

**South Haven Area Recreation Authority
(SHARA) Regular Meeting**

**Tuesday, March 17, 2015
3:00 p.m., South Haven Charter Township Hall**

MINUTES

1. Call to Order

Meeting Opened at 3:00 p.m.

2. Roll Call

Members Present: Mr. Ross Stein, Mr. Dennis Fitzgibbon, Mr. Dana Getman, Mr. Mark McClendon

Absent: Dr. Robert Herrera

Guests: Mr. Roger Huff, Director of Department of Public Works, Ms. Michelle Coffey, Department of Public Works Assistant, Mrs. Maureen Lewandowski

3. Approval of Meeting Minutes:

November 25, 2014 Board Meeting: Motion by McClendon, seconded by Fitzgibbon to approve the minutes as presented. All in favor, motion carried.

4. Approval of Agenda:

Motion by Fitzgibbon, seconded by McClendon to approve the agenda of the, March 17, 2015 meeting with the addition of d) Approval to pay insurance bill of \$170.00. All in favor, motion carried.

5. Interested Citizens in the Audience Will Be Heard on Items Not on the Agenda:

Maureen Lewandowski – Spoke about the final plan for Pilgrim Haven.

6. Approval of the SHARA Finance Reports:

- a) The board discussed the SHARA Finance Report, noting the SHARA account now has a balance of \$111,952.91.

Motion by Fitzgibbon, seconded by McClendon to approve the SHARA finance report. All in favor, motion carried.

- b) The board was updated on the SHARP account, which now has a balance of \$24,393.06.

- c) The board received an update on the proposed Fiscal Year 2015 budget proposal.

Motion by Fitzgibbon seconded by McClendon to approve the SHARA Fiscal Year 2015 budget proposal. All in favor, motion carried.

- d)The board will approve the payment of the insurance bill in the amount of \$170.00.

Motion by McClendon seconded by Fitzgibbon to approve the payment of insurance bill in the amount of \$170.00. All in favor, motion carried.

7. The SHARA Board should consider approval of the conservation, recreation, and public easement agreement with Southwest Michigan Land Conservancy for access and development rights to the Pilgrim Haven Natural Area.

The board called Mr. Pete Ter Louw, Southwest Michigan Land Conservancy, and discussed questions and concerns regarding specifics of the agreement.

Motion by Getman, seconded by McClendon to approve the conservation, recreation, and public easement agreement with Southwest Michigan Land Conservancy for access and development rights to the Pilgrim Haven Natural Area. All in favor, motion carried.

8. Authority will be provided an update on the status of the SHARP project:

A. Authority will be updated on the 2015 SHARP farm lease agreement

B. Authority will be updated on the review of potential alternate SHARP locations

The board was provided an update on the status of the SHARP project. The board discussed the locations reviewed in the staff report. The board discussed the potential for upgrading the school's existing fields. The board discussed the possibility of reassessing the project and determining the target audience for the field development.

9. Staff member comments:

No comments.

10. Board member comments:

Getman – Spoke about millage for recreation in township.

11. Adjourn

Motion by McClendon, seconded by Getman to adjourn the meeting. All in

favor, motion carried. The meeting was adjourned at 4:30 p.m.

Respectfully submitted by,

Michelle Coffey
DPW Assistant, City of South Haven