

Parks Commission

Regular Meeting Agenda

Tuesday, July 09, 2013
6:00 p.m., Council Chambers



City of South Haven

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes – June 11, 2013
5. Public Comments and Inquiries Concerning Items not on the Agenda

NEW BUSINESS

6. Elkenburg Park – Phase II
7. Parks Supervisor's Comments
8. Park Commissioner's Comments
9. Adjourn

RESPECTFULLY SUBMITTED,

Brandy Gildea
Parks and Recreation Supervisor

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Parks Commission

Regular Meeting Minutes

Tuesday, June 11, 2013
6:00 p.m., Council Chambers



1. Call to Order by Reinert at 6:00 p.m.

2. Roll Call

Present: Cobbs, Comeau, Moore, Toneman, Reinert
Absent: Fitzgibbon

Reinert requested that Moore introduce himself.

3. Approval of Agenda

Motion by Toneman, second by Cobbs to approve the June 11, 2013 regular meeting agenda as presented.

All in favor. Motion carried.

4. Approval of Minutes – May 14, 2013

Motion by Cobbs, second by Toneman to approve the May 14, 2013 regular meeting minutes as written.

5. Public Comments and Inquiries Concerning Items not on the Agenda

None at this time.

NEW BUSINESS

6. South Beach Entrance/Exit Sign

Gildea reviewed the background information regarding the signs. Toneman asked for and received clarification on the number of signs and where they will be located. Comeau asked what size the signs are and Gildea responded with measurements. Moore expressed concern regarding the size of the signs.

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The board discussed the pros and cons of the wording "Entering Paid Parking" noted on the entrance signs. The board made several suggestions regarding how to note that the paid parking is seasonal.

Moore asked for information regarding the material the signs are made of and the cost of the signs. Moore suggested an alternative material. Gildea explained the rationale for the material used and the graffiti-resistant paint used on the surfaces.

Reinert asked about the hours and beach rules that are on the current signs. Gildea noted that she has already ordered and installed informational signs that have those details.

Toneman suggested taking the signs down during winter to make them last longer.

Reinert asked how the South Beach improvements were funded, and Gildea noted that the improvements were mostly paid for with a grant. Reinert expressed that the cost of the signs seems small compared to value the city got with the grant.

Comeau indicated his approval of the sign.

Moore asked for details regarding the bid process. Gildea noted that three (3) sign companies bid on the signs.

Reinert explained the Parks role in the sign approval process.

Motion by Comeau, second by Moore recommend to City Council that they consider approving the purchase and installation of two new entry/exit signs, designed by Pat Cornelisse, for South Beach.

Yays: Cobbs, Comeau, Moore, Reinert

Nays: Toneman

6. Dyckman Beach Access Entrance Area

Gildea noted that she has received frequent complaints about the look and function of this access and she entirely agrees with those complaints. Improvements being suggested include:

1. Removal of the chain link fence
2. Move the entrance sign so it does not obstruct the view of the lake from Dyckman Avenue
3. Widen the entrance to allow for two-way traffic, which will involve some additional paving
4. Remove some sand and do some minor landscaping.

After a comment by Moore regarding the sign in the parking lot noting that this is a 4-way stop, the group discussed and Gildea agreed to place "4-way stop" signs to other three stop signs.

Reinert noted that Dyckman is a very busy street and a little facelift to that park would be favorable. Gildea noted that most of the work will be done in-house, including some pavement work.

Reinert asked if this is a good time to look at updating the signage at all the beach parks. Gildea noted that at the accesses she needs to limit signage due to size restrictions. Gildea noted that several of the beach access signs have been very recently updated to reflect changes in the beach parking pay systems.

Moore noted that there are several signs nearer to the beaches. Gildea agreed that there are many signs at our beaches but they are mostly to do with safety. After discussion of the addition of safety signs, call boxes and a flag system being a requirement of a legal settlement, Comeau expressed concern that these actions constitute the city assuming a legal duty which will open the city up to more lawsuits. Reinert noted that she believes the out-of-court settlement has already happened. Moore asked who is determining the flag color. Comeau asked whether City Council approved this agreement.

Toneman inquired whether there is a way-finding sign to point people to the North Beach on the Dyckman access corner, which Gildea noted to check into. Toneman suggested that a directional sign would be helpful for out-of-towners here for the first time.

Moore questioned the lack of numbers on handicap spaces in Dyckman Park, which Gildea clarified by noting that persons with handicap stickers or plates may park free of charge, so the handicap spaces are not included in the numbering system.

Reinert called for further discussion or a motion.

Motion by Toneman, second by Cobbs, to recommend that staff improve the Dyckman Beach Access area with the changes proposed by City staff.

7a. Commissioner's Comments.

Reinert introduced this section as a new addition to the regular Parks agendas.

Cobbs: None

Toneman: None

Comeau: Residents have asked whether there is going to be development of the land located between the two stairwells leading to the South Beach. Gildea noted that the city applied for a grant to purchase that property but she is not sure at what point the negotiations are.

Moore: He played Disc Golf at a Saugatuck park and thinks South Haven should look into creating something similar. Moore says he has spoken to Lisa at the tourist bureau, the mayor and Gildea. After a question regarding cost to players, Moore said there was no charge. The park constituted eighteen (18) holes on thirty (30) acres of bad land (cactus growing on it) with no mowing. Moore noted that such a park can use any kind of land and he thinks it could be a tourist draw. Asked where he should go to present the idea.

Gildea will speak to the city manager but noted that there is no place in the city where there is thirty (30) acres available. Moore asked about the city doing something in an adjacent township. Moore will talk with the city manager and try to sell the idea. Moore asked where the twenty (20) acres were donated to the city to which Brandy suggested that perhaps he was referring to Pilgrim Haven. The group discussed SHARP and SHARA.

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8. Adjourn

Motion by Comeau , second by Toneman to adjourn at 6:53 p.m.

All in favor. Motion carried.

RESPECTFULLY SUBMITTED,

Marsha Ransom
Recording Secretary

June 28, 2013

TO: Brandy Gildea

FR: Paul VandenBosch

RE: Elkenburg Park, Phase II

Work has been completed under Phase I of the Elkenburg Park project. Improvements to the park include three basketball courts, restroom renovation, sidewalks, landscaping, benches and fencing. The project cost was significantly below the initial estimate, and staff is proposing to add additional improvements as recommended by the Elkenburg Park Renovation Committee.

The City received a MDNR Trust Fund grant in the amount of \$339,800. Phase I of the project is expected to cost a total of \$251,285, leaving \$88,515 in unexpended grant funds. The City has received an estimate for engineering of Phase II improvements in the amount of \$13,400, leaving \$75,115 available for additional improvements.

75% of project funding comes from the DNR grant, with the City funding 25%. The City may be responsible for all of Phase II engineering, estimated at \$13,400, unless the DNR accepts this as a grant eligible expense (which they may, but this has not yet been confirmed). The DNR requires that the City use a professional consultant on its Trust Fund grants.

We have until August 1, 2014 to complete grant work.

Staff has worked with the Elkenburg Park Renovation Committee to identify additional improvements to Elkenburg Park under the DNR grant. This list reflects several rounds of negotiation and discussion on what is desired at Elkenburg Park. The security camera was added as a staff request to reduce vandalism.

The June 28 Staff Recommendation to Parks Commission table shows a list of improvements with three deletions. The deletions were made to reduce the project cost to below the remaining grant amount of \$75,115. If savings can be realized in the bidding and quoting process, these items may be added back in (not to exceed the grant amount).

At this time we are requesting authorization from the Parks Commission to proceed with bidding out the Phase II improvements, and to install the improvements upon approval of the bid by City Council.

Staff recommendation:

Approve the Elkenburg Park Phase II Improvements as recommended by staff.

Ekenburg Park Phase II Improvements
Staff Recommendation to Parks Commission
June 28, 2013

Remaining Funds:	75,115.05			Staff
	Quantity	Unit Price	Option Cost	Recommendation
Bleachers, 4 row	6	2,350	14,100	14,100
Bleacher Installation	8	800	6,400	6,400
Benches, 21 ft	2	2,000	4,000	4,000
Electric Outlets			5,000	5,000
Park Sign			7,020	7,020
South Fencing	250	77	19,250	19,250
Fencing Removal	250	5	1,250	1,250
Playground Fencing	400	42	16,800	16,800
Trash Receptacles	4	1,250	5,000	DELETE
Hydroseeding			2,500	DELETE
Security camera			5,000	DELETE
Scoreboard SC900			<u>1,000</u>	<u>1,000</u>
		TOTAL	87,320	74,820

Project Name: Elkenburg Park Phase II Improvements
Project Number: 13-0391
Preliminary Estimate - June 27, 2013

Bleachers	UNIT	QTY	PRICE	TOTAL
4 Row Bleachers, 27 ft	EA	6	\$2,350.00	\$14,100.00
Relocate Existing Bleachers to Center Court	-	-	-	-
Installation	EA	8	\$800.00	\$6,400.00
			SUBTOTAL	\$20,500.00

Player Benches	UNIT	QTY	PRICE	TOTAL
Player Bench, 21 ft, with backrest	EA	2	\$2,000.00	\$4,000.00
			SUBTOTAL	\$4,000.00

Electrical Outlets	UNIT	QTY	PRICE	TOTAL
Electrical Outlets Near Basketball Court (3)	LS	1	\$5,000.00	\$5,000.00
			SUBTOTAL	\$5,000.00

Park Sign	UNIT	QTY	PRICE	TOTAL
2' x 6' Sandblasted Sign (doublesided)	SFT	12	\$210.00	\$2,520.00
Sign Lighting (Optional)	LS	1	\$2,000.00	\$2,000.00
Installation	LS	1	\$2,500.00	\$2,500.00
			SUBTOTAL	\$7,020.00

Park Fencing	UNIT	QTY	PRICE	TOTAL
Montage Commercial, Majestic, 8' high, 4 rail	FT	250	\$77.00	\$19,250.00
Fence Removal	FT	250	\$5.00	\$1,250.00
Montage Plus, Majestic, 4' high, 3 rail	FT	400	\$42.00	\$16,800.00
			SUBTOTAL	\$37,300.00

Trash Receptacles	UNIT	QTY	PRICE	TOTAL
Carnival Receptacle, 42 Gal w/door	EA	4	\$1,250.00	\$5,000.00
			SUBTOTAL	\$5,000.00

Restoration	UNIT	QTY	PRICE	TOTAL
Hydroseeding/Restoration	LS	1	\$2,500.00	\$2,500.00
			SUBTOTAL	\$2,500.00

Security Camara/Data	UNIT	QTY	PRICE	TOTAL
Onsite Security Camara w/ 4 cameras	LS	1	\$5,000.00	\$5,000.00
			SUBTOTAL	\$5,000.00

Basketball Scoreboard	UNIT	QTY	PRICE	TOTAL
Scoreboard SC900	EA	1	\$1,000.00	\$1,000.00
			SUBTOTAL	\$1,000.00

Bleachers	\$20,500.00
Player Benches	\$4,000.00
Electrical Outlets	\$5,000.00
Park Sign	\$7,020.00
Park Fencing	\$37,300.00
Trash Receptacles	\$5,000.00
Restoration	\$2,500.00
Security Camara/Data	\$5,000.00
Basketball Scoreboard	\$1,000.00
TOTAL	\$87,320.00

BNP1500XL **Big B™** Portable Football Team Benches



When your players are big... Select **Big B** benches • Heavy-duty 2" square tubular steel structure supports even the heaviest loads • Double wide planks provide a 20" deep seat • Rear shelf is 10" wide and can be used for water bottles, trainer supplies or is sturdy enough to act as elevated player seating • Seat, seat back and rear shelf planks are extruded aluminum and available in your choice of clear anodized aluminum, royal, scarlet, black, white, navy or forest green powder coating • Steel structure is available as galvanized or your choice of black or white powder coating • 2" molded rubber risers separate structure from wet turf to improve durability • All **Big B** benches are 15' long and covered by a **lifetime limited warranty**. Approx. shipping weight: 260#, Truck



BNP0401BC School Color 4' Player Bench

A popular choice, colorful and comfortable... These 4' portable benches will seat 2 or 3 in style • Choose seat and backrest planks in any combination of clear anodized aluminum, royal, scarlet, black, white, navy or forest green with your choice of galvanized, black or white legs • 2" x 10" x .08" aluminum seats and backs • All player benches are constructed of 2" square steel tubing and include rubber feet to allow indoor use without damaging floors and to keep legs from deteriorating in wet grass • Five-year limited warranty. Approx. shipping weight: 60#/each, Sm. Pkg.

Player Benches

Benches are available as either in-ground fixed models or wide-base, freestanding portables... Select benches with or without a backrest • Bison player benches have galvanized, welded steel structural supports and aluminum seats and backrests (where applicable) • 21' length for fourteen player capacity, 15' for ten players or 7½' for five players • Four 2" square, galvanized, welded supports on 21', three supports on 15' and two supports on 7½' • All steel parts are galvanized • 2" x 10" x .08" minimum cross section anodized aluminum seats and backs • Planks have end caps for a finished look without sharp edges • Fixed models require a 30" concrete footing to install in-ground for lasting, safe, weatherproof seating • Portable models are constructed to provide a nearly tip-proof bench to transfer from football field to soccer, baseball or softball fields as seasons change • Portable benches can be used with or without rubber feet provided, can be anchored to ground or can be bolted down to courtside surfaces • Five-year limited warranty on steel structure, two-year limited warranty on all seats and backs.

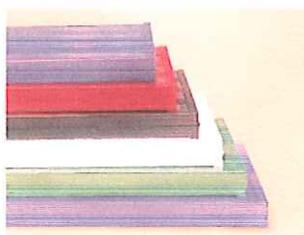


Player Benches with Backrest
Strategically placed backrest reduces player fatigue.

Model	Length	Seating Capacity	Fixed or Portable	Backrest	Legs/ Supports	Shipping Weight
BNP2101BA	21'	14	Portable	Yes	4	Approx. 160#, Truck
BNF2101BA	21'	14	Fixed	Yes	4	Approx. 150#, Truck
BNP1501BA	15'	10	Portable	Yes	3	Approx. 115#, Truck
BNF1501BA	15'	10	Fixed	Yes	3	Approx. 110#, Truck
BNP0701BA	7½'	5	Portable	Yes	2	Approx. 70#, Truck
BNF0701BA	7½'	5	Fixed	Yes	2	Approx. 65#, Truck

Player Benches without Backrest
Economical yet sturdy.

Model	Length	Seating Capacity	Fixed or Portable	Backrest	Legs/ Supports	Shipping Weight
BNP2101A	21'	14	Portable	No	4	Approx. 85#, Truck
BNF2101A	21'	14	Fixed	No	4	Approx. 90#, Truck
BNP1501A	15'	10	Portable	No	3	Approx. 65#, Truck
BNF1501A	15'	10	Fixed	No	3	Approx. 65#, Truck
BNP0701A	7½'	5	Portable	No	2	Approx. 40#, Truck
BNF0701A	7½'	5	Fixed	No	2	Approx. 40#, Truck



Powder Coated Aluminum Planks

Show your school colors on Bison's 4', 7½' and 15' benches or bleachers... Simply substitute your choice of royal, scarlet, navy, forest green, black or white planks for standard anodized aluminum seats that are included with Bison aluminum player benches, Weatherbeater bleachers and Easy Store bleachers • Choose any combination of colors for any quantity of seat planks • Each powder coated plank will incur an upcharge based on length • Order BLO4SEAT1-XX for 4' planks, BLO7SEAT1-XX for 7½' planks and BL15SEAT1-XX for 15' planks • Orders of 25 or more planks can be powder coated in a wider variety of colors (allow six weeks).



Wall Mounted Basketball Scoreboards

Choose from two popular sizes...100% solid state electronics • Scoreboard package includes a tabletop 110-volt control console and 200' of control cable
 • Sturdy aluminum extrusion framework • Built-in sponsor or team logo space • Black background finish • 12" red clock digits and 12" yellow score digits • 9" green period digit and bonus possessions • 99:59 clock has 1/10 second countdown under 1:00 and an internal horn • 120 VAC, 1 amp, 60 Hz. power requirement
 • Unlimited options for full-color graphics for a school or sponsor display • Always consult Bison Construction Specialist to assure proper ordering • One hour of services by Bison Art Department are provided free of charge • Five-year limited warranty.

\$5876.00



SC2000

SC2000 Basketball Scoreboard

Overall dimensions: 156" (l) x 60" (h) x 6" (d)...Includes a 48" (W) x 60" (h) sponsor or team logo panel. Approx. shipping weight: 515#; Truck

SC1000 Basketball Scoreboard

Overall dimensions: 144" (l) x 35" (h) x 6" (d)...Includes a 36" (w) x 35" (h) sponsor or team logo panel. Approx. shipping weight: 351#; Truck

SC20WR Remote Control Console and Receiver (not shown)

Make installation easier...Optional remote control console and receiver replace tabletop control console and control cable on SC1000 and SC2000 • Five-year limited warranty. Approx. shipping weight: 2#; Sm. Pkg.

Shot Clocks (not shown)

These 120V shot clocks have 12" high digits and are integrated with Bison SC2000 and SC1000 scoreboards...Overall cabinet size 24" (w) x 27" (h) • Order SC450I for shot clocks integrated with scoreboards • Order SC450S for standard stand alone shot clock system • Contact a Bison Product Specialist for Assistance • Sold in pairs. Approx. shipping weight: 40#/pair; Sm. Pkg.

\$4320.00



SC1000



Back Panel Operation
\$859.00



Remote Operation

SC900 Portable Wireless Remote Scoreboard

Designed for basketball but can be used for other sports as well...Display includes score, time clock, period, total fouls and foul bonus indicator • LED scoreboard with 4 1/2" high time clock and score displays • Internal buzzer • Includes both a remote control and built-in rear console panel • Total cabinet size 15" (h) x 24" (w) x 10" (d) • 120V AC • One-year limited warranty. Approx. shipping weight: 18#; Sm. Pkg.



\$3462.00

SC600 TimeKeeper™ Portable Scoreboard

Keep score in remote facilities...Bright, 6" high illuminated numbers • Will work for many sports • Bonus and possession display • Built-in auto horn • 20,000-hour lamps • 25' remote console cable • Control console stores in end of cabinet; total size: 46" x 12" x 6" • Easy-carry handle • Aluminum frame • 110-volt AC power requirement • Excellent for recreation centers, churches or other multipurpose facilities • One-year limited warranty. Approx. shipping weight: 27#; Sm. Pkg.



See page 21 for complete details.

Bison now offers popular LED Backboard Alert Systems that mount easily without hardware on all Bison and most other manufacturers' official size 42" x 72" or 48" x 72" glass backboards. Consult a Bison Product Specialist before ordering.



SC500 Slimline Possession Arrow \$246.00

Space saving thin design...Leaves more room for score-keeper duties • Bright red illuminated electronic arrows • 120 volt, 6" power cord 6" (h) x 20" (w) x 2" (d) enclosure • One-year limited warranty. Approx. shipping weight: 5#; Sm. Pkg.

SC500P Slimline Possession Arrow Padding (not shown) \$101.00

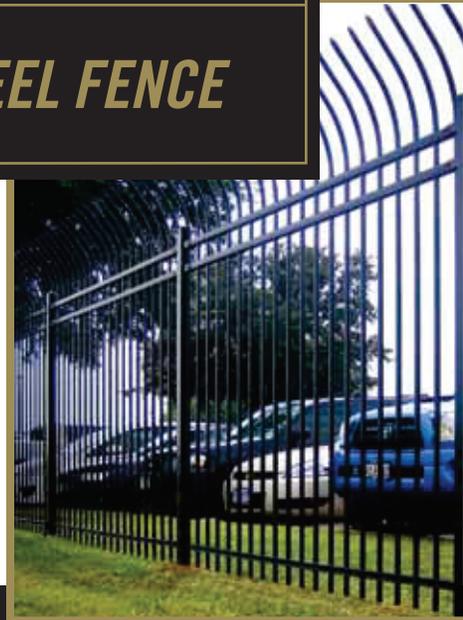
Safety padding...Designed exclusively to fit Bison SC500 Possession Arrow • Black only. Approx. shipping weight: 5#; Sm. Pkg.





MONTAGE COMMERCIAL[®]

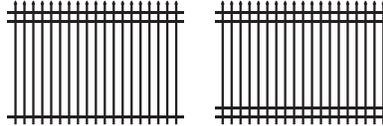
WELDED COMMERCIAL ORNAMENTAL STEEL FENCE





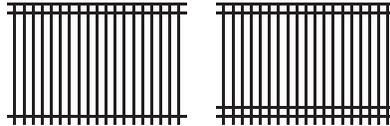
 **CLASSIC™**

- 7' or 8' Heights
- 3-Rail or 4-Rail Panels
- Extended Picket Panels
- 4" Standard or 3" Pet, Pool & Play Picket Air-Space



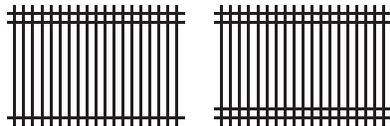
 **MAJESTIC™**

- 7' or 8' Heights
- 3-Rail or 4-Rail Panels
- Extended Picket Panels
- 4" Standard or 3" Pet, Pool & Play Picket Air-Space



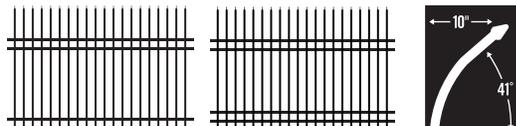
 **GENESIS™**

- 7' or 8' Heights
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- 4" Standard or 3" Pet, Pool & Play Picket Air-Space



 **INVINCIBLE™**

- 7' or 8' Heights
- 3-Rail or 4-Rail Panels
- Extended Picket Panels





POOL, PET & PLAY™

- Improved Panel Strength & Durability
- Increased Safety & Security for Children & Pets



GATE OPTIONS

- MONTAGE COMMERCIAL® SWING GATES
- MONTAGE COMMERCIAL® ARCHED GATES
- ESTATE® STEEL ENTRY GATES
- TRANSPORT® CANTILEVER GATES
- PASSPORT® ROLL GATES

COLOR OPTIONS



BLACK



BRONZE

ADORNMENTS



QUAD FLAIR



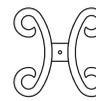
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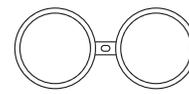
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BALL CAP



BUTTERFLY SCROLL



DOUBLE RINGS

PICKETS

3/4"sq. x 14 ga.

RAILS

1 1/2" x 1 1/2" x 14 ga.

POSTS

2 1/2" x 14 ga.



20 Year Warranty backed by proven excellence for over 30 years



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PROFUSION WELDING

- Superior Strength
- No Visible Rivets or Screws
- Design Allows Panels to Follow the Grade



Stair-stepping panels



Fully rakeable panels



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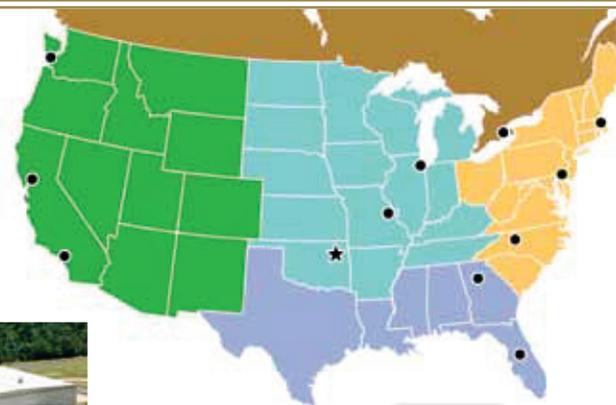
- Protection Inside and Out
- Maintenance-Free Finish
- Long-Term Durability



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- Epoxy Primer
- Zinc Phosphate
- Galvanic Zinc



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LEGEND

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