



# City of South Haven

City Hall • 539 Phoenix Street • South Haven, Michigan 49090-1499  
Telephone (269) 637-0700 • Fax (269) 637-5319

To: Builders/Developers working in City of South Haven (MI)

Fr: Ross Rogien – Building Official

To Whom It May Concern:

I am generally available for inspection services from 10:00 am – 4:00 pm Monday, Wednesday and Friday. I am available by appointment for foundation inspections only on Tuesdays and Thursdays.

If you call after 3:30 pm it is possible your inspection will get scheduled on the next business day. I will, however, make every effort to get to you before leaving town, if possible. Please call me at 269-277-8573 to schedule appointments. The City Building Department does not make appointments for me. When leaving a voice message, it is to our mutual benefit if you give the job name, street address and means of entry. Be sure to have Electrical, Plumbing and HVAC mechanical inspections done and approval tags left on site before calling me for a final inspection!

Electrical Inspector Lyle Lester with Michigan Township Services conducts inspections in South Haven Monday through Friday and can be available for an appointment any time by contacting: 1-800-626-5964.

Mechanical (HVAC) Inspector Ed Wainwright is in town by appointment, usually on Tuesdays and Thursdays. Please call his office to schedule an appointment at 269-663-8542.

Plumbing permitting and Inspection is done through the State of Michigan ([www.michigan.gov/](http://www.michigan.gov/)). Plumbing permit applications must be obtained from the State website. Inspections are done by appointment only and scheduled by calling Michael Field at 269-348-4386.

Thank you.

Respectfully,

Ross Rogien  
Building Official – City of South Haven