

# Board of Public Utilities

## Regular Meeting Minutes

Monday, November 24, 2014  
4:00 p.m., DPW Conference Room  
1199 8<sup>th</sup> Avenue



### 1. Call to Order by Stickland at 4:00 p.m.

### 2. Roll Call

Present: Burr, Henry (arrived at 4:15), Overhiser (ex-officio), Roberts, Rose (ex-officio, arrived at 4:15) Stein (ex-officio), Stickland, Winkel

Absent: None

### 3. Approval of Agenda

Motion by Burr, second by Roberts to approve the November 24, 2014 Agenda as presented.

All in favor. Motion carried.

### 4. Approval of Minutes – October 27, 2014 Regular Meeting Minutes

Motion by Winkel, second by Roberts to approve the October 27, 2014 Regular Meeting Minutes with the following corrections:

- Near the bottom of page 2, add “per year” after \$27,255.
- In the second paragraph on page 3, change \$147.468 to \$147,468.
- In the second paragraph on page 3, change next lowest to second lowest.
- In the second paragraph under item 13 on page 3, change the word “tax” to “cash”.

All in favor. Motion carried.

### 5. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

None at this time.

## REPORTS

### **6. Cost of Energy from Indiana-Michigan Power Company (AEP)**

- A. 2014 Billings – All Charges
- B. 2013 Billings – All Charges

Burr noted minimal increase in cost of purchased power per kWh year to year (2013 to 2014).

### **7. Financial Reports**

- A. Electric Fund – Financial Report for period ending October 31, 2014  
Hochstedler noted that the Capital Outlay budget now includes all work approved to date by the Board and Council.  
Hochstedler noted the addition of the undesignated reserves to the financial reports.
- B. Electric Fund – Review of Percentage Billed  
Burr requested Hochstedler to review the unbilled sales year to date as it appears higher than the prior two year average.
- C. Water Fund – Financial Report for period ending October 31, 2014  
Hochstedler noted that unreserved cash in the Water Fund is \$417,059.
- D. Water Fund – Review of Percentage Billed  
Burr requested information related to the maximum daily flow at the Water Filtration Plant in relation to intake capacity.
- E. Sewer Fund – Financial Report for period ending October 31, 2014  
Hochstedler noted that unreserved cash in the Sewer Fund is \$333,226.

### **8. Unresolved Issues Report**

Fund reserves have now been added to the monthly financial reports.

## NEW BUSINESS

### **9. Board will be requested to award a contract for Phoenix Road Substation Relay Control Panel, Bid 2014-11 to Harlo Corporation in the amount of \$29,116.00.**

Motion by Roberts, second by Henry to award Bid 2014-11 to Harlo Corporation in the amount of \$29,116.00.

All in favor. Motion carried.

### **10. Board will be requested to establish a schedule for Regular Meeting Dates for the 2015 Calendar Year.**

Motion by Roberts, second by Winkel to approve the schedule for Regular Meeting Dates for the 2015 Calendar Year.

All in favor. Motion carried.

### **11. Public Works Director Comments**

There is no regular scheduled meeting during the month of December 2014. A special meeting will be scheduled only if needed to address an unforeseen issue.

Township customer complaint regarding summer sewer credits. Customer desires extension of summer sewer credit for irrigation water used in September. September usage is billed in October and no credit is typically given.

**12. Board Member Comments**

Henry complimented Kent Power on work for the Core City Secondary Project, Phase I.

**13. Adjourn**

Motion by Winkel, second by Roberts to adjourn at 5:05 p.m.

All in favor. Motion carried.

RESPECTFULLY SUBMITTED,



Larry Halberstadt, PE  
City Engineer