

City Council

Regular Meeting Agenda

Tuesday, July 5, 2016
7:00 p.m., Council Chambers



1. Call to Order
2. Invocation – Pastor Charles Knox, Mt. Calvary Church of Pullman
3. Roll Call
4. Approval of Agenda
5. **Consent Agenda: Items A through I (Roll Call Vote Required)**

(All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. Unless requested by a Council Member or a citizen, there will be no separate discussion on these items. If discussion is required regarding an item, that item will be removed from the Consent Agenda and considered separately.)

- A. Council will be asked to approve the City Council Regular meeting minutes for June 20, 2016.
- B. Council will be asked to approve invoices totaling \$1,185,900.63 for the period ending July 3, 2016 be approved and forwarded to the Clerk and Treasurer for payment.
- C. Council will be asked to consider approval of Resolution 2016-44, a resolution to approve the amended MDOT Contract 16-5080.
- D. Council will be asked to approve a Professional Services Agreement with SME, in the amount of \$49,635.00 for quality control testing on the Kalamazoo Street Reconstruction, Phase 3 project.
- E. Council will be asked to approve a Professional Services Agreement with Midwest Civil Engineering, PC, in the amount of \$15,110.00 for construction staking services on the Kalamazoo Street Reconstruction, Phase 3 project.
- F. Council will be asked to approve a contract with Revize Software Systems to redesign the city's website in the amount of \$19,874 with an annual fee of \$3,290 beginning in year two.
- G. Council should review and approve the Proposal for Professional Services for North Beach Improvements with Abonmarche in the amount of \$100,000.
- H. Council should review and approve the Proposal for Professional Services for Monroe Park Street Resurfacing with Abonmarche in the amount of \$35,700.
- I. Council will be asked to accept the following minutes:
 - 1) May 23, 2016 Board of Public Utilities meeting minutes.

If a member of the public wishes to address any of the following items listed on the agenda, they will be given a chance to speak prior to Council discussing the item. They will be given up to 5 minutes to address their concerns.

NEW BUSINESS

6. Council will be asked to consider two appointments to the following boards and commissions:

- A. Reappoint Scott Maxwell to the Downtown Development Authority for a term of four years.
 - B. Appoint Laura Bos to the Local Development Finance Authority and Brownfield Redevelopment Authority as the representative for South Haven Public Schools.
7. Council will be asked to consider approval of Resolution 2016-45, a resolution to exercise the opt-out provision of Public Act 95 of 2013.
 8. Council will be asked to consider approval of resolutions declaring intent to make public improvements, designating the district boundaries, and scheduling public hearings for the following projects:
 - A. Resolution 2016-46 Indian Grove Lift Station and Force Main Improvement Project, Special Assessment Roll 201602.
 - B. Resolution 2016-47 Monroe Boulevard Reconstruction Project, Special Assessment Roll 201603.
 - C. Resolution 2016-48 Dunkley Avenue Reconstruction Project, Special Assessment Roll 201604.
 - D. Resolution 2016-49 Black River Street Reconstruction Project, Special Assessment Roll 201605.
 - E. Resolution 2016-50 Black River Street Lift Station and Force Main Project, Special Assessment Roll 201606.
 - F. Resolution 2016-51 North Shore Drive Reconstruction Project, Special Assessment Roll 201607.
 - G. Resolution 2016-52 Kalamazoo Street Reconstruction Project, Phase 4, Special Assessment Roll 201608.
 9. Interested Citizens in the Audience Will Be Heard on Items Not on the Agenda
 10. City Manager's Comments
 11. Mayor and Councilperson's Comments
 12. Adjourn

RESPECTFULLY SUBMITTED,



Brian Dissette, City Manager

South Haven City Hall is Barrier-free and the City of South Haven will provide the necessary reasonable auxiliary aids and services for persons with disabilities, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities at the meeting upon seven (7) days notice to the South Haven City Clerk. Individuals with disabilities requiring services should contact the City Clerk by writing or calling South Haven City Hall at (269) 637-0750.

City Council

Regular Meeting Minutes

Monday, June 20, 2016
7:00 p.m., Council Chambers



1. **Call to Order by Mayor Burr at 7:00 p.m.**
2. **Invocation – Reverend Curry Pikkaart, Retired – President of South Haven Area Ministerial Services (SHAMA)**
3. **Proclamation for Albermarle Corporation**
4. **Roll Call**

Present: Jeff Arnold, Clark Gruber, Andy Klavins, Steve Schlack, Scott Smith, Bob Burr

Absent: Vickiy Kozlik Wall

Moved by Gruber, seconded by Smith, to excuse Councilmember Kozlik Wall due to personal reasons.

Voted Yes: All. Motion carried.

5. **Approval of Agenda**

Moved by Arnold, seconded by Smith, to approve the agenda.

Voted Yes: All. Motion carried.

6. **Consent Agenda: Items A through F (Roll Call Vote Required)**

Moved by Smith, seconded by Gruber, to approve the Consent Agenda as follows:

- A. Council will be asked to approve the City Council Regular meeting minutes for June 6, 2016.
- B. Council will be asked to approve invoices totaling \$778,056.75 for the period ending June 5, 2016 be approved and forwarded to the Clerk and Treasurer for payment.
- C. Council will be asked to approve budget adjustments for FY 2015-16.
- D. Council will be asked to approve the Household Chemical Waste Program Agreement with Van Buren Conservation District.
- E. Council will be asked to approve a Special Event Sign Request for the Bark-B-Que Fundraiser sponsored by the Al-Van Humane Society.
- F. Council will be asked to accept the following minutes:
 - 1) November 18, 2015 Construction Board of Appeals minutes;
 - 2) April 27, 2016 Housing Commission minutes;

- 3) April 28, 2016 Special Meeting Planning Minutes; and
- 4) May 5, 2016, Planning Commission meeting minutes.

A Roll Call Vote was taken:

Yeas: Arnold, Gruber, Klavins, Schlack, Smith, Burr

Nays: None

Motion carried.

OLD BUSINESS

7. Council will be asked to take the following actions related to utility rate setting:

A. The City Council should consider a motion to host a public hearing on the proposed amendments to the utility rate ordinance.

Moved by Gruber, seconded by Smith, to open the public hearing on the proposed amendments to the utility rate ordinance.

Voted Yes: All. Motion carried. Public hearing open.

City Manager Brian Dissette spoke on the proposed changes to the water & sewer rates.

Mayor Bob Burr spoke on the electric rate classifications and the reasons for the rate increases, specifically increases in the demand charge and the transmission charge. The increase is around 4%.

No public comment.

Moved by Arnold, seconded by Schlack, to close the public hearing on the proposed amendments to the utility rate ordinance.

Voted Yes: All. Motion carried. Public hearing closed.

B. The City Council should consider approval of the proposed amendments to the utility rate ordinance.

Moved by Smith, seconded by Klavins, to adopt the proposed amendments to the utility rate ordinance.

Voted Yes: All. Motion carried.

NEW BUSINESS

8. Council will be asked to receive an update from South Haven Health Systems.

Council received an update from Joanne Schroeder of South Haven Health Systems (SHHS). See the attached handout at the end of the minutes.

9. Council will be asked to consider the following annual board and commission appointments/reappointments:

A. Reappoint board and commission members as follows:

Moved by Arnold, seconded by Klavins, to reappoint the board and commission members as follows:

<u>Name</u>	<u>Board</u>	<u>Term</u>
Catherine Jarvie	Library Board	5 years
Charles Moore	Parks Commission	3 years
Craig Neiphaus	Construction Board of Appeals	5 years
Tim Reineck	Harbor Commission	3 years
Stephanie Timmer	LDFA-BRA	4 years

Voted Yes: All. Motion carried.

B. Appoint new members to the board and commissions as follows:

<u>Name</u>	<u>Board</u>	<u>Term</u>
Ashley Deming	Harbor Commission	3 years
John DeCardy	Housing Commission	5 years
Kate Hosier	Building Authority	4 years
Wendi Onuki	Parks Commission	3 years

Ashley Deming, introduced herself to the Council and spoke on her qualifications for the Harbor Commission.

Moved by Gruber, seconded by Smith, to appoint Ashley Deming to the Harbor Commission for a 3-year term.

Voted Yes: All. Motion carried.

John DeCardy introduced himself the Council and his qualifications for the Housing Commission.

Moved by Smith, seconded by Arnold, to appoint John DeCardy to the Housing Commission for a 5-year term.

Voted Yes: All. Motion carried.

Moved by Klavins, seconded by Arnold, to appoint Kate Hosier to the Building Authority for a 4-year term.

Voted Yes: All. Motion carried.

Wendi Onuki, introduced herself to the Council and spoke on her qualifications for the Parks Committee.

Moved by Arnold, seconded by Klavins, to appoint Wendi Onuki to the Harbor Commission for a 3-year term.

Voted Yes: All. Motion carried.

10. Council will be asked to consider the following Special Events:

A. Special Event Application 2016-22 – Fourth of July Parade, to be held on July 4, 2016 at 11:00 a.m. with parade route on Kalamazoo, Huron, Michigan, and Center Streets. (Streets closed by 10:30 a.m.)

City Manager Brian Dissette introduced this item and explained the change in the parade route.

Moved by Gruber, seconded by Schlack, to approve Special Event Application 2016-22 – Fourth of July Parade, to be held on July 4, 2016 at 11:00 a.m. with parade route on Kalamazoo, Huron, Michigan, and Center Streets. (Streets closed by 10:30 a.m.)

Voted Yes: All. Motion carried.

B. Special Event Application 2016-23 – Michigander Bicycle Tour, to be held on July 22, 2016 from 9:00 a.m. to 4:00 p.m., in Stanley Johnston Park, sponsored by the Michigan Fitness Foundation.

City Manager Brian Dissette introduced this item and offered details on the event.

Moved by Smith, seconded by Klavins, to approve Special Event Application 2016-23 – Michigander Bicycle Tour, to be held on July 22, 2016 from 9:00 a.m. to 4:00 p.m., in Stanley Johnston Park, sponsored by the Michigan Fitness Foundation.

Voted Yes: All. Motion carried.

11. Council will be asked to approve Resolution 2016-43, a resolution recommending local government approval of an application for a brewpub license by Ballock's Bar & Grill.

Daniel Ballock of Ballock's Bar & Grill addressed the Council regarding his plans for adding a brewpub license to his Class C Resort liquor license.

Moved by Gruber, seconded by Arnold, to approve Resolution 2016-43, a resolution recommending local government approval of an application for a brewpub license by Ballock's Bar & Grill.

Voted Yes: All. Motion carried.

12. Council will be asked to consider for approval the following traffic control orders:

City Engineer, Larry Halberstadt, spoke on these traffic control orders giving background information.

A. Traffic Control Order 16-003, Cook Street Parking

Sharon Fanger, 351 Jones, spoke to Council on the difficulties on her street caused by cars parking on both sides of the street.

Moved by Arnold, seconded by Klavins, to approve Traffic Control Order 16-003, Cook Street Parking.

Voted Yes: All. Motion carried.

B. Traffic Control Order 16-004, Cass Street Parking

City Manager Brian Dissette spoke on this Traffic Control Order and introduced 2016-004 Alternative and explained the changes and rationale behind the changes.

Mary Ellen McDermott, 52 Cass Street, spoke to Council on how difficult it is to get in and out of her driveway with vehicles parked directly across from her driveway.

Moved by Smith, seconded by Klavins, to approve Traffic Control Order 16-004 Alternative Version, Cass Street Parking.

Voted Yes: All. Motion carried.

13. Interested Citizens in the Audience Will Be Heard on Items Not on the Agenda

Mike Henry, County Commissioner for Van Buren County, gave an update on county business for city residents, specifically speaking on construction projects. He described the work to be done to the County Jail and explained the millage proposal.

Cirilo Martinez, candidate for District Court Judge for Van Buren County, introduced himself and his qualifications for the office, specifically his civil and criminal defense work at the state and federal levels.

Phil Oretsky, candidate for the Van Buren County Sheriff, introduced himself and spoke on his qualifications for the office of Sheriff of Van Buren County.

Bill Fries, 310 Eagle Street, spoke on the Paws on Parade, a fundraiser for the Al-Van Animal Shelter, to be held on Sunday, June 26, 2016 at 8:00 a.m. He also requested that the Council review the violations for parking in no-parking areas as it is rampantly abused, noting that the ticket is only \$10.

Brian Thompson, adult volunteer for Boy Scout Troop #198, and his son, Brian Thompson, Eagle Scout #198, spoke on their attendance to the City Council meeting to fulfill requirements for an eagle scout merit badge.

14. City Manager's Comments

Public works has added more beach cleaning times based on negative feedback from Memorial Day. Compliments Acting Chief Natalie Thompson for stepped up enforcement on city's beaches and public spaces. She has been meeting with community groups addressing the specific needs and concerns.

15. Mayor and Councilperson's Comments

Schlack: No comment.

Gruber: Thanked Mr. Fries on local feedback and wanted more information on investigating parking violations and possible adjustment of that ordinance.

Arnold: No comment.

Smith: Thanked Mr. Henry for the update. Appreciated staff's responsiveness in parking issues. Thanked DPW for their work with the storm last week.

Klavins: Thanked Acting Chief Thompson for her efforts. Reiterated the zero-tolerance policy for no alcohol on the beach.

Burr: Reminded everyone that this is fireworks season. If you haven't donated yet, please consider doing so. Our 34,000 fireworks show is held on Sunday, July 3, 2016 at 10:30 for 28 minutes. Channel 3 will be live at the show, interviewing community members.

16. Adjourn

Moved by Gruber, seconded by Klavins, to adjourn the meeting.
Voted Yes: All. Motion carried meeting adjourned at 8:17 p.m.

RESPECTFULLY SUBMITTED,



Kate Hosier, Assistant City Manager
Approved by City Council:

SOUTH HAVEN HEALTH SYSTEM (SHHS)
Q&A Regarding SHHS Forming a New Partnership

Why is the SHHS looking for a strategic healthcare partner?

For almost two years, the Board has been considering the future of the health system. Like many health care organizations, SHHS is challenged by a number of economic realities including declining volumes, shrinking reimbursement, high deductible plans, the Affordable Care Act, market share, payer mix. While we have made many improvements over the years, we must plan for the future to ensure that our community continues to have access to quality local healthcare. It is bigger than being an efficient, well run organization.

In order to ensure SHHS's long-term growth and success, the organization needs capital to fund improvements for the hospital. Plans for a new medical office building (MOB) already exist. People want the most up to date health care available and a pleasant environment to receive it in. A strong strategic partner can help improve the hospital's financial position by investing in upgrades such as a new MOB or expanded ED or surgical suites.

The five reasons for independent hospitals (large and small) forming or joining systems are: Access to capital, scale, intellectual capital, improving patient services, and coordination of care.

"Access to Capital": includes many aspects of financial management.

"Scale" reflects the real world reality that more volume may get better pricing. A very obvious case in hospitals is the decreased cost of supplies and equipment if you are buying millions of dollars' worth of goods rather than thousands.

"Intellectual Capital" recognizes that two heads are better than one. Hospitals are going through amazing change and compounding that is specialization required in healthcare today.

"Improving Patient Services" with size comes involvement of medical schools. Access to physicians to recruit to the community as well as access to physician specialists to consult with is a necessity today.

"Coordination of Care" is especially important to rural communities. Rural communities cannot, and should not, try to provide all levels of care and services. Making a move within a community and between communities is very important for patient comfort and quality of care.

What was the purpose of the Request for Proposal (RFP)?

The RFP was intended to gather information about potential partners and assess their interest in a variety of partnerships arrangements. The hospital's first priority is to ensure the continued availability of high quality healthcare services in the community.

Who received an RFP?

The RFP was sent to several hospitals and healthcare systems. Out of respect for the confidentiality of the process, we will not disclose the names of these providers.

What is a letter of intent?

A letter of intent (LOI) is a document drawn up by two or more parties to formalize a process that can create a framework for a new partnership. LOI resembles a legal contract, but is not binding. In spite of that, most LOIs do contain provisions that include nondisclosure agreements and the desire to bargain in good faith.

What is due diligence?

Due diligence is the process of conducting an intensive investigation of a corporation as one of the first steps in a pending partnership. This investigation would include fully understanding all of the obligations of the company: debts, pending and potential lawsuits, leases, finances, pension plans, employment contracts, compensation arrangements, and so forth.

What is a hospital authority and why would SHHS's participation in it need to be discontinued?

A hospital authority is a public legal entity that is authorized to levy taxes for the support of a hospital that serves two or more communities in the authority. SHHS's participation in the authority must be discontinued if SHHS is to become part of another healthcare system. If SHHS's participation in the hospital authority is discontinued, citizens in the communities that make up the authority will be relieved of all current and any future tax obligations that stem from being in an authority.

What regulatory approvals are required?

The transaction is subject to various regulatory approvals. On a state level, the parties will need the approval of the Michigan Department of Community Health Licensing Division and the Certificate of Need Department.

Are there any anti-trust issues?

The Federal Trade Commission and the Department of Justice Anti-Trust Division have established thresholds around the net worth of an organization and this transaction does not reach that threshold.

Why did SHHS choose to partner with Bronson?

SHHS and Bronson have a 30-plus year history of working together. The hospital has partnered with Bronson on many initiatives in the past including the electronic health record (EHR)-Epic, hospitalist services, pathology services.

How did the hospital choose Bronson?

The Hospital Board conducted a series of discussions and interviews with various entities. Three different assessment tools were utilized to rank each RFP response. It was very important to the Board to complete a due diligence process in the selection of a partner. This is the biggest decision the Board will be making on behalf of the communities SHHS serves.

What is the timeline associated with this partnership?

It is too early to tell if enough details will be completed in time for the ballot request to go before voters in the November 8, 2016 election or if the vote will occur in 2017. SHHS will keep the community informed as work toward formalizing the partnership progresses and a timeline is established.

**CITY OF SOUTH HAVEN
JULY 5, 2016**

	PREPAID	CURRENT	TOTAL
101-GENERAL FUND	\$ 95,527.51	\$ 43,623.15	\$ 139,150.66
202-MAJOR STREET FUND	\$ -	\$ 10,152.07	\$ 10,152.07
203-LOCAL STREET FUND	\$ -	\$ -	\$ -
204-STREET FUND	\$ 670.85	\$ 4,980.00	\$ 5,650.85
226-GARBAGE/REFUSE FUND	\$ -	\$ -	\$ -
250-DOWNTOWN DEVELOPMENT	\$ -	\$ 1,315.91	\$ 1,315.91
251-LDFA #1	\$ -	\$ -	\$ -
252- LDFA #2	\$ -	\$ -	\$ -
253-LDFA #3	\$ -	\$ -	\$ -
260-BROWNFIELD AUTHORITY	\$ -	\$ -	\$ -
265-NARCOTICS UNIT	\$ 1,013.30	\$ 259.59	\$ 1,272.89
266-POLICE TRAINING	\$ -	\$ -	\$ -
296-RIVER MAINTENANCE	\$ -	\$ -	\$ -
363- CAPITAL BOND	\$ -	\$ -	\$ -
370- BUILDING AUTHORITY #2	\$ -	\$ -	\$ -
371-CAPITAL BOND DEBT SERV	\$ -	\$ -	\$ -
372-WATER PLANT FUND	\$ -	\$ -	\$ -
395-DDA DEBT SERVICE	\$ -	\$ -	\$ -
396- DDA DISTRICT #2	\$ -	\$ -	\$ -
401-CAPITAL PROJECTS	\$ -	\$ -	\$ -
402-CAPITAL PROJECTS #2	\$ -	\$ -	\$ -
466- PAVILION AND ICE RINK	\$ -	\$ -	\$ -
545-BLACK RIVER PARK	\$ 1,329.71	\$ 221.82	\$ 1,551.53
577-BEACH FUND	\$ 702.98	\$ 213.48	\$ 916.46
582-ELECTRIC FUND	\$ 884,624.98	\$ 31,602.11	\$ 916,227.09
591-WATER FUND	\$ 3,591.50	\$ 20,548.19	\$ 24,139.69
592-SEWER FUND	\$ 4,227.07	\$ 29,809.32	\$ 34,036.39
594-MUNICIPAL MARINA	\$ 2,412.80	\$ 3,565.91	\$ 5,978.71
636-INFORMATION SERVICES	\$ 30.47	\$ 923.74	\$ 954.21
661-MOTOR POOL	\$ 1,725.93	\$ 83.82	\$ 1,809.75
677-SELF INSURANCE	\$ -	\$ -	\$ -
703-TAX FUND	\$ 41,644.42	\$ -	\$ 41,644.42
718-TRUST & AGENCY	\$ 500.00	\$ 600.00	\$ 1,100.00
750-EMPLOYEE WITHHOLDING	\$ -	\$ -	\$ -
TOTAL	\$ 1,038,001.52	\$ 147,899.11	\$ 1,185,900.63

06/29/2016 10:51 AM
User: MARGUE
DB: South Haven

CHECK REGISTER FOR CITY OF SOUTH HAVEN
CHECK DATE FROM 06/16/2016 - 06/16/2016

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
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Bank 1 FIFTH THIRD BANK

06/16/2016	1	107 (E)	000087	AMERICAN ELECTRIC POWER	ELECTRIC USAGE	<u>879,945.64</u>
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1 TOTALS:

Total of 1 Disbursements: 879,945.64

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 1 FIFTH THIRD BANK						
06/22/2016	1	54646	003050	7TH DISTRICT COURT	CASH BOND - ASHLEY DEFOREST CASH BOND - KATILEEN KLUNK CASH BOND - BENJAMIN TASSART CASH BOND - STEFANIE MCCAIG CASH BOND - DANIELLE BLY	100.00 100.00 100.00 100.00 100.00 <hr/> 500.00
06/24/2016	1	54647	003050	7TH DISTRICT COURT	TICKET BOOKS	65.00
06/24/2016	1	54648	000043	AIRGAS USA, LLC	CYLINDER RENTAL	54.19
06/24/2016	1	54649	003383	APPLIED IMAGING	MONTHLY CONTRACT 06/08 - 07/07/16	62.50
06/24/2016	1	54650	UB REFUND	ARMBRUSTER, TIMO M	UB refund for account: 41117414	205.42
06/24/2016	1	54651	000177	AUTO-WARES GROUP	REPAIR/MAINT SUPPLIES- ACCT #23300720 REPAIR/MAINT SUPPLIES- ACCT #23300720 CREDIT MEMO- ACCT #23300720	45.79 45.45 8.90 91.95 15.39 22.17 7.39 19.97 6.37 87.54 29.07 106.00 (45.79) <hr/> 440.20
06/24/2016	1	54652	003373	BBC DISTRIBUTING	MARINA SUPPLIES BLACK RIVER PARK SUPPLIES	866.20 265.32 <hr/> 1,131.52
06/24/2016	1	54653	000229	BEAVER RESEARCH COMPANY	SUPPLIES SUPPLIES	246.00 137.50 <hr/> 383.50
06/24/2016	1	54654	003103	FORREST BOOTHE	MILEAGE REIMBURSEMENT	262.98
06/24/2016	1	54655	000309	A.D. BOS OFFICE COFFEE SERVICE	COFFEE & SUPPLIES	33.80
06/24/2016	1	54656	000418	CDW GOVERNMENT INC	COMPUTER MOUNT IN K-9 CAR TONER	237.06 78.58 <hr/> 315.64
06/24/2016	1	54657	003425	CINTAS CORPORATION	SUPPLIES	56.91
06/24/2016	1	54658	000471	CITY PLUMBING & HEATING CO	MAINTENANCE AGREEMENT - CITY HALL JUNE 2 MAINTENANCE AGREEMENT - PSB JUNE 2016	1,030.00 1,982.00 <hr/> 3,012.00
06/24/2016	1	54659	003213	DALE CLAYTON	MILEAGE REIMBURSEMENT	64.80
06/24/2016	1	54660	000484	COASTAL LANDSCAPING INC	LANDSCAPE INSTALLATION - VAN BUREN OVERL	1,269.98
06/24/2016	1	54661	003075	WILLIAM CONKLIN	POSTAGE REIMBURSEMENT	7.54
06/24/2016	1	54662	003428	CONNECTION SERVICE CO. INC.	SUPPLIES	11.50
06/24/2016	1	54663	003180	COPS HEALTH TRUST	INSURANCE	1,896.27

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					MAINTENANCE SUPPLIES	138.08
					MAINTENANCE SUPPLIES	5.91
					MAINTENANCE SUPPLIES	79.52
					MAINTENANCE SUPPLIES	57.04
					MAINTENANCE SUPPLIES	13.99
					MAINTENANCE SUPPLIES	184.85
					MAINTENANCE SUPPLIES	9.70
					CREDIT MEMO	(292.80)
						<u>2,069.20</u>
06/24/2016	1	54692	001610	MICHIGAN GAS UTILITIES	NATURAL GAS 0507140986-00001	224.51
					NATURAL GAS 0507157586-00001	1,296.46
					NATURAL GAS 0507529033-00001	1,381.56
					NATURAL GAS 0505867762-00001	955.49
					NATURAL GAS 0506188358-00001	250.67
					NATURAL GAS 0504219751-00001	74.47
					NATURAL GAS 0502496428-00001	46.00
					NATURAL GAS 0506115327-00001	40.89
					NATURAL GAS 0507642127-00002	42.80
					NATURAL GAS 0507828563-00001	72.36
					NATURAL GAS 0504596108-00001	18.62
					NATURAL GAS 0506689471-00001	18.43
					NATURAL GAS 0503915863-00001	125.13
					NATURAL GAS 0503531418-00001	100.96
					NATURAL GAS 0507642127-00001	55.45
						<u>4,703.80</u>
06/24/2016	1	54693	001675	MIDWEST CIVIL ENGINEERS INC	TOPOGRAPHICAL SURVEY - SW QUAD INDIANA & BOUNDARY SURVEY - KALAMAZOO ST STAKING	212.50 380.00
						<u>592.50</u>
06/24/2016	1	54694	003261	MIRACLE RECREATION EQUIPMENT	GRILLS FOR PARKS	1,220.35
06/24/2016	1	54695	003249	RYAN MYERS	LODGING & MILEAGE REIMBURSEMENT	281.88
06/24/2016	1	54696	UB REFUND	NIX, TERESA	UB refund for account: 30559003	564.43
06/24/2016	1	54697	001848	NORTH SHORE PEST CONTROL INC	PEST CONTROL	50.00
06/24/2016	1	54698	001888	OKUN BROTHERS SHOES	BOOTS	137.21
06/24/2016	1	54699	001914	OVERHEAD DOOR COMPANY	REPAIR DOOR	535.06
06/24/2016	1	54700	002114	RATHCO SAFETY SUPPLY INC	ALUM SIGNS	150.00
					ALUM SIGNS	147.80
					GALV POSTS	1,470.00
						<u>1,767.80</u>
06/24/2016	1	54701	002155	RIDGE AND KRAMER AUTO PARTS	MAINTENANCE SUPPLIES	120.79
					MAINTENANCE SUPPLIES	23.92
					MAINTENANCE SUPPLIES	153.01
						<u>297.72</u>
06/24/2016	1	54702	003093	RIDGE AUTO PARTS	MAINTENANCE SUPPLIES	24.86
06/24/2016	1	54703	002184	ROD'S PRINTS & PROMOTIONS	SHIRTS	174.00
06/24/2016	1	54704	MISC	SAFELITE AUTO GLASS	VEHICLE REPAIR	265.00
06/24/2016	1	54705	MISC	SAIA MOTOR FREIGHT LINE	FRIEGHT FOR WATER PUMPS	434.17
06/24/2016	1	54706	UB REFUND	SHALLOW, DAVID	UB refund for account: 31084003	276.86
06/24/2016	1	54707	UB REFUND	SOBOR, MARK G	UB refund for account: 40616411	91.70
06/24/2016	1	54708	003132	SOUTH HAVEN HEALTH SYSTEM	PHYSICALS	629.24
06/24/2016	1	54709	UB REFUND	SPRAGUE, MARC D	UB refund for account: 41641005	112.15

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/24/2016	1	54710	002478	STAPLES ADVANTAGE	SUPPLIES	607.88
					SUPPLIES	73.95
						<u>681.83</u>
06/24/2016	1	54711	002499	STATE OF MICHIGAN	WATER TESTS	70.00
06/24/2016	1	54712	002599	THAYER INC	PARKS SUPPLIES	614.16
06/24/2016	1	54713	UB REFUND	TOPE, STEVEN & BETTY	UB refund for account: 20644001	11.88
06/24/2016	1	54714	002645	TRACTOR SUPPLY CREDIT PLAN	SUPPLIES ACCT#6035 3012 0016 6427	89.99
06/24/2016	1	54715	003327	UNITED HEALTHCARE INSURANCE CO	HEALTH INSURANCE PREMIUMS	61,312.24
06/24/2016	1	54716	002721	UPLINK SECURITY LLC	MONTHLY SERVICE FEES	7.45
06/24/2016	1	54717	002792	VERIZON WIRELESS	CELL PHONES 486573081-00002	38.01
					CELL PHONES 486573081-00001	831.56
					CELL PHONES 742053338-00001	508.58
					CELL PHONES 886568152-00001	910.50
						<u>2,288.65</u>
06/24/2016	1	54718	002949	WOLVERINE HARDWARE	MAINTENANCE SUPPLIES	24.87
					MAINTENANCE SUPPLIES	14.49
					MAINTENANCE SUPPLIES	4.98
					MAINTENANCE SUPPLIES	19.99
					MAINTENANCE SUPPLIES	22.71
					MAINTENANCE SUPPLIES	2.99
					MAINTENANCE SUPPLIES	7.99
					MAINTENANCE SUPPLIES	14.75
					MAINTENANCE SUPPLIES	5.97
					MAINTENANCE SUPPLIES	101.76
					MAINTENANCE SUPPLIES	50.08
					MAINTENANCE SUPPLIES	47.74
					MAINTENANCE SUPPLIES	19.97
					MAINTENANCE SUPPLIES	47.41
					MAINTENANCE SUPPLIES	37.23
					MAINTENANCE SUPPLIES	7.99
					CREDIT MEMO	(22.99)
						<u>407.93</u>
06/24/2016	1	54719	UB REFUND	ZIMMERMAN, ARIANA L	UB refund for account: 30797003	13.34
06/28/2016	1	54720	003099	5TH DISTRICT COURT	CASH BOND - MICHELLE AMBER BECK	700.00
06/28/2016	1	54721	MISC	CADILBO/JOSH DUNIGAN	RIVERFRONT CONCERT SERIES	500.00
06/28/2016	1	54722	002496	STATE OF MICHIGAN	FORM 170 INDUSTRIAL FACILITIES TAX REPOR	22,382.58
06/28/2016	1	54723	000843	FRONTIER COMMUNICATIONS	TELEPHONE 269-639-3050-082313-5	622.47
					TELEPHONE 269-637-3376-081214-5	47.22
						<u>669.69</u>
06/29/2016	1	54724	003460	MICHELE ARGUE	MILEAGE REIMURSEMENT	45.36
06/29/2016	1	54725	001329	LAKE MICHIGAN COLLEGE	DEL PERS PROPERTY TAX COLLECTIONS	710.75
06/29/2016	1	54726	002395	SOUTH HAVEN COMMUNITY HOSPITAL	DEL PERS PERPERTY TAX COLLECTION	262.01
06/29/2016	1	54727	002410	SOUTH HAVEN MEMORIAL LIBRARY	DEL PERS PROPERTY TAX COLLECTION	234.83
06/29/2016	1	54728	002415	SOUTH HAVEN PUBLIC SCHOOLS	DEL PERS PROPERTY TAX COLLECTION	5,892.38
06/29/2016	1	54729	002417	SOUTH HAVEN SENIOR SERVICES	DEL PERS PROPERTY TAX COLLECTION	198.16
06/29/2016	1	54730	002757	VAN BUREN COUNTY TREASURER	DEL PERS PROPERTY TAX COLLECTIONS	7,214.44
06/29/2016	1	54731	002758	VAN BUREN INTERMEDIATE	DEL PERS PROPERTY TAX COLLECTION	4,749.27
06/29/2016	1	54732	UB REFUND	DAVID C BOS HOMES	UB refund for account: 15108500	228.42
06/29/2016	1	54733	UB REFUND	SAUCEDO, JUAN	UB refund for account: 13645200	84.89

1 TOTALS:

06/29/2016 11:31 AM

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CHECK REGISTER FOR CITY OF SOUTH HAVEN

CHECK DATE FROM 06/21/2016 - 06/29/2016

Page: 5/5

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
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Total of 88 Disbursements:

158,055.88

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 000014 - ABONMARCHE CONSULTANTS INC:							
114209 52433	ABONMARCHE CONSULTANTS INC SOUTHSIDE MARINA EXTERIOR 594-776-975-000-0227	06/13/2016 MARGUE	07/05/2016	546.25	546.25	Open	N 06/30/2016
	BUILDINGS/ADDITIONS IMPROVE			546.25			
114212 52434	ABONMARCHE CONSULTANTS INC BLACK RIVER PARK - RBEG PARKING LOT 250-729-974-018-0233	06/14/2016 MARGUE	07/05/2016	1,292.27	1,292.27	Open	N 06/30/2016
	CAPITAL PROJECTS			1,292.27			
	Total for vendor 000014 - ABONMARCHE CONSULTANTS INC:			<u>1,838.52</u>	<u>1,838.52</u>		
Vendor 000050 - ALEXANDER CHEMICAL CORP:							
SCL10013262 52369	ALEXANDER CHEMICAL CORP DEPOSIT REFUND 592-559-741-000	06/16/2016 MARGUE	07/05/2016	(600.00)	(600.00)	Open	N 06/30/2016
	OPERATING SUPPLIES			(600.00)			
SLS10047310 52370	ALEXANDER CHEMICAL CORP CHEMICALS 592-559-741-000	06/16/2016 MARGUE	07/05/2016	4,308.99	4,308.99	Open	N 06/30/2016
	OPERATING SUPPLIES			3,059.38			
	OPERATING SUPPLIES			874.73			
	OPERATING SUPPLIES			374.88			
	Total for vendor 000050 - ALEXANDER CHEMICAL CORP:			<u>3,708.99</u>	<u>3,708.99</u>		
Vendor 000074 - ALTEC INDUSTRIES INC:							
10493014 52511	ALTEC INDUSTRIES INC RAIN COATS 582-558-729-001	12/08/2015 MARGUE	07/05/2016	341.73	341.73	Open	N 06/30/2016
	OTHER CLOTHING & SUPPLIES			341.73			
	Total for vendor 000074 - ALTEC INDUSTRIES INC:			<u>341.73</u>	<u>341.73</u>		
Vendor 000179 - AVI SYSTEMS INC:							
88427672 52371	AVI SYSTEMS INC PROJECTOR UPGRADE PROJECT 101-294-980-000	06/22/2016 MARGUE	07/05/2016	9,192.00	9,192.00	Open	N 06/30/2016
	OFFICE EQUIPMENT & FURNITURE			9,192.00			
	Total for vendor 000179 - AVI SYSTEMS INC:			<u>9,192.00</u>	<u>9,192.00</u>		
Vendor 000418 - CDW GOVERNMENT INC:							

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 EXP CHECK RUN DATES 07/05/2016 - 07/05/2016
 UNJOURNALIZED
 OPEN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
DJX4789 52372	CDW GOVERNMENT INC TONER 636-258-727-000	06/14/2016 MARGUE	07/05/2016	834.85	834.85	Open	N 06/30/2016
	OFFICE SUPPLIES			834.85			
DHM2955 52444	CDW GOVERNMENT INC NETGEAR SWITCH 101-301-741-000	06/07/2016 MARGUE	07/05/2016	60.13	60.13	Open	N 06/30/2016
	OPERATING SUPPLIES			60.13			
DJL9458 52445	CDW GOVERNMENT INC TONER 101-350-727-000	06/13/2016 MARGUE	07/05/2016	182.02	182.02	Open	N 06/30/2016
	OFFICE SUPPLIES			182.02			
	Total for vendor 000418 - CDW GOVERNMENT INC:			<u>1,077.00</u>	<u>1,077.00</u>		

Vendor 000430 - CENTURY LINK:

1379162107 52446	CENTURY LINK LONG DISTANCE 101-301-850-000	06/19/2016 MARGUE	07/05/2016	7.78	7.78	Open	N 06/30/2016
	TELEPHONE			7.78			
	Total for vendor 000430 - CENTURY LINK:			<u>7.78</u>	<u>7.78</u>		

Vendor 000453 - CHIEF SUPPLY CORP:

143125 52447	CHIEF SUPPLY CORP UNIFORMS 101-301-729-000	06/13/2016 MARGUE	07/05/2016	94.58	94.58	Open	N 06/30/2016
	UNIFORMS			94.58			
	Total for vendor 000453 - CHIEF SUPPLY CORP:			<u>94.58</u>	<u>94.58</u>		

Vendor 000505 - COMPTON INC:

061602 52435	COMPTON INC PREPARATION & ADJUST 591-558-802-000	06/01/2016 MARGUE	07/05/2016	2,335.00	2,335.00	Open	N 06/30/2016
	OTHER CONTRACTUAL SERVICES			2,335.00			
061603 52436	COMPTON INC CURB INSTALLATION & RESTORATION - 591-558-802-000 592-558-802-000 101-446-802-000	06/01/2016 MARGUE	07/05/2016	7,640.00	7,640.00	Open	N 06/30/2016
	OTHER CONTRACTUAL SERVICES			1,320.00			
	OTHER CONTRACTUAL SERVICES			1,980.00			
	OTHER CONTRACTUAL SERVICES			4,340.00			

06/29/2016 11:50 AM
 User: MARGUE
 DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 EXP CHECK RUN DATES 07/05/2016 - 07/05/2016
 UNJOURNALIZED
 OPEN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
061604 52437	COMPTON INC STORM DRAIN & STREET 101-446-802-000	06/01/2016 MARGUE	07/05/2016	6,871.00	6,871.00	Open	N 06/30/2016
		OTHER CONTRACTUAL SERVICES		6,871.00			
061605 52438	COMPTON INC CURB & REMOVALS - JONES ST 591-558-802-000	06/01/2016 MARGUE	07/05/2016	2,430.00	2,430.00	Open	N 06/30/2016
		OTHER CONTRACTUAL SERVICES		2,430.00			
061606 52439	COMPTON INC SAW CUTTING FOR ASPHALT CO 582-558-802-000 591-558-802-000 592-558-802-000	06/01/2016 MARGUE	07/05/2016	2,250.00	2,250.00	Open	N 06/30/2016
		OTHER CONTRACTUAL SERVICES		166.50			
		OTHER CONTRACTUAL SERVICES		1,867.50			
		OTHER CONTRACTUAL SERVICES		216.00			
061627 52440	COMPTON INC INVESTIGATE, ROD OUT & TRACE SEWER - 592-558-802-000	06/06/2016 MARGUE	07/05/2016	2,075.00	2,075.00	Open	N 06/30/2016
		OTHER CONTRACTUAL SERVICES		2,075.00			
061635 52441	COMPTON INC MARINA RIP RAP REPAIRS 594-776-932-000	06/13/2016 MARGUE	07/05/2016	2,885.00	2,885.00	Open	N 06/30/2016
		REPAIRS/MAINTENANCE - OTHER		2,885.00			
061639 52442	COMPTON INC DIRECTIONAL BORE - 429 SUPERIOR ST 582-558-802-000	06/14/2016 MARGUE	07/05/2016	2,000.00	2,000.00	Open	N 06/30/2016
		OTHER CONTRACTUAL SERVICES		2,000.00			
061641 52443	COMPTON INC SEWER TAP & RUN SEWER & WATER 591-558-802-000 592-558-802-000	06/16/2016 MARGUE	07/05/2016	6,878.20	6,878.20	Open	N 06/30/2016
		OTHER CONTRACTUAL SERVICES		3,439.10			
		OTHER CONTRACTUAL SERVICES		3,439.10			
	Total for vendor 000505 - COMPTON INC:			35,364.20	35,364.20		
Vendor 000517 - CONSUMERS CONCRETE CORP:							
INV0035907 52373	CONSUMERS CONCRETE CORP RETAINING WALL FOR ADA RAMPS - 204-446-802-000-0230	06/07/2016 MARGUE	07/05/2016	4,980.00	4,980.00	Open	N 06/30/2016
		OTHER CONTRACTUAL SERVICES		4,980.00			
	Total for vendor 000517 - CONSUMERS CONCRETE CORP:			4,980.00	4,980.00		

06/29/2016 11:50 AM
 User: MARGUE
 DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 EXP CHECK RUN DATES 07/05/2016 - 07/05/2016
 UNJOURNALIZED
 OPEN

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Inv Ref#	Description	Entered By					
Vendor 000708 - EGAN COMPANY INC, ANDY J:							
322689							
52376	EGAN COMPANY INC, ANDY J	06/15/2016	07/05/2016	3,777.00	3,777.00	Open	N 06/30/2016
	REPAIRED MOTOR	MARGUE					
	592-559-933-000	REPAIRS/MAINTENANCE - EQUIP		2,681.67			
	592-566-933-000	REPAIRS/MAINTENANCE - EQUIP		766.73			
	592-567-933-000	REPAIRS/MAINTENANCE - EQUIP		328.60			
322734							
52377	EGAN COMPANY INC, ANDY J	06/15/2016	07/05/2016	1,296.00	1,296.00	Open	N 06/30/2016
	TESTED BACKFLOW DEVICES	MARGUE					
	592-559-933-000	REPAIRS/MAINTENANCE - EQUIP		720.00			
	592-570-933-000	REPAIRS/MAINTENANCE - EQUIP		576.00			
	Total for vendor 000708 - EGAN COMPANY INC, ANDY J:			5,073.00	5,073.00		

Vendor 000716 - EJ USA INC:

110160034701							
52374	EJ USA INC	06/14/2016	07/05/2016	4,555.60	4,555.60	Open	N 06/30/2016
	SUPPLIES	MARGUE					
	591-558-741-000	OPERATING SUPPLIES		4,555.60			
110160035816							
52375	EJ USA INC	06/16/2016	07/05/2016	1,952.40	1,952.40	Open	N 06/30/2016
	SUPPLIES	MARGUE					
	591-558-741-000	OPERATING SUPPLIES		1,952.40			
	Total for vendor 000716 - EJ USA INC:			6,508.00	6,508.00		

Vendor 000843 - FRONTIER COMMUNICATIONS:

06/20/16							
52409	FRONTIER COMMUNICATIONS	06/20/2016	07/05/2016	2,364.14	2,364.14	Open	N 06/30/2016
	TELEPHONE 231-189-0674-032599-5	MARGUE					
	101-265-850-000	TELEPHONE		1,016.58			
	250-729-850-000	TELEPHONE		23.64			
	545-776-850-000	TELEPHONE		11.82			
	577-751-850-000	TELEPHONE		11.82			
	582-558-850-000	TELEPHONE		307.34			
	591-558-850-000	TELEPHONE		153.67			
	591-559-850-000	TELEPHONE		307.34			
	592-558-850-000	TELEPHONE		153.67			
	592-559-850-000	TELEPHONE		307.34			
	594-776-850-000	TELEPHONE		23.64			
	636-258-850-000	TELEPHONE		23.64			
	661-450-850-000	TELEPHONE		23.64			

06/29/2016 11:50 AM
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INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 EXP CHECK RUN DATES 07/05/2016 - 07/05/2016
 UNJOURNALIZED
 OPEN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
06/20/16 52410	FRONTIER COMMUNICATIONS TELEPHONE 269-637-0261-052112-5 101-265-850-000 TELEPHONE	06/20/2016 MARGUE	07/05/2016	153.49 153.49	153.49	Open	N 06/30/2016
06/20/16 52411	FRONTIER COMMUNICATIONS TELEPHONE 269-639-9531-040500-5 594-776-850-000 TELEPHONE	06/20/2016 MARGUE	07/05/2016	111.02 111.02	111.02	Open	N 06/30/2016
06/20/16 52412	FRONTIER COMMUNICATIONS TELEPHONE 269-639-2048-112509-5 592-559-850-000 TELEPHONE	06/20/2016 MARGUE	07/05/2016	46.61 46.61	46.61	Open	N 06/30/2016
06/22/16 52413	FRONTIER COMMUNICATIONS TELEPHONE 269-637-7466-021392-5 101-001-070-000 DUE FROM SHAES 101-265-850-000 TELEPHONE	06/22/2016 MARGUE	07/05/2016	500.46 175.16 325.30	500.46	Open	N 06/30/2016
06/22/16 52414	FRONTIER COMMUNICATIONS TELEPHONE 616-001-7480-082802-5 591-559-921-001 UTILITIES-COVERT PLANT	06/22/2016 MARGUE	07/05/2016	70.38 70.38	70.38	Open	N 06/30/2016
06/22/16 52415	FRONTIER COMMUNICATIONS TELEPHONE 269-637-4778-082302-5 582-558-850-000 TELEPHONE 591-558-850-000 TELEPHONE 592-558-850-000 TELEPHONE	06/22/2016 MARGUE	07/05/2016	46.79 23.39 11.70 11.70	46.79	Open	N 06/30/2016
Total for vendor 000843 - FRONTIER COMMUNICATIONS:				3,292.89	3,292.89		
<hr/>							
Vendor 000963 - GRP ENGINEERING INC:							
20160334 52378	GRP ENGINEERING INC NORTH SHORE DR LINE REBUILD 592-558-973-000 SEWER SYSTEM CONSTRUCTION	06/06/2016 MARGUE	07/05/2016	3,000.00 3,000.00	3,000.00	Open	N 06/30/2016
20160335 52379	GRP ENGINEERING INC MONROE BLVD LINE REBUILD 592-558-973-000-4891 SEWER SYSTEM CONSTRUCTION	06/06/2016 MARGUE	07/05/2016	1,000.00 1,000.00	1,000.00	Open	N 06/30/2016
Total for vendor 000963 - GRP ENGINEERING INC:				4,000.00	4,000.00		

06/29/2016 11:50 AM
User: MARGUE
DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
EXP CHECK RUN DATES 07/05/2016 - 07/05/2016
UNJOURNALIZED
OPEN

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
Vendor 001067 - HI TEC BUILDING SERVICES:							
JUNE 2016							
52502	HI TEC BUILDING SERVICES	06/30/2016	07/05/2016	3,467.87	3,467.87	Open	N
	JANITORIAL SERVICE	MARGUE					06/30/2016
	101-265-802-000	OTHER CONTRACTUAL SERVICES		910.80			
	101-301-802-001	SERVICE CONTRACTS		1,195.82			
	101-265-802-000	OTHER CONTRACTUAL SERVICES		613.80			
	591-559-802-000	OTHER CONTRACTUAL SERVICES		386.10			
	592-559-802-000	OTHER CONTRACTUAL SERVICES		361.35			
	Total for vendor 001067 - HI TEC BUILDING SERVICES:			<u>3,467.87</u>	<u>3,467.87</u>		
Vendor 001134 - IDEXX DISTRIBUTION INC:							
3004171863							
52380	IDEXX DISTRIBUTION INC	06/23/2016	07/05/2016	884.56	884.56	Open	N
	SUPPLIES	MARGUE					06/30/2016
	591-559-741-000	OPERATING SUPPLIES		884.56			
	Total for vendor 001134 - IDEXX DISTRIBUTION INC:			<u>884.56</u>	<u>884.56</u>		
Vendor 001246 - KENDALL ELECTRIC INC:							
S104872736.001							
52381	KENDALL ELECTRIC INC	06/10/2016	07/05/2016	180.00	180.00	Open	N
	SUPPLIES	MARGUE					06/30/2016
	582-558-741-000	OPERATING SUPPLIES		180.00			
S104872736.002							
52382	KENDALL ELECTRIC INC	06/14/2016	07/05/2016	(180.00)	(180.00)	Open	N
	CREDIT MEMO	MARGUE					06/30/2016
	582-558-741-000	OPERATING SUPPLIES		(180.00)			
S104880725.001							
52383	KENDALL ELECTRIC INC	06/14/2016	07/05/2016	328.20	328.20	Open	N
	SUPPLIES	MARGUE					06/30/2016
	582-558-741-000	OPERATING SUPPLIES		328.20			
	Total for vendor 001246 - KENDALL ELECTRIC INC:			<u>328.20</u>	<u>328.20</u>		
Vendor 001248 - KENNEDY INDUSTRIES INC:							
570181							
52389	KENNEDY INDUSTRIES INC	06/11/2016	07/05/2016	1,567.40	1,567.40	Open	N
	MISSION REAL TIME ALARM SYSTEM &	MARGUE					06/30/2016
	592-569-973-001-0072	SEWER SYSTEM EQUIPMENT		1,567.40			
	Total for vendor 001248 - KENNEDY INDUSTRIES INC:			<u>1,567.40</u>	<u>1,567.40</u>		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
Vendor 001343 - LAKESHORE PAINT & ARTWORKS:							
1992							
52384	LAKESHORE PAINT & ARTWORKS	06/13/2016	07/05/2016	715.05	715.05	Open	N
	STREET SUPPLIES	MARGUE					06/30/2016
	101-446-741-000	OPERATING SUPPLIES		715.05			
	Total for vendor 001343 - LAKESHORE PAINT & ARTWORKS:			<u>715.05</u>	<u>715.05</u>		
Vendor 001373 - LAWN BOYS INC:							
CLIP39888							
52385	LAWN BOYS INC	06/13/2016	07/05/2016	1,903.61	1,903.61	Open	N
	IRRIGATION REPAIRS	MARGUE					06/30/2016
	101-751-802-000	OTHER CONTRACTUAL SERVICES		1,903.61			
	Total for vendor 001373 - LAWN BOYS INC:			<u>1,903.61</u>	<u>1,903.61</u>		
Vendor 001544 - MENARDS:							
96236							
52451	MENARDS	06/08/2016	07/05/2016	160.42	160.42	Open	N
	MAINTENANCE SUPPLIES	MARGUE					06/30/2016
	265-301-805-000	K-9 SERVICES & SUPPLIES		160.42			
96356							
52452	MENARDS	06/10/2016	07/05/2016	97.80	97.80	Open	N
	MAINTENANCE SUPPLIES	MARGUE					06/30/2016
	101-446-741-000	OPERATING SUPPLIES		97.80			
96361							
52453	MENARDS	06/10/2016	07/05/2016	179.84	179.84	Open	N
	MAINTENANCE SUPPLIES	MARGUE					06/30/2016
	592-570-933-000-0052	REPAIRS/MAINTENANCE - EQUIP		179.84			
96365							
52454	MENARDS	06/10/2016	07/05/2016	59.91	59.91	Open	N
	MAINTENANCE SUPPLIES	MARGUE					06/30/2016
	582-558-741-000	OPERATING SUPPLIES		59.91			
96367							
52455	MENARDS	06/10/2016	07/05/2016	24.84	24.84	Open	N
	MAINTENANCE SUPPLIES	MARGUE					06/30/2016
	101-751-741-000	OPERATING SUPPLIES		24.84			
96383							
52456	MENARDS	06/10/2016	07/05/2016	4.79	4.79	Open	N
	MAINTENANCE SUPPLIES	MARGUE					06/30/2016
	577-751-741-000	OPERATING SUPPLIES		4.79			

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 EXP CHECK RUN DATES 07/05/2016 - 07/05/2016
 UNJOURNALIZED
 OPEN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
96386 52457	MENARDS MAINTENANCE SUPPLIES 582-558-741-000	06/10/2016 MARGUE	07/05/2016	136.63	136.63	Open	N 06/30/2016
		OPERATING SUPPLIES		136.63			
96695 52458	MENARDS MAINTENANCE SUPPLIES 101-446-741-000	06/14/2016 MARGUE	07/05/2016	175.23	175.23	Open	N 06/30/2016
		OPERATING SUPPLIES		175.23			
96697 52459	MENARDS MAINTENANCE SUPPLIES 591-558-741-000	06/14/2016 MARGUE	07/05/2016	38.45	38.45	Open	N 06/30/2016
		OPERATING SUPPLIES		38.45			
96768 52460	MENARDS MAINTENANCE SUPPLIES 101-751-741-000	06/15/2016 MARGUE	07/05/2016	69.82	69.82	Open	N 06/30/2016
		OPERATING SUPPLIES		69.82			
96856 52461	MENARDS MAINTENANCE SUPPLIES 591-558-741-000	06/16/2016 MARGUE	07/05/2016	151.48	151.48	Open	N 06/30/2016
		OPERATING SUPPLIES		151.48			
96890 52462	MENARDS MAINTENANCE SUPPLIES 591-558-741-000 101-446-741-000	06/16/2016 MARGUE	07/05/2016	104.97	104.97	Open	N 06/30/2016
		OPERATING SUPPLIES		52.49			
		OPERATING SUPPLIES		52.48			
96968 52463	MENARDS MAINTENANCE SUPPLIES 101-751-741-000	06/17/2016 MARGUE	07/05/2016	8.94	8.94	Open	N 06/30/2016
		OPERATING SUPPLIES		8.94			
97222 52464	MENARDS MAINTENANCE SUPPLIES 265-301-805-000	06/20/2016 MARGUE	07/05/2016	45.85	45.85	Open	N 06/30/2016
		K-9 SERVICES & SUPPLIES		45.85			
97246 52465	MENARDS MAINTENANCE SUPPLIES 582-558-741-000	06/21/2016 MARGUE	07/05/2016	240.70	240.70	Open	N 06/30/2016
		OPERATING SUPPLIES		240.70			
97329 52466	MENARDS MAINTENANCE SUPPLIES	06/22/2016 MARGUE	07/05/2016	401.94	401.94	Open	N 06/30/2016

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 EXP CHECK RUN DATES 07/05/2016 - 07/05/2016
 UNJOURNALIZED
 OPEN

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	GL Distribution 592-570-933-000-0051						
	REPAIRS/MAINTENANCE - EQUIP			401.94			
97344 52467	MENARDS MAINTENANCE SUPPLIES	06/22/2016 MARGUE	07/05/2016	34.99	34.99	Open	N 06/30/2016
	592-570-933-000-0051			34.99			
	REPAIRS/MAINTENANCE - EQUIP						
97395 52468	MENARDS MAINTENANCE SUPPLIES	06/22/2016 MARGUE	07/05/2016	53.32	53.32	Open	N 06/30/2016
	265-301-805-000			53.32			
	K-9 SERVICES & SUPPLIES						
97505 52469	MENARDS MAINTENANCE SUPPLIES	06/24/2016 MARGUE	07/05/2016	9.91	9.91	Open	N 06/30/2016
	101-301-933-000			9.91			
	REPAIRS/MAINTENANCE - EQUIP						
97855 52470	MENARDS MAINTENANCE SUPPLIES	06/28/2016 MARGUE	07/05/2016	48.68	48.68	Open	N 06/30/2016
	101-301-741-000			48.68			
	OPERATING SUPPLIES						
	Total for vendor 001544 - MENARDS:			<u>2,048.51</u>	<u>2,048.51</u>		

Vendor 001948 - PAT'S PRONTO PRINT:

06/24/16 52390	PAT'S PRONTO PRINT APPRAISAL POSTCARDS	06/24/2016 MARGUE	07/05/2016	65.87	65.87	Open	N 06/30/2016
	101-209-727-000			65.87			
	OFFICE SUPPLIES						
	Total for vendor 001948 - PAT'S PRONTO PRINT:			<u>65.87</u>	<u>65.87</u>		

Vendor 003459 - PEPPERBALL:

0041377-IN 52448	PEPPERBALL PEPPERBALL PROJECTILES	06/06/2016 MARGUE	07/05/2016	1,773.50	1,773.50	Open	N 06/30/2016
	101-301-741-000			1,773.50			
	OPERATING SUPPLIES						
	Total for vendor 003459 - PEPPERBALL:			<u>1,773.50</u>	<u>1,773.50</u>		

Vendor 001998 - PK CONTRACTING INC:

162128-1 52387	PK CONTRACTING INC PAVEMENT MARKINGS - PHILIP	06/02/2016 MARGUE	07/05/2016	10,152.07	10,152.07	Open	N 06/30/2016
	202-486-802-003			10,152.07			
	OUTSIDE CONTRACTORS						
	Total for vendor 001998 - PK CONTRACTING INC:			<u>10,152.07</u>	<u>10,152.07</u>		

06/29/2016 11:50 AM
 User: MARGUE
 DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 EXP CHECK RUN DATES 07/05/2016 - 07/05/2016
 UNJOURNALIZED
 OPEN

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
Vendor 002002 - PLUMBER'S PORTABLE TOILETS:							
259322							
52388	PLUMBER'S PORTABLE TOILETS	06/21/2016	07/05/2016	210.00	210.00	Open	N
	RENTALS	MARGUE					06/30/2016
	545-776-802-000	OTHER CONTRACTUAL SERVICES		210.00			
	Total for vendor 002002 - PLUMBER'S PORTABLE TOILETS:			<u>210.00</u>	<u>210.00</u>		

Vendor 002020 - POWER LINE SUPPLY CO:

56039174							
52416	POWER LINE SUPPLY CO	06/13/2016	07/05/2016	295.12	295.12	Open	N
	MAINTENANCE SUPPLIES	MARGUE					06/30/2016
	582-558-933-000	REPAIRS/MAINTENANCE - EQUIPM		295.12			
56039317							
52417	POWER LINE SUPPLY CO	06/14/2016	07/05/2016	50.00	50.00	Open	N
	VEST	MARGUE					06/30/2016
	582-558-729-001	OTHER CLOTHING & SUPPLIES		50.00			
56039337							
52418	POWER LINE SUPPLY CO	06/14/2016	07/05/2016	47.36	47.36	Open	N
	MAINTENANCE SUPPLIES	MARGUE					06/30/2016
	582-558-933-000	REPAIRS/MAINTENANCE - EQUIPM		47.36			
56039341							
52419	POWER LINE SUPPLY CO	06/14/2016	07/05/2016	142.08	142.08	Open	N
	MAINTENANCE SUPPLIES	MARGUE					06/30/2016
	582-558-933-000	REPAIRS/MAINTENANCE - EQUIPM		142.08			
56039343							
52420	POWER LINE SUPPLY CO	06/14/2016	07/05/2016	2,306.94	2,306.94	Open	N
	MAINTENANCE SUPPLIES	MARGUE					06/30/2016
	582-558-933-000	REPAIRS/MAINTENANCE - EQUIPM		2,306.94			
56039411							
52421	POWER LINE SUPPLY CO	06/14/2016	07/05/2016	731.85	731.85	Open	N
	MAINTENANCE SUPPLIES	MARGUE					06/30/2016
	582-558-933-000	REPAIRS/MAINTENANCE - EQUIPM		731.85			
56039413							
52422	POWER LINE SUPPLY CO	06/14/2016	07/05/2016	920.07	920.07	Open	N
	MAINTENANCE SUPPLIES	MARGUE					06/30/2016
	582-558-933-000	REPAIRS/MAINTENANCE - EQUIPM		920.07			
56039414							
52423	POWER LINE SUPPLY CO	06/14/2016	07/05/2016	745.90	745.90	Open	N
	MAINTENANCE SUPPLIES	MARGUE					06/30/2016
	582-558-933-000	REPAIRS/MAINTENANCE - EQUIPM		745.90			

06/29/2016 11:50 AM
 User: MARGUE
 DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 EXP CHECK RUN DATES 07/05/2016 - 07/05/2016
 UNJOURNALIZED
 OPEN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
56039415 52424	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	06/14/2016 MARGUE	07/05/2016	231.92	231.92	Open	N 06/30/2016
		REPAIRS/MAINTENANCE - EQUIPM		231.92			
56039442 52425	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	06/14/2016 MARGUE	07/05/2016	2,669.26	2,669.26	Open	N 06/30/2016
		REPAIRS/MAINTENANCE - EQUIPM		2,669.26			
56039513 52426	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	06/14/2016 MARGUE	07/05/2016	886.00	886.00	Open	N 06/30/2016
		REPAIRS/MAINTENANCE - EQUIPM		886.00			
56040975 52427	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	06/20/2016 MARGUE	07/05/2016	288.98	288.98	Open	N 06/30/2016
		REPAIRS/MAINTENANCE - EQUIPM		288.98			
56040976 52428	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	06/20/2016 MARGUE	07/05/2016	147.56	147.56	Open	N 06/30/2016
		REPAIRS/MAINTENANCE - EQUIPM		147.56			
56041248 52429	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	06/21/2016 MARGUE	07/05/2016	502.35	502.35	Open	N 06/30/2016
		REPAIRS/MAINTENANCE - EQUIPM		502.35			
56041249 52430	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	06/21/2016 MARGUE	07/05/2016	110.00	110.00	Open	N 06/30/2016
		REPAIRS/MAINTENANCE - EQUIPM		110.00			
56041251 52431	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	06/21/2016 MARGUE	07/05/2016	802.95	802.95	Open	N 06/30/2016
		REPAIRS/MAINTENANCE - EQUIPM		802.95			
56041644 52432	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	06/22/2016 MARGUE	07/05/2016	2,294.57	2,294.57	Open	N 06/30/2016
		REPAIRS/MAINTENANCE - EQUIPM		2,294.57			
	Total for vendor 002020 - POWER LINE SUPPLY CO:			<u>13,172.91</u>	<u>13,172.91</u>		

Vendor 002184 - ROD'S PRINTS & PROMOTIONS:

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
7096 52449	ROD'S PRINTS & PROMOTIONS HATS 101-301-729-000 UNIFORMS	06/17/2016 MARGUE	07/05/2016	296.00	296.00	Open	N 06/30/2016
	Total for vendor 002184 - ROD'S PRINTS & PROMOTIONS:			<u>296.00</u>	<u>296.00</u>		
<hr/>							
Vendor 002267 - SECANT TECHNOLOGIES:							
INV065128 52391	SECANT TECHNOLOGIES SUPPORT 636-258-801-000 PROFESSIONAL/CONSULTING FEES	06/21/2016 MARGUE	07/05/2016	65.25	65.25	Open	N 06/30/2016
	Total for vendor 002267 - SECANT TECHNOLOGIES:			<u>65.25</u>	<u>65.25</u>		
<hr/>							
Vendor 003454 - SECURITY DEVICES INTERNATIONAL, INC:							
SDI-1546 52392	SECURITY DEVICES INTERNATIONAL, INC MUNITIONS 101-301-741-002 OPERATING SUPPLIES - MUNITIONS	04/29/2016 MARGUE	07/05/2016	2,501.00	2,501.00	Open	N 06/30/2016
	Total for vendor 003454 - SECURITY DEVICES INTERNATIONAL, INC:			<u>2,501.00</u>	<u>2,501.00</u>		
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Vendor 002473 - STANDARD & POORS:							
11310690 52393	S & P GLOBAL RATINGS ANALYTICAL SERVICES - BOND ISSUE 592-001-123-000 PREPAID ITEMS	06/24/2016 MARGUE	07/05/2016	5,000.00	5,000.00	Open	N 06/30/2016
	Total for vendor 002473 - STANDARD & POORS:			<u>5,000.00</u>	<u>5,000.00</u>		
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Vendor 002474 - STANDARD ELECTRIC COMPANY:							
1636218-00 52512	STANDARD ELECTRIC COMPANY SUPPLIES 101-446-741-000 OPERATING SUPPLIES	06/27/2016 MARGUE	07/05/2016	42.89	42.89	Open	N 06/30/2016
	Total for vendor 002474 - STANDARD ELECTRIC COMPANY:			<u>42.89</u>	<u>42.89</u>		
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Vendor 002478 - STAPLES ADVANTAGE:							
8039782894 52394	STAPLES ADVANTAGE SUPPLIES 101-301-727-000 OFFICE SUPPLIES	06/18/2016 MARGUE	07/05/2016	53.03	53.03	Open	N 06/30/2016
	Total for vendor 002478 - STAPLES ADVANTAGE:			<u>53.03</u>	<u>53.03</u>		

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 003144 - STATE OF MICHIGAN:							
551-469669 52450	STATE OF MICHIGAN SEX OFFENDER REGISTRATION FEE 101-002-228-045	06/09/2016 MARGUE	07/05/2016	30.00	30.00	Open	N 06/30/2016
	DUE TO STATE - SEX OFFENDER REG			30.00			
	Total for vendor 003144 - STATE OF MICHIGAN:			30.00	30.00		
Vendor 002599 - THAYER INC:							
424464-1 52399	THAYER INC PARKS SUPPLIES 101-751-741-000	06/22/2016 MARGUE	07/05/2016	1,766.08	1,766.08	Open	N 06/30/2016
	OPERATING SUPPLIES			1,766.08			
425001 52400	THAYER INC PARKS SUPPLIES 101-751-741-000	06/22/2016 MARGUE	07/05/2016	4,742.96	4,742.96	Open	N 06/30/2016
	OPERATING SUPPLIES			4,742.96			
	Total for vendor 002599 - THAYER INC:			6,509.04	6,509.04		
Vendor MISC - THE ADAMS FAMILY - CINDY KROPF:							
07/07/16 52386	THE ADAMS FAMILY - CINDY KROPF RIVERFRONT CONCERTSERIES 718-002-277-003	07/05/2016 MARGUE	07/05/2016	600.00	600.00	Open	N 07/05/2016
	DEPOSIT-SUMMER CONCERT			600.00			
	Total for vendor MISC - THE ADAMS FAMILY - CINDY KROPF:			600.00	600.00		
Vendor 002644 - TRACE ANALYTICAL LAB INC:							
6060157 52401	TRACE ANALYTICAL LAB INC CHEMICAL ANALYSIS 592-559-802-000	06/14/2016 MARGUE	07/05/2016	365.00	365.00	Open	N 06/30/2016
	OTHER CONTRACTUAL SERVICES			365.00			
	Total for vendor 002644 - TRACE ANALYTICAL LAB INC:			365.00	365.00		
Vendor 002645 - TRACTOR SUPPLY CREDIT PLAN:							
311949 52395	TRACTOR SUPPLY CREDIT PLAN SUPPLIES ACCT#6035 3012 0016 6427 661-450-741-003	05/31/2016 MARGUE	07/05/2016	39.98	39.98	Open	N 06/30/2016
	REPAIR & MAINT SUPPLIES			39.98			

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 EXP CHECK RUN DATES 07/05/2016 - 07/05/2016
 UNJOURNALIZED
 OPEN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
313029 52396	TRACTOR SUPPLY CREDIT PLAN TRAILER ACCT#6035 3012 0016 6427 MARGUE 582-558-977-000 EQUIPMENT - SHOP	06/06/2016	07/05/2016	1,499.99 1,499.99	1,499.99	Open	N 06/30/2016
314446 52397	TRACTOR SUPPLY CREDIT PLAN BOOTS ACCT#6035 3012 0016 6427 MARGUE 582-558-729-001 OTHER CLOTHING & SUPPLIES 591-558-729-001 OTHER CLOTHING & SUPPLIES 592-558-729-001 OTHER CLOTHING & SUPPLIES	06/15/2016	07/05/2016	135.99 81.59 27.20 27.20	135.99	Open	N 06/30/2016
314447 52398	TRACTOR SUPPLY CREDIT PLAN BOOTS ACCT#6035 3012 0016 6427 MARGUE 582-558-729-001 OTHER CLOTHING & SUPPLIES 591-558-729-001 OTHER CLOTHING & SUPPLIES 592-558-729-001 OTHER CLOTHING & SUPPLIES Total for vendor 002645 - TRACTOR SUPPLY CREDIT PLAN:	06/15/2016	07/05/2016	135.99 81.59 27.20 27.20 1,811.95	135.99 1,811.95	Open	N 06/30/2016
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Vendor 002665 - TREECORE:							
0589 52402	TREECORE TREE WORK 582-558-802-000 OTHER CONTRACTUAL SERVICES 101-446-802-000 OTHER CONTRACTUAL SERVICES 101-751-802-000 OTHER CONTRACTUAL SERVICES Total for vendor 002665 - TREECORE:	06/22/2016	07/05/2016	15,899.00 13,154.00 1,388.00 1,357.00 15,899.00	15,899.00	Open	N 06/30/2016
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Vendor 002728 - USA BLUE BOOK:							
978207 52471	USA BLUE BOOK RAIN PANTS 101-446-729-001 OTHER CLOTHING & SUPPLIES	06/14/2016	07/05/2016	83.95 83.95	83.95	Open	N 06/30/2016
980793 52472	USA BLUE BOOK LAB SUPPLIES 592-559-727-000 OFFICE SUPPLIES	06/16/2016	07/05/2016	65.12 65.12	65.12	Open	N 06/30/2016
980868 52473	USA BLUE BOOK DEGREASER FOR LIFT STATIONS 592-569-933-000-0080 REPAIRS/MAINTENANCE - EQUIP	06/16/2016	07/05/2016	642.70 642.70	642.70	Open	N 06/30/2016

06/29/2016 11:50 AM
 User: MARGUE
 DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 EXP CHECK RUN DATES 07/05/2016 - 07/05/2016
 UNJOURNALIZED
 OPEN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
983874 52474	USA BLUE BOOK LAB SUPPLIES 591-559-741-000	06/21/2016 MARGUE	07/05/2016	387.22	387.22	Open	N 06/30/2016
	OPERATING SUPPLIES			387.22			
984133 52475	USA BLUE BOOK LAB SUPPLIES 591-559-933-000	06/21/2016 MARGUE	07/05/2016	41.70	41.70	Open	N 06/30/2016
	REPAIRS/MAINTENANCE - EQUIPM			41.70			
Total for vendor 002728 - USA BLUE BOOK:				<u>1,220.69</u>	<u>1,220.69</u>		

Vendor 002822 - WAGNER'S PLUMBING & HEATING:

18015 52476	WAGNER'S PLUMBING & HEATING INSTALL NEW SHUT OFF - SOUTH BEACH 101-751-802-000	06/14/2016 MARGUE	07/05/2016	92.74	92.74	Open	N 06/30/2016
	OTHER CONTRACTUAL SERVICES			92.74			
18016 52477	WAGNER'S PLUMBING & HEATING REPAIR FAUCET - NORTH BEACH 101-751-802-000	06/14/2016 MARGUE	07/05/2016	81.89	81.89	Open	N 06/30/2016
	OTHER CONTRACTUAL SERVICES			81.89			
Total for vendor 002822 - WAGNER'S PLUMBING & HEATING:				<u>174.63</u>	<u>174.63</u>		

Vendor 002949 - WOLVERINE HARDWARE:

A93153 52478	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 592-558-741-000	06/01/2016 MARGUE	07/05/2016	12.59	12.59	Open	N 06/30/2016
	OPERATING SUPPLIES			12.59			
C257705 52479	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-446-741-000	06/01/2016 MARGUE	07/05/2016	17.09	17.09	Open	N 06/30/2016
	OPERATING SUPPLIES			17.09			
A93216 52480	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 577-751-741-000	06/02/2016 MARGUE	07/05/2016	80.55	80.55	Open	N 06/30/2016
	OPERATING SUPPLIES			80.55			
C257820 52481	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-446-741-000	06/02/2016 MARGUE	07/05/2016	53.95	53.95	Open	N 06/30/2016
	OPERATING SUPPLIES			53.95			

06/29/2016 11:50 AM
 User: MARGUE
 DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 EXP CHECK RUN DATES 07/05/2016 - 07/05/2016
 UNJOURNALIZED
 OPEN

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
A93343 52482	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 592-559-933-000 592-559-729-001	06/03/2016 MARGUE	07/05/2016	67.47	67.47	Open	N 06/30/2016
		REPAIRS/MAINTENANCE - EQUIP		4.49			
		OTHER CLOTHING & SUPPLIES		62.98			
C257921 52483	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 582-558-741-000	06/03/2016 MARGUE	07/05/2016	7.63	7.63	Open	N 06/30/2016
		OPERATING SUPPLIES		7.63			
C257928 52484	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-446-741-000	06/03/2016 MARGUE	07/05/2016	52.69	52.69	Open	N 06/30/2016
		OPERATING SUPPLIES		52.69			
A93651 52485	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 661-450-741-003	06/06/2016 MARGUE	07/05/2016	20.20	20.20	Open	N 06/30/2016
		REPAIR & MAINT SUPPLIES		20.20			
C258388 52486	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 591-558-741-000 101-446-741-000 101-751-741-000	06/07/2016 MARGUE	07/05/2016	15.64	15.64	Open	N 06/30/2016
		OPERATING SUPPLIES		5.22			
		OPERATING SUPPLIES		5.21			
		OPERATING SUPPLIES		5.21			
C258393 52487	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 577-751-741-000	06/07/2016 MARGUE	07/05/2016	3.55	3.55	Open	N 06/30/2016
		OPERATING SUPPLIES		3.55			
A93867 52488	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 591-558-741-000	06/08/2016 MARGUE	07/05/2016	9.44	9.44	Open	N 06/30/2016
		OPERATING SUPPLIES		9.44			
C258557 52489	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-446-741-000	06/09/2016 MARGUE	07/05/2016	38.67	38.67	Open	N 06/30/2016
		OPERATING SUPPLIES		38.67			
C258588 52490	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 592-559-933-000	06/09/2016 MARGUE	07/05/2016	13.04	13.04	Open	N 06/30/2016
		REPAIRS/MAINTENANCE - EQUIP		13.04			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
C258601 52491	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 591-558-741-000	06/09/2016 MARGUE	07/05/2016	26.98	26.98	Open	N 06/30/2016
	OPERATING SUPPLIES			26.98			
C258602 52492	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 577-751-741-000	06/09/2016 MARGUE	07/05/2016	112.77	112.77	Open	N 06/30/2016
	OPERATING SUPPLIES			112.77			
A94053 52493	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	06/10/2016 MARGUE	07/05/2016	8.98	8.98	Open	N 06/30/2016
	OPERATING SUPPLIES			8.98			
B103227 52494	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-446-741-000	06/10/2016 MARGUE	07/05/2016	25.19	25.19	Open	N 06/30/2016
	OPERATING SUPPLIES			25.19			
C258746 52495	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 592-559-933-000	06/10/2016 MARGUE	07/05/2016	32.07	32.07	Open	N 06/30/2016
	REPAIRS/MAINTENANCE - EQUIP			32.07			
A94619 52496	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	06/15/2016 MARGUE	07/05/2016	8.98	8.98	Open	N 06/30/2016
	OPERATING SUPPLIES			8.98			
A94564 52497	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-446-741-000	06/15/2016 MARGUE	07/05/2016	12.07	12.07	Open	N 06/30/2016
	OPERATING SUPPLIES			12.07			
C259211 52498	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-446-741-000	06/15/2016 MARGUE	07/05/2016	45.94	45.94	Open	N 06/30/2016
	OPERATING SUPPLIES			45.94			
C259235 52499	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	06/15/2016 MARGUE	07/05/2016	9.44	9.44	Open	N 06/30/2016
	OPERATING SUPPLIES			9.44			
C259681 52500	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 591-558-741-000	06/20/2016 MARGUE	07/05/2016	25.19	25.19	Open	N 06/30/2016
	OPERATING SUPPLIES			25.19			

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
C259759 52501	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 591-558-741-000	06/21/2016 MARGUE	07/05/2016	42.27	42.27	Open	N 06/30/2016
	OPERATING SUPPLIES			42.27			
	Total for vendor 002949 - WOLVERINE HARDWARE:			<u>742.39</u>	<u>742.39</u>		

Vendor 003458 - WOOD'S LAWN SERVICE:

06/28/16 52403	WOOD'S LAWN SERVICE CODE ENFORCEMENT 101-002-255-000	06/28/2016 MARGUE	07/05/2016	820.00	820.00	Open	N 06/30/2016
	CUSTOMERS DEPOSITS PAYABLE			820.00			
	Total for vendor 003458 - WOOD'S LAWN SERVICE:			<u>820.00</u>	<u>820.00</u>		

# of Invoices:	129	# Due:	129	Totals:	148,679.11	148,679.11
# of Credit Memos:	2	# Due:	2	Totals:	(780.00)	(780.00)
Net of Invoices and Credit Memos:					<u>147,899.11</u>	<u>147,899.11</u>

--- TOTALS BY GL DISTRIBUTION ---

101-001-070-000	DUE FROM SHAES	175.16
101-002-228-045	DUE TO STATE - SEX OFFENDER REG	30.00
101-002-255-000	CUSTOMERS DEPOSITS PAYABLE	820.00
101-209-727-000	OFFICE SUPPLIES	65.87
101-265-802-000	OTHER CONTRACTUAL SERVICES	1,524.60
101-265-850-000	TELEPHONE	1,495.37
101-294-980-000	OFFICE EQUIPMENT & FURNITURE	9,192.00
101-301-727-000	OFFICE SUPPLIES	53.03
101-301-729-000	UNIFORMS	390.58
101-301-741-000	OPERATING SUPPLIES	1,882.31
101-301-741-002	OPERATING SUPPLIES - MUNITIONS	2,501.00
101-301-802-001	SERVICE CONTRACTS	1,195.82
101-301-850-000	TELEPHONE	7.78
101-301-933-000	REPAIRS/MAINTENANCE - EQUIP	9.91
101-350-727-000	OFFICE SUPPLIES	182.02
101-446-729-001	OTHER CLOTHING & SUPPLIES	83.95
101-446-741-000	OPERATING SUPPLIES	1,334.26
101-446-802-000	OTHER CONTRACTUAL SERVICES	12,599.00
101-751-741-000	OPERATING SUPPLIES	6,645.25
101-751-802-000	OTHER CONTRACTUAL SERVICES	3,435.24
202-486-802-003	OUTSIDE CONTRACTORS	10,152.07
204-446-802-000-0230	OTHER CONTRACTUAL SERVICES	4,980.00
250-729-850-000	TELEPHONE	23.64

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	250-729-974-018-0233			CAPITAL PROJECTS	1,292.27		
	265-301-805-000			K-9 SERVICES & SUPPLIES	259.59		
	545-776-802-000			OTHER CONTRACTUAL SERVICES	210.00		
	545-776-850-000			TELEPHONE	11.82		
	577-751-741-000			OPERATING SUPPLIES	201.66		
	577-751-850-000			TELEPHONE	11.82		
	582-558-729-001			OTHER CLOTHING & SUPPLIES	554.91		
	582-558-741-000			OPERATING SUPPLIES	773.07		
	582-558-802-000			OTHER CONTRACTUAL SERVICES	15,320.50		
	582-558-850-000			TELEPHONE	330.73		
	582-558-933-000			REPAIRS/MAINTENANCE - EQUIPM	13,122.91		
	582-558-977-000			EQUIPMENT - SHOP	1,499.99		
	591-558-729-001			OTHER CLOTHING & SUPPLIES	54.40		
	591-558-741-000			OPERATING SUPPLIES	6,859.52		
	591-558-802-000			OTHER CONTRACTUAL SERVICES	11,391.60		
	591-558-850-000			TELEPHONE	165.37		
	591-559-741-000			OPERATING SUPPLIES	1,271.78		
	591-559-802-000			OTHER CONTRACTUAL SERVICES	386.10		
	591-559-850-000			TELEPHONE	307.34		
	591-559-921-001			UTILITIES-COVERT PLANT	70.38		
	591-559-933-000			REPAIRS/MAINTENANCE - EQUIPM	41.70		
	592-001-123-000			PREPAID ITEMS	5,000.00		
	592-558-729-001			OTHER CLOTHING & SUPPLIES	54.40		
	592-558-741-000			OPERATING SUPPLIES	12.59		
	592-558-802-000			OTHER CONTRACTUAL SERVICES	7,710.10		
	592-558-850-000			TELEPHONE	165.37		
	592-558-973-000			SEWER SYSTEM CONSTRUCTION	3,000.00		
	592-558-973-000-4891			SEWER SYSTEM CONSTRUCTION	1,000.00		
	592-559-727-000			OFFICE SUPPLIES	65.12		
	592-559-729-001			OTHER CLOTHING & SUPPLIES	62.98		
	592-559-741-000			OPERATING SUPPLIES	2,459.38		
	592-559-802-000			OTHER CONTRACTUAL SERVICES	726.35		
	592-559-850-000			TELEPHONE	353.95		
	592-559-933-000			REPAIRS/MAINTENANCE - EQUIP	3,451.27		
	592-566-741-000			OPERATING SUPPLIES	874.73		
	592-566-933-000			REPAIRS/MAINTENANCE - EQUIP	766.73		
	592-567-741-000			OPERATING SUPPLIES	374.88		
	592-567-933-000			REPAIRS/MAINTENANCE - EQUIP	328.60		
	592-569-933-000-0080			REPAIRS/MAINTENANCE - EQUIP	642.70		
	592-569-973-001-0072			SEWER SYSTEM EQUIPMENT	1,567.40		
	592-570-933-000			REPAIRS/MAINTENANCE - EQUIP	576.00		
	592-570-933-000-0051			REPAIRS/MAINTENANCE - EQUIP	436.93		
	592-570-933-000-0052			REPAIRS/MAINTENANCE - EQUIP	179.84		
	594-776-850-000			TELEPHONE	134.66		
	594-776-932-000			REPAIRS/MAINTENANCE - OTHER	2,885.00		

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	594-776-975-000-0227	BUILDINGS/ADDITIONS IMPROVE		546.25			
	636-258-727-000	OFFICE SUPPLIES		834.85			
	636-258-801-000	PROFESSIONAL/CONSULTING FEES		65.25			
	636-258-850-000	TELEPHONE		23.64			
	661-450-741-003	REPAIR & MAINT SUPPLIES		60.18			
	661-450-850-000	TELEPHONE		23.64			
	718-002-277-003	DEPOSIT-SUMMER CONCERT		600.00			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			43,623.15	43,623.15		
	202 - MAJOR STREET FUND			10,152.07	10,152.07		
	204 - STREET FUND			4,980.00	4,980.00		
	250 - DOWNTOWN DVLP AUTHORITY			1,315.91	1,315.91		
	265 - NARCOTICS FUND			259.59	259.59		
	545 - BLACK RIVER PARK FUND			221.82	221.82		
	577 - BEACH FUND			213.48	213.48		
	582 - ELECTRIC FUND			31,602.11	31,602.11		
	591 - WATER FUND			20,548.19	20,548.19		
	592 - SEWER FUND			29,809.32	29,809.32		
	594 - MARINA FUND			3,565.91	3,565.91		
	636 - INFORMATION SERVICES FUND			923.74	923.74		
	661 - MOTOR POOL FUND			83.82	83.82		
	718 - TRUST & AGENCY FUND			600.00	600.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	001 - ASSETS			5,175.16	5,175.16		
	002 - LIABILITIES			1,450.00	1,450.00		
	209 - ASSESSOR			65.87	65.87		
	258 - DATA PROCESSING			923.74	923.74		
	265 - BUILDINGS & GROUNDS			3,019.97	3,019.97		
	294 - CATV BROADCASTING			9,192.00	9,192.00		
	301 - POLICE			6,300.02	6,300.02		
	350 - INFORMATION CENTER			182.02	182.02		
	446 - HIGHWAYS & STREETS			18,997.21	18,997.21		
	450 - EQUIPMENT MAINTENANCE			83.82	83.82		
	486 - STATE TRUNKLINE			10,152.07	10,152.07		
	558 - OPERATIONS			62,015.46	62,015.46		
	559 - TREATMENT			9,196.35	9,196.35		
	566 - TREATMENT - CASCO TWP			1,641.46	1,641.46		
	567 - TREATMENT - SH TWP			703.48	703.48		
	569 - LIFSTATIONS - SOUTH HAVEN TW			2,210.10	2,210.10		
	570 - LIFTSTATIONS - CITY			1,192.77	1,192.77		
	729 - DOWNTOWN DEVELOPMENT			1,315.91	1,315.91		
	751 - PARK DEPARTMENT			10,293.97	10,293.97		
	776 - OPERATIONS			3,787.73	3,787.73		



City of South Haven

Department of Public Works

DPW Building • 1199 8th Ave. • South Haven, Michigan 49090
Telephone (269) 637-0737 • Fax (269) 637-4778

MEMORANDUM

To: Brian Dissette, City Manager
Deb Davidson, DDA Director
Wendy Hochstedler, Finance Director

From: Larry Halberstadt, PE, City Engineer

Date: July 5, 2016

Subject: MDOT Traffic Signal Replacements

Background Information

Over the past several years, the Michigan Department of Transportation (MDOT) has been working on plans to replace the traffic signals along BR-196 in the city limits. One signal is located at the intersection of Aylworth Avenue and LeGrange Street and the other is located at the intersection of Phoenix and Broadway Streets.

MDOT's typical construction for new traffic signals utilizes a "box span" arrangement. Galvanized steel strain poles are placed at each corner of the intersection and span wires are run between all poles. Signal heads hang from the span wires extended across the roadways. The general appearance of a typical MDOT traffic signal can be seen at the intersection of Phoenix Street and Blue Star Highway.

The intersection of Phoenix and Broadway Streets serves as the entrance to the downtown area. As a result, the Downtown Development Authority and others in the community have expressed interest in the configuration and style of the proposed traffic signal. As a result of these discussions, the City has expressed an interest in partnering with MDOT to upgrade the traffic signal at Phoenix and Broadway Streets to provide an improved appearance. The proposed upgrades would include powder coating the strain poles black, using black housings for the pedestrian signals, deleting the span wires, and using black powder coated steel mast arms to support the overhead traffic signal heads. The proposed project will retain dedicated left turn signals and will also replace/relocate the traffic signal controller and install new wireless actuation sensors in the pavement. The proposed upgrades will result in a traffic signal that is similar in appearance to the City owned traffic signals at Phoenix/Center Streets and Phoenix/Kalamazoo Streets.

The intersection of Aylworth Avenue and LeGrange Street serves as the southern gateway into the City limits. This area is currently undergoing a variety of public and private improvements with renovations at South Haven High School and Woodhams Ford-Lincoln. In addition, the City has been in discussions with MDOT regarding the possibility of "lane diets" for BR-196 which would reduce the number of through traffic lanes from two in each direction to one in each direction. The lane diet concept would permit addition of bicycle lanes in each direction and may also include

Memorandum

July 5, 2016

MDOT Traffic Signal Replacements

Page 2 of 4

segments of landscaped median, to provide a pedestrian refuge at mid-block crosswalks. As a result, the City has also expressed an interest in partnering with MDOT to upgrade the traffic signal at Aylworth Avenue and LeGrange Street in the same manner as described above.

MDOT has agreed to include these upgrades in the contract provided that the City enters into a cost sharing agreement for the additional cost of the upgrades. MDOT has prepared the contract and estimates that the cost of the upgrades will be as follows:

Phoenix and Broadway Streets Traffic Signal:	\$78,900.00
Aylworth Avenue and LeGrange Street Traffic Signal:	\$117,600.00
TOTAL COST:	\$196,500.00

Funding for the Phoenix and Broadway Streets traffic signal upgrades is anticipated to be paid for by the Downtown Development Authority. Funding for the Aylworth Avenue and LeGrange Street Traffic Signal is budgeted in Fund 204, Street Construction. The upgrade to mast arms will also require periodic inspections that will be a future maintenance cost for the City.

Last spring, the City participated in a similar project with Meijer to upgrade the new traffic signal on Phoenix Street at the Meijer entrance driveway. The City's cost share for that project was \$86,120.00.

Memorandum

July 5, 2016

MDOT Traffic Signal Replacements

Page 3 of 4



Existing Traffic Signal at Blue Star Highway and Phoenix Street

Memorandum

July 5, 2016

MDOT Traffic Signal Replacements

Page 4 of 4



Existing Traffic Signal at Phoenix and Center Streets

City Council has previously reviewed and approved the MDOT Contract at their April 11, 2016 special meeting via approval of the Consent Agenda. Since the amount of the contract has now changed with the addition of the Aylworth Avenue and LeGrange Street signal, Council should be requested to review and approve the modified scope and project cost.

Recommendation

City Council should consider resolution 2016-44, a resolution to approve the amended MDOT Contract 16-5080 at their July 5, 2016 regular meeting.

Attachments

Resolution 2016-44

MDOT Contract 16-5080

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2016-44

A RESOLUTION TO APPROVE MICHIGAN DEPARTMENT
OF TRANSPORTATION CONTRACT 16-5080

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on June 5, 2016 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, the Michigan Department of Transportation is planning traffic signal modernization at various locations within the corporate limits of the City; and,

WHEREAS, the City has requested additional work in connection with the signal modernization work including traffic signal mast arm installation, illuminated street name signs, and signal painting work; and,

WHEREAS, the Michigan Department of Transportation estimates the cost of the work requested by the City to be \$196,500.00;

NOW, THEREFORE BE IT RESOLVED that the City of South Haven does hereby accept MDOT Contract Number 16-5080, Control Section STG 84925, Job Numbers 117739A and 117739C.

BE IT FURTHER RESOLVED that Robert Burr, Mayor and Travis Sullivan, City Clerk are authorized to sign said contract.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on July 5, 2016, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was give pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq.*).

Travis Sullivan, City Clerk

SPECIAL TRUNKLINE
NON-ACT-51
ADDED WORK

DA
Control Section STG 84925
Job Number 117739A; 117739C
Fed Item # JJ 5489; JJ 4887
Fed Project # STPG 1684(103);
STPG 1384(025)
Contract 16-5080

THIS CONTRACT is made and entered into this date of April 13, 2015, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF SOUTH HAVEN, a Michigan municipal corporation, hereinafter referred to as the "CITY"; for the purpose of fixing the rights and obligations of the parties in agreeing to construction improvements in conjunction with the DEPARTMENT'S construction at various intersections, within the corporate limits of the CITY.

WITNESSETH:

WHEREAS, the DEPARTMENT is planning traffic signal modernization at various locations within the corporate limits of the CITY; and

WHEREAS, the CITY has requested additional work in connection with the signal modernization work, which additional work is hereinafter referred to as the "PROJECT" and is located and described as follows:

Traffic signal mast arm installation, illuminated street sign and signal painting work at the intersection of Highway I-196 BL (Phoenix Street) and Highway I-196 BL (Broadway Avenue) and Highway I-196 BL (LaGrange Street) and Aylworth Avenue including work required for the placement of mast arm signals in excess of the work required to install standard strain wire signals; together with necessary related work, located within the corporate limits of the CITY; and

WHEREAS, the DEPARTMENT presently estimates the PROJECT COST as hereinafter defined in Section 1 to be: \$196,500; and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written agreement.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties shall undertake and complete the construction of the PROJECT in accordance with this contract. The term "PROJECT COST", as herein used, is hereby defined as

the cost of the construction of the PROJECT including the costs of preliminary engineering (PE), plans and specifications; physical construction necessary for the completion of the PROJECT as determined by the DEPARTMENT; and construction engineering (CE), and any and all other expenses in connection with any of the above.

2. The cost of alteration, reconstruction and relocation, including plans thereof, of certain publicly owned facilities and utilities which may be required for the construction of the PROJECT, shall be included in the PROJECT COST; provided, however, that any part of such cost determined by the DEPARTMENT, prior to the commencement of the work, to constitute a betterment to such facility or utility, shall be borne wholly by the owner thereof.

3. The CITY will approve the design intent of the PROJECT and shall accept full responsibility for the constructed PROJECT functioning as a part of the CITY'S facilities. The CITY is solely responsible for any input which it provides as it relates to the design of the PROJECT functioning as part of the CITY'S facilities.

4. The DEPARTMENT will administer all phases of the PROJECT and will cause to be performed all the PROJECT work.

Any items of PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

5. The PROJECT COST shall be charged to the CITY 100 percent and paid in the manner and at the times hereinafter set forth. Such cost is estimated to be as follows:

PROJECT COST - \$196,500

The PE costs will be apportioned in the same ratio as the actual construction award and the CE costs will be apportioned in the same ratio as the actual direct construction costs.

6. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT. The DEPARTMENT may submit progress billings to the CITY on a monthly basis for the CITY'S share of the cost of work performed to date, less all payments previously made by the CITY. No monthly billings of a lesser amount than \$1,000 shall be made unless it is a final or end of fiscal year billing. All billings will be labeled either "Progress Bill Number _____", or "Final Billing". Payment is due within 30 days of receipt of invoice. Upon completion of the PROJECT, payment of all items of PROJECT COST and receipt of all Federal Aid, the DEPARTMENT shall make a final billing and accounting to the CITY.

7. Pursuant to the authority granted by law, the CITY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its obligations as specified herein. If the CITY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the CITY of the fact of

such default and the amount thereof, and, if such default is not cured by payment within ten (10) days of notification, the DEPARTMENT is then authorized and directed to withhold from the first of such monies thereafter allocated by law to the CITY from the Michigan Transportation Fund sufficient monies to remove the default, and to credit the CITY with payment thereof, and to notify the CITY in writing of such fact.

The CITY will deposit with the DEPARTMENT the following amount which will be used by the DEPARTMENT for working capital for the contracted work and costs incurred by the DEPARTMENT in connection with the PROJECT:

DEPOSIT - \$78,600

The total deposit will be billed to the CITY by the DEPARTMENT and shall be paid by the CITY within thirty (30) days after receipt of bids for the PROJECT.

8. Upon completion of construction, the facilities being constructed as the PROJECT shall be operated and maintained by the CITY at no cost to the DEPARTMENT.

9. Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT pursuant to the terms of this contract are done to assist the CITY. Such approvals, reviews, inspections and recommendations by the DEPARTMENT shall not relieve the CITY of its ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT is assuming any liability, control or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT does not relieve the CITY of its exclusive jurisdiction of the highway and responsibility under MCL 691.1402 et seq., as amended.

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT is performing a governmental function, as that term is defined in MCL 691.1401 et seq., as amended, which is incidental to the completion of the PROJECT.

The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of the highway, described as the PROJECT for purposes of MCL 691.1402 et seq., as amended. Exclusive jurisdiction of such highway for the purposes of MCL 691.1402 et seq., as amended rests with the CITY.

10. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the

Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

11. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the CITY and for the DEPARTMENT; upon the adoption of a resolution approving said contract and authorizing the signatures thereto of the respective officials of the CITY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

CITY OF SOUTH HAVEN

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
Department Director MDOT

By _____
Title:



RDS
3/16/16

APPROVED BY:

Scott Seane
For MDOT Administrator
DeLong Real Estate

3/21/16
Date

APPENDIX A
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

**APPENDIX B
TITLE VI ASSURANCE**

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
 - a. Withholding payments to the contractor until the contractor complies; and/or
 - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

APPENDIX C

TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.



City of South Haven

Department of Public Works

DPW Building • 1199 8th Ave • South Haven, Michigan 49090
Telephone (269) 637-0737 • Fax (269) 637-4778

MEMORANDUM

To: Brian Dissette, City Manager
From: Larry Halberstadt, PE, City Engineer
Date: July 5, 2016
RE: Kalamazoo Street Reconstruction, Phase 3

Background Information

In 2012, the City started reconstruction efforts on Kalamazoo Street. The total project limits for reconstruction extend from Lovejoy Avenue on the south end to Clinton Street on the north end. To date, two phases have been completed, each approximately 4 blocks in length. Work started at the downstream end (Clinton Street) and has progressed south to Elkenburg Street.

Once fully completed, the project will provide an improved discharge for sewer outflow from the Indian Grove Lift Station. In addition, the overall project provides increased sewer capacity to permit the redevelopment of the former Bohn Aluminum property at 220 Aylworth Avenue. Redevelopment of this lot has been restricted in the past due to insufficient sewer capacity. The project also provides the opportunity for the City to improve the roadway and drainage, as well as water and sewer services to customers along the route of construction.

Phase 3 was initially intended to be constructed in summer of 2014. However, this phase was delayed and funds were allocated to the Dyckman Avenue Reconstruction project during the winter of 2014-15. The budget for the current fiscal year includes funding for Phase 3 of Kalamazoo Street.

Bid documents for Phase 3 are now complete and bids were received on April 12. Phase 3 will extend for 5 blocks from Aylworth Avenue to Elkenburg Street. The project includes installation of new 15 inch diameter sanitary sewer, 12 inch diameter water main, 12 and 15 inch diameter storm sewers, and reconstruction of the roadway with an asphalt surface, including curb and gutter. New driveway approaches and sidewalk will also be constructed.

The low bid received was from Kalin Construction Company in the amount of \$1,393,217.60. This amount is slightly more than the engineer's opinion of probable construction cost.

Project construction is tentatively scheduled to start in mid-June with substantial completion at the end of September.

City staff has already held two open houses for this project, both of which were lightly attended. In addition, detailed information regarding the project was mailed to all properties near the project limits.

Memorandum

July 5, 2016

Kalamazoo Street Reconstruction, Phase 3

Page 2 of 2

Professional Services Agreements

At their June 6 meeting, City Council completed the formal process of establishing a special assessment and awarded the contract to Kalin Construction.

A staff member from the Engineering Department will serve at the on-site inspector and project representative during construction. However, there are some tasks that the Engineering Department is unable to perform due to both staffing levels and equipment requirements. These activities include construction staking and quality control testing. The City has traditionally relied on professional service companies to provide these services.

Proposals have been solicited from two firms for quality control testing services. These services include testing of soil materials, asphalt, and concrete for compliance with the project specifications. The technicians performing this work will perform a variety of tests both at the material source and on the project site. These tests are to ensure that the materials being provided meet the specifications and that they are installed correctly. The lowest cost proposal for quality control testing services is from SME of Grand Rapids, Michigan in the amount of \$49,635.00.

Only one proposal was solicited for construction staking services. Midwest Civil Engineers, PC of South Haven, Michigan provided a proposal in the amount of \$15,110.00. The City has successfully worked with MCE on a variety of projects. Staff from the Engineering Department typically works directly with MCE acting as a crew member. This keeps the cost of construction staking services very reasonable.

Recommendation

City Council should take the following action at their June 20, 2016 regular meeting:

- Award the contract for quality control testing services to SME of Grand Rapids, Michigan in the amount of \$49,635.00.
- Award the contract for construction staking services to Midwest Civil Engineers, PC of South Haven, Michigan in the amount of \$15,110.00

Attachments

Proposal for Testing Services – SME

Proposal for Testing Services – Soils & Structures

Proposal for Construction Staking – Midwest Civil Engineers, PC



4705 Clyde Park Avenue SW
Grand Rapids, MI 49509-5114

T (616) 406-1756

www.sme-usa.com

June 2, 2016

Mr. Todd Plochocki
City of South Haven
Engineering Department
1199 8th Avenue
South Haven, Michigan 49090

Via e-mail: tplochocki@South-Haven.com

RE: Proposal for Construction Materials Services
Kalamazoo Street Reconstruction — Phase 3
Aylworth Avenue to Elkenburg Street
South Haven, Michigan
SME Proposal No. P01484.16

Dear Todd:

SME would be pleased to assist you during the construction phase of this project. This proposal responds to your request for proposal dated May 20, 2016, and presents your bid form with our fees for providing construction materials services. We understand the projects consist of local roadwork for the City of South Haven. SME provided the geotechnical evaluation for this project as well as the construction materials services for Phase I and Phase II of this project.

Attached is our completed bid form for this project that outlines our unit fees. We anticipate an ACI certified technician with a Troxler Density Gauge certification will be on-site performing the testing during the construction of this project. Below is a list of the personnel who will be involved with this project.

Mr. Jeremy S. Hugo, PE, Project Engineer will serve as our main point of contact with the City of South Haven. Mr. Hugo is knowledgeable of HMA and aggregate materials, paving procedures, and the design and construction of utilities, bridges, and associated structures. Mr. Hugo will mobilize the resources of SME to meet your schedule and technical needs, and he will be responsible for the quality of the completed work through his review of our field reports generated for your projects, and by frequent communication with designated contacts and with SME field staff assigned to your project.

SCHEDULING

Our services and site visits will be scheduled by the City of South Haven. We will discuss our test results with you at the time of testing. Please contact our office by 3:00 pm or earlier to schedule services for the following day.

SME has provided geotechnical engineering, environmental, and construction materials testing services for numerous County projects. Select projects are provided below.

SME PROJECTS

Michigan Street from Eastern to College

Approximate Construction Cost – Unknown
Project Budget - \$25,000
Completion Date - 2015
Contact: Mr. John Brom, PE
City of Grand Rapids

State Street from Jefferson to Lafayette

Approximate Construction Cost – Unknown
Project Budget - \$60,000
Completion Date - 2016
Contact: Mr. John Brom, PE
City of Grand Rapids

Barry County Road Commission

2016 Services

Numerous Projects
Approximate Construction Cost – Unknown
Project Budget - \$10,000
Completion Date - 2016
Contact: Mr. Jake Welch

Allegan County Road Commission

2015 Services

Numerous Projects
Approximate Construction Cost – Unknown
Project Budget - \$40,000
Completion Date - 2015
Contact: Mr. Craig Atwood, PE

REFERENCES

John Brom, PE

Construction Inspection Supervisor
City of Grand Rapids
300 Monroe Avenue NW
Grand Rapids, Michigan 49068
(616) 456-3076
jbrom@grand-rapids.mi.us

Jake Welch

Director of Operations
Barry County Road Commission
1725 West M-43 Highway
PO Box 158
Hastings, Michigan 49058
(269) 945-3449
Jwelch.bcrc@gmail.com

Gregory S. Bills, PE

MDOT Southwest Region Office
1501 East Kilgore Road
Kalamazoo, Michigan 49001
(269) 337-3949 phone
(269) 207-2079 cell
billsgr@michigan.gov

Craig Atwood, PE

County Highway Engineer
Allegan County Road Commission
1308 Lincoln Road
Allegan, Michigan 49010
(269) 673-2184
rccraig@alleganroads.org

AUTHORIZATION

Our services will be invoiced at the rates included herein and include normal office review and report preparation. If additional engineering consulting or meetings are required during the project, they will be invoiced in accordance with our current fee schedule. We will keep you informed of our progress and notify you if we are approaching our estimated budget. This proposal includes our SME General Conditions (03/15), which govern our services. Please sign a copy, include the billing address, and return it for our records.

REPORTING

SME provides reports that are distributed via our online platform, Construction Hive. You will receive an email notification with instructions to register with Construction Hive when your first set of reports is uploaded to the site. Please provide us with the contacts you wish to have included on the report distribution list for this project. Reports on Construction Hive may be conveniently accessed, viewed, or printed by anyone on this distribution list at any time.

We look forward to being of service on this project. Should you have questions regarding this proposal, please contact us.

Sincerely,

SME

Jeremy S. Hugo, PE
Project Engineer

Louis J. Northouse, PE
Senior Consultant

ATTACHMENTS: Bid Form
SME General Conditions – Commercial (03/15)

Proposals\2016\P01484.16\P01484.16.doc

BID FORM

Contract for: Construction Materials Testing Services

Project: Kalamazoo Street Reconstruction - Phase 3

The undersigned hereby agrees to perform all required materials testing services in accordance with the City of South Haven standard testing requirements for the following unit prices:

	Estimated Quantity	Unit	Unit Price	Estimated Amount
On-site Technician	<u>610</u>	Hours on site	<u>\$45</u>	<u>\$27,450</u>
Overtime: On-site Technician	<u>70</u>	Hours on site	<u>\$68</u>	<u>\$4,760</u>
Trip Charge to Site	<u>85</u>	Each round trip	<u>\$180</u>	<u>\$15,300</u>
HMA Technician	<u>16</u>	Hours in plant	<u>\$60</u>	<u>\$960</u>
Overtime - HMA Technician	<u>2</u>	Hours in plant	<u>\$90</u>	<u>\$180</u>
Trip Charge to HMA Plant	<u>2</u>	Each round trip	<u>\$180</u>	<u>\$360</u>
Concrete Cylinder Tests	<u>15</u>	Each cylinder	<u>\$15</u>	<u>\$225</u>
Sieve Analysis for Sand	<u>2</u>	Each test	<u>\$100</u>	<u>\$200</u>
Sieve Analysis for Gravel	<u>2</u>	Each test	<u>\$100</u>	<u>\$200</u>
ESTIMATED TOTAL				<u>\$49,635</u>

Firm Name: SME

Authorized Signature:

(Signature)

Jeremy S. Hugo, PE

(Printed Name)

Project Engineer

(Title)

June 2, 2016

(Date)

SME GENERAL CONDITIONS

- 1. DEFINITIONS:** In this Agreement, the party agreeing to have the services performed is the "CLIENT." The CLIENT's CLIENT shall be referred to as the "OWNER." Unless expressly stated otherwise, SME, its employees, agents, subconsultants and subcontractors, are collectively referred to as "SME." The "services" to be provided under this Agreement are defined in SME's Proposal and subsequent written amendments, change orders, or otherwise-authorized additional services.
- 2. INVOICING AND PAYMENT:** SME will submit invoices to CLIENT monthly and a final bill upon completion of services. Payment is due upon presentation of invoice to the CLIENT and is past due 30 days from date of the invoice. CLIENT agrees to pay a service charge of 1-1/2% per month, or the maximum rate allowed by law, whichever is greater, on past due accounts.
- 3. INSTRUMENTS OF SERVICE:** All reports, field data, field notes, laboratory test data, calculations, estimates, and other documents prepared by SME in connection with this Project shall be considered instruments of service, and shall remain the property of SME. SME grants CLIENT and OWNER a limited license to use such instruments of service for the purpose of designing, constructing, maintaining or repairing work that is part of this Project. Any reuse of SME's instruments of service for any purpose other than the limited license granted herein is prohibited and SME shall have no responsibility to CLIENT, OWNER or third parties for unauthorized use of its instruments of services.
- 4. RECORDS RETENTION:** SME will retain pertinent records relating to the services performed for CLIENT for a period of time consistent with SME's File Management Plan, a copy of which will be provided to CLIENT upon request. During that period, the records will be made available to the CLIENT at reasonable times. At the end of the retention period indicated in SME's File Management Plan, SME may, in its sole discretion, dispose of all such records.
- 5. SME MAKES NO WARRANTY, EXPRESS OR IMPLIED, WITH REGARDS TO ITS SERVICES.**
- 6. TERMINATION:** Either party may terminate this Agreement upon at least 7 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof. Such termination will not be effective if that substantial failure is remedied before expiration of the period specified in the written notice. This Agreement shall also be automatically terminated upon a suspension of the Project for more than 3 months. In the event of termination, CLIENT will pay SME for services performed to the termination notice date plus reasonable termination expenses. In the event of termination, or suspension, prior to completion of all reports contemplated by this Agreement, SME may complete such analyses and records as are necessary to complete the files and may also complete a report on the services performed to the date of notice of termination or suspension. The expenses of termination or suspension include all direct costs of completing such analyses, records, and reports.
- 7. DISPUTES:** If any dispute arising out of or relating to this Agreement, or its breach, is not settled through direct discussions, the parties agree that as a condition precedent to litigation or arbitration, they will endeavor for 30 days following written notice by one party to the other of a dispute or breach, to settle the dispute by mediation with the assistance of a neutral mediator. In any litigation or arbitration, if applicable, the parties agree that the prevailing party is entitled to recover all reasonable costs incurred in defense or prosecution of the claim, including its staff time, court costs, attorney's fees, and other claim-related expenses. Notwithstanding, SME has no obligation to mediate with CLIENT prior to litigation when collecting fees owed by CLIENT.
- 8. AUTHORIZATION:** By signing these General Conditions, CLIENT agrees to accept the proposal, including these General Conditions and any Special Conditions, as the Agreement governing SME's services and the relationship between the parties. If CLIENT gives SME other-than-written authorization to proceed with services after receiving SME's written proposal, CLIENT accepts the proposal, these General Conditions, and any Special Conditions, as the Agreement governing SME's services, and the Agreement is effective, except for those provisions that CLIENT objects to in writing within 7 days following the other-than-written authorization.
- 9. SAFETY:** SME will be responsible only for the safety of SME employees. Unless otherwise explicitly described in our scope of services, the scope of services does not include job or site safety for, or supervision or direction of, the work of others. The presence of SME on the job site should not be construed to in any way relieve the CLIENT, other contractors, or other parties on the site of the obligation and responsibilities for their personal safety and the safety of their employees, consultants, and subcontractors.
- 10. INSURANCE:** SME and its staff are protected by worker's compensation insurance and SME has coverage under General Liability and Professional Liability insurance policies. SME will provide CLIENT with evidence of such policies upon written request. SME is not responsible for any loss, damage or liability arising from acts of CLIENT, its agents, staff, and other consultants employed by CLIENT.
- 11. INDEMNIFICATION:** To the fullest extent permitted by law, CLIENT shall hold harmless, defend, and indemnify SME from and against all claims, damages, losses and expense, including reasonable attorney fees, arising out of the performance of SME's services or the materials of others in connection with the Project regardless of whether or not such claim, damage, loss or expense is caused in part by SME; provided however, that this obligation shall not apply to claims, damage, loss or expense caused solely by negligence of SME.

12. GOVERNING LAW: The parties agree that this Agreement shall be governed in all respects by the laws of the State of Michigan.

13. LIMITATION OF LIABILITY: In consideration for SME's undertaking to perform services at the rates set forth on the Fee Schedule attached to SME's proposal or the lump sum fee provided, CLIENT agrees to limit all potential liability of SME to CLIENT, its employees, agents, successors and assigns, for any and all claims, losses, breaches, damages or expenses arising from, or relating to SME's performance of services on this Project, such that SME's total aggregate liability to CLIENT, its employees, agents, successors and assigns shall not exceed \$50,000 or SME's total fee for the services rendered on the Project, whichever is greater. The CLIENT understands that it may negotiate a higher limit of liability in exchange for an appropriate increase in SME's fee.

- a) CLIENT further agrees that it will require all of its contractors and consultants on this project and their respective subcontractors and subconsultants, be bound by an identical limitation of SME's aggregate liability in their agreements for work on this Project.
- b) CLIENT further agrees that it will require all of its contractors and subcontractors defend and indemnify CLIENT and SME from any and all loss or damage, including bodily injury or death, arising from contractor or subcontractors performance of work on this Project, regardless of whether or not such claim, damage, loss or expense is caused in part by SME provided however, that this obligation shall not apply to claims, damage, loss or expense caused by the sole negligence or fault of SME.

14. PERIOD OF LIMITATION: Notwithstanding any period of limitations that might otherwise apply, the parties agree that no action, claim or proceeding of any kind, whether in tort, contract or equity arising out of SME's services may be brought against SME more than two years after the first to occur of the following events: (i) the date of CLIENT's acceptance, use or occupancy of the Project that is the subject of this engagement, or (ii) the date of SME's last service in connection with this Project.

15. ADDITIONAL SERVICES: If SME provides services at the request of CLIENT, in addition to those described in the scope of work contained in SME's proposal, CLIENT agrees that these general conditions including any Special Conditions shall apply to all such additional services.

16. AGREEMENT: This Agreement includes SME's Proposal, these General Conditions, and any other Special Conditions, Fee Schedules, or other documents provided with SME's Proposal. This Agreement constitutes the entire contractual relationship between the parties and cannot be changed except by a written instrument signed by both parties. All preprinted Terms and Conditions on CLIENT's Purchase Order(s) or acknowledgement forms are inapplicable to this Agreement. In the event any provision of this Agreement is held invalid or unenforceable, the other provisions will remain in full force and effect, and binding upon the parties. All the terms of this Agreement, including provisions relating to limitation and allocation of liability, shall survive the completion and/or termination of this Agreement. This Agreement cannot be assigned by either party without the written consent of the other party.

Please complete and return the signed General Conditions to SME to indicate acceptance of this proposal and to initiate work on the referenced project. The CLIENT's signature or direction to proceed also indicates that he/she has read or has had the opportunity to read the General Conditions and agrees to be bound by such General Conditions.

SME PROPOSAL

Proposal No.: _____

Project Name: _____

Project Location: _____

CLIENT PROPOSAL AND AGREEMENT ACCEPTANCE (Please Print or Type)

CLIENT Signature: _____ Date: _____

Printed Name: _____

Title: _____

CLIENT (Company) Name: _____

Address: _____

Telephone No.: _____ Email: _____



May 25, 2016

City of South Haven
Department of Public Works
1199 8th Avenue
South Haven, Michigan 49090

Attention: Mr. Todd Plochocki

Kalamazoo Street Reconstruction
City of South Haven
Construction Materials Testing Services

Dear Mr. Plochocki:

Soils & Structures, Inc. is pleased to present our proposal for the above-mentioned project. We have been providing geotechnical and construction testing services for over forty years in West Michigan and appreciate the opportunity to assist on this endeavor. Our scope of services will include but is not limited to the following:

- Material Testing Services

As part of the team it is our intention to provide the above services as requested in accordance with the RFP.

Material Testing Services

Our testing department is ASSHTO accredited for aggregates, bituminous, and concrete services. Soils & Structures, Inc. technicians carry the required certifications to perform all requirements of the City of South Haven. For the purposes of this project we will perform the following services:

- Density Testing- Pipe Backfill, Sand Subbase, Aggregate Base and Bituminous Materials
- Sieve Testing- Granular Material and Aggregates
- Bituminous Extractions
- Concrete Quality Assurance Testing

We have included as part of this submittal our employee certifications, sample projects, and references.

We appreciate the opportunity to be of service to you. Please feel free to contact our office with any questions you may have.

Sincerely,
Soils & Structures, Inc.

Jon Erickson
Director of Field Operations
JKE/je



SOILS & STRUCTURES

Representative Projects

Project: Henry Street- Sherman Blvd. to Hackley Blvd. H1700 (61121-123929)

Client: City of Muskegon

Role: Geotechnical Engineering, Construction Material Testing- Density, Sieve Testing and Concrete Quality Assurance

Contact: Mr. Mohammed Al-Shatel

Mohammed.Al-Shatel@shorelinecity.com

(231) 724-6994

Project: Getty Street Re Construction- Apple Ave. to Evanston Rd. H1697

Client: City of Muskegon

Role: Geotechnical Engineering, Construction Material Testing- Density, Sieve Testing and Concrete Quality Assurance

Contact: Mr. Mohammed Al-Shatel

Mohammed.Al-Shatel@shorelinecity.com

(231) 724-6994

Project: Black Lake Road

Client: City of Norton Shores

Role: Geotechnical Engineering, Construction Material Testing- Density, Sieve Testing and Bituminous Inspection

Contact: Mr. Jim Murphy

jmurphy@nortonshores.org

(231) 799-6803

Project: Rolling Meadows

Client: Kent County Road Commission

Role: Construction Material Testing- Density, Sieve Testing and Concrete Quality Assurance

Contact: Mr. Brian Bueche

bbueche@kentcountyroads.net

(616)242-6901



SOILS & STRUCTURES

References

City of Norton Shores Engineering Department

4814 Henry Street

Norton Shores, Michigan 49441

Mr. Jim Murphy

jmurphy@nortonshores.org

(231) 799-6803

Projects: Pontaluna Road, Black Lake Road, Hendrick Rd. Force Main, Henry and Sternberg Storm Reconstruction

Ottawa County Road Commission

PO Box 739

Grand Haven, Michigan 49417

Mr. Jack Klein

jklein@ottawacorc.com

(616) 850-7229

Projects: Port Sheldon Street (70439-124398); Lakeshore Ave. (70555-116671); 68th Ave. Taft to Wilson

Kent County Road Commission

1500 Scribner NW

Grand Rapids, Michigan 49504

Mr. Brian Bueche

bbueche@kentcountyroads.net

(616) 242-6901

Projects: Railview Ridge, Rolling Meadows, Planters Row #7

City of Muskegon Engineering Department

933 Terrace Street

Muskegon, Michigan 49443

Mr. Mohammed Al-Shatel

Mohammed.Al-Shatel@shorelinecity.com

(231) 724-6994

Projects: Monroe Avenue 4th to 5th, Laketon Avenue Nevada to Lakeshore Dr., Getty Street Apple Ave to Evanston Rd., Henry Street Sherman Blvd. to Hackley Ave.



Qualified Technicians

Concrete	Austin Lawton Chad Clark Chris Johnson Dan Niemczak Dennis Knoll Ellen Roelofs Eric Tourre Garrett Groves Jason Knorr Jeff Markley Jon Veeneman Keith Reenders Keith Williams Ken McBride Leon Best Mark Soper Matthew Smale Norm Kroll Sarah Synnestvedt Steve Dornbush Zac Toth
Aggregate Testing	Norm Kroll Jon Erickson Keith Reenders, P.E. Ellen Roelofs Brian Fritz
Asphalt Testing	Norm Kroll Ellen Roelofs Dennis Knoll
Soil Compaction	Austin Lawton Chad Clark Chris Johnson Dan Niemczak Dennis Knoll Eric Tourre Garrett Groves Jason Knorr Jeff Markley Jon Veeneman Keith Reenders Keith Williams Ken McBride Leon Best Mark Soper Sarah Synnestvedt

BID FORM

Contract for: Construction Materials Testing Services

Project: Kalamazoo Street Reconstruction - Phase 3

The undersigned hereby agrees to perform all required materials testing services in accordance with the City of South Haven standard testing requirements for the following unit prices:

	Estimated Quantity	Unit	Unit Price	Estimated Amount
On-site Technician	610	Hours on site	\$60.00	\$36,600.00
Overtime: On-site Technician	70	Hours on site	\$80.00	\$5,600.00
Trip Charge to Site	85	Each round trip	\$80.00	\$6,800.00
HMA Technician	16	Hours in plant	\$80.00	\$1,280.00
Overtime - HMA Technician	2	Hours in plant	\$80.00	\$160.00
Trip Charge to HMA Plant	2	Each round trip	\$80.00	\$160.00
Concrete Cylinder Tests	15	Each cylinder	\$15.00	\$225.00
Sieve Analysis for Sand	2	Each test	\$125.00	\$250.00
Sieve Analysis for Gravel	2	Each test	\$125.00	\$250.00
ESTIMATED TOTAL				\$51,325.00

Firm Name: Soils + Structures

Authorized Signature: 

Jon K. Erickson
(Printed Name)

Director of Field Operations
(Title)

5-25-2016
(Date)

Kalamazoo Street Improvements - 2016

Construction Staking Services

BID FORM - MIDWEST CIVIL ENGINEERS, P.C.

15-Feb-16

		Hourly Rate MCE	Estimated Hours MCE	Estimated Fee MCE
PROJECT SETUP				
Tie into existing control points used for topo	Office setup/processing	\$ 55.00	2	\$ 110.00
	Field staking	\$ 95.00	2	\$ 190.00

STORM SEWER				
Provide one set of off set stakes for storm sewer structures with invert and rim elevations.	Office setup/processing	\$ 55.00	4	\$ 220.00
	Field staking	\$ 95.00	20	\$ 1,900.00

SANITARY SEWER				
Provide one set of off set stakes for sanitary sewer structures with invert and rim elevations.	Office setup/processing	\$ 55.00	2	\$ 110.00
	Field staking	\$ 95.00	10	\$ 950.00

SIDEWALK/RAMPS				
Provide stakes with elevations at all proposed ramp locations.	Office setup/processing	\$ 55.00	2	\$ 110.00
	Field staking	\$ 95.00	12	\$ 1,140.00

REMOVAL LIMITS				
Provide one set of off set stakes for curb and pavement removal.	Office setup/processing	\$ 55.00	1	\$ 55.00
	Field staking	\$ 95.00	4	\$ 380.00

WATER MAIN				
Provide one set of off set stakes for water main, valves, bends, and hydrants with invert elevations.	Office setup/processing	\$ 55.00	2	\$ 110.00
	Field staking	\$ 95.00	14	\$ 1,330.00

STREET				
Provide two sets of grade stakes with offsets for curb and gutter every fifty feet.	Office setup/processing	\$ 55.00	8	\$ 440.00
	Field staking	\$ 95.00	62	\$ 5,890.00
Provide two sets of grade stakes with offsets at all road radii.				

RIGHT OF WAY				
Provide one set of stakes for right of way.	Office setup/processing	\$ 55.00	1	\$ 55.00
	Field staking	\$ 95.00	8	\$ 760.00

ASBUILTS				
Locate all manhole rims, catch basin rims, valves, hydrants, curb stops, meter pits, and storm and sanitary lateral cleanouts. Provide data points in CAD file. City will prepare asbuilt drawings. Locate restoration limits.	Office setup/processing	\$ 55.00	4	\$ 220.00
	Field staking	\$ 95.00	12	\$ 1,140.00

TOTAL PROJECT COST	Estimated Hours - MCE	Hourly Rate - MCE	Estimate Fee - MCE
Office setup/processing	26	\$ 55.00	\$ 1,430.00
Field staking	144	\$ 95.00	\$ 13,680.00
Trips to Site	20	\$ -	\$ -

Estimated Project Total

\$ 15,110.00



City of South Haven

City Hall • 539 Phoenix Street • South Haven, Michigan 49090-1499
Telephone (269) 637-0700 • Fax (269) 637-5319

Memorandum

To: Brian Dissette

From: Joe Guilford

Date: 6/14/16

Re: City of South Haven Website Redesign Project

The City of South Haven currently represents itself on the internet at www.south-haven.com. The existing website is over six years old and is ready to be redesigned to incorporate today's technology and functionality. Per your request, I was directed to pursue quotes for a complete website redesign. I contacted three vendors to include: CivicPlus, Revize, and EvoGov, Inc. Each vendor provided a quote for the specified project. When we received the quotes, we eliminated EvoGov, Inc immediately because we felt that their product was not on the same level as the other two vendors. I then moved forward with the remaining two vendors and ask for them to provide demos to the management staff. After the two demos, I was able to gather comments from staff to help in my decision. Staff concluded that both vendors could provide the site that we wanted, so the decision would be based purely on cost. CivicPlus submitted a final project cost of \$20,280 with an annual fee of \$3,294 beginning with the second year. Revize submitted a final project cost of \$19,874 with an annual cost of \$3,290 beginning with the second year. I then decided on Revize because of the lower cost and because they are a Michigan-based company.

Enclosed with this memo are the final quotes from the two vendors, which outline what each website package includes. As you will see they are very similar in scope. Revize has stated that it is their intent to use our new website as a showcase website for other beachfront communities.

Therefore, the IT Department is recommending Revize Software Systems as the vendor of choice for the City of South Haven Website Redesign Project in the amount of \$19,874 with an annual fee of \$3,290 starting in year two. This will be a five-year contract with the statement that after three years, Revize will offer a complete website redesign at no cost, if requested.



Revize Web Services Sales Agreement

This Sales Agreement is between The City of South Haven, Michigan ("CLIENT") and Revize LLC, aka Revize Software Systems, ("Revize"). Federal Tax ID# 20-5000179 Date: 6-14-16

CLIENT INFORMATION:		REVIZE LLC:
Company Name:	<u>City of South Haven</u>	Revize Software Systems
Company Address:	<u>539 Phoenix Street</u>	1890 Crooks, Suite 340
Company Address 2:	<u></u>	Troy, MI 48084
Company City/State/Zip:	<u>South Haven, MI 49090</u>	248-269-9263
Contact Name:	<u>Joe Guilford joeguiford@south-haven.com 269-637-0733</u>	
Billing Dept. Contact:	<u></u>	

The CLIENT agrees to purchase the following products and services provided by REVIZE:

<u>Quantity</u>	<u>Description</u>	<u>Price</u>
1	Phase 1 – On-site Project Planning and Analysis, onetime fee:	\$750
1	Phase 2 – Website Design, 1 concept, 3 rounds of changes, onetime fee:	\$3,400
1	Phase 3 & 4 – Revize Template Development, CMS module Integration, onetime fee:	\$7,700
1	Phase 5 – Quality Assurance Testing, onetime fee:	\$800
1	Phase 6 – Site Map Development and Full Content Migration:	\$1,734
1	Phase 7 – On-site Content Editing/Administrator Training, onetime fee:	\$1,900
1	Phase 8 – Go Live, onetime fee:	\$300
1	Revize Annual Software Subscription, Tech Support, CMS Updates, and Website Hosting, pre-paid annual fee, Unlimited Users, Unlimited website storage:	\$3,290
	Grand Total	\$19,874

Five-year agreement with free website re-design after three years of annual services. Revize requires a check for \$19,874 to start this Initiative. Revize annual services start the day of the Kick Off Meeting. Please refer to our 2-23-16 proposal for project details.

Terms:

1. *Payments: All Invoices are due upon receipt. Work begins upon receiving initial payment.*
2. *This Sales Agreement is the only legal document governing this sale.*
3. *Both parties must agree in writing to any changes or additions to this Sales Agreement.*
4. *This Sales Agreement is subject to the laws of the State of Michigan.*
5. *Pricing expires in 30 days.*

AGREED TO BY:

Signature of Authorized Person:

Name of Authorized Person:

Title of Authorized Person

Date:

CLIENT

REVIZE

Joseph J. Nagrant

Sales Director

Please sign and return to:

Joseph J. Nagrant

Fax 1-866-346-8880

The Following Applications & Features will be integrated into Your Website Project

In addition to the Government Content Management System that enables non-technical staff to easily and quickly create/update content in the new web site, Revize provides a suite of applications and features specifically designed for municipalities. All of those apps and features are fully described in the following section. The applications and features are grouped into five categories:

- › **Citizen's Communication Center Apps**
- › **Citizen's Engagement Center Apps**
- › **Staff Productivity Apps**
- › **Site Administration and Security Features**
- › **Mobile Device and Accessibility Features**

CITIZEN'S COMMUNICATION CENTER APPS:

- ✓ Announcement Center with Text and Email Alerts
- ✓ Bid Posting
- ✓ Document Center
- ✓ Email Notify Center
- ✓ FAQs
- ✓ Job Posting
- ✓ Multi use Business Directory
- ✓ News Center with Facebook/Twitter Integration
- ✓ Personal Social Media Sharing App
- ✓ Online Forms
- ✓ Photo Gallery
- ✓ Quick Link Buttons
- ✓ Revize Web Calendar
- ✓ Sliding Feature Bar
- ✓ Language Translator

CITIZEN'S ENGAGEMENT CENTER APPS:

- ✓ Citizen Request Center with Captcha
- ✓ Public Service Request
- ✓ Mobile App
- ✓ Online Bill Pay
- ✓ RSS Feed

STAFF PRODUCTIVITY APPS:

- ✓ Agenda Posting Center
- ✓ Job Posting App
- ✓ Image Manager
- ✓ Employee Intranet
- ✓ Link Checker
- ✓ Menu Manager
- ✓ Online Form Builder
- ✓ Staff Directory
- ✓ Website Content Archiving
- ✓ Website Content Scheduling

SITE ADMINISTRATION AND SECURITY FEATURES:

- ✓ Audit Trail
- ✓ Auto Site Map Generator
- ✓ History Log
- ✓ Intranet (Secure Area)
- ✓ URL Redirect Setup
- ✓ Premium Security Hosting Environment
- ✓ Roles and Permission-based Security Mode
- ✓ Secure Site Gateway
- ✓ Unique Login/Password for each Content Editor
- ✓ Web Statistics and Analytics
- ✓ Workflows by Department

MOBILE DEVICE AND ACCESSIBILITY FEATURES

- ✓ Font Size Adjustment
- ✓ Alt-Tags
- ✓ Responsive Website Design (RWD) –Latest Government Design Technology to accommodate better viewing of text and graphics for any size screen, i.e smart phones, tablets, iPads, iPhones, Windows and Android devices

PROJECT DEVELOPMENT PROPOSAL

All quotes are priced per project and presented in US dollars. Pricing is valid for 60 days from June 10, 2016.

Project Development Content Migration & Deployment	Initial GCMS® upgrades, maintenance, hosting & support Migration of all requested existing content from URL: www.south-haven.com	Included
Project Enhancements	CivicMobile App for www.south-haven.com	Included
Training & Consulting Hosting & Security	Three (3) Days of On-site Pre-Project Consulting Three (3) Days of Remote One-on-one Training for up to 12 staff members Premium Security Package	Included
Total Investment Year 1 <i>(Includes Year 1 Annual Services fee)</i>		\$20,280

Annual Hosting/Maintenance Services

allows you to receive maximum benefit at minimal cost while protecting your investment. Each year of your contract, you'll receive system enhancements, maintenance and optimization and have full access to our support staff so your site stays up-to-date with our latest features and functionality. Your annual services fee includes redundant hosting services, daily backups, extensive disaster recovery plans, 24/7 support, software maintenance, system enhancements, recurring training, and access to the CivicPlus community. *The Annual Hosting/Maintenance Services are subject to a cumulative annual 5% technology fee increase beginning Year 3 (for non-CPA payment projects) and beyond.*

\$3,294
(Beginning Year Two)

Alternate Payment Option

CivicPlus Advantage (CPA)

This alternate payment plan provides **zero interest, level payments** that divides the Total Investment - Year One expense of your project over the first three (3) years of your contract. Each payment also includes your Annual Hosting/Maintenance Service Fee. Our CivicPlus Advantage payment plan lowers your initial "out of pocket" expenses dramatically.

1st Year CPA Payment	\$8,956
2nd Year CPA Payment	\$8,956
3rd Year CPA Payment	\$8,956
4th Year (annual + 5% Technology Fee)	\$3,459

CivicPlus Redesign Guarantee

At the end of your third year of continuous service with us, you are eligible to receive a basic website redesign with no further out-of-pocket expense. Your website stays current and doesn't need to be re-built from the ground up again!



CIVICPLUS
ADVANTAGE

Find out below how our CivicPlus Advantage alternative payment plan can assist you.



CIVICPLUS
REDESIGN
GUARANTEE

At the end of your third year of continuous service with us, you are eligible to receive a basic website redesign with no further out-of-pocket expense. Your website stays current and doesn't need to be re-built from the ground up again!





City of South Haven

Department of Public Works

DPW Building • 1199 8th Ave • South Haven, Michigan 49090
Telephone (269) 637-0737 • Fax (269) 637-4778

MEMORANDUM

To: Brian Dissette, City Manager

From: Larry Halberstadt, PE, City Engineer

Date: July 5, 2016

RE: Engineering Service Agreements for North Beach Improvements and Monroe Park Street Resurfacing

Background Information

Over the past three years, the City has been seeking funding assistance from the Michigan Natural Resources Trust Fund to make various improvements to the North Beach. The proposed improvements will include new and resurfaced pavement, new walkways, playground improvements, accessibility improvements, and paved access to the North Pier for emergency responders. In December of 2015, the City received notice that this project has been selected for funding assistance in the amount of \$300,000. The total cost of the North Beach Improvements is estimated to be \$836,644.

As Council was reviewing the project during their annual budget and priority setting sessions, they expressed a desire to see the remainder of the roadways within the Monroe Park area resurfaced. In addition, a water main extension along Esplanade Plaza is required to improve fire flow to the "triangle" parking area. These improvements are estimated to cost \$280,000.

Abonmarche was requested to develop proposals for professional services related to each of these projects. The intent is to begin construction this fall and finish work in the spring, prior to the 2017 beach season. Each proposal includes design, bidding, and construction phase services necessary to complete the project. The North Beach Improvement proposal also includes the required grant administration services.

Recommendation

Council should review and approve the Proposal for Professional Services for North Beach Improvements with Abonmarche in the amount of \$100,000.

Council should review and approve the Proposal for Professional Services for Monroe Park Street Resurfacing with Abonmarche in the amount of \$35,700.

Attachments

North Beach Improvements Proposal
Monroe Park Street Resurfacing Proposal

Memorandum

July 5, 2016

Engineering Service Agreements for North Beach Improvements/Street Resurfacing

Page 2 of 2

North Beach Improvements - Conceptual Plan
Preliminary Cost Estimate

June 28, 2016

Mr. Larry Halberstadt, PE, City Engineer
City of South Haven
1199 8th Avenue
South Haven, Michigan 49090

**RE: Proposal for Professional Services – North Beach Improvements
Michigan Natural Resources Grant Project**

Dear Mr. Halberstadt:

Abonmarche is pleased to present this proposal for professional services to the City of South Haven for the North Beach Park Improvement project. After three years of working to secure funding in a very competitive environment, the Michigan Department of Natural Resources recently recommended the approval of a Natural Resources Trust Fund Grant application for improvements to North Beach Park totaling \$836,000. It was a pleasure to assist the City of South Haven in securing a \$300,000 grant from the State of Michigan to help fund the project. In order to assist with the successful completion of the project Abonmarche is pleased to present this proposal for Professional Services related to the proposed improvements.

SCOPE OF SERVICES

Following is an overview of the activities that Abonmarche will be undertaking to ensure the successful completion of the project while delivering the best value to the City of South Haven and its residents.

- Conducting boundary and topographic surveys of the site as needed
- Preparation of Boundary Map and Legal Description of Project Area for grant requirement
- Community Outreach and Communications
- Securing necessary permits
- Working with City to understand desires, concerns, etc.
- Creating cost estimates of the proposed improvements
- Preparing final construction plans and bid specifications for City and DNR approval
- Grant administration

Task 1 – Boundary and Topographic Survey

We will complete boundary and topographic surveys of the project area. An AutoCAD base sheet will be developed as part of these services for development of the site plan. We will also create a boundary map with legal description to meet DNR grant requirements.

Task 2 – Preliminary Design

Previously, sketches were prepared for the proposed project concept. After a kickoff meeting with the project team and users, we will refine the schematic layout including more detailed design of the beach improvements.

Task 3 – Public Outreach and Communication

This task will begin with an open house the week of May 9 and continue throughout the design and construction phases until the project is closed out and completed. Abonmarche staff will work with City staff to develop a project communication plan for the work to be completed so that the community and surrounding property owners will have knowledge of the work to be performed, when it will be performed and expected impacts. This will be done through a combination of mailings/door hangers, updates to the City's websites and weekly emails to impacted property owners during construction.

Task 3 – Preparation of Final Design Plans and Specifications

The plan will include a CAD generated drawing and bid documents for the site improvements, a grading plan, details and specifications for the layout of all proposed elements. A preliminary construction cost estimate will also be prepared to establish a budget for contract purposes.

Task 4 – Permitting Services

Abonmarche will submit applications for any needed permits related to the project.

Task 5 – Bidding Phase

This is expected to include:

1. Advertising the project in accordance with the City Purchasing Policy (advertising fees to be paid directly by the City) and DNR requirements.
2. Distribution of bidding documents to potential bidders and maintaining a register of bidders.



3. Answering questions from Contractors and issuing addenda, if necessary.
4. Attending the Bid Opening
5. Reviewing the bids, and completion of a Bid Tabulation
6. Completing a Recommendation for Award of the Construction Contract
7. Compiling the construction contracts

Task 6 – Construction and Grant Administration

The construction phase is anticipated to consist of:

1. Administering a Pre-Construction Meeting with the Contractor, City staff, and utility companies. Meeting minutes will be compiled and distributed to all attendees and other interested parties.
2. Construction Progress Meetings including meeting minutes, on a periodic basis as determined. Meeting minutes will be compiled and distributed to all attendees and other interested parties.
3. Full-time and part-time construction inspection and testing as needed and per City and DNR requirements.
4. Construction administration including reviewing material submittals, pay item tracking, preparing monthly pay estimates based on inspection records, processing pay requests, work orders, contract modifications, complete file management, and initial follow-up on citizen complaints.
5. Construction staking, as needed.
6. Construction closeout including a final walk-through, development of a punch list, providing as-built drawings, and closeout paperwork necessary per City and DNR requirements.
7. Assistance as needed with DNR reimbursement requests and Final Compliance Onsite Inspection report.

SCHEDULE AND FEES

We will begin planning the project and starting community outreach in the Spring and Summer of 2016, continuing with design and community outreach into mid-summer, bidding toward the end of summer and construction beginning after Labor Day 2016. The project would be expected to be completed prior to Memorial Day 2017. Our proposed fee to complete the work detailed above is \$100,000 as detailed in the grant application budget.



Thank you again for the opportunity to submit this proposal for these exciting projects. If you have any questions, please feel free to call either one of us at your convenience. Your signature in the space provided below will serve as authorization to proceed as outlined above.

Sincerely,

ABONMARCHE



Christopher J. Cook, PE
President/CEO



Tony McGhee
Director of Development Services

cc: Brian Dissette
Timothy R. Drews, P.E.
Jason W. Marquardt, PE

City of South Haven
Abonmarche
Abonmarche

Accepted by: _____

Title: _____

Date: _____



June 28, 2016

Mr. Larry Halberstadt, PE, City Engineer
City of South Haven
1199 8th Avenue
South Haven, Michigan 49090

RE: Proposal for Professional Services - North Beach Area Paving

Dear Mr. Halberstadt:

Abonmarche is pleased to present this proposal for professional services for the North Beach Park Area and surrounding streets paving improvements. After completion of numerous city construction projects, we are familiar with the design and construction administration efforts needed to successfully complete this project.

SCOPE OF SERVICES –

The North Beach area resurfacing projects will consist of the following activities:

Milling and resurfacing the existing asphalt pavement on Grand Boulevard, Plaza Drive, Esplanade Place, Kalamazoo Avenue, and Avery Street. The total project budget has been established at \$275,000. The work is planned to be completed concurrently with the SRF projects and/or North Beach improvements. The following information details our approach to assisting the City with the successful completion of the project.

Preliminary/Final Design

1. Topographic survey work within the project areas
2. A pavement coring will be completed for each street in the project area to determine the existing pavement sections and to help guide design of the improvements.
3. Development of recommended pavement rehabilitation cross-sections. This will include meeting with the City to review alternatives for each project.
4. Intersection grading plans showing spot elevations and slopes for all ADA ramps at a scale of 1" = 10'.

5. Plan sheets including: title sheet, details, cross-sections, removal and plan sheets, and traffic maintenance plan(s).
6. Specifications and Special Provisions
7. Utility coordination including gathering information from utility companies and resolving conflicts as necessary.
8. Permit assistance, as necessary.
9. Quantities and Cost Estimates
10. Project meetings with city staff, as necessary.

Bidding Phase

1. Compiling the Plans and Specifications into bidding documents, including proper insurance and local bidder preference statements.
2. Sending plans and specifications to plan rooms as well as reaching out to contractors to ensure as competitive of a bidding environment as possible.

Construction Phase

1. Inspection services and construction engineering will be provided during the construction phase to ensure the project is built to plan and communication is maintained with impacted residents.

FEES

Our fees to complete this project are proposed as follows:

<u>Phase</u>	<u>Fee</u>
Preliminary/Final Design	\$12,700
Bidding Phase	\$ 3,000
Construction Phase	<u>\$20,000</u>
TOTAL	\$35,700

SCHEDULE

The following schedule is anticipated for these projects:

Engineering Authorization	June, 2016
Advertise for bidding	July, 2016
Construction Contract Award	August, 2016
Construction Start	September, 2016



Construction Complete

November, 2016

The above schedule may change based on conditions in the bidding and construction environment but the project will be completed before Memorial Day of 2017 if a delay is necessitated by current market conditions. Thank you again for the opportunity to submit this proposal. If you have any questions, please feel free to contact either of us if you have any questions or need additional information.

Your signature in the space provided below will serve as authorization to proceed as outlined above.

Sincerely,

ABONMARCHE



Christopher J. Cook, PE
President/CEO



Tony McGhee
Director of Development Services

cc: Brian Dissette
Timothy R. Drews, P.E.
Jason W. Marquardt, PE

City of South Haven
Abonmarche
Abonmarche

Accepted by: _____

Title: _____

Date: _____





NEW NON-MOTORIZED WATERCRAFT LANE (WIDTH = 25 FT) LANE BUOY DESIGNATION

existing chain link fence
non-motorized parking area with security bollards

NEW CONCESSION AREA
remodeled & expanded building
remodeled plaza area & extension across roadway

NEW BEACH ACCESS
accessible beach mat
seasonal transfer area

shower tower

VOLLEYBALL COURTS

DROP-OFF LANE VEHICULAR AND TRAILER (FOR NON-MOTORIZED WATERCRAFT DROP) accessible control bollards

NEW PLAYGROUND AREA
accessible walkway mat
accessible playpiece

REVISED ESPLANADE PLAZA PUBLIC PARKING
new bituminous paving
new curbed islands with sand & dune grass stabilizing
21 vehicle parking spaces
3 vehicle with trailer spaces

high visible crosswalk

FLUSH CROSSWALK ISLAND
crosswalk extension
accessible parking aisle
informal drop off zone
control bollards

NEW BEACH PROMENADE
concrete walk, 12' min.
memorial benches on paving

retrofitted street lights for night sky compliance

trash

existing parking kiosk
relocated memorial benches, 11

NEW BEACH ACCESS
accessible beach mat
seasonal

ROADWAY IMPROVEMENTS
new bituminous paving
91 parking spaces

NEW PIER CONNECTION
curbed walkway
emergency access
service vehicles
accessible pedestrian connection
site amenities

PEDESTRIAN CONNECTION TO CHANNEL WALK
control bollards

NORTH BEACH PARK MASTER PLAN

CITY OF SOUTH HAVEN



E:\CIVIL\3D\NOV_2015\011 NORTH BEACH PARK MASTER PLAN\PS-011 SITE.dwg, 24.3x, 2/16/2015, 2:57:55 PM, User:cm, 1:1

City of South Haven				
North Beach Park Master Plan				
March 16, 2016				
PHASE ONE				
	Quantity	Units	Unit Cost	Total
Site Preparation and Removals				
Demolition				
Remove/relocate existing street lights	1	EA	\$3,000.00	\$3,000.00
Remove concrete walkways	1,225	SY	\$6.00	\$7,350.00
Remove curb and gutter	1,310	LF	\$6.00	\$7,860.00
Remove roadway/parking paving	7,200	SY	\$5.00	\$36,000.00
Remove and stockpile ex. benches	11	EA	\$200.00	\$2,200.00
Remove concrete paving around building	340	SY	\$7.50	\$2,550.00
Sign Removal	30	EA	\$100.00	\$3,000.00
			SUBTOTAL	\$61,960.00
Beach Amenities				
Picnic Tables, bolted in place, ADA	2	EA	\$3,000.00	\$6,000.00
Existing Benches, re-installed	11	EA	\$250.00	\$2,750.00
New Benches	4	EA	\$2,000.00	\$8,000.00
Bike Rack Loops	10	EA	\$350.00	\$3,500.00
Accessible Beach Mobi-Mat, 6.5' (north end)	250	LF	\$100.00	\$25,000.00
Water's Edge Transfer Step Structure, north end	1	LS	\$5,000.00	\$5,000.00
Accessible Beach Mobi-Mat, 6.5' (south end)	250	LF	\$100.00	\$25,000.00
Bottle Recycle Receptacle	1	EA	\$2,000.00	\$2,000.00
Bollards	27	EA	\$200.00	\$5,400.00
			SUBTOTAL	\$82,650.00
Playground Construction				
Ramped play piece with accessible features	1	LS	\$25,000.00	\$25,000.00
Accessible Beach Mobi-Mat, 6.5' wide	50	LF	\$100.00	\$5,000.00
			SUBTOTAL	\$30,000.00
Promenade and Plaza Walkway				
Site Grading	1	LS	\$20,000.00	\$20,000.00
Curb for Dune Grass Islands	340	LF	\$20.00	\$6,800.00
Thickened Edge Curb on Lakeward Edge of Promenade	2,000	LF	\$10.00	\$20,000.00
Concrete Bollards at Drop-off	12	EA	\$350.00	\$4,200.00
Concrete Paving - Road/Dumpster, 8"	195	SY	\$55.00	\$10,725.00
Concrete Paving - Plaza/Promenade 6"	3,360	SY	\$45.00	\$151,200.00
Aggregate Base 8"	7,000	SY	\$7.50	\$52,500.00
HMA, 4 inch	1,550	TON	\$75.00	\$116,250.00
Detectible Warning Surface, 2' wide	40	LF	\$60.00	\$2,400.00
Pavement Marking Lines	3,200	LF	\$0.50	\$1,600.00
High Visibility Crosswalk, 8' Length x 2' Width	520	EA	\$10.00	\$5,200.00
Pavement Markings, Directional and Only	10	EA	\$300.00	\$3,000.00
Tire Stops	91	EA.	\$100.00	\$9,100.00
Channel Wall	30	LF	\$400.00	\$12,000.00
Miscellaneous (signs, etc.)	30	EA	\$250.00	\$7,500.00
Dune Grass	1,250	EA	\$3.00	\$3,750.00
Restoration	1	LS	\$2,000.00	\$2,000.00
			SUBTOTAL	\$428,225.00
Security Lighting				
Convert Street Light Ballasts	9	EA.	\$900.00	\$8,100.00
Power Upgrade	1	LS	\$2,500.00	\$2,500.00
			SUBTOTAL	\$10,600.00

Miscellaneous				
Mobilization	1	LS	\$25,000.00	\$25,000.00
Soil Erosion Measures/Traffic Control/etc	1	LS	\$5,000.00	\$5,000.00
Pier Riprap Stabilization	50	TON	\$300.00	\$15,000.00
Conduit, 2"	2,000	LF	\$5.00	\$10,000.00
			SUBTOTAL	\$55,000.00
PHASE ONE CONSTRUCTION TOTAL				\$668,435.00
10% Contingency				\$66,843.50
15% PROFESSIONAL FEES				\$100,265.25
MDNR PLAQUE				\$600.00
PERMIT FEES				\$500.00
PHASE ONE TOTAL				\$836,643.75

I. REPLACE/RECONNECT FIRE HYDRANT AT ESPLANADE & WM LOOP, IF NEEDED

Fire Hydrant & Connection	1	EA	\$7,000.00	\$7,000.00
Hydrant, Rem	1	EA	\$500.00	\$500.00
Gate Valve, 8 inch	1	EA	\$2,500.00	\$2,500.00
8" Water Main, Trench/Restore, Hyd to N. Shore (if needed)	400	LF	\$80.00	\$32,000.00
8" Water Main, Live Tap (if needed)	1	EA	\$5,500.00	\$5,500.00
Mobilization and Contingency	20%			\$2,000.00
Professional Fees	15%			\$7,425.00
I. REPLACE/RECONNECT FIRE HYDRANT AT ESPLANADE & WM LOOP, IF NEEDED				\$56,925.00

II. MILL & FILL - GRAND BLVD, LAKESHORE LIMIT TO NORTH SHORE DR

Cold Milling HMA, 2" Min.	1,671	Syd	\$2.50	\$4,177.78
HMA, Top Coat (2")	200	Ton	\$90.00	\$17,991.60
Crosswalk Striping	0	EA	\$250.00	\$0.00
Pavement Marking Allowance	1	LS	\$1,500.00	\$1,500.00
Restoration Allowance (walls, landscape, irrigation, etc)	1	LS	\$10,000.00	\$10,000.00
SESC/Traffic Control Allowance	1	LS	\$2,500.00	\$2,500.00
Drainage Improvements Allowance	0	LS	\$0.00	\$0.00
Mobilization and Contingency	20%			\$7,233.88
Professional Fees	15%			\$6,510.49
II. MILL & FILL - GRAND BLVD, LAKESHORE LIMIT TO NORTH SHORE DR				\$49,913.74

III. MILL & FILL - PLAZA DR, GRAND BLVD TO NORTH SHORE DR

Cold Milling HMA, 2" Min.	1,284	Syd	\$2.50	\$3,211.11
HMA, Top Coat (2")	154	Ton	\$90.00	\$13,828.65
Crosswalk Striping	1	EA	\$250.00	\$250.00
Pavement Marking Allowance	1	LS	\$1,500.00	\$1,500.00
Restoration Allowance (walls, landscape, irrigation, etc)	1	LS	\$10,000.00	\$10,000.00
SESC/Traffic Control Allowance	1	LS	\$2,500.00	\$2,500.00
Drainage Improvements Allowance	0	LS	\$0.00	\$0.00
Mobilization and Contingency	20%			\$6,257.95
Professional Fees	15%			\$5,632.16
III. MILL & FILL - PLAZA DR, GRAND BLVD TO NORTH SHORE DR				\$43,179.87

IV. MILL & FILL - ESPLANADE PL, LAKESHORE LIMIT TO PLAZA/KALAMAZOO

Cold Milling HMA, 2" Min.	724	Syd	\$2.50	\$1,811.11
HMA, Top Coat (2")	87	Ton	\$90.00	\$7,799.55
Crosswalk Striping	1	EA	\$250.00	\$250.00
Pavement Marking Allowance	1	LS	\$1,500.00	\$1,500.00
Restoration Allowance (walls, landscape, irrigation, etc)	1	LS	\$10,000.00	\$10,000.00
SESC/Traffic Control Allowance	1	LS	\$2,500.00	\$2,500.00
Drainage Improvements Allowance	0	LS	\$0.00	\$0.00
Mobilization and Contingency	20%			\$4,772.13
Professional Fees	15%			\$4,294.92
IV. MILL & FILL - ESPLANADE PL, LAKESHORE LIMIT TO PLAZA/KALAMAZOO				\$32,927.71

V. MILL & FILL - KALAMAZOO AVE, AVERY TO PLAZA

Cold Milling HMA, 2" Min.	1,078	Syd	\$2.50	\$2,694.44
HMA, Top Coat (2")	129	Ton	\$90.00	\$11,603.63
Crosswalk Striping	0	EA	\$250.00	\$0.00
Pavement Marking Allowance	1	LS	\$1,500.00	\$1,500.00
Restoration Allowance (walls, landscape, irrigation, etc)	1	LS	\$10,000.00	\$10,000.00
SESC/Traffic Control Allowance	1	LS	\$2,500.00	\$2,500.00
Drainage Improvements Allowance	0	LS	\$0.00	\$0.00
Mobilization and Contingency	20%			\$5,659.61
Professional Fees	15%			\$5,093.65
V. MILL & FILL - KALAMAZOO AVE, AVERY TO PLAZA				\$39,051.34

VI. MILL & FILL - AVERY ST, LAKESHORE LIMIT TO NORTH SHORE DR

Cold Milling HMA, 2" Min.	1,053	Syd	\$2.50	\$2,633.33
HMA, Top Coat (2")	126	Ton	\$90.00	\$11,340.45
Crosswalk Striping	1	EA	\$250.00	\$250.00
Pavement Marking Allowance	1	LS	\$1,500.00	\$1,500.00
Restoration Allowance (walls, landscape, irrigation, etc)	1	LS	\$10,000.00	\$10,000.00
SESC/Traffic Control Allowance	1	LS	\$2,500.00	\$2,500.00
Drainage Improvements Allowance	0	LS	\$0.00	\$0.00
Mobilization and Contingency	20%			\$5,644.76
Professional Fees	15%			\$5,080.28
VI. MILL & FILL - AVERY ST, LAKESHORE LIMIT TO NORTH SHORE DR				\$38,948.82

VII. MILL & FILL - KALAMAZOO SIDE STREET, KALAMAZOO TO LAKESHORE LIMIT

Cold Milling HMA, 2" Min.	200	Syd	\$2.50	\$500.00
HMA, Top Coat (2")	24	Ton	\$90.00	\$2,153.25
Crosswalk Striping	0	EA	\$250.00	\$0.00
Pavement Marking Allowance	1	LS	\$1,500.00	\$1,500.00
Restoration Allowance (walls, landscape, irrigation, etc)	1	LS	\$3,000.00	\$3,000.00
SESC/Traffic Control Allowance	1	LS	\$2,500.00	\$2,500.00
Drainage Improvements Allowance	0	LS	\$0.00	\$0.00
Mobilization and Contingency	20%			\$1,930.65
Professional Fees	15%			\$1,737.59
VII. MILL & FILL - KALAMAZOO SIDE STREET, KALAMAZOO TO LAKESHORE LIMIT				\$13,321.49

VIII. MILL & FILL - NORTH SHORE DR, AVERY TO GRAND

Cold Milling HMA, 2" Min.	3,040	Syd	\$2.50	\$7,600.00
HMA, Top Coat (2")	364	Ton	\$90.00	\$32,729.40
Crosswalk Striping	1	EA	\$250.00	\$250.00
Pavement Marking Allowance	1	LS	\$1,500.00	\$1,500.00
Restoration Allowance (walls, landscape, irrigation, etc)	1	LS	\$10,000.00	\$10,000.00
SESC/Traffic Control Allowance	1	LS	\$2,500.00	\$2,500.00
Drainage Improvements Allowance	1	LS	\$10,000.00	\$10,000.00
Mobilization and Contingency	20%			\$12,915.88
Professional Fees	15%			\$11,624.29
VIII. MILL & FILL - NORTH SHORE DR, AVERY TO GRAND				\$89,119.57

IX. MILL & FILL - NORTH SHORE DR, DYCKMAN TO AVERY

Cold Milling HMA, 2" Min.	4,280	Syd	\$2.50	\$10,700.00
HMA, Top Coat (2")	512	Ton	\$90.00	\$46,079.55
Crosswalk Striping	3	EA	\$250.00	\$750.00
Pavement Marking Allowance	1	LS	\$1,500.00	\$1,500.00
Restoration Allowance (walls, landscape, irrigation, etc)	1	LS	\$12,000.00	\$12,000.00
SESC/Traffic Control Allowance	1	LS	\$3,000.00	\$3,000.00
Drainage Improvements Allowance	1	LS	\$15,000.00	\$15,000.00
Mobilization and Contingency	20%			\$17,805.91
Professional Fees	15%			\$16,025.32
IX. MILL & FILL - NORTH SHORE DR, DYCKMAN TO AVERY				\$122,860.78

SUMMARY

Phase One Base Plan				\$836,643.75
I. Replace/Reconnect fire hydrant at Esplanade & WM Loop, if needed				\$56,925.00
II. Mill & fill - Grand Blvd, Lakeshore limit to North Shore Dr				\$49,913.74
III. Mill & fill - Plaza Dr, Grand Blvd to North Shore Dr				\$43,179.87
IV. Mill & fill - Esplanade Pl, Lakeshore limit to Plaza/Kalamazoo				\$32,927.71
V. Mill & fill - Kalamazoo Ave, Avery to Plaza				\$39,051.34
VI. Mill & fill - Avery St, Lakeshore limit to North Shore Dr				\$38,948.82
VII. Mill & fill - Kalamazoo side street, Kalamazoo to Lakeshore limit				\$13,321.49
VIII. Mill & fill - North Shore Dr, Avery to Grand				\$89,119.57
IX. Mill & fill - North Shore Dr, Dyckman to Avery				\$122,860.78
Total (Incl. all options):				\$1,322,892.07

Board of Public Utilities

Regular Meeting Minutes

Monday, May 23, 2016
4:00 p.m., DPW Conference Room
1199 8th Avenue



1. Call to Order by Stickland at 3:58 p.m.

2. Roll Call

Present: Bob Burr, Mike Henry, Bill Roberts, Ross Stein (ex-officio), Barry Winkel, Bob Stickland

Absent: Alan Overhiser (ex-officio), Barbara Rose (ex-officio)

Also present: Wendy Hochstedler, Finance Director

3. Approval of Agenda

Motion by Henry, second by Roberts to approve the May 23, 2016 Regular Meeting Agenda as presented.

All in favor. Motion carried.

4. Approval of Minutes for the Record

A. April 25, 2016 Regular Meeting Minutes

Motion by Roberts, second by Winkel to approve the April 25, 2016 Regular Meeting Minutes as written.

All in favor. Motion carried.

5. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

None at this time.

REPORTS

6. Cost of Energy from Indiana-Michigan Power Company (AEP)

- A. 2016 Billings – All Charges
- B. 2015 Billings – All Charges

A brief discussion ensued regarding the cost of energy.

7. Financial Reports

- A. Electric Fund – Financial Statement
- B. Electric Fund – Review of Percentage Billed
- C. Water Fund – Financial Statement
- D. Water Fund – Review of Percentage Billed
- E. Sewer Fund – Financial Statement

Electric: Halberstadt spoke to Roberts' question from last month; Hochstedler noted, "We may be close but won't hit the three million dollar number exactly." Stickland commented that sales are down. Halberstadt commented that true-up costs will be in before the end of the year.

Water: Burr and Hochstedler discussed the debt payment and negative projection. Stickland noted there is nothing that was not anticipated. In response to a question by Burr regarding showing a negative or positive balance, Stickland noted there has to be enough cash growth to pay for budgeted depreciation. Discussion ensued regarding new state rules and how they will be handled and what will be done by the state if there are questions about anything. Hochstedler and Halberstadt both commented that they have not heard details about requirements.

Stickland noted that accounted for in water sales is up 3 tenths of a percent, even better than the electric fund. Burr pointed out that estimated reads affect this figure during the first quarter.

Sewer: Discussion ensued regarding assessments, revenue and interest on special assessments. Hochstedler noted the balance of the Kalamazoo Street project has not been started, so that money is reflected in the figures. Stickland noted that the interest line is just on investments and that will be going up. Burr asked whether we are fully depreciated now or will still be depreciating \$30,000 to \$60,000. Hochstedler said we decided not to special assess the whole amount and the assessments will go on the Dec. 1 bills unless not finished.

Robert asked how much of the money is already committed. Hochstedler discussed the bond issue and noted we have not obligated any of the reserve for that. Roberts asked if this is over and above the committed projects to which Hoch responded yes.

Discussion of the Projected Balance date showing 2013, which Hochstedler noted is in error and the correct year is shown in another spot on the spreadsheet.

8. Revised Quarterly Outage Report

Halberstadt reminded of last month's question about the map and table not matching, explaining that Ryan Bosscher, GIS Tech, corrected the map to match the table and noting that Bosscher had accidentally pulled an old map for the previous month's report. There is

no new information other than the map was fixed. Roberts and Stickland discussed the conclusion drawn from the report is that the two leading causes of outages are animal and tree contact. The area where tree trimming was done is showing zero tree outages, per Burr and Halberstadt.

NEW BUSINESS

9. Board will be requested to review water, sewer and electric rates for the 2016-17 fiscal year.

Hochstedler spoke about raising water and sewer rates two and one-half percent, noting there is funding for all the big SRF projects. Hochstedler also pointed out that while there is not a final breakdown of funding, that will come this fall, so for next month we are going for a two and one-half percent increase in water and sewer.

Burr asked about the official rate study to which Halberstadt responded that bond counsel will be making a recommendation on debt service for the first round of projects in the fall. Rate counsel will probably be coming in the fall, but Abonmarche has to complete some additional televising of sewer lines and prep the review and rating of sewer pipes (asset management ratings) then long-term budgeting can be done, determining when you think that asset is going to need work done, then bring in the rate counsel to determine how much we need to close the gap so when the time comes to do the work, it will not be necessary to borrow a chunk of money.

In response to Stickland's question about whether the rate counselor is part of the SAW grant, Halberstadt said, "Yes." Hochstedler added, "We are working on rates for debt service, coverage, etc." Halberstadt noted that the city has applied and been approved for a State Revolving Fund loan. Discussion ensued regarding timing on the bonding; rates and cost of consultants. Roberts asked if there will be a portion of the bond for the sewer and Hochstedler explained the way debt service coverage plays into the calculations. Halberstadt said the State Revolving Fund will only pay for the sewer and the restoration above the sewer; while the city wants to do more work so will have to acquire a separate conventional bond. Halberstadt noted there will be special assessments for the water and sewer funds.

Hochstedler added that when the plan is finished they will be issuing bonds, probably in September. Henry asked if the rates will be adjusted at that time to which Hochstedler noted that staff will have to get draft resolutions to the state, which will be for a number of years.

Roberts commented on what the SAW grant looked at and discussion ensued about the S2 Study, which covered the areas where it was thought that the city had problems, and that the project list that was developed from that is what staff is planning to start on this fall. Roberts asked if this would cover all identified problems but there will be new problems identified and Henry noted that there will be projections for 30 years. Stein noted that most of the township infrastructure is new, so won't be needing upgrades, with the exception of the areas of Evergreen Bluff and South Haven Trailer Park.

Stein asked when the first installment will be due on the bonds issued in September and Hochstedler responded that the first interest payment will be in May, adding that these budgets are a plan but the exact amounts have not been pinned down.

Henry said the sewer rates are proposed to have a 2.5 percent increase for July 1 and asked what the anticipated lag is going to be spread over. Hochstedler said as soon as we get that information we will bring it back to the board; the plan has not been completely developed yet. Discussion ensued regarding the scope of the projects identified and planned. Halberstadt noted that the grit building was rolled into the scope due to it being in deteriorated condition, which necessitated a bit of an increase in what staff originally planned. Stickland noted it will probably be similar to what we are doing in water.

Burr commented on a grant that will be available for 60 days which Halberstadt explained is offered by the Michigan Economic Development Commission (MEDC). Halberstadt said we are going to try to get one million dollars the Indian Grove Lift Station project.

Roberts said two and one-half percent sounds reasonable and asked how that is done. Discussion ensued regarding timing on simplifying the charges so they are not as confusing.

Burr reviewed the electric rates and projection that were made in the past; our capital budget is just over one million dollars per year. "After expenses, our cash will increase and that's our starting point. There will be rate increases from Indiana & Michigan on the demand side; we're trying to capture the increase in the demand charge (apply to all customers). The rate increase will also include two percent for cost of operations. In addition, the PJM transmission charges will be fully passed through to the customers as part of the monthly fuel adjustment. Roberts noted the city has no control over the costs being charged to us. Burr noted the increases for residential customers create the peak in summer, so we try to say they are responsible for 25 to 30 percent of the increase in the demand cost. Discussion ensued regarding the large commercial customers and small commercial customers. Burr noted the last two rate increases have not been passed on to the small commercial, small stores and small restaurant customers. It was noted that of the rate increase of six percent, roughly half is cost of power.

Motion by Roberts to recommend that City Council amend the Code of Ordinances to adopt new utility rates, effective July 1, 2016. Second by Winkel.

All in favor. Motion carried.

10. Board will be requested to review the Cost Based Formula Rate Agreement for Full Requirements Electric Service with Indiana Michigan Power Company.

Halberstadt explained that if we stay with our current contract it can continue to deliver full requirements electric service to the City of South Haven until May 31, 2026. The agreement permits the city to give notice to cancel the contract, which has to happen before June 1 of a given year. If we give notice we have four years of additional service. Halberstadt stated that if we are going to provide notice this year, we need to move quickly.

Discussion ensued about the group that did negotiations with the following questions: Is anybody making a recommendation to do this? Is this is good thing? Is there risk analysis available?

Halberstadt noted that GDS Associates, with whom we can work closely, feels the city would be getting better pricing in the market than with Indiana & Michigan. In response to Roberts'

question about whether there is any guarantee for the rates; Halberstadt said it depends on how we phrase the Request for Proposal (RFP). Henry commented that this just gives the city the opportunity to negotiate. Halberstadt pointed out that it is his belief that I & M will probably be right there at the table negotiating with us, "but they won't come to the table while we still have a contract with them. Working as a group with other IMMUDA members would be better than standing alone."

Stein asked about risk analysis which Halberstadt said there have been people who have looked at that, in fact, GDS has something in these materials about that. Roberts noted the new supplier could be more diversified. Roberts asked if we determined that the PJM costs will remain the same to which Halberstadt responded that there may be minor adjustments for point to point, but that is not the largest portion of the costs.

Burr noted that if we do this we have to have a special City Council meeting Friday morning.

Motion by Henry to recommend that City Council consider a Resolution authorizing the Mayor to provide written notice of cancellation to Indiana & Michigan Power Company prior to June 1, 2016, shortening the Delivery Period to terminate on May 31, 2020. Second by Winkel.

All in favor. Motion carried.

11. City Engineer Comments

There were none.

12. Board Member Comments

Henry: Spoke about his plans to be gone during the months of June, July and August.

Stein: Stated this is a complaint. A new customer paid their 4 thousand dollars and front desk passed a question about standby charges to Ross Stein. Stein would appreciate front desk staff doing their job and not passing questions to him.

13. Adjourn

Motion by Henry, second by Roberts to adjourn at 5:29 p.m.

RESPECTFULLY SUBMITTED,

Marsha Ransom
Recording Secretary



City of South Haven

BOARD AND COMMISSION APPLICATION

Name SCOTT MAXWELL Phone [REDACTED]

Address [REDACTED]
Street City State Zip

E-Mail Address [REDACTED]

Resident of City? (Circle One) Yes No If Yes, how long: _____

Board or Commission Applying for: DDA

Qualifications: OWNER BLACK RIVER TAVERN, SERVED ON BOARD
LAST FOUR YEARS, LIVE IN NEIGHBORING LAKE SHORE
COMMUNITY (SAUGATUCK/DOUGLAS) AND CAN OFFER
PERSPECTIVE FROM SIMILAR POINT OF VIEW.

I believe I can benefit the City of South Haven by serving on a board and commission because: _____

AS A BUSINESS OWNER I HAVE A VESTED
INTEREST IN THE GROWTH OF THE ENTIRE
BUSINESS COMMUNITY AND HOW THAT CAN
POSITIVELY EFFECT THE COMMUNITY AND RESIDENTS.

Signature [Signature] Date 02-17-16

Return Application to:
City of South Haven
Attn: Clerk's Office
539 Phoenix Street
South Haven, MI 49090
Fax: (269) 637-5319
Phone: (269) 637-0750

For Office Use Only:	
Appointed _____	
Term Expires _____	
Letter Mailed _____	

Rec'd
6/27/16



City of South Haven

BOARD AND COMMISSION APPLICATION

Name Laura Bos Phone [Redacted]

Address [Redacted]
Street City State Zip

E-Mail Address [Redacted]

Resident of City? (Circle One) Yes No If Yes, how long: 12.5 years

Board or Commission Applying for: LDFA

Qualifications: I would like to request to be on the LDFA board as a representative from the South Haven Public Schools Board of Education.

I believe I can benefit the City of South Haven by serving on a board and commission because: _____

I am a long time resident in SH, grew up involved in local politics in St. Joseph, and am on the SHPS School Board.

Signature *Laura Bos* Date 6-27-16

Return Application to:
City of South Haven
Attn: Clerk's Office
539 Phoenix Street
South Haven, MI 49090
Fax: (269) 637-5319
Phone: (269) 637-0750

For Office Use Only:	
Appointed	_____
Term Expires	_____
Letter Mailed	_____



City of South Haven

Department of Public Works

DPW Building • 1199 8th Ave. • South Haven, Michigan 49090
Telephone (269) 637-0737 • Fax (269) 637-4778

MEMORANDUM

To: Brian Dissette, City Manager

From: Larry Halberstadt, PE, City Engineer

Date: July 5, 2016

RE: Public Act 95 of 2013

Background Information

On July 1, 2013, Gov. Snyder signed Senate Bill 284 creating Public Act 95 of 2013. The bill authorizes the Public Service Commission to raise up to \$50 million annually for low income energy assistance in Michigan. The money will be placed in the Low Income Energy Assistance Fund (LIEAF) and will be dispensed by the Department of Human Services. The legislation requires that the money collected from a geographic area is returned, to the extent possible, to that geographic area. Low income customers will be able to receive State assistance to pay electric, natural gas, and propane bills.

In order to raise the \$50 million annual stipend, the legislation requires all electric utilities in Michigan, including municipal utilities, to place a monthly surcharge on customer bills and send the collected money to the State on a monthly basis. The monthly surcharge will be established by the State but will not be more than \$1.00 per customer. A customer who has multiple meters at their residence is to be billed the surcharge on only one meter.

The legislation does include an opt-out provision for all utilities. Each year, a utility may file a notice with the Public Service Commission by July 1 indicating that they desire to opt out of collecting the surcharge. A utility that opts out may not shut off service to any residential customer from November 1 to April 15 for nonpayment of a delinquent account. Michigan's two largest electric providers, Consumers Energy and DTE, both intend to collect the surcharge.

In 2009, the legislature passed a series of bills that placed winter shutoff restrictions on municipal utilities. These bills place restrictions on performing winter shutoffs for certain customers. Eligible military customers, critical care customers, and senior citizens are provided certain shutoff protections by these bills. In addition, there are specific steps outlined that must be followed by the City to legally shut off a residential customer during the heating season (defined as November 1 through March 31). Due to the complexity of the legislation, the City's practice has been to restrict all residential shutoffs during the heating season. If the City elects to opt out of collecting the low income surcharge, we will not be permitted to shut off service to any residential customer from November 1 to April 15 for nonpayment of a delinquent account. Since we already limit winter shutoffs, utility operations will not be substantially changed if the City elects to opt out. On July 15, 2013, Council passed Resolution 2013-44, electing to not collect the low income energy assistance funding factor between July 1, 2013 and June 30, 2014. As a result, the City was

Memorandum

July 5, 2016

Public Act 95 of 2013

Page 2 of 3

restricted from performing residential electric shutoffs between November 1, 2013 and April 15, 2014. On May 5, 2014, Council passed Resolution 2014-18, electing to not collect the low income energy assistance funding factor between July 1, 2014 and June 30, 2015. As a result, the City was restricted from performing residential electric shutoffs between November 1, 2014 and April 15, 2015. On July 20, 2015, Council passed Resolution 2015-34, electing to not collect the low income energy assistance funding factor between July 1, 2015 and June 30, 2016. As a result, the City was restricted from performing residential electric shutoffs between November 1, 2015 and April 15, 2016.

Council cited the following three primary reasons for adoption of Resolutions 2013-44, 2014-18, and 2015-34:

1. Council was concerned that a portion of the surcharge would be used to assist customers outside of the City's service territory.
2. Council felt that it was unfair to subsidize customers of the investor owned gas utility operating in the City's service territory.
3. Since 2009, the City has implemented an unwritten policy restricting residential customer shutoffs during the heating season.

At the beginning of the 2013-14 heating season, there was some confusion related to the types of assistance available to City electric customers. The Michigan Department of Human Services (DHS) denied State Emergency Relief (SER) funding to customers of any electric utility that elected to opt out of collecting the surcharge. The SER program is funded with federal Low Income Home Energy Assistance Program (LIHEAP) dollars and not through the LIEAF program. DHS determined that City customers seeking SER funding were not in threat of shutoff and ineligible to receive SER funds.

The \$50 million collected through the LIEAF program is distributed to customers via the Michigan Energy Assistance Program (MEAP) established by Public Act 615 of 2012. The purpose of the Michigan Energy Assistance Program is to implement preventative programs designed to help low-income customers reach energy self-sufficiency. This program distributes \$50 million of LIEAF money and \$40 million in LIHEAP funds via grants to 14 various entities. South Haven electric customers are eligible to seek assistance from the following six agencies providing services in Van Buren County:

DHS - Bureau of Community Action and Economic Opportunity
Michigan Community Action Agency Association
The Salvation Army
SEMCO Energy Gas Company
The Heat and Warmth Fund
True North Community Services

MEAP Grant Program Fact Sheets can be downloaded from the State's website: http://www.michigan.gov/mpsc/0,4639,7-159-52493_52588-317123--,00.html.

Since the passage of PA 95 of 2013, approximately two thirds of the Municipal Electric Providers in Michigan have made a decision to opt-out. **The Michigan Public Service Commission**

Memorandum

July 5, 2016

Public Act 95 of 2013

Page 3 of 3

requires an annual filing on each utility's opt-out choice. If the City does not opt out, approximately \$100,000 will be paid to the state in the upcoming fiscal year.

At their June 27, 2016 regular meeting, the Board of Public Utilities reviewed PA 95 and passed a motion recommending that Council elect to opt out of collecting the surcharge for the upcoming 12 month period.

Recommendation

It is recommended that Council consider the attached resolution at their July 5, 2016 regular meeting.

Attachments

Draft Resolution 2016-45

2013 Senate Bill 0284

Legislative Analysis

Michigan Energy Assistance Program – Frequently Asked Questions

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2016-45

A RESOLUTION TO ENSURE COMPLIANCE WITH PUBLIC ACT 95 OF 2013
BY THE CITY OF SOUTH HAVEN ELECTRIC UTILITY

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on July 5, 2016 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, on July 1, 2013, Governor Snyder signed into law Public Act 95 of 2013 establishing a low-income energy assistance fund within the state treasury; and

WHEREAS, Public Act 95 of 2013 requires all electric utilities in Michigan, including municipal utilities, to collect a monthly low income energy assistance funding factor (surcharge) from each customer and to provide the revenues collected to the state treasurer on a monthly basis; or

WHEREAS, Public Act 95 of 2013 permits an electric utility to not collect the low income energy assistance funding factor by annually filing notice with the Public Service Commission by July 1 of each year; and

WHEREAS, an electric utility that elects not to collect the low income energy assistance funding factor may not shut off service to any residential customer from November 1 to April 15 for nonpayment of a delinquent account.

NOW, THEREFORE BE IT RESOLVED that the City of South Haven elects to not collect the low income energy assistance funding factor between July 1, 2016 and June 30, 2017.

BE IT FURTHER RESOLVED that the City Manager is instructed to notify the Public Service Commission of the City's intention to not collect the low income energy assistance funding factory no later than July 1, 2016.

BE IT FURTHER RESOLVED that the City of South Haven will not shut off service to any residential customer between November 1, 2016 and April 15, 2017 for nonpayment of a delinquent account.

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the City Council.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on July 5, 2016, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was give pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Travis Sullivan, City Clerk

STATE OF MICHIGAN
97TH LEGISLATURE
REGULAR SESSION OF 2013

**Introduced by Senators Nofs, Bieda, Caswell, Hopgood, Proos, Young, Anderson, Brandenburg, Jones,
Schuitmaker, Walker, Marleau and Pappageorge**

ENROLLED SENATE BILL No. 284

AN ACT to amend 1939 PA 3, entitled “An act to provide for the regulation and control of public and certain private utilities and other services affected with a public interest within this state; to provide for alternative energy suppliers; to provide for licensing; to include municipally owned utilities and other providers of energy under certain provisions of this act; to create a public service commission and to prescribe and define its powers and duties; to abolish the Michigan public utilities commission and to confer the powers and duties vested by law on the public service commission; to provide for the continuance, transfer, and completion of certain matters and proceedings; to abolish automatic adjustment clauses; to prohibit certain rate increases without notice and hearing; to qualify residential energy conservation programs permitted under state law for certain federal exemption; to create a fund; to provide for a restructuring of the manner in which energy is provided in this state; to encourage the utilization of resource recovery facilities; to prohibit certain acts and practices of providers of energy; to allow for the securitization of stranded costs; to reduce rates; to provide for appeals; to provide appropriations; to declare the effect and purpose of this act; to prescribe remedies and penalties; and to repeal acts and parts of acts,” (MCL 460.1 to 460.11) by adding section 9t.

The People of the State of Michigan enact:

Sec. 9t. (1) The low-income energy assistance fund is created within the state treasury.

(2) The state treasurer may receive money or other assets from any source for deposit into the fund. The state treasurer shall direct the investment of the fund. The state treasurer shall credit to the fund interest and earnings from fund investments.

(3) Money in the fund at the close of the fiscal year shall remain in the fund and shall not lapse to the general fund.

(4) The department of licensing and regulatory affairs shall be the administrator of the fund for auditing purposes.

(5) Subject to the limitations imposed in this section, the department of human services shall expend money from the fund, upon appropriation, as provided in the Michigan energy assistance act, 2012 PA 615, MCL 400.1231 to 400.1236. The department of human services, in consultation with the public service commission, shall ensure that all money collected for the fund from a geographic area is returned, to the extent possible, to that geographic area.

(6) Subject to the limitations imposed in this subsection, the public service commission may, after an opportunity to comment, annually approve a low-income energy assistance funding factor no later than July 31 of each year for the subsequent fiscal year. The low-income energy assistance funding factor shall be the same across all customer classes and shall not exceed \$1.00. The amount used by the public service commission to calculate a low-income energy assistance funding factor during each fiscal year shall not exceed \$50,000,000.00 minus both the amount appropriated from the general fund in that fiscal year for home energy assistance and the amount remaining in the fund from the prior fiscal year. An electric utility, municipally owned electric utility, or cooperative electric utility that collects money under this subsection shall remit that money to the state treasurer for deposit in the fund on a monthly basis no later than 30 days

after the last day in each calendar month. The electric utility, municipally owned electric utility, or cooperative electric utility shall list the low-income energy assistance funding factor as a separate line item on each customer's bill.

(7) An electric utility, municipally owned electric utility, or cooperative electric utility may elect to not collect a low-income energy assistance funding factor under this section by annually filing a notice with the public service commission by July 1. Notwithstanding any other provision of this act, an electric utility, municipally owned electric utility, or cooperative electric utility that elects to not collect a low-income energy assistance funding factor under this section shall not shut off service to any residential customer from November 1 to April 15 for nonpayment of a delinquent account.

(8) An electric utility, municipally owned electric utility, or cooperative electric utility that does not opt out under subsection (7), or an association representing a municipally owned electric utility or cooperative electric utility that does not opt out under subsection (7), shall annually provide to the public service commission by July 1 the number of retail billing meters it serves in this state that are subject to the low-income energy assistance funding factor.

(9) Nothing in this act gives the public service commission the power to regulate a municipally owned electric utility.

(10) As used in this section:

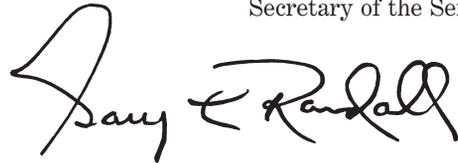
(a) "Fund" means the low-income energy assistance fund created in subsection (1).

(b) "Low-income energy assistance funding factor" means a nonbypassable surcharge on each retail billing meter payable monthly by every customer receiving a retail distribution service from an electric utility, municipally owned electric utility, or cooperative electric utility that does not opt out under subsection (7), regardless of the identity of the customer's electric generation supplier. The low-income energy assistance funding factor shall not be charged on more than 1 residential meter per residential site.

This act is ordered to take immediate effect.



Secretary of the Senate



Clerk of the House of Representatives

Approved

.....
Governor

LOW-INCOME ENERGY ASSISTANCE PROGRAM

Mary Ann Cleary, Director
Phone: (517) 373-8080
<http://www.house.mi.gov/hfa>

Senate Bill 284 (Proposed H-1 Substitute)

Sponsor: Sen. Mike Nofs

House Committee: Energy and Technology

Senate Committee: Energy and Technology

Complete to 6-11-13

A REVISED SUMMARY OF PROPOSED H-1 SUBSTITUTE FOR SENATE BILL 284

Briefly, Senate Bill 284 would do the following:

- Create the Low-Income Energy Assistance Fund.
- Charge DHS with expending money from the Fund as provided in the Michigan Energy Assistance Act.
- Allow the MPSC to annually approve a low-income energy assistance funding factor (as a surcharge on an electric customer's bill) no greater than \$1 per month, and to cap the amount that could be collected each year.
- Allow an electric utility to opt out of the program, but then prohibit it from shutting off service to a residential customer from November 1 to April 15.
- Specify that the bill would not grant the MPSC power to regulate a municipally owned electric utility.

Senate Bill 284 would add Section 9t to Public Act 3 of 1939, which created the Michigan Public Service Commission (MPSC) and authorizes it to regulate public utilities (except municipally-owned utilities). The bill would create a long-term program to replace the now-defunct Low Income and Energy Efficiency Fund (LIEEF). In short, the bill would allow electric utilities to place a small surcharge (no more than \$1) on an electric customer's bill to generate funds to provide heating assistance to low-income individuals. (The bill would specify that nothing in PA 3 would give the MPSC the power to regulate a municipally owned electric utility.)

Low-Income Energy Assistance Fund

The Fund would be created in the state treasury, investments directed by the state treasurer, and money in the fund at the close of a fiscal year would remain and not lapse to the General Fund. The Department of Licensing and Regulatory Affairs would be the administrator of the fund for auditing purposes.

Subject to limitations imposed by the bill, the Department of Human Services (DHS) would expend money from the fund, upon appropriation, as provided in the Michigan Energy Assistance Act (Public Act 615 of 2012). DHS, in consultation with the MPSC, would have to ensure that all money collected for the fund from a geographic area be returned, to the extent possible, to that geographic area.

Low-Income Energy Assistance Funding Factor

After an opportunity to comment, the MPSC could annually approve a low-income energy assistance funding factor no later than July 31 of each year for the subsequent fiscal year. The term would be defined as a non-bypassable surcharge on each retail billing meter payable monthly by every customer receiving a retail distribution service from an electric utility, municipally owned electric utility, or cooperative electric utility that does not opt out under provisions of the bill, regardless of the identity of the customer's electric generation supplier. (In this sense, "retail" generally refers to an end user and thus includes both residential and commercial electric customers.) The LIEA funding factor could not be charged on more than one residential meter per residential site (for example, if a residential customer had a separate meter in a large garage or pole barn, only one LIEA funding factor would be attached to the monthly electric bill).

The LIEA funding factor would have to be the same across all customer classes and could not exceed \$1 per month. The amount used by the MPSC to calculate a LIEA funding factor during each fiscal year could not exceed \$50 million minus both the amount appropriated from the General Fund in that fiscal year for home energy assistance and the amount remaining in the fund from the prior fiscal year.

Electric Utilities Collections & Opt Out

The bill would allow an electric utility, municipally owned electric utility, or cooperative electric utility to collect money under the above provisions. Any of these utilities could also choose to opt out of collecting the LIEA funding factor. To opt out, the utility would have to annually file a notice with the MPSC by July 1. If a utility opted out, it could not shut off service to any residential customer from November 1 to April 15 for nonpayment of a delinquent account (generally speaking, shut-off for nonpayment is prohibited only for certain categories of customers, such as low-income, seniors, and persons with a disability).

If a utility collects the LIEA funding factor, the money must be remitted to the state treasurer on a monthly basis no later than 30 days after the last day in each calendar month. The utility would have to list the LIEA funding factor as a separate line item on each customer's bill. In addition, the utility, or an association representing a municipally owned electric utility or cooperative electric utility, would have to provide to the MPSC by July 1 the number of retail billing meters it serves in the state that are subject to the LIEA funding factor.

FISCAL IMPACT:

Senate Bill 284 would have a minimal fiscal impact on the Department of Human Services (DHS). The FY 2013-14 DHS budget appropriates \$60.0 million in low-income energy assistance funds for the new Michigan Energy Assistance Program (2012 PA 615), and this bill would provide the funding mechanism for up to \$50.0 million in low-income energy assistance funding¹. The Governor did request, and the Legislature

¹ Revenues drive the amount of funding available to appropriate, so the FY 2013-14 DHS budget would be overstating how much low-income energy assistance funding is available.

provided, 1.0 additional FTE funded with low-income energy assistance funds to administer the Michigan Energy Assistance Program.

Senate Bill 284 (H-1) would have a fiscal impact on the Michigan Public Service Commission (PSC) to the extent that the PSC would have to utilize staff to approve and oversee the collection of the Low-Income Energy Assistance (LIEA) Funding Factor and ensure, to the extent possible, that the revenue generated by the LIEA Funding Factor is expended for low-income energy assistance within the geographical area from which it was collected.² SB 284 (H-1) does not include a separate appropriation for the PSC to administer the LIEA program.³

SB 284 (H-1) would also have a nominal, yet indeterminate, fiscal impact on municipally-owned electric utilities to the extent that such utilities would either have to: 1) collect and remit revenue generated by the LIEA Funding Factor to the PSC on a monthly basis, or 2) annually file a notice with the PSC to opt out of the LIEA program and thus forfeit its ability to shut-off service to any residential customer during the heating season.

The PSC estimates that there are approximately 5.0 million electric customers in Michigan, with a roughly similar number of meters for the purposes of estimating a LIEA Funding Factor, and that the number of residential (i.e. single-family detached home) customers with more than one meter is negligible. Dividing the total annual amount, stipulated by SB 284 (H-1), that may be generated by the LIEA Funding Factor (\$50.0 million) by the estimated number of electric meters (5.0 million) in the state, results in a per customer LIEA Funding Factor of \$10 per year, or \$0.83 per month, assuming that no electric utilities opt out of collecting the LIEA Funding Factor.

Legislative Analyst: Susan Stutzky
Fiscal Analyst: Paul Holland
Kevin Koorstra

■ This analysis was prepared by nonpartisan House staff for use by House members in their deliberations, and does not constitute an official statement of legislative intent.

² It is not entirely clear by what means or with what statutory authority the PSC would be able to "ensure" that revenue generated by the LIEA Funding Factor was expended in area from which it was collected, since SB 284 (H-1) appropriates the LIEA Funding Factor revenue to the Department of Human Services (DHS) pursuant to 2012 PA 615. 2012 PA 615 does stipulate that, if DHS contracts with public or private entities to provide energy assistance, it shall do so in consultation with the PSC.

³ Under the now defunct Low-Income Energy Efficiency Fund program (LIEEF), administrative costs of the PSC were not supported with the LIEEF funds but rather with public utility assessments levied on utilities by the PSC under the Costs of Regulating Public Utilities act of 1972. The PSC did not separately account for the administrative costs of the LIEEF program which was administered by PSC staff who were also engaged in administering unrelated responsibilities. As of the date this analysis was prepared, the PSC has not provided an estimate of the costs to administer the LIEA program if SB 284 (H-1) is enacted.

Michigan Energy Assistance Program Frequently Asked Questions

Q. What is the Michigan Energy Assistance Program?

- A. On March 28, 2013 [Public Act 615](#) of the Michigan Public Acts of 2012 was enacted creating the Michigan Energy Assistance Act that requires the Michigan Department of Human Services (DHS) to establish and administer the Michigan Energy Assistance Program (MEAP). The purpose of the MEAP is to establish and administer programs statewide that provide energy assistance to eligible low-income households. Energy assistance programs must include services that enable participants to become or move toward becoming self-sufficient, including assisting participants in paying their energy bills on time, assisting participants in budgeting for and contributing to their ability to provide for energy expenses, and assisting participants in utilizing energy services to optimize on energy efficiency.

On July 1, 2013 [Public Act 95](#) of the Michigan Public Acts of 2013 was enacted creating the Low-Income Energy Assistance Fund (LIEAF) charging the Michigan Department of Human Services with expending money from the fund as provided by the Michigan Energy Assistance Act. The Act allows the Michigan Public Service Commission (MPSC) to annually approve a low-income energy assistance funding factor, not to exceed \$50,000,000, to support the LIEAF.

On July 29, 2013, in Case No. [U-17377](#), the MPSC adopted a funding factor of 99 cents per meter per month for all Michigan electric utilities that have opted to participate in the funding of the LIEAF, effective for the September 2013 billing month.

Q. What is the DHS State Emergency Relief (SER) Program?

- A. The State Emergency Relief (SER) Program provides immediate help to individuals and families facing conditions of extreme hardship or for emergencies that threaten health and safety. Through a combination of direct financial assistance and contracts with a network of non-profit organizations SER helps low-income households meet emergency needs such as:

- Heat & Utilities
- Home Repairs
- Relocation Assistance
- Home Ownership Services
- Burial

The SER program is primarily designed to maintain low-income households who are normally able to meet their needs but occasionally need help when unexpected emergency situations arise. The SER program is not an appropriate solution to ongoing or chronic financial difficulties.

Q. What is the difference between SER and MEAP?

- A. SER is supported by federal LIHEAP (Low-Income Home Energy Assistance Program) funds. The SER funds administered by DHS are intended to avoid emergency situations (i.e., loss of a utility connection posing a risk to health and safety). Under DHS policy, SER funds are only available when there has been a shut off or threat of a shut off. DHS policy provides as follows: “When the group’s heat or electric service for their current residence is in past due status, in threat of shut off or is already shut off and must be restored, payment may be authorized to the enrolled provider. The amount of the payment is the minimum necessary to prevent shut off or restore service, not to exceed the fiscal year cap. Payment must

resolve the emergency by restoring or continuing the service for at least 30 calendar days. Current bills that are not subject to shut off should not be included in the amount needed.”

To be eligible to receive SER benefits an individual must be at or below 150% of the federal poverty level, and be in threat of having his/her power shut off or loss of utility connection due to shut off. The SER cap per household is \$450 each for natural gas and non-heat electric service.

MEAP is supported by a combination of LIEAF and LIHEAP funds. MEAP funds are intended for preventative programs designed to help low-income customers reach energy self-sufficiency. These funds are subject to the limitations set forth in 2012 PA 615. To be eligible to receive assistance from a MEAP provider an individual must be at or below 150% of federal poverty level, and must have a past due notice an energy bill for his or her household. The amount of energy assistance available per household varies from one MEAP provider to another.

Q. How does a low-income household apply for or gain access to MEAP assistance?

A. Below is a list of MEAP providers; click on the organization name for additional information. Low-income households can also contact [United Way 2-1-1](#) for information regarding MEAP providers in their county.

- [Barry County United Way](#)
- [Consumers Energy Company](#)
- [DHS – Bureau of Community Action and Economic Opportunity](#)
- [Downriver Community Conference](#)
- [DTE Energy](#)
- [Flat River Outreach Ministries, Inc.](#)
- [Lighthouse Emergency Services](#)
- [Michigan Community Action Agency Association](#)
- [SEMCO ENERGY Gas Company](#)
- [Society of St. Vincent de Paul of the Archdiocese of Detroit](#)
- [Superior Watershed Partnership](#)
- [The Heat and Warmth Fund](#)
- [The Salvation Army](#)
- [TrueNorth Community Services](#)

Q. What is the “crisis season,” what is the “heating season,” and when are customers of opt-out utilities protected from shut off?

A. The “crisis season” is the period from November 1 through May 31. State law requires that 70% of MEAP grant funds must be spent during that time.

The “heating season” is the period from November 1 through March 31. The MPSC rules and state law require all regulated natural gas and electric companies, municipally owned utilities and some electric cooperatives to provide shutoff protection for senior citizens and low-income customers who are enrolled and meeting the requirements of a Winter Protection Program.

From November 1 through April 15 residential customers of electric utilities, municipally owned electric utilities, or cooperative electric utilities that elected to not collect a low-income energy assistance funding factor are protected from shut off.

Q. Is a DHS decision letter required before a low-income household can seek energy assistance from a MEAP provider?

A. No, that is a benefit of MEAP; a decision letter from DHS is NOT required.

Q. Are low-income households required to seek energy assistance services from SER prior to seeking energy assistance from a MEAP provider?

A. No. In the past low-income households were required to seek SER assistance prior to seeking energy assistance from other agencies.

With the creation of the MEAP, low-income households are encouraged to first seek energy assistance from MEAP providers and continue working with one MEAP provider through the heating season.

Q. Can a low-income household receive SER benefits and subsequent MEAP energy assistance?

A. MEAP providers may assist DHS customers who have received SER benefits at their discretion and according to their program requirements.

There are instances where the DHS-established SER cap for fiscal year 2014 may not resolve the emergency; in these cases the low-income household would be referred to a MEAP provider if additional assistance is needed.

Low-income households enrolled in Consumers Energy's CARE program cannot apply for SER energy benefits from DHS for their Consumers Energy bill until November 1, 2014; and likewise if a CARE participant is removed from the CARE program for non-payment he/she cannot apply for SER energy benefits until November 1, 2014.

Low-income households enrolled in DTE's LSP program that are struggling to make payments or that have been terminated from the LSP program may not be eligible for fiscal year 2014 SER benefits. However, they could be eligible for assistance from other MEAP agencies if an agency determines extenuating circumstances or hardship.

If a low-income household needs additional SER support after seeking assistance from a MEAP energy assistance provider, efforts to access those funds should be coordinated between the MEAP agency, DHS and the client.

It is anticipated that if a household works first with a MEAP service provider, the household will continue working with that agency for any energy assistance needed during the 2014 heating season.

The ultimate goal is that one MEAP service provider will resolve a low-income household's energy crisis in full resulting in a convenient, customer-friendly system for distributing energy assistance to eligible low-income households.

Q. Is there a cap on the dollar amount of MEAP assistance a low-income household can receive?

A. 2012 PA 615 does not impose a cap on the dollar amount of energy assistance available to an eligible low-income household. The dollar amount of energy assistance available per household varies from one MEAP provider to another.

Q. Can a low-income household be assisted more than one time during the crisis season?

A. The number of times a low-income household can be assisted during the crisis season varies from one MEAP provider to another.

Q. Can a low-income household be assisted with an electric crisis whose home is not heated with electricity?

A. Yes, the intent of the grant is to provide energy assistance program services that will help eligible low-income households meet home energy costs for their primary residence through payment or partial payment of bills for one or more of the following: 1) electricity; 2) natural gas; 3) propane; 4) heating oil; or 5) any other deliverable fuel used to provide heat.

Q. If a low-income household fails to complete a MEAP provider's program, would the household be eligible for the Winter Protection Program?

A. Enrollment in a MEAP provider's program or failure to complete a program does not preclude a low-income household from enrolling in a Winter Protection Program.

Q. Are low-income customers limited to receiving assistance from a certain number of agencies, including not-for-profit and DHS, during the heating season?

A. Low-income households are not required to seek energy assistance services from SER prior to seeking energy assistance from a MEAP energy provider.

It is anticipated that eligible low-income households will work with a single MEAP provider throughout the entire heating season. This will enable the MEAP provider to identify the needs of the household and work with the household to provide energy assistance and other wrap around services, as needed.

Q. Are low-income households limited to receiving assistance from two agencies only, e.g., if a low-income household receives SER assistance and the cap is met, can the low-income household seek help from only one other agency?

A. The MEAP does not include a specific policy stating that a household may or may not work with more than one MEAP provider.

There are instances where the DHS-established SER cap for fiscal year 2014 may not resolve the emergency; in these cases the low-income household would be referred to a MEAP provider if additional assistance is needed.

Low-income households enrolled in Consumers Energy's CARE program cannot apply for SER energy benefits from DHS for their Consumers Energy bill until November 1, 2014; and likewise if a CARE participant is removed from the CARE program for non-payment he/she cannot apply for SER energy benefits until November 1, 2014.

Low-income households enrolled in DTE's LSP program that are struggling to make payments or that have been terminated from the LSP program may not be eligible for fiscal year 2014 SER benefits. However, they could be eligible for assistance from other MEAP agencies if an agency determines extenuating circumstances or hardship.

If a low-income household needs additional SER support after seeking assistance from a MEAP energy assistance provider, efforts to access those funds should be coordinated between the MEAP agency, DHS and the client.

It is anticipated that if a household works first with a MEAP service provider, the household will continue working with that agency for any energy assistance needed during the 2014 heating season.

The ultimate goal is that one MEAP service provider will resolve a low-income household's energy crisis in full resulting in a convenient, customer-friendly system for distributing energy assistance to eligible low-income households.

Q. Are customers who are served by opt-out utilities eligible to receive SER assistance?

A. The SER funds administered by DHS are intended to avoid emergency situations (i.e., the loss of a utility connection posing a risk to health and safety). Under DHS policy, these funds are only available when there has been a shut off or the threat of a shut off, except in special cases involving health and safety concerns. DHS policy applicable to SER (ERM 301) provides in pertinent part:

“When the group's heat or electric service for their current residence is in past due status, in threat of shut off or is already shut off and must be restored, payment may be authorized to the enrolled provider. The amount of the payment is the minimum necessary to prevent shut off or restore service, not to exceed the fiscal year cap. Payment must resolve the emergency by restoring or continuing the service for at least 30 calendar days. Current bills that are not subject to shut off should not be included in the amount needed.”

In some situations, a customer with a past due notice may be in threat of shut off, but that would not be the case if the provider is legally precluded from disconnecting the customer. Accordingly, DHS does not provide emergency relief in these situations. Rather, a customer in that situation would be advised to seek assistance from the MEAP funds. This is not a new policy. What is new is the number of providers who are legally precluded from shutting off customers during the winter months. In past years, a provider on the Wisconsin-Michigan border was under the same restriction and DHS did not provide SER during the time period when disconnection was not possible.

If the MEAP funds are properly utilized as preventative measures, then DHS should not be “swamped” with SER requests in April, and providers will not have to wait until April, or shut off customers, in order to obtain payment.

Q. Are customers who are served by opt-out utilities eligible to receive MEAP assistance?

A. Low-income customers of opt-out utilities are eligible to receive MEAP assistance. It does not matter if the utility is participating or opting out of the LIEAF funding factor, all utility customers are eligible to receive assistance through the MEAP grants as long as they meet the eligibility criteria. An electric utility, municipally owned electric utility, or cooperative electric utility that elects to not collect a low-income energy assistance funding factor under this section shall not shut off service to any residential customer from November 1 to April 15 for nonpayment of a delinquent account.

Q. Is the dollar amount of assistance ultimately available to a low-income customer the same regardless of whether or not he/she is a customer of an opt-out utility?

A. The dollar amount of energy assistance available to eligible low-income households is the same regardless of whether or not the household is a customer of an opt-in or opt-out utility.

The MEAP requires that any payment made on behalf of an energy customer must resolve the crisis/emergency for at least 30 days.

The MEAP does not impose a cap on the dollar amount of energy assistance that can be provided to a low-income household, and does not impose a cap on the number of times a payment can be made on behalf of a low-income household. Individual MEAP providers, based on their specific program, may have a cap on the dollar amount of assistance provided or the number of payments that can be made on behalf of a household.

Q. Do the local DHS case workers understand the MEAP program and how a low-income customer can gain access to MEAP assistance?

A. Information has been distributed to DHS local office staff and management. They have received the MEAP provider fact sheets and other procedural information. The MEAP provider fact sheets are available on the MPSC website at www.michigan.gov/MPSC.

Q. Are DHS case workers advising low income customers of opt-out utilities they are not eligible for SER funds but not to worry, the utility cannot disconnect until April 15?

A. The local offices have been provided the list of providers who opted out of the surcharge and have been instructed to refer those customers to the participating MEAP providers in their area for help with the utility bill prior to April 15th. Local offices are not telling clients not to worry but telling them to contact the MEAP provider in their area for assistance prior to April 15.

Q. Some opt-out utilities have had caseworkers tell them to continue referring low income customers to them and they will direct them to possible other agencies. They have been told by other caseworkers that they cannot refer these customers to other agencies because in April they will not be eligible for DHS funds if they have received funding from other agencies. Which caseworker is correct?

A. Customers do not have to seek DHS assistance (or receive a denial for SER), prior to requesting assistance from a MEAP provider. DHS has not released any policy prohibiting a customer from receiving MEAP assistance and SER (LIHEAP) assistance.

Q. What are DHS' plans for dealing with low-income households that come off shut off protection in April with large arrearages that apply for SER?

A. It is anticipated that customers will seek assistance from MEAP providers, as needed, and prior to April. Energy providers may want to refer customers with large account arrearages to participating MEAP providers in their service territory. From a SER perspective, this is no different than it has been in the past for those coming off winter protection or senior protection plans, except with the benefit that MEAP funding is available to qualifying households prior to the end of winter protection programs.

Q. Will there be adequate funding?

A. The amount of SER/LIHEAP crisis funds is less than previous years since money was allocated to the MEAP program.

- Q. Is there information that opt-out utilities should be including in delinquent customers' utility bills that would increase their chances of accessing the SER funds in April?**
- A. As previously stated, energy providers should advise customers that assistance is currently available through MEAP providers.
- Q. How far in advance of the April 16, 2014 date can low-income customers from opt-out utilities go to DHS for assistance?**
- A. April 1, 2014.
- Q. DHS normally requires a 10 day hold period to determine eligibility. When will the 10-day clock start for opt-out utilities?**
- A. The Standard of Promptness for a SER application is 10 days which starts the date DHS receives the application.
- Q. Should opt-out utilities advise their low-income customers to contact their DHS caseworker for a "denial" before they contact possible other agencies for help?**
- A. No, that is a benefit of MEAP; a DHS denial is not needed to receive assistance.
- Q. Are MEAP providers allowed to exclude Medicare premiums when calculating a low-income household's income?**
- A. MEAP providers are allowed to deduct Medicare premiums when calculating a low-income household's income for eligibility purposes.
- Q. Are MEAP providers allowed to exclude Foster Care payments when calculating a low-income household's income?**
- A. MEAP providers are allowed to deduct Foster Care payments (made by the State of Michigan) when calculating a low-income household's income for eligibility purposes.
- Q. Are MEAP providers allowed to exclude DHS food assistance benefits when calculating a low-income household's income?**
- A. MEAP providers are allowed to deduct DHS food assistance benefits when calculating a low-income household's income for eligibility purposes.
- Q. Can MEAP providers assist eligible low-income individuals that receive and pay their utility bills through a third-party utility bill management company?**
- A. Payment to a third-party billing company is not allowed. All payments must be in the form of a voucher or direct payment to the utility provider, cooperative, or distributor of deliverable fuel. Specifically, MEAP payments to residential landlords, residential management companies, billing service agencies, or collection agencies are not allowed.

Q. Can MEAP providers use a portion of the funds allowed to be used outside of the crisis season to pay for utility bills for services provided to the customer outside of the crisis season, e.g., if a low-income customer is unable to pay for utility service provided in the month of July, can they be assisted using MEAP funds?

A. The MEAP does not include a specific policy addressing these circumstances; however, 2012 PA 615 does specifically state that the intent is to assist low-income households with payment of bills for all sources of energy used to provide heat.

The requirement that not more than 30% of the funds received by the MEAP provider shall be spent outside of the crisis season means that “actual grant funds spent” after May 31 will count toward the 30%. Bills that are paid in November do not count toward the 30% because the grant funds are being spent between November 1 and May 31. However, bills paid in June will count toward the 30% because the grant funds are being spent after May 31.

Q. Can MEAP funds be used for cooling assistance?

A. The MEAP does not specifically indicate that funding cannot be used for cooling assistance; however the act describes energy assistance as “a program to assist eligible low-income households in meeting their home energy costs for their primary residence through payment or partial payment of bills for one or more of the following:

- (i) Electricity
- (ii) Natural gas
- (iii) Propane
- (iv) Heating oil
- (v) Any other deliverable fuel used to provide heat.”

Q. If a propane provider fills an eligible low-income household’s heating fuel/propane tank that is over 25% capacity, can the fill be paid with MEAP funds?

A. MEAP standards for receiving funds do not define the fuel/propane tank capacity level as a determining factor for providing assistance.

2012 PA 615 states if a residential fuel tank is “estimated to contain not more than 25% of its heating fuel capacity” (key word being estimated).

Determining the level of fuel remaining in a propane tanks is not an exact science. Since the capacity in fuel tanks changes based on the weather, there is no real way to determine the fuel capacity accurately based on the amount of capacity filled during delivery.

Based on information received from the Michigan Propane Association, a propane company, and other sources, the following trends are customary for propane customers:

- In order to accommodate for propane’s tendency to expand as the temperature warms, propane tanks are generally filled only to 80% - 85% capacity. This is standard practice in the propane industry. A MEAP provider may assume from a bill that states 55% of the tank capacity was delivered that the tank was at 45% (100% minus 55% equals 45%). However, 55% delivered plus 25% before the fill equals 80% capacity, which is the guideline used by propane companies.

- “Will call customers” are asked to schedule delivery when their gauge reaches 30%.
- If the tank runs out there is a \$75 charge because lines must be re-pressurized.
- Propane companies generally charge a fee (around \$75) when a customer requests same day or next day refueling services.
- Generally at least 50% of customers are on automatic fill.
- Budget billing is designed to evenly spread propane costs throughout the year. Rather than allowing a large balance to build up in the colder months when budgets might already be stretched thin.

Q. What are the TANF eligibility requirements?

A. TANF eligible clients are low-income households with:

- (a) a related child under age 18,
- (b) an unemancipated child, age 18 or under, who is a full-time high school student living with an adult caretaker; or
- (c) a pregnant woman living in the home.

Q. What utilities opted out of the LIEAF funding factor?

A. The following utilities opted out:

- Alpena Power Company
- Bayfield Electric Cooperative
- Charlevoix, City of
- Cloverland Electric Cooperative
- Coldwater Board of Public Utilities
- Croswell Municipal Light & Power Department
- Crystal Falls, City of
- Daggett Electric Department
- Detroit Public Lighting Department
- Dowagiac, City of
- Eaton Rapids, City of
- Escanaba, City of
- Gladstone, City of
- Grand Haven Board of Light and Power
- Great Lakes Energy Cooperative
- Harbor Springs, City of
- Hart Hydro, City of
- Holland Board of Public Works
- HomeWorks Tri-County Electric Cooperative
- L’Anse, Village of
- Lansing Board of Water & Light

- Marquette Board of Light and Power
- Ontonagon Co. Rural Electrification Association
- Paw Paw, City of
- Portland, City of
- Sebewaing, City of
- South Haven, City of
- Stephenson, City of
- Sturgis, City of
- Traverse City Light & Power
- Upper Peninsula Power Company
- Wakefield, City of
- Wisconsin Public Service Corporation
- Wisconsin-Electric Power Company d/b/a/ We Energies
- Wyandotte Department of Municipal Service
- Zeeland Board of Public Works

Q. What utilities are participating in the LIEAF funding factor?

A. The following utilities are participating:

- Alger-Delta Cooperative Electric Association
- Baraga, Village of
- Bay City, City of
- Chelsea Department of Electric and Water
- Cherryland Electric Cooperative
- Clinton, Village of
- Consumers Energy Company
- DTE Electric Co. f/k/a Detroit Edison Company
- Hillsdale Board of Public Utilities
- Indiana Michigan Power Company
- Lowell Light and Power
- Marshall Electric Department
- Midwest Energy Cooperative
- Negaunee Department of Public Works
- Newberry Water and Light Board
- Niles Utility Department
- Northern States Power Company-Wisconsin
- Norway, City of
- Petoskey, City of
- Presque Isle Electric and Gas Co-op
- St. Louis, City of
- Thumb Electric Cooperative
- Union City Electric Department



City of South Haven

Department of Public Works

DPW Building • 1199 8th Ave. • South Haven, Michigan 49090
Telephone (269) 637-0737 • Fax (269) 637-4778

MEMORANDUM

To: Brian Dissette, City Manager

From: Larry Halberstadt, PE, City Engineer

Date: July 5, 2016

RE: Special Assessment Districts for SRF Projects

Background Information

At their June 6, 2016 regular meeting, Council received a presentation from Abonmarche on Capital Improvements scheduled for the 2016-17 Fiscal Year. A copy of the presentation is available on the City website at the following link: http://south-haven.com/pages/misc/06032016/SH_Capital_Improvements_Presentation_6-6-2016_CC.pdf.

The Capital Improvements include the following major projects:

- North Shore Drive Reconstruction from Dyckman Avenue to Baseline Road
- Monroe Boulevard Reconstruction from south City Limits to Aylworth Avenue
- Indian Grove Lift Station Reconstruction
- Kalamazoo Street, Phase 4 Reconstruction from Lovejoy Street to Aylworth Avenue
- Black River Street Reconstruction from Dyckman Avenue to Well Street
- Dunkley Avenue Reconstruction from north of Dyckman Avenue to the WWTP
- Relocation of the Main Lift Station, Well Lift Station, and Rehabilitation of the WWTP Headworks Building

These projects were selected as part of an application for a low interest loan through the State Revolving Fund (Michigan Water Pollution Control Revolving Fund). This program provides funding for replacement and rehabilitation of wastewater collection and treatment infrastructure. The infrastructure must meet certain defined criteria to qualify for funding. The City has worked closely with Abonmarche over the past 3-4 years to identify sewer projects that qualify for funding.

Once the sewer projects were identified, staff worked with Abonmarche to prioritize the projects and to identify other infrastructure needs for each project area. Many of the projects identified also require full pavement reconstruction, sidewalk construction or replacement, water main improvements, and storm sewer improvements.

The total estimated cost of the projects noted above is \$21,273,098. Abonmarche is currently soliciting bids for these projects with bid openings scheduled for July 11. Financing for the projects will come from the SRF loan and other General Obligation Bonds to be issued on behalf of the City.

Memorandum

July 5, 2016

Special Assessment Districts for SRF Projects

Page 2 of 3

Special Assessment Districts

The City has historically set up special assessment districts for reconstruction of water mains and sanitary sewers. Special assessments have been levied for 25% of the construction cost of each utility. Only existing customers connected to the main being reconstructed are special assessed. The total amount of the special assessment is distributed to the existing customers based on a Residential Equivalent Unit (REU) basis.

The City has also historically set up special assessment districts for construction of new sidewalks along streets where no existing sidewalk currently exists. Special assessments for sidewalks are levied at 50% of the construction cost in accordance with language found in the Code of Ordinances. The total amount of the special assessment is distributed to properties with frontage along the sidewalk based on a foot frontage basis. If staff determines that it is not feasible to construct sidewalks on both sides of the street, sidewalk will be constructed along one side of the street only and the cost split between property owners on both sides of the street. This typically occurs due to narrow right-of-ways or grading constraints.

For the SRF projects, staff is also recommending that special assessment districts be established for lift station and force main improvements. We recommend that the special assessment amount be levied at 25% of the cost of the improvements, similar to gravity sanitary sewer projects. All customers upstream from the lift station will be special assessed based on a Residential Equivalent Unit (REU) basis.

A total of seven distinct special assessment districts are proposed, as follows:

Roll No.	Project	Work to be Assessed
201602	Indian Grove Lift Station and Force Main	Lift Station and Force Main
201603	Monroe Blvd Reconstruction	Water Main, Sewer, Sidewalk
201604	Dunkley Ave Reconstruction	Water Main
201605	Black River St Reconstruction	Sewer, Sidewalk
201606	Black River Lift Station and Force Main	Lift Station and Force Main
201607	North Shore Dr Reconstruction	Sewer
201608	Kalamazoo St, Phase 4 Reconstruction	Water Main, Sewer

At this point in time, only the total estimated amount to be special assessed for each district is known. Prior to the July 18 Council meeting, the rolls will be completed showing the amounts to be assessed to each parcel. Those amounts will be based on the actual bids received.

Chapter 72 of the Code of Ordinances defines the process that must be followed to establish a special assessment district. This process must be completed prior to the start of construction. The process requires two public hearings and a series of resolutions. If City Council desires to proceed with establishing the Special Assessment Districts noted above, the approval process would include the following steps:

Memorandum

July 5, 2016

Special Assessment Districts for SRF Projects

Page 3 of 3

July 5, 2016 Regular City Council Meeting:

- Adopt 1st resolution for each district (the 1st resolution declares intent, designates the district boundary, and schedules a public hearing).

July 18, 2016 Regular City Council Meeting:

- Conduct 1st public hearing for each district.
- Adopt 2nd and 3rd resolutions for each district (together, the 2nd and 3rd resolutions approve the plans and cost estimate, confirm the district boundary, present the roll, and schedule a 2nd public hearing).

August 1, 2016 Regular City Council Meeting:

- Conduct 2nd public hearing for each district.
- Adopt 4th resolution for each district (the 4th resolution confirms the roll and establishes the number of installments and interest rate for repayment.).

Recommendation

Council should consider Resolutions 2016-46 through 2016-52 at their July 5, 2016 regular meeting.

Attachments

Resolutions 2016-46 through 2016-52

Link to Construction Drawings

http://south-haven.com/pages/public_works/public_works_main.html

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2016-46

INDIAN GROVE LIFT STATION AND FORCE MAIN RECONSTRUCTION PROJECT

DECLARATION OF INTENT TO MAKE PUBLIC IMPROVEMENTS;
TENATIVE DESIGNATION OF SPECIAL ASSESSMENT DISTRICT;
NOTICE OF PUBLIC HEARING

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on Tuesday, July 5th, 2016 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, the Home Rule Cities Act, Act No. 279 of the Public Acts of Michigan of 1909 as amended (the "Act"), and Ordinance No. 833A as amended by Ordinance 853 (the "Ordinance") of the City of South Haven ("the City") provides the authority and the procedures by which the City may establish a special assessment district and impose special assessments against property for the cost of certain public improvements; and

WHEREAS, there exists in the City a need for the Indian Grove Lift Station and Force Main Reconstruction Project, as described on Exhibit A (the "Public Improvements").

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the City Council intends to proceed pursuant to the Ordinance to make the Public Improvements.
2. That the City Council has directed the City Manager to prepare a report setting forth the need for the Public Improvements, the extent and cost thereof, the portion of the cost to be borne by the City at large and the portion to be assessed to benefited lands and the lands to constitute the special assessment district to be so assessed, and to submit the report to the Council together with plans for the Public Improvements.
3. That the report and plans and the estimate of cost have been filed with the City Clerk.
4. The cost of the Public Improvements is estimated to be six hundred ninety five thousand five hundred sixty and 00/100 dollars (\$695,560.00) of which the estimated sum of one hundred sixty nine thousand one hundred and 00/100 dollars (\$169,100.00) shall be paid by special assessments assessed within the special assessment district benefited by the proposed Public Improvements and the estimated sum of five hundred twenty six thousand four hundred sixty and 00/100 dollars (\$526,460.00) shall be paid by the City.

5. The special assessments, when confirmed will be payable in 15 installments, together with interest on the unpaid balance.
6. That the City Council hereby tentatively designates a special assessment district known as the Indian Grove Lift Station and Force Main Reconstruction Special Assessment District, consisting of certain parcels of property described as set forth in the Notice of Public Hearing attached as Exhibit A hereto, which descriptions are incorporated herein by reference, and against which parcels all or a portion of the cost of said Public Improvements shall be assessed.
7. That the City Council shall hold a public hearing on Monday, July 18th, 2016, at 7:00 p.m. local time at the City Hall to hear and consider objections to the proposed Public Improvements, the special assessment district tentatively designated herein, and all other matters relating to said proposed Public Improvements.
8. That the City Clerk shall cause to be published a notice of the public hearing in a newspaper of general circulation within the City, at least ten (10) days prior to the public hearing. Proofs of publication of such notice shall be filed with the City Clerk.
9. That the City Clerk, at least ten (10) days prior to the date of the public hearing, shall send a notice of the public hearing by first class mail addressed to each record owner of, or party in interest, of each parcel of property to be assessed, at the address shown for such owner or party in interest upon the last city tax assessment records, as supplemented by any subsequent changes in the names or addresses of the owners or parties listed therein.
10. The form of the notice of the public hearing shall be substantially as set forth in Exhibit A hereto.
11. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded to the extent of the conflict.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 5th day of July, 2016, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was give pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Travis Sullivan, City Clerk

EXHIBIT A

**CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN**

**NOTICE OF PUBLIC HEARING
INDIAN GROVE LIFT STATION AND FORCE MAIN RECONSTRUCTION PROJECT
SPECIAL ASSESSMENT DISTRICT**

NOTICE IS HEREBY GIVEN that the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, intends to make certain public improvements (the "Public Improvements") which consist of the following project located in the City of South Haven:

Reconstruction of the wastewater collection system, including but not limited to the replacement of force main, and related manhole structures within utility easements and right of way, and related improvements.

Rehabilitation of the Indian Grove lift station, including but not limited to the rehabilitation of existing dry well/wet well lift station with new superstructure, pumps, plumbing, controls/telemetry, standby power generation, and other appurtenances.

The public improvements will be made at the Indian Grove Lift Station, within utility easements between the lift station and Monroe Boulevard, on Monroe Boulevard from the utility easement to Lovejoy Street, and on Lovejoy Street from Monroe Boulevard to St. Joseph Street.

The City Council has resolved its intention to proceed pursuant to Ordinance No. 833A as amended by Ordinance 853 to make said Public Improvements in the City. The City Council has tentatively determined that a portion of the cost of said Public Improvements shall be specially assessed against each of the following described lots and parcels of land, which together comprise the proposed Indian Grove Lift Station and Force Main Reconstruction Project Special Assessment District:

Parcel Number	Street Address
80-53-210-021-01	1090 MONROE BLVD
80-53-210-021-35	1098 MONROE BLVD
80-53-210-025-00	1104 MONROE BLVD
80-53-220-002-30	333 LOVEJOY AVE
80-53-220-006-50	1375 KALAMAZOO ST
80-53-220-006-60	1345 KALAMAZOO ST
80-53-220-006-70	1391 KALAMAZOO ST
80-53-220-007-20	1425 KALAMAZOO ST
80-53-220-007-30	1423 KALAMAZOO ST
80-53-220-008-00	1450 KALAMAZOO ST
80-53-220-009-00	1400 KALAMAZOO ST
80-53-220-010-00	1350 KALAMAZOO ST
80-53-220-011-00	1314 KALAMAZOO ST

80-53-220-012-10	201 LOVEJOY ST
80-53-220-013-00	195 LOVEJOY ST
80-53-220-014-00	200 LOVEJOY ST
80-53-220-015-00	200 LOVEJOY ST
80-53-220-016-00	1435 ST JOSEPH ST
80-53-220-017-00	749 ST JOSEPH ST
80-53-220-017-50	1445 ST JOSEPH ST
80-53-220-018-00	1447 ST JOSEPH ST
80-53-220-019-00	1365 MONROE BLVD
80-53-220-101-04	1635 STIEVE DR
80-53-220-102-00	1551 ST JOSEPH ST
80-53-220-102-11	1675 STIEVE DR
80-53-220-102-20	1635 STIEVE DR
80-53-220-102-30	1670 STIEVE DR
80-53-220-102-50	1610 STIEVE DR
80-53-220-102-60	1600 STIEVE DR
80-53-220-103-10	1451 KALAMAZOO ST
80-53-220-104-00	1421 KALAMAZOO ST
80-53-221-001-00	1635 76TH AVE
80-53-230-001-00	1435 CLARKE PL
80-53-230-002-00	1437 CLARKE PL
80-53-230-003-00	1439 CLARKE PL
80-53-230-004-00	1441 CLARKE PL
80-53-230-005-00	1443 CLARKE PL
80-53-230-006-00	1445 CLARKE PL
80-53-230-007-00	1447 CLARKE PL
80-53-230-008-01	1449 CLARKE PL
80-53-230-008-10	1450 CLARKE PL
80-53-230-010-00	1446 CLARKE PL
80-53-230-011-00	1444 CLARKE PL
80-53-230-012-00	1442 CLARKE PL
80-53-230-013-00	1436 CLARKE PL
80-53-230-014-00	1445 MONROE BLVD
80-53-230-016-00	1447 MONROE BLVD
80-53-250-001-00	1435 CLARKE PL
80-53-250-002-00	1437 CLARKE PL
80-53-250-003-00	1439 CLARKE PL
80-53-250-004-00	1441 CLARKE PL
80-53-250-005-00	1443 CLARKE PL
80-53-250-006-00	1445 CLARKE PL
80-53-250-007-00	1447 CLARKE PL
80-53-250-008-00	1449 CLARKE PL
80-53-270-011-20	95 LOVEJOY ST

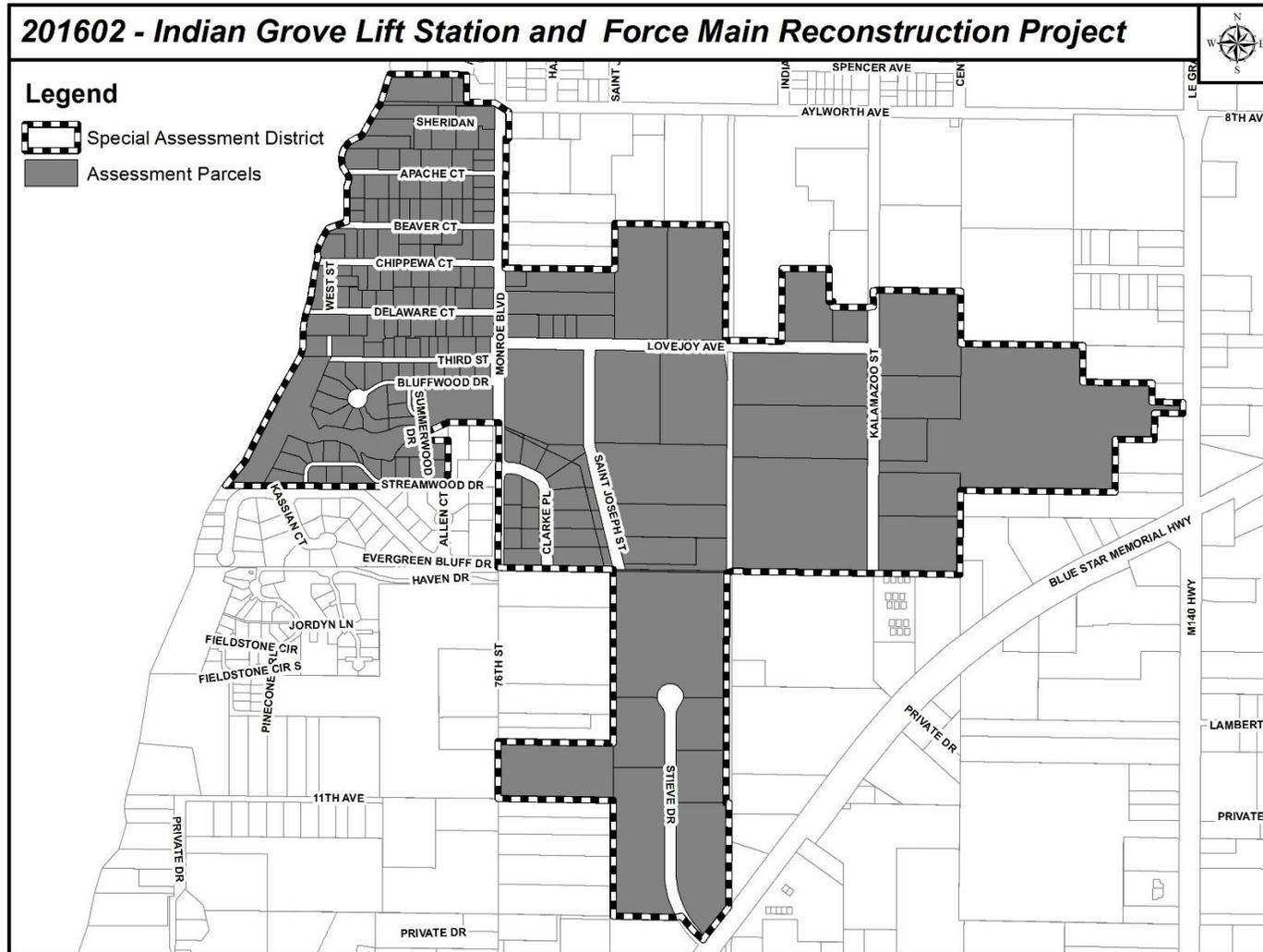
80-53-270-011-25	1327 MONROE BLVD
80-53-270-011-30	65 LOVEJOY AVE
80-53-270-011-35	75 LOVEJOY AVE
80-53-270-011-40	85 LOVEJOY AVE
80-53-280-001-01	1100 MONROE BLVD
80-53-280-002-01	1140 MONROE BLVD
80-53-280-003-00	1130 MONROE BLVD
80-53-280-004-00	1150 MONROE BLVD
80-53-280-005-00	1220 MONROE BLVD
80-53-280-006-00	MONROE BLVD
80-53-280-007-00	1160 MONROE BLVD
80-53-280-008-00	1214 MONROE BLVD
80-53-280-009-00	1170 MONROE BLVD
80-53-291-001-00	1250 MONROE BLVD
80-53-291-002-00	1254 MONROE BLVD
80-53-291-003-00	45 APACHE CT
80-53-291-005-00	39 APACHE CT
80-53-291-008-00	35 APACHE CT
80-53-291-010-00	1 APACHE CT
80-53-291-012-00	1 APACHE CT
80-53-292-001-00	1258 MONROE BLVD
80-53-292-002-00	1262 MONROE BLVD
80-53-292-003-00	44 APACHE CT
80-53-292-004-00	42 APACHE CT
80-53-292-006-00	36 APACHE CT
80-53-292-008-00	30 APACHE CT
80-53-292-010-00	28 APACHE CT
80-53-292-011-00	26 APACHE CT
80-53-292-013-00	17 BEAVER CT
80-53-292-014-00	19 BEAVER CT
80-53-292-015-00	21 BEAVER CT
80-53-292-016-00	25 BEAVER CT
80-53-292-017-00	27 BEAVER CT
80-53-292-018-00	35 BEAVER CT
80-53-292-020-00	39 BEAVER CT
80-53-292-021-00	41 BEAVER CT
80-53-292-022-00	45 BEAVER CT
80-53-292-023-00	1270 MONROE BLVD
80-53-292-024-00	1266 MONROE BLVD
80-53-293-001-00	15 BEAVER CT
80-53-293-002-00	44 APACHE CT
80-53-293-003-00	15 APACHE CT
80-53-301-001-00	1310 MONROE BLVD

80-53-301-004-00	45 CHIPPEWA CT
80-53-301-006-00	40 BEAVER CT
80-53-301-009-00	34 BEAVER CT
80-53-301-010-00	33 CHIPPEWA CT
80-53-301-012-00	29 BEAVER CT
80-53-301-012-50	27 CHIPPEWA CT
80-53-301-015-00	21 CHIPPEWA CT
80-53-301-018-01	15 CHIPPEWA CT
80-53-301-020-00	13 CHIPPEWA CT
80-53-301-021-00	11 CHIPPEWA CT
80-53-301-022-00	5 CHIPPEWA CT
80-53-302-001-00	1316 MONROE BLVD
80-53-302-004-00	44 CHIPPEWA CT
80-53-302-004-51	36 CHIPPEWA CT
80-53-302-008-00	28 CHIPPEWA CT
80-53-302-010-00	24 CHIPPEWA CT
80-53-302-012-01	20 CHIPPEWA CT
80-53-302-014-00	18 CHIPPEWA CT
80-53-302-015-00	12 CHIPPEWA CT
80-53-302-016-00	1319 WEST ST
80-53-302-017-00	6 CHIPPEWA CT
80-53-302-019-00	15 DELAWARE CT
80-53-302-021-01	19 DELAWARE CT
80-53-302-022-50	23 DELAWARE CT
80-53-302-024-00	27 DELAWARE CT
80-53-302-026-00	31 DELAWARE CT
80-53-302-028-00	35 DELAWARE CT
80-53-302-030-00	39 DELAWARE CT
80-53-302-032-00	43 DELAWARE CT
80-53-302-033-00	43 DELAWARE CT
80-53-302-035-00	1324 MONROE BLVD
80-53-303-001-00	10 DELAWARE CT
80-53-304-001-00	1330 MONROE BLVD
80-53-304-003-00	44 DELAWARE CT
80-53-304-004-00	42 DELAWARE CT
80-53-304-006-00	38 DELAWARE CT
80-53-304-008-01	36 DELAWARE CT
80-53-304-010-00	30 DELAWARE CT
80-53-304-013-16	24 DELAWARE CT
80-53-304-013-20	24 DELAWARE CT
80-53-304-015-00	18 DELAWARE CT
80-53-304-017-00	10 DELAWARE CT
80-53-310-001-00	43 THIRD ST

80-53-310-002-00	39 THIRD ST
80-53-310-003-10	35 THIRD ST
80-53-310-003-20	37 THIRD ST
80-53-310-004-00	31 THIRD ST
80-53-310-005-10	29 THIRD ST
80-53-310-006-11	27 THIRD ST
80-53-310-006-20	23 THIRD ST
80-53-310-016-00	11 3RD ST
80-53-310-016-00	11 3RD ST
80-53-311-001-00	1399 SUMMERWOOD DR
80-53-311-002-00	1395 SUMMERWOOD DR
80-53-311-003-00	1390 SUMMERWOOD DR
80-53-311-004-00	35 STREAMWOOD DR
80-53-311-005-00	31 STREAMWOOD DR
80-53-311-006-00	27 STREAMWOOD DR
80-53-311-007-00	23 STREAMWOOD DR
80-53-311-008-00	19 STREAMWOOD DR
80-53-311-009-00	15 STREAMWOOD DR
80-53-311-010-00	11 STREAMWOOD DR
80-53-311-011-00	7 STREAMWOOD DR
80-53-311-012-00	3 STREAMWOOD DR
80-53-311-013-00	1 STREAMWOOD DR
80-53-311-014-00	12 STREAMWOOD DR
80-53-311-015-00	16 STREAMWOOD DR
80-53-311-016-00	20 STREAMWOOD DR
80-53-311-017-00	4 BLUFFWOOD DR
80-53-311-018-00	8 BLUFFWOOD DR
80-53-311-019-00	12 BLUFFWOOD DR
80-53-311-020-00	1370 SUMMERWOOD DR
80-53-311-021-00	1360 SUMMERWOOD DR
80-53-311-022-00	18 BLUFFWOOD DR
80-53-311-023-00	1350 SUMMERWOOD DR
80-53-311-024-00	3 BLUFFWOOD DR
80-53-311-025-00	7 BLUFFWOOD DR
80-53-311-026-00	11 BLUFFWOOD DR
80-53-311-027-00	15 BLUFFWOOD DR
80-53-311-028-00	21 BLUFFWOOD DR
80-53-311-029-00	25 BLUFFWOOD DR
80-53-311-030-00	29 BLUFFWOOD DR
80-53-311-031-00	33 BLUFFWOOD DR
80-53-311-032-00	37 BLUFFWOOD DR
80-53-311-033-00	41 BLUFFWOOD DR
80-53-311-034-00	45 BLUFFWOOD DR

<u>80-53-311-035-00</u>	<u>49 BLUFFWOOD DR</u>
<u>80-53-311-037-00</u>	<u>1336 MONROE BLVD</u>
<u>80-53-311-042-00</u>	<u>36 BLUFFWOOD DR</u>
<u>80-53-270-009-10</u>	<u>1315 MONROE BLVD</u>
<u>80-53-270-009-01</u>	<u>1315 MONROE BLVD</u>
<u>80-53-270-010-00</u>	<u>1317 MONROE BLVD</u>

The boundaries of the Indian Grove Lift Station and Force Main Reconstruction Project Special Assessment District are shown on the following map:



TAKE NOTICE that the City Council of the City of South Haven will hold a public hearing on Monday, July 18th, 2016 at 7:00 p.m. local time in the City Hall located at 539 Phoenix Street, South Haven, Michigan 49090 to hear and consider any objections to the proposed Public Improvements, the proposed special assessment district, and all other matters relating to said Public Improvements.

TAKE FURTHER NOTICE that if objections are filed by owners of property in the Special Assessment District which will be required to bear more than fifty percent (50%) of the cost of Public Improvements, a resolution determining to proceed shall be adopted by the affirmative vote of at least five (5) members of the City Council.

TAKE FURTHER NOTICE that the plans and estimates of cost for the Public Improvements are on file with the City Clerk for public examination.

PROPERTY SHALL NOT BE ADDED TO THE PROPOSED SPECIAL ASSESSMENT DISTRICT AND THE ORIGINAL ESTIMATE OF COST SHALL NOT BE SUBSTANTIALLY INCREASED WITHOUT FURTHER NOTICE AND PUBLIC HEARING.

TAKE FURTHER NOTICE that on a future date notice will be given and a second public hearing will be held specifically regarding the assessment roll and the assessments against each parcel in the special assessment district and that an owner or other person having an interest in the real property must file an appearance and protest at that public hearing in order to appeal the amount of their special assessment to the Michigan Tax Tribunal.

This notice was authorized by the City Council of the City of South Haven.

FOR FURTHER INFORMATION PLEASE CONTACT:

City Hall
City of South Haven
539 Phoenix Street, South Haven, Michigan 49090
Telephone (269) 637-0700

Travis Sullivan, Clerk
City of South Haven

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2016-47

MONROE BOULEVARD RECONSTRUCTION PROJECT

DECLARATION OF INTENT TO MAKE PUBLIC IMPROVEMENTS;
TENATIVE DESIGNATION OF SPECIAL ASSESSMENT DISTRICT;
NOTICE OF PUBLIC HEARING

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on Tuesday, July 5th, 2016 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, the Home Rule Cities Act, Act No. 279 of the Public Acts of Michigan of 1909 as amended (the "Act"), and Ordinance No. 833A as amended by Ordinance 853 (the "Ordinance") of the City of South Haven ("the City") provides the authority and the procedures by which the City may establish a special assessment district and impose special assessments against property for the cost of certain public improvements; and

WHEREAS, there exists in the City a need for the Monroe Boulevard Reconstruction Project, as described on Exhibit A (the "Public Improvements").

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the City Council intends to proceed pursuant to the Ordinance to make the Public Improvements.
2. That the City Council has directed the City Manager to prepare a report setting forth the need for the Public Improvements, the extent and cost thereof, the portion of the cost to be borne by the City at large and the portion to be assessed to benefited lands and the lands to constitute the special assessment district to be so assessed, and to submit the report to the Council together with plans for the Public Improvements.
3. That the report and plans and the estimate of cost have been filed with the City Clerk.
4. The cost of the Public Improvements is estimated to be one million nine hundred nineteen thousand twenty seven and 59/100 dollars (\$1,919,027.59) of which the estimated sum of one hundred sixty thousand five hundred six and 95/100 dollars (\$160,506.95) shall be paid by special assessments assessed within the special assessment district benefited by the proposed Public Improvements and the estimated sum of one million seven hundred fifty eight thousand five hundred twenty and 64/100 dollars (\$1,758,520.64) shall be paid by the City.

5. The special assessments, when confirmed will be payable in 15 installments, together with interest on the unpaid balance.
6. That the City Council hereby tentatively designates a special assessment district known as the Monroe Boulevard Reconstruction Project Special Assessment District, consisting of certain parcels of property described as set forth in the Notice of Public Hearing attached as Exhibit A hereto, which descriptions are incorporated herein by reference, and against which parcels all or a portion of the cost of said Public Improvements shall be assessed.
7. That the City Council shall hold a public hearing on Monday, July 18th, 2016, at 7:00 p.m. local time at the City Hall to hear and consider objections to the proposed Public Improvements, the special assessment district tentatively designated herein, and all other matters relating to said proposed Public Improvements.
8. That the City Clerk shall cause to be published a notice of the public hearing in a newspaper of general circulation within the City, at least ten (10) days prior to the public hearing. Proofs of publication of such notice shall be filed with the City Clerk.
9. That the City Clerk, at least ten (10) days prior to the date of the public hearing, shall send a notice of the public hearing by first class mail addressed to each record owner of, or party in interest, of each parcel of property to be assessed, at the address shown for such owner or party in interest upon the last city tax assessment records, as supplemented by any subsequent changes in the names or addresses of the owners or parties listed therein.
10. The form of the notice of the public hearing shall be substantially as set forth in Exhibit A hereto.
11. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded to the extent of the conflict.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 5th day of July, 2016, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was give pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Travis Sullivan, City Clerk

EXHIBIT A

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

NOTICE OF PUBLIC HEARING
MONROE BOULEVARD RECONSTRUCTION PROJECT
SPECIAL ASSESSMENT DISTRICT

NOTICE IS HEREBY GIVEN that the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, intends to make certain public improvements (the "Public Improvements") which consist of the following project located in the City of South Haven:

Reconstruction of the water distribution system, including but not limited to installation of new water mains and services within the right of way, and removal of existing water mains and services within the right of way, and related improvements.

Reconstruction of the wastewater collection system, including but not limited to the installation of new sewer mains and services within the right of way and removal of existing sewer mains and services within the right of way, and related improvements.

Street reconstruction, including but not limited to storm sewer and drainage improvements, removal of existing roadway materials, installation of new sand subbase, gravel base, bituminous pavement, concrete curb and gutter, concrete driveway approaches, and related improvements.

Sidewalk reconstruction, including but not limited to removal of existing concrete sidewalks and curb ramps, installation of new concrete sidewalks and barrier free curb ramps, and related improvements.

The public improvements will be made on Monroe Boulevard from the south City Limits to 350 feet north of Aylworth Avenue.

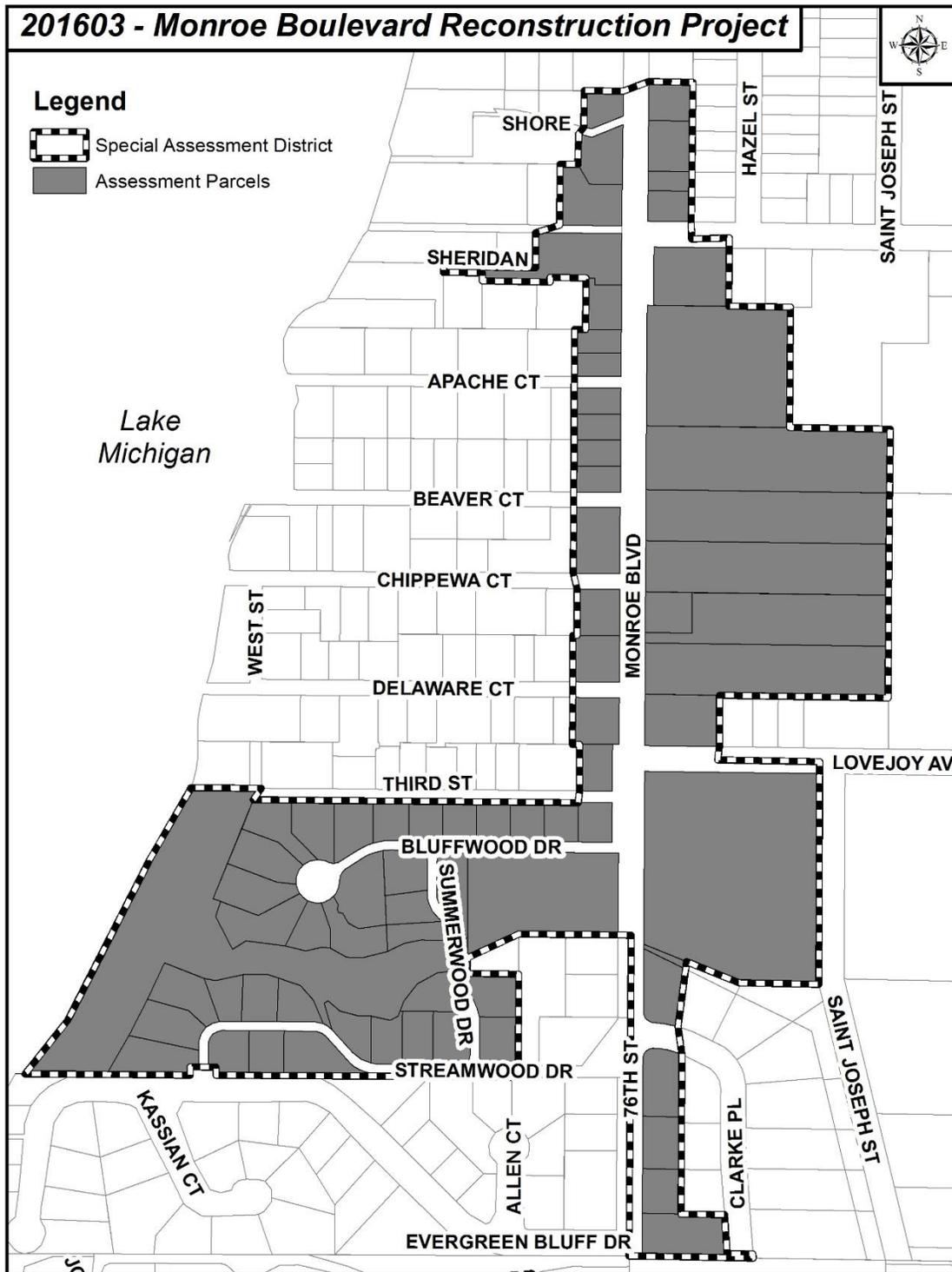
The City Council has resolved its intention to proceed pursuant to Ordinance No. 833A as amended by Ordinance 853 to make said Public Improvements in the City. The City Council has tentatively determined that a portion of the cost of said Public Improvements shall be specially assessed against each of the following described lots and parcels of land, which together comprise the proposed Monroe Boulevard Reconstruction Project Special Assessment District:

<u>Parcel Number</u>	<u>Street Address</u>
80-53-220-019-00	1365 MONROE BLVD
80-53-230-001-00	1435 CLARKE PL
80-53-230-008-10	1450 CLARKE PL
80-53-230-013-00	1436 CLARKE PL
80-53-230-014-00	1445 MONROE BLVD
80-53-230-016-00	1447 MONROE BLVD
80-53-250-001-00	1435 CLARKE PL
80-53-270-011-25	1327 MONROE BLVD

80-53-280-001-01	1100 MONROE BLVD
80-53-280-005-00	1220 MONROE BLVD
80-53-291-001-00	1250 MONROE BLVD
80-53-291-002-00	1254 MONROE BLVD
80-53-292-001-00	1258 MONROE BLVD
80-53-292-002-00	1262 MONROE BLVD
80-53-292-023-00	1270 MONROE BLVD
80-53-292-024-00	1266 MONROE BLVD
80-53-301-001-00	1310 MONROE BLVD
80-53-302-001-00	1316 MONROE BLVD
80-53-302-035-00	1324 MONROE BLVD
80-53-304-001-00	1330 MONROE BLVD
80-53-311-001-00	1399 SUMMERWOOD DR
80-53-311-002-00	1395 SUMMERWOOD DR
80-53-311-003-00	1390 SUMMERWOOD DR
80-53-311-004-00	35 STREAMWOOD DR
80-53-311-005-00	31 STREAMWOOD DR
80-53-311-006-00	27 STREAMWOOD DR
80-53-311-007-00	23 STREAMWOOD DR
80-53-311-008-00	19 STREAMWOOD DR
80-53-311-009-00	15 STREAMWOOD DR
80-53-311-010-00	11 STREAMWOOD DR
80-53-311-011-00	7 STREAMWOOD DR
80-53-311-012-00	3 STREAMWOOD DR
80-53-311-013-00	1 STREAMWOOD DR
80-53-311-014-00	12 STREAMWOOD DR
80-53-311-015-00	16 STREAMWOOD DR
80-53-311-016-00	20 STREAMWOOD DR
80-53-311-017-00	4 BLUFFWOOD DR
80-53-311-018-00	8 BLUFFWOOD DR
80-53-311-019-00	12 BLUFFWOOD DR
80-53-311-020-00	1370 SUMMERWOOD DR
80-53-311-021-00	1360 SUMMERWOOD DR
80-53-311-022-00	18 BLUFFWOOD DR
80-53-311-023-00	1350 SUMMERWOOD DR
80-53-311-024-00	3 BLUFFWOOD DR
80-53-311-025-00	7 BLUFFWOOD DR
80-53-311-026-00	11 BLUFFWOOD DR
80-53-311-027-00	15 BLUFFWOOD DR
80-53-311-028-00	21 BLUFFWOOD DR
80-53-311-029-00	25 BLUFFWOOD DR
80-53-311-030-00	29 BLUFFWOOD DR
80-53-311-031-00	33 BLUFFWOOD DR

<u>80-53-311-032-00</u>	<u>37 BLUFFWOOD DR</u>
<u>80-53-311-033-00</u>	<u>41 BLUFFWOOD DR</u>
<u>80-53-311-034-00</u>	<u>45 BLUFFWOOD DR</u>
<u>80-53-311-035-00</u>	<u>49 BLUFFWOOD DR</u>
<u>80-53-311-037-00</u>	<u>1336 MONROE BLVD</u>
<u>80-53-311-042-00</u>	<u>36 BLUFFWOOD DR</u>
<u>80-53-061-003-01</u>	<u>1207 MONROE BLVD</u>
<u>80-53-071-025-00</u>	<u>1109 MONROE BLVD</u>
<u>80-53-071-027-02</u>	<u>1073 MONROE BLVD</u>
<u>80-53-071-029-00</u>	<u>1109 MONROE BLVD</u>
<u>80-53-071-030-00</u>	<u>1063 MONROE BLVD</u>
<u>80-53-210-023-00</u>	<u>1096 MONROE BLVD</u>
<u>80-53-210-026-00</u>	<u>1074 MONROE BLVD</u>
<u>80-53-210-028-00</u>	<u>1076 MONROE BLVD</u>
<u>80-53-270-005-02</u>	<u>1251 MONROE BLVD</u>
<u>80-53-270-006-00</u>	<u>1267 MONROE BLVD</u>
<u>80-53-270-007-00</u>	<u>1305 MONROE BLVD</u>
<u>80-53-270-008-00</u>	<u>1309 MONROE BLVD</u>
<u>80-53-270-009-01</u>	<u>1315 MONROE BLVD</u>
<u>80-53-270-009-10</u>	<u>1315 MONROE BLVD</u>
<u>80-53-270-010-00</u>	<u>1317 MONROE BLVD</u>

The boundaries of the Monroe Boulevard Reconstruction Project Special Assessment District are shown on the following map:



TAKE NOTICE that the City Council of the City of South Haven will hold a public hearing on Monday, July 18th, 2016 at 7:00 p.m. local time in the City Hall located at 539 Phoenix Street, South Haven, Michigan 49090 to hear and consider any objections to the proposed Public Improvements, the proposed special assessment district, and all other matters relating to said Public Improvements.

TAKE FURTHER NOTICE that if objections are filed by owners of property in the Special Assessment District which will be required to bear more than fifty percent (50%) of the cost of Public Improvements, a resolution determining to proceed shall be adopted by the affirmative vote of at least five (5) members of the City Council.

TAKE FURTHER NOTICE that the plans and estimates of cost for the Public Improvements are on file with the City Clerk for public examination.

PROPERTY SHALL NOT BE ADDED TO THE PROPOSED SPECIAL ASSESSMENT DISTRICT AND THE ORIGINAL ESTIMATE OF COST SHALL NOT BE SUBSTANTIALLY INCREASED WITHOUT FURTHER NOTICE AND PUBLIC HEARING.

TAKE FURTHER NOTICE that on a future date notice will be given and a second public hearing will be held specifically regarding the assessment roll and the assessments against each parcel in the special assessment district and that an owner or other person having an interest in the real property must file an appearance and protest at that public hearing in order to appeal the amount of their special assessment to the Michigan Tax Tribunal.

This notice was authorized by the City Council of the City of South Haven.

FOR FURTHER INFORMATION PLEASE CONTACT:

City Hall
City of South Haven
539 Phoenix Street, South Haven, Michigan 49090
Telephone (269) 637-0700

Travis Sullivan, Clerk
City of South Haven

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2016-48

DUNKLEY AVENUE RECONSTRUCTION PROJECT

DECLARATION OF INTENT TO MAKE PUBLIC IMPROVEMENTS;
TENATIVE DESIGNATION OF SPECIAL ASSESSMENT DISTRICT;
NOTICE OF PUBLIC HEARING

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on Tuesday, July 5th, 2016 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, the Home Rule Cities Act, Act No. 279 of the Public Acts of Michigan of 1909 as amended (the "Act"), and Ordinance No. 833A as amended by Ordinance 853 (the "Ordinance") of the City of South Haven ("the City") provides the authority and the procedures by which the City may establish a special assessment district and impose special assessments against property for the cost of certain public improvements; and

WHEREAS, there exists in the City a need for the Dunkley Avenue Reconstruction Project, as described on Exhibit A (the "Public Improvements").

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the City Council intends to proceed pursuant to the Ordinance to make the Public Improvements.
2. That the City Council has directed the City Manager to prepare a report setting forth the need for the Public Improvements, the extent and cost thereof, the portion of the cost to be borne by the City at large and the portion to be assessed to benefited lands and the lands to constitute the special assessment district to be so assessed, and to submit the report to the Council together with plans for the Public Improvements.
3. That the report and plans and the estimate of cost have been filed with the City Clerk.
4. The cost of the Public Improvements is estimated to be three million one hundred sixty three thousand one hundred four and 00/100 dollars (\$3,163,104.00) of which the estimated sum of thirty six thousand eight hundred three and 00/100 dollars (\$36,803.00) shall be paid by special assessments assessed within the special assessment district benefited by the proposed Public Improvements and the estimated sum of three million one hundred twenty six thousand three hundred one and 00/100 dollars (\$3,126,301.00) shall be paid by the City.

5. The special assessments, when confirmed will be payable in 15 installments, together with interest on the unpaid balance.
6. That the City Council hereby tentatively designates a special assessment district known as the Dunkley Avenue Reconstruction Project Special Assessment District, consisting of certain parcels of property described as set forth in the Notice of Public Hearing attached as Exhibit A hereto, which descriptions are incorporated herein by reference, and against which parcels all or a portion of the cost of said Public Improvements shall be assessed.
7. That the City Council shall hold a public hearing on Monday, July 18th, 2016, at 7:00 p.m. local time at the City Hall to hear and consider objections to the proposed Public Improvements, the special assessment district tentatively designated herein, and all other matters relating to said proposed Public Improvements.
8. That the City Clerk shall cause to be published a notice of the public hearing in a newspaper of general circulation within the City, at least ten (10) days prior to the public hearing. Proofs of publication of such notice shall be filed with the City Clerk.
9. That the City Clerk, at least ten (10) days prior to the date of the public hearing, shall send a notice of the public hearing by first class mail addressed to each record owner of, or party in interest, of each parcel of property to be assessed, at the address shown for such owner or party in interest upon the last city tax assessment records, as supplemented by any subsequent changes in the names or addresses of the owners or parties listed therein.
10. The form of the notice of the public hearing shall be substantially as set forth in Exhibit A hereto.
11. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded to the extent of the conflict.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 5th day of July, 2016, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was give pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Travis Sullivan, City Clerk

EXHIBIT A

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

NOTICE OF PUBLIC HEARING
DUNKLEY AVENUE RECONSTRUCTION PROJECT
SPECIAL ASSESSMENT DISTRICT

NOTICE IS HEREBY GIVEN that the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, intends to make certain public improvements (the "Public Improvements") which consist of the following project located in the City of South Haven:

Reconstruction of the water distribution system, including but not limited to installation of new water mains and services within the right of way, and removal of existing water mains and services within the right of way, and related improvements.

Reconstruction of the wastewater collection system, including but not limited to the installation of new sewer mains and services within the right of way and removal of existing sewer mains and services within the right of way, and related improvements.

Street reconstruction, including but not limited to storm sewer and drainage improvements, removal of existing roadway materials, installation of new sand subbase, gravel base, bituminous pavement, concrete curb and gutter, concrete driveway approaches, and related improvements.

Sidewalk reconstruction, including but not limited to removal of existing concrete sidewalks and curb ramps, installation of new concrete sidewalks and barrier free curb ramps, and related improvements.

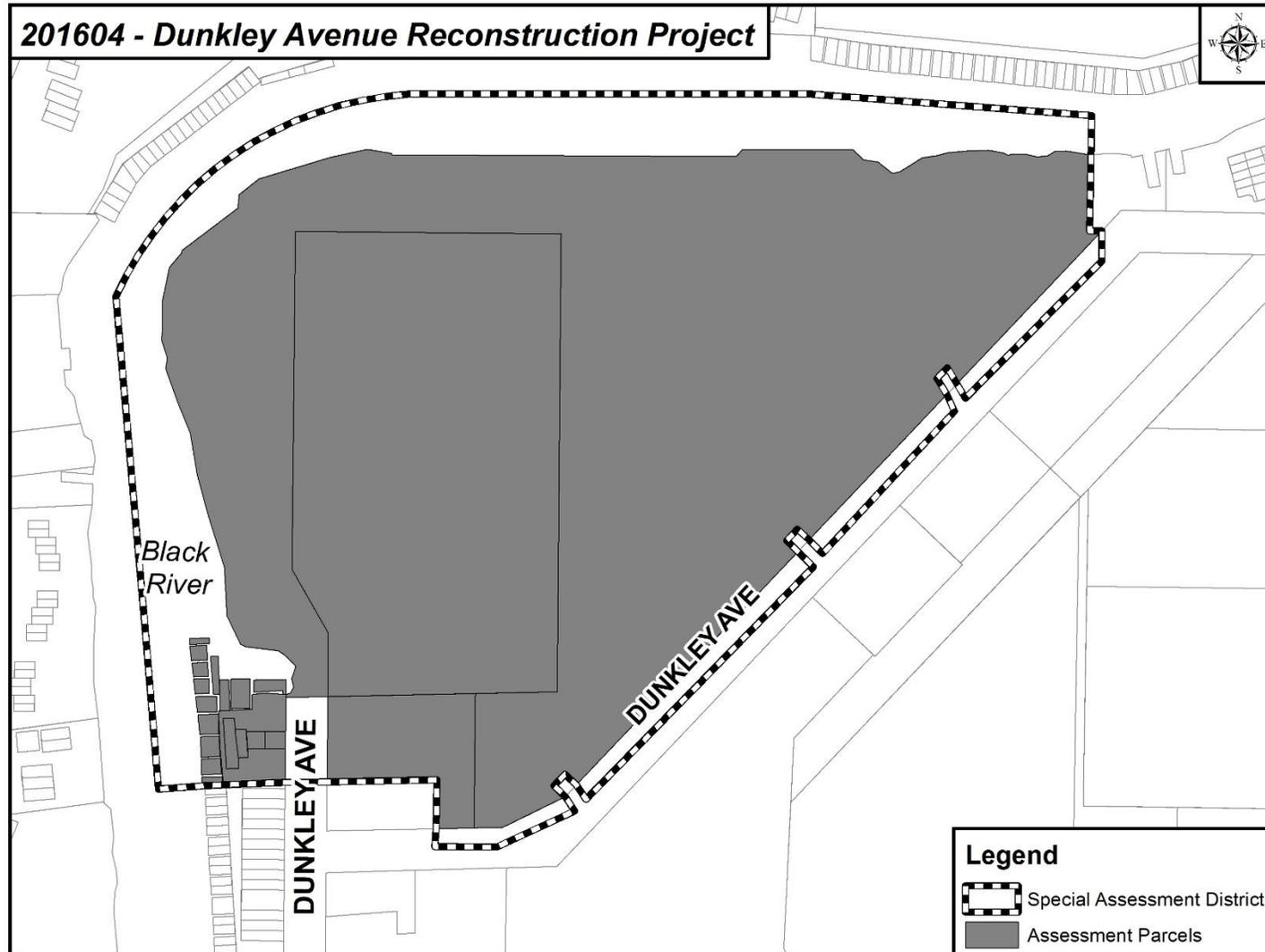
The public improvements will be made on Dunkley Avenue and within Black River Park.

The City Council has resolved its intention to proceed pursuant to Ordinance No. 833A as amended by Ordinance 853 to make said Public Improvements in the City. The City Council has tentatively determined that a portion of the cost of said Public Improvements shall be specially assessed against each of the following described lots and parcels of land, which together comprise the proposed Dunkley Avenue Reconstruction Project Special Assessment District:

<u>Parcel Number</u>	<u>Street Address</u>
<u>80-53-777-001-01</u>	<u>132 DUNKLEY AVE</u>
<u>80-53-777-008-00</u>	<u>126 DUNKLEY AVE</u>
<u>80-53-779-001-00</u>	<u>132 DUNKLEY AVE #1</u>
<u>80-53-779-002-00</u>	<u>132 DUNKLEY AVE #2</u>
<u>80-53-779-003-00</u>	<u>132 DUNKLEY AVE #3</u>
<u>80-53-779-004-00</u>	<u>132 DUNKLEY AVE #4</u>
<u>80-53-780-002-00</u>	<u>625 DUNKLEY AVE</u>
<u>80-53-780-006-00</u>	<u>123 DUNKLEY AVE</u>

DRAFT

The boundaries of the Dunkley Avenue Reconstruction Project Special Assessment District are shown on the following map:



TAKE NOTICE that the City Council of the City of South Haven will hold a public hearing on Monday, July 18th, 2016 at 7:00 p.m. local time in the City Hall located at 539 Phoenix Street, South Haven, Michigan 49090 to hear and consider any objections to the proposed Public Improvements, the proposed special assessment district, and all other matters relating to said Public Improvements.

TAKE FURTHER NOTICE that if objections are filed by owners of property in the Special Assessment District which will be required to bear more than fifty percent (50%) of the cost of Public Improvements, a resolution determining to proceed shall be adopted by the affirmative vote of at least five (5) members of the City Council.

TAKE FURTHER NOTICE that the plans and estimates of cost for the Public Improvements are on file with the City Clerk for public examination.

PROPERTY SHALL NOT BE ADDED TO THE PROPOSED SPECIAL ASSESSMENT DISTRICT AND THE ORIGINAL ESTIMATE OF COST SHALL NOT BE SUBSTANTIALLY INCREASED WITHOUT FURTHER NOTICE AND PUBLIC HEARING.

TAKE FURTHER NOTICE that on a future date notice will be given and a second public hearing will be held specifically regarding the assessment roll and the assessments against each parcel in the special assessment district and that an owner or other person having an interest in the real property must file an appearance and protest at that public hearing in order to appeal the amount of their special assessment to the Michigan Tax Tribunal.

This notice was authorized by the City Council of the City of South Haven.

FOR FURTHER INFORMATION PLEASE CONTACT:

City Hall
City of South Haven
539 Phoenix Street, South Haven, Michigan 49090
Telephone (269) 637-0700

Travis Sullivan, Clerk
City of South Haven

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2016-49

BLACK RIVER STREET RECONSTRUCTION PROJECT

DECLARATION OF INTENT TO MAKE PUBLIC IMPROVEMENTS;
TENATIVE DESIGNATION OF SPECIAL ASSESSMENT DISTRICT;
NOTICE OF PUBLIC HEARING

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on Tuesday, July 5th, 2016 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, the Home Rule Cities Act, Act No. 279 of the Public Acts of Michigan of 1909 as amended (the "Act"), and Ordinance No. 833A as amended by Ordinance 853 (the "Ordinance") of the City of South Haven ("the City") provides the authority and the procedures by which the City may establish a special assessment district and impose special assessments against property for the cost of certain public improvements; and

WHEREAS, there exists in the City a need for the Black River Street Reconstruction Project, as described on Exhibit A (the "Public Improvements").

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the City Council intends to proceed pursuant to the Ordinance to make the Public Improvements.
2. That the City Council has directed the City Manager to prepare a report setting forth the need for the Public Improvements, the extent and cost thereof, the portion of the cost to be borne by the City at large and the portion to be assessed to benefited lands and the lands to constitute the special assessment district to be so assessed, and to submit the report to the Council together with plans for the Public Improvements.
3. That the report and plans and the estimate of cost have been filed with the City Clerk.
4. The cost of the Public Improvements is estimated to be one million eight hundred forty seven thousand one hundred eighty and 00/100 dollars (\$1,847,180.00) of which the estimated sum of two hundred thirty four thousand five hundred forty six and 00/100 dollars (\$234,546.00) shall be paid by special assessments assessed within the special assessment district benefited by the proposed Public Improvements and the estimated sum of one million six hundred twelve thousand six hundred thirty four and 00/100 dollars (\$1,612,634.00) shall be paid by the City.

5. The special assessments, when confirmed will be payable in 15 installments, together with interest on the unpaid balance.
6. That the City Council hereby tentatively designates a special assessment district known as the Black River Street Reconstruction Project Special Assessment District, consisting of certain parcels of property described as set forth in the Notice of Public Hearing attached as Exhibit A hereto, which descriptions are incorporated herein by reference, and against which parcels all or a portion of the cost of said Public Improvements shall be assessed.
7. That the City Council shall hold a public hearing on Monday, July 18th, 2016, at 7:00 p.m. local time at the City Hall to hear and consider objections to the proposed Public Improvements, the special assessment district tentatively designated herein, and all other matters relating to said proposed Public Improvements.
8. That the City Clerk shall cause to be published a notice of the public hearing in a newspaper of general circulation within the City, at least ten (10) days prior to the public hearing. Proofs of publication of such notice shall be filed with the City Clerk.
9. That the City Clerk, at least ten (10) days prior to the date of the public hearing, shall send a notice of the public hearing by first class mail addressed to each record owner of, or party in interest, of each parcel of property to be assessed, at the address shown for such owner or party in interest upon the last city tax assessment records, as supplemented by any subsequent changes in the names or addresses of the owners or parties listed therein.
10. The form of the notice of the public hearing shall be substantially as set forth in Exhibit A hereto.
11. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded to the extent of the conflict.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 5th day of July, 2016, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was give pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Travis Sullivan, City Clerk

EXHIBIT A

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

NOTICE OF PUBLIC HEARING
BLACK RIVER STREET RECONSTRUCTION PROJECT
SPECIAL ASSESSMENT DISTRICT

NOTICE IS HEREBY GIVEN that the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, intends to make certain public improvements (the "Public Improvements") which consist of the following project located in the City of South Haven:

Reconstruction of the wastewater collection system, including but not limited to the installation of new sewer mains and services within utility easements and the right of way and removal of existing sewer mains and services within utility easements and the right of way, and related improvements.

Street reconstruction, including but not limited to storm sewer and drainage improvements, removal of existing roadway materials, installation of new sand subbase, gravel base, bituminous pavement, concrete curb and gutter, concrete driveway approaches, and related improvements.

Sidewalk reconstruction, including but not limited to removal of existing concrete sidewalks and curb ramps, installation of new concrete sidewalks and barrier free curb ramps, and related improvements.

The public improvements will be made within utility easements between Black River Street and the Black River and on Black River Street from Dyckman Avenue to Wells Street.

The City Council has resolved its intention to proceed pursuant to Ordinance No. 833A as amended by Ordinance 853 to make said Public Improvements in the City. The City Council has tentatively determined that a portion of the cost of said Public Improvements shall be specially assessed against each of the following described lots and parcels of land, which together comprise the proposed Black River Street Reconstruction Project Special Assessment District:

<u>Parcel Number</u>	<u>Street Address</u>
<u>80-53-708-001-00</u>	<u>201 BLACK RIVER ST</u>
<u>80-53-708-002-00</u>	<u>201 BLACK RIVER ST</u>
<u>80-53-708-003-00</u>	<u>201 BLACK RIVER ST</u>
<u>80-53-708-004-00</u>	<u>201 BLACK RIVER ST</u>
<u>80-53-708-005-00</u>	<u>201 BLACK RIVER ST</u>
<u>80-53-708-006-00</u>	<u>201 BLACK RIVER ST</u>
<u>80-53-708-007-00</u>	<u>201 BLACK RIVER ST</u>
<u>80-53-708-008-00</u>	<u>201 BLACK RIVER ST</u>
<u>80-53-714-002-02</u>	<u>213 BLACK RIVER ST</u>
<u>80-53-715-016-00</u>	<u>228 NORTH ST</u>
<u>80-53-715-016-10</u>	<u>237 NORTH ST</u>

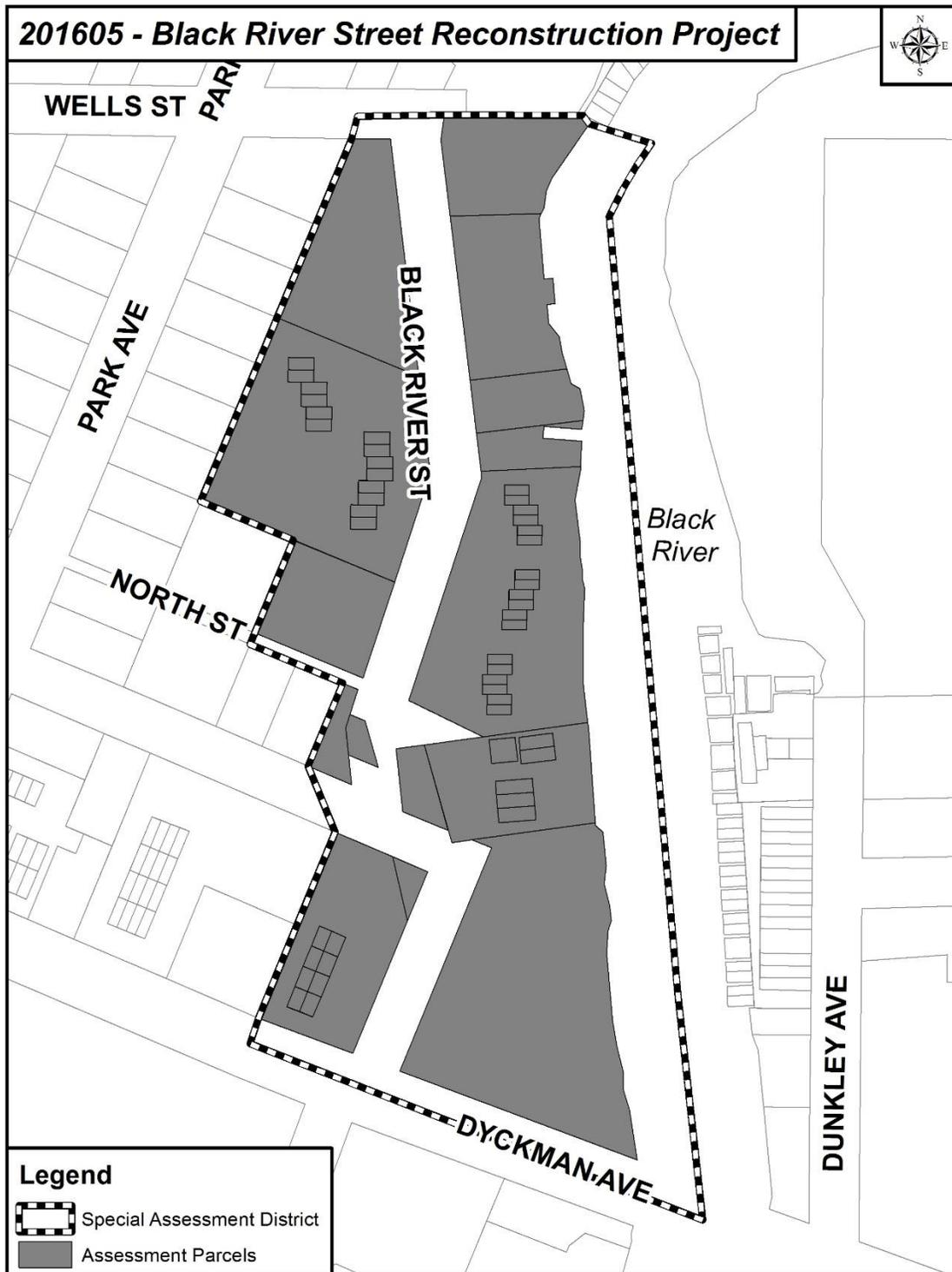
80-53-715-018-00	225 NORTH ST
80-53-715-018-10	232 BLACK RIVER ST
80-53-715-020-10	261 BLACK RIVER ST
80-53-715-020-20	261 BLACK RIVER ST
80-53-715-020-30	261 BLACK RIVER ST
80-53-715-020-40	261 BLACK RIVER ST
80-53-715-020-50	261 BLACK RIVER ST
80-53-715-020-60	261 BLACK RIVER ST
80-53-715-020-70	261 BLACK RIVER ST
80-53-715-020-80	261 BLACK RIVER ST
80-53-715-020-90	271 BLACK RIVER ST
80-53-715-021-00	271 BLACK RIVER ST
80-53-715-021-10	271 BLACK RIVER ST
80-53-715-021-20	271 BLACK RIVER ST
80-53-715-021-30	271 BLACK RIVER ST
80-53-715-021-40	271 BLACK RIVER ST
80-53-715-023-00	285 BLACK RIVER ST
80-53-716-001-02	298 BLACK RIVER ST
80-53-716-002-00	292 BLACK RIVER ST
80-53-716-005-00	274 BLACK RIVER ST
80-53-716-006-50	288 BLACK RIVER ST
80-53-716-014-00	206 BLACK RIVER ST
80-53-717-001-00	238 BLACK RIVER ST
80-53-717-002-00	238 BLACK RIVER ST
80-53-717-003-00	238 BLACK RIVER ST
80-53-717-004-00	238 BLACK RIVER ST
80-53-717-005-00	238 BLACK RIVER ST
80-53-717-006-00	238 BLACK RIVER ST
80-53-838-001-00	260 BLACK RIVER ST
80-53-838-002-00	260 BLACK RIVER ST
80-53-838-003-00	260 BLACK RIVER ST
80-53-838-004-00	260 BLACK RIVER ST
80-53-838-005-00	260 BLACK RIVER ST
80-53-838-006-00	260 BLACK RIVER ST
80-53-838-007-00	250 BLACK RIVER ST
80-53-838-008-00	250 BLACK RIVER ST
80-53-838-009-00	250 BLACK RIVER ST
80-53-838-010-00	250 BLACK RIVER ST
80-53-838-011-00	250 BLACK RIVER ST
80-53-838-012-00	250 BLACK RIVER ST
80-53-838-013-00	240 BLACK RIVER ST
80-53-838-014-00	240 BLACK RIVER ST
80-53-838-015-00	240 BLACK RIVER ST

80-53-838-016-00
80-53-838-017-00
80-53-838-018-00

240 BLACK RIVER ST
240 BLACK RIVER ST # 17
240 BLACK RIVER ST

DRAFT

The boundaries of the Black River Street Reconstruction Project Special Assessment District are shown on the following map:



TAKE NOTICE that the City Council of the City of South Haven will hold a public hearing on Monday, July 18th, 2016 at 7:00 p.m. local time in the City Hall located at 539 Phoenix Street, South Haven, Michigan 49090 to hear and consider any objections to the proposed Public Improvements, the proposed special assessment district, and all other matters relating to said Public Improvements.

TAKE FURTHER NOTICE that if objections are filed by owners of property in the Special Assessment District which will be required to bear more than fifty percent (50%) of the cost of Public Improvements, a resolution determining to proceed shall be adopted by the affirmative vote of at least five (5) members of the City Council.

TAKE FURTHER NOTICE that the plans and estimates of cost for the Public Improvements are on file with the City Clerk for public examination.

PROPERTY SHALL NOT BE ADDED TO THE PROPOSED SPECIAL ASSESSMENT DISTRICT AND THE ORIGINAL ESTIMATE OF COST SHALL NOT BE SUBSTANTIALLY INCREASED WITHOUT FURTHER NOTICE AND PUBLIC HEARING.

TAKE FURTHER NOTICE that on a future date notice will be given and a second public hearing will be held specifically regarding the assessment roll and the assessments against each parcel in the special assessment district and that an owner or other person having an interest in the real property must file an appearance and protest at that public hearing in order to appeal the amount of their special assessment to the Michigan Tax Tribunal.

This notice was authorized by the City Council of the City of South Haven.

FOR FURTHER INFORMATION PLEASE CONTACT:

City Hall
City of South Haven
539 Phoenix Street, South Haven, Michigan 49090
Telephone (269) 637-0700

Travis Sullivan, Clerk
City of South Haven

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2016-50

BLACK RIVER STREET LIFT STATION AND FORCE MAIN CONSTRUCTION PROJECT

DECLARATION OF INTENT TO MAKE PUBLIC IMPROVEMENTS;
TENATIVE DESIGNATION OF SPECIAL ASSESSMENT DISTRICT;
NOTICE OF PUBLIC HEARING

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on Tuesday, July 5th, 2016 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, the Home Rule Cities Act, Act No. 279 of the Public Acts of Michigan of 1909 as amended (the "Act"), and Ordinance No. 833A as amended by Ordinance 853 (the "Ordinance") of the City of South Haven ("the City") provides the authority and the procedures by which the City may establish a special assessment district and impose special assessments against property for the cost of certain public improvements; and

WHEREAS, there exists in the City a need for the Black River Street Lift Station and Force Main Construction Project, as described on Exhibit A (the "Public Improvements").

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the City Council intends to proceed pursuant to the Ordinance to make the Public Improvements.
2. That the City Council has directed the City Manager to prepare a report setting forth the need for the Public Improvements, the extent and cost thereof, the portion of the cost to be borne by the City at large and the portion to be assessed to benefited lands and the lands to constitute the special assessment district to be so assessed, and to submit the report to the Council together with plans for the Public Improvements.
3. That the report and plans and the estimate of cost have been filed with the City Clerk.
4. The cost of the Public Improvements is estimated to be six hundred twenty seven thousand eight hundred thirty two and 00/100 dollars (\$627,832.00) of which the estimated sum of one hundred fifty three thousand eight hundred two and 00/100 dollars (\$153,802.00) shall be paid by special assessments assessed within the special assessment district benefited by the proposed Public Improvements and the estimated sum of four hundred seventy four thousand thirty and 00/100 dollars (\$474,030.00) shall be paid by the City.

5. The special assessments, when confirmed will be payable in 15 installments, together with interest on the unpaid balance.
6. That the City Council hereby tentatively designates a special assessment district known as the Black River Street Lift Station and Force Main Construction Project Special Assessment District, consisting of certain parcels of property described as set forth in the Notice of Public Hearing attached as Exhibit A hereto, which descriptions are incorporated herein by reference, and against which parcels all or a portion of the cost of said Public Improvements shall be assessed.
7. That the City Council shall hold a public hearing on Monday, July 18th, 2016, at 7:00 p.m. local time at the City Hall to hear and consider objections to the proposed Public Improvements, the special assessment district tentatively designated herein, and all other matters relating to said proposed Public Improvements.
8. That the City Clerk shall cause to be published a notice of the public hearing in a newspaper of general circulation within the City, at least ten (10) days prior to the public hearing. Proofs of publication of such notice shall be filed with the City Clerk.
9. That the City Clerk, at least ten (10) days prior to the date of the public hearing, shall send a notice of the public hearing by first class mail addressed to each record owner of, or party in interest, of each parcel of property to be assessed, at the address shown for such owner or party in interest upon the last city tax assessment records, as supplemented by any subsequent changes in the names or addresses of the owners or parties listed therein.
10. The form of the notice of the public hearing shall be substantially as set forth in Exhibit A hereto.
11. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded to the extent of the conflict.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 5th day of July, 2016, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was give pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Travis Sullivan, City Clerk

EXHIBIT A

**CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN**

**NOTICE OF PUBLIC HEARING
BLACK RIVER STREET LIFT STATION AND FORCE MAIN CONSTRUCTION PROJECT
SPECIAL ASSESSMENT DISTRICT**

NOTICE IS HEREBY GIVEN that the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, intends to make certain public improvements (the "Public Improvements") which consist of the following project located in the City of South Haven:

Construction of a new wastewater force main and related manhole structures within utility easements and street right of way, and related improvements.

Construction of a new wastewater pumping station, including but not limited to the installation of underground structures, mechanical/electrical enclosures, pumps, plumbing, controls/telemetry, standby power generation, and other appurtenances.

The public improvements will be made in Black River Street, in utility easements between Black River Street and the Black River, across the Black River, and in Black River Park.

The City Council has resolved its intention to proceed pursuant to Ordinance No. 833A as amended by Ordinance 853 to make said Public Improvements in the City. The City Council has tentatively determined that a portion of the cost of said Public Improvements shall be specially assessed against each of the following described lots and parcels of land, which together comprise the proposed Black River Street Lift Station and Force Main Construction Project Special Assessment District:

Parcel Number	Street Address
80-53-708-001-00	201 BLACK RIVER ST
80-53-708-002-00	201 BLACK RIVER ST
80-53-708-003-00	201 BLACK RIVER ST
80-53-708-004-00	201 BLACK RIVER ST
80-53-708-005-00	201 BLACK RIVER ST
80-53-708-006-00	201 BLACK RIVER ST
80-53-708-007-00	201 BLACK RIVER ST
80-53-708-008-00	201 BLACK RIVER ST
80-53-714-002-02	213 BLACK RIVER ST
80-53-715-016-00	228 NORTH ST
80-53-715-016-10	237 NORTH ST
80-53-715-018-00	225 NORTH ST
80-53-715-018-10	232 BLACK RIVER ST
80-53-715-020-10	261 BLACK RIVER ST
80-53-715-020-20	261 BLACK RIVER ST
80-53-715-020-30	261 BLACK RIVER ST

80-53-715-020-40	261 BLACK RIVER ST
80-53-715-020-50	261 BLACK RIVER ST
80-53-715-020-60	261 BLACK RIVER ST
80-53-715-020-70	261 BLACK RIVER ST
80-53-715-020-80	261 BLACK RIVER ST
80-53-715-020-90	271 BLACK RIVER ST
80-53-715-021-00	271 BLACK RIVER ST
80-53-715-021-10	271 BLACK RIVER ST
80-53-715-021-20	271 BLACK RIVER ST
80-53-715-021-30	271 BLACK RIVER ST
80-53-715-021-40	271 BLACK RIVER ST
80-53-715-023-00	285 BLACK RIVER ST
80-53-716-001-02	298 BLACK RIVER ST
80-53-716-002-00	292 BLACK RIVER ST
80-53-716-005-00	274 BLACK RIVER ST
80-53-716-006-50	288 BLACK RIVER ST
80-53-716-014-00	206 BLACK RIVER ST
80-53-717-001-00	238 BLACK RIVER ST
80-53-717-002-00	238 BLACK RIVER ST
80-53-717-003-00	238 BLACK RIVER ST
80-53-717-004-00	238 BLACK RIVER ST
80-53-717-005-00	238 BLACK RIVER ST
80-53-717-006-00	238 BLACK RIVER ST
80-53-838-001-00	260 BLACK RIVER ST
80-53-838-002-00	260 BLACK RIVER ST
80-53-838-003-00	260 BLACK RIVER ST
80-53-838-004-00	260 BLACK RIVER ST
80-53-838-005-00	260 BLACK RIVER ST
80-53-838-006-00	260 BLACK RIVER ST
80-53-838-007-00	250 BLACK RIVER ST
80-53-838-008-00	250 BLACK RIVER ST
80-53-838-009-00	250 BLACK RIVER ST
80-53-838-010-00	250 BLACK RIVER ST
80-53-838-011-00	250 BLACK RIVER ST
80-53-838-012-00	250 BLACK RIVER ST
80-53-838-013-00	240 BLACK RIVER ST
80-53-838-014-00	240 BLACK RIVER ST
80-53-838-015-00	240 BLACK RIVER ST
80-53-838-016-00	240 BLACK RIVER ST
80-53-838-017-00	240 BLACK RIVER ST # 17
80-53-838-018-00	240 BLACK RIVER ST
80-53-701-001-00	89 NORTH SHORE DR
80-53-701-002-00	1 OAK CT

80-53-701-003-00	2 OAK CT
80-53-701-004-00	3 OAK CT
80-53-701-005-00	4 OAK CT
80-53-701-006-00	5 OAK CT
80-53-702-001-00	71 NORTH SHORE DR
80-53-702-001-50	77 NORTH SHORE DR
80-53-705-001-00	355 NORTH SHORE DR
80-53-705-002-00	355 NORTH SHORE DR
80-53-705-003-00	355 NORTH SHORE DR
80-53-705-004-00	355 NORTH SHORE DR
80-53-705-005-00	355 NORTH SHORE DR
80-53-705-006-00	355 NORTH SHORE DR
80-53-711-001-01	277 NORTH SHORE DR
80-53-711-002-01	269 NORTH SHORE DR
80-53-711-003-00	235 NORTH SHORE DR
80-53-711-006-00	231 NORTH SHORE DR
80-53-711-012-10	215 NORTH SHORE DR
80-53-711-012-20	215 NORTH SHORE DR #2
80-53-711-012-30	215 NORTH SHORE DR
80-53-711-012-40	215 NORTH SHORE DR
80-53-711-012-50	215 NORTH SHORE DR
80-53-711-012-60	215 NORTH SHORE DR
80-53-711-012-70	215 NORTH SHORE DR
80-53-711-012-80	215 NORTH SHORE DR
80-53-711-012-90	215 NORTH SHORE DR
80-53-711-013-00	215 NORTH SHORE DR
80-53-711-013-10	215 NORTH SHORE DR
80-53-711-013-20	215 NORTH SHORE DR
80-53-711-013-30	215 NORTH SHORE DR
80-53-711-013-40	215 NORTH SHORE DR
80-53-711-013-50	215 NORTH SHORE DR
80-53-711-013-60	215 NORTH SHORE DR
80-53-712-001-00	282 NORTH SHORE DR
80-53-712-002-00	276 NORTH SHORE DR
80-53-712-003-00	270 NORTH SHORE DR
80-53-712-004-00	260 NORTH SHORE DR
80-53-712-005-00	258 NORTH SHORE DR
80-53-712-008-00	234 NORTH SHORE DR
80-53-712-008-10	252 NORTH SHORE DR
80-53-712-008-20	250 NORTH SHORE DR
80-53-712-009-00	234 NORTH SHORE DR
80-53-712-010-01	231 PARK AVE
80-53-712-011-00	237 PARK AVE

80-53-712-012-00	245 PARK AVE
80-53-712-013-00	251 PARK AVE
80-53-712-014-00	257 PARK AVE
80-53-712-015-00	263 PARK AVE
80-53-712-016-00	269 PARK AVE
80-53-712-017-00	273 PARK AVE
80-53-712-018-00	281 PARK AVE
80-53-712-019-00	287 PARK AVE
80-53-713-001-05	210 NORTH SHORE DR
80-53-713-001-10	210 NORTH SHORE DR
80-53-713-001-15	210 NORTH SHORE DR
80-53-713-001-20	210 NORTH SHORE DR
80-53-713-001-25	210 NORTH SHORE DR # 5
80-53-713-001-30	210 NORTH SHORE DR
80-53-713-001-35	210 NORTH SHORE DR
80-53-713-001-40	210 NORTH SHORE DR
80-53-713-001-45	210 NORTH SHORE DR
80-53-713-001-50	210 NORTH SHORE DR
80-53-713-001-55	210 NORTH SHORE DR
80-53-713-001-60	210 NORTH SHORE DR
80-53-713-001-65	210 NORTH SHORE DR
80-53-713-001-70	210 NORTH SHORE DR
80-53-713-001-75	210 NORTH SHORE DR
80-53-713-001-80	210 NORTH SHORE DR
80-53-713-001-85	210 NORTH SHORE DR #17
80-53-713-001-90	210 NORTH SHORE DR
80-53-713-001-95	210 NORTH SHORE DR
80-53-713-001-98	210 NORTH SHORE DR
80-53-713-008-00	218 NORTH ST
80-53-714-003-10	225 DYCKMAN AVE
80-53-714-003-21	225 DYCKMAN AVE
80-53-714-003-30	225 DYCKMAN AVE
80-53-714-003-40	225 DYCKMAN AVE
80-53-714-003-50	225 DYCKMAN AVE
80-53-714-003-60	225 DYCKMAN AVE
80-53-714-003-70	225 DYCKMAN AVE
80-53-714-003-80	225 DYCKMAN AVE
80-53-714-003-90	225 DYCKMAN AVE
80-53-714-004-00	225 DYCKMAN AVE
80-53-714-004-20	225 DYCKMAN AVE
80-53-714-004-25	225 DYCKMAN AVE
80-53-714-004-30	225 DYCKMAN AVE
80-53-714-004-40	225 DYCKMAN AVE

80-53-714-004-50	225 DYCKMAN AVE
80-53-714-004-60	225 DYCKMAN AVE
80-53-714-009-00	220 PARK AVE
80-53-714-011-01	203 DYCKMAN AVE
80-53-714-016-01	233 DYCKMAN AVE
80-53-714-018-00	213 DYCKMAN AVE
80-53-715-001-00	294 PARK AVE
80-53-715-002-00	288 PARK AVE
80-53-715-003-01	280 PARK AVE
80-53-715-004-00	276 PARK AVE
80-53-715-005-00	270 PARK AVE
80-53-715-007-10	264 PARK AVE
80-53-715-007-20	258 PARK AVE
80-53-715-007-30	252 PARK AVE
80-53-715-009-00	246 PARK AVE
80-53-715-010-00	240 PARK AVE
80-53-715-011-00	234 PARK AVE
80-53-715-012-00	217 NORTH ST
80-53-715-012-50	216 NORTH ST
80-53-715-014-01	224 NORTH ST
80-53-715-014-50	226 NORTH ST
80-53-717-009-00	52 PARK AVE
80-53-717-021-00	52 PARK AVE
80-53-718-002-00	260 DYCKMAN AVE
80-53-718-003-00	234 BLACK RIVER ST
80-53-718-100-01	278 DYCKMAN AVE
80-53-718-100-10	278 DYCKMAN AVE
80-53-719-001-00	130 NORTH SHORE DR
80-53-719-002-00	130 NORTH SHORE DR
80-53-719-003-00	130 NORTH SHORE DR
80-53-719-004-00	130 NORTH SHORE DR
80-53-719-005-00	130 NORTH SHORE DR
80-53-719-006-00	130 NORTH SHORE DR
80-53-719-007-00	130 NORTH SHORE DR
80-53-719-008-00	130 NORTH SHORE DR
80-53-719-009-00	130 NORTH SHORE DR
80-53-719-010-00	130 NORTH SHORE DR
80-53-719-011-00	130 NORTH SHORE DR
80-53-719-012-00	130 NORTH SHORE DR
80-53-720-001-01	140 NORTH SHORE DR
80-53-720-003-01	132 NORTH SHORE DR
80-53-720-008-00	110 NORTH SHORE DR
80-53-720-009-00	104 NORTH SHORE DR

80-53-720-010-01	103 PARK AVE
80-53-720-010-10	119 WOODMAN ST
80-53-720-010-50	111 WOODMAN ST
80-53-720-011-00	107 PARK AVE
80-53-720-011-50	111 PARK AVE
80-53-720-017-00	114 DYCKMAN AVE
80-53-720-017-50	112 DYCKMAN AVE
80-53-720-018-00	120 DYCKMAN AVE
80-53-721-001-00	147 NORTH SHORE DR
80-53-721-003-00	145 NORTH SHORE DR
80-53-721-009-60	101 NORTH SHORE DR
80-53-721-017-00	101 NORTH SHORE DR
80-53-721-019-00	101 NORTH SHORE DR
80-53-721-020-00	101 NORTH SHORE DR
80-53-721-026-00	101 NORTH SHORE DR
80-53-721-027-00	101 NORTH SHORE DR
80-53-721-029-00	101 NORTH SHORE DR
80-53-721-030-00	101 NORTH SHORE DR
80-53-725-002-00	101 NORTH SHORE DR
80-53-725-003-00	101 NORTH SHORE DR
80-53-725-004-00	101 NORTH SHORE DR
80-53-725-005-00	101 NORTH SHORE DR
80-53-725-006-00	101 NORTH SHORE DR
80-53-725-007-00	101 NORTH SHORE DR
80-53-725-008-00	101 NORTH SHORE DR
80-53-725-009-00	101 NORTH SHORE DR
80-53-725-010-00	101 NORTH SHORE DR
80-53-725-011-00	101 NORTH SHORE DR
80-53-725-012-00	101 NORTH SHORE DR
80-53-725-013-00	101 NORTH SHORE DR
80-53-725-014-00	101 NORTH SHORE DR
80-53-725-015-00	101 NORTH SHORE DR
80-53-725-016-00	101 NORTH SHORE DR
80-53-725-018-00	101 NORTH SHORE DR
80-53-725-021-00	101 NORTH SHORE DR
80-53-725-022-00	101 NORTH SHORE DR
80-53-725-023-00	101 NORTH SHORE DR
80-53-725-024-00	101 NORTH SHORE DR
80-53-725-025-00	101 NORTH SHORE DR
80-53-725-028-00	101 NORTH SHORE DR
80-53-725-031-00	101 NORTH SHORE DR
80-53-726-001-00	223 NORTH SHORE DR
80-53-726-002-00	223 NORTH SHORE DR

80-53-726-003-00	223 NORTH SHORE DR
80-53-726-004-00	223 NORTH SHORE DR
80-53-726-005-00	223 NORTH SHORE DR
80-53-726-006-00	223 NORTH SHORE DR
80-53-726-007-00	223 NORTH SHORE DR
80-53-726-008-00	223 NORTH SHORE DR
80-53-726-009-00	223 NORTH SHORE DR
80-53-726-010-00	223 NORTH SHORE DR
80-53-726-011-00	223 NORTH SHORE DR
80-53-726-012-00	223 NORTH SHORE DR
80-53-726-013-00	223 NORTH SHORE DR
80-53-726-014-00	223 NORTH SHORE DR
80-53-726-015-00	223 NORTH SHORE DR
80-53-726-016-00	223 NORTH SHORE DR
80-53-726-017-00	223 NORTH SHORE DR
80-53-726-018-00	223 NORTH SHORE DR
80-53-726-019-00	223 NORTH SHORE DR
80-53-726-020-00	223 NORTH SHORE DR
80-53-726-021-00	223 NORTH SHORE DR
80-53-726-022-00	223 NORTH SHORE DR
80-53-726-023-00	223 NORTH SHORE DR
80-53-726-024-00	223 NORTH SHORE DR
80-53-726-025-00	223 NORTH SHORE DR
80-53-726-026-00	223 NORTH SHORE DR
80-53-726-027-00	223 NORTH SHORE DR
80-53-726-028-01	223 NORTH SHORE DR
80-53-726-030-00	223 NORTH SHORE DR
80-53-726-031-00	223 NORTH SHORE DR
80-53-726-032-00	223 NORTH SHORE DR
80-53-726-033-00	223 NORTH SHORE DR
80-53-726-034-00	223 NORTH SHORE DR
80-53-726-035-00	223 NORTH SHORE DR
80-53-726-036-00	223 NORTH SHORE DR
80-53-726-037-00	223 NORTH SHORE DR
80-53-726-038-00	225 NORTH SHORE DR
80-53-726-039-00	225 NORTH SHORE DR
80-53-726-040-00	225 NORTH SHORE DR
80-53-726-041-00	225 NORTH SHORE DR
80-53-726-042-00	225 NORTH SHORE DR
80-53-726-043-00	225 NORTH SHORE DR
80-53-726-044-00	225 NORTH SHORE DR
80-53-726-045-00	225 NORTH SHORE DR
80-53-726-046-00	225 NORTH SHORE DR

80-53-726-047-00	225 NORTH SHORE DR
80-53-726-048-00	225 NORTH SHORE DR
80-53-726-049-00	225 NORTH SHORE DR
80-53-726-050-00	225 NORTH SHORE DR
80-53-726-051-00	225 NORTH SHORE DR
80-53-726-052-00	225 NORTH SHORE DR
80-53-726-053-00	225 NORTH SHORE DR
80-53-726-054-00	225 NORTH SHORE DR
80-53-726-055-00	225 NORTH SHORE DR
80-53-726-056-00	225 NORTH SHORE DR
80-53-726-057-00	225 NORTH SHORE DR
80-53-726-058-00	225 NORTH SHORE DR
80-53-726-059-01	225 NORTH SHORE DR
80-53-726-060-00	225 NORTH SHORE DR
80-53-726-062-00	225 NORTH SHORE DR
80-53-726-063-00	225 NORTH SHORE DR
80-53-726-064-00	225 NORTH SHORE DR # 207
80-53-726-065-00	225 NORTH SHORE DR
80-53-726-066-00	225 NORTH SHORE DR
80-53-726-067-00	225 NORTH SHORE DR
80-53-726-068-00	225 NORTH SHORE DR
80-53-726-069-00	225 NORTH SHORE DR
80-53-726-070-00	225 NORTH SHORE DR
80-53-726-071-01	225 NORTH SHORE DR
80-53-726-072-00	225 NORTH SHORE DR
80-53-726-074-00	225 NORTH SHORE DR
80-53-726-075-00	225 NORTH SHORE DR
80-53-726-076-00	225 NORTH SHORE DR
80-53-726-077-00	225 NORTH SHORE DR
80-53-726-078-00	225 NORTH SHORE DR
80-53-726-079-01	225 NORTH SHORE DR
80-53-726-080-00	225 NORTH SHORE DR
80-53-726-082-00	225 NORTH SHORE DR
80-53-726-083-00	225 NORTH SHORE DR
80-53-727-001-00	207 DYCKMAN AVE
80-53-727-002-00	207 DYCKMAN AVE
80-53-727-003-00	207 DYCKMAN AVE
80-53-727-004-00	207 DYCKMAN AVE #4
80-53-727-005-00	207 DYCKMAN AVE
80-53-727-006-00	207 DYCKMAN AVE
80-53-727-007-00	216 PARK AVE
80-53-727-008-00	216 PARK AVE
80-53-727-009-00	216 PARK AVE

80-53-727-010-00	216 PARK AVE
80-53-728-001-00	139 PARK AVE # 1
80-53-728-002-00	139 PARK AVE # 2
80-53-728-004-00	133 PARK AVE
80-53-728-005-00	133 PARK AVE
80-53-728-006-00	135 PARK AVE
80-53-728-007-00	135 PARK AVE
80-53-728-008-00	137 PARK AVE
80-53-732-001-01	95 NORTH SHORE DR
80-53-733-001-00	80 WOODMAN ST
80-53-733-002-00	80 WOODMAN ST
80-53-733-003-00	80 WOODMAN ST
80-53-733-004-00	80 WOODMAN ST
80-53-733-005-00	80 WOODMAN ST
80-53-733-006-00	80 WOODMAN ST
80-53-733-007-00	80 WOODMAN ST
80-53-733-008-00	80 WOODMAN ST
80-53-733-009-00	80 WOODMAN ST
80-53-733-010-00	80 WOODMAN ST
80-53-733-011-00	80 WOODMAN ST
80-53-733-012-00	80 WOODMAN ST
80-53-733-013-00	80 WOODMAN ST
80-53-733-014-00	80 WOODMAN ST
80-53-733-015-00	77 NORTH SHORE DR
80-53-735-001-00	69 NORTH SHORE DR
80-53-735-002-00	69 NORTH SHORE DR
80-53-735-003-00	69 NORTH SHORE DR
80-53-735-004-00	69 NORTH SHORE DR
80-53-735-005-00	69 NORTH SHORE DR
80-53-735-006-00	69 NORTH SHORE DR
80-53-735-007-00	69 NORTH SHORE DR
80-53-735-008-00	69 NORTH SHORE DR
80-53-735-009-00	69 NORTH SHORE DR
80-53-735-010-00	69 NORTH SHORE DR
80-53-735-011-00	69 NORTH SHORE DR
80-53-735-012-00	69 NORTH SHORE DR
80-53-735-013-00	69 NORTH SHORE DR
80-53-735-014-00	69 NORTH SHORE DR
80-53-735-017-00	69 NORTH SHORE DR
80-53-735-018-00	69 NORTH SHORE DR
80-53-735-019-00	69 NORTH SHORE DR
80-53-735-020-00	69 NORTH SHORE DR
80-53-735-021-00	69 NORTH SHORE DR

80-53-735-022-00	69 NORTH SHORE DR
80-53-735-023-00	69 NORTH SHORE DR
80-53-735-024-00	69 NORTH SHORE DR
80-53-735-025-00	69 NORTH SHORE DR
80-53-735-026-00	69 NORTH SHORE DR
80-53-735-027-00	69 NORTH SHORE DR
80-53-735-028-00	69 NORTH SHORE DR
80-53-735-029-00	69 NORTH SHORE DR
80-53-735-030-00	69 NORTH SHORE DR
80-53-735-031-00	69 NORTH SHORE DR
80-53-735-032-00	69 NORTH SHORE DR
80-53-735-033-00	69 NORTH SHORE DR
80-53-735-034-00	69 NORTH SHORE DR
80-53-735-035-00	69 NORTH SHORE DR
80-53-735-036-00	69 NORTH SHORE DR
80-53-735-037-00	69 NORTH SHORE DR
80-53-735-038-00	69 NORTH SHORE DR
80-53-735-039-00	69 NORTH SHORE DR
80-53-735-040-00	69 NORTH SHORE DR
80-53-735-041-00	69 NORTH SHORE DR
80-53-735-042-00	69 NORTH SHORE DR
80-53-735-043-00	69 NORTH SHORE DR
80-53-735-044-00	69 NORTH SHORE DR
80-53-735-045-00	69 NORTH SHORE DR
80-53-735-046-00	69 NORTH SHORE DR
80-53-743-001-10	98 NORTH SHORE DR #1
80-53-743-001-20	98 NORTH SHORE DR
80-53-743-002-00	90 NORTH SHORE DR
80-53-743-003-00	86 NORTH SHORE DR
80-53-743-004-10	78 NORTH SHORE DR # 1
80-53-743-004-20	78 NORTH SHORE DR # 2
80-53-743-005-01	PARK AVE
80-53-743-005-52	72 NORTH SHORE DR
80-53-743-006-00	70 NORTH SHORE DR
80-53-743-007-01	64 NORTH SHORE DR
80-53-743-007-10	62 NORTH SHORE DR
80-53-743-008-01	60 NORTH SHORE DR
80-53-743-009-00	56 NORTH SHORE DR
80-53-743-010-01	111 SOUTH ST
80-53-743-010-40	119 SOUTH ST
80-53-743-010-80	117 SOUTH ST
80-53-743-012-00	65 PARK AVE
80-53-743-015-00	77 PARK AVE

80-53-743-016-00	79 PARK AVE
80-53-743-018-01	118 WOODMAN ST
80-53-743-100-00	202 DYCKMAN AVE
80-53-745-001-00	148 BLACK RIVER ST
80-53-745-101-00	100 BLACK RIVER ST
80-53-746-001-00	36 NORTH SHORE DR
80-53-746-002-00	36 NORTH SHORE DR
80-53-746-003-00	36 NORTH SHORE DR
80-53-746-004-00	36 NORTH SHORE DR
80-53-746-005-00	36 NORTH SHORE DR
80-53-746-006-00	36 NORTH SHORE DR
80-53-746-007-00	36 NORTH SHORE DR
80-53-746-008-00	36 NORTH SHORE DR
80-53-746-009-00	36 NORTH SHORE DR
80-53-746-010-00	36 NORTH SHORE DR
80-53-746-011-00	36 NORTH SHORE DR # 11
80-53-746-012-00	36 NORTH SHORE DR
80-53-746-013-00	36 NORTH SHORE DR
80-53-746-014-00	36 NORTH SHORE DR
80-53-746-015-00	36 NORTH SHORE DR
80-53-746-016-00	36 NORTH SHORE DR
80-53-746-017-00	36 NORTH SHORE DR
80-53-746-018-00	36 NORTH SHORE DR
80-53-797-001-00	230 OAK ST
80-53-797-002-00	230 OAK ST
80-53-797-003-00	230 OAK ST
80-53-797-004-00	230 OAK ST
80-53-797-005-00	230 OAK ST
80-53-797-006-00	230 OAK ST
80-53-797-007-00	230 OAK ST
80-53-797-008-00	230 OAK ST
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80-53-797-010-00	230 OAK ST
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80-53-797-012-00	230 OAK ST
80-53-797-013-00	230 OAK ST
80-53-797-014-00	230 OAK ST
80-53-797-015-00	230 OAK ST
80-53-797-016-00	230 OAK ST
80-53-797-017-00	230 OAK ST
80-53-797-018-00	230 OAK ST
80-53-797-019-00	230 OAK ST
80-53-797-022-00	230 OAK ST # 22

80-53-797-023-00	230 OAK ST
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80-53-797-032-00	230 OAK ST
80-53-797-033-00	230 OAK ST
80-53-798-001-00	230 OAK ST
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80-53-798-003-00	230 OAK ST
80-53-798-004-00	230 OAK ST
80-53-798-005-00	230 OAK ST
80-53-798-006-00	230 OAK ST
80-53-798-007-00	230 OAK ST
80-53-798-008-00	230 OAK ST
80-53-798-009-00	230 OAK ST
80-53-798-010-00	230 OAK ST
80-53-798-011-00	230 OAK ST
80-53-798-012-00	230 OAK ST
80-53-798-013-00	230 OAK ST # 13
80-53-798-014-00	230 OAK ST # 14
80-53-798-015-00	230 OAK ST
80-53-798-016-00	230 OAK ST
80-53-798-017-00	230 OAK ST
80-53-798-018-00	230 OAK ST
80-53-798-019-00	230 OAK ST
80-53-798-020-00	230 OAK ST
80-53-798-021-00	300 BLACK RIVER ST
80-53-798-022-00	300 BLACK RIVER ST
80-53-798-023-00	300 BLACK RIVER ST
80-53-798-024-00	300 BLACK RIVER ST
80-53-798-025-00	300 BLACK RIVER ST
80-53-798-026-00	300 BLACK RIVER ST
80-53-798-027-00	300 BLACK RIVER ST
80-53-801-001-10	NORTH SHORE DR
80-53-801-001-20	65 NORTH SHORE DR
80-53-801-001-30	63 NORTH SHORE DR
80-53-801-001-40	61 NORTH SHORE DR
80-53-801-001-50	59 NORTH SHORE DR
80-53-801-001-60	57 NORTH SHORE DR
80-53-801-008-01	92 AVERY ST
80-53-801-012-00	98 AVERY ST
80-53-801-013-00	60 WALK B
80-53-801-014-00	96 AVERY ST
80-53-802-001-00	90 AVERY ST
80-53-802-002-01	62 WALK B

80-53-802-004-10	60 KALAMAZOO AVE
80-53-802-005-00	56 KALAMAZOO AVE
80-53-802-006-00	58 KALAMAZOO AVE
80-53-802-008-01	62 KALAMAZOO AVE
80-53-802-010-00	88 AVERY ST
80-53-803-001-10	NORTH SHORE DR
80-53-803-001-20	53 NORTH SHORE DR
80-53-803-001-30	99 ESPLANDE
80-53-803-001-40	97 ESPLANADE
80-53-803-003-01	95 ESPLANADE
80-53-803-008-00	54 KALAMAZOO AVE
80-53-804-001-00	53 KALAMAZOO AVE
80-53-804-002-00	89 ESPLANADE
80-53-804-003-00	87 ESPLANADE
80-53-804-003-50	85 ESPLANADE
80-53-804-005-00	55 KALAMAZOO AVE
80-53-805-001-00	63 KALAMAZOO AVE
80-53-805-002-00	61 KALAMAZOO AVE
80-53-805-003-00	59 PROMENADE
80-53-805-004-00	57 PROMENADE
80-53-805-005-00	55 PROMENADE
80-53-805-006-00	53 PROMENADE
80-53-805-007-00	83 ESPLANADE
80-53-805-009-00	50 LAKE SHORE DR
80-53-805-010-00	52 LAKE SHORE DR
80-53-805-011-00	54 LAKE SHORE DR
80-53-805-012-00	56 LAKE SHORE DR
80-53-805-013-00	58 LAKE SHORE DR
80-53-805-014-00	60 LAKE SHORE DR
80-53-805-015-00	62 LAKE SHORE DR
80-53-805-016-00	64 LAKE SHORE DR
80-53-806-001-00	66 LAKE SHORE DR
80-53-807-001-11	82 ESPLANADE
80-53-807-003-00	38 LAKE SHORE DR
80-53-807-006-01	42 LAKE SHORE DR
80-53-807-006-10	42 LAKE SHORE DR
80-53-808-001-00	49 GRAND BLVD
80-53-808-005-10	47 GRAND BLVD
80-53-808-006-00	37 GRAND BLVD
80-53-808-006-50	41 GRAND BLVD
80-53-808-007-00	37 GRAND BLVD
80-53-808-008-00	38 PROMENADE
80-53-808-009-10	PROMENADE

80-53-808-012-00	84 ESPLANADE
80-53-808-012-50	86 ESPLANADE
80-53-809-001-00	35 GRAND BLVD
80-53-809-002-00	33 GRAND BLVD
80-53-809-003-00	29 GRAND BLVD
80-53-809-003-50	31 GRAND BLVD
80-53-809-005-00	27 GRAND BLVD
80-53-809-006-00	33 PROMENADE
80-53-810-001-00	36 LAKE SHORE DR
80-53-810-005-00	25 PROMENADE
80-53-810-006-00	31 PROMENADE
80-53-810-007-00	26 LAKE SHORE DR
80-53-810-008-00	28 LAKE SHORE DR
80-53-810-009-01	30 LAKE SHORE DR
80-53-810-011-10	34 LAKE SHORE DR
80-53-810-013-00	36 LAKE SHORE DR
80-53-811-001-00	24 LAKE SHORE DR
80-53-811-003-00	22 LAKE SHORE DR
80-53-811-004-00	20 LAKE SHORE DR
80-53-811-005-00	18 LAKE SHORE DR
80-53-811-006-00	14 LAKE SHORE DR
80-53-812-001-00	10 LAKE SHORE DR
80-53-813-001-00	18 GRAND BLVD
80-53-813-002-00	16 GRAND BLVD
80-53-813-003-00	12 GRAND BLVD
80-53-813-005-00	10 GRAND BLVD
80-53-813-006-00	14 GRAND BLVD
80-53-813-006-50	20 GRAND BLVD
80-53-813-008-00	35 WALK F
80-53-813-010-00	22 GRAND BLVD
80-53-813-011-00	24 GRAND BLVD
80-53-814-001-00	28 GRAND BLVD
80-53-814-002-00	21 NORTH SHORE DR
80-53-814-003-00	26 GRAND BLVD
80-53-814-004-00	26 GRAND BLVD
80-53-815-001-01	96 CHICAGO AVE
80-53-815-005-01	94 CHICAGO AVE
80-53-816-002-01	27 NORTH SHORE DR
80-53-816-003-00	100 CHICAGO AVE
80-53-816-005-01	98 CHICAGO AVE
80-53-816-006-01	93 WALK I
80-53-816-007-01	88 CHICAGO AVE
80-53-816-009-00	92 CHICAGO AVE

80-53-817-001-02	40 GRAND BLVD
80-53-817-003-00	95 CHICAGO AVE
80-53-817-004-00	34 GRAND BLVD
80-53-817-005-01	38 GRAND BLVD
80-53-818-001-00	35 NORTH SHORE DR
80-53-818-002-10	99 CHICAGO AVE
80-53-818-003-00	CHICAGO AVE
80-53-819-001-00	45 NORTH SHORE DR
80-53-819-002-52	46 GRAND BLVD
80-53-819-004-00	37 NORTH SHORE DR
80-53-819-005-01	43 NORTH SHORE DR
80-53-819-007-10	44 GRAND BLVD
80-53-819-008-01	48 GRAND BLVD
80-53-819-009-00	41 NORTH SHORE DR
80-53-819-012-00	48 ESPLANADE PLAZA
80-53-819-013-00	45 LAKE SHORE DR
80-53-820-001-00	66 KALAMAZOO AVE
80-53-820-002-00	66 KALAMAZOO AVE
80-53-823-003-00	NORTH SHORE DR
80-53-823-004-00	38 NORTH SHORE DR
80-53-831-007-00	345 NORTH SHORE DR
80-53-831-009-00	341 NORTH SHORE DR
80-53-831-011-00	337 NORTH SHORE DR
80-53-831-013-00	333 NORTH SHORE DR
80-53-831-015-00	327 NORTH SHORE DR
80-53-831-017-00	325 NORTH SHORE DR
80-53-831-019-00	321 NORTH SHORE DR
80-53-831-021-00	317 NORTH SHORE DR
80-53-831-027-00	303 NORTH SHORE DR
80-53-831-029-00	301 NORTH SHORE DR
80-53-832-001-00	120 OAK ST
80-53-832-003-51	354 NORTH SHORE DR
80-53-832-005-00	345 PARK AVE
80-53-832-007-00	352 NORTH SHORE DR
80-53-832-008-00	348 NORTH SHORE DR
80-53-832-009-00	341 PARK AVE
80-53-832-011-00	346 NORTH SHORE DR
80-53-832-012-00	336 NORTH SHORE DR
80-53-832-013-01	317 PARK AVE
80-53-832-014-00	325 PARK AVE
80-53-832-015-00	334 NORTH SHORE DR
80-53-832-016-00	330 NORTH SHORE DR
80-53-832-018-00	315 PARK AVE

80-53-832-019-00	324 NORTH SHORE DR
80-53-832-022-01	305 PARK AVE
80-53-832-023-00	322 NORTH SHORE DR
80-53-832-024-00	316 NORTH SHORE DR
80-53-832-025-00	113 WELLS ST
80-53-832-025-50	119 WELLS ST
80-53-832-027-00	310 NORTH SHORE DR
80-53-833-001-01	218 OAK ST
80-53-833-001-40	216 OAK ST
80-53-833-003-01	202 OAK ST
80-53-833-005-00	216 OAK ST
80-53-833-007-01	346 PARK AVE
80-53-833-008-01	340 PARK AVE
80-53-833-010-10	336 PARK AVE
80-53-833-012-00	332 PARK AVE
80-53-833-016-55	328 PARK AVE
80-53-833-018-01	211 WELLS ST
80-53-833-018-55	213 WELLS ST
80-53-833-023-01	314 PARK AVE
80-53-833-024-00	310 PARK AVE
80-53-834-001-00	446 PARK AVE
80-53-834-004-00	444 PARK AVE
80-53-834-005-00	430 PARK AVE
80-53-834-007-00	440 PARK AVE
80-53-834-007-50	442 PARK AVE
80-53-834-008-00	438 PARK AVE
80-53-834-012-00	428 PARK AVE
80-53-834-014-00	223 OAK ST
80-53-834-014-50	209 OAK ST
80-53-834-015-00	426 PARK AVE
80-53-834-016-00	205 OAK ST
80-53-835-001-00	445 PARK AVE
80-53-835-001-50	118 BROCKWAY AVE
80-53-835-003-00	434 NORTH SHORE DR
80-53-835-005-00	437 PARK AVE
80-53-835-006-00	432 NORTH SHORE DR
80-53-835-008-00	426 NORTH SHORE DR
80-53-835-009-02	417 PARK AVE
80-53-835-009-10	409 PARK AVE
80-53-835-009-20	405 PARK AVE
80-53-835-009-30	413 PARK AVE
80-53-835-011-00	420 NORTH SHORE DR
80-53-835-012-00	416 NORTH SHORE DR

80-53-835-015-00	410 NORTH SHORE DR
80-53-835-016-00	406 NORTH SHORE DR
80-53-835-017-01	119 OAK ST
80-53-835-017-10	115 OAK ST
80-53-835-019-00	404 NORTH SHORE DR
80-53-836-001-00	441 NORTH SHORE DR
80-53-836-003-00	439 NORTH SHORE DR
80-53-836-005-00	437 NORTH SHORE DR
80-53-836-007-00	431 NORTH SHORE DR
80-53-836-009-00	429 NORTH SHORE DR
80-53-836-011-00	427 NORTH SHORE DR
80-53-836-013-00	425 NORTH SHORE DR
80-53-836-015-00	423 NORTH SHORE DR
80-53-836-019-00	409 NORTH SHORE DR
80-53-836-101-00	401 NORTH SHORE DR
80-53-836-102-00	401 NORTH SHORE DR
80-53-836-103-00	401 NORTH SHORE DR
80-53-836-104-00	401 NORTH SHORE DR
80-53-836-105-00	401 NORTH SHORE DR
80-53-836-106-00	401 NORTH SHORE DR
80-53-836-107-00	401 NORTH SHORE DR
80-53-836-108-00	401 NORTH SHORE DR
80-53-837-001-00	211 BROCKWAY AVE
80-53-837-002-01	209 BROCKWAY AVE
80-53-837-003-00	205 BROCKWAY AVE
80-53-837-004-00	201 BROCKWAY AVE
80-53-837-006-00	121 BROCKWAY AVE
80-53-837-007-00	117 BROCKWAY AVE
80-53-837-008-00	109 BROCKWAY AVE
80-53-837-010-00	504 NORTH SHORE DR
80-53-839-001-00	50 NORTH SHORE DR
80-53-839-002-00	50 NORTH SHORE DR
80-53-839-003-00	50 NORTH SHORE DR # 3
80-53-839-004-00	50 NORTH SHORE DR
80-53-839-005-00	50 NORTH SHORE DR
80-53-839-006-00	50 NORTH SHORE DR
80-53-839-007-00	50 NORTH SHORE DR
80-53-839-008-00	50 NORTH SHORE DR
80-53-839-009-00	50 NORTH SHORE DR
80-53-839-010-00	50 NORTH SHORE DR
80-53-840-014-00	605 NORTH SHORE DR
80-53-840-014-40	603 NORTH SHORE DR
80-53-840-014-80	601 NORTH SHORE DR

80-53-840-015-00	577 NORTH SHORE DR
80-53-840-015-50	575 NORTH SHORE DR
80-53-840-016-00	553 NORTH SHORE DR
80-53-840-016-50	555 NORTH SHORE DR
80-53-840-017-00	551 NORTH SHORE DR
80-53-840-018-00	527 NORTH SHORE DR
80-53-840-018-40	443 NORTH SHORE DR
80-53-840-018-80	501 NORTH SHORE DR
80-53-885-013-54	280 OAK ST
80-53-885-014-05	248 OAK ST
80-53-885-014-10	280 OAK ST
80-53-885-014-20	280 OAK ST
80-53-885-015-00	266 OAK ST
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80-53-885-016-84	290 OAK ST
80-53-885-016-85	290 OAK ST
80-53-885-016-86	290 OAK ST
80-53-885-016-87	290 OAK ST
80-53-885-016-88	290 OAK ST
80-53-885-016-89	290 OAK ST
80-53-885-016-90	290 OAK ST
80-53-885-016-91	290 OAK ST
80-53-885-016-92	290 OAK ST
80-53-885-016-93	290 OAK ST
80-53-885-016-94	290 OAK ST
80-53-885-016-95	290 OAK ST
80-53-885-016-96	290 OAK ST
80-53-885-017-00	242 OAK ST
80-53-885-018-00	240 OAK ST
80-53-885-019-00	240 OAK ST
80-53-885-020-10	246 OAK ST
80-53-885-021-00	244 OAK ST
80-53-885-025-00	224 OAK ST
80-53-885-026-00	222 OAK ST
80-53-885-027-00	241 OAK ST
80-53-885-028-00	218 BROCKWAY AVE
80-53-885-029-00	222 BROCKWAY AVE
80-53-885-030-02	232 BROCKWAY AVE
80-53-885-030-10	230 BROCKWAY AVE
80-53-885-030-20	228 BROCKWAY AVE
80-53-887-001-00	270 OAK ST
80-53-887-002-00	270 OAK ST
80-53-887-003-00	270 OAK ST
80-53-887-004-00	270 OAK ST
80-53-887-005-00	270 OAK ST
80-53-887-006-00	270 OAK ST
80-53-887-007-00	270 OAK ST #7
80-53-887-008-00	270 OAK ST
80-53-887-009-00	270 OAK ST
80-53-887-010-00	270 OAK ST
80-53-887-011-00	270 OAK ST
80-53-887-012-00	270 OAK ST
80-53-887-013-00	270 OAK ST
80-53-887-014-00	270 OAK ST
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80-53-887-016-00	270 OAK ST

80-53-887-017-00	270 OAK ST
80-53-887-018-00	270 OAK ST
80-53-887-019-00	270 OAK ST
80-53-887-020-00	270 OAK ST
80-53-887-021-00	270 OAK ST
80-53-887-022-00	270 OAK ST
80-53-887-023-00	270 OAK ST
80-53-887-024-00	270 OAK ST
80-53-887-025-00	270 OAK ST #25
80-53-887-026-00	270 OAK ST
80-53-887-027-00	270 OAK ST
80-53-887-028-00	270 OAK ST
80-53-887-029-00	270 OAK ST
80-53-887-030-00	270 OAK ST #30
80-53-887-031-00	270 OAK ST
80-53-890-001-00	253 OAK ST
80-53-890-002-00	255 OAK ST
80-53-890-003-00	259 OAK ST
80-53-890-004-00	261 OAK ST
80-53-890-005-00	403 OAK ST
80-53-890-006-01	328 OAK WAY
80-53-890-007-00	324 OAK WAY
80-53-890-008-00	320 OAK WAY
80-53-890-009-00	312 OAK WAY
80-53-890-010-00	309 OAK WAY
80-53-890-011-01	315 OAK WAY
80-53-890-013-01	317 OAK WAY
80-53-890-014-01	319 OAK WAY
80-53-890-015-00	321 OAK WAY
80-53-890-016-01	325 OAK WAY
80-53-890-019-01	329 OAK WAY
80-53-891-001-00	300 OAK ST
80-53-891-002-00	300 OAK ST
80-53-891-003-00	300 OAK ST
80-53-891-004-00	300 OAK ST
80-53-891-005-00	300 OAK ST
80-53-891-006-00	300 OAK ST
80-53-891-007-00	300 OAK ST
80-53-891-008-00	300 OAK ST
80-53-891-009-00	300 OAK ST
80-53-891-010-00	300 OAK ST
80-53-891-011-00	300 OAK ST
80-53-891-012-00	300 OAK ST

80-53-891-013-00	300 OAK ST
80-53-891-014-00	300 OAK ST
80-53-891-015-00	300 OAK ST
80-53-891-016-00	300 OAK ST
80-53-891-017-00	300 OAK ST
80-53-891-018-00	300 OAK ST
80-53-891-019-00	300 OAK ST
80-53-891-020-00	300 OAK ST
80-53-891-021-00	300 OAK ST
80-53-891-022-00	300 OAK ST
80-53-891-023-00	300 OAK ST
80-53-891-024-00	300 OAK ST
80-53-891-025-00	300 OAK ST
80-53-891-026-00	300 OAK ST
80-53-891-027-00	300 OAK ST
80-53-891-028-00	300 OAK ST
80-53-891-029-00	300 OAK ST
80-53-891-030-00	300 OAK ST
80-53-891-031-00	300 OAK ST
80-53-891-032-00	300 OAK ST
80-53-891-033-00	300 OAK ST
80-53-891-034-00	300 OAK ST
80-53-891-035-00	300 OAK ST
80-53-891-036-00	300 OAK ST
80-53-891-037-00	300 OAK ST
80-53-891-038-00	300 OAK ST
80-53-891-039-00	300 OAK ST
80-53-891-040-00	300 OAK ST
80-53-891-041-00	300 OAK ST
80-53-891-042-00	300 OAK ST
80-53-891-043-00	300 OAK ST
80-53-891-044-00	300 OAK ST
80-53-891-045-00	300 OAK ST
80-53-891-046-00	300 OAK ST
80-53-891-047-00	300 OAK ST
80-53-891-048-00	300 OAK ST
80-53-891-049-00	300 OAK ST
80-53-891-050-00	300 OAK ST
80-53-891-051-00	300 OAK ST
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80-53-891-055-00	300 OAK ST

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80-53-891-057-00	300 OAK ST
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80-53-891-059-00	300 OAK ST
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80-53-891-061-00	300 OAK ST
80-53-891-062-00	300 OAK ST
80-53-891-063-00	300 OAK ST
80-53-891-064-00	300 OAK ST
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80-53-891-066-00	300 OAK ST
80-53-891-067-00	300 OAK ST
80-53-891-068-00	300 OAK ST
80-53-891-069-00	300 OAK ST
80-53-891-070-00	300 OAK ST
80-53-891-071-00	300 OAK ST
80-53-891-072-00	300 OAK ST
80-53-891-073-00	300 OAK ST
80-53-891-074-00	300 OAK ST
80-53-891-075-00	300 OAK ST
80-53-891-076-00	300 OAK ST
80-53-891-077-00	300 OAK ST
80-53-891-078-00	300 OAK ST
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80-53-891-080-00	300 OAK ST
80-53-891-081-00	300 OAK ST
80-53-891-082-00	300 OAK ST
80-53-891-083-00	300 OAK ST
80-53-891-084-00	300 OAK ST
80-53-891-085-00	300 OAK ST
80-53-891-086-00	300 OAK ST
80-53-891-087-00	300 OAK ST
80-53-891-088-00	300 OAK ST
80-53-891-089-00	300 OAK ST
80-53-891-090-00	300 OAK ST
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80-53-891-094-00	300 OAK ST
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80-53-891-098-00	300 OAK ST

80-53-891-099-00	300 OAK ST
80-53-891-100-00	300 OAK ST
80-53-891-101-00	300 OAK ST
80-53-891-102-00	300 OAK ST
80-53-891-103-00	300 OAK ST
80-53-891-104-00	300 OAK ST
80-53-891-105-00	300 OAK ST
80-53-891-106-00	300 OAK ST
80-53-891-107-00	300 OAK ST
80-53-891-108-00	300 OAK ST
80-53-891-109-00	300 OAK ST
80-53-891-110-00	300 OAK ST
80-53-891-111-00	300 OAK ST
80-53-891-112-00	300 OAK ST
80-53-891-113-00	300 OAK ST
80-53-895-001-00	258 BROCKWAY AVE
80-53-895-002-00	260 BROCKWAY AVE
80-53-895-003-00	246 BROCKWAY AVE
80-53-895-007-00	213 BROCKWAY AVE
80-53-895-008-00	221 BROCKWAY AVE
80-53-895-009-00	225 BROCKWAY AVE
80-53-895-010-00	229 BROCKWAY AVE
80-53-895-011-00	231 BROCKWAY AVE
80-53-895-012-00	233 BROCKWAY AVE
80-53-895-017-00	508 NORTH SHORE DR
80-53-895-018-01	524 NORTH SHORE DR
80-53-895-021-01	612 NORTH SHORE DR
80-53-895-023-01	566 NORTH SHORE DR
80-53-895-024-06	205 BROCKWAY AVE
80-53-895-026-01	560 NORTH SHORE DR
80-53-895-027-00	550 NORTH SHORE DR
80-53-895-029-00	550 NORTH SHORE DR
80-53-895-029-20	546 NORTH SHORE DR
80-53-895-029-30	548 NORTH SHORE DR
80-53-895-029-40	207 BROCKWAY AVE
80-53-895-038-00	556 NORTH SHORE DR
80-53-895-038-10	556 NORTH SHORE DR
80-53-895-038-20	556 NORTH SHORE DR #3
80-53-895-038-30	556 NORTH SHORE DR
80-53-895-038-40	556 NORTH SHORE DR
80-53-895-038-50	556 NORTH SHORE DR
80-53-895-038-60	556 NORTH SHORE DR
80-53-895-038-70	556 NORTH SHORE DR

80-53-895-038-80	556 NORTH SHORE DR
80-53-895-038-90	556 NORTH SHORE DR
80-53-895-039-00	556 NORTH SHORE DR
80-53-895-039-10	556 NORTH SHORE DR
80-53-895-039-20	556 NORTH SHORE DR
80-53-895-039-30	556 NORTH SHORE DR
80-53-895-039-40	556 NORTH SHORE DR
80-53-895-039-50	556 NORTH SHORE DR
80-53-895-039-60	556 NORTH SHORE DR
80-53-895-039-70	556 NORTH SHORE DR
80-53-895-039-80	556 NORTH SHORE DR
80-53-895-039-90	556 NORTH SHORE DR
80-53-895-040-00	556 NORTH SHORE DR
80-53-895-040-10	556 NORTH SHORE DR
80-53-895-040-20	556 NORTH SHORE DR
80-53-895-040-30	556 NORTH SHORE DR
80-53-897-001-00	402 OAK ST
80-53-897-002-00	404 OAK ST
80-53-897-003-00	406 OAK ST
80-53-897-004-00	420 OAK ST
80-53-898-001-00	245 BROCKWAY AVE
80-53-898-002-00	253 BROCKWAY AVE
80-53-898-003-00	259 BROCKWAY AVE

The boundaries of the Black River Street Lift Station and Force Main Construction Project Special Assessment District are shown on the following map:



TAKE NOTICE that the City Council of the City of South Haven will hold a public hearing on Monday, July 18th, 2016 at 7:00 p.m. local time in the City Hall located at 539 Phoenix Street, South Haven, Michigan 49090 to hear and consider any objections to the proposed Public Improvements, the proposed special assessment district, and all other matters relating to said Public Improvements.

TAKE FURTHER NOTICE that if objections are filed by owners of property in the Special Assessment District which will be required to bear more than fifty percent (50%) of the cost of Public Improvements, a resolution determining to proceed shall be adopted by the affirmative vote of at least five (5) members of the City Council.

TAKE FURTHER NOTICE that the plans and estimates of cost for the Public Improvements are on file with the City Clerk for public examination.

PROPERTY SHALL NOT BE ADDED TO THE PROPOSED SPECIAL ASSESSMENT DISTRICT AND THE ORIGINAL ESTIMATE OF COST SHALL NOT BE SUBSTANTIALLY INCREASED WITHOUT FURTHER NOTICE AND PUBLIC HEARING.

TAKE FURTHER NOTICE that on a future date notice will be given and a second public hearing will be held specifically regarding the assessment roll and the assessments against each parcel in the special assessment district and that an owner or other person having an interest in the real property must file an appearance and protest at that public hearing in order to appeal the amount of their special assessment to the Michigan Tax Tribunal.

This notice was authorized by the City Council of the City of South Haven.

FOR FURTHER INFORMATION PLEASE CONTACT:

City Hall
City of South Haven
539 Phoenix Street, South Haven, Michigan 49090
Telephone (269) 637-0700

Travis Sullivan, Clerk
City of South Haven

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2016-51

NORTH SHORE DRIVE RECONSTRUCTION PROJECT

DECLARATION OF INTENT TO MAKE PUBLIC IMPROVEMENTS;
TENATIVE DESIGNATION OF SPECIAL ASSESSMENT DISTRICT;
NOTICE OF PUBLIC HEARING

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on Tuesday, July 5th, 2016 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, the Home Rule Cities Act, Act No. 279 of the Public Acts of Michigan of 1909 as amended (the "Act"), and Ordinance No. 833A as amended by Ordinance 853 (the "Ordinance") of the City of South Haven ("the City") provides the authority and the procedures by which the City may establish a special assessment district and impose special assessments against property for the cost of certain public improvements; and

WHEREAS, there exists in the City a need for the North Shore Drive Reconstruction Project, as described on Exhibit A (the "Public Improvements").

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the City Council intends to proceed pursuant to the Ordinance to make the Public Improvements.
2. That the City Council has directed the City Manager to prepare a report setting forth the need for the Public Improvements, the extent and cost thereof, the portion of the cost to be borne by the City at large and the portion to be assessed to benefited lands and the lands to constitute the special assessment district to be so assessed, and to submit the report to the Council together with plans for the Public Improvements.
3. That the report and plans and the estimate of cost have been filed with the City Clerk.
4. The cost of the Public Improvements is estimated to be four million four hundred forty seven thousand four hundred fifty and 00/100 dollars (\$4,447,450.00) of which the estimated sum of one hundred seventy three thousand two hundred seventy five and 00/100 dollars (\$173,275.00) shall be paid by special assessments assessed within the special assessment district benefited by the proposed Public Improvements and the estimated sum of four million two hundred seventy four thousand one hundred seventy five and 00/100 dollars (\$4,274,175.00) shall be paid by the City.

5. The special assessments, when confirmed will be payable in 15 installments, together with interest on the unpaid balance.
6. That the City Council hereby tentatively designates a special assessment district known as the North Shore Drive Reconstruction Project Special Assessment District, consisting of certain parcels of property described as set forth in the Notice of Public Hearing attached as Exhibit A hereto, which descriptions are incorporated herein by reference, and against which parcels all or a portion of the cost of said Public Improvements shall be assessed.
7. That the City Council shall hold a public hearing on Monday, July 18th, 2016, at 7:00 p.m. local time at the City Hall to hear and consider objections to the proposed Public Improvements, the special assessment district tentatively designated herein, and all other matters relating to said proposed Public Improvements.
8. That the City Clerk shall cause to be published a notice of the public hearing in a newspaper of general circulation within the City, at least ten (10) days prior to the public hearing. Proofs of publication of such notice shall be filed with the City Clerk.
9. That the City Clerk, at least ten (10) days prior to the date of the public hearing, shall send a notice of the public hearing by first class mail addressed to each record owner of, or party in interest, of each parcel of property to be assessed, at the address shown for such owner or party in interest upon the last city tax assessment records, as supplemented by any subsequent changes in the names or addresses of the owners or parties listed therein.
10. The form of the notice of the public hearing shall be substantially as set forth in Exhibit A hereto.
11. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded to the extent of the conflict.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 5th day of July, 2016, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was give pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Travis Sullivan, City Clerk

EXHIBIT A

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

NOTICE OF PUBLIC HEARING
NORTH SHORE DRIVE RECONSTRUCTION PROJECT
SPECIAL ASSESSMENT DISTRICT

NOTICE IS HEREBY GIVEN that the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, intends to make certain public improvements (the "Public Improvements") which consist of the following project located in the City of South Haven:

Reconstruction of the water distribution system, including but not limited to installation of new water mains and services within the right of way, and removal of existing water mains and services with the right of way, and related improvements.

Reconstruction of the wastewater collection system, including but not limited to the installation of new sewer mains and services within the right of way and removal of existing sewer mains and services within the right of way, and related improvements.

Street reconstruction, including but not limited to storm sewer and drainage improvements, removal of existing roadway materials, installation of new sand subbase, gravel base, bituminous pavement, concrete curb and gutter, concrete driveway approaches, and related improvements.

Sidewalk reconstruction, including but not limited to removal of existing concrete sidewalks and curb ramps, installation of new concrete sidewalks and barrier free curb ramps, and related improvements.

Improvements to local parks and beach access points including resurfacing and striping at Packard Park, new stairs at Newcome Beach, new permanent signage at Dyckman Avenue Beach, Packard Park, Oak Street Beach, and Newcome Beach, and related improvements.

The public improvements will be made on Dyckman Avenue from North Shore Drive to Park Avenue, on North Shore Drive from Dyckman Avenue to Baseline Road, and at Dyckman Avenue Beach, Packard Park, Oak Street Beach, and Newcome Beach.

The City Council has resolved its intention to proceed pursuant to Ordinance No. 833A as amended by Ordinance 853 to make said Public Improvements in the City. The City Council has tentatively determined that a portion of the cost of said Public Improvements shall be specially assessed against each of the following described lots and parcels of land, which together comprise the proposed North Shore Drive Reconstruction Project Special Assessment District:

<u>Parcel Number</u>	<u>Street Address</u>
<u>03-58-600-001-00</u>	<u>777 NORTH SHORE DR #1</u>
<u>03-58-600-002-00</u>	<u>777 NORTH SHORE DR #2</u>
<u>03-58-600-003-00</u>	<u>777 NORTH SHORE DR #3</u>
<u>03-58-600-004-00</u>	<u>777 NORTH SHORE DR #4</u>

03-58-600-005-00	777 NORTH SHORE DR #5
03-58-600-006-00	777 NORTH SHORE DR #6
03-58-600-007-00	777 NORTH SHORE DR #7
03-58-600-008-00	777 NORTH SHORE DR #8
03-58-600-009-00	777 NORTH SHORE DR #9
03-58-600-010-00	777 NORTH SHORE DR #10
03-58-600-011-00	777 NORTH SHORE DR #11
03-58-600-012-00	777 NORTH SHORE DR #12
03-58-600-013-00	777 NORTH SHORE DR #13
03-58-600-014-00	777 NORTH SHORE DR #14
03-58-600-015-00	777 NORTH SHORE DR #15
03-58-600-016-00	777 NORTH SHORE DR #16
80-53-705-001-00	355 NORTH SHORE DR
80-53-705-002-00	355 NORTH SHORE DR
80-53-705-003-00	355 NORTH SHORE DR
80-53-705-004-00	355 NORTH SHORE DR
80-53-705-005-00	355 NORTH SHORE DR
80-53-705-006-00	355 NORTH SHORE DR
80-53-711-001-01	277 NORTH SHORE DR
80-53-711-002-01	269 NORTH SHORE DR
80-53-711-003-00	235 NORTH SHORE DR
80-53-711-006-00	231 NORTH SHORE DR
80-53-711-012-10	215 NORTH SHORE DR
80-53-711-012-20	215 NORTH SHORE DR #2
80-53-711-012-30	215 NORTH SHORE DR
80-53-711-012-40	215 NORTH SHORE DR
80-53-711-012-50	215 NORTH SHORE DR
80-53-711-012-60	215 NORTH SHORE DR
80-53-711-012-70	215 NORTH SHORE DR
80-53-711-012-80	215 NORTH SHORE DR
80-53-711-012-90	215 NORTH SHORE DR
80-53-711-013-00	215 NORTH SHORE DR
80-53-711-013-10	215 NORTH SHORE DR
80-53-711-013-20	215 NORTH SHORE DR
80-53-711-013-30	215 NORTH SHORE DR
80-53-711-013-40	215 NORTH SHORE DR
80-53-711-013-50	215 NORTH SHORE DR
80-53-711-013-60	215 NORTH SHORE DR
80-53-712-001-00	282 NORTH SHORE DR
80-53-712-002-00	276 NORTH SHORE DR
80-53-712-003-00	270 NORTH SHORE DR
80-53-712-004-00	260 NORTH SHORE DR
80-53-712-005-00	258 NORTH SHORE DR

80-53-712-008-00	234 NORTH SHORE DR
80-53-712-008-10	252 NORTH SHORE DR
80-53-712-008-20	250 NORTH SHORE DR
80-53-712-009-00	234 NORTH SHORE DR
80-53-713-001-05	210 NORTH SHORE DR
80-53-713-001-10	210 NORTH SHORE DR
80-53-713-001-15	210 NORTH SHORE DR
80-53-713-001-20	210 NORTH SHORE DR
80-53-713-001-25	210 NORTH SHORE DR # 5
80-53-713-001-30	210 NORTH SHORE DR
80-53-713-001-35	210 NORTH SHORE DR
80-53-713-001-40	210 NORTH SHORE DR
80-53-713-001-45	210 NORTH SHORE DR
80-53-713-001-50	210 NORTH SHORE DR
80-53-713-001-55	210 NORTH SHORE DR
80-53-713-001-60	210 NORTH SHORE DR
80-53-713-001-65	210 NORTH SHORE DR
80-53-713-001-70	210 NORTH SHORE DR
80-53-713-001-75	210 NORTH SHORE DR
80-53-713-001-80	210 NORTH SHORE DR
80-53-713-001-85	210 NORTH SHORE DR #17
80-53-713-001-90	210 NORTH SHORE DR
80-53-713-001-95	210 NORTH SHORE DR
80-53-713-001-98	210 NORTH SHORE DR
80-53-720-001-01	140 NORTH SHORE DR
80-53-720-017-00	114 DYCKMAN AVE
80-53-720-017-50	112 DYCKMAN AVE
80-53-720-018-00	120 DYCKMAN AVE
80-53-726-001-00	223 NORTH SHORE DR
80-53-726-002-00	223 NORTH SHORE DR
80-53-726-003-00	223 NORTH SHORE DR
80-53-726-004-00	223 NORTH SHORE DR
80-53-726-005-00	223 NORTH SHORE DR
80-53-726-006-00	223 NORTH SHORE DR
80-53-726-007-00	223 NORTH SHORE DR
80-53-726-008-00	223 NORTH SHORE DR
80-53-726-009-00	223 NORTH SHORE DR
80-53-726-010-00	223 NORTH SHORE DR
80-53-726-011-00	223 NORTH SHORE DR
80-53-726-012-00	223 NORTH SHORE DR
80-53-726-013-00	223 NORTH SHORE DR
80-53-726-014-00	223 NORTH SHORE DR
80-53-726-015-00	223 NORTH SHORE DR

<u>80-53-726-016-00</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-017-00</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-018-00</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-019-00</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-020-00</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-021-00</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-022-00</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-023-00</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-024-00</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-025-00</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-026-00</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-027-00</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-028-01</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-030-00</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-031-00</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-032-00</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-033-00</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-034-00</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-035-00</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-036-00</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-037-00</u>	<u>223 NORTH SHORE DR</u>
<u>80-53-726-038-00</u>	<u>225 NORTH SHORE DR</u>
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<u>80-53-726-041-00</u>	<u>225 NORTH SHORE DR</u>
<u>80-53-726-042-00</u>	<u>225 NORTH SHORE DR</u>
<u>80-53-726-043-00</u>	<u>225 NORTH SHORE DR</u>
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<u>80-53-726-057-00</u>	<u>225 NORTH SHORE DR</u>
<u>80-53-726-058-00</u>	<u>225 NORTH SHORE DR</u>
<u>80-53-726-059-01</u>	<u>225 NORTH SHORE DR</u>

80-53-726-060-00	225 NORTH SHORE DR
80-53-726-062-00	225 NORTH SHORE DR
80-53-726-063-00	225 NORTH SHORE DR
80-53-726-064-00	225 NORTH SHORE DR # 207
80-53-726-065-00	225 NORTH SHORE DR
80-53-726-066-00	225 NORTH SHORE DR
80-53-726-067-00	225 NORTH SHORE DR
80-53-726-068-00	225 NORTH SHORE DR
80-53-726-069-00	225 NORTH SHORE DR
80-53-726-070-00	225 NORTH SHORE DR
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80-53-726-072-00	225 NORTH SHORE DR
80-53-726-074-00	225 NORTH SHORE DR
80-53-726-075-00	225 NORTH SHORE DR
80-53-726-076-00	225 NORTH SHORE DR
80-53-726-077-00	225 NORTH SHORE DR
80-53-726-078-00	225 NORTH SHORE DR
80-53-726-079-01	225 NORTH SHORE DR
80-53-726-080-00	225 NORTH SHORE DR
80-53-726-082-00	225 NORTH SHORE DR
80-53-726-083-00	225 NORTH SHORE DR
80-53-728-001-00	139 PARK AVE # 1
80-53-728-002-00	139 PARK AVE # 2
80-53-728-004-00	133 PARK AVE
80-53-728-005-00	133 PARK AVE
80-53-728-006-00	135 PARK AVE
80-53-728-007-00	135 PARK AVE
80-53-728-008-00	137 PARK AVE
80-53-750-001-00	622 NORTH SHORE DR
80-53-750-024-02	700 NORTH SHORE DR
80-53-831-007-00	345 NORTH SHORE DR
80-53-831-009-00	341 NORTH SHORE DR
80-53-831-011-00	337 NORTH SHORE DR
80-53-831-013-00	333 NORTH SHORE DR
80-53-831-015-00	327 NORTH SHORE DR
80-53-831-017-00	325 NORTH SHORE DR
80-53-831-019-00	321 NORTH SHORE DR
80-53-831-021-00	317 NORTH SHORE DR
80-53-831-027-00	303 NORTH SHORE DR
80-53-831-029-00	301 NORTH SHORE DR
80-53-832-003-51	354 NORTH SHORE DR
80-53-832-007-00	352 NORTH SHORE DR
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80-53-836-103-00	401 NORTH SHORE DR
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80-53-836-108-00	401 NORTH SHORE DR
80-53-837-008-00	109 BROCKWAY AVE
80-53-837-010-00	504 NORTH SHORE DR
80-53-840-001-00	775 NORTH SHORE DR
80-53-840-002-00	771 NORTH SHORE DR
80-53-840-003-02	749 NORTH SHORE DR
80-53-840-004-00	749 NORTH SHORE DR
80-53-840-005-00	735 NORTH SHORE DR
80-53-840-006-00	731 NORTH SHORE DR
80-53-840-007-00	729 NORTH SHORE DR
80-53-840-008-00	721 NORTH SHORE DR

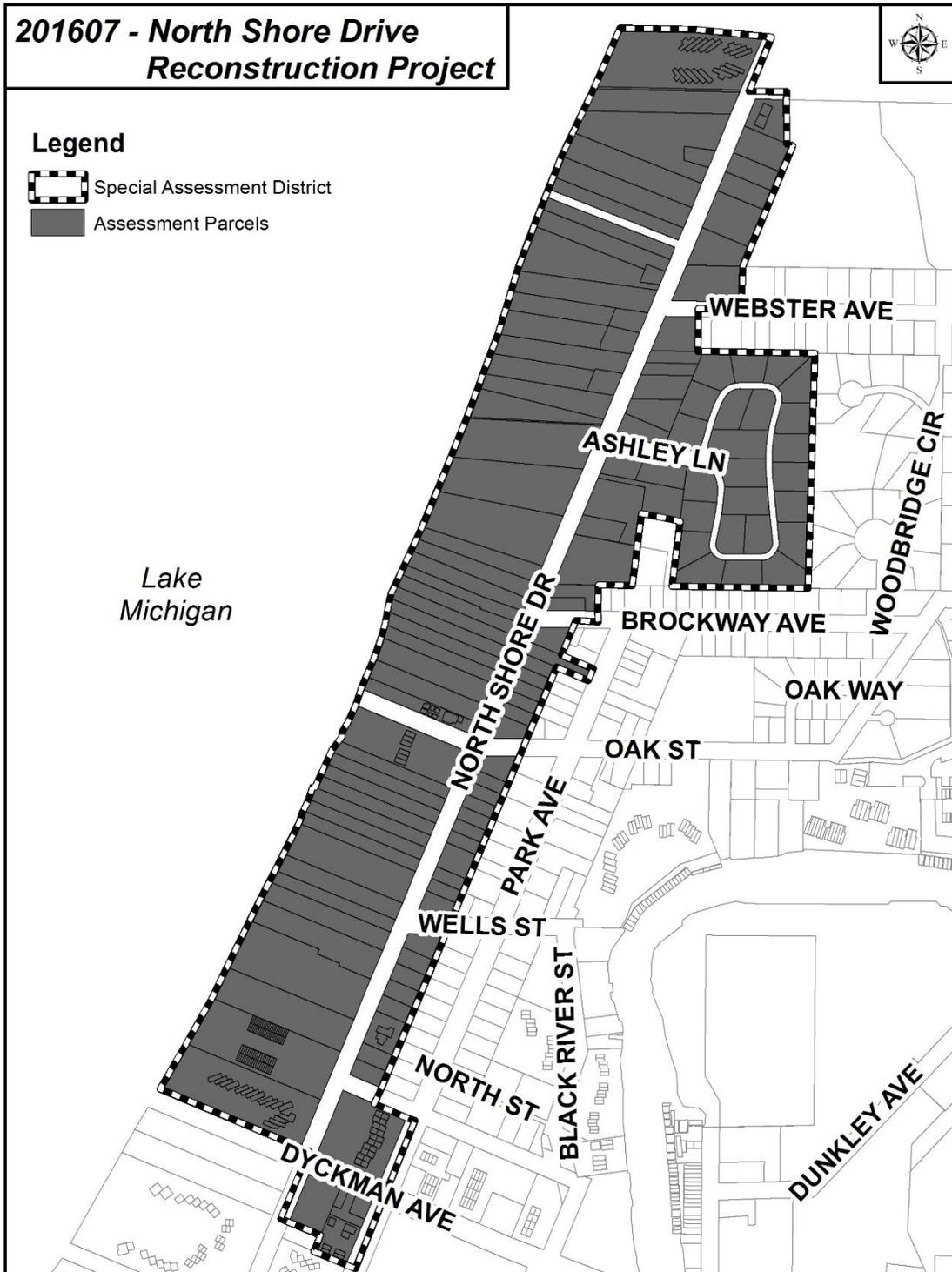
80-53-840-009-10	717 NORTH SHORE DR
80-53-840-010-50	713 NORTH SHORE DR
80-53-840-010-60	711 NORTH SHORE DR
80-53-840-012-00	701 NORTH SHORE DR
80-53-840-013-00	615 NORTH SHORE DR
80-53-840-013-20	629 NORTH SHORE DR
80-53-840-013-40	627 NORTH SHORE DR
80-53-840-013-60	617 NORTH SHORE DR
80-53-840-014-00	605 NORTH SHORE DR
80-53-840-014-40	603 NORTH SHORE DR
80-53-840-014-80	601 NORTH SHORE DR
80-53-840-015-00	577 NORTH SHORE DR
80-53-840-015-50	575 NORTH SHORE DR
80-53-840-016-00	553 NORTH SHORE DR
80-53-840-016-50	555 NORTH SHORE DR
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80-53-840-018-80	501 NORTH SHORE DR
80-53-895-017-00	508 NORTH SHORE DR
80-53-895-018-01	524 NORTH SHORE DR
80-53-895-019-00	620 NORTH SHORE DR
80-53-895-020-00	616 NORTH SHORE DR
80-53-895-021-01	612 NORTH SHORE DR
80-53-895-023-01	566 NORTH SHORE DR
80-53-895-026-01	560 NORTH SHORE DR
80-53-895-027-00	550 NORTH SHORE DR
80-53-895-029-00	550 NORTH SHORE DR
80-53-895-029-20	546 NORTH SHORE DR
80-53-895-029-30	548 NORTH SHORE DR
80-53-895-031-01	726 NORTH SHORE DR
80-53-895-032-01	722 NORTH SHORE DR
80-53-895-034-01	746 NORTH SHORE DR
80-53-895-035-10	736 NORTH SHORE DR
80-53-895-035-20	740 NORTH SHORE DR
80-53-895-038-00	556 NORTH SHORE DR #1
80-53-895-038-10	556 NORTH SHORE DR #2
80-53-895-038-20	556 NORTH SHORE DR #3
80-53-895-038-30	556 NORTH SHORE DR #4
80-53-895-038-40	556 NORTH SHORE DR #5
80-53-895-038-50	556 NORTH SHORE DR #6
80-53-895-038-60	556 NORTH SHORE DR #7
80-53-895-038-70	556 NORTH SHORE DR #8

80-53-895-038-80
80-53-895-038-90
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80-53-895-039-10
80-53-895-039-20
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80-53-895-040-10
80-53-895-040-20
80-53-895-040-30
80-53-896-001-00
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556 NORTH SHORE DR #9
556 NORTH SHORE DR #10
556 NORTH SHORE DR #11
556 NORTH SHORE DR #12
556 NORTH SHORE DR #13
556 NORTH SHORE DR #14
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778 NORTH SHORE DR

DRAFT

The boundaries of the North Shore Drive Reconstruction Project Special Assessment District are shown on the following map:



TAKE NOTICE that the City Council of the City of South Haven will hold a public hearing on Monday, July 18th, 2016 at 7:00 p.m. local time in the City Hall located at 539 Phoenix Street, South Haven, Michigan 49090 to hear and consider any objections to the proposed Public Improvements, the proposed special assessment district, and all other matters relating to said Public Improvements.

TAKE FURTHER NOTICE that if objections are filed by owners of property in the Special Assessment District which will be required to bear more than fifty percent (50%) of the cost of Public Improvements, a resolution determining to proceed shall be adopted by the affirmative vote of at least five (5) members of the City Council.

TAKE FURTHER NOTICE that the plans and estimates of cost for the Public Improvements are on file with the City Clerk for public examination.

PROPERTY SHALL NOT BE ADDED TO THE PROPOSED SPECIAL ASSESSMENT DISTRICT AND THE ORIGINAL ESTIMATE OF COST SHALL NOT BE SUBSTANTIALLY INCREASED WITHOUT FURTHER NOTICE AND PUBLIC HEARING.

TAKE FURTHER NOTICE that on a future date notice will be given and a second public hearing will be held specifically regarding the assessment roll and the assessments against each parcel in the special assessment district and that an owner or other person having an interest in the real property must file an appearance and protest at that public hearing in order to appeal the amount of their special assessment to the Michigan Tax Tribunal.

This notice was authorized by the City Council of the City of South Haven.

FOR FURTHER INFORMATION PLEASE CONTACT:

City Hall
City of South Haven
539 Phoenix Street, South Haven, Michigan 49090
Telephone (269) 637-0700

Travis Sullivan, Clerk
City of South Haven

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2016-52

KALAMAZOO STREET RECONSTRUCTION PROJECT, PHASE 4

DECLARATION OF INTENT TO MAKE PUBLIC IMPROVEMENTS;
TENATIVE DESIGNATION OF SPECIAL ASSESSMENT DISTRICT;
NOTICE OF PUBLIC HEARING

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on Tuesday, July 5th, 2016 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, the Home Rule Cities Act, Act No. 279 of the Public Acts of Michigan of 1909 as amended (the "Act"), and Ordinance No. 833A as amended by Ordinance 853 (the "Ordinance") of the City of South Haven ("the City") provides the authority and the procedures by which the City may establish a special assessment district and impose special assessments against property for the cost of certain public improvements; and

WHEREAS, there exists in the City a need for the Kalamazoo Street Reconstruction Project, Phase 4, as described on Exhibit A (the "Public Improvements").

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the City Council intends to proceed pursuant to the Ordinance to make the Public Improvements.
2. That the City Council has directed the City Manager to prepare a report setting forth the need for the Public Improvements, the extent and cost thereof, the portion of the cost to be borne by the City at large and the portion to be assessed to benefited lands and the lands to constitute the special assessment district to be so assessed, and to submit the report to the Council together with plans for the Public Improvements.
3. That the report and plans and the estimate of cost have been filed with the City Clerk.
4. The cost of the Public Improvements is estimated to be one million four thousand eight and 94/100 dollars (\$1,004,008.94) of which the estimated sum of seventy three thousand three hundred forty and 53/100 dollars (\$73,340.53) shall be paid by special assessments assessed within the special assessment district benefited by the proposed Public Improvements and the estimated sum of nine hundred thirty thousand six hundred sixty eight and 41/100 dollars (\$930,668.41) shall be paid by the City.

5. The special assessments, when confirmed will be payable in 15 installments, together with interest on the unpaid balance.
6. That the City Council hereby tentatively designates a special assessment district known as the Kalamazoo Street Reconstruction Project, Phase 4 Special Assessment District, consisting of certain parcels of property described as set forth in the Notice of Public Hearing attached as Exhibit A hereto, which descriptions are incorporated herein by reference, and against which parcels all or a portion of the cost of said Public Improvements shall be assessed.
7. That the City Council shall hold a public hearing on Monday, July 18th, 2016, at 7:00 p.m. local time at the City Hall to hear and consider objections to the proposed Public Improvements, the special assessment district tentatively designated herein, and all other matters relating to said proposed Public Improvements.
8. That the City Clerk shall cause to be published a notice of the public hearing in a newspaper of general circulation within the City, at least ten (10) days prior to the public hearing. Proofs of publication of such notice shall be filed with the City Clerk.
9. That the City Clerk, at least ten (10) days prior to the date of the public hearing, shall send a notice of the public hearing by first class mail addressed to each record owner of, or party in interest, of each parcel of property to be assessed, at the address shown for such owner or party in interest upon the last city tax assessment records, as supplemented by any subsequent changes in the names or addresses of the owners or parties listed therein.
10. The form of the notice of the public hearing shall be substantially as set forth in Exhibit A hereto.
11. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded to the extent of the conflict.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 5th day of July, 2016, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was give pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Travis Sullivan, City Clerk

EXHIBIT A

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

NOTICE OF PUBLIC HEARING
KALAMAZOO STREET RECONSTRUCTION PROJECT, PHASE 4
SPECIAL ASSESSMENT DISTRICT

NOTICE IS HEREBY GIVEN that the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, intends to make certain public improvements (the "Public Improvements") which consist of the following project located in the City of South Haven:

Reconstruction of the water distribution system, including but not limited to installation of new water services and fire hydrants within the right of way, and removal of existing water mains and services with the right of way, and related improvements.

Reconstruction of the wastewater collection system, including but not limited to the installation of new sewer mains and services within the right of way and removal of existing sewer mains and services within the right of way, and related improvements.

Street reconstruction, including but not limited to storm sewer and drainage improvements, removal of existing roadway materials, installation of new sand subbase, gravel base, bituminous pavement, concrete curb and gutter, concrete driveway approaches, and related improvements.

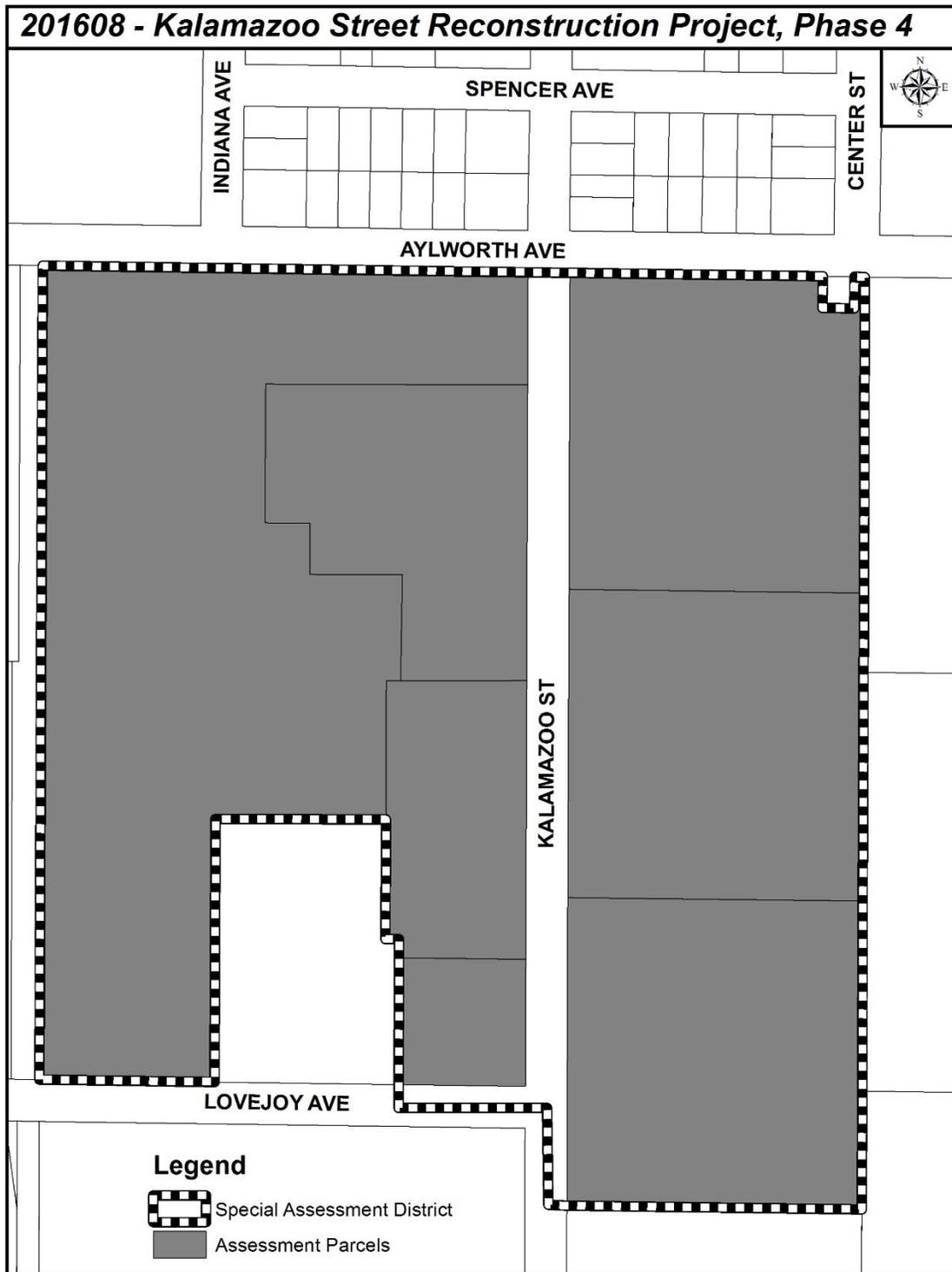
Sidewalk reconstruction, including but not limited to removal of existing concrete sidewalks and curb ramps, installation of new concrete sidewalks and barrier free curb ramps, and related improvements.

The public improvements will be made on Kalamazoo Street from 200 feet south of Lovejoy Avenue to Aylworth Avenue.

The City Council has resolved its intention to proceed pursuant to Ordinance No. 833A as amended by Ordinance 853 to make said Public Improvements in the City. The City Council has tentatively determined that a portion of the cost of said Public Improvements shall be specially assessed against each of the following described lots and parcels of land, which together comprise the proposed Kalamazoo Street Reconstruction Project, Phase 4 Special Assessment District:

<u>Parcel No</u>	<u>Street Address</u>
<u>80-53-220-006-60</u>	<u>1345 KALAMAZOO ST</u>
<u>80-53-220-011-00</u>	<u>1314 KALAMAZOO ST</u>
<u>80-53-220-001-10</u>	<u>220 AYLWORTH AVE</u>
<u>80-53-220-002-00</u>	<u>400 AYLWORTH AVE</u>
<u>80-53-220-002-10</u>	<u>1280 KALAMAZOO ST</u>
<u>80-53-220-002-20</u>	<u>1310 KALAMAZOO ST</u>
<u>80-53-220-004-00</u>	<u>1201 KALAMAZOO ST</u>

The boundaries of the Kalamazoo Reconstruction Project, Phase 4 Special Assessment District are shown on the following map:



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