

Local Development Finance Authority

Regular Meeting Minutes

Monday, May 13, 2013
4:00 p.m., Council Chambers
South Haven City Hall



City of South Haven

1. Call to Order by Bolt at 4:00 p.m.

2. Roll Call

Present: Kerber, Klavins, Lewis, Valentine, Varney, Bolt
Absent: Erdmann, Gawreliuk, Henry, Herrera, Rainey

3. Approval of Agenda

Motion by Valentine, second by Klavins to approve the May 13, 2013 regular meeting agenda as presented.
All in favor. Motion carried.

4. Approval of Minutes – April 8, 2013 Regular Meeting

Motion by Valentine, second by Kerber to approve the April 8, 2013 regular meeting minutes as written.
All in favor. Motion carried.

5. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

None at this time.

6. Financial Report

VandenBosch gave an overview of the Financial Report.

Motion by Valentine, second by Klavins to approve the Financial Report.
All in favor. Motion carried.

7. Invoices for Approval - LDFA 1

DuWel Parcel

April 10, 2013 Pat's Pronto Print, Environmental Document Reproduction, \$411.14

VandenBosch noted this is to make two copies of the environmental reports for a potentially interested party. There were questions regarding which property this refers to.

Motion by Valentine, second by Klavins to approve the invoice for document reproduction from Pat's Pronto Print.
All in favor. Motion carried.

8. Bohn Property

Temporary Lighting Bid Approval

VandenBosch noted this is temporary lighting sufficient for showing the building. The lighting in the warehouse may still be used later, but testing and repairing the existing electric would cost more than this bid.

Motion by Lewis, second by Klavins to approve the lighting contract.
All in favor. Motion carried.

Environmental Work Fencing

VandenBosch noted that the environmental testing was done last week, there needs to be some mowing, trimming and weed killing done in the parking lot. The fence will be installed soon.

Bolt asked whether staff has a number in mind for pricing the property. VandenBosch noted that we have appraisals done in 2008 and 2010. Kerber noted that the appraisals are outdated.

VandenBosch noted we are getting close to being able to market the property, and are looking for direction from realtors on setting a price.

9. Economic Development Report

Jack McCloughan, Economic Development Director, gave an overview of economic development activities during the past month.

10. General Comments

Varney asked for an update on the Central Lofts. VandenBosch noted that there is a new developer. They are cleaning up the property and marketing the undeveloped part of the condominiums.

11. Adjourn

Motion by Klavins, second by Varney to adjourn at 4:18 p.m.

All in favor. Motion carried.

RESPECTFULLY SUBMITTED,
Marsha Ransom
Recording Secretary