

# Zoning Board of Appeals

## Planning & Zoning Training Workshops

Wednesday, April 26 & Thursday, April 27, 2017  
6:00p.m. – 9:00p.m., Council Chambers



City of South Haven

## AGENDA

The City of South Haven will be hosting two (2) training workshops for elected and appointed officials. They will be facilitated by the Michigan Association of Planning (MAP). A light dinner will be provided for the volunteers that serve on the Planning Commission, Zoning Board of Appeals, and City Council boards.

### **Planning & Zoning Essentials: Wednesday, April 26, 2017**

The most requested training offered, this course is designed to boost confidence by sharpening skills identifying conflicts of interest, understanding legal foundations, examining roles and responsibilities, and more! This program is ideal for introducing new planning commissioners and ZBA members to their roles and responsibilities and also for more experienced officials looking to refresh their skills and build upon existing knowledge. Roles and responsibilities, site plan review, master planning, zoning ordinances, variances, how to determine practical difficulty, and standards for decision making, defining unnecessary hardship, and recent case law are covered.

### **Managing Risk: Making Sound Planning & Zoning Decisions: Thursday, April 27, 2017**

As more communities face litigation related to planning and zoning decision, this is an essential training for all elected officials, planning commissioners, and zoning board of appeals members. Topics include identifying a conflict of interest, applying discretionary standards during special land use reviews, reasonable expectations of a developer, and how your Master Plan can minimize risk.

**These training workshops are being held for educational purposes only. The City understands that a quorum of the boards may be present during the classes however, no decisions or deliberations will take place during any of the sessions. Therefore, this class is being held pursuant to the Michigan Open Meetings Act, Act 267 of 1976, Section 15.263(10) which states that the Open Meetings Act does not apply to a... conference not designed to avoid this act.**

RESPECTFULLY SUBMITTED,

A handwritten signature in blue ink that reads "Jenna R. Levin".

Jenna Levin, City Planner & Zoning Administrator

South Haven City Hall is barrier free and the City of South Haven will provide the necessary reasonable auxiliary aids and services for persons with disabilities, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon seven (7) days notice to the South Haven City Hall.