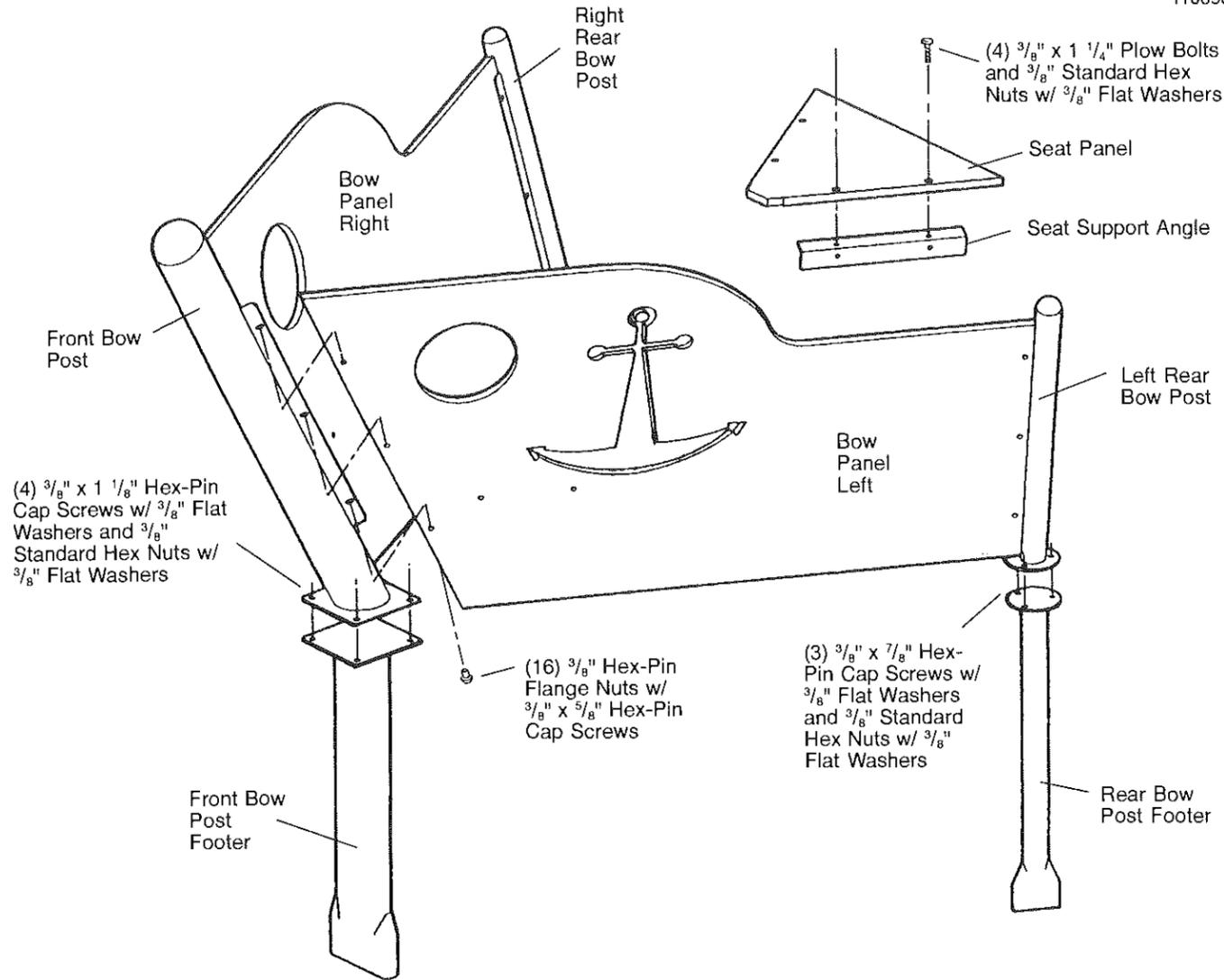


FIG. 3/ PLAN VIEW/FOOTING LOCATIONS

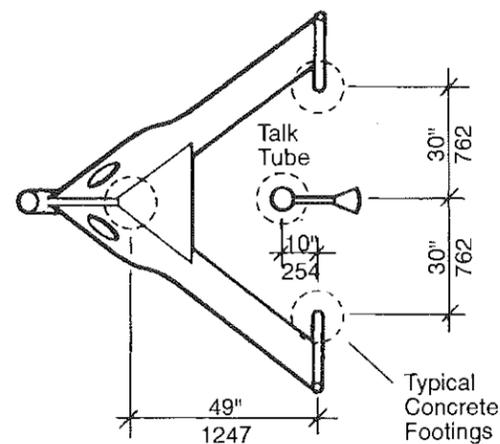


FIG. 4/ ADVENTURESHIP BOW ASSEMBLY

Specifications

PERMALENE PANELS

Compression-molded $\frac{3}{4}$ " U.V. stabilized high-density polyethylene with all edges eased. Yellow, tan or red in color.

PANEL BRACKETS

11-gauge $1\frac{1}{2}$ " x $\frac{7}{8}$ " formed aluminum angle coated with a baked-on polyester powdercoating, color matched to panel.

CLAMPS

Die cast 364 aluminum alloy with a baked-on polyester powdercoating, color specified.

POSTS

5" O.D. steel tubing with a wall thickness of .120". Galvanized with inner diameter and cut ends sprayed with corrosion resistant coating. Top caps die cast 380 aluminum alloy installed at factory. Bottom cap molded low-density polyethylene press fit at factory. Unit coated with a baked-on polyester powdercoating, color specified.

DECKS

Fabricated from low carbon 12-gauge steel sheet, perforated and flange formed. Unit TenderTuff coated brown.

SMOKE STACKS/TUNNEL SLIDES

Rotationally-molded linear low-density polyethylene, U.V. stabilized, color specified.

LOOP ARCHES

Fabricated from formed 1.660" O.D. RS-20 galvanized steel side rails with continuously-welded, 180° formed 1.315" O.D. RS-20 galvanized steel loops. Unit coated with a baked-on polyester powdercoating, color specified.

HAND LOOPS

Formed from 1 $\frac{1}{8}$ " O.D. steel tubing with .120" wall thickness. 303 Stainless steel knurled, welded inserts in each end with $\frac{5}{8}$ " internal threads. Coated with TenderTuff to a minimum thickness of .080", color specified.

HARDWARE

Primary fasteners are socketed and pinned tamperproof in design, either carbon steel plated with zinc/nickel and iridescent chromate finish or stainless steel (SST).

INSTALLATION TIME

Approximately 50 man hours. (Direct Bury)
Approximately 42 $\frac{1}{2}$ man hours. (Surface Mount)

CONCRETE REQUIRED

Approximate 36 Cu. Ft.

ACTUAL SIZE

19'-10" x 27'-10" (6.05m x 8.48m)

MINIMUM USE ZONE

31'-10" x 39'-10" (9.7m x 12.14m)

Instructions

- 1** Dig footings as shown. Refer to **Fig. 1**, **Fig. 3**, the Typical Concrete Footing Detail sheet and your plan drawing.
- 2** Begin installation with Adventureship body assembly. **See Fig. 1**. Identify posts and set in appropriate footing holes. Install all decks according to the Tri-Deck, Hex-Deck and Hex-Deck Extension Installation sheets.
- 3** Attach front body panels and communication post panel to body assembly using $\frac{3}{8}$ " x $\frac{5}{8}$ " hex-pin cap screws with $\frac{3}{8}$ " hex-pin flange nuts. **See Fig. 2**. Refer to the Rail Hanger Clamp and Typical Panel Attachment Installation Sheets.
- 4** Begin Adventureship bow assembly; **See Figs. 3 & 4**. Attach front bow post footer to front bow post using (4) $\frac{3}{8}$ " x $1\frac{1}{8}$ " hex-pin cap screws with $\frac{3}{8}$ " flat washers and $\frac{3}{8}$ " standard hex nuts with $\frac{3}{8}$ " flat washers. Attach rear bow post footers to left- and right rear bow posts using (3) $\frac{3}{8}$ " x $\frac{7}{8}$ " hex-pin cap screws with $\frac{3}{8}$ " flat washers and $\frac{3}{8}$ " standard hex nuts with $\frac{3}{8}$ " flat washers.
- 5** Attach left- and right bow panels to outer sides of post flanges using $\frac{3}{8}$ " x $\frac{5}{8}$ " hex-pin cap screws and $\frac{3}{8}$ " hex-pin flange nuts. Attach seat support angles to seat panel using $\frac{3}{8}$ " x $1\frac{1}{4}$ " plow bolts with $\frac{3}{8}$ " standard hex nuts. Attach seat assembly to bow panels using $\frac{3}{8}$ " x $\frac{5}{8}$ " hex-pin cap screws with $\frac{3}{8}$ " hex-pin flange nuts. **See Fig. 4**.
- 6** Begin Adventureship mast assembly, **See Fig. 5**. Position mast on deck where shown in **Figs. 1 & 2**. Using a $\frac{3}{8}$ " drill bit, drill through mast bottom plate holes and through deck. Attach mast to deck using ship mast angles on underside of deck and fasten with $\frac{3}{8}$ " x $1\frac{1}{8}$ " hex-pin cap screws and $\frac{3}{8}$ " standard hex nuts. Bolt angles together through deck using $\frac{3}{8}$ " x $1\frac{1}{8}$ " BH cap screws and $\frac{3}{8}$ " standard hex nuts with $\frac{3}{8}$ " flat washers.
- 7** Attach mast cap panel to top of mast using $\frac{3}{8}$ " x $\frac{5}{8}$ " hex-pin cap screws with $\frac{3}{8}$ " hex-pin flange nuts. Attach smoke stack covers to stacks using $\frac{3}{8}$ " x $\frac{5}{8}$ " hex-pin cap screws with $\frac{3}{8}$ " hex-pin flange nuts. Attach smoke stack assemblies to mast cap panel using same hardware. Attach left- and right top mast panels and bottom mast panels. **See Fig. 5**.
- 8** Attach wheel to wheel mast panel by inserting 3 $\frac{1}{8}$ " shaft assembly through wheel, $\frac{7}{16}$ " flat washer, mast panel, bolt cap Part A and $\frac{3}{8}$ " SAE flat washer. Fasten w/ $\frac{3}{8}$ " x $1\frac{1}{8}$ " hex-pin cap screw. Snap bolt caps Part B into Part A bolt caps. Fasten with $\frac{3}{8}$ " hex-pin flange nut. Refer to driver panel installation sheet. Attach wheel mast panel assembly to mast using $\frac{3}{8}$ " x 3" BH cap screws with $\frac{3}{8}$ " hex-pin flange nuts. **See Fig. 5**.
- 9** Attach all panels to body assembly as located on plan drawing and per their respective installation sheets. Install Tunnel Slides, Loop Arches, Grab Bar, Kick Plates and Talk Tubes per their respective installation sheets. **NOTE: Handloops for loop arch go on inside of posts, and tunnel slide exit is 15" above finished grade, unlike shown in their respective installation sheets.**
- 10** Pour concrete footings and install protective surfacing.

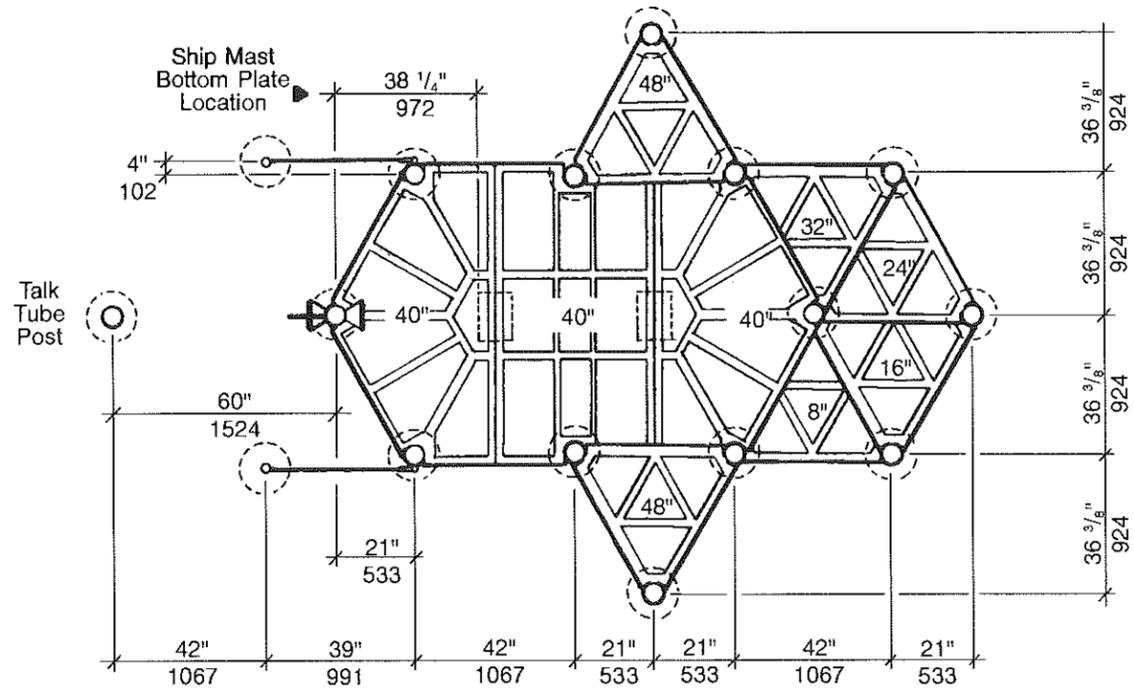


FIG. 1/ BODY FOOTING LAYOUT

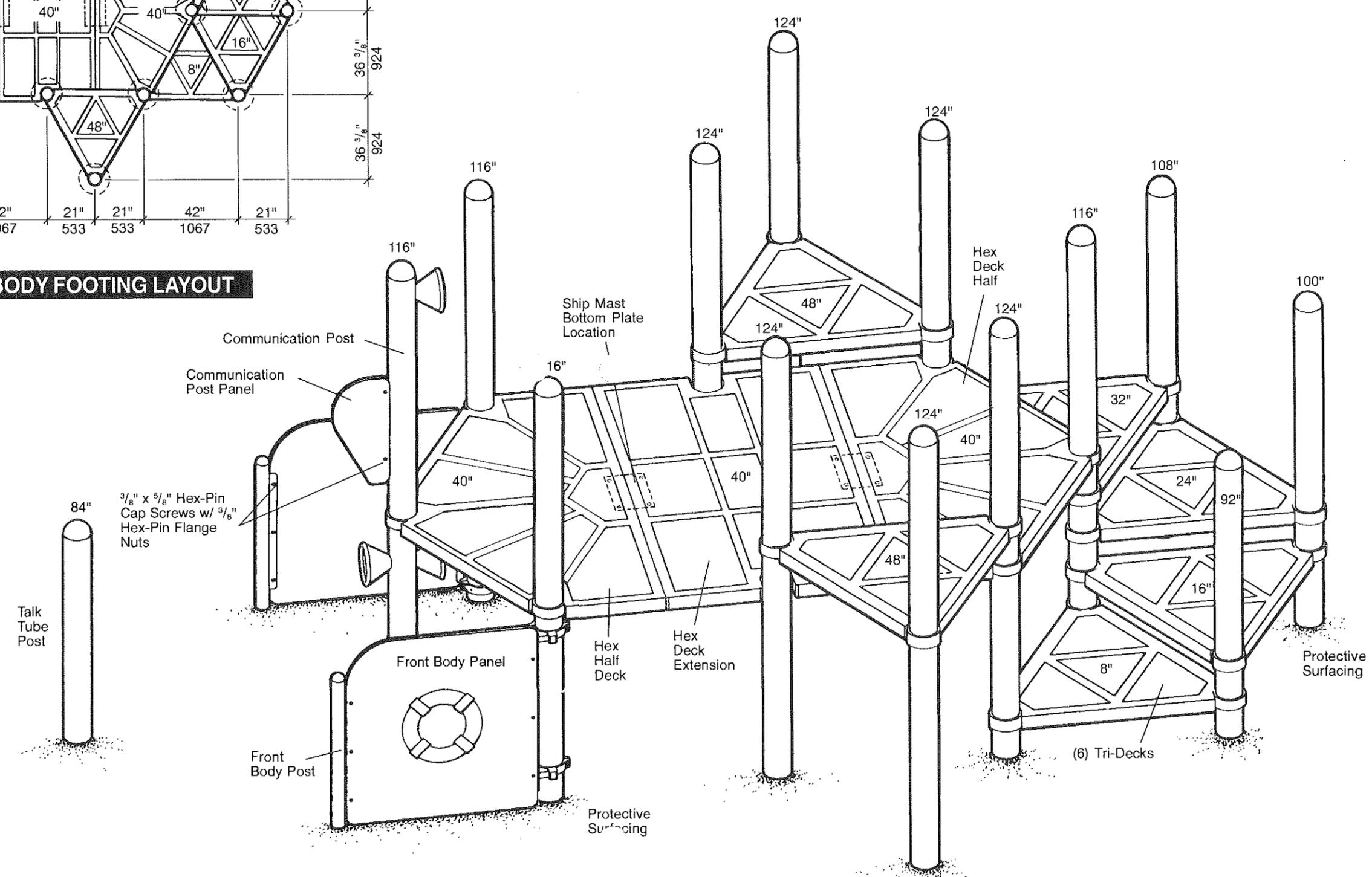


FIG. 2/ ADVENTURESHIP BODY ASSEMBLY



City of South Haven

Agenda Item #8

Liberty Hyde Bailey Museum

Background Information

The Liberty Hyde Bailey Museum is located at 903 South Bailey Ave in the birthplace and childhood home of Liberty Hyde Bailey. The mission of the museum is to educate people about America's Father of Modern Horticulture through preserving his birth site and promoting his vision linking horticulture and the environment to everyday life.

The property is held by the City of South Haven and the museum operates with the assistance of the Liberty Hyde Bailey Museum Memorial Fund, Inc., a 501(c)3 nonprofit foundation. Immediately to the east of the Museum is a wooded parcel that is not formally part of the Museum property. This parcel is considered to be a City park, but has never been formally developed. The Museum and City Staff have worked together to perform maintenance on this site. In addition, the City and South Haven Community Hospital have worked together to develop an area of shared parking on the site that can be used by both the Museum and hospital visitors.

The Board of the Bailey Museum would like to share its thoughts about developing the wooded area behind the museum site with the Parks Commission.

It is the museum's desire to better the City park area and make it a destination point for residents and guest of our community. Work has been done in the past year to remove dead ash and clean the nature trail. Near the southeast corner of the property, an Eagle Scout project was installed in 2014 that has become an area commonly used by staff and visitor's to the South Haven Health System. This year several local scouting groups participated in the National Wildlife Federation's Garlic Mustard Challenge in April. Aaron Priebe, city arborist, is working with the museum to keep the integrity of the woods while determining the removal of invasive species. Discussions have occurred with Native Plant groups to consider best plantings for the under story as well as planting species of young trees. The museum grounds proper is being maintained by Master Gardener, David Fenske, and we have had a record number of guests visit to enjoy the beautiful setting.

Anne Long, chair of the Museum Board of Trustees, will be in attendance to discuss the Museum's plans at the Parks Commission meeting.

Recommendation

Open a dialog with the Liberty Hyde Bailey Museum Board to discuss their vision for improvements to the wooded parcel east of the Museum.

Attachments

Site Survey
Conceptual Improvement Plan

CERTIFICATE OF SURVEY

I, MICHAEL A. FREEHLING, A LICENSED PROFESSIONAL SURVEYOR, NUMBER 40159, IN MICHIGAN, CERTIFY THAT THIS DRAWING IS AN ACCURATE REPRESENTATION OF A BOUNDARY SURVEY PERFORMED UNDER MY DIRECTION FOR THE FOLLOWING DESCRIBED PARCEL OF LAND:

AS SURVEYED DESCRIPTION

THAT PART OF THE SOUTHWEST QUARTER SECTION 11, TOWNSHIP 1 SOUTH, RANGE 17 WEST, CITY OF SOUTH HAVEN, VAN BUREN COUNTY, MICHIGAN, DESCRIBED AS: BEGINNING AT A POINT ON THE WEST LINE OF SAID SECTION 11, THAT IS 1097.36 FEET NORTH 00° 50' 24" EAST FROM THE SOUTHWEST CORNER OF SAID SECTION 11, SAID POINT ALSO BEING THE SOUTHWEST CORNER OF THE SOUTH 120 FEET OF THE NORTH 219 FEET OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 11; THENCE NORTH 00° 50' 24" EAST, ON SAID WEST SECTION LINE, 120.04 FEET TO THE NORTH LINE OF SAID SOUTH 120 FEET; THENCE NORTH 89° 18' 50" EAST ON SAID NORTH LINE 244.00 FEET; THENCE NORTH 00° 50' 24" EAST, PARALLEL WITH SAID WEST SECTION LINE 192.22 FEET; THENCE NORTH 89° 28' 26" EAST 185.99 FEET; THENCE SOUTH 00° 50' 24" WEST, PARALLEL WITH SAID WEST SECTION LINE, 311.75 FEET TO THE SOUTH LINE OF THE SOUTH 120 FEET OF THE NORTH 219 FEET OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION 11; THENCE SOUTH 89° 18' 50" WEST, ON SAID SOUTH LINE, 430.00 FEET TO THE POINT OF BEGINNING.

SUBJECT TO THE RIGHTS OF THE PUBLIC AND OF ANY GOVERNMENTAL UNIT IN ANY PART THEREOF TAKEN, USED OR DEEDED FOR STREET, ROAD OR HIGHWAY PURPOSES.

SUBJECT TO ANY AND ALL EASEMENTS AND RESTRICTIONS OF RECORD, OR OTHERWISE.

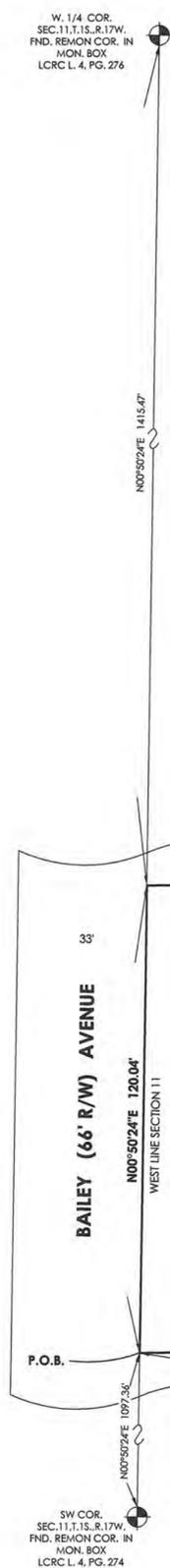
BEARINGS AS SHOWN ON THIS SURVEY ARE RELATED TO THE MICHIGAN STATE PLANE COORDINATE SYSTEM (NAD83, SOUTH ZONE)

THIS SURVEY WAS PERFORMED WITHOUT BENEFIT OF A TITLE COMMITMENT.



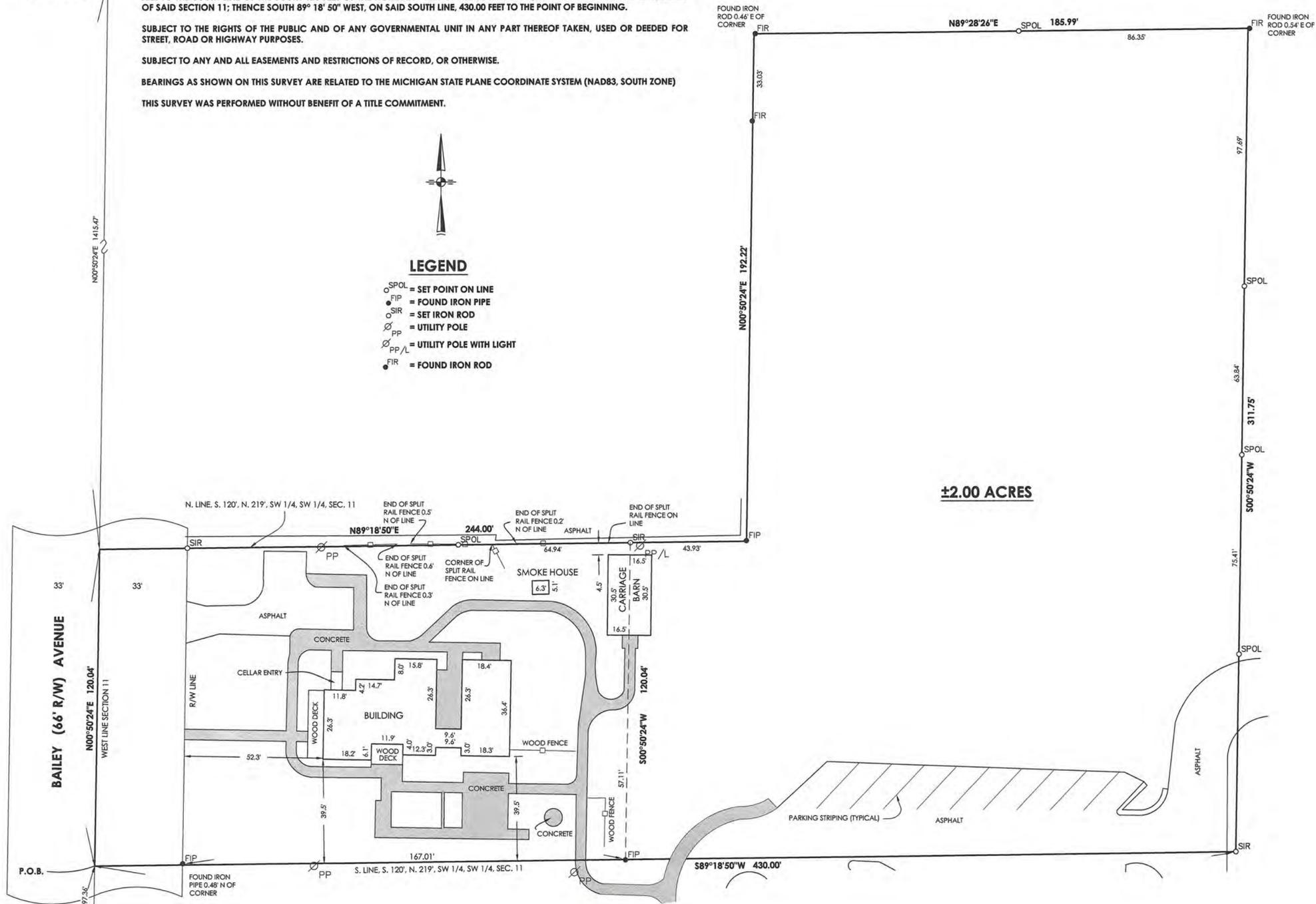
LEGEND

- SPOL = SET POINT ON LINE
- FIR = FOUND IRON PIPE
- SIR = SET IRON ROD
- U = UTILITY POLE
- U/L = UTILITY POLE WITH LIGHT
- FIR = FOUND IRON ROD



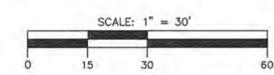
W. 1/4 COR.
SEC. 11, T. 1S., R. 17W.
FND. REMON COR. IN
MON. BOX
LCRC L. 4, PG. 276

SW COR.
SEC. 11, T. 1S., R. 17W.
FND. REMON COR. IN
MON. BOX
LCRC L. 4, PG. 274



Michael A. Freehling
MICHAEL A. FREEHLING
LICENSED PROFESSIONAL SURVEYOR No. 40159
ABONMARCHÉ CONSULTANTS, INC.

10/23/2015
DATE OF CERTIFICATE



ABONMARCHÉ
Confidence by Design

Engineering
Architecture
Land Surveying
Marina/Waterfront
Community Planning
Landscape Architecture
Development Services

95 West Main Street
Benton Harbor, MI 49023
T 269.927.2295
F 269.927.1017

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PROJECT:
**BOUNDARY SURVEY
SW 1/4 SECTION 11
TOWN 1 SOUTH, RANGE 17 WEST
CITY OF SOUTH HAVEN**

SHEET TITLE:
**CITY OF SOUTH HAVEN
LIBERTY HYDE BAILEY MUSEUM
PARCEL #80-53-616-002-02**

DRAWN BY: **MAF**
DESIGNED BY:
PM REVIEW:
QA/QC REVIEW: **MGR**
DATE: **10-21-2015**
SCALE:
HORZ: **1"=30'**
VERT: **N/A**
ACI JOB # **15-0778**

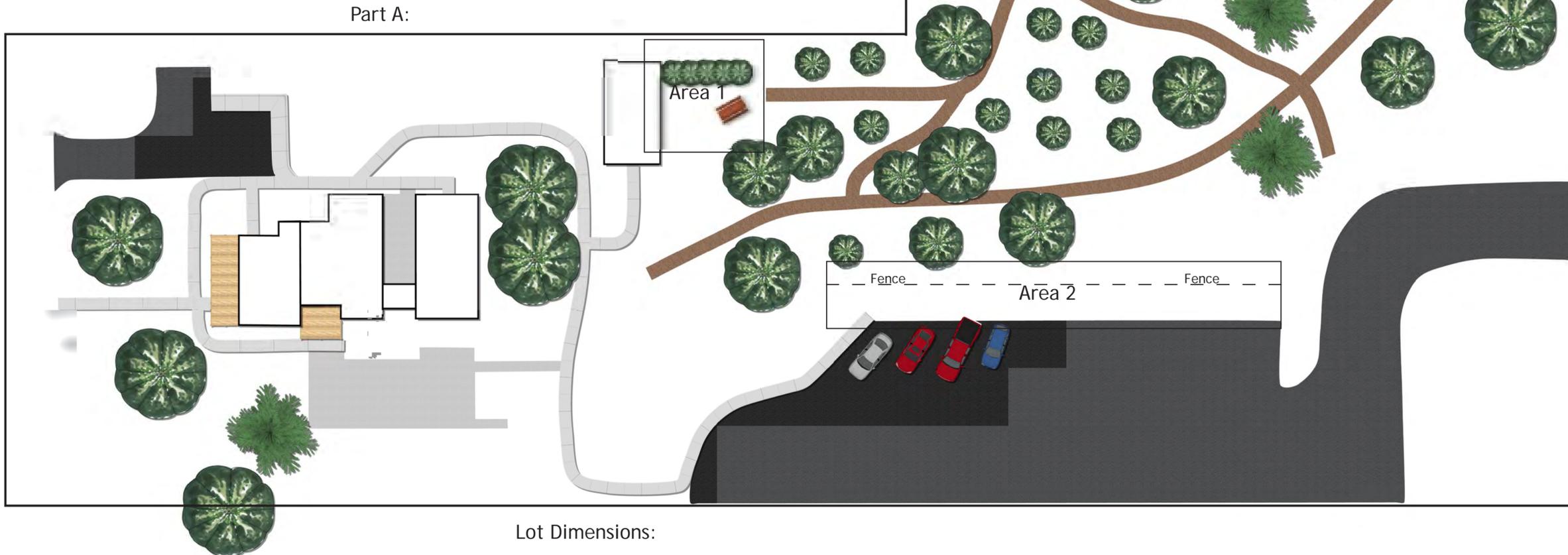
SHEET NO.
1 of 1

NO.	REVISION DESCRIPTION:	BY:	DATE:

Area 1:
 Client wants a fence/barrier to prevent people from walking through area one to access parking lot. Sculpture will be sited in this area as well as a water feature and seating. I recommend doing some sort of patio space in this area to allow for events to utilize space. Barn next to site 1 is eventually going to become an event center.

Area 2: Add a fence along this side of property to denote property line. I would recommend maybe doing a boulder garden in this area rather than a fence, since you have a sloping space anyways it could be a good opportunity to create a boulder garden. This would also hold up longer than a fence, especially during the winter months.

Area 3: Create a lunch area for hospital workers. Make this space handicap accessible. Potential sculpture site. Make seating available for guests and possibly pave for guests.



Lot Dimensions:

Part A: North: 245'; South: 245'; East: 120'; West: 120'
 Part B: North: 185'; South: 185'; East: 300'; West: 300'

Part B:

Scale: 1" = 25'



DAVIS LANDSCAPING

& HOME IMPROVEMENTS

Bailey Muesum davislandscaping14@gmail.com

518-441-8213

July 8, 2016
 Draft 2





City of South Haven

Agenda Item #9

Beach Signage

Background Information

The Parks Commission has previously approved a signage design to be utilized at various beaches throughout the City. The North Shore Drive Reconstruction contract includes placement of signs at Dyckman Beach, Packard Park, Oak Street Beach, and Newcome Beach.

Future projects will place signs at Woodman Beach, North Beach, and South Beach.

Prior to ordering the signs, several items need to be decided:

1. Should we add the City Logo to the sign? The original concept did not include the City Logo. If the logo is to be included, color selections for the logo are needed.
2. What font do we desire to use for the lettering? The manufacturer has indicated that any commonly available electronic font can be selected. A simple, sans-serif font is recommended.
3. What color should we use for the lettering? The conceptual design illustrates a dark blue color. It appears that TK-24 or TK-25 would be the closest available match.
4. What specific text should appear on each sign? The conceptual design was for "Dyckman Beach". Should the Oak Street access be "Oak Street Beach" or just "Oak Beach"?

Recommendation

Provide input to City staff on items noted above so that materials can be ordered for spring installation.

Attachments

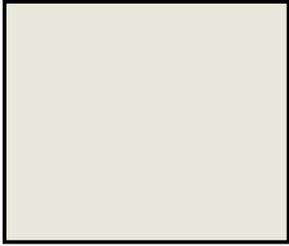
Approved Signage Concept
Wausau Tile Stain Chart



DYCKMAN BEACH
ENTRY TREATMENT
SCALE: 1"=10'

WAUSAU TILE SITE FURNISHING STAIN CHART

WAUSAU MADE



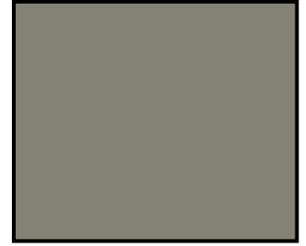
* TK - 15



* TK - 347



* TK - 2



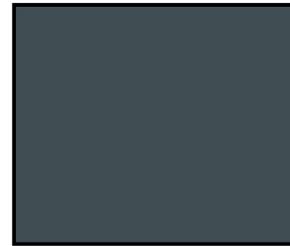
* TK - 10



* TK - 8

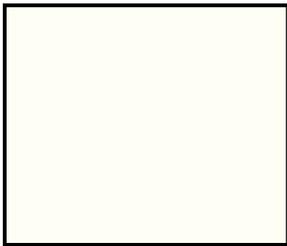


* TK - 57



* TK - 13

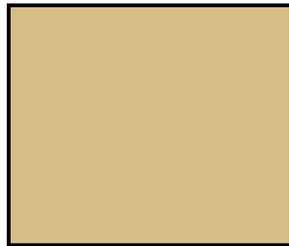
TECTURA DESIGNS



* TK - 48



TK - 342



TK - 225



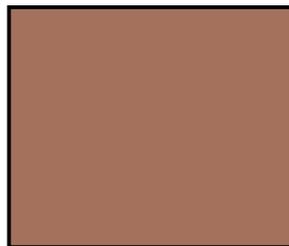
TK - 346



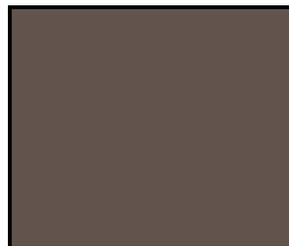
TK - 37



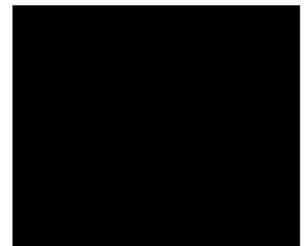
TK - 183



TK - 9



TK - 160



* TK - 6

* = Stocked Stain

Due to the printing process, these colors are representative only. Custom Colors are available upon request. Please contact your Wausau Tile sales consultant for further information or an actual sample.

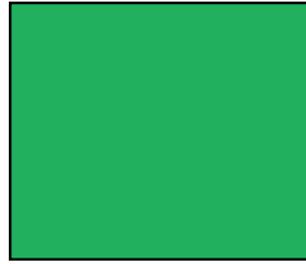
NON-STANDARD STAIN OPTIONS



* TK - 5



TK - 38



TK - 44



TK - 25



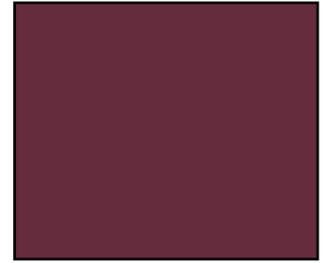
TK - 117



TK - 26



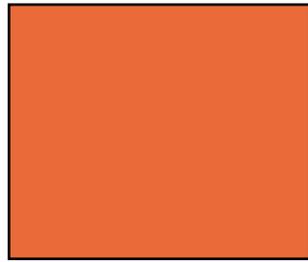
TK - 24



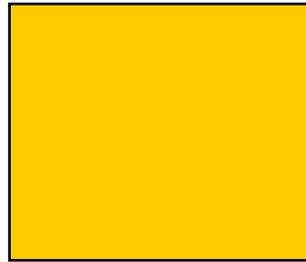
TK - 58



* M - 2900



TK - 41



TK - 54



TK - 11



Wausau Tile Inc.
PO Box 1520
Wausau, Wisconsin 54402-1520

800.388.8728
wtile@wausautile.com
wausautile.com





City of South Haven

Agenda Item #10

Smoking Ban Feasibility

Background Information

Over the years staff have fielded many complaints of smoking on the City's beaches and in parks or that cigarette butts are being left on the beaches and in the parks. This is an ongoing challenge that all waterfront communities are facing. Some communities have taken a stand and banned smoking all together or have designated non-smoking areas within their beaches and parks.

Attachment A lists many communities that are either banning smoking or have already designated a non-smoking area. Upon further research of these communities, some provide no documentation on their website or in their code of ordinances banning smoking.

Recommendation

Staff recommends reviewing the information provided regarding a smoking ban on City beaches and parks. If Parks Commission would like to see the ordinance changed, staff will present to the Parks Commission a draft ordinance change for Sec. 58-83 of the Code of Ordinances that lists prohibited activities.

Attachments

List of Michigan Communities with Smoking Prohibitions
Smoking Policies in Lakeshore Area Parks and Beaches

**** Updated 11/9/2015

Tobacco-Free Beaches and Parks:

City of Greenville -resolution includes trails, parks and playgrounds.08/2011
 City of Sault Ste. Marie
 Kinross Charter Township
 City of Bad Axe- 06/ 2012
 Grand Traverse County- 1 park 100% TF
 Lansing Township Parks- includes 6 parks
 Potter Park Zoo (Ingham County)
 City of Houghton -excludes RV park, violation=\$50 civil infraction fine. 09/2012
 Village of Dexter- parks
 Bath Township- 11/21/12
 Village of Middleville- includes Calvin Hill Park, Spring Park, Paul B. Henry Thornapple Trail, Wildwood Trails Park and Stagecoach Park.
 Village of Newberry- parks and outdoor areas and ice rink and grounds and indoor hockey rink, 10/2012
 City of Vassar
 City of St. Ignace – ordinance, all city owned playgrounds, recreational areas, and access sites.07/2012
 Village Nashville – parks, 1/2013
 City of St. Johns (Clinton County) – all grounds and facilities
 Village of Pellston (Emmet County)- all parks including Pioneer Park
 Ely Township (Marquette County)- 10 parks/rec areas
 Village of Alanson -11/2013
 Soo Township (Chippewa County) – 4 mile Beach Park, 04/2013
 Hendricks Township (Mackinac County) – Playground
 Wells Township (Delta County) -TF Recreation Areas (Sports Complex with Building for hockey/ice skating, 2 Ball fields, Pavilion, and Children's Park, Soo Hill Park with Ball field and Playground, "Tot Lot" with Ball field and Playground).
 1/2014
 City of Charlevoix (Charlevoix County) –07/2014
 (Mt. McSauba Recreational Area, Michigan Beach Park, Watertower Park, Hoffmann Park, Robert Bridge Memorial Park, East Park, Depot Beach, Community Skate Park, Carpenter Ave. Ball Fields, Ferry Beach Park)
 Mellen Township Park (Menominee County) 03/2014
 Hannahville Indian Community's Cedarview Park (includes playground & basketball court) 7/2014
 City of East Jordan 12/2014
 Bay Mills Township 12/2014
 Village of Daggett (Menominee County) Outdoor Recreational Facilities 2/2015
 Whiting Park and Thumb Lake Beaches - Charlevoix County 04/2015
 City of Petoskey (Riverbend Park, Bates Park, Washington Park, Lockwood Park, Winter Sports Park) 05/2015
 Bear Creek Township (Jones Landing and Spring Lake Park) Emmet County 06/2015
 Escanaba Township all parks and recreation areas 06/2015
 Little Traverse Township 07/2015
 City of Port Huron 07/2015
 Redmond Township (Emmet County) 07/2015
 City of Cadillac (Wexford County) 08/2015
 Superior Township- 2 parks in the City of Brimley (Chippewa County) 09/2015
 Maple Ridge Township 08/2015

Smoke-Free Beaches and Parks:

City of Escanaba
 Grand Haven Township
 City of Howell
 Ottawa County

City of Portage

Holland Township

City of Huntington Woods -1997

City of Gladstone- SF outdoor areas include the guarded beach, the foyer of the beach house, the skate park, all of the neighborhood playgrounds, and designated non-motorized trails. 9/4/12.

Village of Elsie-posted signs, no formal written policy

City of Harbor Springs - City docks, Zorn Park, and the City beach

Delta Township - all parks and trails. 09/2013

City of Hastings - all parks and city owned/operated facilities (including e-cigarettes). Barry County 09/2013

Ottawa County, all beaches

For-Mar Nature Preserve & Arboretum, Genesee County Park

City of Swartz Creek (including e-cigarettes), Genesee County 12/2014

Smoke-Free or Tobacco-Free Designated Areas

Ingham County Park System -playgrounds and beaches

Marine City- local beach and playground- ordinance 9/2012- include up to a \$75 fine

Eaton County parks passed a designated smoking areas park policy

City of Eaton Rapids- smoke-free areas policy- designated smoking areas

City of Traverse City

Garfield Township (Grand Traverse County)

Sands Township (Marquette County)- tobacco-free pavilion and playground with 2 signs. 07/2013

St. Clair County Parks- playgrounds and Goodell's Park Splash Pad designated non-smoking- not a policy or ordinance, but designated by commissioners and will include signage

City of Fremont- ordinance and resolution banning smoking in specific areas of several parks in Fremont

City of Muskegon- One area at Pere Marquette Beach is TF – area between the restroom buildings and the pier.

City of Charlotte- No person shall smoke any tobacco product within 50 feet of any playground.

Crossroads Village Park and Huckleberry Railroad (Genesee County)

City of Ann Arbor- designated parks, playgrounds, transit areas and other outdoor venues are smoke-free

Clio Youth Sports Complex, City of Clio

City of Ypsilanti - Charles Street Park, Edith Hefley Park and Carrie Mattingly Park. 10/2014

City of West Branch 08/2015

City of Petoskey (Playground and Ed White Field Area-Bayfront Park, Playground and Northside of bike path, lakefront-Magnus Park, (Athletic Fields – River Road Sports Complex) 05/2015

Fuller Park, Delta County (buildings) 08/2015

Pioneer Trail Park, Delta County (playground, pavilion, buildings) 08/2015

Other (Parks governed privately)

NW Fraternal Little League- on City of Midland property- smoke-free policy adopted by NW Fraternal Little League Baseball officers

Petoskey Youth Soccer Association-Click Road Soccer Complex. -Tobacco-free 03/2013

Discovery Center -Traverse City/Leelanau County

Jacob's Corn Maze - Traverse City/Leelanau County

Smoking Policies in Lakeshore Area Parks and Beaches

The following municipalities have formal “No Smoking Policies”

Charlevoix County area:

“Dozens of communities throughout the state have instituted such bans at public parks and beaches. Locally, parks in the villages of Alanson and Pellston, the cities of Charlevoix and East Jordan and Emmet County-run Camp Petosega’s beach and playground areas have all gone tobacco-free. The city of Harbor Springs has banned smoking on city docks, at Zorn Park and the city beach, too.”

http://www.petoskeynews.com/gaylord/featured-ght/proposal-to-ban-smoking-at-charlevoix-county-beaches-including-thumb/article_3f9274a3-7c3c-568f-bf97-603bda837f47.html

Charlevoix County

No smoking signs at Whiting Park and Thumb Lake Beaches. The article makes it sound like these are just a suggestion and not law.

<http://www.9and10news.com/story/28894405/charlevoix-county-adds-no-smoking-signs-to-beaches>

Holland, City of

Smoking banned in some parks

Sec. 22-7 Restricting smoking and the use of tobacco products in City parks.

[Ord. No. 1258, 8-4-1999]

(a)

Definitions. As used in this section:

- (1) SMOKING OR SMOKE — The carrying by a person of a lighted cigar, cigarette, pipe or other lighted smoking device.
- (2) TOBACCO PRODUCT — A preparation of tobacco to be inhaled, chewed, sucked or placed in a person's mouth.
- (b) Smoking and use of tobacco products limited to designated areas in public parks. A person shall not smoke or use tobacco products in the following public parks which are owned or operated by the City of Holland, except in such designated smoking areas as shall be determined by the City Manager, or his or her designee:
 - DeGraaf Nature Center
 - Holland Municipal Stadium
 - Lincoln Park
 - Maplewood Youth Complex
 - Matt Urban Sports and Recreation Complex
 - Moran Park
 - Paw Paw Park
 - Van Raalte Farm Park

Ottawa County

“There is no smoking allowed on any Ottawa County Parks beaches”

<http://miottawa.org/Parks/rules.htm>

Sault Ste. Marie

No person shall smoke on or within 20 metres of any playground area. **[AMENDED BY BY-LAW 2015-151]**

2.1.3 No person shall smoke on or within 20 metres of any recreation field. **[AMENDED BY BY-LAW 2015-151]**

2.1.4 No person shall smoke while under the Roberta Bondar Park Tent Pavilion, or within 15 metres of any entrance to the Roberta Bondar Park Tent Pavilion. **[AMENDED BY BY-LAW 2009-155]**

Traverse City**608.06 RESTRICTING SMOKING IN DESIGNATED CITY PARKS.**

(a) Definitions. As used in this section: "Smoking or smoke" means the carrying by a person of a lighted cigar, cigarette, pipe or other lighted smoking device.

(b) Smoking prohibited in designated areas in public parks. A person shall not smoke in park buildings or shelters, designated swimming areas, designated beach areas, or portions thereof, that are mechanically groomed, within 15 feet of a playground area, or waterfront parks that are owned or operated by the City and which are so posted.

(c) Violations and penalties. A person who violates or fails to comply with this section shall be subject to any one or more of the following:

(1) Being asked to stop smoking;

(2) Being asked to leave the premises;

(3) Responsible for a municipal civil infraction and subject to the civil fines set forth in section 202.99 of this code.

(Ord. 848. Passed 10-19-09.)

The following municipalities have been identified as having no-smoking policies but I was unable to find them in their Parks/Beaches Rules or their Code of Ordinances

Holland Charter Township**Grand Haven Township****Muskegon, City of**

One area at Pere Marquette Beach is TF – area between the restroom buildings and the pier.

Petoskey, City of

(Playground and Ed White Field Area-Bayfront Park, Playground and Northside of bike path, lakefront-Magnus Park, (Athletic Fields – River Road Sports Complex) 05/2015

The following municipalities/parks I was unable to find any no-smoking policies in their Parks/Beaches Rules or their Code of Ordinances:

Allegan County

Antrim County

Benzie County

Berrien County (Silver Beach)

Duck Lake State Park

Grand Haven City of

Grand Haven State Park

Grand Traverse County

Ludington, City of

Manistee, City of

Manistee County

Muskegon County

Oceana County

Saint Joseph, City of

Sleeping Bear Dunes

South Haven, City of

Stevensville, Village of

Van Buren County

Warren Dunes



City of South Haven

Agenda Item #11

Elkenburg Tree Planting

Background Information

It has been brought to Staff's attention during the back pack give away special event that there is a need for more trees to be planted, so that in the future there will be more shade provided in the park. City staff which included Assistant City Manager, the Director of Public Works, Operations Manager, City Arborist and our GIS Technician were tasked to come up with a solution. Staff is recommending the planting of 10 trees within the park.

Chemical Bank has graciously volunteered to provide the man power to plant all 10 trees with in the park on October 10th.

Recommendation

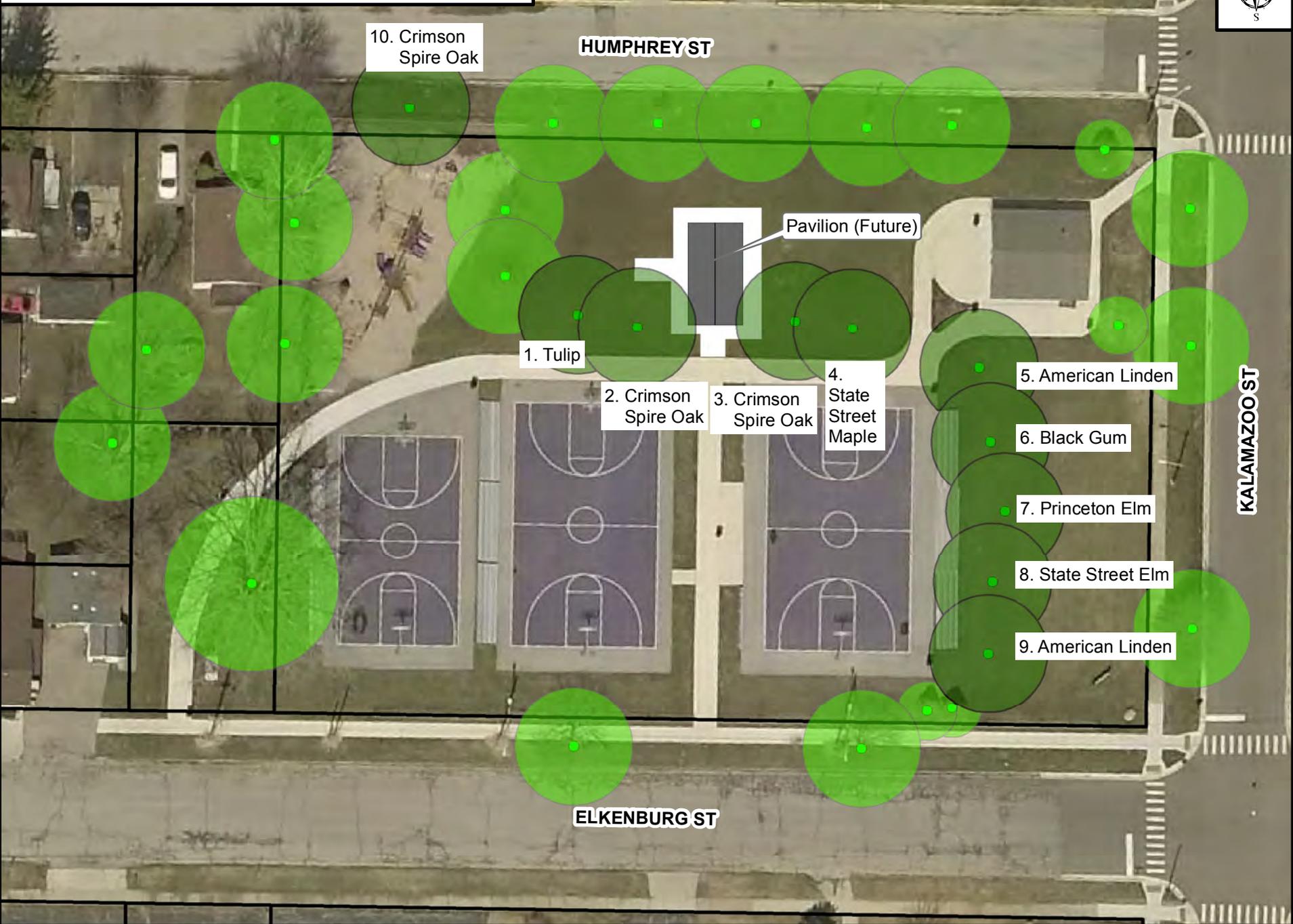
City Staff is seeking Parks Commission approval of the proposed planting plan within Elkenburg Park.

Attachments

Tree Planting Map



Elkenburg Park - 10 New Tree Locations



10. Crimson Spire Oak

HUMPHREY ST

Pavilion (Future)

1. Tulip

2. Crimson Spire Oak

3. Crimson Spire Oak

4. State Street Maple

5. American Linden

6. Black Gum

7. Princeton Elm

8. State Street Elm

9. American Linden

KALAMAZOO ST

ELKENBURG ST