

**South Haven Area Recreation Authority (SHARA)  
Regular Meeting**

**Tuesday, November 21, 2014  
3:00 p.m., South Haven Charter Township Hall**

**MINUTES**

**1. Call to Order**

Meeting Opened at 3:00 p.m.

**2. Roll Call**

Members Present: Mr. Ross Stein, Mr. Dennis Fitzgibbon, Mr. Dana Getman, Dr. Robert Herrera, Mr. Mark McClendon

Absent:

Guests: Mr. Brian Dissette, City Manager, City of South Haven  
Mrs. Maureen Lewandowski

**3. Approval of Meeting Minutes:**

**May 27, 2014 Board Meeting: Motion by Fitzgibbon, seconded by Getman to approve the minutes as presented. All in favor, motion carried.**

**4. Approval of Agenda:**

**Motion by McClendon, seconded by Getman to approve the agenda of the November 25, 2014 meeting. All in favor, motion carried.**

**5. Interested Citizens in the Audience Will Be Heard on Items Not on the Agenda:**

**6. Approval of the SHARA Finance Reports:**

- a) The board discussed the SHARA Finance Report, noting the SHARA account now has a balance of \$103,968.55.

**Motion by Getman, seconded by Fitzgibbon to approve the SHARA finance report. All in favor, motion carried.**

- b) The board was updated on the SHARP account, which now has a balance of \$24,378.06.

- c) The board received an update on the SHARP/SHARA endowment account, held by the South Haven Community Foundation. The account now has a balance of \$10,000.

- d) The board discussed the SHARA Fiscal Year 2014 budget amendment. Dissette presented the budget amendment, and noted increased revenues for the year.

**Motion by Getman, seconded by McClendon to approve the SHARA Fiscal Year 2014 budget amendment. All in favor, motion carried.**

- e) The board received an update on the proposed Fiscal Year 2015 budget proposal. No action was taken on the proposal.

**7. SHARA Board reviewed the 2015 meeting schedule:**

The board was provided the proposed 2015 meeting schedule. Resolution 2014-05 was prepared to set the 2015 SHARA meeting schedule.

**Motion by Getman, seconded by Fitzgibbon to approve Resolution 2014-05, a resolution setting the 2015 SHARA meeting schedule. All in favor, motion carried.**

**8. SHARA Board received an update on the grant application status for the Pilgrim Haven Project:**

The board was provided an update on the status of the two pending grant applications for the Pilgrim Haven park project, located in South Haven Charter Township. The two applications were submitted to the Michigan Department of Natural Resources (MDNR.) Dissette noted that the MDNR grant applications have been reviewed and graded by the MDNR staff. The applications will be considered by the Michigan Natural Resources Trust Fund Board, in mid-December, 2014. Dissette noted that he is hopeful that the MDNR will agree to fund the applications.

**8. Staff member comments:**

No comments.

**9. Board member comments:**

Fitzgibbon encouraged the board to continue looking towards the future. No further board comments.

**10. Adjourn**

**Motion by Getman, seconded by Fitzgibbon to adjourn the meeting. All in favor, motion carried. The meeting was adjourned at 3:22 p.m.**

Respectfully submitted by,

Brian Dissette  
City Manager, City of South Haven