

# Harbor Commission

## Regular Meeting Minutes

Tuesday, March 21, 2017  
5:30 p.m., Council Chambers



City of South Haven

### 1. Call to Order by Stegeman at 5:38 p.m.

### 2. Roll Call

Present: Ashley Deming, Tim Reineck, Greg Sullivan, Tim Stegeman

Absent: Nick Fazio, Cathy Pyle, Steve Schlack

### 3. Approval of Agenda

Motion by Sullivan, second by Reineck to approve the March 21, 2017 Regular Harbor Commission Agenda as presented.

All in favor. Motion carried.

### 4. Approval of Minutes: January 17, 2017

Motion by Reineck, second by Deming to approve the January 17, 2017 Regular Meeting Minutes as written.

All in favor. Motion carried.

### 5. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

None at this time.

### 6. Financial Reports

Hosier reviewed the financial reports.

### NEW BUSINESS

### 7. 2017-2018 Budget

Hosier stated that the budget for 2017-2018 is pretty standard. A few items have carried over from last year, including the roof replacement, skid piers, the Black River Park restroom renovation, and the Black River Park driveway improvements. The driveway improvements will be paid for by creating a fund balance over the next few years. The Commission will also be reapplying for a grant to purchase a fish cleaning station on October 1. The previous grant application was for \$500,000, and a scaled down version is more likely to receive funding. A Muffin Monster grinder is being considered for the cleaning station. The dock upgrades at the Municipal Marina has gone out to bid, which will include improvements to the pedestals on the headwall. Electricity needs to be supplied to the marina, and has already been budgeted for this year. Regarding next year, the goal is to build a fund balance.

Sullivan asked about the previous grant application for the fish cleaning station. Hosier responded by discussing the previous grant application. Sullivan asked about the freezer system that was a part of the previous application. Hosier stated that the DNR is attempting to move away from freezers and more toward the grinder system that is being sought in the current grant application. The fact that the city did not have a vendor lined up to take the fish as part of the previous application was a mark against us.

## **8. Southside Marina Roof Upgrade**

Amy Cook from Abonmarche discussed the five bids that were received for the project. There were two qualified bidders that bid low enough to be considered, and a bidder has been chosen. The award is set to be made within the next two weeks. The final color of the roof still needs to be decided on. The choices include a standard range of colors, but the best options appear to be Aged Copper Patina, and Charcoal Gray. The Aged Copper Patina will not age further, and the color is almost the exact same as the current stain. The Charcoal Gray is a more neutral color in case the overall scheme ever changes in the future, and offers a more formal option.

Reineck asked if the shingles were steel. Cook responded that they are. Reineck also asked if any structural work will be necessary. Cook responded that as of right now, there is no visible damage to the structure. Because of a slight variation in color on the swatch, Stegeman asked which one more closely resembles the current scheme. Hosier responded that the gray option is closer.

Cook gave price estimates for each color, with the copper option coming in at \$112,000, and the gray option coming in at \$107,700. There is an alternate option available for the gray color, which would involve a slightly raised rib. That option comes with a cost of \$97,700.

The consensus of the Commission was that both colors look good, but the gray option is preferred.

Motion by Sullivan, second by Reineck to recommend the Charcoal Gray option to staff, which will be brought to the City Council for consideration.

All in favor. Motion carried.

## **9. Marina Projects Update**

The marina projects were addressed by Hosier during discussion of the budget.

Additionally, Hosier mentioned that boaters are asking for the restroom project at Black River Park to be completed this year. As a result, work will likely be taking place during the May 19<sup>th</sup> Steelheaders Tournament. Hosier said that porta-johns will be made available if necessary.

Cook summarized the improvements to be made to the restrooms.

#### **10. Staff and member comments**

Hosier informed the Commission that no April meeting is anticipated, and that the Master Plan dates are on the website and everyone is encouraged to attend.

Sullivan asked if there will be an emergency services updated at the May meeting. Hosier replied that it is anticipated there will be.

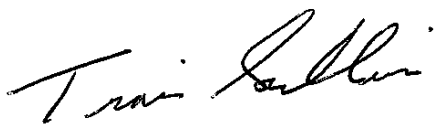
Stegeman informed the Commission that the South Haven Steelheaders will be hosting the annual Fisheries Workshop with representatives from Michigan Sea Grant, MDNR, USGS and U.S. Fish & Wildlife, on April 20<sup>th</sup> at the Moose Lodge. Stegeman also mentioned that South Haven will not be receiving any salmon plants this year.

#### **11. Adjourn**

Motion by Stegeman, second by Deming at 6:14 p.m.

All in favor. Motion carried.

RESPECTFULLY SUBMITTED,



Travis Sullivan  
City Clerk