

Planning Commission

Master Plan Work Session

Thursday, January 19, 2017

7:00 p.m., Council Chambers



City of South Haven

Main Street Planning Company will facilitate a Master Plan Work Session for the Planning Commission covering the following topics:

Tentative dates for Neighborhood meetings

Survey Question Formation

RESPECTFULLY SUBMITTED,
Linda Anderson, Zoning Administrator

South Haven City Hall is barrier free and the City of South Haven will provide the necessary reasonable auxiliary aids and services for persons with disabilities, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon seven (7) days notice to the South Haven City Hall.

Action	Date	Location/Comments
Intent to Plan letters	Completed	
Kick-off Meeting with Planning Commission	Oct. 20, 2016	Administrative Tasks Guiding Principles Workshop
Community Survey development/neighborhood workshop dates	Nov. _____, 2016	Draft questions
Community Survey finalize questions/neighborhood workshop dates and locations/determine publicity	Dec. _____, 2016	Finalize questions
Survey launch	Jan. – Feb., 2017	
Website development	Launch concurrent with Survey launch	
Community profile and facilities update/existing conditions/demographics update/vacant land use analysis/Complete Streets analysis	Concurrent and ongoing, beginning Oct., 2016; ongoing; present first round of data Nov. _____ & Dec. _____, 2016	
Neighborhood workshop #1	Jan. _____, 2017	To be determined
Neighborhood workshop #2	Feb. _____, 2017	To be determined
Neighborhood workshop #3	Feb. _____, 2017	To be determined
Meet with DDA/issues identification	Mar. _____, 2017	
Central Business District Workshop/walking tour	Mar. _____, 2017	To be determined
Meet with LDFA/issues identification	April _____, 2017	
Present results of Community Survey, Neighborhood Workshops, CBD Workshop, LDFA issues identification	April-May _____, 2017	
Overton property Charrette	May _____, 2017	To be determined
Zoning Ordinance Review/Rental Ordinance Review	Ongoing	
Goals and Strategies with Planning Commission	June _____, and July _____, 2017	
Preparation of Future Land Use Plan text & maps	Ongoing; Planning Commission reviews by July _____, 2017	
Community-wide presentation meeting with Planning Commission	August _____, 2017	To be determined

<p>Joint Planning Commission/City Council meeting; City Council approves distribution of Draft Master Plan for 63-day comment period</p>	<p>Sept. ____, 2017</p>	
<p>Planning Commission holds public hearing; recommends adoption to City Council</p>	<p>Nov. ____, 2017</p>	
<p>City Council adopts Master Plan; distributes to adjacent communities</p>	<p>Dec. ____, 2017</p>	