

**South Haven Area Recreation Authority (SHARA)
Regular Meeting**

**Tuesday, May 14, 2013
7:00 p.m., South Haven Charter Township Hall**

MINUTES

1. Call to Order

Meeting Opened at 7:00 p.m.

2. Roll Call

Members Present: Mr. Dennis Fitzgibbon, Mr. Dana Getman, Mr. Ross Stein

Absent: Dr. Robert Herrera, Mr. Mark McClendon

Guests: Mr. Brian Dissette, City Manager, City of South Haven
Mr. Mike Dopp, Midwest Civil Engineers

3. Approval of Meeting Minutes:

March 19, 2013 Board Meeting: Motion by Getman, seconded by Fitzgibbon to approve the minutes as presented. All in favor, motion carried.

April 17, 2013 Board Workshop Session: Motion by Fitzgibbon, seconded by Getman to approve the workshop minutes as presented. All in favor, motion carried.

4. Approval of Agenda:

Motion by Getman, seconded by Fitzgibbon to approve the agenda of the May 14, 2013 meeting. All in favor, motion carried.

5. Interested Citizens in the Audience Will Be Heard on Items Not on the Agenda:

No comments were made.

6. Approval of the SHARA Finance Report:

- a) The Board discussed the SHARA Finance Report, noting the SHARA account now has a balance of \$97,254.69. Dissette noted that the report illustrates bank interest has been paid.

Motion by Getman, seconded by Fitzgibbon to approve the SHARA finance report. All in favor, motion carried.

- b) The Board was updated on the SHARP account, which now has a balance

of \$24,383.58.

7. Update on the status of the SHARP site:

The Board was provided an update on the SHARP site construction plans by Mr. Mike Dopp, Midwest Civil Engineers (MCE). Dopp noted that MCE continues to make progress on the SHARP construction plans. Dopp discussed possible changes to the plans, which are intended to lower the construction costs of the project. Fitzgibbon discussed efforts to lower the cost of the concession stand, and noted that limiting expenses on heating systems and insulation could lower the construction budget. The Board discussed the possible changes to the plans and expressed support for the effort to lower costs. Dopp noted that MCE is willing to modify the plans, but a contract amendment is needed to fund the work. The Board expressed support for this effort and agreed the contract amendment was an appropriate action.

Motion by Fitzgibbon, seconded by Getman to approve the contract amendment with Midwest Civil Engineers to revise the SHARP site design, in an effort to lower construction costs of the overall project, for \$9,400.00 to offset professional services fees. All in favor, motion carried.

8. Update on the status of the Pilgrim Haven site:

Dissette noted that discussions continue with Mr. Peter Ter Louw, Southwest Michigan Land Conservancy (SWMLC), about the Pilgrim Haven site in South Haven Charter Township. Dissette noted that Ter Louw continues to discuss the Michigan Department of Natural Resources (MDNR) and the agency's policy which could exclude publicly controlled properties, received via long-term lease from a private entity, from receiving MDNR grants. Dissette noted that Ter Louw continues to work on the Pilgrim Haven site plan, and is actively exploring ways to partner with SHARA and ways to make the property eligible for MDNR grant funds.

10. Adjourn

Motion by Getman, seconded by Fitzgibbon to adjourn the meeting. All in favor, motion carried. The meeting was adjourned at 7:38 p.m.

Respectfully submitted by,

Brian Dissette
City Manager, City of South Haven