

City Council

Regular Meeting Agenda

Monday, July 6, 2015
7:00 p.m., Council Chambers



1. Call to Order
2. Invocation – Reverend Curry Pikkaart of Hope Reformed Church
3. Proclamations for Josh Banks & Ryan Galyan
4. Roll Call
5. Approval of Agenda
6. **Consent Agenda: Items A thru E (Roll Call Vote Required)**
(All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. Unless requested by a Council Member or a citizen, there will be no separate discussion on these items. If discussion is required regarding an item, that item will be removed from the Consent Agenda and considered separately.)
 - A. Council will be requested to approve the City Council Minutes for June 15, 2015.
 - B. Council will be requested to approve the City Council Workshop Minutes for June 15, 2015.
 - C. Bills totaling \$1,829,315.18 for the period ending July 5, 2015 to be approved and forwarded to the Clerk and Treasurer for payment.
 - D. Council will be asked to award the Doorway Renovation project to Olsen Brothers Construction for the total contract amount of \$31,166.00 for improvements to the doorways at City Hall.
 - E. Council will be asked to approve the proposal for the HVAC Upgrade Project at City Hall from Technical Energy Solutions in the amount of \$18,860.00.
 - F. Council will be asked to approve the following minutes:
 - 1) 05-18-2015 ZBA minutes;
 - 2) 05-27-2015 Housing Commission minutes;

If a member of the public wishes to address any of the following items listed on the agenda they will be given a chance to speak prior to Council discussing the item. They will be given up to 5 minutes to address their concerns.

NEW BUSINESS

7. Council will be asked to consider Special Event 2015-22, South Haven Beach Volleyball Tournament on July 11th and 12th from 9:00 a.m. to 2:00 p.m. at the North Beach.
8. Council will be asked to consider introduction of an ordinance amending the administrative fee for correcting long grass violations from \$50 to \$150.

9. Council will be asked to consider introduction of a utility rate ordinance.

10. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

(You will be given up to 5 minutes to address your concerns.)

11. City Manager's Comments

12. Mayor and Councilperson's Comments

13. Adjourn

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink, appearing to read "B. Dissette", written over a horizontal line.

Brian Dissette, City Manager

PROCLAMATION

WHEREAS, to make it publicly known and to recognize Josh Banks for his willingness to risk his own safety for the life of another; and

WHEREAS, Josh Banks was instrumental in rescuing a ten year old boy from Lake Michigan on a day when the red flag indicated that the waters of South Beach were dangerous and swimming not recommended; and

WHEREAS, on June 10, 2015, Josh Banks was enjoying a relaxing day on the beach with his family when screams from the area of the water attracted his attention; and

WHEREAS, along with an unknown bystander and Ryan Galyen of Brownburg, Indiana, Josh Banks entered the water and assisted in the rescue of a ten year old boy and his thirteen year old sister who was attempting to help her brother.

WHEREAS, Josh Banks ventured offshore 100 to 150 feet to reach the ten year old boy, who was blue and not responding, and brought him onto shore, where the child's color improved and he became more alert while being carried to a waiting ambulance, and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of South Haven wishes to honor Josh Banks and express appreciation for his bravery.

**Robert Burr, Mayor
City of South Haven, Michigan**

PROCLAMATION

WHEREAS, to make it publicly known and to recognize Ryan Galyen for his willingness to risk his own safety for the life of another; and

WHEREAS, Ryan Galyen was instrumental in rescuing a ten year old boy and his thirteen year old sister from Lake Michigan on a day when the red flag indicated that the waters at South Beach were dangerous and swimming not recommended; and

WHEREAS, on June 10, 2015, Ryan Galyen was enjoying a relaxing day on the beach with his family when screams from the area of the water attracted his attention; and

WHEREAS, along with an unknown bystander and Josh Banks of Fishers, Indiana, Ryan Galyen entered the water and assisted in the rescue of the boy and his sister who was attempting to help her brother.

WHEREAS, Ryan Galyen ventured offshore 100 to 150 feet to reach the children and bring them onto shore, where they could be evaluated by personnel from a waiting ambulance, and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of South Haven wishes to honor Ryan Galyen and express appreciation for his bravery.

**Robert Burr, Mayor
City of South Haven, Michigan**

City Council

Regular Meeting Minutes

Monday, June 15, 2015
7:00 p.m., Council Chambers



1. **Call to Order by Mayor Burr at 7:01 pm**
2. **Invocation – Pastor Eric Jarvis**
3. **Presentation of Keys to the City to Miss and Mister South Haven**
 - Christian Burmeister, Mr. South Haven
 - Amaris Bryant, Miss South Haven
 - Allie Ruppert, 1st Runner Up (absent)
 - Jessica Miles, 2nd Runner Up
 - Jessica Price, Miss Congeniality
 - Colin Assink, Mr. Nice Guy

4. **Roll Call**

Present: Fitzgibbon, Gruber, Klavins, Kozlik Wall, Burr
Absent: Patterson, Arnold

Moved by Fitzgibbon, seconded by Gruber to excuse Councilmembers Patterson and Arnold for personal reasons.

Voted Yes: All. Motion Carried.

5. **Approval of Agenda**

Moved by Kozlik Wall, seconded by Fitzgibbon to approve the agenda.

Voted Yes: All. Motion carried.

6. **Consent Agenda: Items A thru G (Roll Call Vote Required)**

Moved by Fitzgibbon, seconded by Klavins to approve the Consent Agenda as follows:

- A. Council will be requested to approve the City Council Minutes of June 1, 2015.
- B. Bills totaling \$600,965.97 for the period ending June 14, 2015 to be approved and forwarded to the Clerk and Treasurer for payment.
- C. Council will be asked to approve the change in MERS Employee Contribution Rate for the Police Division from 4% to 4.5%.
- D. Council will be asked to approve motor pool purchase of two trucks and award the purchase of trucks #169 and #762 to Woodhams Ford in the total amount of \$55,311.32.

- E. Council will be asked to award the contract for water system communication improvements to West Michigan Instrumentation Systems in the amount of \$18,200.00.
- F. Council will be asked to approve budget adjustments for FY 2014-15.
- G. Council will be asked to approve the following minutes:
 - 1) 03-10-2015 Parks Commission minutes;
 - 2) 04-13-2015 LFDA minutes;
 - 3) 05-07-2015 Planning Commission minutes;
 - 4) 05-12-2015 Parks Commission minutes; and
 - 5) 05-20-2015 Airport Authority minutes.

A Roll Call Vote was taken:

Yeas: Fitzgibbon, Gruber, Klavins, Kozlik Wall, Patterson, Burr

Nays: None

Motion Carried.

OLD BUSINESS

- 7. Council will be asked to consider a motion to adopt the ordinance amending water and sanitary sewer rates for various components to increase by 2%.**

Background Information:

The City Council will be asked to consider a motion to adopt the utility rate ordinance as presented, thereby adopting a 2% increase for the various components of the water and sanitary sewer utility rates.

During this year's rate setting process, the Board of Public Utilities (BPU) approved an increase of 2% for the various components of the water and sanitary sewer utility rates.

The BPU recommendation for possible changes to the electric utility rates will be forthcoming during the month of July, 2015. As a result, the utility bill comparisons will reflect the adopted 2014 electric rates. The average utility customer will see an increase in their monthly utility bill of approximately \$2.05.

Please review the attached Utility Bill Comparison report based on the average residential utility customer.

Moved by Fitzgibbon, seconded by Klavins to approve an ordinance amending water and sanitary sewer rates for various components to increase by 2%.

Voted Yes: All. Motion Carried.

NEW BUSINESS

- 8. Council will be asked to consider the following appointments to the corresponding boards & Commissions:**

- A. Letitia Wilkins to Housing Commission for a 5 year term.**

Moved by Fitzgibbon, seconded by Kozlik Wall to appoint Letitia Wilkins to the Housing Commission for a five year term.
Voted Yes: All. Motion Carried

B. Vikke Andersen to Library Board for a 5 year term.

Moved by Fitzgibbon, seconded by Gruber to appoint Vikke Andersen to the Library Board for a five year term.
Voted Yes: All. Motion Carried

9. Council will be asked to consider Special Event 2015-20, Rotary Pancake Breakfast on July 5, 2015 from 6:30 a.m. to 12:30 p.m. at the Huron Street pavilion.

Background Information

The Rotary Club of South Haven will be using the Huron Street pavilion to host a pancake breakfast on July 5, 2015 from 6:30 am to 12:30 pm. Rotary is requesting permission to reserve 12 parking spaces under the pavilion immediately following the close of the Farmer's Market on Saturday, July 4, 2015. These parking spaces would be available for public use following the pancake breakfast.

Moved by Kozlik Wall, seconded by Fitzgibbon to approve Special Event 2015-20, Rotary Pancake Breakfast on July 5, 2015 from 6:30 a.m. to 12:30 p.m. at the Huron Street pavilion.

Voted Yes: All. Motion Carried.

10. Council will be requested to approve the following agreements:

A. Council will be asked to consider the approval of Resolution 2015-28, a resolution approving an agreement with the Michigan Maritime Museum, for use at the 260 Dyckman Avenue location, allowing the Maritime Museum, a local nonprofit organization, to host events which include alcohol service.

Background Information

The City Council will be asked to consider the approval of Resolution 2015-28, a resolution approving an agreement with the Michigan Maritime Museum, for use at the 260 Dyckman Avenue location. The agreement, if approved by the Council, will formally acknowledge and allow the Maritime Museum, a local nonprofit organization, to host events which include alcohol service.

The Maritime Museum operates via a long-term lease agreement at the city's 260 Dyckman Avenue property. The Maritime Museum routinely hosts events at their campus which are intended to feature museum exhibits and align with the facility's mission. Occasionally the events are used to raise funds for the Maritime Museum.

The purpose of the agreement is to ensure the city and Maritime Museum comply with the city's Code of Ordinances, section 54-105(a), which provides that no person

shall consume or possess alcoholic beverages in a public place within the city, unless specifically permitted by resolution of the City Council. The adoption of Resolution 2015-28, and the approval of the proposed agreement, will bring the city and Maritime Museum into formal compliance. The agreement is intended to provide annual approval of events at the Maritime Museum. The Maritime Museum will need to provide an annual listing of planned events which include alcohol service. The City Council will need to adopt an updated agreement annually, with the next agreement to be presented as part of the 2016 calendar year.

Moved by Kozlik Wall, seconded by Fitzgibbon to approve Resolution 2015-28, a resolution approving an agreement with the Michigan Maritime Museum, for use at the 260 Dyckman Avenue location allowing the Maritime Museum, a local nonprofit organization, to host events which include alcohol service.

Voted Yes: All. Motion Carried.

- B. Council will be asked to consider the approval of Resolution 2015-29, a resolution approving a license agreement with the South Haven Center for the Arts, for use at 523 Phoenix Street location, allowing the Center for the Arts, a local nonprofit organization, to host events which include alcohol service.**

Background Information

The City Council will be asked to consider the approval of Resolution 2015-29, a resolution approving a license agreement with the South Haven Center for the Arts, for use at the 523 Phoenix Street location. The license agreement, if approved by the Council, will formally acknowledge and allow the Center for the Arts, a local nonprofit organization, to host events which include alcohol service.

The Center for the Arts operates via a long-term lease agreement at the city's Carnegie building at 523 Phoenix Street. The Center for the Arts routinely hosts events at the building which are intended to feature art exhibits and align with the center's mission. Occasionally the events are used to raise funds for the Center for the Arts.

The purpose of the license agreement is to ensure the city and Center for the Arts complies with the city's Code of Ordinances, section 54-105(a), which provides that no person shall consume or possess alcoholic beverages in a public place within the city, unless specifically permitted by resolution of the City Council. The adoption of Resolution 2015-29, and the approval of the proposed license agreement, will bring the city and Center for the Arts into formal compliance. The license agreement is intended to provide annual approval of events at the Center for the Arts. The Center for the Arts will need to provide an annual listing of planned events which include alcohol service. The City Council will need to adopt an updated license agreement annually, with the next agreement to be presented as part of the 2016 calendar year.

Staff recommends the City Council consider approval of the resolution and license agreement as presented.

Moved by Fitzgibbon, seconded by Klavins to approve Resolution 2015-29, a resolution approving a license agreement with the Center for the Arts, for use at the 523 Phoenix Street location allowing the Center for the Arts, a local nonprofit organization, to host events which include alcohol service.

Voted Yes: All. Motion Carried.

11. Council will be asked to approve Resolution 2015-30, a resolution authorizing the City of South Haven to acquire the property at 229 Elkenburg Street, commonly known as the Overton Building, through tax foreclosure from Van Buren County, and to convey the property to the city's Local Development Finance Authority (LDFA).

Background Information

The City Council will be asked to consider approval of Resolution 2015-30, a resolution authorizing the City of South Haven to acquire the property at 229 Elkenburg Street, commonly known as the Overton Building, through tax foreclosure from Van Buren County, and to convey the property to the city's Local Development Finance Authority (LDFA).

Due to the nonpayment of property taxes, the 5.7 acre property at 229 Elkenburg Street, commonly known as the Overton property, has been foreclosed upon by the Van Buren County Treasurer.

The County Treasurer first offers any tax foreclosed properties to the local unit of government before sending the parcels to tax sale auction. To acquire the property, the city must pay the minimum bid plus administrative costs of \$15. The cost of acquisition is \$98,265. The County Treasurer has indicated a willingness to waive \$10,000 in interest and penalty charges, should the city pursue the property purchase.

At the June 8th regular meeting of the LDFA, the board approved a resolution to purchase the Overton property from the City Council for the cost of acquisition. The LDFA is requesting that the city purchase the property and transfer it to the LDFA. The LDFA is not eligible to directly purchase the tax sale parcel from the County Treasurer.

The proposed resolution would authorize the purchase of the Overton parcel through the tax foreclosure land sale, and the sale of the parcel to the LDFA. Both transactions would be at the cost to acquire the property.

Vikke Andersen voiced concerns to the Council on the environmental impact of cleaning up the Overton building site.

Moved by Gruber, seconded by Klavins to approve Resolution 2015-30, a resolution authorizing the City of South Haven to acquire the property at 229 Elkenburg Street, commonly known as the Overton Building, through tax foreclosure from Van Buren County, and to convey the property to the city's Local Development Finance Authority (LDFA).

Voted Yes: All. Motion Carried.

12. Council will be asked to approve Resolution 2015-31, a resolution amending the City's FOIA policy to be compliant with PA 563 of 2014.

Background Information

Beginning July 1, 2015, PA 563 of 2014, the new FOIA regulations go into effect, changing how governmental entities can charge for FOIA requests. Public Act 563 of 2014 amends certain sections and adds new sections to the original FOIA law, 1976 PA 442 as amended by 1996 PA 553. The new law requires public bodies to establish specific written procedures and guidelines for FOIA requests, including a separate written summary informing the public on how to submit FOIA requests, how to understand the public body's responses to FOIA requests, deposit requirements, fee calculations, and avenues for challenging and appealing denied requests.

To be compliant with the new law, there are a number of changes to be made to the City's FOIA policy. Since the City maintains an internet presence, it is required to post the procedures, guidelines, and written summary on its website. The City is also required to provide free copies of the procedures, guidelines, and written summary upon request, and is also required to include a free copy, or a website link to the policies, in all FOIA responses.

The procedures and guidelines must include a standard form to detail the itemization of any fee the public body estimates or charges under FOIA. The itemization must clearly list and explain each of the six fee components authorized under the new legislation, which include several categories of labor costs associated with producing records (e.g., DVDs, flash drives); copying costs; and postage costs.

The new legislation also increases mandatory punitive damages to be awarded to a plaintiff from \$500 to \$1,000, and mandates a new \$1,000 civil fine which a court must award if it finds the public body has arbitrarily and capriciously violated the Act. A court must impose an additional civil fine of \$2,500 to \$7,500 if it finds the public body willfully and intentionally failed to comply with the Act or otherwise acted in bad faith.

Moved by Kozlik Wall, seconded by Gruber to approve Resolution 2015-31, a resolution authorizing the City of South Haven to adopt the FOIA Procedures and Guidelines as drafted and attached to the resolution.

Voted Yes: All. Motion Carried.

13. Council will be asked to take the following actions on the city's SRF Project Plan (wastewater system improvement plan):

- A. Council will be asked to host a public hearing and receive a presentation on the SRF Project Plan.**
- B. Council will be asked to consider approval of Resolution 2015-32, a resolution formally adopting the SRF Project Plan and implementation schedule.**

Background Information

The City Council will be asked to host a public hearing and presentation on the city's wastewater system improvements plan and to consider the approval of Resolution 2015-32 a resolution formally adopting the improvement plan and implementation schedule.

The City of South Haven received an S2 grant from the State of Michigan for funding a study of the city's sewer system. The S2 grant totaled \$499,000. The grant program was created to accelerate the progress of water pollution control efforts and to facilitate system improvements through the utilization of the State Revolving Fund (SRF) program. As a requirement of the grant, the city is required to submit an administratively complete loan application for assistance from the SRF or other source of funding for the identified projects no later than September, 2016.

The scope of the study included utility mapping, field investigation, smoke testing, flow metering, computer modeling, sewer televising, dye testing, and sewer service investigation in order to identify opportunities to reduce or eliminate excessive wet weather infiltration and inflow (I/I) from the wastewater system, to identify critical structural defects warranting corrective action, and to confirm necessary wastewater treatment plant improvements. The study culminates with the Project Plan, the first required step in the loan application process. The Project Plan is due by July 1 for the next fiscal year funding cycle with the Michigan Department of Environmental Quality (MDEQ.)

The presentation scheduled for the Council's regular June 15th meeting is a required element of the Project Plan. A public hearing is prescribed in the SRF guidance and the items included in the presentation are required to be shared with the public, as well as being needed to sufficiently describe the proposed projects.

After the public hearing is complete the Council may adopt the resolution provided and instruct Abonmarche and staff to submit the Project Plan to the MDEQ by July 1st for Fiscal Year 16 funding – announced in October 2015. The Council could also request changes to the plan, based upon public input, prior to final submittal.

If the city ranks high enough on the Project Priority List (PPL), in October, as determined by the MDEQ based upon population, enforcement action, water pollution severity/dilution of receiving stream, disadvantaged status, and other factors, Part I, II, and III Applications along with plans and specifications, bid data, proposed schedule, financing plan, rate analysis, etc. will all be required by prescribed dates corresponding to the desired loan closing/construction start dates. After a favorable determination that the city is on the PPL final details will be prepared and a Final Order of Approval will be prepared which outlines the final steps toward a loan closing. After the loan closing the MDEQ provides monthly disbursements for incurred costs during construction. At the completion of construction an Initiation of Operation document establishes the administrative completion of the project and defines when semi-annual interest and annual principal payments begin. Annual principal payments begin within one year of Initiation of Operation, either April 1 or October 1. Semi-Annual interest payments are due on those dates. As outlined in the city's draft plan, if the city is on the PPL for Fiscal Year 2016 and construction proceeds into 2018, it is expected that principal payments would begin in 2019.

The financial highlights of the Project Plan are summarized below:

Segment I Total Cost = \$13,772,646

If the city is awarded funds in Fiscal Year 2016, then construction could start in 2016 and run through 2018. Rates are expected to increase by \$6.50/mo to \$10.94/mo per user, depending upon a few factors such as potential Downtown Development Authority and/or

Local Development Finance Authority contributions and if the city received disadvantaged status. Township users would expect to see an increase of \$3/mo to \$6.19/mo. Please note that the city has a rate study underway, which will provide greater details of any necessary rate adjustments and define how each user class would be impacted. It is expected that the rate setting consultants will complete their work in early 2016. At that time it will likely be prudent to proceed with a first step increase to prepare for the upcoming debt.

Segment II Total Cost = \$1,235,682 for sewer work and \$5,780,000 for WWTP to total \$7,015,682.

The Project Plan shows these projects spanning from 2019-2023. So, principal payments would be expected to start in 2024. It is expected that the sewer work could be paid for from normal sewer system budgeted funds but we are projecting the rate increase could go as high as would be \$16.50/mo for city users and \$10.50/mo for Township users. These would be the total rate increases from today, not including any potential cash contributions from the city's tax increment finance districts or disadvantages benefits. These rates would not be additive to the Segment I increase. So, for example, if Segment I increased by \$10.94/mo per user, then Segment II could take rates up another \$5.56/mo per user to \$16.50/mo. Again, with the completion of the city's rate study and MDEQ confirmation of SRF funds, the city will have a clearer picture of the true impact on utility rates.

At the May 18th regular meeting of the Board of Public Utilities (BPU,) the BPU received the project plan presentation from Abonmarche. The BPU reviewed the presentation and ultimately offered a motion of support for the plan adoption. The BPU's recommendation was approved with unanimous support, and included the general support from the South Haven Charter Township and Casco Township Water and Sewer Authority.

ITEM A: Council will be asked to host a public hearing and receive a presentation on the SRF Project Plan.

Moved by Fitzgibbon, seconded by Klavins to open the public hearing and receive presentation on the SRF Project Plan.

Voted Yes: All. Motion Carried.

Public Hearing Opened and Presentation of SRF Project Plan

Chris Cook, P. E., President/Chief Executive Officer and Dan Dombos, P.E. of Abonmarche presented the SRF Project Plan. (See power point presentation in the agenda packet for the June 15, 2015 City Council meeting.)

Enriqueta Turanzas voiced concerns to the Council regarding components of the project plan.

Move by Kozlik Wall, seconded by Fitzgibbon to close the public hearing.

Voted Yes: All. Motion Carried.

ITEM B: Council will be asked to approve Resolution 2015-32, a resolution formally adopting the SRF Project Plan and implementation schedule.

Moved by Kozlik Wall, seconded by Fitzgibbon to approve Resolution 2015-32, a resolution formally adopting the SRF Project Plan and implementation schedule.

Voted Yes: All. Motion Carried.

14. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

None.

15. City Manager's Comments

None.

16. Mayor and Councilperson's Comments

Kozlik Wall – Don't forget this weekend is Harborfest which starts on Thursday. Please be considerate where you leave your garbage.

Gruber – no comment

Fitzgibbon – no comment

Klavins – no comment

Burr – We are still raising money for Fireworks since our show costs \$34,000 this year. The Fireworks are on July 3rd and starts earlier than last year. This year it will begin at 10:30 p.m. so that people can watch the finale at 11:00 p.m. on Channel 3.

17. Adjourn

Moved by Fitzgibbon to adjourn. Seconded by Klavins.

Voted Yes: All. Motion carried. Meeting adjourned at 8:39 p.m.

RESPECTFULLY SUBMITTED,



Kate Hosier
Deputy City Clerk

Approved by City Council: **Draft**

City Council

Workshop Meeting Minutes

Monday, June 15, 2015
6:00 p.m., Council Chambers



1. Call to Order by Mayor Burr at 6:00 p.m.

2. Roll Call

Present: Fitzgibbon, Gruber, Kozlik Wall, Burr
Absent: Arnold, Patterson, Klavins

Due to lack of quorum, the Council was not able to go into closed session pursuant to the Michigan Open Meetings Act; Public Act No. 267 of 1976; 15.268 therefore, the special meeting was not convened. Instead, Council opened a workshop meeting which is open to the public.

3. Workshop Discussion

Council reviewed the following topics:

- A. Monroe Boulevard property purchase
- B. Overton Building Property Purchase
- C. Mowing Ordinance

The City Manager, Assistant City Manager, Finance Director, and City Attorney Scott Smith were available to answer any questions that the City Council had regarding the discussion topics.

4. Adjourn

Moved by Kozlik Wall to adjourn. Seconded by Gruber.

Voted Yes: All. Motion carried. Meeting adjourned at 6:41 p.m.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink, appearing to read "Kate Hosier", is written over a horizontal line.

Kate Hosier
Deputy City Clerk

Approved by City Council: **Draft**

CITY OF SOUTH HAVEN**July 6, 2015**

	PREPAID	CURRENT	TOTAL
101-GENERAL FUND	\$ 184,323.29	\$ 71,363.74	\$ 255,687.03
202-MAJOR STREET FUND	\$ -	\$ 31.43	\$ 31.43
203-LOCAL STREET FUND	\$ -	\$ -	\$ -
204-STREET FUND	\$ 535.18	\$ 64,233.05	\$ 64,768.23
226-GARBAGE/REFUSE FUND	\$ -	\$ -	\$ -
250-DOWNTOWN DEVELOPMENT	\$ 6,033.85	\$ -	\$ 6,033.85
251-LDFA #1	\$ 196.97	\$ -	\$ 196.97
252- LDFA #2	\$ -	\$ -	\$ -
253-LDFA #3	\$ 6,802.09	\$ -	\$ 6,802.09
260-BROWNFIELD AUTHORITY	\$ -	\$ -	\$ -
265-NARCOTICS UNIT	\$ -	\$ 400.00	\$ 400.00
266-POLICE TRAINING	\$ -	\$ -	\$ -
296-RIVER MAINTENANCE	\$ -	\$ 2,500.00	\$ 2,500.00
363- CAPITAL BOND	\$ -	\$ -	\$ -
370- BUILDING AUTHORITY #2	\$ -	\$ -	\$ -
371-CAPITAL BOND DEBT SERV	\$ -	\$ -	\$ -
372-WATER PLANT FUND	\$ -	\$ -	\$ -
395-DDA DEBT SERVICE	\$ -	\$ -	\$ -
396- DDA DISTRICT #2	\$ -	\$ -	\$ -
401-CAPITAL PROJECTS	\$ 1,872.50	\$ 627.50	\$ 2,500.00
402-CAPITAL PROJECTS #2	\$ -	\$ 5,886.35	\$ 5,886.35
466- PAVILION AND ICE RINK	\$ -	\$ -	\$ -
545-BLACK RIVER PARK	\$ 8,511.27	\$ -	\$ 8,511.27
577-BEACH FUND	\$ 1,283.28	\$ 119.94	\$ 1,403.22
582-ELECTRIC FUND	\$ 146,638.33	\$ 145,519.02	\$ 292,157.35
591-WATER FUND	\$ 34,507.31	\$ 30,961.41	\$ 65,468.72
592-SEWER FUND	\$ 25,044.88	\$ 44,837.52	\$ 69,882.40
594-MUNICIPAL MARINA	\$ 25,344.44	\$ 283.62	\$ 25,628.06
636-INFORMATION SERVICES	\$ 3,908.64	\$ -	\$ 3,908.64
661-MOTOR POOL	\$ 9,480.18	\$ 56,742.19	\$ 66,222.37
677-SELF INSURANCE	\$ 50.00	\$ -	\$ 50.00
703-TAX FUND	\$ 944,229.71	\$ -	\$ 944,229.71
718-TRUST & AGENCY	\$ 1,000.00	\$ -	\$ 1,000.00
750-EMPLOYEE WITHHOLDING	\$ -	\$ 6,047.49	\$ 6,047.49
TOTAL	\$ 1,399,761.92	\$ 429,553.26	\$ 1,829,315.18

Check Date	Check	Vendor Name	Description	Amount
Bank 1 FIFTH THIRD BANK				
06/12/2015	51283	CITY OF SOUTH HAVEN-PETTY CASH	EXPENSE REIMBURSEMENT	915.54
06/18/2015	51284	ABONMARCHE CONSULTANTS INC	BLACK RIVER PARK - CANOE/KAYAK LAUNCH	1,372.50 V
			FACTORY CONDO PROJECT	355.75 V
			FACTORY CONDOS PROJECT	385.00 V
			FACTORY CONDOS PROJECT	301.25 V
			FACTORY CONDOS PROJECT	308.25 V
			SEWER SYSTEM EVALUAITON	2,855.54 V
				<u>5,578.29</u>
06/18/2015	51285	ADAM DE BOER	REIMBURSEMENT FOR SUPPLIES	6.99 V
06/18/2015	51286	AIRGAS USA, LLC	CYLINDER RENTAL	49.76
06/18/2015	51287	ALLIED MECHANICAL SERVICES INC	MAINTENANCE SUPPLIES	425.57
			RENEWAL OF ANNUAL MAINTENANCE AGREEMENT	1,280.00
			BLOWER ASSEMBLY REPLACEMENT	1,256.00
				<u>2,961.57</u>
06/18/2015	51288	ALTEC INDUSTRIES INC	SUPPLIES	96.69
			SUPPLIES	61.83
				<u>158.52</u>
06/18/2015	51289	AMERICAN PUBLIC WORKS ASSOC	MEMBERSHIP RENEWAL	350.00
06/18/2015	51290	APPRAISALS PLUS GROUP, INC.	LAND SPLIT FEE	150.00
06/18/2015	51291	APPROVED FIRE PROTECTION CO	ANNUAL FIRE EXTINGUISHER MAINT-MAY 2015	163.80
			FIRE EXTINGUISHER MAINTENANCE	188.63
				<u>352.43</u>
06/18/2015	51292	AUTOWARES INC	REPAIR/MAINT SUPPLIES- ACCT #23300720	14.98
			REPAIR/MAINT SUPPLIES- ACCT #23300720	61.68
			REPAIR/MAINT SUPPLIES- ACCT #23300720	3.59
			REPAIR/MAINT SUPPLIES- ACCT #23300720	239.18
				<u>319.43</u>
06/18/2015	51293	BASIC CORPORATE	MINIMUM MONTHLY FSA ADMIN FEE - JUNE 201	50.00
06/18/2015	51294	BBC DISTRIBUTING	SUPPLIES	489.59
			CLEANING SUPPLIES	146.93
				<u>636.52</u>
06/18/2015	51295	BEAVER RESEARCH COMPANY	SUPPLIES	128.65
06/18/2015	51296	BLOOMINGDALE COMMUNICATIONS	BCI BUSINESS INTERNET	3,102.95
06/18/2015	51297	BRONSINK & BOS EQUIPMENT	PARTS	86.78
06/18/2015	51298	JOHN BRUSH BUILDERS INC	INSPECT 1008 KAZOO & 321 AYLWORTH	500.00
06/18/2015	51299	CDW GOVERNMENT INC	TONER	223.79
06/18/2015	51300	CENTURY LINK	LONG DISTANCE	77.54
06/18/2015	51301	CITY PLUMBING & HEATING CO	MONTHLY MAINTENANCE AGREEMENT - CITY HAL	1,030.00
			MONTHLY MAINTENANCE AGREEMENT - POLICE/F	1,982.00
			MAINTENANCE FOR CITY HALL	241.48
			PREVENTAVE MAINTENANCE	1,982.00
			PREVENTATIVE MAINTENANCE	1,030.00

Check Date	Check	Vendor Name	Description	Amount
				6,265.48
06/18/2015	51302	COMPTON INC	FRUIT STREET ROAD REPAIRS CONCRETE REPLACEMENT	6,468.00 1,690.00
				<u>8,158.00</u>
06/18/2015	51303	CONSUMERS CONCRETE CORP	6" CAST IRON STRAINER	21.00
06/18/2015	51304	DALE CLAYTON	MILEAGE REIMBURSEMENT	69.00
06/18/2015	51305	D A DODD, INC	LABOR AND MATERIALS BOILER REPAIRS	740.04
06/18/2015	51306	EJ USA INC	LOGO MANHOLE COVERS SUPPLIES SUPPLIES	741.00 593.04 2,107.29
				<u>3,441.33</u>
06/18/2015	51307	ELECTION SOURCE	2015-16 PREV MAINTENANCE	285.00
06/18/2015	51308	ELITE HEATING TEAM LLC	REFUND OF MECHANICAL PERMIT PM 150004	185.00
06/18/2015	51309	THE EMBLEM AUTHORITY	UNIFORMS	310.00
06/18/2015	51310	FRONTIER	TELEPHONE 616-040-1864-120202-5 TELEPHONE 269-637-3251-010165-5 TELEPHONE 269-637-5493-070711-5 TELEPHONE 269-639-8034-092904-5 TELEPHONE 269-637-5084-060311-5	29.20 117.61 128.45 39.79 268.28
				<u>583.33</u>
06/18/2015	51311	GARMENT DISTRICT DBA JIM AND TONI'S	LAUNDRY & CLEANING	182.75
06/18/2015	51312	GREENMARK EQUIPMENT	PARTS	13.64
06/18/2015	51313	HAPA LLC	MARINA MANAGEMENT EXPENSES	8,271.06
06/18/2015	51314	HARBOR TOWING, INC	TOWING OF CITY VEHICLE TO SHOP	65.00
06/18/2015	51315	HERALD PALLADIUM	PUBLISHING ACCT 60001065	1,068.28
06/18/2015	51316	HI TEC BUILDING SERVICES	JANITORIAL SERVICE	7,685.80
06/18/2015	51317	HOGENTOGLER & CO INC	THERMOLYNE SMALL BENCHTOP MUFFLER	1,239.00
06/18/2015	51318	HOME CITY ICE COMPANY, THE	ICE AT MARINA	369.00
06/18/2015	51319	HULST HEATING & COOLING	REFUND OF MECHANICAL PERMIT	290.00
06/18/2015	51320	IDEXX DISTRIBUTION INC	SUPPLIES	859.24
06/18/2015	51321	J & L ORCHARD SUPPLY LLC	PARTS	34.00
06/18/2015	51322	JOHN'S STEREO INC	BATTERY TONER	11.98 165.97
				<u>177.95</u>
06/18/2015	51323	KENNEDY INDUSTRIES INC	FLYGT PUMP REPAIRS	6,912.00
06/18/2015	51324	KENT POWER INC	PHOENIX RD SUBSTATION	67,848.26
06/18/2015	51325	LAWN BOYS INC	NOXIUS WEED MOWING PER CODE ENFORCEMENT MULCH - NS MARINA LAWNCARE LAWNCARE TREES	1,285.00 289.00 1,722.02 1,549.47 809.98
				<u>5,655.47</u>
06/18/2015	51326	MARK A MANNING	ATTORNEY SERVICES	8,204.00
06/18/2015	51327	MENARDS	MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES	42.94 43.14 37.98 19.45

Check Date	Check	Vendor Name	Description	Amount
			MAINTENANCE SUPPLIES	59.73
			MAINTENANCE SUPPLIES	47.39
			MAINTENANCE SUPPLIES	43.12
			MAINTENANCE SUPPLIES	19.98
			MAINTENANCE SUPPLIES	18.54
			MAINTENANCE SUPPLIES	39.96
			MAINTENANCE SUPPLIES	43.93
			MAINTENANCE SUPPLIES	34.88
			MAINTENANCE SUPPLIES	184.98
				<u>636.02</u>
06/18/2015	51328	METRON-FARNIER, LLC	METERS & SUPPLIES	11,418.39
			METERS & SUPPLIES	4,363.87
				<u>15,782.26</u>
06/18/2015	51329	MICHIGAN GAS UTILITIES	NATURAL GAS ACCT 4776012-9	384.83
06/18/2015	51330	MICHIGAN TOWNSHIP SERVICES	ELECTRICAL INSPECTIONS	1,521.00
06/18/2015	51331	MIDWEST CIVIL ENGINEERS INC	TOT LOT BATHROOM RENOVATION	2,810.00
06/18/2015	51332	MOST DEPENDABLE FOUNTAINS INC	TEMPLATE PLATE FOR 10" SURF	230.00
06/18/2015	51333	NORTH SHORE PEST CONTROL INC	PEST CONTROL	260.00
			PEST CONTROL	50.00
				<u>310.00</u>
06/18/2015	51334	NORTHERN FIRST AID	SUPPLIES	108.98
06/18/2015	51335	OSMAN'S GREENHOUSE	FLOWERS	995.90
			FLOWERS	146.20
			FLOWERS	342.75
			FLOWERS	303.15
			FLOWERS	840.80
			FLOWERS	555.40
				<u>3,184.20</u>
06/18/2015	51336	POWER LINE SUPPLY CO	MAINTENANCE SUPPLIES	75.45
			MAINTENANCE SUPPLIES	57.64
			MAINTENANCE SUPPLIES	74.25
			MAINTENANCE SUPPLIES	60.90
			MAINTENANCE SUPPLIES	111.20
			MAINTENANCE SUPPLIES	210.00
			MAINTENANCE SUPPLIES	1,607.21
			MAINTENANCE SUPPLIES	1,001.57
			MAINTENANCE SUPPLIES	672.75
			MAINTENANCE SUPPLIES	2,598.51
				<u>6,469.48</u>
06/18/2015	51337	RIDGE AND KRAMER AUTO PARTS	MAINTENANCE SUPPLIES	285.11
			MAINTENANCE SUPPLIES	105.96
			MAINTENANCE SUPPLIES	256.68
			MAINTENANCE SUPPLIES	588.20
			MAINTENANCE SUPPLIES	425.37
			CREDIT MEMO	(425.37)
				<u>1,235.95</u>
06/18/2015	51338	ROLAND ELECTRIC LLC	NORTHSIDE MARINA REPAIRS	75.00

Check Date	Check	Vendor Name	Description	Amount
			SOUTH SIDE MARINA REPAIRS	225.00
			CITY HALL REPAIRS	83.01
				<u>383.01</u>
06/18/2015	51339	ROME'S STANDARD SERVICE INC	TIRE REPAIR	16.00
06/18/2015	51340	SECANT TECHNOLOGIES	REACTIVE SUPPORT	65.25
			DOWNTOWN PROJECT	4,626.00
				<u>4,691.25</u>
06/18/2015	51341	SECURALARM SYSTEMS INC	PARTS FOR POLICE DEPT	120.00
06/18/2015	51342	SOUTH HAVEN CHARTER TWSP	PROPERTY TRANSFER AGREEMENTS	22,447.85
06/18/2015	51343	SOUTH HAVEN HEALTH SYSTEM	PHYSICALS	808.24
06/18/2015	51344	SOUTH HAVEN SMALL ENGINES	STIHL EQUIPMENT	263.96
06/18/2015	51345	STAPLES ADVANTAGE	SUPPLIES	47.57
			SUPPLIES	105.52
				<u>153.09</u>
06/18/2015	51346	STATE OF MICHIGAN	QUARTERLY LOAN PAYMENT MSC 200040-EDIG	6,802.09
06/18/2015	51347	STATE OF MICHIGAN	RETURN- ANDREA ABBS CASE #112068059	476.02
06/18/2015	51348	STEEL CENTER SUPPLY CO	MAINTENANCE SUPPLIES	70.65
			MAINTENANCE SUPPLIES	19.00
			MAINTENANCE SUPPLIES	453.18
				<u>542.83</u>
06/18/2015	51349	TERMINIX PROCESSING CENTER	EXTERMINATING SERVICE	43.00
06/18/2015	51350	TRACE ANALYTICAL LAB INC	CHEMICAL ANALYSIS	275.00
			CHEMICAL ANALYSIS	465.00
				<u>740.00</u>
06/18/2015	51351	TRACTOR SUPPLY CREDIT PLAN	SUPPLIES ACCT#6035 3012 0321 1303	82.99
			SUPPLIES ACCT#6035 3012 0321 1725	89.97
			SUPPLIES ACCT#6035 3012 0321 5925	179.98
				<u>352.94</u>
06/18/2015	51352	TREECORE	TREE WORK	4,257.00
			TREE WORK	13,242.10
				<u>17,499.10</u>
06/18/2015	51353	USA BLUE BOOK	REPAIRS	568.48
			LAB SUPPLIES	512.09
			LAB SUPPLIES	70.98
				<u>1,151.55</u>
06/18/2015	51354	VAN BUREN COUNTY TREASURER	DNR PILOT PAYMENT	5,849.00
06/18/2015	51355	VAN BUREN REMINDER	ADVERTISING	79.00
06/18/2015	51356	VERANO PLACE CONDOMINIUM	REIMB FOR REPAIR OF FLOWER BED	77.00
06/18/2015	51357	VILLA ENVIRONMENTAL CONSULTANTS	229 ELKENBURG DUE CARE SAMPLING	8,600.00
06/18/2015	51358	VILLAGE MARKET	BALANCE ON ACCOUNT #000000000006	813.92
06/18/2015	51359	W.E. UPJOHN INSTITUTE FOR	ECONOMIC IMPACT STATEMENT	2,000.00
06/18/2015	51360	WEBB CHEMICAL SERVICE CORP	FERRIC CHLORIDE	4,647.72
06/18/2015	51361	WINGFOOT COMMERCIAL TIRE SYSTEMS	TIRES	759.92

Check Date	Check	Vendor Name	Description	Amount
06/18/2015	51362	WINKEL'S COMMUNICATION INC	RADIO REPAIRS	274.00 V
			METER READING EQUIP INSTALL	403.55 V
				<u>677.55</u>
06/18/2015	51363	WOLVERINE HARDWARE	MAINTENANCE SUPPLIES	10.20 V
			MAINTENANCE SUPPLIES	16.99 V
			MAINTENANCE SUPPLIES	6.99 V
			MAINTENANCE SUPPLIES	23.75 V
			MAINTENANCE SUPPLIES	16.99 V
			MAINTENANCE SUPPLIES	41.48 V
			MAINTENANCE SUPPLIES	10.99 V
			MAINTENANCE SUPPLIES	4.29 V
			MAINTENANCE SUPPLIES	170.81 V
			MAINTENANCE SUPPLIES	6.97 V
			MAINTENANCE SUPPLIES	5.79 V
			MAINTENANCE SUPPLIES	9.57 V
			MAINTENANCE SUPPLIES	8.97 V
			MAINTENANCE SUPPLIES	7.98 V
			MAINTENANCE SUPPLIES	24.97 V
				<u>366.74</u>
06/19/2015	51364	ABONMARCHE CONSULTANTS INC	BLACK RIVER PARK - CANOE/KAYAK LAUNCH	1,372.50
			FACTORY CONDO PROJECT	355.75
			FACTORY CONDOS PROJECT	385.00
			FACTORY CONDOS PROJECT	301.25
			FACTORY CONDOS PROJECT	308.25
			SEWER SYSTEM EVALUAITON	2,855.54
				<u>5,578.29</u>
06/19/2015	51365	ADAM DE BOER	REIMBURSEMENT FOR SUPPLIES	6.99
06/19/2015	51366	ARELLANO, BLANCA G	UB refund for account: 10778506	113.92
06/19/2015	51367	BALASICK, CHARLES S	UB deposit refund for account: 30163000	95.00
06/19/2015	51368	BALASICK, CHARLES S	UB deposit refund for account: 30163000	185.00
06/19/2015	51369	BBC DISTRIBUTING	SUPPLIES	308.54
			SUPPLIES	66.96
			CREDIT FOR SALES TAX PAID IN ERROR	(8.32)
			CREDIT FOR SALES TAX PAID IN ERROR	(27.71)
				<u>339.47</u>
06/19/2015	51370	BITTENBENDER, MILAN P	UB refund for account: 31129008	63.19
06/19/2015	51371	CAMPBELL, ED	REFUND OF SLIP OVERPAYMENT	1,360.00
06/19/2015	51372	CHICAGO TITLE OF MICHIGAN	UB REFUND FOR ACCOUNT: 21084004 OVER PAY	56.82
06/19/2015	51373	COOPER, GARY J	UB refund for account: 30897007	84.94
06/19/2015	51374	FRONTIER COMM CORPORATE SERVICES	UB refund for account: 41433001	71.16
06/19/2015	51375	GILLILAND, ROBERT L JR	UB refund for account: 30321506	207.03
06/19/2015	51376	JAMES STEELE FOERCH	RIVERFRONT CONCERT SERIES	500.00
06/19/2015	51377	JARED KNOX	RIVERFRONT CONCERT SERIES	500.00
06/19/2015	51378	JENSENS DOCKS	UB refund for account: 40913000	60.61
06/19/2015	51379	KHAN, DANIAL	UB refund for account: 20347007	587.63
06/19/2015	51380	MICHIGAN GAS UTILITIES	NATURAL GAS 4709428-9	53.10
			NATURAL GAS 4999209-2	25.71
			NATURAL GAS 4778754-4	36.74
			NATURAL GAS 4716366-2	1,149.46
			NATURAL GAS 4713051-3	105.75

Check Date	Check	Vendor Name	Description	Amount
			NATURAL GAS 5258805-0	105.18
			NATURAL GAS 5290828-2	113.57
			NATURAL GAS 5212286-3	15.79
				<u>1,605.30</u>
06/19/2015	51381	PLEASANT VIEW MHP-SOUTH HAVEN	UB refund for account: 20594003	83.21
06/19/2015	51382	PLEASANT VIEW MHP-SOUTH HAVEN	UB refund for account: 20491001	268.04
06/19/2015	51383	RHODA, LORRI M	UB refund for account: 21592002	900.09
06/19/2015	51384	SIMON, ESTRELLA M	UB refund for account: 20596006	324.91
06/19/2015	51385	STAPLES ADVANTAGE	SUPPLIES	67.60
			SUPPLIES	108.03
				<u>175.63</u>
06/19/2015	51386	THAYER INC	DPW SUPPLIES	344.30
06/19/2015	51387	TRUE KNOWLEDGE MINISTRIES INC	UB refund for account: 30708002	331.26
06/19/2015	51388	WILLIAMS, ALEXSIS M	UB refund for account: 13602201	62.67
06/19/2015	51389	WINKEL'S COMMUNICATION INC	RADIO REPAIRS	274.00
			METER READING EQUIP INSTALL	403.55
				<u>677.55</u>
06/19/2015	51390	WOLVERINE HARDWARE	MAINTENANCE SUPPLIES	10.20
			MAINTENANCE SUPPLIES	16.99
			MAINTENANCE SUPPLIES	6.99
			MAINTENANCE SUPPLIES	23.75
			MAINTENANCE SUPPLIES	16.99
			MAINTENANCE SUPPLIES	41.48
			MAINTENANCE SUPPLIES	10.99
			MAINTENANCE SUPPLIES	4.29
			MAINTENANCE SUPPLIES	170.81
			MAINTENANCE SUPPLIES	6.97
			MAINTENANCE SUPPLIES	5.79
			MAINTENANCE SUPPLIES	9.57
			MAINTENANCE SUPPLIES	8.97
			MAINTENANCE SUPPLIES	7.98
			MAINTENANCE SUPPLIES	24.97
			MAINTENANCE SUPPLIES	1.03
				<u>367.77</u>
06/22/2015	51391	COPS HEALTH TRUST	INSURANCE	1,748.95
06/22/2015	51392	DELTA DENTAL OF MICHIGAN	INSURANCE	5,079.06
06/22/2015	51393	FRONTIER COMMUNICATIONS	REMOVE/RELOCATE POLES & CABLE-MONROE ST	6,634.82
06/22/2015	51394	LINCOLN NATIONAL LIFE INS CO	INSURANCE	2,892.38
06/26/2015	51395	AGILE SAFETY	REPAIRS	290.00
			REPAIRS	290.00
				<u>580.00</u>
06/26/2015	51396	ALLIED MECHANICAL SERVICES INC	REPAIRS ON A/C	934.32
				<u>832.80</u>
				1,767.12
06/26/2015	51397	ALPHA-TRAN ENGINEERING CO	REPAIRS FOR FIBER OPTIC SWITCH	2,702.10
06/26/2015	51398	AMERICAN PUBLIC POWER ASSOC	ANNUAL DUES, AS CALCULATED	7,737.56
06/26/2015	51399	ASONS CONSTRUCTION INC	UB refund for account: 30408005	134.78

Check Date	Check	Vendor Name	Description	Amount
06/26/2015	51400	AUTOWARES INC	REPAIR/MAINT SUPPLIES- ACCT #23300720	28.98
			REPAIR/MAINT SUPPLIES- ACCT #23300720	8.90
			REPAIR/MAINT SUPPLIES- ACCT #23300720	109.00
			REPAIR/MAINT SUPPLIES- ACCT #23300720	89.58
			CREDIT MEMO - ACCT #23300720	(18.00)
				<u>218.46</u>
06/26/2015	51401	BBC DISTRIBUTING	SUPPLIES	621.68
06/26/2015	51402	BEAVER, KENDRA L	UB refund for account: 10462026	142.98
06/26/2015	51403	BRREMER & BOUMAN	REFUND OF MECHANICAL PERMIT PM 150045	160.00
06/26/2015	51404	BUSCH FARMER, CLAIRE M	UB deposit refund for account: 11441004	340.00
06/26/2015	51405	CONSORT DISPLAY GROUP	DORI POLES & BANNERS PER QTE 0070274	889.82
06/26/2015	51406	CONSUMERS ENERGY	ELECTRIC 1000 1414 08440	36.86
			ELECTRIC 1000 1414 0337	95.16
				<u>132.02</u>
06/26/2015	51407	COVERT TOWNSHIP	REFUND OF OVERPAYMENT ON 2014 DEL UTILIT	121.26
06/26/2015	51408	CULLIGAN WATER OF ALLEGAN		76.99
06/26/2015	51409	EISNER, MICHAEL A	UB refund for account: 30275018	62.99
06/26/2015	51410	EJ USA INC	PARTS	818.46
06/26/2015	51411	FRONTIER	TELEPHONE 269-637-3376-081214-5	53.60
			TELEPHONE 269-639-3050-082313-5	624.35
			TELEPHONE 269-637-2877-050814-5	58.49
			TELEPHONE 616-040-3325-112972-5	58.39
			TELEPHONE 269-637-8578-032095-5	62.00
			TELEPHONE 517-713-0007-022412-5	831.23
			TELEPHONE 616-040-6480-021893-5	26.26
			TELEPHONE 616-001-2946-100103-5	74.10
			TELEPHONE 269-637-9127-080204-5	82.41
			TELEPHONE 231-189-0674-032599-5	2,318.86
			TELEPHONE 269-639-2048-112509-5	45.33
			TELEPHONE -269-637-0261-052112-5	152.14
			TELEPHONE 269-639-9531-040500-5	109.31
			TELEPHONE 269-637-4778-082302-5	45.33
			TELEPHONE 269637-7466-012392-5	492.63
			TELEPHONE - 616-001-7480-082802-5	70.17
				<u>5,104.60</u>
06/26/2015	51412	FUEL MANAGEMENT SYSTEM	FUEL	4,878.08
06/26/2015	51413	HOAG, ROSE	UB refund for account: 10587700	96.21
06/26/2015	51414	HULL LIFT TRUCK INC	PARTS	69.98
			PARTS	2,579.05
			CREDIT ON ACCOUNT	(277.84)
				<u>2,371.19</u>
06/26/2015	51415	IDEXX DISTRIBUTION INC	PARTS	155.01
06/26/2015	51416	INDIANA & MICHIGAN MUNICIPAL	PROFESSIONAL/LEGAL SERVICE FEE	4,250.53
06/26/2015	51417	JOHN'S STEREO INC	OFFICE SUPPLIES	17.95
06/26/2015	51418	JOHNNY'S LAKESHORE JEWELRY	PLAQUE FOR PARK BENCH	29.50
06/26/2015	51419	JOHNSON, ROY E	UB refund for account: 10767011	88.78
06/26/2015	51420	JORDAN, TANEIKA M	UB refund for account: 10041025	109.62
06/26/2015	51421	KEVIN WILDEY	REIMB FOR CPR/FIRST AID CARDS	27.00
06/26/2015	51422	KYLE GRIFFITH	REIMB TRAINING COSTS	82.09
06/26/2015	51423	LAKE MICHIGAN COLLEGE	PROPERTY TAX COLLECTIONS AT SETTLEMENT	5,688.35
06/26/2015	51424	LAKE MICHIGAN MAILERS	MAILING FEES C-378	10,000.00
06/26/2015	51425	LLERENA, GUADALUPE	UB refund for account: 10896503	271.71

Check Date	Check	Vendor Name	Description	Amount
06/26/2015	51426	LYCKE, EMIEL E	UB refund for account: 10818000	367.27
06/26/2015	51427	M-140 GO-KARTS	UB refund for account: 10819000	132.67
06/26/2015	51428	MADARICK, ROBERT D	UB refund for account: 40583508	30.00
06/26/2015	51429	MARY ANN FRAZIER	MILEAGE REIMBURSEMENT	246.10
06/26/2015	51430	MATERIALS TESTING CONSULTANTS	MATERIALS TESTING SDRVICES FOR DYCKMAN A	649.47
06/26/2015	51431	MEISTE HEATING & COOLING LLC	REFUND OF MECHANICAL PERMIT PM 150029	380.00
06/26/2015	51432	MENARDS	MAINTENANCE SUPPLIES	399.00
			MAINTENANCE SUPPLIES	43.76
			MAINTENANCE SUPPLIES	33.97
			MAINTENANCE SUPPLIES	59.85
			MAINTENANCE SUPPLIES	125.26
			MAINTENANCE SUPPLIES	15.46
			MAINTENANCE SUPPLIES	140.99
			MAINTENANCE SUPPLIES	190.25
			MAINTENANCE SUPPLIES	119.96
			MAINTENANCE SUPPLIES	8.77
			MAINTENANCE SUPPLIES	91.47
				<u>1,228.74</u>
06/26/2015	51433	MICHIGAN GAS UTILITIES	NATURAL GAS 5110094-9	354.29
			NATURAL GAS 4717977-5	39.81
			NATURAL GAS 4716744-0	38.79
			NATURAL GAS 4714392-0	67.92
			NATURAL GAS 4709495-8	497.26
				<u>998.07</u>
06/26/2015	51434	MIKE SCHAAP BUILDERS	UB refund for account: 21618500	265.16
06/26/2015	51435	NORTH HAVEN VILLAGE	LAWN SPRINKLER REPAIR REIMBURSEMENT	350.00
06/26/2015	51436	NORTH SHORE PEST CONTROL INC	PEST CONTROL	50.00
			PEST CONTROL	50.00
			PEST CONTROL	50.00
			PEST CONTROL	50.00
				<u>200.00</u>
06/26/2015	51437	OTTAGAN PLUMBING & TESTING INC	BACKFLOW TESTING	540.00
06/26/2015	51438	PAGE, JANINA M	UB refund for account: 13606005	91.65
06/26/2015	51439	PLUMBER'S PORTABLE TOILETS	RENTALS	140.00
06/26/2015	51440	POWER LINE SUPPLY CO	MAINTENANCE SUPPLIES	62.50
			MAINTENANCE SUPPLIES	33.32
			MAINTENANCE SUPPLIES	298.50
			MAINTENANCE SUPPLIES	93.00
			MAINTENANCE SUPPLIES	93.60
			MAINTENANCE SUPPLIES	436.54
			MAINTENANCE SUPPLIES	9,280.21
			MAINTENANCE SUPPLIES	1,759.19
			MAINTENANCE SUPPLIES	966.60
				<u>13,023.46</u>
06/26/2015	51441	PRITCHARD STEWART, ALEXIS M	UB refund for account: 10649513	37.34
06/26/2015	51442	RIDGE AND KRAMER AUTO PARTS	MAINTENANCE SUPPLIES	11.89
			MAINTENANCE SUPPLIES	219.52
			MAINTENANCE SUPPLIES	14.44
				<u>245.85</u>

Check Date	Check	Vendor Name	Description	Amount
06/26/2015	51443	ROCK 'N' ROAD CYCLE	MARINA BICYCLES MARINA BICYCLE ACCESSORIES	1,217.95 53.97 <u>1,271.92</u>
06/26/2015	51444	ROD'S PRINTS & PROMOTIONS	NO DOG WIND SIGNS FOR FARMERS MKT BEACH UNIFORMS	448.00 147.00 <u>595.00</u>
06/26/2015	51445	ROME'S STANDARD SERVICE INC	MAINTENANCE	10.00
06/26/2015	51446	SAUCEDO, JOSE R	UB refund for account: 13620009	61.00
06/26/2015	51447	SMITH, JUSTIN W	UB refund for account: 20089022	107.04
06/26/2015	51448	SOUTH HAVEN COMMUNITY HOSPITAL	PROPERTY TAX COLLECTIONS AT SETTLEMENT	37,426.64
06/26/2015	51449	SOUTH HAVEN MEMORIAL LIBRARY	PROPERTY TAX COLLECTIONS AT SETTLEMENT	11,006.31
06/26/2015	51450	SOUTH HAVEN PUBLIC SCHOOLS	PROPERTY TAX COLLECTIONS AT SETTLEMENT	38,756.05
06/26/2015	51451	SOUTH HAVEN SENIOR SERVICES	PROPERTY TAX COLLECTION AT SETTLEMENT	28,247.19
06/26/2015	51452	LINDA SPEARS	ALTERATIONS	9.00
06/26/2015	51453	SPENCER MANUFACTURING, INC	PARTS	357.00
06/26/2015	51454	STAPLES ADVANTAGE	SUPPLIES	421.90
06/26/2015	51455	STATE OF MICHIGAN	BLACK RIVER PARK KAYAK LAUNCH RAMP PERMI	500.00
06/26/2015	51456	STATE OF MICHIGAN	FEB 2015 SALES TAX DUE 38-6004594	53.74
06/26/2015	51457	STATE OF MICHIGAN - MDEQ	TESTS	595.00
06/26/2015	51458	SUNSET COTTAGES COND	UB refund for account: 41453900	797.38
06/26/2015	51459	TELE-RAD INC	MONTHLY MAINTENANCE- JUL AUG, SEP 15	1,695.15
06/26/2015	51460	THOMAS MFG CO INC, R J	MEMORIAL BENCH	641.00
06/26/2015	51461	TORP, DANA M	UB refund for account: 20018408	324.52
06/26/2015	51462	TREECORE	TREE WORK	17,144.50
06/26/2015	51463	UNITED HEALTHCARE INSURANCE CO	HEALTH INSURANCE PREMIUMS	58,954.67
06/26/2015	51464	VAN BUREN INTERMEDIATE	PROPERTY TAX COLLECTIONS AT SETTLEMENT	790,741.19
06/26/2015	51465	VERIZON WIRELESS	CELL PHONES 486573081-00002 CELL PHONES - 742053338-00001 CELL PHONES 886568152-00001 CELL PHONES 486573081-00001	38.01 353.72 1,026.86 680.14 <u>2,098.73</u>
06/26/2015	51466	VILLAGE MARKET	FUEL FUEL	282.77 52.56 <u>335.33</u>
06/26/2015	51467	WAGNER'S PLUMBING & HEATING	REPAIRS - BAARS PRINTING PROJECT REPAIRS - SOUTH BEACH	509.65 456.70 <u>966.35</u>
06/26/2015	51468	WINGFOOT COMMERCIAL TIRE SYSTEMS	REPAIRS & SUPPLIES REBILL CORRECT PRICE ON 159-1052481 TIRES CREDIT MEMO ON 159-1052481 PRICE ADJ	2,961.08 721.88 330.54 (836.32) <u>3,177.18</u>
06/26/2015	51469	WOLVERINE HARDWARE	MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES	101.94 2.98 23.96

Check Date	Check	Vendor Name	Description	Amount
			MAINTENANCE SUPPLIES	67.97
			MAINTENANCE SUPPLIES	33.58
			MAINTENANCE SUPPLIES	10.96
			MAINTENANCE SUPPLIES	12.99
			MAINTENANCE SUPPLIES	15.05
			MAINTENANCE SUPPLIES	25.08
			MAINTENANCE SUPPLIES	54.07
			MAINTENANCE SUPPLIES	13.41
			MAINTENANCE SUPPLIES	29.58
			MAINTENANCE SUPPLIES	33.97
				<u>425.54</u>
06/30/2015	51470	AMERICAN CEMETERY	SUBSCRIPTION	49.00
06/30/2015	51471	CDW GOVERNMENT INC	REPLACEMENT BATTERY CARTRIDGE	98.66
06/30/2015	51472	CITY OF SOUTH HAVEN	PETTY CASH REIMBURSMNT	334.20
06/30/2015	51473	HAPA LLC	MARINA & BLACK RIVER PARK OPERATIONS EXP	8,105.79
			MARINA & BLACK RIVER PARK OPERATIONS	7,118.53
			QUEENS CUP OVERNIGHT PER DIEM	1,300.00
			BLACK RIVER PARK MANAGEMENT FEE	2,500.00
				<u>19,024.32</u>
06/30/2015	51474	LAKE MICHIGAN COLLEGE	DEL PERS PROPERTY TAX COLLECTIONS	514.14
06/30/2015	51475	LAKESHORE PAINT & ARTWORKS	FRAMING	86.50
06/30/2015	51476	SOUTH HAVEN COMMUNITY HOSPITAL	DEL PERS PROPERTY TAX COLLECTION	125.45
06/30/2015	51477	SOUTH HAVEN MEMORIAL LIBRARY	DEL PERS PROPERTY TAX COLLECTION	169.88
06/30/2015	51478	SOUTH HAVEN PUBLIC SCHOOLS	DEL PERS PROPERTY TAX COLLECTION	2,808.75
06/30/2015	51479	SOUTH HAVEN SENIOR SERVICES	DEL PERS PROPERTY TAX COLLECTION	94.76
06/30/2015	51480	STATE OF MICHIGAN	FORM 170 INDUSTRIAL FACILITIES TAX REPOR	22,341.32
06/30/2015	51481	TRUST HEATING & COOLING	REFUND MECHANICAL PERMIT PM 150015 220 P	190.00
06/30/2015	51482	VAN BUREN COUNTY TREASURER	DEL PERS PROPERTY TAX COLLECTION	4,041.17
06/30/2015	51483	VAN BUREN INTERMEDIATE	DEL PERS PROPERTY TAX COLLECTION	2,268.51
				<u><u>2,268.51</u></u>

1 TOTALS:

Total of 201 Checks:	1,406,391.49
Less 4 Void Checks:	<u>6,629.57</u>
Total of 197 Disbursements:	<u>1,399,761.92</u>

Total for fund 101 GENERAL FUND	184,323.29
Total for fund 204 STREET FUND	535.18
Total for fund 250 DOWNTOWN DVLP AUTHORITY	6,033.85
Total for fund 251 LOCAL DVLP FINANCE ATHR DIST #1	196.97
Total for fund 253 LOCAL DVLP FINANCE ATHR DIST #3	6,802.09
Total for fund 401 CAPITAL PROJECTS FUND 1	1,872.50
Total for fund 545 BLACK RIVER PARK FUND	8,511.27
Total for fund 577 BEACH FUND	1,283.28
Total for fund 582 ELECTRIC FUND	146,638.33
Total for fund 591 WATER FUND	34,507.31
Total for fund 592 SEWER FUND	25,044.88
Total for fund 594 MARINA FUND	25,344.44
Total for fund 636 INFORMATION SERVICES FUND	3,908.64
Total for fund 661 MOTOR POOL FUND	9,480.18
Total for fund 677 SELF INSURANCE FUND	50.00
Total for fund 703 CURRENT TAX COLLECTIONS FUND	944,229.71
Total for fund 718 TRUST & AGENCY FUND	1,000.00
	1,399,761.92

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
07/06/2015	CD	ABONMARCHE CONSULTANTS INC	Check: 1 51484			
AP Trx #: 69609		Check: 1 51484	101-001-001-001	CASH - 5/3 POOLED SWEEP		3,316.25
		Check: 1 51484	101-002-202-000	ACCOUNTS PAYABLE	3,316.25	
		Check: 1 51484	204-001-001-001	CASH - 5/3 POOLED SWEEP		5,383.55
		Check: 1 51484	204-002-202-000	ACCOUNTS PAYABLE	5,383.55	
		Check: 1 51484	296-001-001-001	CASH - 5/3 POOLED SWEEP		2,500.00
		Check: 1 51484	296-002-202-000	ACCOUNTS PAYABLE	2,500.00	
		Check: 1 51484	401-001-001-001	CASH - 5/3 POOLED SWEEP		627.50
		Check: 1 51484	401-002-202-000	ACCOUNTS PAYABLE	627.50	
		Check: 1 51484	592-001-001-001	CASH - 5/3 POOLED SWEEP		19,884.38
		Check: 1 51484	592-002-202-000	ACCOUNTS PAYABLE	19,884.38	
					<hr/>	<hr/>
					31,711.68	31,711.68
07/06/2015	CD	AMERICAN ELECTRIC POWER	Check: 1 51485			
AP Trx #: 69610		Check: 1 51485	582-001-001-001	CASH - 5/3 POOLED SWEEP		91,348.74
		Check: 1 51485	582-002-202-000	ACCOUNTS PAYABLE	91,348.74	
					<hr/>	<hr/>
					91,348.74	91,348.74
07/06/2015	CD	APPRAISALS PLUS GROUP, INC.	Check: 1 51486			
AP Trx #: 69611		Check: 1 51486	101-001-001-001	CASH - 5/3 POOLED SWEEP		3,500.00
		Check: 1 51486	101-002-202-000	ACCOUNTS PAYABLE	3,500.00	
					<hr/>	<hr/>
					3,500.00	3,500.00
07/06/2015	CD	CHIEF SUPPLY CORP	Check: 1 51487			
AP Trx #: 69612		Check: 1 51487	101-001-001-001	CASH - 5/3 POOLED SWEEP		244.76
		Check: 1 51487	101-002-202-000	ACCOUNTS PAYABLE	244.76	
					<hr/>	<hr/>
					244.76	244.76
07/06/2015	CD	COMCAST	Check: 1 51488			
AP Trx #: 69613		Check: 1 51488	101-001-001-001	CASH - 5/3 POOLED SWEEP		59.70
		Check: 1 51488	101-002-202-000	ACCOUNTS PAYABLE	59.70	
					<hr/>	<hr/>
					59.70	59.70
07/06/2015	CD	COMPTON INC	Check: 1 51489			
AP Trx #: 69614		Check: 1 51489	591-001-001-001	CASH - 5/3 POOLED SWEEP		5,045.00
		Check: 1 51489	591-002-202-000	ACCOUNTS PAYABLE	5,045.00	
					<hr/>	<hr/>
					5,045.00	5,045.00

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
07/06/2015	CD	CPM CONSTRUCTION INC	Check: 1 51490			
AP Trx #: 69615		Check: 1 51490	101-001-001-001	CASH - 5/3 POOLED SWEEP		9,592.09
		Check: 1 51490	101-002-202-000	ACCOUNTS PAYABLE	9,592.09	
					<u>9,592.09</u>	<u>9,592.09</u>
07/06/2015	CD	DICKINSON WRIGHT	Check: 1 51491			
AP Trx #: 69616		Check: 1 51491	101-001-001-001	CASH - 5/3 POOLED SWEEP		7,583.00
		Check: 1 51491	101-002-202-000	ACCOUNTS PAYABLE	7,583.00	
					<u>7,583.00</u>	<u>7,583.00</u>
07/06/2015	CD	DOMESTIC LINEN-KALAMAZOO	Check: 1 51492			
AP Trx #: 69617		Check: 1 51492	101-001-001-001	CASH - 5/3 POOLED SWEEP		724.37
		Check: 1 51492	101-002-202-000	ACCOUNTS PAYABLE	724.37	
		Check: 1 51492	582-001-001-001	CASH - 5/3 POOLED SWEEP		29.20
		Check: 1 51492	582-002-202-000	ACCOUNTS PAYABLE	29.20	
		Check: 1 51492	591-001-001-001	CASH - 5/3 POOLED SWEEP		359.00
		Check: 1 51492	591-002-202-000	ACCOUNTS PAYABLE	359.00	
		Check: 1 51492	592-001-001-001	CASH - 5/3 POOLED SWEEP		421.88
		Check: 1 51492	592-002-202-000	ACCOUNTS PAYABLE	421.88	
		Check: 1 51492	661-001-001-001	CASH - 5/3 POOLED SWEEP		111.72
		Check: 1 51492	661-002-202-000	ACCOUNTS PAYABLE	111.72	
					<u>1,646.17</u>	<u>1,646.17</u>
07/06/2015	CD	EJ USA INC	Check: 1 51493			
AP Trx #: 69618		Check: 1 51493	591-001-001-001	CASH - 5/3 POOLED SWEEP		318.11
		Check: 1 51493	591-002-202-000	ACCOUNTS PAYABLE	318.11	
					<u>318.11</u>	<u>318.11</u>
07/06/2015	CD	FRONTIER	Check: 1 51494			
AP Trx #: 69619		Check: 1 51494	101-001-001-001	CASH - 5/3 POOLED SWEEP		33.84
		Check: 1 51494	101-002-202-000	ACCOUNTS PAYABLE	33.84	
		Check: 1 51494	592-001-001-001	CASH - 5/3 POOLED SWEEP		48.59
		Check: 1 51494	592-002-202-000	ACCOUNTS PAYABLE	48.59	
					<u>82.43</u>	<u>82.43</u>

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
07/06/2015	CD	GLOBAL ENVIRONMENTAL CONSULTING	Check: 1 51495			
AP Trx #: 69620						
		Check: 1 51495	592-001-001-001	CASH - 5/3 POOLED SWEEP		600.00
		Check: 1 51495	592-002-202-000	ACCOUNTS PAYABLE	600.00	
					<u>600.00</u>	<u>600.00</u>
07/06/2015	CD	GRANICUS, INC	Check: 1 51496			
AP Trx #: 69621						
		Check: 1 51496	101-001-001-001	CASH - 5/3 POOLED SWEEP		3,938.40
		Check: 1 51496	101-002-202-000	ACCOUNTS PAYABLE	3,938.40	
					<u>3,938.40</u>	<u>3,938.40</u>
07/06/2015	CD	HERALD PALLADIUM	Check: 1 51497			
AP Trx #: 69622						
		Check: 1 51497	101-001-001-001	CASH - 5/3 POOLED SWEEP		398.40
		Check: 1 51497	101-002-202-000	ACCOUNTS PAYABLE	398.40	
		Check: 1 51497	204-001-001-001	CASH - 5/3 POOLED SWEEP		349.50
		Check: 1 51497	204-002-202-000	ACCOUNTS PAYABLE	349.50	
		Check: 1 51497	591-001-001-001	CASH - 5/3 POOLED SWEEP		454.50
		Check: 1 51497	591-002-202-000	ACCOUNTS PAYABLE	454.50	
		Check: 1 51497	592-001-001-001	CASH - 5/3 POOLED SWEEP		757.86
		Check: 1 51497	592-002-202-000	ACCOUNTS PAYABLE	757.86	
					<u>1,960.26</u>	<u>1,960.26</u>
07/06/2015	CD	HI TEC BUILDING SERVICES	Check: 1 51498			
AP Trx #: 69623						
		Check: 1 51498	101-001-001-001	CASH - 5/3 POOLED SWEEP		2,747.90
		Check: 1 51498	101-002-202-000	ACCOUNTS PAYABLE	2,747.90	
		Check: 1 51498	591-001-001-001	CASH - 5/3 POOLED SWEEP		390.00
		Check: 1 51498	591-002-202-000	ACCOUNTS PAYABLE	390.00	
		Check: 1 51498	592-001-001-001	CASH - 5/3 POOLED SWEEP		365.00
		Check: 1 51498	592-002-202-000	ACCOUNTS PAYABLE	365.00	
					<u>3,502.90</u>	<u>3,502.90</u>
07/06/2015	CD	J. RANCK ELECTRIC, INC.	Check: 1 51499			
AP Trx #: 69624						
		Check: 1 51499	204-001-001-001	CASH - 5/3 POOLED SWEEP		58,500.00
		Check: 1 51499	204-002-202-000	ACCOUNTS PAYABLE	58,500.00	
					<u>58,500.00</u>	<u>58,500.00</u>

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
07/06/2015	CD	KENDALL ELECTRIC INC	Check: 1 51500			
AP Trx #: 69625						
		Check: 1 51500	582-001-001-001	CASH - 5/3 POOLED SWEEP		2,115.22
		Check: 1 51500	582-002-202-000	ACCOUNTS PAYABLE	2,115.22	
					<u>2,115.22</u>	<u>2,115.22</u>
07/06/2015	CD	KENNEDY INDUSTRIES INC	Check: 1 51501			
AP Trx #: 69626						
		Check: 1 51501	592-001-001-001	CASH - 5/3 POOLED SWEEP		22,198.90
		Check: 1 51501	592-002-202-000	ACCOUNTS PAYABLE	22,198.90	
					<u>22,198.90</u>	<u>22,198.90</u>
07/06/2015	CD	LAWN BOYS INC	Check: 1 51502			
AP Trx #: 69627						
		Check: 1 51502	101-001-001-001	CASH - 5/3 POOLED SWEEP		3,647.55
		Check: 1 51502	101-002-202-000	ACCOUNTS PAYABLE	3,647.55	
					<u>3,647.55</u>	<u>3,647.55</u>
07/06/2015	CD	LITTLE OSCAR'S SCREEN PRINTS	Check: 1 51503			
AP Trx #: 69628						
		Check: 1 51503	101-001-001-001	CASH - 5/3 POOLED SWEEP		168.00
		Check: 1 51503	101-002-202-000	ACCOUNTS PAYABLE	168.00	
					<u>168.00</u>	<u>168.00</u>
07/06/2015	CD	M. L. CHARTER	Check: 1 51504			
AP Trx #: 69629						
		Check: 1 51504	591-001-001-001	CASH - 5/3 POOLED SWEEP		500.00
		Check: 1 51504	591-002-202-000	ACCOUNTS PAYABLE	500.00	
					<u>500.00</u>	<u>500.00</u>
07/06/2015	CD	MAGLOCLEN	Check: 1 51505			
AP Trx #: 69630						
		Check: 1 51505	265-001-001-001	CASH - 5/3 POOLED SWEEP		400.00
		Check: 1 51505	265-002-202-000	ACCOUNTS PAYABLE	400.00	
					<u>400.00</u>	<u>400.00</u>

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
07/06/2015	CD	MENARDS	Check: 1 51506			
AP Trx #: 69631		Check: 1 51506	101-001-001-001	CASH - 5/3 POOLED SWEEP		175.66
		Check: 1 51506	101-002-202-000	ACCOUNTS PAYABLE	175.66	
		Check: 1 51506	577-001-001-001	CASH - 5/3 POOLED SWEEP		119.94
		Check: 1 51506	577-002-202-000	ACCOUNTS PAYABLE	119.94	
		Check: 1 51506	582-001-001-001	CASH - 5/3 POOLED SWEEP		195.93
		Check: 1 51506	582-002-202-000	ACCOUNTS PAYABLE	195.93	
		Check: 1 51506	591-001-001-001	CASH - 5/3 POOLED SWEEP		216.98
		Check: 1 51506	591-002-202-000	ACCOUNTS PAYABLE	216.98	
		Check: 1 51506	592-001-001-001	CASH - 5/3 POOLED SWEEP		169.53
		Check: 1 51506	592-002-202-000	ACCOUNTS PAYABLE	169.53	
					<u>878.04</u>	<u>878.04</u>
07/06/2015	CD	METRON-FARNIER, LLC	Check: 1 51507			
AP Trx #: 69632		Check: 1 51507	591-001-001-001	CASH - 5/3 POOLED SWEEP		12,227.86
		Check: 1 51507	591-002-202-000	ACCOUNTS PAYABLE	12,227.86	
					<u>12,227.86</u>	<u>12,227.86</u>
07/06/2015	CD	MICHIGAN MUNICIPAL LEAGUE	Check: 1 51508			
AP Trx #: 69633		Check: 1 51508	750-001-001-001	CASH - 5/3 POOLED SWEEP		6,047.49
		Check: 1 51508	750-002-202-000	ACCOUNTS PAYABLE	6,047.49	
					<u>6,047.49</u>	<u>6,047.49</u>
07/06/2015	CD	MICHIGAN STATE POLICE	Check: 1 51509			
AP Trx #: 69634		Check: 1 51509	101-001-001-001	CASH - 5/3 POOLED SWEEP		300.00
		Check: 1 51509	101-002-202-000	ACCOUNTS PAYABLE	300.00	
					<u>300.00</u>	<u>300.00</u>
07/06/2015	CD	NOOSBOND, DAVID	Check: 1 51510			
AP Trx #: 69635		Check: 1 51510	101-001-001-001	CASH - 5/3 POOLED SWEEP		6,363.00
		Check: 1 51510	101-002-202-000	ACCOUNTS PAYABLE	6,363.00	
					<u>6,363.00</u>	<u>6,363.00</u>
07/06/2015	CD	OTTAGAN PLUMBING & TESTING INC	Check: 1 51511			
AP Trx #: 69636		Check: 1 51511	594-001-001-001	CASH - 5/3 POOLED SWEEP		107.92
		Check: 1 51511	594-002-202-000	ACCOUNTS PAYABLE	107.92	
					<u>107.92</u>	<u>107.92</u>

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
07/06/2015	CD	POWER LINE SUPPLY CO	Check: 1 51512			
AP Trx #: 69637						
		Check: 1 51512	582-001-001-001	CASH - 5/3 POOLED SWEEP		4,998.54
		Check: 1 51512	582-002-202-000	ACCOUNTS PAYABLE	4,998.54	
					<u>4,998.54</u>	<u>4,998.54</u>
07/06/2015	CD	SECANT TECHNOLOGIES	Check: 1 51513			
AP Trx #: 69638						
		Check: 1 51513	101-001-001-001	CASH - 5/3 POOLED SWEEP		65.25
		Check: 1 51513	101-002-202-000	ACCOUNTS PAYABLE	65.25	
					<u>65.25</u>	<u>65.25</u>
07/06/2015	CD	SOBOL, LINDA C	Check: 1 51514			
AP Trx #: 69639						
		Check: 1 51514	582-001-001-001	CASH - 5/3 POOLED SWEEP		1,166.29
		Check: 1 51514	582-002-202-000	ACCOUNTS PAYABLE	1,166.29	
					<u>1,166.29</u>	<u>1,166.29</u>
07/06/2015	CD	STATE OF MICHIGAN- MDOT	Check: 1 51515			
AP Trx #: 69640						
		Check: 1 51515	402-001-001-001	CASH - 5/3 POOLED SWEEP		5,886.35
		Check: 1 51515	402-002-202-000	ACCOUNTS PAYABLE	5,886.35	
					<u>5,886.35</u>	<u>5,886.35</u>
07/06/2015	CD	THAYER INC	Check: 1 51516			
AP Trx #: 69641						
		Check: 1 51516	101-001-001-001	CASH - 5/3 POOLED SWEEP		198.40
		Check: 1 51516	101-002-202-000	ACCOUNTS PAYABLE	198.40	
					<u>198.40</u>	<u>198.40</u>
07/06/2015	CD	TOM RENNER	Check: 1 51517			
AP Trx #: 69642						
		Check: 1 51517	594-001-001-001	CASH - 5/3 POOLED SWEEP		116.10
		Check: 1 51517	594-002-202-000	ACCOUNTS PAYABLE	116.10	
					<u>116.10</u>	<u>116.10</u>
07/06/2015	CD	TPC TECHNOLOGIES INC	Check: 1 51518			
AP Trx #: 69643						
		Check: 1 51518	101-001-001-001	CASH - 5/3 POOLED SWEEP		1,873.60
		Check: 1 51518	101-002-202-000	ACCOUNTS PAYABLE	1,873.60	
					<u>1,873.60</u>	<u>1,873.60</u>

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
07/06/2015	CD	TRACTOR SUPPLY CREDIT PLAN	Check: 1 51519			
AP Trx #: 69644						
			Check: 1 51519	591-001-001-001	CASH - 5/3 POOLED SWEEP	249.96
			Check: 1 51519	591-002-202-000	ACCOUNTS PAYABLE	249.96
						<u>249.96</u>
						<u>249.96</u>
07/06/2015	CD	TREECORE	Check: 1 51520			
AP Trx #: 69645						
			Check: 1 51520	582-001-001-001	CASH - 5/3 POOLED SWEEP	45,665.10
			Check: 1 51520	582-002-202-000	ACCOUNTS PAYABLE	45,665.10
						<u>45,665.10</u>
						<u>45,665.10</u>
07/06/2015	CD	UPS STORE #5080	Check: 1 51521			
AP Trx #: 69646						
			Check: 1 51521	592-001-001-001	CASH - 5/3 POOLED SWEEP	12.99
			Check: 1 51521	592-002-202-000	ACCOUNTS PAYABLE	12.99
						<u>12.99</u>
						<u>12.99</u>
07/06/2015	CD	USA BLUE BOOK	Check: 1 51522			
AP Trx #: 69647						
			Check: 1 51522	592-001-001-001	CASH - 5/3 POOLED SWEEP	322.42
			Check: 1 51522	592-002-202-000	ACCOUNTS PAYABLE	322.42
						<u>322.42</u>
						<u>322.42</u>
07/06/2015	CD	VANDERZEE MOTORPLEX	Check: 1 51523			
AP Trx #: 69648						
			Check: 1 51523	661-001-001-001	CASH - 5/3 POOLED SWEEP	59.99
			Check: 1 51523	661-002-202-000	ACCOUNTS PAYABLE	59.99
						<u>59.99</u>
						<u>59.99</u>
07/06/2015	CD	WAGENMAKER'S CONSTRUCTION	Check: 1 51524			
AP Trx #: 69649						
			Check: 1 51524	101-001-001-001	CASH - 5/3 POOLED SWEEP	8,890.00
			Check: 1 51524	101-002-202-000	ACCOUNTS PAYABLE	8,890.00
						<u>8,890.00</u>
						<u>8,890.00</u>
07/06/2015	CD	WEST MICHIGAN INSTRUMENTATION	Check: 1 51525			
AP Trx #: 69650						
			Check: 1 51525	591-001-001-001	CASH - 5/3 POOLED SWEEP	11,200.00
			Check: 1 51525	591-002-202-000	ACCOUNTS PAYABLE	11,200.00
						<u>11,200.00</u>
						<u>11,200.00</u>

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
07/06/2015	CD	WINGFOOT COMMERCIAL TIRE SYSTEMS	Check: 1 51526			
AP Trx #: 69651		Check: 1 51526	661-001-001-001	CASH - 5/3 POOLED SWEEP		1,229.16
		Check: 1 51526	661-002-202-000	ACCOUNTS PAYABLE	1,229.16	
					<u>1,229.16</u>	<u>1,229.16</u>
07/06/2015	CD	WOLVERINE HARDWARE	Check: 1 51527			
AP Trx #: 69652		Check: 1 51527	101-001-001-001	CASH - 5/3 POOLED SWEEP		43.57
		Check: 1 51527	101-002-202-000	ACCOUNTS PAYABLE	43.57	
		Check: 1 51527	202-001-001-001	CASH - 5/3 POOLED SWEEP		31.43
		Check: 1 51527	202-002-202-000	ACCOUNTS PAYABLE	31.43	
		Check: 1 51527	592-001-001-001	CASH - 5/3 POOLED SWEEP		55.97
		Check: 1 51527	592-002-202-000	ACCOUNTS PAYABLE	55.97	
		Check: 1 51527	594-001-001-001	CASH - 5/3 POOLED SWEEP		59.60
		Check: 1 51527	594-002-202-000	ACCOUNTS PAYABLE	59.60	
					<u>190.57</u>	<u>190.57</u>
07/06/2015	CD	WOODHAMS, INC , DON	Check: 1 51528			
AP Trx #: 69653		Check: 1 51528	661-001-001-001	CASH - 5/3 POOLED SWEEP		55,341.32
		Check: 1 51528	661-002-202-000	ACCOUNTS PAYABLE	55,341.32	
					<u>55,341.32</u>	<u>55,341.32</u>
07/06/2015	CD	YOUTH DEVELOPMENT COMPANY	Check: 1 51529			
AP Trx #: 69654		Check: 1 51529	101-001-001-001	CASH - 5/3 POOLED SWEEP		17,500.00
		Check: 1 51529	101-002-202-000	ACCOUNTS PAYABLE	17,500.00	
					<u>17,500.00</u>	<u>17,500.00</u>
					<u><u>429,553.26</u></u>	<u><u>429,553.26</u></u>
TOTALS:		CASH - 5/3 POOLED SWEEP	101-001-001-001			71,363.74
		ACCOUNTS PAYABLE	101-002-202-000		71,363.74	
		CASH - 5/3 POOLED SWEEP	202-001-001-001			31.43
		ACCOUNTS PAYABLE	202-002-202-000		31.43	
		CASH - 5/3 POOLED SWEEP	204-001-001-001			64,233.05
		ACCOUNTS PAYABLE	204-002-202-000		64,233.05	
		CASH - 5/3 POOLED SWEEP	265-001-001-001			400.00
		ACCOUNTS PAYABLE	265-002-202-000		400.00	
		CASH - 5/3 POOLED SWEEP	296-001-001-001			2,500.00
		ACCOUNTS PAYABLE	296-002-202-000		2,500.00	
		CASH - 5/3 POOLED SWEEP	401-001-001-001			627.50
		ACCOUNTS PAYABLE	401-002-202-000		627.50	
		CASH - 5/3 POOLED SWEEP	402-001-001-001			5,886.35

Post Date	Journal	Description	GL Number	GL Description	DR Amount	CR Amount
		ACCOUNTS PAYABLE	402-002-202-000		5,886.35	
		CASH - 5/3 POOLED SWEEP	577-001-001-001			119.94
		ACCOUNTS PAYABLE	577-002-202-000		119.94	
		CASH - 5/3 POOLED SWEEP	582-001-001-001			145,519.02
		ACCOUNTS PAYABLE	582-002-202-000		145,519.02	
		CASH - 5/3 POOLED SWEEP	591-001-001-001			30,961.41
		ACCOUNTS PAYABLE	591-002-202-000		30,961.41	
		CASH - 5/3 POOLED SWEEP	592-001-001-001			44,837.52
		ACCOUNTS PAYABLE	592-002-202-000		44,837.52	
		CASH - 5/3 POOLED SWEEP	594-001-001-001			283.62
		ACCOUNTS PAYABLE	594-002-202-000		283.62	
		CASH - 5/3 POOLED SWEEP	661-001-001-001			56,742.19
		ACCOUNTS PAYABLE	661-002-202-000		56,742.19	
		CASH - 5/3 POOLED SWEEP	750-001-001-001			6,047.49
		ACCOUNTS PAYABLE	750-002-202-000		6,047.49	
		GRAND TOTAL:			<u>429,553.26</u>	<u>429,553.26</u>

Post Date GL Number	Journal	Summ/Det	Ref # Description	DR Amount	CR Amount
07/06/2015	CD	S	52117	SUMMARY CD 07/06/2015	
101-001-001-001			CASH - 5/3 POOLED SWEEP		71,363.74
101-002-202-000			ACCOUNTS PAYABLE	71,363.74	
202-001-001-001			CASH - 5/3 POOLED SWEEP		31.43
202-002-202-000			ACCOUNTS PAYABLE	31.43	
204-001-001-001			CASH - 5/3 POOLED SWEEP		64,233.05
204-002-202-000			ACCOUNTS PAYABLE	64,233.05	
265-001-001-001			CASH - 5/3 POOLED SWEEP		400.00
265-002-202-000			ACCOUNTS PAYABLE	400.00	
296-001-001-001			CASH - 5/3 POOLED SWEEP		2,500.00
296-002-202-000			ACCOUNTS PAYABLE	2,500.00	
401-001-001-001			CASH - 5/3 POOLED SWEEP		627.50
401-002-202-000			ACCOUNTS PAYABLE	627.50	
402-001-001-001			CASH - 5/3 POOLED SWEEP		5,886.35
402-002-202-000			ACCOUNTS PAYABLE	5,886.35	
577-001-001-001			CASH - 5/3 POOLED SWEEP		119.94
577-002-202-000			ACCOUNTS PAYABLE	119.94	
582-001-001-001			CASH - 5/3 POOLED SWEEP		145,519.02
582-002-202-000			ACCOUNTS PAYABLE	145,519.02	
591-001-001-001			CASH - 5/3 POOLED SWEEP		30,961.41
591-002-202-000			ACCOUNTS PAYABLE	30,961.41	
592-001-001-001			CASH - 5/3 POOLED SWEEP		44,837.52
592-002-202-000			ACCOUNTS PAYABLE	44,837.52	
594-001-001-001			CASH - 5/3 POOLED SWEEP		283.62
594-002-202-000			ACCOUNTS PAYABLE	283.62	
661-001-001-001			CASH - 5/3 POOLED SWEEP		56,742.19
661-002-202-000			ACCOUNTS PAYABLE	56,742.19	
750-001-001-001			CASH - 5/3 POOLED SWEEP		6,047.49
750-002-202-000			ACCOUNTS PAYABLE	6,047.49	
				<u>429,553.26</u>	<u>429,553.26</u>
				<u>429,553.26</u>	<u>429,553.26</u>



Consent Agenda Item #D

City Hall Doorway Improvement Project

Background Information:

The City Council will be asked to consider approval of a contract with Olsen Brothers Company for improvements to the doorways at City Hall, in the amount of \$31,166.

The proposed contract with Olsen Brothers Company seeks to improve a variety of doorways at City Hall. The project will include the replacement of the exterior doors in the City Council chamber. The project also includes the addition of windows to the overhead door in the City Hall loading dock and the creation of a new office door to the Building Department. Finally, the project includes the creation of a new exterior door with ramp and landscape steps from the City Hall break room. This new doorway will provide an additional emergency exit from City Hall.

Abonmarche Engineering prepared the design specifications and assisted with the bidding process. Olsen Brothers Company was the low bidder for the project. Olsen Brothers Company proposes to construct the improvements during the summer and fall of 2015.

Recommendation:

Staff recommends that the City Council consider a motion to approve a contract with Olsen Brothers Company for improvements to the doorways at City Hall, in the amount of \$31,166.

Support Material:

Engineer Recommendation
Doorway Bid Tabulation
Doorway Project Budget

June 11, 2015

Mr. Brian Disette
City Manager, City of South Haven
539 Phoenix Street
South Haven, MI 49090

RE: 15-0314 SH City Hall Doorway Renovations Project Bid Award Recommendation

Dear Brian,

On June 9, 2015 the City received four (4) bids for the City Hall Doorway Renovations Project. The project includes exterior door, transom window and hardware replacements in Council Chambers, the addition of vision lites to the overhead door at the loading dock, a new office door from the Planning Department office to the North corridor and a new exterior door with ramp and landscape steps out to the patio from the employee break room.

The bids received were as follows:	<u>Base Bid</u>	<u>Alternate</u>
Olsen Brothers (South Haven)	\$29,875.00	\$1,291.00
CPM Construction (St. Joseph)	\$41,535.00	\$1,250.00
David Noosbond Contractor (South Haven)	\$43,420.00	\$ 700.00
Mugen Construction (Dorr)	\$48,911.00	\$1,440.00

After review, we have found all bidders to be qualified and their bids to be properly prepared and responsive. We reviewed the low bidder's (Olsen Brothers) schedule of values along with discussion of the project in detail with their estimator and are confident in their bid's thoroughness. Olsen Brothers has a solid reputation with good references in the local community. Therefore, we recommend that the City award the project to the low bidder of Olsen Brothers Construction for a total awarded contract amount of \$31,166.00.

Sincerely,



Amy Cook
Project Manager



95 West Main Street
P.O. Box 1088
Benton Harbor, MI 49023
T 269.927.2295
F 269.934.7146
www.abonmarche.com

City of South Haven
City Hall Doorway Renovation Project
9-Jun-15
Project No. 15-0314

CONTRACTOR:	Olsen Brothers	CPM	Noosbond	Mugen	
LOCATION:	South Haven	St. Joseph	South Haven	Dorr	
Base Bid:	\$ 29,875.00	\$ 41,535.00	\$ 43,420.00	\$ 48,911.00	
Changes to work: Overhead	10%	6%	18%	10%	
Profit	10%	12%	12%	10%	
Bond	2%	2%	3.0%	2%	
Acknowledged Addenda #1 - (yes/no)	Y	Y	Y	Y	
Acknowledged Addenda #2 - (yes/no)	Y	Y	Y	Y	
Alternate A-1: Key Fob reader infratructure	\$ 1,291.00	\$ 1,250.00	\$ 700.00	\$ 1,440.00	
Voluntary Alternates:	\$ -	\$ -	\$ -	\$ -	
TOTAL BASE + ALTERNATES	\$ 31,166.00	\$ 42,785.00	\$ 44,120.00	\$ 50,351.00	
Non-asbestos	Y	Y	Y	Y	
Subcontractor List (yes/no)	Y	Y	Y	Y	
Non-Collusion Affidavit (yes/no)	Y	Y	Y	Y	
Bid Bond	Y	Y	Y	Y	
Notes:					

Memorandum

To: Brian Dissette

From: Joe Guilford

Date: 5/28/15

Re: HVAC Upgrade Project

Currently, the four offices on the north side of City Hall are controlled by one thermostat located in Deb Davidson’s office. There has been a request by members of City Hall staff to provide individual controls in each of the three remaining offices. The three offices that do not have individual control are Deb Lull, Ginger Smith, and myself. Included is a proposal to have City Plumbing and Heating do the necessary HVAC work to enable individual control in Deb Lull and Ginger Smith’s office. My office will be completed at another time. Also, included is an estimate to have Technical Energy Solutions connect the new VAV boxes to the existing Alerton HVAC Control System and install the necessary thermostats in each location. This work will not only provide better air conditioning and heat to each office, but also help us save energy by controlling each individual area rather than the entire hallway.

The requested amount to complete the entire job is as follows:

City Plumbing and Heating:

Provide 2 VAV boxes, one in each location	
Piping, Duct runs, Hangers, Labor, and Permits	\$16,200

This includes completing the work after hours or on the weekend.

Technical Energy Solutions:

Add new VAV boxes to the existing Alerton BMS	
Labor, Programming, and travel expenses	\$2,660

Total Project Cost:	\$18,860
----------------------------	-----------------

I have included both proposals for work with this information.



Proposal

PP15041

To: Joe Guilford

Company: South Haven City Hall

From: Steve Cook

Date: 5-13-2015

Re: VAV for 3 offices

Joe,

Per your request, please see following, our scope of work and pricing.

Provide (2) VAV boxes with hot water re-heat coils to serve Payroll & Human Resources offices. Our price includes:

- 1- VAV boxes
- 2- Hydronic Piping and taps to provide a new HW run to feed the new boxes
- 3- Pipe insulation
- 4- Duct runs from main to the new boxes & transitions as required to connect to downstream ducting
- 5- Hangers
- 6- Labor
- 7- Permits

Please note we have not included any cost for ceiling tile replacement should any get damaged during the work process. We will take great care to not damage either tiles or support rails but it does happen occasionally. Additionally we have excluded DDC controls, HW control valve (by Temp Control).

Price: \$16,200.00

Please call with any questions.

Regards,

Steve Cook



8535 Byron Center Drive, Ste A
Byron Center, MI 49315
Voice: 616-583-6000 Fax: 616-583-6006

To: Mr. Joe Guilford
City of South Haven
539 Phoenix Street
South Haven, MI 49090

Controls Proposal

Proposal No. PN15-2990

Project Name:	City Hall - VAV Box Addition
Location:	South Haven, MI
Date:	5/14/2015

We are pleased to provide the following proposal for:

Add New VAV Boxes to the Existing Alerton BMS

Included:

- Necessary install labor, material, and Belimo control valves
- Necessary tech labor for system start-up and balancing
- Necessary programming labor
- Necessary tech labor for system graphics generation
- Necessary engineering labor for documentation (as built)
- Necessary travel to jobsite

Option-1: Add 2 VAV Boxes = \$2,660

Also included is Technical Energy Solutions standard three year parts and labor warranty and a lifetime temperature sensor warranty.

Our proposal is based on the following documents:

Drawings dated:		Addendums:		Dated:		Dated:	
Specifications dated:				Dated:		Dated:	

We are pleased to provide the services described above for the sum of:

Dollars: **See Above**

Payments to be made as follows: Progressive based on job completion, Net 30 days.

All material is guaranteed to be as specified unless noted. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Kyle W. Badge

Authorized Signature

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL: The prices, specifications and conditions are satisfactory and are hereafter accepted.

You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Date: _____

"Optimizing Today's Energy for Tomorrow"

Zoning Board of Appeals

Regular Meeting Minutes

Monday, May 18, 2015
7:00 p.m., City Hall Basement



City of South Haven

1. Call to Order by Lewis at 7:00 p.m.

2. Roll Call

Present: Bugge, Miller, Paull, Wheeler, Lewis
Absent: Boyd

3. Approval of Agenda

Motion by Paull, second by Bugge to approve the May 18, 2015 regular meeting agenda as presented.

All in favor. Motion carried.

4. Approval of Minutes – April 27, 2014

Motion by Bugge, second by Paull to approve the April 27, 2014 regular meeting minutes as clarified.

All in favor. Motion carried.

5. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

None at this time.

6. New Business – Public Hearings

- a. *Haraldur and Grace Borgfjord, 9802 Sunnywood Drive, Kalamazoo, are seeking a variance to build a residence at 302 Michigan which will have 50% lot coverage where 40% lot coverage is the maximum allowed. The site plans indicate that the setbacks comply with the zone requirements for R1-A. The applicants state that they would like to build a home which is large enough to accommodate future barrier-free needs.*

Anderson noted there was some discussion about the indication of two fronts and two sides and Bugge pointed out that the ordinance states that you have to have a rear yard. If the

applicant were to make one of the side yards be a rear yard the setback requirements cannot be met. This lot is larger than other lots in that zone and the Borgfjords noted they prefer to have the larger house. There was one letter of opposition from a neighbor who felt this plan did not fit the character of this area.

Discussion ensued among the board regarding the Zoning Ordinance requirement of a rear yard. Lewis clarified that if we granted this variance for lot coverage the setback requirements would not be met.

Motion by Miller, second by Wheeler to open the public hearing.

All in favor. Motion carried.

Grace Borgfjord, 9802 Sunnywood Drive, Kalamazoo. Thanked the members for being here tonight. Distributed a handout regarding the history of the parcel. Noted that the applicants both live and work in Kalamazoo and are planning for the next phase of life. Stated this has been a journey because she wanted a smaller home and lot and her husband did not want a condo. Noted this will be a permanent residence in which will provide stability in the neighborhood; many of the other houses are seasonal rentals. Requested the board's consideration to allow them to move forward.

Lewis asked if the stairway on the plan goes to a basement to which Borgfjord responded that it does and noted there is no second story.

Lewis questioned the rear yard issue. The Borgfjord's builder stated that he thought there would be two front and two side yards which Anderson noted was a misunderstanding. Regarding a question by the builder regarding whether the discrepancy could be part of the discussion tonight, Lewis responded, "No, it was advertised as just the lot coverage variance." Wheeler suggested that the board's hands may be tied. Lewis noted that if the board granted the fifty percent (50%) lot coverage variance the applicants would still need a variance for a rear yard setback.

Wheeler questioned whether the request for a second variance would be a full submission and a new fee, to which Anderson responded that she would not charge another fee due to a plausible misunderstanding of ordinance requirements. Anderson said the variance would need to be on the south side. Lewis asked if the two side yard setbacks are in compliance and Anderson responded, "Yes, the setbacks are three feet (3') and fifteen (15') so they actually have three (3) feet extra there."

Miller asked if it would be appropriate to ask the applicants to reconsider and resubmit with the appropriate rear yard and consider both requests at the same time. Lewis noted that the board can always grant a variance less than requested but "we don't know what that variance would be at this time." Lewis suggested continuing this request until the applicant can determine what they want to do.

After a question from the builder, Anderson noted that in this case the rear yard would be opposite the driveway. The Borgfjord's builder asked if the fifty percent (50%) variance were granted tonight, then the applicants should still continue to ask for the setback variance. Wheeler still feels it would be better to look at it all at one time. Bugge noted it needs to be reconfigured regardless.

Kathleen Craig, 312 Michigan Avenue. Identified herself as a neighbor and stated she met with the applicants yesterday. Was thrilled to hear, regardless of lot coverage or variances that it is going to be a permanent residence as 312 Michigan Avenue is the only permanent residence on that side of the block. Stated she is a little surprised at what seems to be a rigid attitude towards variances because when she looks around South Haven every new build seems to be over 50% lot coverage.

Motion by Paull, second by Wheeler to close the public hearing.

All in favor. Motion carried.

Motion by Bugge, second by Miller to continue this item after Item 6b to allow the applicants time to privately discuss the matter.

All in favor. Motion carried.

Motion by Wheeler, second by Paull to continue this item until later in the agenda.

All ayes.

b. Ben Brush of South Haven is requesting a driveway variance from zoning ordinance section 1716, 1-c to allow construction of an industrial driveway which will be closer than 200 feet to an existing driveway on the property. The address for the property is 1400 Kalamazoo Street and the property owner of record is Bernard Pero.

Anderson explained that the building in question has been in the Industrial Park and for a long time used for boat storage. The applicant is looking for a place to do large engine repair and has worked with our building official and the fire marshall to work out the requirements for fire safety. The applicant needs to be able to drive the trucks around rather than having them back up onto the street. They want to have a second driveway and the city engineer said it would not be a problem since it is in the Industrial Park and there is not going to be a constant stream of deliveries.

Miller asked if the driveway proposed is on the north side to which Brush responded that the proposed driveway is on the east side.

Bugge asked if the two existing driveways are nonconforming and a brief discussion ensued.

Motion by Miller, second by Bugge to open the public hearing.

Ben Brush, C. R. 689, South Haven. Stated he needs to grow his business and has outgrown the current building. Explained that to utilize the building he needs to drive the trucks into the building and on out rather than backing out over two hundred (200) feet. Explained the flow through the lot and building. There would be five or ten trucks a day that would come through. Noted he has four full time mechanics, plus himself and his wife.

Bugge asked what he is working on, the cab or the trailer. Brush responded that he works on both. Bugge asked what happens to the trucks when he is done with them and pulls them out. Brush explained the way he plans to lay the property out for the site plan.

Bugge asked questions about the radius needed to make a turn to which Brush answered he does not know the exact radius but it would be no different than turning at an intersection. Brush also noted that if his request is turned down he is not going to buy the building.

Motion by Wheeler, second by Miller to close the public hearing.

All in favor. Motion carried.

Lewis thinks it is a good reuse of this building and has no objections. Wheeler commented that he is ready to vote on this any time. Lewis reminded that the motion should include reasons.

Motion by Wheeler that we approve the variance request by Ben Brush because it is a good use of the property.

During the boards' discussion of the nine standards, the following were identified:

This is not a self-created problem.

Approval of the driveway will not be detrimental to the adjacent property.

This request is not of a general or recurrent nature.

It is the minimum variance needed.

The motion by Wheeler was amended as follows:

Motion by Wheeler to approve the variance request by Ben Brush because it is a good reuse of the property; it is not a self-created problem; it is not detrimental to the adjacent property; this is not a general or recurrent situation and is the minimum variance needed. Second by Miller.

All in favor. Motion carried.

6a. Borgfjord Variance Request Revisited.

After a brief discussion with the Borgfjords and their builder the board agreed to continue Item 6a and the following motion was offered:

Motion by Wheeler, second by Paull to continue Item 6a to the next regular meeting. Any changes made to the original variance will need to be readvertised

All in favor. Motion carried.

7. Commissioner comments

Lewis: Wittkop resigned. A new board member is being appointed at City Council tonight.

There were no other comments.

9. Adjourn

Motion by Paull, second by Miller to adjourn at 7:39 p.m.

All in favor. Motion carried.

RESPECTFULLY SUBMITTED,

Marsha Ransom
Recording Secretary

SOUTH HAVEN HOUSING COMMISSION
Regular Meeting
Warren Senior Community Center
540 Williams Street, South Haven, Michigan 49090
May 27, 2015

CALL TO ORDER: The Regular Meeting of the South Haven Housing Commission was called to order at 5:02 p.m. by Chairperson Eugene Ladewski at the South Haven Housing Commission Warren Senior Community Center, 540 Williams Street, South Haven, Michigan.

ROLL CALL: Present: Chairperson Eugene Ladewski, Commissioner Rev. Aaron Cobbs, Resident Commissioner Tom Thomson and City Council Representative Gail Patterson. Absent: Vice-Chairperson Sandra Seroke and Commissioner Teresa Mahone-Jordan. Also present: Executive Director and Secretary Charles Fullar.

INVOCATION: Commissioner Rev. Cobbs delivered the invocation.

PUBLIC COMMENTS: None.

CONSENT AGENDA: 1) Minutes of the Regular Meeting April 22, 2015. 2) Current Operating Expenses - \$63,857.16. 3) Homeownership Expenses - \$0.00; 2011 Capital Fund - \$0.00; 2012 Capital Fund - \$0.00; 2013 Capital Fund - \$0.00; and 2014 Capital Fund - \$0.00. 4) Administrative Reports for Approval: Occupancy and Waiting List Reports; Monthly Investment Report; Delinquent Accounts Report; Accounts Receivable Balance Due Report; and Income and Expenditures Report for April 2015; Petty Cash Report. 5) Material Disposition. 6) Correspondence: None. 7) Other Reports: None.

It was moved by Commissioner Rev. Cobbs to approve the Consent Agenda; the motion was seconded by Commissioner Thomson. All votes in favor. Motion carried.

UNFINISHED BUSINESS: 1) Status Report Updating and Adapting the HDC: Executive Director Fullar reported that work continues on putting the HDC administrative records in order. This process will be completed in June. The Articles of Incorporation have been revised by the attorney. The Articles of Incorporation will need to be adapted by the current HDC Board in June to allow the organizational transfer to the Housing Commission. New HDC Board members will be appointed by the Housing Commission. The new HDC Board Members will adapt a new set of By Laws.

2) Status of the FY15 Emergency Safety and Security Grant Application: Executive Director Fullar reported that application status notification has not been received.

NEW BUSINESS: 1) Resolution No. 15-09, Operating Budget for FYE June 30, 2016:

Resolution No. 15-09

Operating Budget for FYE 2016

WHEREAS, the Housing Commission's accountants, Loucks & Schwartz have prepared, and the Housing Commission Board has reviewed, our Operating Budget for FYE June 30, 2016, with Total Operating Receipts of \$473,680, Total Operating Expenditures of \$676,010, Total HUD Operating Subsidies in the amount of \$171,070, Total Provision for use of Operating Reserves in the amount of \$31,260; and

WHEREAS,

1. All regulatory and statutory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of it's developments;

3. Proposed budget expenditures are necessary in the efficient and economical operation of the housing for the purpose of service to low-income residents;
4. The budget includes a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(c) and (f);
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.110(i);
7. The calculation of eligibility for Federal funding is in accordance with the provisions of the regulations;
8. All proposed rental charges and expenditures will be consistent with the provisions of law;
9. The PHA will comply with the requirements for the reexamination of family income and composition.

NOW THEREFORE BE IT RESOLVED, by the Board of the South Haven Housing Commission that this Resolution and form HUD-52574, approving the budget for FYE June 30, 2016, as prepared by the SHHC accountants, Loucks & Schwartz shall be submitted to the U.S. Department of Housing and Urban Development.

It was moved by Commissioner Rev. Cobbs to approve the foregoing Resolution No. 15-09 as introduced and read; Seconded by Commissioner Thomson. All votes in favor. Thereupon Chairperson Ladewski declared said motion carried.

2) Resolution No. 15-10, No Conflict of Interest:

Resolution No. 15-10

Statement of No Conflict of Interest

WHEREAS, PHAs must observe the following conflict of interest prohibitions; and

WHEREAS, no South Haven Housing Commission employee, officer, or agent shall participate in the selection, award or administration of a contract supported by Federal funds if a conflict of interest, financial or otherwise, real or apparent, would be involved. Such a conflict would arise when the employee, officer or agent, any member of his or her immediate family; his or her partner; or an organization which employs or is about to employ any of the above, has a financial or other interest in the firm selected for the award; and

WHEREAS, in addition to any other applicable conflict of interest requirements, neither the South Haven Housing Commission nor any of its contractors or their subcontractors may enter into any contract, subcontract, or arrangement in connection with a project under the ACC in which any of the following classes of people have an interest, direct or indirect, during his or her tenure or for one year thereafter: 1. Any present or former member or officer of the governing body of the South Haven Housing Commission, or any member of the officer's immediate family. There shall be excepted from this prohibition any present or former tenant commissioner who does not serve on the governing body of a resident corporation, and who otherwise does not occupy a policy making position with the resident corporation, the South Haven Housing Commission or a business entity; 2. Any employee of the South Haven Housing Commission who formulates policy or who influences decisions with respect to the project(s), or any member of the employee's immediate family, or the employee's partner; 3. Any public official, member of the local governing body, or State or local legislator, or any member of such individuals' immediate family, who exercises functions or responsibilities with respect to the project(s) of the South Haven Housing Commission; and

WHEREAS, no present or former South Haven Housing Commission employee, officer, or agent shall engage in selling or attempting to sell supplies, services, or construction to the South Haven Housing Commission for one year following the date such employment ceased (see Sections 515 of the old ACC, form HUD-53011, dated 11/69, and Section 19 of the new ACC, form HUD-53012A, dated 7/95). The term "sell" means signing a bid or proposal, negotiating a contract, contacting any South Haven Housing Commission employee, officer, or agent for the purpose of obtaining, negotiating, or discussing changes in specifications, price, cost allowances, or other terms of a contract; settling contract disputes; or any other liaison activity with a view toward the ultimate consummation of a sale, although the actual contract is negotiated by another person,

NOW THEREFORE BE IT RESOLVED, by the Board of the South Haven Housing Commission that this Resolution No. 15-10 is adopted, and will be effective upon adopting this resolution on May 27, 2015.

It was moved by Commissioner Rev. Cobbs to approve the foregoing Resolution No. 15-10 as introduced and read; Seconded by Commissioner Thomson. All votes in favor. Thereupon Chairperson Ladewski declared said motion carried.

3) Resolution No. 15-11, Grant Submission to MML for Risk Management:

Resolution No. 15-11

Michigan Township Participating Plan RRGP Application

WHEREAS, The South Haven Housing Commission has its property and liability insurance with the Michigan Township Participating Plan (Par Plan); and

WHEREAS, the Par Plan has a Risk Reduction Grant Program (RRGP) available for its members; and

WHEREAS, the current grant cycle is available April 1, 2015, through May 31, 2015; and

WHEREAS, the RRGP assists Par Plan members in their efforts to apply effective risk management and loss control techniques covered by the Par Plan Program; and

WHEREAS; installing security cameras is the type of project that can be considered for RRGP funding up to the amount of \$5,000.00; and

WHEREAS, the South Haven Housing Commission designates the Executive Director, Charles R. Fullar, as the Grant Manager and to submit the RRGP Application to the Par Plan in the amount of \$5,000 to provide project funding for the installation of security cameras at Harbor View Senior Apartments located at 325 Indiana Avenue, South Haven, Michigan,

NOW THEREFORE BE IT RESOLVED, by the Board of the South Haven Housing Commission that this Resolution No. 15-11 is adopted, and will be effective upon adopting this resolution on May 27, 2015.

It was moved by Commissioner Thomson to approve the foregoing Resolution No. 15-11 as introduced and read; Seconded by Commissioner Rev. Cobbs. All votes in favor. Thereupon Chairperson Ladewski declared said motion carried.

4) Executive Director's Evaluation: Evaluation forms were supplied with the agenda packet. Chairperson Ladewski requested that the completed forms be forwarded to him in order to complete the evaluation process.

EXECUTIVE DIRECTOR'S REPORT: Executive Director Fullar reported the upcoming CFP project for River Terrace and Harbor View to include apartment ceiling fans, thermostats, kitchen light fixtures and the elimination of the pull cord systems in both buildings; the next RAB meeting is June 18, 2015; Three residents have shown interest in homeownership, two applications have been received, one resident is eligible for the program; the next CDC meeting is scheduled for June 10, 2015; the Down Town Rental Rehabilitation Program is fully a part of the City's Administration.

COMMISSIONER'S COMMENTS: Commissioner Rev. Cobbs reported that he will not renew his term on the Housing Commission and provided a letter of resignation to the Commissioners. Appreciation of his years of service was expressed by fellow commissioners.

ADJOURNMENT: It was moved by Commissioner Rev. Cobbs to adjourn; the motion was seconded by Commissioner Thomson. All votes in favor. Motion carried. Meeting adjourned at 6:32 p.m.

Respectfully submitted:



 Charles R. Fullar, Secretary

Approved June 24, 2015

 Eugene Ladewski, Chairperson



City of South Haven

Department of Public Works

DPW Building • 1199 8th Ave. • South Haven, Michigan 49090
Telephone (269) 637-0737 • Fax (269) 637-4778

MEMORANDUM

To: Brian Dissette, City Manager

From: Michelle Coffey, Special Events Coordinator

Date: June 25, 2015

RE: Special Event 2015-22 – South Haven Beach Volleyball Tournament

Background Information

The South Haven High School volleyball program is looking to host two separate volleyball tournaments each starting at 9:00 am and ending around 2:00 pm on North Beach. The cost will be \$30 per team. It will be a pool play to single elimination tournament. On 7/11/15 they will host a high school girl's doubles tournament and on 7/12/15 they will host a novice coed doubles tournament (no age limit). Winners and runners-up will receive trophies.

Insurance has been provided.

Attachments

Special Event 2015-22 Special Event Application

MAPS/LOCATION – mark event items on map(s)

Check items below that apply to your event. **All items checked below must be indicated on the MAP(S).** Maps can be found on the city's website. Please note, **map(s) must be submitted with the Special Events & Festivals Application.**

North Beach

City property or city park use. Show locations of fencing, barriers, or barricades. Include streets and/or sidewalks to be closed or barricaded on map(s). To ensure requested items, such as cones or barricades, are reserved and available for the day of the event, please complete the **CONES AND BARRICADE REQUEST FORM** and submit it with the Special Events & Festival Application. Requested items are available Monday through Friday during office hours between 7:00am and 3:30pm; the office is closed during lunch from 12:00pm to 1:00pm. Should you require an alternate time a **\$50 After Hour Charge** will be assessed. Please note, if the Cones and Barricade Request Form is not submitted, the City of South Haven can not guarantee the requested items will be available for the event, **first come - first served, limited quantity available.**

Barricade Request: Mark locations on maps. Barricades that are damaged or not returned to the Public Works Department will be charged \$25.00 per barricade.

Cone Request: Mark locations on maps. Cones that are damaged or not returned to the Public Works Department will be charged \$10.00 per cone.

Explain closure _____

Entertainment, dance, tent or stage. Mark locations on maps. *Small pop-up tent*

Event Command Post. Mark location on maps.

Dumpsters and/or trash containers. The Mark location on maps.

Portable toilet facilities. Mark locations on maps. How many? _____
The City requires the use of portable facilities for events expecting over 500 attendants.

Parade. Mark beginning area, the route* (with arrows) and finish area on maps

*If Business Route I-196 needs to be closed for the Parade you will need to contact Department of Public Works at 269-637-0737 to obtain a MDOT permit for road closure.

Participants. Mark parking areas, bus locations, and special passengers on maps.

Relay event. Indicate "hand-off" points and areas of participant equipment impact.

Aircraft landing / hot air balloons. Mark location on maps.

Fireworks/pyrotechnics site. Mark location on maps.

Vendors/General Merchandise concession areas. Mark areas on maps. Name of contact person for vendor(s)

Vendors and General Merchandise Concessions will not be allowed in the Central Business District (CBD). Please refer to the Special Events & Festivals Information Pamphlet for a detailed map of this area.

Name: _____ Telephone: _____

Note: Number will be given for all vendor inquiries. It is suggested that the Sponsoring Organization issue a paper permit to be displayed by vendor to let city and event staff now they are an approved vendor.

First Aid facilities. Mark location on maps. List agency providing staff and equipment

Name: _____ Telephone: _____

Live animal sites. Mark location on maps and describe: _____

Any other item(s) that should be included on maps. Explain: _____

ADDITIONAL EVENT INFORMATION

Liquor License
The sale and consumption of alcoholic beverages may occur on publicly-owned property located with the approved Downtown South Haven Special Event Area. Guidelines for such special event liquor licensing are available in the Special Event & Festivals Alcohol Policy. These policies require that an application be filed with the City of South Haven and the Michigan Liquor Control Commission.
City of South Haven Liquor License Application
Michigan Liquor Control Commission Website

Liquor license application must be submitted before the city will process this special event application.

Noise: Please describe i.e. music, sound, amplification and any other noise that impacts surrounding area. Provide dates and times noise will occur. **All noise must stay with in the city's noise ordinance. Noise Ordinance Sec. 30-28. City Noise Ordinance will be enforced.** If you have any questions about the noise ordinance please contact the local police department 269-637-5151.

Date: _____ Time: _____
Date: _____ Time: _____
Date: _____ Time: _____

Signage: Prior to the event a list of all signage (example: sandwich boards, banners, etc.) and placement of the signage needs to be turned in to the city's Parks and Recreation Supervisor. Upon submission the signage requests will be reviewed by the Parks and Recreation Supervisor; additional approval may be required.

Street Marking: Painting and marking on roads and sidewalks should be held to a minimum, and paint specifically designed to wear away in a short period of time and approved by the city shall be used. Please contact the Parks and Recreation Supervisor for approved list.

CITY SERVICES

Are you requesting any utility services to be provided: Yes No
If yes, explain: _____

If electric utilities requested, name of festival person or electrician who will be responsible:
Name: _____ Telephone: _____

Will vendors be using electric utilities: Yes No
If yes, the city's Electrical Inspector will be making inspections of all vendors using electric during events. A charge of \$10.00 per vendor will be billed to the Sponsoring Organization (NOT the vendor) following the event.

Will you require additional police services: Yes No
If yes, explain: _____

Will you require additional fire/ambulance services: Yes No
If yes, explain: _____

Additional fire information: Mark all that apply

- Tents Concessions Exits Compressed Gases
 Extinguishers Electrical Exposed Flames
 Other: _____

If you checked any box in the "Additional fire information" section, you **MUST** obtain a "**FIRE & LIFE SAFETY (Form A3) REQUIREMENT FOR VENDORS, PARTICIPATING IN FESTIVALS, FAIRS AND ALL OTHER OUTSIDE EVENTS/ACTIVITIES**" information form from the Deputy Fire Chief. Please contact the South Haven Area Emergency Services at 269-637-5151 located at 90 Blue Star Hwy.

The primary concern during an event is Public Safety. In the event of inclement weather the City of South Haven has the right to cancel or postpone any special event; this includes the City Manager, Police Chief or his designee and Fire Chief or his designee.

INSURANCE

The city requires proof of insurance (\$1,000,000) naming the City of South Haven as "additionally insured". The Proof of Insurance Certification needs to be turned in with the Special Event application.

Is the Proof of Insurance Certification Provided with Special Event Application? Yes No

REMINDERS

Please make sure the following items are turned in with the Special Events & Festivals Application

- Map(s)
 Proof of Insurance Certification
 Cones and Barricade Request Form (if applicable)
 Submitted liquor license application (if applicable)

INDEMNIFICATION AGREEMENT

The undersigned agrees and promises, as a condition of approval of this Special Events & Festivals Application to defend, indemnify, and save harmless the City of South Haven, its agents, officials and employees from all suits, claims, damages, causes of action or demands of any kind and character arising out of resulting from or in connection with the use of said Public Property



Applicants Signature

6/25/15

Date

Please return to:
Parks and Recreation Supervisor
Department of Public Works
City of South Haven
1199 8th Ave
South Haven, MI 49010
Phone: 269-637-0772 / Fax: 269-637-4778
Hours: Monday-Friday 7:00a.m. – 3:30p.m.

**Please remember this application must be submitted to the Parks and Recreation Office
at least 21 business days prior to the start of the event.**

Place symbols on map where needed and write quantity needed on lines.

- △ Cones*: ____
- ◇ Barricades: ____
- D Dumpsters: ____
- P Porta-Potties: ____

*If making requests for barricades and cones be sure to also fill out: Cones and Barricade Request Form.

Legend

- Lamp Post
- P Paid Parking
- Beach
- Grass
- Landscaped
- Structure
- Pvt Parking
- River

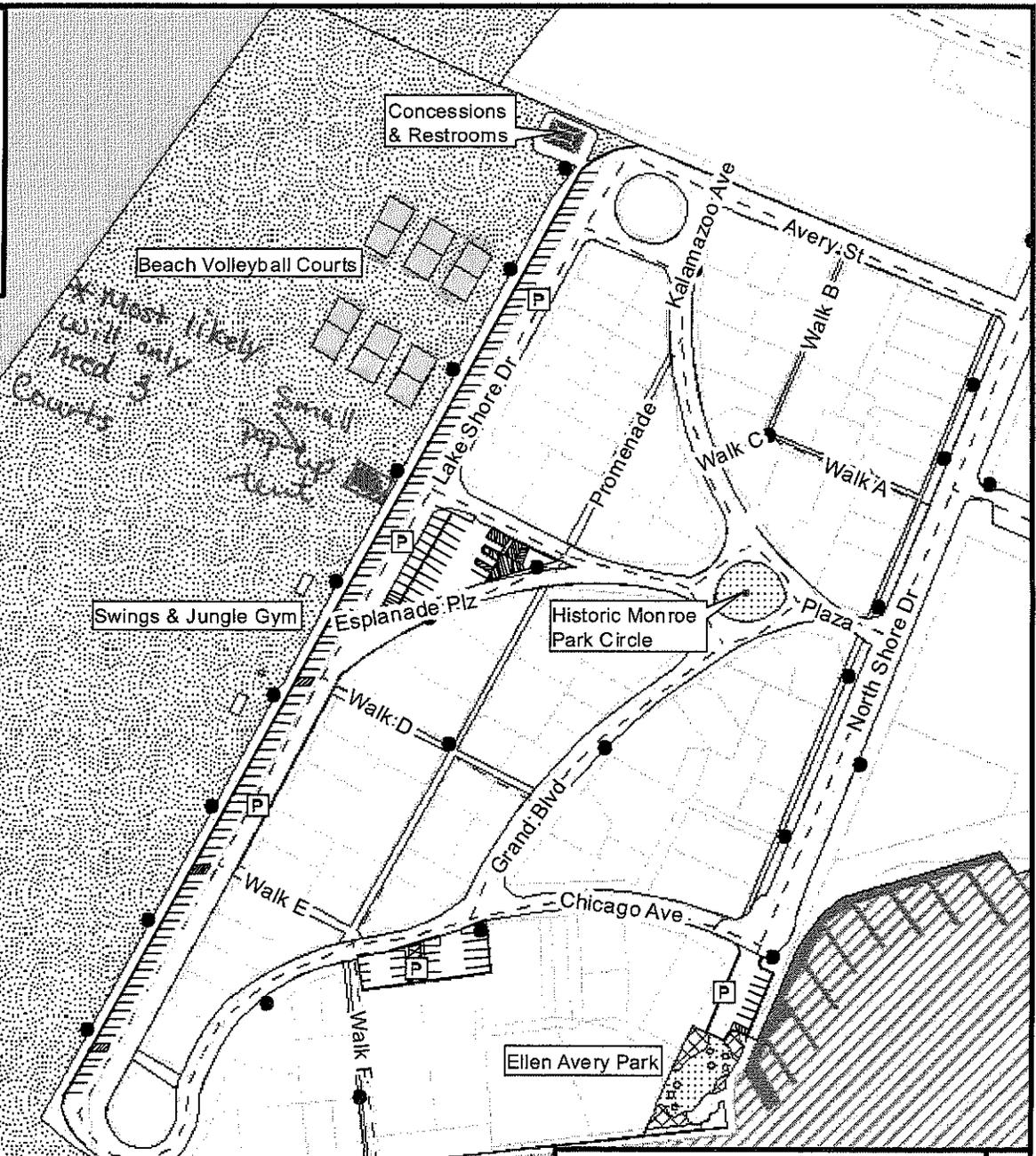


Lake Michigan

North Pier

Black River (Channel)

North Beach 7



June 19, 2015

TO: Brian Dissette

FR: Paul VandenBosch

RE: Long Grass Administrative Fee

The City Code requires property owners to mow their property when grass exceeds a height of six inches. The Code Enforcement Officer mails out a courtesy notice, a first warning letter, and a letter providing notice that the grass will be mowed. The City Code currently specifies a \$50 administrative fee for correcting long grass violations. The administrative fee is only applied if the grass is mowed. The amount of the administrative fee was last updated in 1990.

A number of properties in the City are not maintained throughout the summer, and the City is required to mow properties multiple times during the summer. Eight properties were mowed more than one time in 2014. In the hope of reducing the amount of long grass violations which the City must correct, and in order to cover more of the cost of the City's code enforcement program, City staff is requesting raising the administrative fee from \$50 to \$150 for each time a contractor must be sent to a property to mow and correct a long grass violation.

The property owner is billed the actual cost of the mowing contractor plus the administrative fee. The total cost is invoiced to the property owner and if unpaid, is added to the property tax for that parcel.

In 2014, properties were mowed under the ordinance 31 times. At the current administrative fee of \$50, \$1,550 would be recovered. At the proposed administrative fee of \$150, \$4,650 would have been recovered. An estimate of code enforcement expenses related to long grass enforcement is \$5,000 per year.

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

ORDINANCE NO.1019

AN ORDINANCE TO AMEND ADMINISTRATIVE FEES FOR CORRECTING VIOLATIONS OF
NOXIOUS OR DANGEROUS WEEDS

The City of South Haven Ordains:

SECTION 1

That Section 30-94 regarding action upon noncompliance of owner required to abate noxious or dangerous weeds of the Code of Ordinances for the City of South Haven is hereby amended to read as follows:

Sec. 30-94. Action upon noncompliance of owner.

- (a) Should the owner of a property fail to conform with the provisions of this article, it shall be the duty of the code enforcement officer or his designated agent to cause all of the noxious conditions, noxious and poisonous weeds and dead grass, brush and grass exceeding six inches in height, and miscellaneous debris to be cut, destroyed, removed, or towed from the land.
- (b) The landowner shall be liable for the costs of cutting, destroying, removing, or towing of such conditions by the city of the city's designated contractor. The costs shall be levied and collected against the lands in the same manner as other taxes are levied and collected. Those contractors or actual costs incurred by the city to abate such condition, plus \$150.00 administrative fee for correcting violations.

SECTION 2

If any portion of this ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining provisions of this ordinance.

SECTION 3

This ordinance shall be in full force and effect from and after its passage and publication as provided by law.

SECTION 4

This ordinance shall take effect ten (10) days after its adoption or upon its publication in the *South Haven Tribune*, whichever occurs later.

INTRODUCED by the City Council of the CITY OF SOUTH HAVEN, MICHIGAN on this 6th day of July, 2015.

ADOPTED by the City Council of the CITY OF SOUTH HAVEN, MICHIGAN on this 20th day of July, 2015.

Robert G. Burr, Mayor

CERTIFICATION

I, Amanda Morgan, Clerk of the City of South Haven, Van Buren County, Michigan do hereby certify that the above Ordinance was adopted by the South Haven City Council on the 15th day of June, 2015; and the same was published in a paper of general circulation in the City, being the *South Haven Tribune*, on the ____ day of July, 2015.

Amanda Morgan, City Clerk

City of South Haven
Enforcement of Long Grass and Noxious Weed Ordinance 30-92

In 2014, the City of South Haven took the following code enforcement actions for long grass violations:

146 Courtesy letters were written for long grass violations.

34 First Warning letters were written for long grass violations.

13 properties were mowed.

8 of those properties were mowed 2 or more times in 2014.

In total, the mowing contractor mowed 31 times.

The current \$50 per mowing administrative fee recovered \$1,550 in 2014.

The proposed \$150 mowing administrative fee would have recovered \$4,650.

The Code Enforcement Officer estimates that 80% of his time from May through September (about 22 weeks) is long grass related. He works 20 hours a week, so total time is 440 hours.

80% of 440 is 352 hours. 352 hours * \$15 per hour is \$5,280. This is the estimated labor cost to enforce the long grass section of the ordinance.

Note that there is also Finance Department time related to adding the mowing fees as special assessments.

Properties which were mowed multiple times in 2014:

Five Mowings in 2014: Two Properties

Four Mowings in 2014: One Property

Three Mowings in 2014: Two Properties

Two Mowings in 2014: Three Properties

One Mowing in 2014: Five Properties



Agenda Item #9

Electric Utility Rate Ordinance; Introduction

Background Information:

During the month of June, 2015 the Board of Public Utilities (BPU) and the City Council approved an increase of 2% for the various components of the water and sewer utility rates to be effective July 1, 2015. At that time the BPU wanted to obtain more information about the actual energy cost charges proposed by our supplier for the upcoming year before making any recommendation for possible changes to the electric utility rates. Upon analysis of the data the BPU recommends a 4% increase in the residential energy rate, no change in the commercial energy rate and a 3% increase in the Commercial Power and Industrial energy rates. The Demand customers will also see an increase of 3.1% in the demand rate.

Electric customers have shared in the fluctuations in fuel charges being charged by our supplier by way of the "Fuel Adjustment" shown on the monthly utility bill. The Utility is also charged monthly by our supplier for fluctuations in a PJM open access transmission tariff that appears on our monthly power invoice. These PJM fees were historically an average of \$500,000 - \$600,000 annually and were absorbed by the existing energy rates in effect. The fees now exceed those levels so the BPU has recommended that we share the fluctuations in the PJM fees costs with the electric customers in excess of a base amount of \$500,000 annually. The PJM and fuel cost adjustments will be included on one line on the monthly utility bill called "Energy Cost Adjustment".

Recommendation:

Staff recommends that the City Council consider a motion to introduce the electric utility rate ordinance as presented.

Support Material:

- Electric Utility Rate Ordinance
- Electric Rates Changes
- Demand Rate Changes
- FY 2016 Electric Rate Comparisons
- Chart of Annual PJM Transmission fees
- PJM Cost Recovery Analysis

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

ORDINANCE NO. ____

AN ORDINANCE TO AMEND RATES FOR THE CITY OF SOUTH HAVEN ELECTRIC
UTILITIES

The City of South Haven Ordains:

SECTION 1

That Section 86-36 regarding electric rates of the Code of Ordinances for the City of South Haven is hereby amended to read as follows:

Sec. 86-36. Electric rate structure.

The following are the electrical charges and rates for electrical service customers:

- (1) *Residential customers.* Basic electric charge: \$5.50/month; power usage rate: \$0.104/kWH; energy optimization surcharge \$0.001612/kWH.
- (2) *Commercial customers.* Basic electric charge: \$6.80/month; power usage rate: \$0.1100/kWH; energy optimization surcharge \$0.002126/kWH.
- (3) *Commercial power customers.* Power usage rate: .0580/kWH; demand charge: \$12.32/kw; minimum demand: 15 kw/month; primary metered customers: rebate of two percent of kWH usage; energy optimization surcharge \$0.002126/kWH.
- (4) *Industrial and municipal customers.* Power usage rate: .0482/kWH; demand charge: \$12.32/kw; minimum demand: 15 kw/month; primary metered customers: rebate of two percent of kWH usage; energy optimization surcharge \$0.002126/kWH.
- (5) *Unmetered Security/Street Lighting.* 150 Watt Lights - \$9.00/Month. 250 Watt Lights - \$15.00/Month.

The Energy Optimization Surcharge shall terminate on December 31, 2015. Monthly electric bills will be increased or decreased to offset fuel charge adjustments billed to the City by the supplier and for PJM open access transmission tariff charges that exceed \$500,000 per year as billed to the City by the supplier.

SECTION 2

If any portion of this ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining provisions of this ordinance.

SECTION 3

This ordinance shall be in full force and effect from and after its passage and publication as provided by law.

Ordinance No. ____

SECTION 4

This ordinance shall take effect ten (10) days after its adoption or upon its publication in the *South Haven Tribune*, whichever occurs later.

INTRODUCED by the City Council of the CITY OF SOUTH HAVEN, MICHIGAN on this 6th day of July, 2015.

ADOPTED by the City Council of the CITY OF SOUTH HAVEN, MICHIGAN on this 20th day of July, 2015.

Robert G. Burr, Mayor

CERTIFICATION

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Amanda Morgan, City Clerk

City of South Haven
Electric Rate Study

Using Calendar Year 2013 & 2014 Data

Class	Customers	Percent of Customers by Class	Average Annual Billings in KWH	Average Annual Billings in Dollars	Average Charge Per KWH	Percent of Billings \$ by Class
Residential	6,936	84.73%	47,919,999	\$ 4,800,347	0.100	45.57%
Commercial	1,128	13.78%	19,852,510	\$ 2,265,779	0.1141	21.51%
Commercial Power	102	1.25%	43,585,373	\$ 2,422,995	0.0556	23.00%
Industrial	20	0.24%	22,422,960	\$ 1,044,593	0.0466	9.92%
Total	8,186	100.00%	133,780,841	\$ 10,533,713		100.00%

	Residential	Commercial	Commercial Power	Industrial
Avg Charge per KWH	0.100	0.1141	0.0556	0.0466
Proposed increase	0.0040	0.0000	0.0024	0.0016
	0.104	0.1141	0.0580	0.0482
New Energy rate	0.104	0.1141	0.0580	0.0482
	4%	0%	3%	3%

** Rate was reduced from .1150 to .1100 for FY 2015

Projected Revenue	\$ 4,978,888	\$ 2,227,452	\$ 2,526,195	\$ 1,080,415	\$ 10,812,949
Increased Revenue	\$ 178,541	\$ 43,676	\$ 103,200	\$ 35,822	\$ 361,238

Demand Rate Study		Using Calendar Year 2013 & 2014 Data						
Class	2014 Demand in KW	2013 Demand in KW	Average Annual Demand in KW	Average % of Demand KW Billed	2014 Demand in Dollars	2013 Demand in Dollars	Average Annual Demand in Dollars	Average Demand Per KW
Commercial Power	117,653	115,710	116,681	72.63%	\$ 1,493,638	\$ 1,403,690	\$ -	12.416
Industrial	44,189	43,750	43,970	27.37%	\$ 529,777	\$ 524,266	\$ 527,021	11.986
	161,842	159,460	160,651	100.00%	\$ 2,023,415	\$ 1,927,956	\$ 1,975,685	

Class	Average Annual Demand in KW	Additional Needed	Necessary Unit Price Increase	Current Demand Rate	Proposed Demand Rate	Percent Increase	
Commercial	116,681	\$ 43,578	0.3735	\$ 11.95	\$ 12.32	3.13%	USED 3.1% in Ordinance
Commercial Power	43,970	\$ 16,422	0.3735	\$ 11.95	\$ 12.32	3.13%	
Industrial	160,651	\$ 60,000					

Electric Rate Comparison
 PROPOSED RATES EFFECTIVE AUGUST 1, 2015

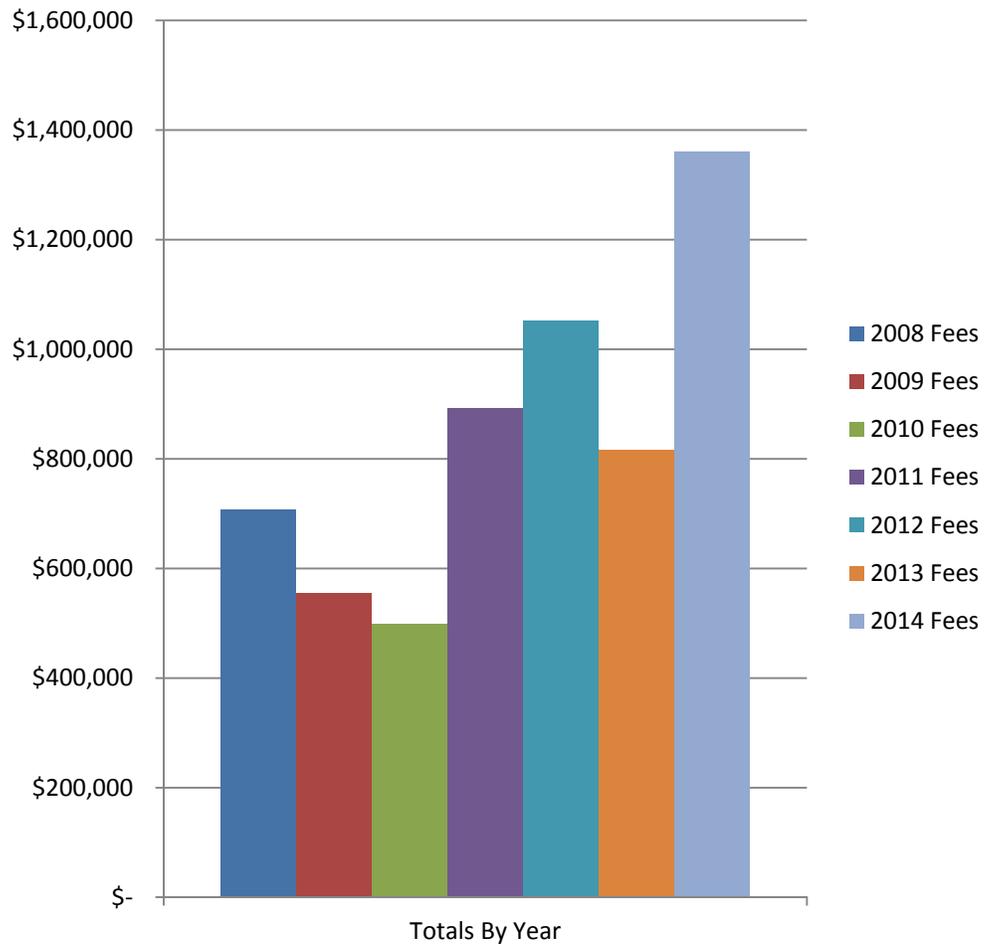
6/24/2015

Residential	<u>Current</u>	<u>Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Electric Usage	0.1000	0.104	0.004	4.0%
Basic Electric Charge	5.50	5.50	-	0.0%
Commercial	<u>Current</u>	<u>Proposed</u>	<u>Change</u>	<u>Change</u>
Electric Usage	0.1100	0.1100	0	0.0%
Basic Electric Charge	6.80	6.80	-	0.0%
Commercial Power	<u>Current</u>	<u>Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Electric Usage	0.0563	0.0580	0.0017	3.0%
Basic Electric Charge	6.80	6.80	-	0.0%
Demand Charge	11.95	12.32	0.37	3.1%
Industrial & Municipal	<u>Current</u>	<u>Proposed</u>	<u>Change</u>	<u>Percent Change</u>
Electric Usage	0.0468	0.0482	0.0014	3.0%
Basic Electric Charge	6.80	6.80	-	0.0%
Demand Charge	11.95	12.32	0.37	3.1%

Minimum Demand 15 KWH

Minumum Increase of \$5.55 per month

COMPARISON OF TOTAL PJM TRANSMISSION FEES BY YEAR FROM 2008 TO 2014



FROM AEP Electric Bill - All Charges 2014	PJM Annual Transmission Costs	2014	\$ 1,360,636.99
	**Less Annual Base Cost		(500,000.00)
	Total		860,636.99
FROM AEP Electric Bill - All Charges 2014	Annual KWH Purch	2014	144,880,029.00
	PJM Adjustment/KWH		0.0059403

**** Used \$500,000 annual base transmission cost built into kwh rate**

	<u>Residential</u>	<u>Commercial</u>	<u>Commercial Power</u>	<u>Industrial</u>	<u>Total</u>
Avg Billings in KWH	47,919,999	19,852,510	43,585,373	22,422,960	133,780,841
PJM Adjustment/KWH	0.0059403	0.0059403	0.0059403	0.0059403	
PJM Annual Cost Recovery \$	284,661	\$ 117,931	\$ 258,912	\$ 133,200	\$ 794,704
Percent of PJM Cost Recovery	36%	15%	33%	17%	

Top 10 Electric Customers - Usage for Bills for Calendar year 2014

<u>Account #</u>	<u>Customer Name</u>	<u>KWH Usage</u>		<u>Annual PJM cost adj</u>	<u>Average Monthly PJM cost adj</u>
42025001	Albemarle	13,860,000	x	0.0059403 = \$ 82,333	\$ 6,861
22009500	Walmart	5,284,800	x	0.0059403 = \$ 31,394	\$ 2,616
42023001	East Jordan Plastics	3,984,000	x	0.0059403 = \$ 23,666	\$ 1,972
42026000	SH Comm Hosp	3,960,600	x	0.0059403 = \$ 23,527	\$ 1,961
22009600	Menards	2,920,960	x	0.0059403 = \$ 17,352	\$ 1,446
42028000	SH Rubber	2,487,600	x	0.0059403 = \$ 14,777	\$ 1,231
12023500	Village Market	2,125,760	x	0.0059403 = \$ 12,628	\$ 1,052
42023502	East Jordan Plastics	1,581,600	x	0.0059403 = \$ 9,395	\$ 783
42016000	City of SH	1,114,720	x	0.0059403 = \$ 6,622	\$ 552
31489501	Shoreline Wellness	1,038,240	x	0.0059403 = \$ 6,168	\$ 514
Average Residential Usage		12,000	x	0.0059403 = \$ 71.28	\$ 6