

# City Council

## Rescheduled Regular Meeting Agenda

Monday, April 8, 2013  
6:00 p.m., Council Chambers



*Due to the lack of a quorum for the regular scheduled meeting of April 1, 2013, the meeting has been rescheduled to this date and time.*

1. **Call to Order**
2. **Invocation**
  - Pastor Simon Harrington, Solomon's Temple Church of God in Christ
3. **Roll Call**
4. **Approval of Agenda**
5. **Consent Agenda: Items A thru E (Roll Call Vote Required)**

(All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. Unless requested by a Council Member or a citizen, there will be no separate discussion on these items. If discussion is required regarding an item, that item will be removed from the Consent Agenda and considered separately.)

  - A. Council will be requested to approve the City Council Minutes of March 18, 2013.
  - B. Bills totaling \$483,892.86 for the period ending March 31, 2013 be approved and forwarded to the Clerk and Treasurer for payment.
  - C. Council will be asked to award Bid 2013-06 for Meijer Store Electrical Service Installation to Kent Power in the amount of \$73,695.37.
  - D. Council will be asked to approve the cape seal project in the estimated amount of \$96,180.
  - E. Council will be asked to receive the following administrative reports and approved minutes to be placed on file:
    - 1) Board of Public Utilities:
      - a. Minutes, January 28, 2013.
      - b. Minutes, February 26, 2013.
    - 2) Zoning Board of Appeals: Minutes, January 28, 2013.
    - 3) Liberty Hyde Bailey Museum Board: Minutes, February 26, 2013.

*If a member of the public wishes to address any of the following items listed on the agenda they will be given a chance to speak prior to Council discussing the item. They will be given up to 5 minutes to address their concerns.*

### NEW BUSINESS

6. **City Council will be asked to consider approval of a professional services proposal from Abonmarche for a Fish Cleaning Station and Restroom Facility at Black River Park.**

- 7. City Council will be asked to consider lease addendum #8 with the Michigan Maritime Museum to allow for deck extension work.**
- 8. City Council will be asked to consider Resolution 2013-23: A Resolution to approve an agreement with the Michigan Department of Natural Resources for Emergency Dredging.**
- 9. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda**  
*(You will be given up to 5 minutes to address your concerns.)*
- 10. City Manager's Comments**
- 11. Mayor and Councilperson's Comments**
- 12. Adjourn**

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink, appearing to read "B. Dissette", written in a cursive style.

Brian Dissette  
City Manager

# DRAFT

## City Council

### Regular Meeting Minutes

Monday, March 18, 2013  
7:00 p.m., Council Chambers



#### 1. Call to Order by Mayor Burr at 7:00 p.m.

#### 2. Invocation

Council observed a moment of silence.

#### 3. Roll Call

Present: Arnold, Fitzgibbon, Gruber, Klavins, Kozlik Wall, Patterson, Burr  
Absent: None

#### 4. Approval of Agenda

Moved by Patterson to approve the agenda. Seconded by Fitzgibbon.

Voted Yes: All. Motion carried.

#### 5. Consent Agenda: Items A thru H (Roll Call Vote Required)

Moved by Fitzgibbon, seconded by Patterson to approve the Consent Agenda as follows:

- A. Council will be requested to approve the following City Council minutes:
  - 1) Special Meeting Minutes: March 4, 2013.
  - 2) Regular Meeting Minutes: March 4, 2013.
- B. Bills totaling \$1,665,584.72 for the period ending March 17, 2013 be approved and forwarded to the Clerk and Treasurer for payment.
- C. Council will be asked to approve Amended Resolution 2013-12: A Resolution amending the beach parking fee system.
- D. Council will be asked to approve the IT Equipment Change Request for the North Side Marina Project in the amount of \$18,490.
- E. Council will be asked to approve the following items regarding the Municipal Employees Retirement System:
  - 1) Resolution 2013-19: A resolution for changing MERS Benefits for the City Manager.
  - 2) Approve the purchase of two years of service credit for MERS pension for Kim Hasty.
- F. Council will be asked to approve a proposal for Construction Documents, Bidding Services, and Dredging Project Oversight for the Upper and Lower Black River from Abonmarche in an amount not-to-exceed \$29,400.

- G. Council will be asked to approve the following proposals regarding the Phoenix Street Improvements Project:
- 1) Traffic Signal Engineering by Abonmarche in the amount of \$19,000.
  - 2) Landscape Architecture by Conelisse Design Associates in the amount of \$22,615.
  - 3) Electrical and Lighting System Engineering to GRP Engineering in the amount of \$19,000.
  - 4) Grant Administration Services through the design phase to Abonmarche in the amount of \$7,000.
- H. Council will be asked to receive the following administrative reports and approved minutes to be placed on file:
- 1) Downtown Development Authority:
    - a. Regular Meeting Minutes: September 5, 2012.
    - b. Workshop Meeting Minutes: October 3, 2012.
    - c. Special Meeting Minutes: January 30, 2013.
    - d. Workshop Meeting Minutes: February 6, 2013.

A Roll Call Vote was taken:

Yeas: Arnold, Fitzgibbon, Gruber, Klavins, Kozlik Wall, Patterson, Burr

Nays: None

Motion carried.

#### UNFINISHED BUSINESS

- 6. City Council will be asked to consider the following actions regarding the Foodtools IFT request:**
- A. Hold a public hearing regarding the request.**
  - B. Consider Resolution 2013-20: A Resolution approving an application for issuance of an Industrial Facilities Exemption Certificate as requested by Foodtools, Inc.**

*Background Information:* The tax exemption request, which totals \$92,641, is for the acquisition and installation of new personal property acquired by the company. The applicant notes that the company anticipates retaining 1 existing job at their facility as a result of the project.

Foodtools, Inc. manufactures cake and pie slicers, which mechanically insert dividers. The company employs 45 people at its three locations in Santa Barbara, CA, South Haven, MI, and the United Kingdom. The company manufactures over 35 models of cake and pie slicers.

The estimated total value of the Industrial Facilities Tax Exemption Certificate for Foodtools, Inc., is \$4,305 over the 12 year life of agreement if all machinery is included in the certificate. The tax exemption does include a "claw-back" provision, which allows the City of South Haven to seek the abated tax amount if the terms of the abatement are not met by the business.

**Item A: Hold a public hearing regarding the request.**

Moved by Kozlik Wall to open the public hearing. Seconded by Arnold.

Voted Yes: All. Motion carried. Public hearing declared open.

Doug Petrovich, Foodtools Representative – provided City Council with an overview of the IFT request.

Moved by Kozlik Wall to close the public hearing. Seconded by Patterson.

Voted Yes: All. Motion carried. Public hearing closed.

**Item B: Consider Resolution 2013-20: A Resolution approving an application for issuance of an Industrial Facilities Exemption Certificate as requested by Foodtools, Inc.**

Moved by Kozlik Wall to approve Resolution 2013-20: A Resolution approving an application for issuance of an Industrial Facilities Exemption Certificate as requested by Foodtools, Inc. Seconded by Fitzgibbon.

Voted Yes: All. Motion carried.

**NEW BUSINESS**

**7. City Council will be asked to consider the following Special Events:**

- A. Special Event 2013-02: Summer Art Fair (July 7, 2013).**
- B. Special Event 2013-07: SteelHeaders Pro-Am (May 18-19, 2013).**
- C. Special Event 2013-08: Gus Macker (July 26-28, 2013).**

**Item A: Special Event 2013-02: Summer Art Fair (July 7, 2013).**

*Background Information:* The South Haven Center for the Arts would like to make an amendment to their already approved special event, the Summer Art Fair.

The event is scheduled for Sunday, July 7th from 6:00 am – 7:00 pm. This year they have requested and received permission to set up on Saturday beginning at 1:00 pm but now would like to amend the original application to also receive permission to allow their food vendors, once set up, to sell on Saturday.

Moved by Patterson to approve amended Special Event 2013-02: Summer Art Fair (July 7, 2013). Seconded by Arnold.

Voted Yes: All. Motion carried.

**Item B: Special Event 2013-2013-07: Steelheaders Pro-Am (May 18-19, 2013).**

*Background Information:* This fishing tournament is scheduled for May 18 - 19, 2013. Boaters travel from all over to participate in this tournament. It is also the event that provides all the fish for the fish boil dinner during the Blueberry Festival.

This fishing tournament has a history of being well run with minimal incident. The City facility impacted the most is the Southside Marina. They are requesting use of dock space #1 and #2 on the headwall at the Southside marina; this is where the vessels pull up to drop off the fish to be weighed in.

Moved by Fitzgibbon to approve Special Event 2013-2013-07: Steelheaders Pro-Am (May 18-19, 2013). Seconded by Klavins.

Voted Yes: All. Motion carried.

**Item C: Special Event 2013-08: Gus Macker (July 26-28, 2013).**

*Background Information:* This special event request is ready for City Council's approval. Youth Development Co/PAL is again sponsoring a Gus Macker Tournament. The tournament will be held July 26-28, 2012. The Gus Macker Tournament is a basketball tournament designed so that anyone can play: male or female, young and old, short and tall, the most experienced or no experience at all. This maintains the purity and integrity of the driveway game.

They are requesting to use South Beach and Water Street from the beach to Maple Street for the tournament. Please see maps in the special event application for more details. They have agreed to pay a total of \$3444.00 for the use of the South Beach parking lot for the three days of the event (\$1148.00/day = \$7.00 /space \* 164 spaces). Volunteers will be helping with the event by manning the barricades and picking up trash, etc. Porta-potties, dumpsters and additional trash containers are being supplied by Youth Development Co/PAL.

Teresa Cunningham, Representative of Gus Macker – was present to answer any questions City Council had regarding the Special Event request.

Moved by Kozlik Wall to approve Special Event 2013-08: Gus Macker (July 26-28, 2013). Seconded by Patterson.

Voted Yes: All. Motion carried.

**8. City Council will be asked to consider Resolution 2013-21: A Resolution authorizing the City Manager to apply for a Coastal Zone Management Grant on behalf of the Michigan Maritime Museum.**

*Background Information:* The Michigan Maritime Museum (Museum) has been developing a grant application to apply to the Coastal Zone Management (CZM) Program for the preservation of the Evelyn S. tugboat. The total estimated cost is \$130,000 of which the Museum is asking the CZM to fund 50% (\$65,000) and the Museum will fund 50% (\$65,000) through donations and in-kind services.

The application to the CZM must go through the City which will serve as the pass-through for funds if the grant is awarded.

The preservation project includes restoration improvements and ADA accessibility improvements. It is anticipated that the restored Evelyn S. will serve as an attraction to the Museum and the community. The project supports Heritage Tourism and supports the Museum's a role as a collaborator in the Tugboat Consortium.

The application is due March 29, 2013.

Patti Reinert-Montgomery, MMM Executive Director – thanked City Council and staff for working with the Maritime Museum on the request.

Sandy Bryson – provided City Council with an overview of the project and answered any questions that City Council had regarding the request.

Moved by Fitzgibbon to approve Resolution 2013-21: A Resolution authorizing the City Manager to apply for a Coastal Zone Management Grant on behalf of the Michigan Maritime Museum. Seconded by Patterson.

Voted Yes: All. Motion carried.

**9. City Council will be asked to consider approval of a Restrictive Covenant Agreement with the Michigan Department of Environmental Quality for the Dunkley Dredge Spoil Site.**

*Background Information:* Dredging spoil from the Turning Basin and the North Side and South Side Marinas is being placed on the Dunkley Avenue site. The DEQ dredging permit for the Turning Basin, and the permit application for the North Side and South Side Marinas require that a restrictive covenant be placed on the area used to deposit the spoil. The attached document is the restrictive covenant which would accomplish the requirements of the DEQ permit.

The contaminants found in the dredge spoil at the North Side and South Side Marinas include arsenic, barium, lead, manganese and selenium. The contaminants found in the Turning Basin include arsenic, barium, chromium, copper, lead, manganese, selenium and zinc. The permit requires that the spoil material be capped to prevent direct contact exposure to the spoil material. We plan to place fabric on the spoil, then cap it with gravel.

The area where dredge spoils will be placed is the area south of the access drive in the Dunkley Avenue site, formerly the Electric Barn site. This site is currently used to dump excess snow in winter and as an overflow parking area for the Black River Boat Launch in other seasons. The plans for restoration of this site include a cap of gravel with a fabric base, which should allow for continued use for snow storage and as overflow parking. Restoration will begin after completion of the dredging projects in Spring 2013.

We expect to raise the Dunkley site approximately four feet from the current level. We have applied for a floodplain permit to allow for flattening the site to use for overflow parking.

My recommendation is to close the Dunkley site to future spoil deposition, and to find another site for future dredge spoil deposition. This could be by agreement with a property owner or through purchase of property.

Moved by Kozlik Wall to approve a Restrictive Covenant Agreement with the Michigan Department of Environmental Quality for the Dunkley Dredge Spoil Site. Seconded by Klavins.

Voted Yes: All. Motion carried.

**10. City Council will be asked to consider setting a public hearing date of April 15, 2013 to hear public comment regarding the proposed DDA Plan Amendment.**

*Background Information:* The DDA Board of Directors approved Resolution 2013-01 at their March 13, 2013 Regular Meeting. A summary of the Plan Amendment additions and changes is below.

- 1) The Year 2009 Amendment, which was adopted in order to phase out certain parcels of the Development Area, is rescinded and revoked, therefore the boundaries of the Area shall remain as they currently are.
- 2) Additional projects include: South Beach Building Project; Bicycle Connections; Trash Removal.
- 3) General Street Repair is amended to increase the estimated cost to \$5,000,000.
- 4) Streetscape Improvements component is amended to add: green initiatives; planning, design, acquisition, and construction of areas and infrastructure for, cultural improvements/public art; and public wireless internet or other technology improvements.
- 5) Ice Skating Rink component to add: Installation of underground grid system; and to increase estimated cost to \$600,000.
- 6) Marketing Efforts for Downtown District to add: Production and distribution of communications materials in an effort to sustain economic activity in the Development Area; add: production of communication materials during planning and implementation of capital improvement projects; remove: sunset clause which currently restricts production and distribution of communications materials for future capital improvement projects.

Moved by Patterson to set a public hearing date of April 15, 2013 to hear public comment regarding the proposed DDA Plan Amendment. Seconded by Kozlik Wall.

Voted Yes: All. Motion carried.

**11. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda**

*(You will be given up to 5 minutes to address your concerns.)*

Representative of John Proos' Office – provided City Council with a legislative update.

**12. City Manager's Comments**

**13. Mayor and Councilperson's Comments**

Klavins: Congratulated the SH Boys Varsity Basketball team for their win at the District Championship for the 4<sup>th</sup> year in a row.

Arnold: No comment.

Patterson: Very proud of the South Haven Students whose exhibits will be at the Center for the Arts.

Fitzgibbon: No comment.

Gruber: High School musical Grease is this weekend.

Kozlik Wall: March is public awareness of Hunger for Seniors, Senior Center will be holding a lunch to raise awareness.

Burr: Have received approval from DEQ to help with fish habitat in the Celery Pond.

**14. Adjourn**

Moved by Kozlik Wall to adjourn. Seconded by Patterson.

Voted Yes: All. Motion carried. Meeting adjourned at 7:39 p.m.

RESPECTFULLY SUBMITTED,



Amanda Morgan, CMC  
City Clerk

Approved by City Council: **DRAFT**

**CITY OF SOUTH HAVEN  
APRIL 1, 2013**

|                            | PREPAID             | CURRENT              | TOTAL                |
|----------------------------|---------------------|----------------------|----------------------|
| 101-GENERAL FUND           | \$ 67,401.73        | \$ 68,784.65         | \$ 136,186.38        |
| 202-MAJOR STREET FUND      | \$ -                | \$ -                 | \$ -                 |
| 203-LOCAL STREET FUND      | \$ -                | \$ -                 | \$ -                 |
| 204-STREET FUND            | \$ 11.07            | \$ 432.10            | \$ 443.17            |
| 226-GARBAGE/REFUSE FUND    | \$ -                | \$ -                 | \$ -                 |
| 250-DOWNTOWN DEVELOPMENT   | \$ -                | \$ 180,785.09        | \$ 180,785.09        |
| 251-LDFA #1                | \$ 103.99           | \$ 2,400.00          | \$ 2,503.99          |
| 253-LDFA #3                | \$ 242.63           | \$ -                 | \$ 242.63            |
| 260-BROWNFIELD AUTHORITY   | \$ -                | \$ -                 | \$ -                 |
| 265-NARCOTICS UNIT         | \$ -                | \$ -                 | \$ -                 |
| 266-POLICE TRAINING        | \$ -                | \$ -                 | \$ -                 |
| 296-RIVER MAINTENANCE      | \$ -                | \$ -                 | \$ -                 |
| 371-CAPITAL BOND DEBT SERV | \$ -                | \$ -                 | \$ -                 |
| 372-WATER PLANT FUND       | \$ -                | \$ -                 | \$ -                 |
| 395-DDA DEBT SERVICE       | \$ -                | \$ -                 | \$ -                 |
| 401-CAPITAL PROJECTS       | \$ 1,250.00         | \$ 19,647.00         | \$ 20,897.00         |
| 466-ICE RINK CAPITAL       | \$ -                | \$ -                 | \$ -                 |
| 545-BLACK RIVER PARK       | \$ -                | \$ 147.75            | \$ 147.75            |
| 577-BEACH FUND             | \$ -                | \$ 166.81            | \$ 166.81            |
| 582-ELECTRIC FUND          | \$ 4,083.18         | \$ 38,597.70         | \$ 42,680.88         |
| 591-WATER FUND             | \$ 1,029.35         | \$ 8,399.20          | \$ 9,428.55          |
| 592-SEWER FUND             | \$ 4,099.03         | \$ 51,584.91         | \$ 55,683.94         |
| 594-MUNICIPAL MARINA       | \$ 721.80           | \$ 10,437.10         | \$ 11,158.90         |
| 636-INFORMATION SERVICES   | \$ 197.67           | \$ 6,093.13          | \$ 6,290.80          |
| 661-MOTOR POOL             | \$ -                | \$ 13,857.52         | \$ 13,857.52         |
| 677-SELF INSURANCE         | \$ -                | \$ 915.35            | \$ 915.35            |
| 703-TAX FUND               | \$ 2,504.10         | \$ -                 | \$ 2,504.10          |
| 718-TRUST & AGENCY         | \$ -                | \$ -                 | \$ -                 |
| 750-EMPLOYEE WITHHOLDING   | \$ -                | \$ -                 | \$ -                 |
| <b>TOTAL</b>               | <b>\$ 81,644.55</b> | <b>\$ 402,248.31</b> | <b>\$ 483,892.86</b> |

| Check Date                     | Bank | Check | Vendor    | Vendor Name                        | Description                         | Amount          |
|--------------------------------|------|-------|-----------|------------------------------------|-------------------------------------|-----------------|
| <b>Bank 1 FIFTH THIRD BANK</b> |      |       |           |                                    |                                     |                 |
| 03/13/2013                     | 1    | 43951 | 000882    | DUREYA GIBSON                      | PAINTING AT STATE POLICE POST (50%) | 1,250.00        |
| 03/15/2013                     | 1    | 43952 | 003103    | FORREST BOOTHE                     | CERTIFICATION EXAM FEE              | 70.00           |
| 03/15/2013                     | 1    | 43953 | MISC      | CARDIOLOGY II PC                   | TAX OVERPAYMENT 80-53-620-002-00    | 920.88          |
| 03/15/2013                     | 1    | 43954 | MISC      | DELAGE LANDEN OPERATIONAL          | TAX OVERPAYMENT 805390004100        | 404.75          |
| 03/15/2013                     | 1    | 43955 | 003072    | MARY ANN FRAZIER                   | MILEAGE-MAMC MEETING                | 84.75           |
| 03/15/2013                     | 1    | 43956 | 000967    | JODY GUILFORD                      | MILEAGE                             | 197.67          |
| 03/15/2013                     | 1    | 43957 | UB REFUND | MASTERSON, DILLON J                | UB refund for account: 30457707     | 108.95          |
| 03/15/2013                     | 1    | 43958 | UB REFUND | MAYOL, JOSHUA P                    | UB refund for account: 21376003     | 35.00           |
| 03/15/2013                     | 1    | 43959 | 001752    | MULAC, DAVID                       | LUNCH -GHS TRAINING                 | 37.35           |
| 03/15/2013                     | 1    | 43960 | 003104    | TOM QUINN                          | REFUND MARINA DEPOSIT               | 200.00          |
| 03/15/2013                     | 1    | 43962 | UB REFUND | RYAN, WINFRED E                    | UB refund for account: 20511004     | 162.02          |
| 03/15/2013                     | 1    | 43963 | 003076    | KEVIN WILDEY                       | SWAT GEAR                           | 46.80           |
| 03/15/2013                     | 1    | 43964 | 003105    | LAWRENCE & JOANNE JANICKI          | PROPERTY TAX REFUND                 | 515.85          |
|                                |      |       |           |                                    | PROPERTY TAX REFUND                 | 163.51          |
|                                |      |       |           |                                    |                                     | <u>679.36</u>   |
| 03/15/2013                     | 1    | 43965 | 003106    | DONALD SONNENBERG                  | PROPERTY TAX REFUND                 | 499.11          |
| 03/15/2013                     | 1    | 43966 | 000383    | CALHOON COUNTY JUSTICE COMPLEX     | CASH BOND - PARIS L LOVICK          | 200.00          |
| 03/18/2013                     | 1    | 43967 | 003107    | 57TH DISTRICT COURT                | CASH BOND - DEANTE OTIS STORMER     | 414.00          |
| 03/18/2013                     | 1    | 43968 | 002752    | VAN BUREN COUNTY DRAIN             | SOIL EROSION PERMIT FEE             | 175.00          |
| 03/22/2013                     | 1    | 43969 | 003048    | TODD BLOOMSTINE                    | TRAINING/MILEAGE & MEAL             | 78.80           |
| 03/22/2013                     | 1    | 43970 | 000286    | BLUE CROSS BLUE SHIELD OF MICHIGAN | INSURANCE                           | 52,275.62       |
| 03/22/2013                     | 1    | 43971 | UB REFUND | CHICAGO TITLE OF MICHIGAN          | UB REF OVER PAYMENT 30856701        | 49.45           |
| 03/22/2013                     | 1    | 43972 | 003108    | REDGY & GABY COUCKE                | CEMETERY PROPERTY RETURNED          | 640.00          |
| 03/22/2013                     | 1    | 43973 | 000624    | DELTA DENTAL OF MICHIGAN           | INSURANCE                           | 5,481.09        |
| 03/22/2013                     | 1    | 43974 | 003109    | JAKE FISHER                        | CDL RENEWAL                         | 25.00           |
| 03/22/2013                     | 1    | 43975 | 000843    | FRONTIER                           | TELEPHONE 269-937-5084-060311-5     | 244.53          |
|                                |      |       |           |                                    | TELEPHONE 269-639-8034-092904-5     | 36.79           |
|                                |      |       |           |                                    | TELEPHONE 269-637-8578-032095-5     | 42.03           |
|                                |      |       |           |                                    | TELEPHONE 616-040-3325-112972-5     | 58.00           |
|                                |      |       |           |                                    |                                     | <u>381.35</u>   |
| 03/22/2013                     | 1    | 43976 | 000847    | FUEL MANAGEMENT SYSTEM             | FUEL                                | 7,074.60        |
| 03/22/2013                     | 1    | 43977 | UB REFUND | KEY, BRANDY N                      | UB refund for account: 10498010     | 185.32          |
| 03/22/2013                     | 1    | 43978 | 001405    | LINCOLN NATIONAL LIFE INS CO       | INSURANCE                           | 2,663.10        |
| 03/22/2013                     | 1    | 43979 | 001513    | JACK MC CLOUGHAN                   | LODGING                             | 346.62          |
| 03/22/2013                     | 1    | 43980 | 001610    | MICHIGAN GAS UTILITIES             | NATURAL GAS 4776012-9               | 2,425.66        |
|                                |      |       |           |                                    | NATURAL GAS 4716366-2               | 2,366.92        |
|                                |      |       |           |                                    | NATURAL GAS 4778754-4               | 219.72          |
|                                |      |       |           |                                    | NATURAL GAS 4999209-2               | 326.86          |
|                                |      |       |           |                                    | NATURAL GAS 4713051-3               | 803.81          |
|                                |      |       |           |                                    |                                     | <u>6,142.97</u> |
| 03/22/2013                     | 1    | 43981 | UB REFUND | MIKE KANE LTD FAMILY PARTNERSHIP   | UB refund for account: 30928001     | 225.12          |
| 03/22/2013                     | 1    | 43982 | UB REFUND | SANDERS, MINDY J                   | UB refund for account: 20021610     | 265.00          |
| 03/22/2013                     | 1    | 43983 | 003047    | ERIC SMITH                         | TRAINING / MILEAGE & MEAL           | 76.27           |
| 03/22/2013                     | 1    | 43984 | 003110    | KELLI STEINMAN                     | MILEAGE                             | 248.60          |

1 TOTALS:

|                            |                  |
|----------------------------|------------------|
| Total of 33 Checks:        | 81,644.55        |
| Less 0 Void Checks:        | 0.00             |
| Total of 33 Disbursements: | <u>81,644.55</u> |

EXP CHECK RUN DATES 04/02/2013 - 04/02/2013

UNJOURNALIZED OPEN

BANK CODE: 1 - CHECK TYPE: PAPER CHECK

| Inv Num<br>Inv Ref#                         | Vendor<br>Description<br>GL Distribution   | Inv Date<br>Entered By | Due Date   | Inv Amt                | Amt Due          | Status | Jrnalized<br>Post Date |
|---|--|------------------------|------------|------------------------|------------------|--------|------------------------|
| Vendor 000014 - ABONMARCHE CONSULTANTS INC: |  |                        |            |                        |                  |        |                        |
| 106291<br>30904                             | ABONMARCHE CONSULTANTS INC<br>SOUTH HAVEN DUMPSTERS<br>250-729-801-000                   | 03/13/2013<br>sonofrio | 04/02/2013 | 1,500.00<br>1,500.00   | 1,500.00         | O      | N<br>03/25/2013        |
|   | PROFESSIONAL/CONSULTING FEES   |                        |            | 1,500.00               |                  |        |                        |
| 106319<br>30964                             | ABONMARCHE CONSULTANTS INC<br>KAL-HAVEN TRAIL<br>250-729-974-018-0127                    | 03/21/2013<br>sonofrio | 04/02/2013 | 648.00<br>648.00       | 648.00           | O      | N<br>03/25/2013        |
|   | CAPITAL PROJECTS   |                        |            | 648.00                 |                  |        |                        |
| 106251<br>30987                             | ABONMARCHE CONSULTANTS INC<br>DREDGING PROJECT-MUSEUM MARINA<br>594-776-802-000          | 02/28/2013<br>sonofrio | 04/02/2013 | 867.76<br>867.76       | 867.76           | O      | N<br>03/26/2013        |
|   | OTHER CONTRACTUAL SERVICES   |                        |            | 867.76                 |                  |        |                        |
| 106252<br>30988                             | ABONMARCHE CONSULTANTS INC<br>FORMER ELECTRIC BARN SITE-FLOODPLA<br>594-776-802-000      | 02/28/2013<br>sonofrio | 04/02/2013 | 3,823.50<br>3,823.50   | 3,823.50         | O      | N<br>03/26/2013        |
|   | OTHER CONTRACTUAL SERVICES   |                        |            | 3,823.50               |                  |        |                        |
| 106250<br>30989                             | ABONMARCHE CONSULTANTS INC<br>DREDGE PERMITTING SERVICES<br>594-776-802-000              | 02/28/2013<br>sonofrio | 04/02/2013 | 4,462.02<br>4,462.02   | 4,462.02         | O      | N<br>03/26/2013        |
|   | OTHER CONTRACTUAL SERVICES   |                        |            | 4,462.02               |                  |        |                        |
| 106314<br>30992                             | ABONMARCHE CONSULTANTS INC<br>PHOENIX STREET GRANT ADMINISTRATIO<br>250-729-974-018-0150 | 03/20/2013<br>sonofrio | 04/02/2013 | 566.25<br>566.25       | 566.25           | O      | N<br>03/26/2013        |
|   | CAPITAL PROJECTS   |                        |            | 566.25                 |                  |        |                        |
| 106312<br>30993                             | ABONMARCHE CONSULTANTS INC<br>SEWER SYSTEM EVALUATION<br>592-558-801-008                 | 03/20/2013<br>sonofrio | 04/02/2013 | 26,865.40<br>26,865.40 | 26,865.40        | O      | N<br>03/26/2013        |
|   | SANITARY SEWER EVALUATION SURV   |                        |            | 26,865.40              |                  |        |                        |
|   | Total for vendor 000014 - ABONMARCHE CONSULTANTS INC:                                    |                        |            | <u>38,732.93</u>       | <u>38,732.93</u> |        |                        |
| Vendor 000043 - AIRGAS USA, LLC:            |  |                        |            |                        |                  |        |                        |
| 9908003939<br>30865                         | AIRGAS USA, LLC<br>CYLINDER RENTAL<br>661-450-802-000                                    | 02/28/2013<br>sonofrio | 04/02/2013 | 36.56<br>36.56         | 36.56            | O      | N<br>03/25/2013        |
|   | OTHER CONTRACTUAL SERVICES   |                        |            | 36.56                  |                  |        |                        |
|   | Total for vendor 000043 - AIRGAS USA, LLC:   |                        |            | <u>36.56</u>           | <u>36.56</u>     |        |                        |

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| Inv Num<br>Inv Ref#                             | Vendor<br>Description<br>GL Distribution                              | Inv Date<br>Entered By | Due Date   | Inv Amt         | Amt Due         | Status | Jrnlized<br>Post Date |
|---|---|------------------------|------------|-----------------|-----------------|--------|-----------------------|
| Vendor 000050 - ALEXANDER CHEMICAL CORP:        |   |                        |            |                 |                 |        |                       |
| SLS 10002218                                    |   |                        |            |                 |                 |        |                       |
| 30965   | ALEXANDER CHEMICAL CORP<br>HYPOCHLORITE SOLUTION<br>591-559-741-000   | 03/07/2013<br>sonofrio | 04/02/2013 | 2,660.16        | 2,660.16        | 0      | N<br>03/25/2013       |
|   | OPERATING SUPPLIES  |                        |            | 2,660.16        |                 |        |                       |
|   | Total for vendor 000050 - ALEXANDER CHEMICAL CORP:                    |                        |            | <u>2,660.16</u> | <u>2,660.16</u> |        |                       |
| Vendor 000065 - ALLIED MECHANICAL SERVICES INC: |   |                        |            |                 |                 |        |                       |
| 109094  |   |                        |            |                 |                 |        |                       |
| 30966   | ALLIED MECHANICAL SERVICES INC<br>PUMP MAINTENANCE<br>591-559-933-000 | 03/12/2013<br>sonofrio | 04/02/2013 | 1,592.00        | 1,592.00        | 0      | N<br>03/25/2013       |
|   | REPAIRS/MAINTENANCE - EQUIPM  |                        |            | 1,592.00        |                 |        |                       |
|   | Total for vendor 000065 - ALLIED MECHANICAL SERVICES INC:             |                        |            | <u>1,592.00</u> | <u>1,592.00</u> |        |                       |
| Vendor 000162 - ASR HEALTH BENEFITS:            |   |                        |            |                 |                 |        |                       |
| APRIL 2013                                      |   |                        |            |                 |                 |        |                       |
| 30866   | ASR HEALTH BENEFITS<br>ADMINISTRATION FEE<br>677-227-802-000          | 03/20/2013<br>sonofrio | 04/02/2013 | 915.35          | 915.35          | 0      | N<br>03/25/2013       |
|   | OTHER CONTRACTUAL SERVICES  |                        |            | 915.35          |                 |        |                       |
|   | Total for vendor 000162 - ASR HEALTH BENEFITS:                        |                        |            | <u>915.35</u>   | <u>915.35</u>   |        |                       |

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| Inv Num                        | Vendor                      | Inv Date                | Due Date   | Inv Amt | Amt Due | Status | Jrnalized  |
|--------------------------------|-----------------------------|-------------------------|------------|---------|---------|--------|------------|
| Inv Ref#                       | Description                 | Entered By              |            |         |         |        | Post Date  |
|                                | GL Distribution             |                         |            |         |         |        |            |
| Vendor 000177 - AUTOWARES INC: |                             |                         |            |         |         |        |            |
| 233-758703                     |                             |                         |            |         |         |        |            |
| 30867                          | AUTOWARES INC               | 03/14/2013              | 04/02/2013 | 3.99    | 3.99    | O      | N          |
|                                | REPAIR/MAINTENANCE SUPPLIES | sonofrio                |            |         |         |        | 03/25/2013 |
|                                | 661-450-741-000             | OPERATING SUPPLIES      |            | 3.99    |         |        |            |
| 233-758463                     |                             |                         |            |         |         |        |            |
| 30868                          | AUTOWARES INC               | 03/12/2013              | 04/02/2013 | 96.49   | 96.49   | O      | N          |
|                                | REPAIR/MAINTENANCE SUPPLIES | sonofrio                |            |         |         |        | 03/25/2013 |
|                                | 661-450-742-000             | SMALL TOOLS             |            | 96.49   |         |        |            |
| 233-758531                     |                             |                         |            |         |         |        |            |
| 30869                          | AUTOWARES INC               | 03/12/2013              | 04/02/2013 | 32.00   | 32.00   | O      | N          |
|                                | REPAIR/MAINTENANCE SUPPLIES | sonofrio                |            |         |         |        | 03/25/2013 |
|                                | 661-450-741-003             | REPAIR & MAINT SUPPLIES |            | 32.00   |         |        |            |
| 233-758533                     |                             |                         |            |         |         |        |            |
| 30870                          | AUTOWARES INC               | 03/12/2013              | 04/02/2013 | 3.99    | 3.99    | O      | N          |
|                                | REPAIR/MAINTENANCE SUPPLIES | sonofrio                |            |         |         |        | 03/25/2013 |
|                                | 661-450-741-000             | OPERATING SUPPLIES      |            | 3.99    |         |        |            |
| 233-758414                     |                             |                         |            |         |         |        |            |
| 30871                          | AUTOWARES INC               | 03/11/2013              | 04/02/2013 | 88.47   | 88.47   | O      | N          |
|                                | REPAIR/MAINTENANCE SUPPLIES | sonofrio                |            |         |         |        | 03/25/2013 |
|                                | 661-450-742-000             | SMALL TOOLS             |            | 88.47   |         |        |            |
| 233-758408                     |                             |                         |            |         |         |        |            |
| 30872                          | AUTOWARES INC               | 03/11/2013              | 04/02/2013 | 21.00   | 21.00   | O      | N          |
|                                | REPAIR/MAINTENANCE SUPPLIES | sonofrio                |            |         |         |        | 03/25/2013 |
|                                | 661-450-741-000             | OPERATING SUPPLIES      |            | 21.00   |         |        |            |
| 233-758614                     |                             |                         |            |         |         |        |            |
| 30873                          | AUTOWARES INC               | 03/13/2013              | 04/02/2013 | 22.20   | 22.20   | O      | N          |
|                                | REPAIR/MAINTENANCE SUPPLIES | sonofrio                |            |         |         |        | 03/25/2013 |
|                                | 661-450-741-003             | REPAIR & MAINT SUPPLIES |            | 22.20   |         |        |            |
| 233-759128                     |                             |                         |            |         |         |        |            |
| 30874                          | AUTOWARES INC               | 03/19/2013              | 04/02/2013 | 84.00   | 84.00   | O      | N          |
|                                | REPAIR/MAINTENANCE SUPPLIES | sonofrio                |            |         |         |        | 03/25/2013 |
|                                | 661-450-741-003             | REPAIR & MAINT SUPPLIES |            | 84.00   |         |        |            |
| 233-759105                     |                             |                         |            |         |         |        |            |
| 30875                          | AUTOWARES INC               | 03/19/2013              | 04/02/2013 | 16.68   | 16.68   | O      | N          |
|                                | REPAIR/MAINTENANCE SUPPLIES | sonofrio                |            |         |         |        | 03/25/2013 |
|                                | 661-450-741-000             | OPERATING SUPPLIES      |            | 16.68   |         |        |            |

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| Inv Num<br>Inv Ref#                                 | Vendor<br>Description<br>GL Distribution                                 | Inv Date<br>Entered By                                | Due Date   | Inv Amt              | Amt Due         | Status | Jrnlized<br>Post Date |
|---|--|---|------------|----------------------|-----------------|--------|-----------------------|
| 233-759494<br>30974                                 | AUTOWARES INC<br>REPAIR/MAINTENANCE SUPPLIES<br>661-450-741-000          | 03/22/2013<br>sonofrio<br>OPERATING SUPPLIES          | 04/02/2013 | 64.18<br>64.18       | 64.18           | O      | N<br>03/26/2013       |
| 233-759381<br>30975                                 | AUTOWARES INC<br>REPAIR/MAINTENANCE SUPPLIES<br>661-450-741-003          | 03/21/2013<br>sonofrio<br>REPAIR & MAINT SUPPLIES     | 04/02/2013 | 64.45<br>64.45       | 64.45           | O      | N<br>03/26/2013       |
| 233-759695<br>30976                                 | AUTOWARES INC<br>REPAIR/MAINTENANCE SUPPLIES<br>661-450-748-000          | 03/25/2013<br>sonofrio<br>MOTOR FUEL & LUBRICANTS     | 04/02/2013 | 24.98<br>24.98       | 24.98           | O      | N<br>03/26/2013       |
| 233-759689<br>30977                                 | AUTOWARES INC<br>REPAIR/MAINTENANCE SUPPLIES<br>661-450-741-000          | 03/25/2013<br>sonofrio<br>OPERATING SUPPLIES          | 04/02/2013 | 46.87<br>46.87       | 46.87           | O      | N<br>03/26/2013       |
| Total for vendor 000177 - AUTOWARES INC:            |  |   |            | <u>569.30</u>        | <u>569.30</u>   |        |                       |
| Vendor 000200 - BARBER & SONS INC:                  |  |   |            |                      |                 |        |                       |
| BL26562<br>30949                                    | BARBER & SONS INC<br>PARTS<br>661-450-741-003                            | 03/12/2013<br>sonofrio<br>REPAIR & MAINT SUPPLIES     | 04/02/2013 | 170.28<br>170.28     | 170.28          | O      | N<br>03/25/2013       |
| Total for vendor 000200 - BARBER & SONS INC:        |  |   |            | <u>170.28</u>        | <u>170.28</u>   |        |                       |
| Vendor 003111 - BAVARIAN INN LODGE AND:             |  |   |            |                      |                 |        |                       |
| CONF 11R1S2<br>30876                                | BAVARIAN INN LODGE AND<br>LODGING 6/12-6/14 M FRAZIER<br>101-276-860-000 | 03/13/2013<br>sonofrio<br>TRAVEL/CONFERENCES/TRAINING | 04/02/2013 | 228.90<br>228.90     | 228.90          | O      | N<br>03/25/2013       |
| Total for vendor 003111 - BAVARIAN INN LODGE AND:   |  |   |            | <u>228.90</u>        | <u>228.90</u>   |        |                       |
| Vendor 000337 - BRONSINK & BOS EQUIPMENT:           |  |   |            |                      |                 |        |                       |
| 36970<br>30967                                      | BRONSINK & BOS EQUIPMENT<br>PARTS<br>661-450-741-003                     | 03/21/2013<br>sonofrio<br>REPAIR & MAINT SUPPLIES     | 04/02/2013 | 2,584.20<br>2,584.20 | 2,584.20        | O      | N<br>03/25/2013       |
| Total for vendor 000337 - BRONSINK & BOS EQUIPMENT: |  |   |            | <u>2,584.20</u>      | <u>2,584.20</u> |        |                       |

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| Inv Num<br>Inv Ref#                            | Vendor<br>Description<br>GL Distribution                                    | Inv Date<br>Entered By        | Due Date   | Inv Amt         | Amt Due         | Status | Jrnlized<br>Post Date |
|--|---|-------------------------------|------------|-----------------|-----------------|--------|-----------------------|
| Vendor 000351 - BS&A SOFTWARE INC:             |   |                               |            |                 |                 |        |                       |
| 88811<br>30877                                 | BS&A SOFTWARE INC<br>HR TRAINING<br>101-202-980-004                         | 03/05/2013<br>sonofrio        | 04/02/2013 | 4,000.00        | 4,000.00        | O      | N<br>03/25/2013       |
|  | 582-558-980-000   | ACCT/BILLING/PAYROLL SOFTWARE |            | 1,000.00        |                 |        |                       |
|  | 591-558-980-000   | OFFICE EQUIPMENT & FURNITURE  |            | 1,000.00        |                 |        |                       |
|  | 592-558-980-000   | OFFICE EQUIPMENT & FURNITURE  |            | 1,000.00        |                 |        |                       |
|  | Total for vendor 000351 - BS&A SOFTWARE INC:                                |                               |            | <u>4,000.00</u> | <u>4,000.00</u> |        |                       |
| Vendor 000371 - C E & A PROFESSIONAL SERVICES: |   |                               |            |                 |                 |        |                       |
| 29908<br>30878                                 | C E & A PROFESSIONAL SERVICES<br>DRUG TESTING<br>582-558-801-000            | 03/08/2013<br>sonofrio        | 04/02/2013 | 676.34          | 676.34          | O      | N<br>03/25/2013       |
|  | 661-450-801-000   | PROFESSIONAL/CONSULTING FEES  |            | 543.98          |                 |        |                       |
|  | 591-558-801-000   | PROFESSIONAL/CONSULTING FEES  |            | 97.32           |                 |        |                       |
|  | 592-558-801-000   | PROFESSIONAL/CONSULTING FEES  |            | 17.52           |                 |        |                       |
| 29925<br>30879                                 | C E & A PROFESSIONAL SERVICES<br>DRUG TESTING<br>591-558-801-000            | 03/11/2013<br>sonofrio        | 04/02/2013 | 52.40           | 52.40           | O      | N<br>03/25/2013       |
|  | 592-558-801-000   | PROFESSIONAL/CONSULTING FEES  |            | 18.86           |                 |        |                       |
|  | Total for vendor 000371 - C E & A PROFESSIONAL SERVICES:                    |                               |            | <u>728.74</u>   | <u>728.74</u>   |        |                       |
| Vendor 003081 - CANON SOLUTIONS AMERICA, INC:  |   |                               |            |                 |                 |        |                       |
| 4009018533<br>30880                            | CANON SOLUTIONS AMERICA, INC<br>COPIER USAGE MAINTENANCE<br>101-265-802-000 | 03/09/2013<br>sonofrio        | 04/02/2013 | 50.23           | 50.23           | O      | N<br>03/25/2013       |
|  |   | OTHER CONTRACTUAL SERVICES    |            | 50.23           |                 |        |                       |
|  | Total for vendor 003081 - CANON SOLUTIONS AMERICA, INC:                     |                               |            | <u>50.23</u>    | <u>50.23</u>    |        |                       |
| Vendor 000453 - CHIEF SUPPLY CORP:             |   |                               |            |                 |                 |        |                       |
| 215233<br>30881                                | CHIEF SUPPLY CORP<br>EVIDENCE TAPE<br>101-301-741-000                       | 03/13/2013<br>sonofrio        | 04/02/2013 | 78.74           | 78.74           | O      | N<br>03/25/2013       |
|  |   | OPERATING SUPPLIES            |            | 78.74           |                 |        |                       |
|  | Total for vendor 000453 - CHIEF SUPPLY CORP:                                |                               |            | <u>78.74</u>    | <u>78.74</u>    |        |                       |

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| Inv Num<br>Inv Ref#                         | Vendor<br>Description<br>GL Distribution   | Inv Date<br>Entered By              | Due Date   | Inv Amt          | Amt Due         | Status | Jrnlized<br>Post Date |
|---|--|-------------------------------------|------------|------------------|-----------------|--------|-----------------------|
| Vendor 000471 - CITY PLUMBING & HEATING CO: |  |                                     |            |                  |                 |        |                       |
| 021653<br>30882                             | CITY PLUMBING & HEATING CO<br>REPAIRS & SERVICE<br>101-265-931-000               | 03/05/2013<br>sonofrio              | 04/02/2013 | 1,310.80         | 1,310.80        | O      | N<br>03/25/2013       |
|   | REPAIRS/MAINT-BUILDS & STRUCTR   |                                     |            | 1,310.80         |                 |        |                       |
| 021783<br>30883                             | CITY PLUMBING & HEATING CO<br>MAINTENANCE AGREEMENT 3/15-4/14<br>101-001-070-000 | 03/18/2013<br>sonofrio              | 04/02/2013 | 730.00           | 730.00          | O      | N<br>03/25/2013       |
|   | 101-301-802-001  | DUE FROM SHAES<br>SERVICE CONTRACTS |            | 481.80<br>248.20 |                 |        |                       |
| 021782<br>30884                             | CITY PLUMBING & HEATING CO<br>MAINTENANCE AGREEMENT MARCH<br>101-265-802-000     | 03/18/2013<br>sonofrio              | 04/02/2013 | 1,000.00         | 1,000.00        | O      | N<br>03/25/2013       |
|   | 101-265-802-000  | OTHER CONTRACTUAL SERVICES          |            | 1,000.00         |                 |        |                       |
|   | Total for vendor 000471 - CITY PLUMBING & HEATING CO:                            |                                     |            | <u>3,040.80</u>  | <u>3,040.80</u> |        |                       |
| Vendor 003112 - CLARK EQUIPMENT CO:         |  |                                     |            |                  |                 |        |                       |
| 381954<br>30905                             | CLARK EQUIPMENT CO<br>SWEEPER BRUSH<br>661-450-741-003                           | 02/20/2013<br>sonofrio              | 04/02/2013 | 3,052.00         | 3,052.00        | O      | N<br>03/25/2013       |
|   | REPAIR & MAINT SUPPLIES  |                                     |            | 3,052.00         |                 |        |                       |
| 385082<br>30906                             | CLARK EQUIPMENT CO<br>GUTTER BROOM<br>661-450-741-003                            | 02/25/2013<br>sonofrio              | 04/02/2013 | 1,426.00         | 1,426.00        | O      | N<br>03/25/2013       |
|   | REPAIR & MAINT SUPPLIES  |                                     |            | 1,426.00         |                 |        |                       |
|   | Total for vendor 003112 - CLARK EQUIPMENT CO:                                    |                                     |            | <u>4,478.00</u>  | <u>4,478.00</u> |        |                       |
| Vendor 000475 - CLARK HILL PLC:             |  |                                     |            |                  |                 |        |                       |
| 483018<br>30885                             | CLARK HILL PLC<br>ATTORNEY SERVICES<br>101-371-801-000                           | 03/12/2013<br>sonofrio              | 04/02/2013 | 9,219.66         | 9,219.66        | O      | N<br>03/25/2013       |
|   | 250-729-801-000  | PROFESSIONAL/CONSULTING FEES        |            | 836.00           |                 |        |                       |
|   | 101-210-801-000  | PROFESSIONAL/CONSULTING FEES        |            | 3,287.00         |                 |        |                       |
|   |  | PROFESSIONAL/CONSULTING FEES        |            | 5,096.66         |                 |        |                       |
|   | Total for vendor 000475 - CLARK HILL PLC:  |                                     |            | <u>9,219.66</u>  | <u>9,219.66</u> |        |                       |

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|---|---|------------------------|------------|-----------------|-----------------|--------|------------------------|
| Vendor 000498 - COMCAST:                      |   |                        |            |                 |                 |        |                        |
| 4/9/13<br>30886                               | COMCAST<br>INTERNET SERVICE<br>636-258-850-002  | 03/15/2013<br>sonofrio | 04/02/2013 | 131.90          | 131.90          | O      | N<br>03/25/2013        |
|   | INTERNET FEES   |                        |            | 131.90          |                 |        |                        |
|   | Total for vendor 000498 - COMCAST:  |                        |            | <u>131.90</u>   | <u>131.90</u>   |        |                        |
| Vendor 000520 - CONTINENTAL LINEN SERVICES:   |   |                        |            |                 |                 |        |                        |
| 0715164<br>30887                              | CONTINENTAL LINEN SERVICES<br>RENTALS<br>101-001-070-000<br>101-301-802-001           | 03/13/2013<br>sonofrio | 04/02/2013 | 126.78          | 126.78          | O      | N<br>03/25/2013        |
|   | DUE FROM SHAES  |                        |            | 83.67           |                 |        |                        |
|   | SERVICE CONTRACTS   |                        |            | 43.11           |                 |        |                        |
|   | Total for vendor 000520 - CONTINENTAL LINEN SERVICES:                                 |                        |            | <u>126.78</u>   | <u>126.78</u>   |        |                        |
| Vendor 000622 - DELL MARKETING L P:           |   |                        |            |                 |                 |        |                        |
| XJ3PMXT25<br>30888                            | DELL MARKETING L P<br>COMPUTERS<br>636-258-980-001                                    | 03/06/2013<br>sonofrio | 04/02/2013 | 4,804.72        | 4,804.72        | O      | N<br>03/25/2013        |
|   | COMPUTER HARDWARE   |                        |            | 4,804.72        |                 |        |                        |
| XJ3TJR19<br>30889                             | DELL MARKETING L P<br>COMPUTERS<br>636-258-980-001                                    | 03/11/2013<br>sonofrio | 04/02/2013 | 1,062.65        | 1,062.65        | O      | N<br>03/25/2013        |
|   | COMPUTER HARDWARE   |                        |            | 1,062.65        |                 |        |                        |
|   | Total for vendor 000622 - DELL MARKETING L P:   |                        |            | <u>5,867.37</u> | <u>5,867.37</u> |        |                        |
| Vendor 000735 - ENGINEERING SUPPLY & IMAGING: |   |                        |            |                 |                 |        |                        |
| 51666<br>30890                                | ENGINEERING SUPPLY & IMAGING<br>WATER, MAPLE & SUPERIOR STREETS PR<br>204-446-801-000 | 03/12/2013<br>sonofrio | 04/02/2013 | 432.10          | 432.10          | O      | N<br>03/25/2013        |
|   | PROFESSIONAL/CONSULTING FEES  |                        |            | 432.10          |                 |        |                        |
|   | Total for vendor 000735 - ENGINEERING SUPPLY & IMAGING:                               |                        |            | <u>432.10</u>   | <u>432.10</u>   |        |                        |

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| Inv Num  | Vendor          | Inv Date   | Due Date | Inv Amt | Amt Due | Status | Jrnalized |
|----------|-----------------|------------|----------|---------|---------|--------|-----------|
| Inv Ref# | Description     | Entered By |          |         |         |        | Post Date |
|          | GL Distribution |            |          |         |         |        |           |

Vendor 000764 - FASTENAL COMPANY:

|           |   |                         |            |               |               |   |            |
|-----------|---|-------------------------|------------|---------------|---------------|---|------------|
| MISOU5594 |   |                         |            |               |               |   |            |
| 30891     | FASTENAL COMPANY                            | 02/27/2013              | 04/02/2013 | 41.01         | 41.01         | O | N          |
|           | CABLE TIES & FASTENERS                      | sonofrio                |            |               |               |   | 03/25/2013 |
|           | 661-450-741-000                             | OPERATING SUPPLIES      |            | 41.01         |               |   |            |
| MISOU5644 |   |                         |            |               |               |   |            |
| 30892     | FASTENAL COMPANY                            | 03/06/2013              | 04/02/2013 | 407.20        | 407.20        | O | N          |
|           | REGULATOR                                   | sonofrio                |            |               |               |   | 03/25/2013 |
|           | 661-450-741-003                             | REPAIR & MAINT SUPPLIES |            | 407.20        |               |   |            |
| MISOU5660 |   |                         |            |               |               |   |            |
| 30893     | FASTENAL COMPANY                            | 03/08/2013              | 04/02/2013 | 20.43         | 20.43         | O | N          |
|           | FASTENERS                                   | sonofrio                |            |               |               |   | 03/25/2013 |
|           | 661-450-741-003                             | REPAIR & MAINT SUPPLIES |            | 20.43         |               |   |            |
|           | Total for vendor 000764 - FASTENAL COMPANY: |                         |            | <u>468.64</u> | <u>468.64</u> |   |            |

Vendor 003115 - FISHER BUILDERS, JD:

|        |  |                             |            |                  |                  |   |            |
|--------|--|-----------------------------|------------|------------------|------------------|---|------------|
| APP 1  |  |                             |            |                  |                  |   |            |
| 30978* | JD FISHER BUILDERS                             | 03/25/2013                  | 04/02/2013 | 20,340.00        | 20,340.00        | O | N          |
|        | ELKENBURG PARK RECONSTRUCTION                  | sonofrio                    |            |                  |                  |   | 03/26/2013 |
|        | 101-751-975-000-0146                           | BUILDINGS/ADDITIONS IMPROVE |            | 22,600.00        |                  |   |            |
|        | 101-002-211-142                                | RETAINAGE-J D FISHER        |            | (2,260.00)       |                  |   |            |
|        | Total for vendor 003115 - FISHER BUILDERS, JD: |                             |            | <u>20,340.00</u> | <u>20,340.00</u> |   |            |

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| Inv Num                   | Vendor                          | Inv Date   | Due Date   | Inv Amt  | Amt Due  | Status | Jrnalized  |
|---------------------------|---------------------------------|------------|------------|----------|----------|--------|------------|
| Inv Ref#                  | Description                     | Entered By |            |          |          |        | Post Date  |
|                           | GL Distribution                 |            |            |          |          |        |            |
| Vendor 000843 - FRONTIER: |                                 |            |            |          |          |        |            |
| 5942 4/15/13              |                                 |            |            |          |          |        |            |
| 30950                     | FRONTIER                        | 03/20/2013 | 04/02/2013 | 3,086.48 | 3,086.48 | O      | N          |
|                           | TELEPHONE 231-189-0674-032599-5 | sonofrio   |            |          |          |        | 03/25/2013 |
|                           | 101-265-850-000                 | TELEPHONE  |            | 1,326.54 |          |        |            |
|                           | 250-729-850-000                 | TELEPHONE  |            | 30.86    |          |        |            |
|                           | 545-776-850-000                 | TELEPHONE  |            | 15.43    |          |        |            |
|                           | 577-751-850-000                 | TELEPHONE  |            | 15.43    |          |        |            |
|                           | 582-558-850-000                 | TELEPHONE  |            | 401.74   |          |        |            |
|                           | 591-558-850-000                 | TELEPHONE  |            | 200.88   |          |        |            |
|                           | 591-559-850-000                 | TELEPHONE  |            | 401.07   |          |        |            |
|                           | 592-558-850-000                 | TELEPHONE  |            | 200.88   |          |        |            |
|                           | 592-559-850-000                 | TELEPHONE  |            | 401.07   |          |        |            |
|                           | 594-776-850-000                 | TELEPHONE  |            | 30.86    |          |        |            |
|                           | 636-258-850-000                 | TELEPHONE  |            | 30.86    |          |        |            |
|                           | 661-450-850-000                 | TELEPHONE  |            | 30.86    |          |        |            |
| 7399 4/15/13              |                                 |            |            |          |          |        |            |
| 30951                     | FRONTIER                        | 03/20/2013 | 04/02/2013 | 70.18    | 70.18    | O      | N          |
|                           | TELEPHONE 269-637-0261-052112-5 | sonofrio   |            |          |          |        | 03/25/2013 |
|                           | 101-265-850-000                 | TELEPHONE  |            | 70.18    |          |        |            |
| 2012 4/12/13              |                                 |            |            |          |          |        |            |
| 30952                     | FRONTIER                        | 03/19/2013 | 04/02/2013 | 26.16    | 26.16    | O      | N          |
|                           | TELEPHONE 616-040-6480-021893-5 | sonofrio   |            |          |          |        | 03/25/2013 |
|                           | 592-559-850-000                 | TELEPHONE  |            | 26.16    |          |        |            |
| 3451 4/15/13              |                                 |            |            |          |          |        |            |
| 30953                     | FRONTIER                        | 03/20/2013 | 04/02/2013 | 36.79    | 36.79    | O      | N          |
|                           | TELEPHONE 269-639-2048-112509-5 | sonofrio   |            |          |          |        | 03/25/2013 |
|                           | 592-559-850-000                 | TELEPHONE  |            | 36.79    |          |        |            |
| 1481 4/15/13              |                                 |            |            |          |          |        |            |
| 30954                     | FRONTIER                        | 03/20/2013 | 04/02/2013 | 132.32   | 132.32   | O      | N          |
|                           | TELEPHONE 269-637-3523-042994-5 | sonofrio   |            |          |          |        | 03/25/2013 |
|                           | 545-776-850-000                 | TELEPHONE  |            | 132.32   |          |        |            |
| 8481 4/15/13              |                                 |            |            |          |          |        |            |
| 30955                     | FRONTIER                        | 03/20/2013 | 04/02/2013 | 181.53   | 181.53   | O      | N          |
|                           | TELEPHONE 269-637-3171-031500-5 | sonofrio   |            |          |          |        | 03/25/2013 |
|                           | 594-776-850-000                 | TELEPHONE  |            | 181.53   |          |        |            |
| 1305 4/12/13              |                                 |            |            |          |          |        |            |
| 30956                     | FRONTIER                        | 03/19/2013 | 04/02/2013 | 72.33    | 72.33    | O      | N          |
|                           | TELEPHONE 269-637-9127-080204-5 | sonofrio   |            |          |          |        | 03/25/2013 |

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|--------------------------------|--|------------------------|------------|------------------|------------------|--------|------------------------|
|                                | 594-776-850-000 TELEPHONE  |                        |            | 72.33            |                  |        |                        |
| 9501 4/12/13<br>30957          | FRONTIER<br>TELEPHONE 616-001-2946-100103-5<br>591-558-850-000 TELEPHONE<br>592-558-850-000 TELEPHONE<br>582-558-850-000 TELEPHONE | 03/19/2013<br>sonofrio | 04/02/2013 | 73.60            | 73.60            | O      | N<br>03/25/2013        |
|                                | Total for vendor 000843 - FRONTIER:  |                        |            | <u>3,679.39</u>  | <u>3,679.39</u>  |        |                        |
| Vendor 000846 - FTC & H, INC:  |  |                        |            |                  |                  |        |                        |
| 282644<br>30979                | FTC & H, INC<br>SOUTH BEACH PROJECT<br>401-002-202-001   | 03/22/2013<br>sonofrio | 04/02/2013 | 11,750.00        | 11,750.00        | O      | N<br>03/26/2013        |
|                                | ACCOUNTS PAYABLE-OTHER   |                        |            | 11,750.00        |                  |        |                        |
|                                | Total for vendor 000846 - FTC & H, INC:  |                        |            | <u>11,750.00</u> | <u>11,750.00</u> |        |                        |
| Vendor 000872 - GEMPLER'S:     |  |                        |            |                  |                  |        |                        |
| 1019375098<br>30894            | GEMPLER'S<br>SUPPLIES<br>591-558-741-000<br>101-446-741-000  | 03/04/2013<br>sonofrio | 04/02/2013 | 300.35           | 300.35           | O      | N<br>03/25/2013        |
|                                | OPERATING SUPPLIES   |                        |            | 36.15            |                  |        |                        |
|                                | OPERATING SUPPLIES   |                        |            | 264.20           |                  |        |                        |
|                                | Total for vendor 000872 - GEMPLER'S:   |                        |            | <u>300.35</u>    | <u>300.35</u>    |        |                        |
| Vendor 000922 - GRANICUS, INC: |  |                        |            |                  |                  |        |                        |
| 43352<br>30895                 | GRANICUS, INC<br>MONTHLY SERVICE<br>101-294-802-000  | 03/15/2013<br>sonofrio | 04/02/2013 | 150.00           | 150.00           | O      | N<br>03/25/2013        |
|                                | OTHER CONTRACTUAL SERVICES   |                        |            | 150.00           |                  |        |                        |
| 40897<br>30969                 | GRANICUS, INC<br>ENCODING HARDWARE<br>101-294-980-000  | 02/28/2013<br>sonofrio | 04/02/2013 | 2,625.00         | 2,625.00         | O      | N<br>03/25/2013        |
|                                | OFFICE EQUIPMENT & FURNITURE   |                        |            | 2,625.00         |                  |        |                        |
|                                | Total for vendor 000922 - GRANICUS, INC:   |                        |            | <u>2,775.00</u>  | <u>2,775.00</u>  |        |                        |

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|---|---|------------------------|------------|-----------------|-----------------|--------|------------------------|
| Vendor 000963 - GRP ENGINEERING INC:          |   |                        |            |                 |                 |        |                        |
| 20130202<br>30970                             | GRP ENGINEERING INC<br>AMI ENGINEERING<br>582-558-801-000           | 03/04/2013<br>sonofrio | 04/02/2013 | 1,614.07        | 1,614.07        | O      | N<br>03/25/2013        |
|   | PROFESSIONAL/CONSULTING FEES  |                        |            | 1,614.07        |                 |        |                        |
| 20130201<br>30971                             | GRP ENGINEERING INC<br>MEIJER ELECTRICAL SERVICE<br>582-558-801-000 | 03/04/2013<br>sonofrio | 04/02/2013 | 4,391.21        | 4,391.21        | O      | N<br>03/25/2013        |
|   | PROFESSIONAL/CONSULTING FEES  |                        |            | 4,391.21        |                 |        |                        |
|   | Total for vendor 000963 - GRP ENGINEERING INC:                      |                        |            | <u>6,005.28</u> | <u>6,005.28</u> |        |                        |
| Vendor 000974 - HACH COMPANY:                 |   |                        |            |                 |                 |        |                        |
| 8178102<br>30896                              | HACH COMPANY<br>PARTS PER QUOTE #312496353<br>592-559-973-001       | 03/15/2013<br>sonofrio | 04/02/2013 | 6,421.00        | 6,421.00        | O      | N<br>03/25/2013        |
|   | SEWER SYSTEM EQUIPMENT  |                        |            | 4,558.91        |                 |        |                        |
|   | SEWER SYSTEM EQUIPMENT  |                        |            | 1,303.46        |                 |        |                        |
|   | SEWER SYSTEM EQUIPMENT  |                        |            | 558.63          |                 |        |                        |
|   | Total for vendor 000974 - HACH COMPANY:                             |                        |            | <u>6,421.00</u> | <u>6,421.00</u> |        |                        |
| Vendor 000980 - HALL'S SAFETY EQUIPMENT CORP: |   |                        |            |                 |                 |        |                        |
| 0213-1026<br>30897                            | HALL'S SAFETY EQUIPMENT CORP<br>BOOTS<br>582-558-729-001            | 02/26/2013<br>sonofrio | 04/02/2013 | 833.80          | 833.80          | O      | N<br>03/25/2013        |
|   | OTHER CLOTHING & SUPPLIES   |                        |            | 833.80          |                 |        |                        |
|   | Total for vendor 000980 - HALL'S SAFETY EQUIPMENT CORP:             |                        |            | <u>833.80</u>   | <u>833.80</u>   |        |                        |
| Vendor 000994 - HAPA LLC:                     |   |                        |            |                 |                 |        |                        |
| 19<br>30980                                   | HAPA LLC<br>BOAT SHOW EXPENSE<br>594-776-802-000                    | 02/26/2013<br>sonofrio | 04/02/2013 | 999.10          | 999.10          | O      | N<br>03/26/2013        |
|   | OTHER CONTRACTUAL SERVICES  |                        |            | 999.10          |                 |        |                        |
|   | Total for vendor 000994 - HAPA LLC:                                 |                        |            | <u>999.10</u>   | <u>999.10</u>   |        |                        |

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|---|--|------------------------|------------|-----------------|-----------------|--------|------------------------|
| Vendor 001082 - HOLLAND SUPPLY INC:         |  |                        |            |                 |                 |        |                        |
| 73351<br>30898                              | HOLLAND SUPPLY INC<br>GRASS MAT<br>101-276-741-000         | 03/15/2013<br>sonofrio | 04/02/2013 | 57.13           | 57.13           | O      | N<br>03/25/2013        |
|   | OPERATING SUPPLIES   |                        |            | 57.13           |                 |        |                        |
|   | Total for vendor 001082 - HOLLAND SUPPLY INC:              |                        |            | <u>57.13</u>    | <u>57.13</u>    |        |                        |
| Vendor 001107 - HULL LIFT TRUCK INC:        |  |                        |            |                 |                 |        |                        |
| S-0081913<br>30958                          | HULL LIFT TRUCK INC<br>PARTS<br>661-450-741-003            | 03/04/2013<br>sonofrio | 04/02/2013 | 134.83          | 134.83          | O      | N<br>03/25/2013        |
|   | REPAIR & MAINT SUPPLIES                                    |                        |            | 134.83          |                 |        |                        |
| S-0081932<br>30968                          | HULL LIFT TRUCK INC<br>PARTS<br>661-450-741-003            | 03/01/2013<br>sonofrio | 04/02/2013 | 4,478.00        | 4,478.00        | O      | N<br>03/25/2013        |
|   | REPAIR & MAINT SUPPLIES                                    |                        |            | 4,478.00        |                 |        |                        |
|   | Total for vendor 001107 - HULL LIFT TRUCK INC:             |                        |            | <u>4,612.83</u> | <u>4,612.83</u> |        |                        |
| Vendor 001162 - INTERSTATE BATTERY SYSTEMS: |  |                        |            |                 |                 |        |                        |
| 30086334<br>30981                           | INTERSTATE BATTERY SYSTEMS<br>BATTERIES<br>661-450-741-003 | 03/22/2013<br>sonofrio | 04/02/2013 | 321.19          | 321.19          | O      | N<br>03/26/2013        |
|   | REPAIR & MAINT SUPPLIES                                    |                        |            | 321.19          |                 |        |                        |
|   | Total for vendor 001162 - INTERSTATE BATTERY SYSTEMS:      |                        |            | <u>321.19</u>   | <u>321.19</u>   |        |                        |
| Vendor 001246 - KENDALL ELECTRIC INC:       |  |                        |            |                 |                 |        |                        |
| S101429392.002<br>30899                     | KENDALL ELECTRIC INC<br>LAMPS<br>582-558-933-000           | 03/04/2013<br>sonofrio | 04/02/2013 | 50.89           | 50.89           | O      | N<br>03/25/2013        |
|   | REPAIRS/MAINTENANCE - EQUIPM                               |                        |            | 50.89           |                 |        |                        |
| S101429392.001<br>30900                     | KENDALL ELECTRIC INC<br>LAMPS<br>582-558-933-000           | 03/01/2013<br>sonofrio | 04/02/2013 | 101.78          | 101.78          | O      | N<br>03/25/2013        |
|   | REPAIRS/MAINTENANCE - EQUIPM                               |                        |            | 101.78          |                 |        |                        |
|   | Total for vendor 001246 - KENDALL ELECTRIC INC:            |                        |            | <u>152.67</u>   | <u>152.67</u>   |        |                        |

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|---|--|------------------------|------------|------------------|------------------|--------|-----------------------|
| Vendor 001248 - KENNEDY INDUSTRIES INC:   |  |                        |            |                  |                  |        |                       |
| 544537<br>30990                           | KENNEDY INDUSTRIES INC<br>PUMPS<br>592-562-973-001-0076        | 03/14/2013<br>sonofrio | 04/02/2013 | 8,256.00         | 8,256.00         | O      | N<br>03/26/2013       |
|   | SEWER SYSTEM EQUIPMENT   |                        |            | 8,256.00         |                  |        |                       |
|   | Total for vendor 001248 - KENNEDY INDUSTRIES INC:              |                        |            | <u>8,256.00</u>  | <u>8,256.00</u>  |        |                       |
| Vendor 003113 - L.E.O.R.T.C.:             |  |                        |            |                  |                  |        |                       |
| 3248<br>30902                             | L.E.O.R.T.C.<br>STREET SURVIVAL SEMINAR<br>101-301-860-000     | 03/14/2013<br>sonofrio | 04/02/2013 | 179.00           | 179.00           | O      | N<br>03/25/2013       |
|   | TRAVEL/CONFERENCES/TRAINING                                    |                        |            | 179.00           |                  |        |                       |
|   | Total for vendor 003113 - L.E.O.R.T.C.:                        |                        |            | <u>179.00</u>    | <u>179.00</u>    |        |                       |
| Vendor 001331 - LAKE MICHIGAN MAILERS:    |  |                        |            |                  |                  |        |                       |
| 2013 #10<br>30901                         | LAKE MICHIGAN MAILERS<br>MAILING FEES C-378<br>101-265-855-000 | 03/20/2013<br>sonofrio | 04/02/2013 | 10,000.00        | 10,000.00        | O      | N<br>03/25/2013       |
|   | POSTAGE  |                        |            | 10,000.00        |                  |        |                       |
|   | Total for vendor 001331 - LAKE MICHIGAN MAILERS:               |                        |            | <u>10,000.00</u> | <u>10,000.00</u> |        |                       |
| Vendor 001400 - LIFELOC TECHNOLOGIES INC: |  |                        |            |                  |                  |        |                       |
| 0160205-IN<br>30903                       | LIFELOC TECHNOLOGIES INC<br>MOUTHPIECES<br>101-301-741-000     | 03/12/2013<br>sonofrio | 04/02/2013 | 33.00            | 33.00            | O      | N<br>03/25/2013       |
|   | OPERATING SUPPLIES   |                        |            | 33.00            |                  |        |                       |
|   | Total for vendor 001400 - LIFELOC TECHNOLOGIES INC:            |                        |            | <u>33.00</u>     | <u>33.00</u>     |        |                       |

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|--------------------------|----------------------|-----------------------------|------------|---------|---------|--------|------------|
| Inv Ref#                 | Description          | Entered By                  |            |         |         |        | Post Date  |
|                          | GL Distribution      |                             |            |         |         |        |            |
| Vendor 001544 - MENARDS: |                      |                             |            |         |         |        |            |
| 13744                    |                      |                             |            |         |         |        |            |
| 30907                    | MENARDS              | 03/19/2013                  | 04/02/2013 | 39.53   | 39.53   | O      | N          |
|                          | MAINTENANCE SUPPLIES | sonofrio                    |            |         |         |        | 03/25/2013 |
|                          | 592-559-933-000      | REPAIRS/MAINTENANCE - EQUIP |            | 39.53   |         |        |            |
| 13444                    |                      |                             |            |         |         |        |            |
| 30908                    | MENARDS              | 03/13/2013                  | 04/02/2013 | 28.14   | 28.14   | O      | N          |
|                          | MAINTENANCE SUPPLIES | sonofrio                    |            |         |         |        | 03/25/2013 |
|                          | 592-559-741-000      | OPERATING SUPPLIES          |            | 28.14   |         |        |            |
| 13072                    |                      |                             |            |         |         |        |            |
| 30909                    | MENARDS              | 03/07/2013                  | 04/02/2013 | 34.09   | 34.09   | O      | N          |
|                          | MAINTENANCE SUPPLIES | sonofrio                    |            |         |         |        | 03/25/2013 |
|                          | 592-559-741-000      | OPERATING SUPPLIES          |            | 34.09   |         |        |            |
| 13381                    |                      |                             |            |         |         |        |            |
| 30910                    | MENARDS              | 03/12/2013                  | 04/02/2013 | 35.92   | 35.92   | O      | N          |
|                          | MAINTENANCE SUPPLIES | sonofrio                    |            |         |         |        | 03/25/2013 |
|                          | 592-559-933-000      | REPAIRS/MAINTENANCE - EQUIP |            | 35.92   |         |        |            |
| 13379                    |                      |                             |            |         |         |        |            |
| 30911                    | MENARDS              | 03/12/2013                  | 04/02/2013 | 15.38   | 15.38   | O      | N          |
|                          | MAINTENANCE SUPPLIES | sonofrio                    |            |         |         |        | 03/25/2013 |
|                          | 101-446-741-000      | OPERATING SUPPLIES          |            | 15.38   |         |        |            |
| 13370                    |                      |                             |            |         |         |        |            |
| 30912                    | MENARDS              | 03/12/2013                  | 04/02/2013 | 404.82  | 404.82  | O      | N          |
|                          | MAINTENANCE SUPPLIES | sonofrio                    |            |         |         |        | 03/25/2013 |
|                          | 101-446-741-000      | OPERATING SUPPLIES          |            | 404.82  |         |        |            |
| 13075                    |                      |                             |            |         |         |        |            |
| 30913                    | MENARDS              | 03/07/2013                  | 04/02/2013 | 35.76   | 35.76   | O      | N          |
|                          | MAINTENANCE SUPPLIES | sonofrio                    |            |         |         |        | 03/25/2013 |
|                          | 101-446-741-000      | OPERATING SUPPLIES          |            | 35.76   |         |        |            |
| 13005                    |                      |                             |            |         |         |        |            |
| 30914                    | MENARDS              | 03/06/2013                  | 04/02/2013 | 125.00  | 125.00  | O      | N          |
|                          | MAINTENANCE SUPPLIES | sonofrio                    |            |         |         |        | 03/25/2013 |
|                          | 101-301-741-000      | OPERATING SUPPLIES          |            | 125.00  |         |        |            |
| 13685                    |                      |                             |            |         |         |        |            |
| 30947                    | MENARDS              | 03/18/2013                  | 04/02/2013 | 11.68   | 11.68   | O      | N          |
|                          | MAINTENANCE SUPPLIES | sonofrio                    |            |         |         |        | 03/25/2013 |
|                          | 592-559-933-000      | REPAIRS/MAINTENANCE - EQUIP |            | 11.68   |         |        |            |

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|---|---|------------------------|------------|-----------------|-----------------|--------|-----------------------|
| 13820<br>30959                              | MENARDS<br>MAINTENANCE SUPPLIES<br>101-751-741-000<br>577-751-741-000                 | 03/20/2013<br>sonofrio | 04/02/2013 | 302.76          | 302.76          | O      | N<br>03/25/2013       |
|   | OPERATING SUPPLIES  |                        |            | 151.38          |                 |        |                       |
|   | OPERATING SUPPLIES  |                        |            | 151.38          |                 |        |                       |
|   | Total for vendor 001544 - MENARDS:  |                        |            | <u>1,033.08</u> | <u>1,033.08</u> |        |                       |
| Vendor 001565 - METTLER-TOLEDO INC:         |   |                        |            |                 |                 |        |                       |
| 157-00624206<br>30915                       | METTLER-TOLEDO INC<br>MAINTENANCE SERVICE<br>592-559-933-000                          | 03/06/2013<br>sonofrio | 04/02/2013 | 231.50          | 231.50          | O      | N<br>03/25/2013       |
|   | REPAIRS/MAINTENANCE - EQUIP   |                        |            | 231.50          |                 |        |                       |
|   | Total for vendor 001565 - METTLER-TOLEDO INC:   |                        |            | <u>231.50</u>   | <u>231.50</u>   |        |                       |
| Vendor 001619 - MICHIGAN MUNICIPAL LEAGUE:  |   |                        |            |                 |                 |        |                       |
| 4/9-13<br>30916                             | MICHIGAN MUNICIPAL LEAGUE<br>CAPITAL CONFERENCE<br>101-101-860-000<br>101-172-860-000 | 03/21/2013<br>sonofrio | 04/02/2013 | 400.00          | 400.00          | O      | N<br>03/25/2013       |
|   | TRAVEL/CONFERENCES/TRAINING   |                        |            | 300.00          |                 |        |                       |
|   | TRAVEL/CONFERENCES/TRAINING   |                        |            | 100.00          |                 |        |                       |
|   | Total for vendor 001619 - MICHIGAN MUNICIPAL LEAGUE:                                  |                        |            | <u>400.00</u>   | <u>400.00</u>   |        |                       |
| Vendor 001642 - MICHIGAN SECTION AWWA:      |   |                        |            |                 |                 |        |                       |
| 4/17/13<br>30991                            | MICHIGAN SECTION AWWA<br>SPRING REGIONAL MEETING-R MILLER<br>591-559-860-000          | 03/25/2013<br>sonofrio | 04/02/2013 | 95.00           | 95.00           | O      | N<br>03/26/2013       |
|   | TRAVEL/CONFERENCES/TRAINING   |                        |            | 95.00           |                 |        |                       |
|   | Total for vendor 001642 - MICHIGAN SECTION AWWA:                                      |                        |            | <u>95.00</u>    | <u>95.00</u>    |        |                       |
| Vendor 001657 - MICHIGAN TOWNSHIP SERVICES: |   |                        |            |                 |                 |        |                       |
| 2572<br>30917                               | MICHIGAN TOWNSHIP SERVICES<br>ELECTRICAL INSPECTIONS<br>101-371-802-021               | 03/07/2013<br>sonofrio | 04/02/2013 | 807.00          | 807.00          | O      | N<br>03/25/2013       |
|   | ELECTRICAL INSPECTIONS  |                        |            | 807.00          |                 |        |                       |
|   | Total for vendor 001657 - MICHIGAN TOWNSHIP SERVICES:                                 |                        |            | <u>807.00</u>   | <u>807.00</u>   |        |                       |

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| Inv Num                                      | Vendor   | Inv Date                      | Due Date   | Inv Amt           | Amt Due           | Status | Jrnalized  |
|--|--|-------------------------------|------------|-------------------|-------------------|--------|------------|
| Inv Ref#                                     | Description  | Entered By                    |            |                   |                   |        | Post Date  |
|  | GL Distribution  |                               |            |                   |                   |        |            |
| Vendor 001675 - MIDWEST CIVIL ENGINEERS INC: |  |                               |            |                   |                   |        |            |
| 05-9704                                      |  |                               |            |                   |                   |        |            |
| 30982  | MIDWEST CIVIL ENGINEERS INC                            | 02/25/2013                    | 04/02/2013 | 2,400.00          | 2,400.00          | O      | N          |
|  | TEMPORARY LIGHTING-BOHN BUILDING                       | sonofrio                      |            |                   |                   |        | 03/26/2013 |
|  | 251-901-802-000  | OTHER CONTRACTUAL SERVICES    |            | 2,400.00          |                   |        |            |
|  | Total for vendor 001675 - MIDWEST CIVIL ENGINEERS INC: |                               |            | <u>2,400.00</u>   | <u>2,400.00</u>   |        |            |
| Vendor 001691 - MILBOCKER & SONS inc:        |  |                               |            |                   |                   |        |            |
| PP #10                                       |  |                               |            |                   |                   |        |            |
| 30918  | MILBOCKER & SONS inc                                   | 02/25/2013                    | 04/02/2013 | 173,611.18        | 173,611.18        | O      | N          |
|  | WILLIAMS STREET PROJECT                                | sonofrio                      |            |                   |                   |        | 03/25/2013 |
|  | 250-729-974-018-0134                                   | CAPITAL PROJECTS              |            | 158,611.18        |                   |        |            |
|  | 250-002-211-121  | CONTRACT RETAINAGE -MILBOCKER |            | 15,000.00         |                   |        |            |
|  | Total for vendor 001691 - MILBOCKER & SONS inc:        |                               |            | <u>173,611.18</u> | <u>173,611.18</u> |        |            |
| Vendor 001766 - MUZZALL GRAPHICS:            |  |                               |            |                   |                   |        |            |
| 69991  |  |                               |            |                   |                   |        |            |
| 30919  | MUZZALL GRAPHICS                                       | 03/19/2013                    | 04/02/2013 | 52.60             | 52.60             | O      | N          |
|  | BUSINESS CARDS   | sonofrio                      |            |                   |                   |        | 03/25/2013 |
|  | 250-729-727-000  | OFFICE SUPPLIES               |            | 52.60             |                   |        |            |
|  | Total for vendor 001766 - MUZZALL GRAPHICS:            |                               |            | <u>52.60</u>      | <u>52.60</u>      |        |            |
| Vendor 001843 - NORTH AMERICAN SALT CO:      |  |                               |            |                   |                   |        |            |
| 70958680                                     |  |                               |            |                   |                   |        |            |
| 30920  | NORTH AMERICAN SALT CO                                 | 03/13/2013                    | 04/02/2013 | 16,739.05         | 16,739.05         | O      | N          |
|  | SALT   | sonofrio                      |            |                   |                   |        | 03/25/2013 |
|  | 101-446-741-000  | OPERATING SUPPLIES            |            | 16,739.05         |                   |        |            |
|  | Total for vendor 001843 - NORTH AMERICAN SALT CO:      |                               |            | <u>16,739.05</u>  | <u>16,739.05</u>  |        |            |

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| Inv Num<br>Inv Ref#                      | Vendor<br>Description<br>GL Distribution                          | Inv Date<br>Entered By | Due Date   | Inv Amt         | Amt Due         | Status | Jrnlized<br>Post Date |
|--|---|------------------------|------------|-----------------|-----------------|--------|-----------------------|
| Vendor 001881 - OFFICE MAX INC:          |   |                        |            |                 |                 |        |                       |
| 340519<br>30921                          | OFFICE MAX INC<br>SUPPLIES<br>101-301-727-000                     | 03/14/2013<br>sonofrio | 04/02/2013 | 299.97          | 299.97          | O      | N<br>03/25/2013       |
|  | OFFICE SUPPLIES   |                        |            | 299.97          |                 |        |                       |
| 340303<br>30922                          | OFFICE MAX INC<br>SUPPLIES<br>101-301-727-000                     | 03/11/2013<br>sonofrio | 04/02/2013 | 83.16           | 83.16           | O      | N<br>03/25/2013       |
|  | OFFICE SUPPLIES   |                        |            | 83.16           |                 |        |                       |
|  | Total for vendor 001881 - OFFICE MAX INC:                         |                        |            | <u>383.13</u>   | <u>383.13</u>   |        |                       |
| Vendor 001948 - PAT'S PRONTO PRINT:      |   |                        |            |                 |                 |        |                       |
| 31413<br>30923                           | PAT'S PRONTO PRINT<br>ENVELOPES<br>101-447-727-000                | 03/14/2013<br>sonofrio | 04/02/2013 | 238.00          | 238.00          | O      | N<br>03/25/2013       |
|  | OFFICE SUPPLIES   |                        |            | 47.60           |                 |        |                       |
|  | OFFICE SUPPLIES   |                        |            | 47.60           |                 |        |                       |
|  | OFFICE SUPPLIES   |                        |            | 47.60           |                 |        |                       |
|  | OFFICE SUPPLIES   |                        |            | 47.60           |                 |        |                       |
|  | OFFICE SUPPLIES   |                        |            | 47.60           |                 |        |                       |
|  | Total for vendor 001948 - PAT'S PRONTO PRINT:                     |                        |            | <u>238.00</u>   | <u>238.00</u>   |        |                       |
| Vendor 003052 - PERCEPTIVE CONTROLS INC: |   |                        |            |                 |                 |        |                       |
| 10173<br>30924                           | PERCEPTIVE CONTROLS INC<br>MAINTENANCE SERVICE<br>591-559-933-000 | 02/26/2013<br>sonofrio | 04/02/2013 | 880.00          | 880.00          | O      | N<br>03/25/2013       |
|  | REPAIRS/MAINTENANCE - EQUIPM                                      |                        |            | 880.00          |                 |        |                       |
|  | Total for vendor 003052 - PERCEPTIVE CONTROLS INC:                |                        |            | <u>880.00</u>   | <u>880.00</u>   |        |                       |
| Vendor 001997 - PIPELINE SERVICE INC:    |   |                        |            |                 |                 |        |                       |
| 1324<br>30925                            | PIPELINE SERVICE INC<br>TV STORM SEWER<br>250-729-974-018-0149    | 03/14/2013<br>sonofrio | 04/02/2013 | 1,089.20        | 1,089.20        | O      | N<br>03/25/2013       |
|  | CAPITAL PROJECTS  |                        |            | 1,089.20        |                 |        |                       |
|  | Total for vendor 001997 - PIPELINE SERVICE INC:                   |                        |            | <u>1,089.20</u> | <u>1,089.20</u> |        |                       |

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| Inv Num<br>Inv Ref#                          | Vendor<br>Description<br>GL Distribution                                     | Inv Date<br>Entered By | Due Date   | Inv Amt         | Amt Due         | Status | Jrnlized<br>Post Date |
|--|--|------------------------|------------|-----------------|-----------------|--------|-----------------------|
| Vendor 002001 - PLANT GROWTH MANAGEMENT:     |  |                        |            |                 |                 |        |                       |
| 3587   |  |                        |            |                 |                 |        |                       |
| 30926  | PLANT GROWTH MANAGEMENT<br>STALKER<br>582-558-741-000                        | 03/19/2013<br>sonofrio | 04/02/2013 | 1,580.13        | 1,580.13        | O      | N<br>03/25/2013       |
|  | OPERATING SUPPLIES   |                        |            | 1,580.13        |                 |        |                       |
|  | Total for vendor 002001 - PLANT GROWTH MANAGEMENT:                           |                        |            | <u>1,580.13</u> | <u>1,580.13</u> |        |                       |
| Vendor 002155 - RIDGE AND KRAMER AUTO PARTS: |  |                        |            |                 |                 |        |                       |
| 490-007320                                   |  |                        |            |                 |                 |        |                       |
| 30927  | RIDGE AND KRAMER AUTO PARTS<br>MAINTENANCE SUPPLIES<br>661-450-741-003       | 03/15/2013<br>sonofrio | 04/02/2013 | 234.32          | 234.32          | O      | N<br>03/25/2013       |
|  | REPAIR & MAINT SUPPLIES  |                        |            | 234.32          |                 |        |                       |
| 490-007324                                   |  |                        |            |                 |                 |        |                       |
| 30928  | RIDGE AND KRAMER AUTO PARTS<br>MAINTENANCE SUPPLIES<br>661-450-741-003       | 03/15/2013<br>sonofrio | 04/02/2013 | 30.06           | 30.06           | O      | N<br>03/25/2013       |
|  | REPAIR & MAINT SUPPLIES  |                        |            | 30.06           |                 |        |                       |
| 490-007427                                   |  |                        |            |                 |                 |        |                       |
| 30983  | RIDGE AND KRAMER AUTO PARTS<br>MAINTENANCE SUPPLIES<br>661-450-741-003       | 03/21/2013<br>sonofrio | 04/02/2013 | 96.18           | 96.18           | O      | N<br>03/26/2013       |
|  | REPAIR & MAINT SUPPLIES  |                        |            | 96.18           |                 |        |                       |
|  | Total for vendor 002155 - RIDGE AND KRAMER AUTO PARTS:                       |                        |            | <u>360.56</u>   | <u>360.56</u>   |        |                       |
| Vendor 002267 - SECANT TECHNOLOGIES:         |  |                        |            |                 |                 |        |                       |
| INV051434                                    |  |                        |            |                 |                 |        |                       |
| 30929  | SECANT TECHNOLOGIES<br>REACTIVE SUPPORT<br>636-258-801-000                   | 03/07/2013<br>sonofrio | 04/02/2013 | 63.00           | 63.00           | O      | N<br>03/25/2013       |
|  | PROFESSIONAL/CONSULTING FEES   |                        |            | 63.00           |                 |        |                       |
| INV130133                                    |  |                        |            |                 |                 |        |                       |
| 30984  | SECANT TECHNOLOGIES<br>CABLING FOR STATE POLICE POST<br>401-301-980-000-0145 | 03/21/2013<br>sonofrio | 04/02/2013 | 7,897.00        | 7,897.00        | O      | N<br>03/26/2013       |
|  | POLICE/FIRE COMPLEX  |                        |            | 7,897.00        |                 |        |                       |
|  | Total for vendor 002267 - SECANT TECHNOLOGIES:                               |                        |            | <u>7,960.00</u> | <u>7,960.00</u> |        |                       |

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|---|---|------------------------------|------------|---------------|---------------|--------|------------|
| Inv Ref#  | Description   | Entered By                   |            |               |               |        | Post Date  |
| Vendor 002395 - SOUTH HAVEN COMMUNITY HOSPITAL: |   |                              |            |               |               |        |            |
| 1662  | 1/24-2/1  |                              |            |               |               |        |            |
| 30930   | SOUTH HAVEN COMMUNITY HOSPITAL                            | 03/05/2013                   | 04/02/2013 | 278.00        | 278.00        | O      | N          |
|   | PHYSICALS   | sonofrio                     |            |               |               |        | 03/25/2013 |
|   | 101-301-801-011   | EMPLOYEE PHYSICAL EXAMS      |            | 152.00        |               |        |            |
|   | 591-558-801-000   | PROFESSIONAL/CONSULTING FEES |            | 45.36         |               |        |            |
|   | 592-558-801-000   | PROFESSIONAL/CONSULTING FEES |            | 80.64         |               |        |            |
|   | Total for vendor 002395 - SOUTH HAVEN COMMUNITY HOSPITAL: |                              |            | <u>278.00</u> | <u>278.00</u> |        |            |
| Vendor 002418 - SOUTH HAVEN SMALL ENGINES:      |   |                              |            |               |               |        |            |
| 21518   |   |                              |            |               |               |        |            |
| 30931   | SOUTH HAVEN SMALL ENGINES                                 | 03/15/2013                   | 04/02/2013 | 70.99         | 70.99         | O      | N          |
|   | SAW MAINTENANCE   | sonofrio                     |            |               |               |        | 03/25/2013 |
|   | 591-558-933-000   | REPAIRS/MAINTENANCE - EQUIPM |            | 35.50         |               |        |            |
|   | 592-558-933-000   | REPAIRS/MAINTENANCE - EQUIPM |            | 35.49         |               |        |            |
|   | Total for vendor 002418 - SOUTH HAVEN SMALL ENGINES:      |                              |            | <u>70.99</u>  | <u>70.99</u>  |        |            |
| Vendor 002478 - STAPLES ADVANTAGE:              |   |                              |            |               |               |        |            |
| 8024899660                                      |   |                              |            |               |               |        |            |
| 30985   | STAPLES ADVANTAGE   | 03/09/2013                   | 04/02/2013 | 985.55        | 985.55        | O      | N          |
|   | SUPPLIES  | sonofrio                     |            |               |               |        | 03/26/2013 |
|   | 101-202-727-000   | OFFICE SUPPLIES              |            | 22.80         |               |        |            |
|   | 592-559-727-000   | OFFICE SUPPLIES              |            | 177.67        |               |        |            |
|   | 101-265-727-000   | OFFICE SUPPLIES              |            | 9.98          |               |        |            |
|   | 101-751-741-000   | OPERATING SUPPLIES           |            | 7.16          |               |        |            |
|   | 101-447-741-000   | OPERATING SUPPLIES           |            | 7.16          |               |        |            |
|   | 101-446-741-000   | OPERATING SUPPLIES           |            | 97.53         |               |        |            |
|   | 591-558-741-000   | OPERATING SUPPLIES           |            | 97.51         |               |        |            |
|   | 582-558-741-000   | OPERATING SUPPLIES           |            | 65.40         |               |        |            |
|   | 591-558-727-000   | OFFICE SUPPLIES              |            | 70.02         |               |        |            |
|   | 582-558-727-000   | OFFICE SUPPLIES              |            | 70.02         |               |        |            |
|   | 101-446-727-000   | OFFICE SUPPLIES              |            | 70.02         |               |        |            |
|   | 101-447-727-000   | OFFICE SUPPLIES              |            | 70.01         |               |        |            |
|   | 101-751-727-000   | OFFICE SUPPLIES              |            | 129.91        |               |        |            |
|   | 592-558-741-000   | OPERATING SUPPLIES           |            | 90.36         |               |        |            |
|   | Total for vendor 002478 - STAPLES ADVANTAGE:              |                              |            | <u>985.55</u> | <u>985.55</u> |        |            |

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| Inv Num                                     | Vendor  | Inv Date           | Due Date   | Inv Amt      | Amt Due      | Status | Jrnalized  |
|---|---|--------------------|------------|--------------|--------------|--------|------------|
| Inv Ref#                                    | Description   | Entered By         |            |              |              |        | Post Date  |
| Vendor 002513 - STEEL CENTER SUPPLY CO:     |   |                    |            |              |              |        |            |
| 13606                                       |   |                    |            |              |              |        |            |
| 30932                                       | STEEL CENTER SUPPLY CO                                | 03/04/2013         | 04/02/2013 | 82.80        | 82.80        | O      | N          |
|   | MAINTENANCE SUPPLIES                                  | sonofrio           |            |              |              |        | 03/25/2013 |
|   | 661-450-741-000                                       | OPERATING SUPPLIES |            | 82.80        |              |        |            |
|   | Total for vendor 002513 - STEEL CENTER SUPPLY CO:     |                    |            | <u>82.80</u> | <u>82.80</u> |        |            |
| Vendor 003114 - STREAMLIGHT:                |   |                    |            |              |              |        |            |
| 323240                                      |   |                    |            |              |              |        |            |
| 30948                                       | STREAMLIGHT   | 02/28/2013         | 04/02/2013 | 23.81        | 23.81        | O      | N          |
|   | BATTERY   | sonofrio           |            |              |              |        | 03/25/2013 |
|   | 101-301-741-000                                       | OPERATING SUPPLIES |            | 23.81        |              |        |            |
|   | Total for vendor 003114 - STREAMLIGHT:                |                    |            | <u>23.81</u> | <u>23.81</u> |        |            |
| Vendor 002589 - TERMINIX PROCESSING CENTER: |   |                    |            |              |              |        |            |
| 322922295                                   |   |                    |            |              |              |        |            |
| 30933                                       | TERMINIX PROCESSING CENTER                            | 03/06/2013         | 04/02/2013 | 39.00        | 39.00        | O      | N          |
|   | EXTERMINATING SERVICE                                 | sonofrio           |            |              |              |        | 03/25/2013 |
|   | 101-001-070-000                                       | DUE FROM SHAES     |            | 25.74        |              |        |            |
|   | 101-301-802-001                                       | SERVICE CONTRACTS  |            | 13.26        |              |        |            |
|   | Total for vendor 002589 - TERMINIX PROCESSING CENTER: |                    |            | <u>39.00</u> | <u>39.00</u> |        |            |

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| Inv Num<br>Inv Ref#                         | Vendor<br>Description<br>GL Distribution   | Inv Date<br>Entered By | Due Date   | Inv Amt            | Amt Due       | Status | Jrnalized<br>Post Date |
|---|--|------------------------|------------|--------------------|---------------|--------|------------------------|
| Vendor 002645 - TRACTOR SUPPLY CREDIT PLAN: |  |                        |            |                    |               |        |                        |
| 152011<br>30934                             | TRACTOR SUPPLY CREDIT PLAN<br>BOOTS ACCT#6035 3012 0321 1402 sonofrio<br>101-276-729-001 OTHER CLOTHING & SUPPLIES | 03/14/2013<br>sonofrio | 04/02/2013 | 89.99<br>89.99     | 89.99         | O      | N<br>03/25/2013        |
| 119855<br>30935                             | TRACTOR SUPPLY CREDIT PLAN<br>SUPPLIES ACCT#6035 3012 0321 140 sonofrio<br>101-751-741-000 OPERATING SUPPLIES      | 03/12/2013<br>sonofrio | 04/02/2013 | 76.97<br>76.97     | 76.97         | O      | N<br>03/25/2013        |
| 120809<br>30960                             | TRACTOR SUPPLY CREDIT PLAN<br>SUPPLIES ACCT#6035 3012 0321 140 sonofrio<br>661-450-741-003 REPAIR & MAINT SUPPLIES | 03/20/2013<br>sonofrio | 04/02/2013 | 54.98<br>54.98     | 54.98         | O      | N<br>03/25/2013        |
| 120821<br>30961                             | TRACTOR SUPPLY CREDIT PLAN<br>SUPPLIES ACCT#6035 3012 0321 140 sonofrio<br>661-450-741-003 REPAIR & MAINT SUPPLIES | 03/20/2013<br>sonofrio | 04/02/2013 | (10.00)<br>(10.00) | (10.00)       | O      | N<br>03/25/2013        |
| 120992<br>30962                             | TRACTOR SUPPLY CREDIT PLAN<br>SUPPLIES ACCT#6035 3012 0321 140 sonofrio<br>101-751-741-000 OPERATING SUPPLIES      | 03/22/2013<br>sonofrio | 04/02/2013 | 17.98<br>17.98     | 17.98         | O      | N<br>03/25/2013        |
|   | Total for vendor 002645 - TRACTOR SUPPLY CREDIT PLAN:  |                        |            | <u>229.92</u>      | <u>229.92</u> |        |                        |

Vendor 002665 - TREECORE:

|                |   |                        |            |                                    |                  |   |                 |
|----------------|---|------------------------|------------|------------------------------------|------------------|---|-----------------|
| 31913<br>30936 | TREECORE<br>TREE WORK<br>582-558-802-000 OTHER CONTRACTUAL SERVICES<br>101-446-802-000 OTHER CONTRACTUAL SERVICES | 03/19/2013<br>sonofrio | 04/02/2013 | 13,612.00<br>10,308.00<br>3,304.00 | 13,612.00        | O | N<br>03/25/2013 |
| 32213<br>30973 | TREECORE<br>TREE WORK<br>582-558-802-000 OTHER CONTRACTUAL SERVICES   | 03/22/2013<br>sonofrio | 04/02/2013 | 14,520.90<br>14,520.90             | 14,520.90        | O | N<br>03/25/2013 |
|                | Total for vendor 002665 - TREECORE:   |                        |            | <u>28,132.90</u>                   | <u>28,132.90</u> |   |                 |

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| Inv Num                              | Vendor   | Inv Date          | Due Date   | Inv Amt      | Amt Due      | Status | Jrnlized   |
|--------------------------------------|--|-------------------|------------|--------------|--------------|--------|------------|
| Inv Ref#                             | Description                                    | Entered By        |            |              |              |        | Post Date  |
| Vendor 002721 - UPLINK SECURITY LLC: |  |                   |            |              |              |        |            |
| 0717736                              |  |                   |            |              |              |        |            |
| 30939                                | UPLINK SECURITY LLC                            | 03/01/2013        | 04/02/2013 | 6.45         | 6.45         | O      | N          |
|                                      | SERVICE FEE                                    | sonofrio          |            |              |              |        | 03/25/2013 |
|                                      | 101-301-802-001                                | SERVICE CONTRACTS |            | 6.45         |              |        |            |
|                                      | Total for vendor 002721 - UPLINK SECURITY LLC: |                   |            | <u>6.45</u>  | <u>6.45</u>  |        |            |
| Vendor 002724 - UPS STORE #5080:     |  |                   |            |              |              |        |            |
| 6773                                 |  |                   |            |              |              |        |            |
| 30937                                | UPS STORE #5080                                | 03/18/2013        | 04/02/2013 | 32.14        | 32.14        | O      | N          |
|                                      | SHIPPING FEE                                   | sonofrio          |            |              |              |        | 03/25/2013 |
|                                      | 592-559-855-000                                | POSTAGE           |            | 32.14        |              |        |            |
| 6486                                 |  |                   |            |              |              |        |            |
| 30938                                | UPS STORE #5080                                | 03/11/2013        | 04/02/2013 | 11.77        | 11.77        | O      | N          |
|                                      | SHIPPING FEE                                   | sonofrio          |            |              |              |        | 03/25/2013 |
|                                      | 592-559-855-000                                | POSTAGE           |            | 11.77        |              |        |            |
|                                      | Total for vendor 002724 - UPS STORE #5080:     |                   |            | <u>43.91</u> | <u>43.91</u> |        |            |

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| Inv Num<br>Inv Ref#                      | Vendor<br>Description<br>GL Distribution                      | Inv Date<br>Entered By            | Due Date   | Inv Amt         | Amt Due         | Status | Jrnalized<br>Post Date |
|--|---|-----------------------------------|------------|-----------------|-----------------|--------|------------------------|
| Vendor 002728 - USA BLUE BOOK:           |   |                                   |            |                 |                 |        |                        |
| 900888<br>30940                          | USA BLUE BOOK<br>MANHOLE LADDER<br>592-559-742-000            | 03/06/2013<br>sonofrio            | 04/02/2013 | 144.14          | 144.14          | O      | N<br>03/25/2013        |
|  | SMALL TOOLS   |                                   |            | 144.14          |                 |        |                        |
| 905612<br>30941                          | USA BLUE BOOK<br>METER<br>592-562-933-000-0076                | 03/12/2013<br>sonofrio            | 04/02/2013 | 233.44          | 233.44          | O      | N<br>03/25/2013        |
|  | REPAIRS/MAINTENANCE - EQUIP                                   |                                   |            | 233.44          |                 |        |                        |
| 905741<br>30942                          | USA BLUE BOOK<br>SUPPLIES<br>592-559-742-000                  | 03/12/2013<br>sonofrio            | 04/02/2013 | 187.18          | 187.18          | O      | N<br>03/25/2013        |
|  | SMALL TOOLS   |                                   |            | 187.18          |                 |        |                        |
| 905292<br>30943                          | USA BLUE BOOK<br>LAB SUPPLIES<br>592-559-742-000              | 03/12/2013<br>sonofrio            | 04/02/2013 | 41.10           | 41.10           | O      | N<br>03/25/2013        |
|  | SMALL TOOLS   |                                   |            | 41.10           |                 |        |                        |
| 905673<br>30944                          | USA BLUE BOOK<br>LAB SUPPLIES<br>592-559-741-000              | 03/12/2013<br>sonofrio            | 04/02/2013 | 466.98          | 466.98          | O      | N<br>03/25/2013        |
|  | OPERATING SUPPLIES  |                                   |            | 466.98          |                 |        |                        |
| 903186<br>30963                          | USA BLUE BOOK<br>LAB SUPPLIES<br>591-559-741-000              | 03/08/2013<br>sonofrio            | 04/02/2013 | 172.71          | 172.71          | O      | N<br>03/25/2013        |
|  | OPERATING SUPPLIES  |                                   |            | 172.71          |                 |        |                        |
|  | Total for vendor 002728 - USA BLUE BOOK:                      |                                   |            | <u>1,245.55</u> | <u>1,245.55</u> |        |                        |
| Vendor 003077 - VALU TECH SOLUTIONS INC: |   |                                   |            |                 |                 |        |                        |
| 1423<br>30986                            | VALU TECH SOLUTIONS INC<br>ADVISE ON SERVICE AGREEMENTS & CON | 03/05/2013<br>sonofrio            | 04/02/2013 | 5,052.30        | 5,052.30        | O      | N<br>03/26/2013        |
|  | 582-558-801-000   | PROFESSIONAL/CONSULTING FEES      |            | 2,646.00        |                 |        |                        |
|  | 592-558-801-000   | CONTRACTS LANGUAGE & NEGOTIATION  |            | 882.00          |                 |        |                        |
|  | 582-558-860-000   | TRAVEL & LODGING TO ATTEND ONE OR |            | 385.38          |                 |        |                        |
|  | 591-558-860-000   | TWO MEETINGS                      |            | 128.46          |                 |        |                        |
|  | 592-558-860-000   |                                   |            | 128.46          |                 |        |                        |
|  | 591-558-801-000   | PROFESSIONAL/CONSULTING FEES      |            | 882.00          |                 |        |                        |
|  | Total for vendor 003077 - VALU TECH SOLUTIONS INC:            |                                   |            | <u>5,052.30</u> | <u>5,052.30</u> |        |                        |

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| Inv Num                                     | Vendor  | Inv Date                   | Due Date   | Inv Amt         | Amt Due           | Status            | Jrnalized  |
|---|---|----------------------------|------------|-----------------|-------------------|-------------------|------------|
| Inv Ref#                                    | Description   | Entered By                 |            |                 |                   |                   | Post Date  |
| Vendor 002798 - VILLAGE COIN LAUNDRY:       |   |                            |            |                 |                   |                   |            |
| 139748                                      |   |                            |            |                 |                   |                   |            |
| 30945                                       | VILLAGE COIN LAUNDRY                                  | 03/14/2013                 | 04/02/2013 | 15.00           | 15.00             | 0                 | N          |
|   | LAUNDRY SERVICE                                       | sonofrio                   |            |                 |                   |                   | 03/25/2013 |
|   | 592-558-802-000                                       | OTHER CONTRACTUAL SERVICES |            | 15.00           |                   |                   |            |
|   | Total for vendor 002798 - VILLAGE COIN LAUNDRY:       |                            |            | <u>15.00</u>    | <u>15.00</u>      |                   |            |
| Vendor 002860 - WEBB CHEMICAL SERVICE CORP: |   |                            |            |                 |                   |                   |            |
| 3693333                                     |   |                            |            |                 |                   |                   |            |
| 30946                                       | WEBB CHEMICAL SERVICE CORP                            | 03/06/2013                 | 04/02/2013 | 5,353.32        | 5,353.32          | 0                 | N          |
|   | FERRIC CHLORIDE SOLUTION                              | sonofrio                   |            |                 |                   |                   | 03/25/2013 |
|   | 592-559-741-000                                       | OPERATING SUPPLIES         |            | 5,353.32        |                   |                   |            |
|   | Total for vendor 002860 - WEBB CHEMICAL SERVICE CORP: |                            |            | <u>5,353.32</u> | <u>5,353.32</u>   |                   |            |
| # of Invoices:                              | 127   | # Due:                     | 127        | Totals:         | 402,258.31        | 402,258.31        |            |
| # of Credit Memos:                          | 1   | # Due:                     | 1          | Totals:         | (10.00)           | (10.00)           |            |
| Net of Invoices and Credit Memos:           |   |                            |            |                 | <u>402,248.31</u> | <u>402,248.31</u> |            |
| * 1 Net Invoices have Credits Totalling:    |   |                            |            |                 | (2,260.00)        |                   |            |

--- TOTALS BY GL DISTRIBUTION ---

|                 |                                |            |
|-----------------|--------------------------------|------------|
| 101-001-070-000 | DUE FROM SHAES                 | 591.21     |
| 101-002-211-142 | RETAINAGE-J D FISHER           | (2,260.00) |
| 101-101-860-000 | TRAVEL/CONFERENCES/TRAINING    | 300.00     |
| 101-172-860-000 | TRAVEL/CONFERENCES/TRAINING    | 100.00     |
| 101-202-727-000 | OFFICE SUPPLIES                | 22.80      |
| 101-202-980-004 | ACCT/BILLING/PAYROLL SOFTWARE  | 1,000.00   |
| 101-210-801-000 | PROFESSIONAL/CONSULTING FEES   | 5,096.66   |
| 101-265-727-000 | OFFICE SUPPLIES                | 9.98       |
| 101-265-802-000 | OTHER CONTRACTUAL SERVICES     | 1,050.23   |
| 101-265-850-000 | TELEPHONE                      | 1,396.72   |
| 101-265-855-000 | POSTAGE                        | 10,000.00  |
| 101-265-931-000 | REPAIRS/MAINT-BUILDS & STRUCTR | 1,310.80   |
| 101-276-729-001 | OTHER CLOTHING & SUPPLIES      | 89.99      |
| 101-276-741-000 | OPERATING SUPPLIES             | 57.13      |
| 101-276-860-000 | TRAVEL/CONFERENCES/TRAINING    | 228.90     |
| 101-294-802-000 | OTHER CONTRACTUAL SERVICES     | 150.00     |
| 101-294-980-000 | OFFICE EQUIPMENT & FURNITURE   | 2,625.00   |
| 101-301-727-000 | OFFICE SUPPLIES                | 383.13     |
| 101-301-741-000 | OPERATING SUPPLIES             | 260.55     |

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|----------|----------------------|-----------------------------------|----------|------------|---------|--------|-----------|
| Inv Ref# | Description          | Entered By                        |          |            |         |        | Post Date |
|          | GL Distribution      |                                   |          |            |         |        |           |
|          | 101-301-801-011      | EMPLOYEE PHYSICAL EXAMS           |          | 152.00     |         |        |           |
|          | 101-301-802-001      | SERVICE CONTRACTS                 |          | 311.02     |         |        |           |
|          | 101-301-860-000      | TRAVEL/CONFERENCES/TRAINING       |          | 179.00     |         |        |           |
|          | 101-371-801-000      | PROFESSIONAL/CONSULTING FEES      |          | 836.00     |         |        |           |
|          | 101-371-802-021      | ELECTRICAL INSPECTIONS            |          | 807.00     |         |        |           |
|          | 101-446-727-000      | OFFICE SUPPLIES                   |          | 117.62     |         |        |           |
|          | 101-446-741-000      | OPERATING SUPPLIES                |          | 17,556.74  |         |        |           |
|          | 101-446-802-000      | OTHER CONTRACTUAL SERVICES        |          | 3,304.00   |         |        |           |
|          | 101-447-727-000      | OFFICE SUPPLIES                   |          | 117.61     |         |        |           |
|          | 101-447-741-000      | OPERATING SUPPLIES                |          | 7.16       |         |        |           |
|          | 101-751-727-000      | OFFICE SUPPLIES                   |          | 129.91     |         |        |           |
|          | 101-751-741-000      | OPERATING SUPPLIES                |          | 253.49     |         |        |           |
|          | 101-751-975-000-0146 | BUILDINGS/ADDITIONS IMPROVE       |          | 22,600.00  |         |        |           |
|          | 204-446-801-000      | PROFESSIONAL/CONSULTING FEES      |          | 432.10     |         |        |           |
|          | 250-002-211-121      | CONTRACT RETAINAGE -MILBOCKER     |          | 15,000.00  |         |        |           |
|          | 250-729-727-000      | OFFICE SUPPLIES                   |          | 52.60      |         |        |           |
|          | 250-729-801-000      | PROFESSIONAL/CONSULTING FEES      |          | 4,787.00   |         |        |           |
|          | 250-729-850-000      | TELEPHONE                         |          | 30.86      |         |        |           |
|          | 250-729-974-018-0127 | CAPITAL PROJECTS                  |          | 648.00     |         |        |           |
|          | 250-729-974-018-0134 | CAPITAL PROJECTS                  |          | 158,611.18 |         |        |           |
|          | 250-729-974-018-0149 | CAPITAL PROJECTS                  |          | 1,089.20   |         |        |           |
|          | 250-729-974-018-0150 | CAPITAL PROJECTS                  |          | 566.25     |         |        |           |
|          | 251-901-802-000      | OTHER CONTRACTUAL SERVICES        |          | 2,400.00   |         |        |           |
|          | 401-002-202-001      | ACCOUNTS PAYABLE-OTHER            |          | 11,750.00  |         |        |           |
|          | 401-301-980-000-0145 | POLICE/FIRE COMPLEX               |          | 7,897.00   |         |        |           |
|          | 545-776-850-000      | TELEPHONE                         |          | 147.75     |         |        |           |
|          | 577-751-741-000      | OPERATING SUPPLIES                |          | 151.38     |         |        |           |
|          | 577-751-850-000      | TELEPHONE                         |          | 15.43      |         |        |           |
|          | 582-558-727-000      | OFFICE SUPPLIES                   |          | 117.62     |         |        |           |
|          | 582-558-729-001      | OTHER CLOTHING & SUPPLIES         |          | 833.80     |         |        |           |
|          | 582-558-741-000      | OPERATING SUPPLIES                |          | 1,645.53   |         |        |           |
|          | 582-558-801-000      | PROFESSIONAL/CONSULTING FEES      |          | 9,195.26   |         |        |           |
|          | 582-558-802-000      | OTHER CONTRACTUAL SERVICES        |          | 24,828.90  |         |        |           |
|          | 582-558-850-000      | TELEPHONE                         |          | 438.54     |         |        |           |
|          | 582-558-860-000      | TRAVEL & LODGING TO ATTEND ONE OR |          | 385.38     |         |        |           |
|          | 582-558-933-000      | REPAIRS/MAINTENANCE - EQUIPM      |          | 152.67     |         |        |           |
|          | 582-558-980-000      | OFFICE EQUIPMENT & FURNITURE      |          | 1,000.00   |         |        |           |
|          | 591-558-727-000      | OFFICE SUPPLIES                   |          | 117.62     |         |        |           |
|          | 591-558-741-000      | OPERATING SUPPLIES                |          | 133.66     |         |        |           |
|          | 591-558-801-000      | PROFESSIONAL/CONSULTING FEES      |          | 963.74     |         |        |           |
|          | 591-558-850-000      | TELEPHONE                         |          | 219.28     |         |        |           |
|          | 591-558-860-000      | TWO MEETINGS                      |          | 128.46     |         |        |           |
|          | 591-558-933-000      | REPAIRS/MAINTENANCE - EQUIPM      |          | 35.50      |         |        |           |

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|----------|----------------------|--------------------------------|----------|-----------|---------|--------|-----------|
| Inv Ref# | Description          | Entered By                     |          |           |         |        | Post Date |
|          | GL Distribution      |                                |          |           |         |        |           |
|          | 591-558-980-000      | OFFICE EQUIPMENT & FURNITURE   |          | 1,000.00  |         |        |           |
|          | 591-559-741-000      | OPERATING SUPPLIES             |          | 2,832.87  |         |        |           |
|          | 591-559-850-000      | TELEPHONE                      |          | 401.07    |         |        |           |
|          | 591-559-860-000      | TRAVEL/CONFERENCES/TRAINING    |          | 95.00     |         |        |           |
|          | 591-559-933-000      | REPAIRS/MAINTENANCE - EQUIPM   |          | 2,472.00  |         |        |           |
|          | 592-558-727-000      | OFFICE SUPPLIES                |          | 47.60     |         |        |           |
|          | 592-558-741-000      | OPERATING SUPPLIES             |          | 90.36     |         |        |           |
|          | 592-558-801-000      | PROFESSIONAL/CONSULTING FEES   |          | 1,013.70  |         |        |           |
|          | 592-558-801-008      | SANITARY SEWER EVALUATION SURV |          | 26,865.40 |         |        |           |
|          | 592-558-802-000      | OTHER CONTRACTUAL SERVICES     |          | 15.00     |         |        |           |
|          | 592-558-850-000      | TELEPHONE                      |          | 219.28    |         |        |           |
|          | 592-558-860-000      |                                |          | 128.46    |         |        |           |
|          | 592-558-933-000      | REPAIRS/MAINTENANCE - EQUIPM   |          | 35.49     |         |        |           |
|          | 592-558-980-000      | OFFICE EQUIPMENT & FURNITURE   |          | 1,000.00  |         |        |           |
|          | 592-559-727-000      | OFFICE SUPPLIES                |          | 177.67    |         |        |           |
|          | 592-559-741-000      | OPERATING SUPPLIES             |          | 5,882.53  |         |        |           |
|          | 592-559-742-000      | SMALL TOOLS                    |          | 372.42    |         |        |           |
|          | 592-559-850-000      | TELEPHONE                      |          | 464.02    |         |        |           |
|          | 592-559-855-000      | POSTAGE                        |          | 43.91     |         |        |           |
|          | 592-559-933-000      | REPAIRS/MAINTENANCE - EQUIP    |          | 318.63    |         |        |           |
|          | 592-559-973-001      | SEWER SYSTEM EQUIPMENT         |          | 4,558.91  |         |        |           |
|          | 592-562-933-000-0076 | REPAIRS/MAINTENANCE - EQUIP    |          | 233.44    |         |        |           |
|          | 592-562-973-001-0076 | SEWER SYSTEM EQUIPMENT         |          | 8,256.00  |         |        |           |
|          | 592-566-973-001      | SEWER SYSTEM EQUIPMENT         |          | 1,303.46  |         |        |           |
|          | 592-569-973-001      | SEWER SYSTEM EQUIPMENT         |          | 558.63    |         |        |           |
|          | 594-776-802-000      | OTHER CONTRACTUAL SERVICES     |          | 10,152.38 |         |        |           |
|          | 594-776-850-000      | TELEPHONE                      |          | 284.72    |         |        |           |
|          | 636-258-801-000      | PROFESSIONAL/CONSULTING FEES   |          | 63.00     |         |        |           |
|          | 636-258-850-000      | TELEPHONE                      |          | 30.86     |         |        |           |
|          | 636-258-850-002      | INTERNET FEES                  |          | 131.90    |         |        |           |
|          | 636-258-980-001      | COMPUTER HARDWARE              |          | 5,867.37  |         |        |           |
|          | 661-450-741-000      | OPERATING SUPPLIES             |          | 280.52    |         |        |           |
|          | 661-450-741-003      | REPAIR & MAINT SUPPLIES        |          | 13,202.32 |         |        |           |
|          | 661-450-742-000      | SMALL TOOLS                    |          | 184.96    |         |        |           |
|          | 661-450-748-000      | MOTOR FUEL & LUBRICANTS        |          | 24.98     |         |        |           |
|          | 661-450-801-000      | PROFESSIONAL/CONSULTING FEES   |          | 97.32     |         |        |           |
|          | 661-450-802-000      | OTHER CONTRACTUAL SERVICES     |          | 36.56     |         |        |           |
|          | 661-450-850-000      | TELEPHONE                      |          | 30.86     |         |        |           |
|          | 677-227-802-000      | OTHER CONTRACTUAL SERVICES     |          | 915.35    |         |        |           |

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|---------------------------------|-----------------------------------|------------|----------|------------|------------|--------|-----------|
| Inv Ref#                        | Description                       | Entered By |          |            |            |        | Post Date |
| --- TOTALS BY FUND ---          |                                   |            |          |            |            |        |           |
|                                 | 101 - GENERAL FUND                |            |          | 68,784.65  | 68,784.65  |        |           |
|                                 | 204 - STREET FUND                 |            |          | 432.10     | 432.10     |        |           |
|                                 | 250 - DOWNTOWN DVLP AUTHORITY     |            |          | 180,785.09 | 180,785.09 |        |           |
|                                 | 251 - LOCAL DVLP FINANCE ATHR DIS |            |          | 2,400.00   | 2,400.00   |        |           |
|                                 | 401 - CAPITAL PROJECTS FUND 1     |            |          | 19,647.00  | 19,647.00  |        |           |
|                                 | 545 - BLACK RIVER PARK FUND       |            |          | 147.75     | 147.75     |        |           |
|                                 | 577 - BEACH FUND                  |            |          | 166.81     | 166.81     |        |           |
|                                 | 582 - ELECTRIC FUND               |            |          | 38,597.70  | 38,597.70  |        |           |
|                                 | 591 - WATER FUND                  |            |          | 8,399.20   | 8,399.20   |        |           |
|                                 | 592 - SEWER FUND                  |            |          | 51,584.91  | 51,584.91  |        |           |
|                                 | 594 - MARINA FUND                 |            |          | 10,437.10  | 10,437.10  |        |           |
|                                 | 636 - INFORMATION SERVICES FUND   |            |          | 6,093.13   | 6,093.13   |        |           |
|                                 | 661 - MOTOR POOL FUND             |            |          | 13,857.52  | 13,857.52  |        |           |
|                                 | 677 - SELF INSURANCE FUND         |            |          | 915.35     | 915.35     |        |           |
| --- TOTALS BY DEPT/ACTIVITY --- |                                   |            |          |            |            |        |           |
|                                 | 001 - ASSETS                      |            |          | 591.21     | 591.21     |        |           |
|                                 | 002 - LIABILITIES                 |            |          | 24,490.00  | 24,490.00  |        |           |
|                                 | 101 - CITY COUNCIL                |            |          | 300.00     | 300.00     |        |           |
|                                 | 172 - CITY MANAGER                |            |          | 100.00     | 100.00     |        |           |
|                                 | 202 - CITY TREASURER              |            |          | 1,022.80   | 1,022.80   |        |           |
|                                 | 210 - LEGAL & PROFESSIONAL        |            |          | 5,096.66   | 5,096.66   |        |           |
|                                 | 227 - PERSONNEL                   |            |          | 915.35     | 915.35     |        |           |
|                                 | 258 - DATA PROCESSING             |            |          | 6,093.13   | 6,093.13   |        |           |
|                                 | 265 - BUILDINGS & GROUNDS         |            |          | 13,767.73  | 13,767.73  |        |           |
|                                 | 276 - CEMETERY DEPARTMENT         |            |          | 376.02     | 376.02     |        |           |
|                                 | 294 - CATV BROADCASTING           |            |          | 2,775.00   | 2,775.00   |        |           |
|                                 | 301 - POLICE                      |            |          | 9,182.70   | 9,182.70   |        |           |
|                                 | 371 - BUILDING INSPECTIONS        |            |          | 1,643.00   | 1,643.00   |        |           |
|                                 | 446 - HIGHWAYS & STREETS          |            |          | 21,410.46  | 21,410.46  |        |           |
|                                 | 447 - ENGINEERING                 |            |          | 124.77     | 124.77     |        |           |
|                                 | 450 - EQUIPMENT MAINTENANCE       |            |          | 13,857.52  | 13,857.52  |        |           |
|                                 | 558 - OPERATIONS                  |            |          | 70,611.25  | 70,611.25  |        |           |
|                                 | 559 - TREATMENT                   |            |          | 17,619.03  | 17,619.03  |        |           |
|                                 | 562 - LIFTSTATIONS- CASCO TOWNSHI |            |          | 8,489.44   | 8,489.44   |        |           |
|                                 | 566 - TREATMENT - CASCO TWP       |            |          | 1,303.46   | 1,303.46   |        |           |
|                                 | 569 - LIFSTATIONS - SOUTH HAVEN T |            |          | 558.63     | 558.63     |        |           |
|                                 | 729 - DOWNTOWN DEVELOPMENT        |            |          | 165,785.09 | 165,785.09 |        |           |
|                                 | 751 - PARK DEPARTMENT             |            |          | 23,150.21  | 23,150.21  |        |           |
|                                 | 776 - OPERATIONS                  |            |          | 10,584.85  | 10,584.85  |        |           |

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|---------------------------------|------------------------------|------------|----------|----------|----------|--------|-----------|
| Inv Ref#                        | Description                  | Entered By |          |          |          |        | Post Date |
| GL Distribution                 |                              |            |          |          |          |        |           |
| --- TOTALS BY DEPT/ACTIVITY --- |                              |            |          |          |          |        |           |
|                                 | 901 - INDUSTRIAL DEVELOPMENT |            |          | 2,400.00 | 2,400.00 |        |           |

# MEMO

DATE: March 25, 2013

TO: Brian Dissette, City Manager

FROM: Roger Huff, P.E., Public Works Director

RE: Meijer Store Electrical Service Installation

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## **Background Information:**

City staff and GRP Engineering prepared a draft total cost estimate based on preliminary design for construction of electric facilities associated with Meijer Store #271 and its convenience center being constructed at the northeast corner of Phoenix Road and Blue Star Highway. This design presented opportunities to upgrade the City's electrical system in this area. A redundant Phoenix circuit will be provided which will provide operational flexibility with multiple service options available during planned or unplanned outages. Based on the total cost estimate, the City and Meijer agreed upon 34% of the improvements benefited the City, and 66% provided the electric facilities associated with the store.

The work consists of labor and the materials necessary to install:

- 400 L.F. of 3-phase overhead primary along Wilson Court
- 1000 L.F. of 3-phase underground along the Wilson Court right-of-way under the Meijer parking lot east to a fused load center
- 1000 L.F. of 3-phase overhead to the south side of Phoenix Road along Pleasantview Road
- 1000 L.F. of overhead along Phoenix Road will be re-conducted and added from 2-phase to 3-phase
- 3-phase padmount transformer and primary cables to the convenience center.

Bid documents were prepared by GRP Engineering for the total project. On March 18, 2013, bids were opened for Bid Number 2013-06. A copy of the bid tabulation prepared by GRP Engineering is attached. Three (3) bids were received with Kent Power submitting the low bid in the total amount of \$73,695.37. GRP Engineering has reviewed the bids and recommends the project be awarded to Kent Power for the total amount of \$73,695.37.

Meijer's portion of the bid amount shall be \$48,542.40 and the City's portion shall be \$25,152.97.

Meijer shall pay 100% of its portion of the total estimated cost prior to construction. Funds are included in the Fiscal Year 2012-13 budget for the electrical system upgrades.

On March 25, 2013, the Board of Public Utilities reviewed and provided unanimous approval of a recommendation to City Council to award Bid Number 2013-06 to Kent Power in the amount of \$73,695.37.

## **Recommendation:**

Award Bid Number 2013-06 – Meijer Store Electrical Service Installation to Kent Power in the amount of \$73,695.37.

## **Support Material:**

Bid Number 2013-06 Bid Tabulation  
GRP Engineering Recommendation Letter

March 19, 2013  
13-0582.01

Mr. Roger Huff  
City of South Haven  
1199 8<sup>th</sup> Ave.  
South Haven, MI 49090

**RE: Meijer Electrical Service Installation  
Bid Recommendation**

Dear Roger:

GRP Engineering, Inc. has completed reviewing the bids submitted on March 18, 2013 for the Meijer Store Electrical Service Installation project. Three of the five contractors solicited for bids replied to the bid request. Kent Power Inc. submitted a bid for the project in the total amount of \$73,695.37.

Kent Power has a history of successfully completing similar projects for South Haven and other municipal clients. Therefore GRP Engineering, Inc. sees no reason not to accept Kent Power's bid for the above mentioned project.

Kent Power took no exception to the bid documents. A complete bid tabulation is attached to this letter.

Please contact me at 616.942.7183 should you have any questions regarding this evaluation.

Sincerely,  
**GRP Engineering, Inc.**



Robert A. Shelley, P.E.  
Electrical Engineer

# BID TABULATION BID #2013-06

**OWNER:**  
**SOUTH HAVEN DPW**  
**1199 8TH AVE**  
**SOUTH HAVEN, MI 49090**

**MEIJER STORE**  
**ELETRICAL SERVICE INSTALLATION**

**ENGINEER:**  
**GRP ENGINEERING, INC.**  
**660 CASCADE W PKWY SE**  
**GRAND RAPIDS, MI 49546**

| BIDDERS   | BID SECURITY | CONTRACTOR BASE BID PRICE | OWNER-FURNISHED MATERIAL | TOTAL CONSTRUCTION COST | REMARKS |
|---|--------------|---------------------------|--------------------------|-------------------------|---------|
| <b>Kent Power</b><br>90 Spring St<br>Kent City, MI 49330                          | 5%           | \$73,695.37               | \$80,000.00              | \$153,695.37            |         |
| <b>The Hydaker-Wheatlake Company</b><br>420 N. Roth Street<br>Reed City, MI 49677 | 5%           | \$92,421.80               | \$80,000.00              | \$172,421.80            |         |
| <b>Newkirk Electric, Inc.</b><br>1875 Roberts Street<br>Muskegon, MI 49442        |              |                           |                          |                         | No Bid  |
| <b>CC Power</b><br>3850 Beebe Road<br>Kalkaska, MI 49646                          | 5%           | \$94,773.50               | \$80,000.00              | \$174,773.50            |         |
| <b>SKF Contracting</b><br>10495 Deal Rd<br>Williamsburg, MI 49690                 |              |                           |                          |                         | No Bid  |

This is to certify that at 2:00p.m., local time on Monday, March 18, 2013, the bids tabulated herein were publicly opened and read.

**GRP Engineering, Inc.**

By:   
 \_\_\_\_\_  
 Robert A. Shelley, P.E.

Memorandum:

Date: March 25, 2013  
To: Brian Dissette, City Manager  
From: Steve Oosting, Senior Civil Engineer  
Re: Cape Seal Project

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As part of ongoing efforts to repair and maintain the condition of pavement on city streets, the engineering department has developed plans for a “cape seal” project covering a number of streets to be completed this spring. The cape seal process is new for South Haven, although it has been used by other communities in West/Southwest Michigan as part of an overall “mix of fixes” strategy.

The process

Many people are familiar with “chip seal” which is a process commonly used on county roads in rural areas. Chip seal is a process that involves spraying asphalt based liquid over the road, then immediately covering that liquid with a layer of stone chips. The liquid seals any cracks in the pavement and holds the stones in place as the liquid solidifies into a firm binder. Chip seal has a well established history of extending pavement life in rural areas, but is generally not well regarded for use in cities because of a variety of problems associated with the loose stones.

The “cape seal” offers a solution to the problem of loose stones by covering the chip seal with a second layer of material. This cover layer is termed “microsurfacing” (also sometimes referred to as slurry or slurry seal). The microsurfacing layer is a mixture of stones, sand, asphalt emulsion, portland cement, and water. These ingredients are all mixed together then spread over the roadway and allowed to solidify which creates a hard surface with an appearance similar to new asphalt paving, but having a slightly rougher texture. An example of microsurfacing can be seen on the parking lot at the county courthouse on Wells street, completed last year.

This year’s project

As part of a long term strategy, cape sealing is ideally suited to extend pavement life on streets that are still in moderate to good condition (PASER ratings of 5 or 6). In those cases, a cape seal could be expected to last about 5 to 7 years. However, more than half of our streets are currently in fair to poor condition (PASER ratings of 4 or less) with nearly a quarter of our streets in very poor or failed condition (PASER ratings of 2 or 1). Because of this, the cape seal project has been targeted toward some of the poor to very poor streets as a supplement to the city’s repaving projects. This is more of a short term approach where the cape seal can be expected to last for 2 to 3 years.

The streets which have been included in this year’s cape seal project are as follows

| Street           | From           | To               | Current PASER rating |
|------------------|----------------|------------------|----------------------|
| Jones            | Superior       | Phoenix          | 2                    |
| Cook             | Jones          | Blue Star        | 3                    |
| Michigan         | Jones          | Blue Star        | 2                    |
| LaGrange         | Phillips       | Erie             | 2                    |
| Chambers         | Broadway       | east to dead end | 2                    |
| St. Joseph Place | St. Joseph St. | east to dead end | 4                    |
| Webster          | North Shore Dr | east to dead end | 4                    |

The total cost of this project is currently estimated at \$96,180 (compared to approximately \$365,000 if these same streets were to be resurfaced with asphalt paving).

Altogether, the cape seal project will utilize a number of contractors as well as the county road commission. The chip seal will be done by the road commission using their own labor and equipment as part of the annual county wide chip seal program. After the chip seal is done, a contractor hired by the city will apply the microsurfacing treatment. These two processes comprise the majority of the work and project cost. Three other small contracts for miscellaneous prep work are also included. On March 19 the engineering department received bids for the contracted work. A summary of each of the contracts is as follows:

|                   |                                       |                        |                  |
|-------------------|---------------------------------------|------------------------|------------------|
| Contract 1        | Vegetation Removal and Crack Cleanout | Arndt Asphalt          | \$ 6,500         |
| Contract 2        | Manhole Adjustments                   | Compton Inc.           | \$ 10,310        |
| Contract 3        | Infrared Heater Repairs               | Pavement Restoration   | \$ 1,650         |
| <i>Contract 4</i> | <i>Patching and Chip Seal</i>         | <i>Road Commission</i> | <i>\$ 35,046</i> |
| Contract 5        | Microsurfacing                        | Pavement Restoration   | \$ 42,674        |
| Total Project     |                                       |                        | \$ 96,180        |

*(Road commission work is estimated and will be billed at cost)*

The project is scheduled for completion in mid to late May. The prep work of contracts 1-3 will begin in mid to late April. The dates for chip seal application have not yet been established, but will be determined by the road commission during April, and are likely to be scheduled for some time in mid to late may. Contract 5 requires the microsurfacing application to follow the road commission schedule and must be completed within 48 hours after the chip seal application.

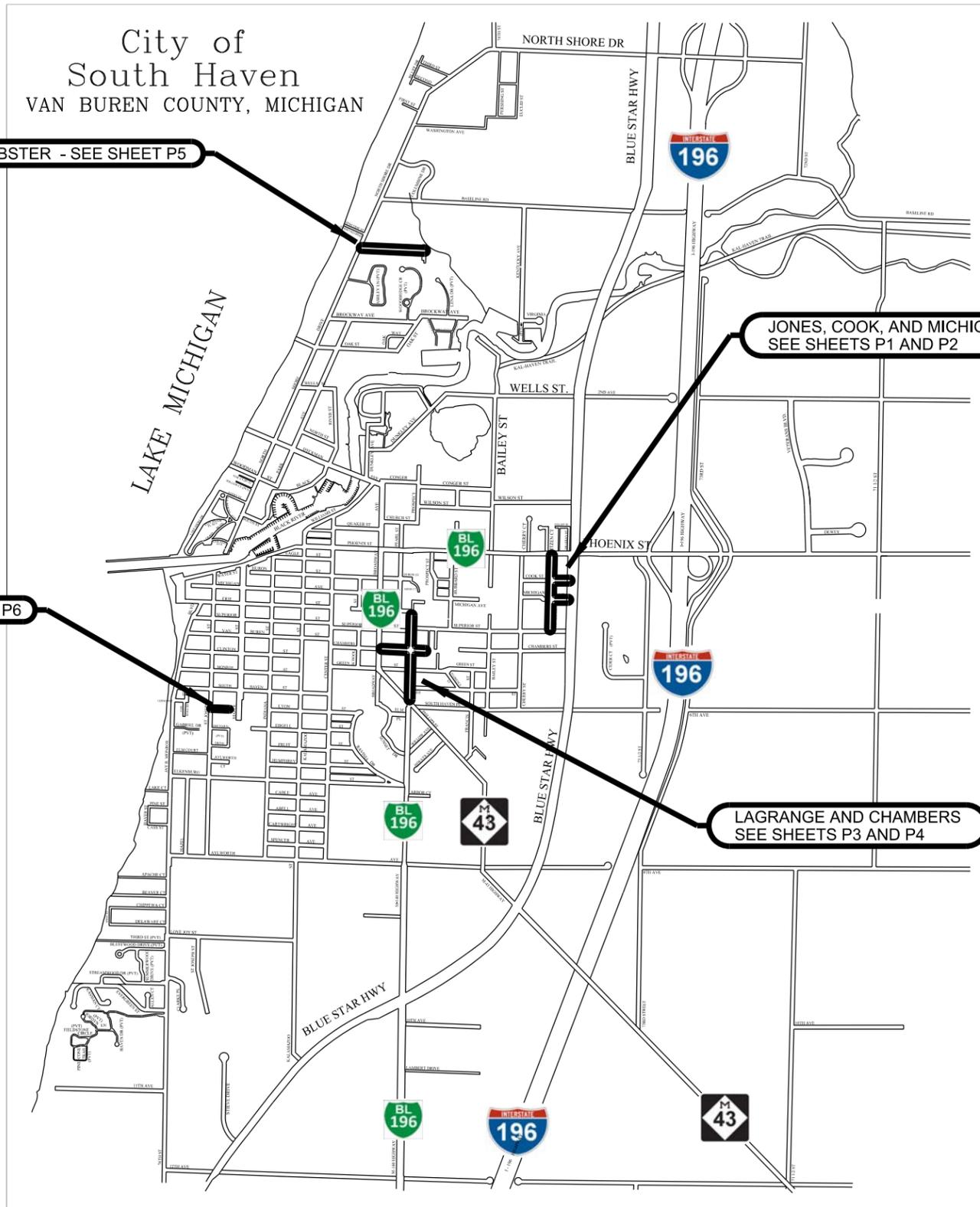
In order to proceed with the project as described above, the project should be considered for approval at April 1<sup>st</sup> City Council meeting.

# 2013 CAPE SEAL PROJECT

## SHEET INDEX AND TOTAL QUANTITIES

|    |                   |           |
|----|-------------------|-----------|
| P1 | JONES             | 3,861 SYD |
| P2 | COOK AND MICHIGAN | 1,592 SYD |
| P3 | LAGRANGE          | 4,117 SYD |
| P4 | CHAMBERS          | 2,002 SYD |
| P5 | WEBSTER           | 2,514 SYD |
| P6 | ST. JOSEPH PL     | 293 SYD   |

TOTAL PROJECT 14,379 SYD



WEBSTER - SEE SHEET P5

JONES, COOK, AND MICHIGAN  
SEE SHEETS P1 AND P2

ST. JOSEPH PLACE - SEE SHEET P6

LAGRANGE AND CHAMBERS  
SEE SHEETS P3 AND P4

### WORK DESCRIPTION:

- CONTRACT 1 - CRACK CLEANOUT AND FILLING
- CONTRACT 2 - STRUCTURE ADJUSTMENTS AND MISC. WORK
- CONTRACT 3 - INFRARED HEATER PAVEMENT RESHAPING
- CONTRACT 4 - HMA PATCHING AND CHIP SEAL
- CONTRACT 5 - MICROSURFACING

### PLAN REVISIONS:

| ISSUE NO. | DESCRIPTION        | DATE      |
|-----------|--------------------|-----------|
| 1         | ISSUED FOR BIDDING | 2/16/2013 |
|           |                    |           |
|           |                    |           |
|           |                    |           |

# Board of Public Utilities

## Regular Meeting Minutes

Monday, January 28, 2013  
4:00 p.m., DPW Conference Room, 1199 8<sup>th</sup> Avenue



City of South Haven

### 1. Call to Order by Stickland at 4:00 p.m.

### 2. Roll Call

Present: Berry, Burr, Henry, Overhiser, Rose, Stein, Winkel, Stickland  
Absent: None

### 3. Approval of Agenda

Motion by Burr, second by Berry to approve the January 28, 2013 regular meeting agenda as presented.

All in favor. Motion carried.

### 4. Acceptance of Minutes for the Record – November 26, 2012

Motion by Henry, second by Burr to accept the November 26, 2012 regular meeting minutes as written.

Berry requested information on whether the power lines near the helipad mentioned in item 15 of the Nov. 26, 2012 minutes is being pursued. There was discussion on who would pay for burying the line. Burr said the line was renewed not that long ago. Stickland noted the hospital would need to request of the city that the lines be buried.

Stickland called the question.

All in favor. Motion carried.

Stickland questioned whether Hochstedler had followed up on Item 7 of last month's minutes. Hochstedler noted that regarding the question on the sewer fund, grant revenue has been pulled out of the "other revenue" portion of the report. The financials show the breakdown on working capital.

The Ramada Inn is shown in receivables then recorded as cash when paid. Hochstedler explained that the receipt of that payment would not show as a big jump in revenue.

Hochstedler noted that the water rate increase went into effect in July; there was not enough revenue being charged for the debt service, so the operating reserves were being used to pay the debt. Hochstedler pointed out that there was a 30% low on the debt amount. The Water Fund received reimbursement for work on the water plant, which helped the cash reserves.

Rose arrived at 4:09 p.m.

Burr questioned the rate being raised; Hochstedler noted that we were not covering debt service; only collecting 70%.

## **5. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda**

None at this time.

## **REPORTS**

### **6. Cost of Energy from Indiana-Michigan Power Company (AEP)**

- A. 2012 Billings – All Charges (includes cost per kWh)
- B. 2011 Billings – All Charges (includes cost per kWh)

Huff noted this is Conklin's standard report. Burr noted that our cost dropped 7% but he does not know why. Hochstedler noted that was at the time of true-up. Stickland pointed out that demand charges stayed the same. Berry noted that the cost per kw hour went up. With the net cost moving from 6.2 to 5.9, which includes demand, Burr noted that there does not need to be a rate increase. The board discussed the commodity cost.

### **7. Financial Reports**

- A. Water Fund CuFt Comparisons
- B. Water Fund Financial Statement
- C. Sewer Fund Financial Statement
- D. Electric Fund KWH Comparisons
- E. Electric Fund Financial Statement

Hochstedler explained the new report; noting the board could tell where we are at because the debt is broken out on a separate line. Hochstedler noted we reduced transfers out by the amount she would have shown in the old fund and stated that special assessments and construction have already been collected and we are already halfway thru the fiscal year.

Hochstedler noted that she will check into the Kalamazoo Street assessments and report back to the board. Hochstedler explained the Water Fund – Fund 591 report included as page eleven (11) of the agenda packet.

The board discussed whether sewer rates had been raised and since they were not, why. Hochstedler pointed out the retained earnings.

### **8. Indian Grove Infrastructure Project**

- A. Sewer Study Progress Report

Huff explained that the Infrastructure project has been continuing to do testing and Huff believes the contractors are on schedule.

## **9. Unresolved Issues Report**

Huff gave an overview of unresolved issues, noting those completed and those pending.

## **10. Electric Outage Report, 4<sup>th</sup> Quarter 2012**

Huff gave an overview of outages caused by the wind storm of 12/21. **Burr said we were geographically identifying where the outages are located.** Burr noted that secondary lines have not been being trimmed. Burr said we need to concentrate on the area with the 9 on the map and figure out what we are going to do to get that area down to zero outages. Burr questioned whether we need to do any rebuilding of lines in the high outage areas. Board discussed whether there is a correlation between failed devices and tree trimming. Stickland pointed out that in the high outage area we are seeing a lot of back lot trees, which is hard to trim and access.

## NEW BUSINESS

### **11. Board will be presented information concerning the winter storm of December 21, 2012.**

Huff gave an overview on the data compiled regarding the winter storm. Huff commended City staff and crews for the response to a very extreme situation.

### **12. Board will be presented information on increased tree trimming efforts.**

Huff noted that starting in December, before the big storm, a budget and plan for routine maintenance was put into place. This is a more aggressive plan and gets to the secondary lines; Priebe (City Arborist) has crews here every week and able to respond to service work more efficiently. This allows the tree crews to react quicker and keep them here all week every week through the remainder of the fiscal year.

Aaron Priebe, Arborist, gave an overview of how he created the additional budget and plan for aggressive back lot line trimming. Priebe explained the summary of how much more work could be done with the addition of budget funds. Priebe noted that he has started marking trees in problem areas since a meeting two (2) weeks ago. Priebe has already arranged to have more crew here in the city consistently. The board wondered who prepares the property owners that trees will be trimmed or removed; Priebe does the Public Relations, knocking on doors and getting permissions. The board discussed the policy of replacing a tree that is taken down with a new tree. Stickland questioned Priebe about how he will be using the extra budget money.

Burr noted that we need to take down trees that have been hit by lightning, before they die and fall down. Burr suggested that work be concentrated where we have the most problem. Someone from engineering needs to identify where we need to replace wires.

Motion by Henry, second by Berry to increase the tree trimming budget by \$65,000, allocating \$50,000 to routine maintenance and \$15,000 to time and material work. All in favor. Motion carried.

**13. Next meeting is scheduled for Monday, February 25, 2013 at 4:00 pm in the DPW Conference Room, 1199 8<sup>th</sup> Avenue, South Haven, Michigan.**

**14. Director's Comments**

None at this time.

**15. Board Member Comments**

Winkel suggested using the term "shape" instead of "trim."

**16. Adjourn**

Motion by Henry, second by Winkel to adjourn at 5:44 p.m.

All in favor. Motion carried.

RESPECTFULLY SUBMITTED,

Marsha Ransom  
Recording Secretary

# Board of Public Utilities

## Special Meeting Minutes

Tuesday, February 26, 2013  
4:00 p.m., DPW Conference Room, 1199 8<sup>th</sup> Avenue



City of South Haven

### 1. Call to Order by Stickland at 4:00 p.m.

### 2. Roll Call

Present: Berry, Burr, Overhiser, Rose, Stein, Stickland, Winkel  
Absent: Henry, Overhiser

Also in Attendance: Roger Huff, Larry Halberstadt, Wendy Hochstedler, Rob Shelley, Ken Demlow, Tina Roncalli, Ed Finamore

### 3. Approval of Agenda

Motion by Burr, second by Berry to approve the February 26, 2013 special meeting agenda as presented.

All in favor. Motion carried.

### 4. Acceptance of Minutes for the Record – January 28, 2013

Motion by Berry, second by Burr to accept the January 28, 2013 regular meeting minutes with correction to item 10.

All in favor. Motion carried.

### 5. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

Burr questioned if fees for insufficient funds can be billed to the customer. Hochstedler noted that we do pass insufficient check fees on to the customer.

## REPORTS

### 6. Cost of Energy from Indiana-Michigan Power Company (AEP)

- A. 2013 Billings – All Charges (includes cost per kWh)
- B. 2012 Billings – All Charges (includes cost per kWh)

The format for 2013 has been changed to show the most recent month at the top.

Winkel arrived at 4:12 PM

## **7. Financial Reports**

- A. Water Fund CuFt Comparisons
- B. Water Fund Financial Statement
- C. Sewer Fund Financial Statement
- D. Electric Fund KWH Comparisons
- E. Electric Fund Financial Statement

## **8. Indian Grove Infrastructure Project**

- A. Sewer Study Progress Report

Huff reviewed the progress report, denoting the potential infiltration and inflow sources in the Peterson Drain Ravine.

## **9. Unresolved Issues Report**

Huff gave an overview of unresolved issues, noting those completed and those pending. No new issues were noted at the last meeting.

Burr requested that tree trimming be added to the report as an ongoing issue.

## **NEW BUSINESS**

### **10. Board will be requested to consider the following actions regarding Advanced Metering Infrastructure (AMI):**

- A. Board will be requested to approve a recommendation to enter into a contract with ACLARA for AMI and water and electric meter replacement.**
- B. Board will be requested to approve a recommendation to enter into a professional services contract with Valutech Solutions Inc. for assistance with AMI contract negotiations and implementation.**

Huff presented the staff report. The City received three proposals on March 26, 2012. One proposal was rejected as being not compliant with the RFP. Rob Shelley and Ken Demlow were hired to review the proposals and make a recommendation. After evaluation, the system proposed by ACLARA was determined to best meet the needs of the City. The system will utilize a fixed base radio system for water meter reading and a power line carrier system for electric meter reading.

Action was tabled until the next meeting. Staff will prepare additional information on financing and review the proposal with ACLARA prior to returning to request Board action.

Rose departed at 6:16 PM

**11. Board will consider a written request from Cost Control Associates, Inc. (representing Wal-Mart) to change the application definition for the industrial and municipal customers' electric rate.**

Burr noted that the customer does not meet the definition of an Industrial Customer. It was also noted that the City spent approximately \$800,000 to construct sewer and water main extensions to the east side of I-196 at the time that Wal-Mart was constructed.

Motion by Burr, second by Stickland to deny the request to reclassify Wal-Mart as an Industrial Customer.

**12. Next meeting is scheduled for Monday, March 25, 2013 at 4:00 pm in the DPW Conference Room, 1199 8<sup>th</sup> Avenue, South Haven, Michigan.**

Stickland and Berry will be absent from the next scheduled meeting.

**13. Director's Comments**

Roger received the ACEC/Michigan 2013 Engineering and Surveying Excellence for the New Water Filtration Plant project.

**14. Board Member Comments**

None.

**15. Adjourn**

Motion by Winkel, second by Berry to adjourn at 6:23 p.m.

All in favor. Motion carried.

RESPECTFULLY SUBMITTED,

Larry Halberstadt, PE  
City Engineer

# Zoning Board of Appeals

## Regular Meeting Minutes

Monday, January 28, 2013  
7:00 p.m., Council Chambers



City of South Haven

### 1. Call to Order by Ingersoll at 7:00 p.m.

### 2. Roll Call

Present: Lewis, Paull, Wheeler, Wittkop, Ingersoll  
Absent: Henry

### 3. Approval of Agenda

Motion by Lewis, second by Wittkop to approve the agenda with the addition of approval of the 2013 meeting calendar. All in favor. Motion carried.

### 4. Approval of Minutes – October 22, 2012

Motion by Lewis, second by Wittkop to approve the October 22, 2012 Zoning Board of Appeals minutes as written.

All in favor. Motion carried.

### 5. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

None at this time.

### NEW BUSINESS –Variance Request

### 6. Phyllis Poorman, 322 Superior Street and Timothy Brattain, 324 Superior Street, request a joint variance from zoning ordinance section 1708-3, Accessory Buildings. The applicants are seeking to replace a shared garage which was destroyed by a falling tree. Because the garage crosses the property line, the structure is nonconforming in that it does not meet the required side setback requirements. The parcel numbers for the applicant properties is 80-53-015-004-01 and 80-53-015-003-00.

Anderson introduced and gave the background on the request for a variance.

Ingersoll said Anderson answered the only question he had, which is whether the applicants proposed to build the garage on the existing footprint.

Motion by Lewis, second by Wheeler to open the public hearing.

Jeff Poorman, 322 Superior Street. Introduced his wife, Phyllis Poorman; stated she has owned this property for about four (4) years, and also introduced the co-applicants, neighbors Timothy Brattain and his wife. Poorman explained that the tree came down and destroyed the garage. If the applicant cannot put the garage where it originally was, he would not be able to get his car into the garage due to the way the house and driveway are located. Poorman stated the only thing being considered is expanding the garage to the west 2 feet, which would affect the rear neighbor only.

Anderson noted that the additional 2 feet will not create more nonconformity as there is adequate space for the minor expansion. Ingersoll noted that the additional 2 feet has no bearing on the variance request.

Timothy Brattain, 324 Superior Street. Purchased the property seven (7) years ago, showed the board a photo of the garage before the tree struck.

Paull asked whether there is an internal dividing wall. Applicant replied affirmative. Paull said as you go forward if we approve the continued non-conformance there could be a time in the future when a party wants to sell their property. He just wants to make sure the shared garage is recorded as such.

Motion by Wittkop, second by Lewis to close the public hearing.

All in favor. Motion carried.

Lewis sees no problem; there are extenuating circumstances and the garage situation is described on the deed.

Wheeler noted that he is fine with the request.

Motion by Wittkop, second by Wheeler to grant a variance to construct the joint owned garage which has functioned as it is for 75 years based on meeting all standards of zoning ordinance Section 2205.

A roll call vote was taken:

Ayes: Lewis, Paull, Wheeler, Wittkop, Ingersoll

Nays: None

All in favor. Motion carried.

## 7. Meeting calendar.

Motion by Lewis, second by Paull to approve the proposed calendar, moving the December meeting to Dec. 16, 2013.

## 8. Member Comments

Wittkop asked if there will be people recruited to fill the vacancies. Anderson asked the board to try to think of anyone who might be interested and let the Clerk or the City Manager know, noting that the City Manager is actively working to recruit someone. Ingersoll noted he would be term-limited in May.

**9. Adjourn**

Motion by Wittkop, second by Wheeler to adjourn at 7:18 p.m.

All in favor. Motion carried.

RESPECTFULLY SUBMITTED,

Marsha Ransom  
Recording Secretary

## **LIBERTY HYDE BAILEY MUSEUM BOARD OF TURSTEEES MEETING MINUTES**

Tuesday

February 26, 2013

7:00 P M

Board Members Present: Anne Long, Esther Hansen, George Miller, Robin Reva, Cindy McAlear

Board Members Absent: David Fenske (Excused), Olga Lewis (Excused), Elaine Fluck (Excused), Joan Hiddema (Excused)

City Council Representative Absent: Clark Gruber (Excused)

LHBM Co- Directors Absent: Lauren Denny and John Linstrom (Excused)

Facilities Manager Present: Bill Lundy

Anne Long, Chair, called the meeting to order.

The LHBM Board Meeting minutes for January 15, 2013 were called for a motion. It was moved by George Miller to accept the January 15, 2013 minutes. Seconded by Esther Hansen. Motion carried.

### **LIBERTY HYDE BAILEY MEMORIAL FUND/TREASURER'S REPORT – JOAN HIDDEMA**

Assests: \$39,744.04

Deposits: \$1,000

Expenses: \$209.20

### **CO-DIRECTOR'S REPORT – LAUREN DENNY AND JOHN LINSTROM**

#### **OLD BUSINESS**

1. Living Collections: Interpretive signage is in production and should be ready by end of March or beginning of April. The larger signage will have a picture on it from Bailey's books of: Gourds, Larkspur, Bellflowers and Pinks. Six small signs are done and on display at the museum.
2. "Star of the Lake" Exhibit: Waiting on historical information from the Masons and reaching out to HASH for information.
3. Funding/volunteers needed to develop and maintain living collections: David Fenske is working on this.

## NEW BUSINESS

1. Living Collections: Anne Long is working on a project to plant seeds with children at North Shore Elementary School. This in connection with HASH for Michigan Museum Heritage days which will be on April 18, 2013. The children will plant seeds in a cup and then they will be asked to come to LHBM to identify the plant they grew. Anne has volunteers lined up to help her. They are: Beth Hoffman, Mary Comb and Diane Fox.

Lauren Denny is in contact with Kalamazoo Nature Center. She is waiting for proposals regarding possible children's programming and gardening assistance. The Nature Center will charge for its services.

2. MSU's portrait of Liberty Hyde Bailey: There is some interest in keeping the portrait at MSU now. John Linstrom did indicate to MSU that the LHBM would be willing to start a campaign for the purpose to repair and restore the painting, if the painting would be donated to the LHBM.
3. Cornell Plant Biology Centennial Celebration June 8 and 9, 2013:  
It was moved by Esther Hansen for the LHBM to provide \$600 for the Co-Directors, Lauren Denny and John Linstrom, to attend the Cornell Plant Biology Centennial Celebration on June 8 and 9, 2013. Seconded by George Miller. Motion Passed.

## CONTINUING BUSINESS

### COMMITTEE REPORTS

1. Finance – Joan is working on learning the Past Perfect Program that the museum has on its computer. The computer is old and a new one is needed for the Past Perfect Program to be used to its full capability.

It was moved by Esther Hansen that Joan Hiddema may check into purchasing a new computer for the LHBM for no more than \$1,000. Seconded by Robin Reva. Motion carried.

2. Living Collections – David Fenske contacted Aaron Prieb who is willing to count the rings on the Sugar Maple that was cut down on the LHBM property.

David is also in touch with a man who will come to the LHBM to consult with us about what types of wildflowers we have on our Wildflower Trail. He will also make suggestions for new plantings. There will be a charge of \$85 for his services.

3. Membership – Cindy McAlear presented the Membership Campaign Budget for 2013 and the letter to be sent out asking people to join LHBM.

It was moved by Robin Reva to approve the budget and letter for the 2013 Membership Campaign. Seconded by George Miller. Motion carried.

Cindy will have the necessary items printed up.

4. Maintenance – Bill Lundy announced that the new alarm system has been completed and is working.

## **NEW BUSINESS**

1. Earth Day Program – LHBM is working with HASH for the Michigan Museum Heritage Days. It will be held at North Shore Elementary School on Thursday, April 18, 2013. Anne Long will represent us at this program. Anne passed out what her plans are for LHBM.

David Fenske is contacting a speaker to speak at the LHBM on April 21, 2013 for our Earth Day Program. The subject will be heirloom seeds. Heirloom seeds will also be available for purchase.

2. New keys were passed out to the LHBM Board Members for the outside door to the McNeil Room. Anne gave a demonstration and instructed the board members how to enter and exit the museum using the new alarm system.

## **FLOOR**

1. There were no comments from the floor.

The meeting was adjourned at 7:50 P M

Respectfully submitted by,

Cindy McAlear, Board Secretary

March 20, 2013

TO: Brian Dissette

FR: Paul VandenBosch

RE: Black River Park Planning Proposal

The Harbor Commission has requested to begin a planning process for Black River Park and the Dunkley property currently being used to place dredge spoil. The initial goal is to construct a fish cleaning station, and other goals include overflow parking for Black River Park and for downtown festivals. We also want to keep in mind the need for snow storage from downtown plowing during the winter. The site is located on the Kal-Haven Trail as it enters the downtown, and a restroom that would serve the fish cleaning station as well as bicyclists will be considered as part of the planning process.

The intent of the project is to provide a public input process for planning for the area, and to identify the next phase of the project. We will likely look at a fish cleaning station as part of the first phase, however this will be determined based on input from the public, Harbor Commission and City Council. Our intent is to come out of the planning process with a concept plan and cost estimates needed to apply for grant funding for the first phase of the project.

The attached proposal will authorize Abonmarche to assist the City with the planning process, which will likely occur through the summer months. The intent is to complete the process and have documents ready for grant submission in Fall 2013.

Staff Recommendation:

Approve the proposal for professional services with Abonmarche for a Fish Cleaning Station and Restroom Facility.

March 18, 2013

Mr. Paul VandenBosch  
Assistant City Manager  
539 Phoenix Street  
South Haven, MI 49090

RE: Proposal for Professional Services  
Black River Park Improvements

Dear Paul:

Abonmarche is pleased to present this proposal for professional services for the preparation of concept designs and cost estimates for a new fish cleaning station, parking area, access drive and restroom for the City of South Haven. We will also consider the beneficial reuse of land filled with spoils from City dredging projects. These facilities would be designed to tie in to Black River Park. The City currently intends for the improvements to function as parking for downtown special events, Black River Park Boat Launch overflow parking, and fish cleaning station user parking. As part of the overall plan we will consider changes to facilities and traffic flow in Black River Park.

We understand that the City wishes to apply for a grant to finance improvements of these facilities which may be constructed in phases. Furthermore, the City would like the fish cleaning station to be similar to the new station constructed at Holland State Park. Public input is a very important component of the design and grant procurement process. Public input sessions will be held during the Harbor Commission meetings with an opportunity for public comments. A final concept plan will be prepared after hearing comment from the public, staff, board members and City Council. We will utilize aerial images for the preparation of these plans.

Our tasks for this project will include the following:

Concept Design Phase

1. On site visit to review existing conditions of the site for the best placement of the new restroom and fish cleaning station with consideration given to existing location of utilities, predominant wind direction and overall circulation flow of the site in relation to vehicular and pedestrian traffic. Coordination with existing uses of Black River Park will be considered.
2. Preparation of two (2) schematic design concepts for potential placement of a fish cleaning and restroom facility within different locations of the park.
3. Preparation of two (2) schematic design concepts for the possible relocation of the entrance gates and/or entrance drive to allow for boat trailer access without blocking Dunkley Avenue.
4. Preparation of two (2) schematic design concepts for the parking layout for the Black River overflow parking area.

5. Meeting with the City and Harbor Commission to review schematic studies.
6. Refine selected schematic studies for the fish cleaning station and restroom area, access road and overflow parking area based on meeting comments and finalize for presentation.
7. Preparation of an elevation drawing and floor plan for the fish cleaning station and restroom facilities to reflect footprint per schematic concept layouts.
8. Preparation of preliminary cost estimates for all proposed improvements, identifying potential phases of development.

Public Input/Final Phase

1. Attendance at two (2) Harbor Commission meetings to present concept designs and cost estimates.
2. Finalization of the selected plan for grant submittal by the City of South Haven.

Fees

Our fee to complete the above Scope of Services is \$6,500

Abonmarche can prepare 3-D presentation drawings and or plan view renderings if requested for an additional fee.

Your signature in the space provided below will authorize us to commence with the work. If you have any questions or need further clarification, please feel free to contact me at our office.

Sincerely,

ABONMARCHE



Timothy R. Drews, P.E., PTOE  
Vice President



Jeffrey M. Saylor  
Vice President

Kb

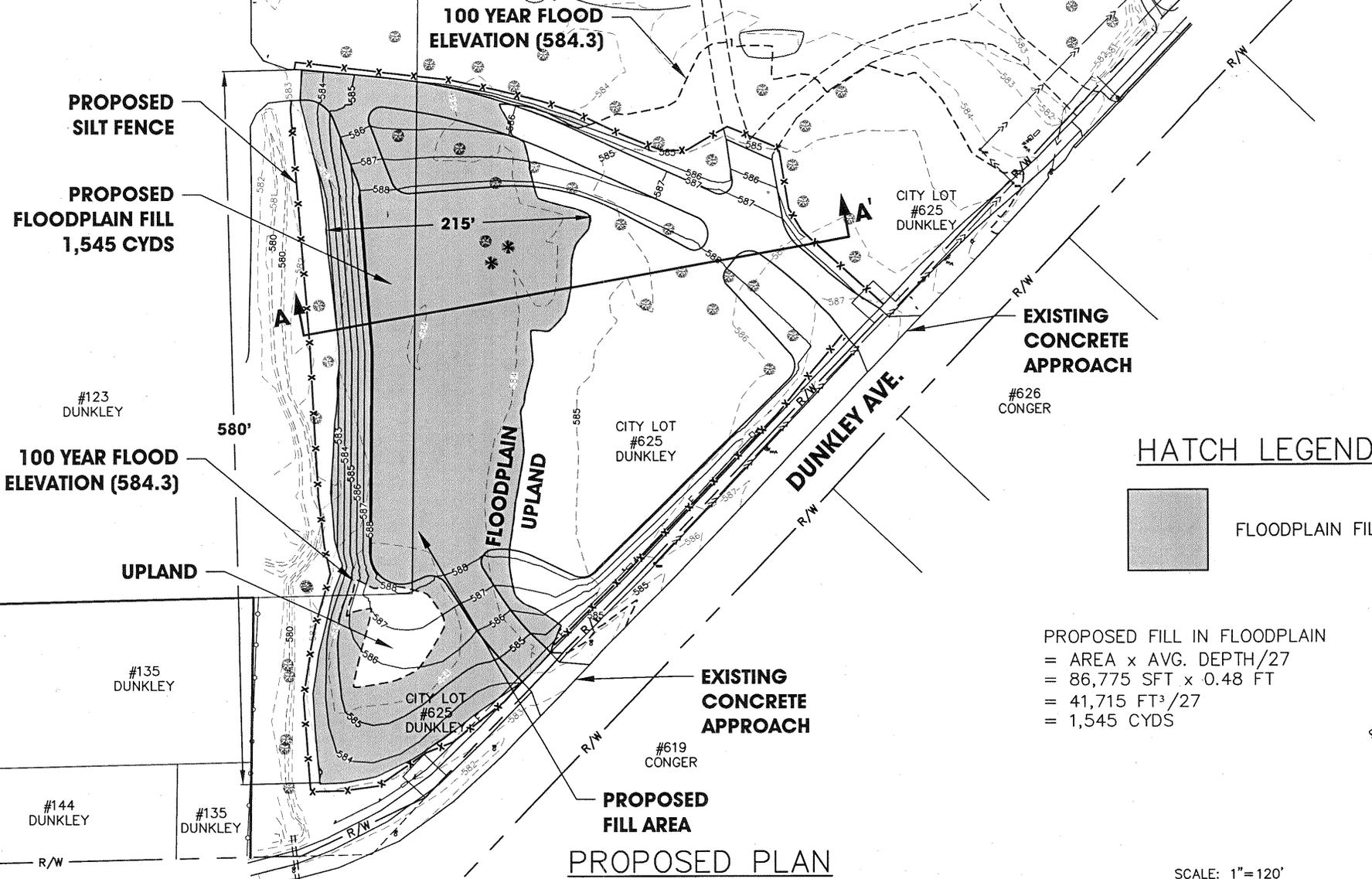
cc: Christopher J. Cook, P.E., Abonmarche

AUTHORIZED BY:

DATE:



E:\CIVIL\_3D\ENG\2013\13-0003 DUNKLEY AVE.dwg (13-0003 PERMITS.dwg, 3, 2/5/2013 9:39:32 AM, dlarson, 1:1



PROPOSED FILL IN FLOODPLAIN  
 = AREA x AVG. DEPTH/27  
 = 86,775 SFT x 0.48 FT  
 = 41,715 FT<sup>3</sup>/27  
 = 1,545 CYDS

**PROPOSED PLAN**

**NOTE:**  
 ALL ELEVATIONS SHOWN REFERENCE  
 VERTICAL DATUM NAVD88.



95 West Main Street  
 Benton Harbor, MI 49022  
 T 269.927.2295  
 F 269.927.1017

Manistee, MI  
 South Haven, MI  
 South Bend, IN  
 Portage, IN

Engineering  
 Architecture  
 Land Surveying  
 Marina/Waterfront  
 Community Planning  
 Landscape Architecture  
 Development Services

PREPARED FOR:  
**ELECTRIC BARN SITE - PROPOSED SITE PLAN**  
**625 & 123 DUNKLEY AVE.**  
**SOUTH HAVEN, MI 49090**  
 COPYRIGHT 2013 - ABONMARCHE CONSULTANTS, INC.

SCALE: 1"= 120'  
 JOB #: 13-0003  
 SHEET 3 OF 4

March 28, 2013

TO: Brian Dissette

FR: Paul VandenBosch

RE: Michigan Maritime Museum Dock Extension

The MMM is proposing to fill in the gaps between the Padnos deck, the Friends Goodwill dock and the Museum Municipal Marina dock.

This will allow for pedestrian access through the area and will clean up some safety issues, such as people jumping from dock to dock. Staff recommends the dock extension as a good, common sense improvement to the area.

The lease addendum will allow the MMM to begin the building permit and DEQ/Army Corps permit process.

Staff Recommendation:

Approve Lease Addendum 8 with the Michigan Maritime Museum.

**ADDENDUM #8 TO THE LEASE AGREEMENT  
BETWEEN  
THE CITY OF SOUTH HAVEN  
AND  
THE MICHIGAN MARITIME MUSEUM**

This Addendum #8 is made as of \_\_\_\_\_, 2013, to amend the Lease Agreement between the City of South Haven (the "City") and the Michigan Maritime Museum, Inc. (the "Museum") dated August 5, 1997, as previously amended by Addendum #1 dated August 5, 1997, Addendum #2 that is undated, Addendum #3 dated August 5, 1997; Addendum #4 dated September 5, 1999; Addendum #5 dated April 15, 2002; Addendum #6 dated September 15, 2003, and Addendum #7 dated April 22, 2005.

RECITALS

A. The Museum wishes to construct, use, operate, repair, maintain, and improve a dock that will connect the existing Museum Municipal Marina Dock, the Friends Good Will Dock, and the deck on the Southwest side of the Padnos Boat Shed, as more particularly depicted on the attached Exhibit A (the "Deck Extension").

B. The City is amendable to amending the Lease to expand the definition of the Leased Premises to include the area in which the Deck Extension is to be located and to allow construction, use, operation, maintenance, repair, and improvement of the Deck Extension pursuant to the terms and conditions of this Addendum #8.

TERMS AND CONDITIONS

1. Additional Use. Regardless of any other term of the Lease, the definition of the Lease Premises is amended to include the area depicted on the attached Exhibit A and the Museum may construct, use, operate, repair, maintain, and improve the Deck Extension in that location subject to the following:

(A) The Deck Extension shall be constructed only as provided in Michigan Department of Environmental Quality Permit ("MDEQ") # \_\_\_\_\_ and Department of Army Corp of Engineers File No. \_\_\_\_\_ and plans and specifications on file with and approved by the City.

(B) The Museum shall, at its expense, obtain and maintain any needed permits, licenses, or other approvals needed to construct, use, operate, repair, maintain, and improvement the Deck Extension including, without limitation, any needed site plan or other zoning approvals.

(C) The Museum shall not make, or cause to allow to be made, any alterations to the Deck Extension except pursuant to plans and specifications first filed with and approved by the City and, if necessary, the MDEQ.

(D) The Museum shall be solely responsible for constructing the Deck Extension.

(E) The Deck Extension shall be constructed by a contractor and subcontractors selected by the Museum.

(F) The Museum shall be solely responsible for the operation, maintenance and repair of the Deck Extension during the entire term of the Lease. The City shall have no responsibility for the operation, maintenance or repair of the Deck Extension. However, the City shall have such rights of entry, to make repairs, etc., as it has under the Lease with respect to the remainder of the Leased premises. If the City undertakes such needed maintenance and repairs, it shall be at the Museum's sole expense, and the Museum shall repay the City those amounts within 30 calendar days of the City's invoice therefore.

(G) The Museum shall be solely responsible for providing and paying for any utility services to the Deck Extension.

(H) The Museum shall provide the same insurance coverage for the Deck Extension as is required for the remainder of Leased Premises including casualty, liability, and all other coverage and shall name the City and its officers and employees as additional insureds and certificate holders as is provided for the remainder of the Leased Premises.

(I) The Museum may not operate the Deck Extension as a commercial marina. Any use of the Deck Extension shall comply with all applicable laws, rules, regulations, permit or license requirements, orders or directives of any court or governmental official or agency of competent jurisdiction. The Museum may, within the restrictions as mentioned, use the Deck Extension consistent with and in furtherance of its mission, programs and activities.

2. Other Lease Terms. Except as specifically amended by this Addendum, all the terms of the Lease shall remain in full effect. Without limiting the generality of the previous sentence, all of the Museum's responsibilities, duties, and obligations with respect to any portion of the Leased Premises shall equally apply to the Deck Extension.

**CITY OF SOUTH HAVEN,**  
a Michigan municipal corporation

**MICHIGAN MARITIME MUSEUM, INC.,**  
a Michigan nonprofit corporation

By: \_\_\_\_\_  
Robert Burr, Mayor

By: \_\_\_\_\_  
Gary Horton, President

And: \_\_\_\_\_  
Amanda Morgan, Clerk

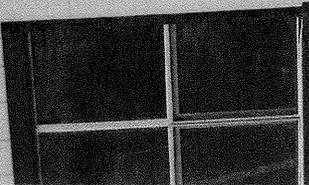
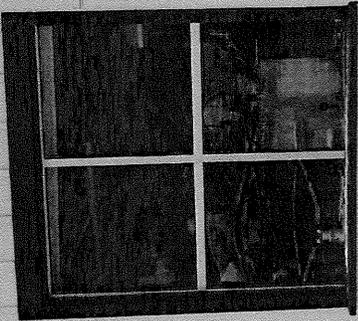
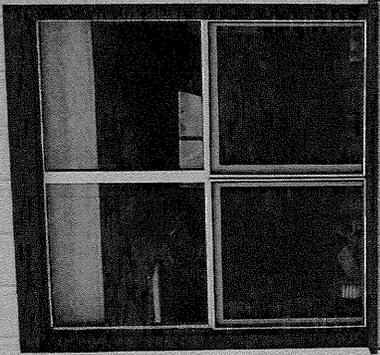
And: \_\_\_\_\_  
Patti Montgomery Reinert, Executive  
Director



MICHIGAN  
MARITIME  
MUSEUM

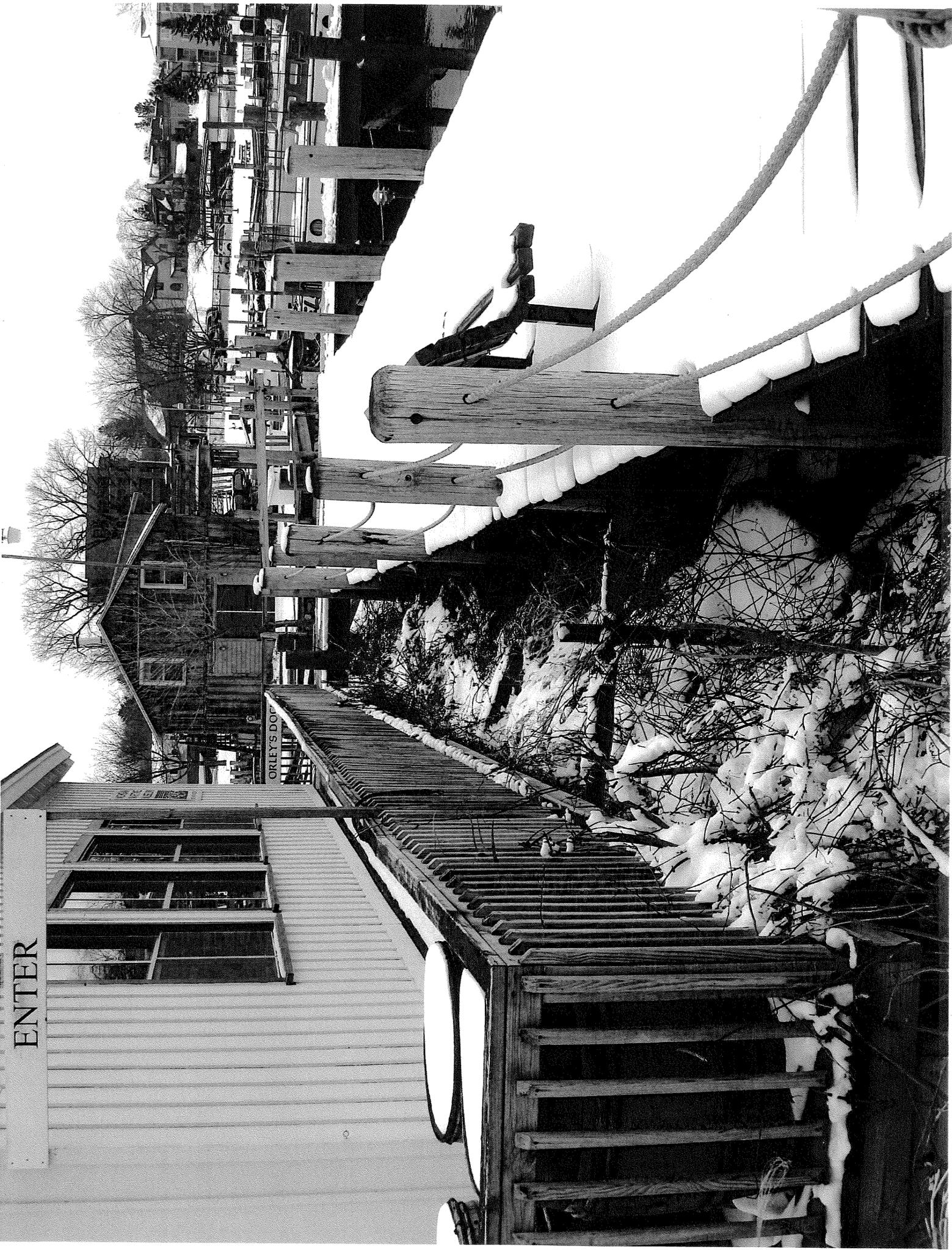


SOUTH HAVEN, MICHIGAN



ENTER

ORLEY'S DOG



EXISTING

DADNOS  
BOAT  
SHED

NOT  
TO  
SCALE

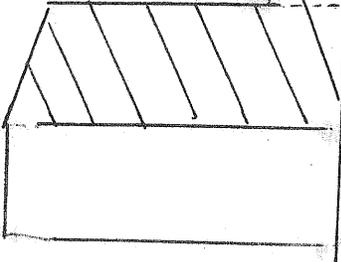
NEW

EXISTING

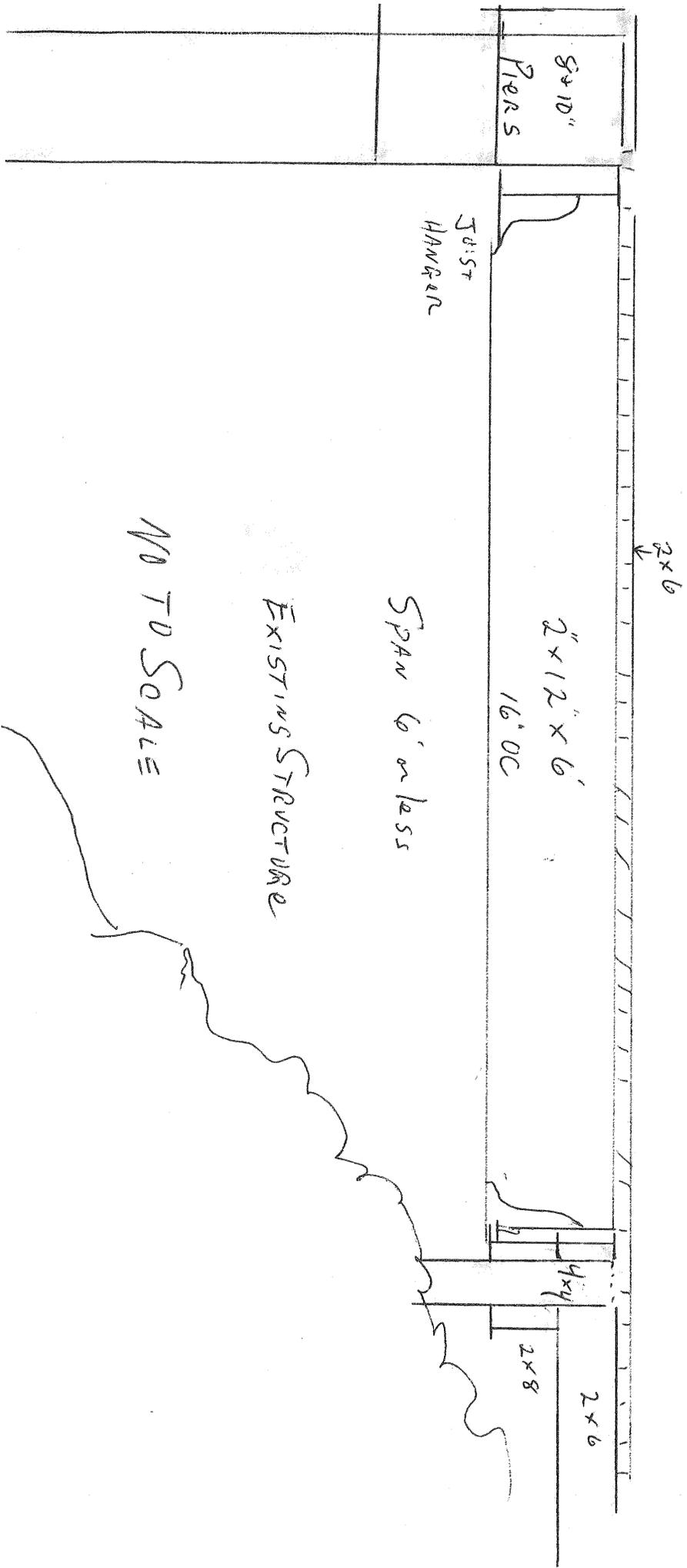
New Deck

6' x 56'

10' x 18'



Rebar to City Dock  
connection



8x10"  
Piers

DIST  
HANGER

2x12x6  
16" OC

SPAN 6' or less

4x4

2x8

2x6

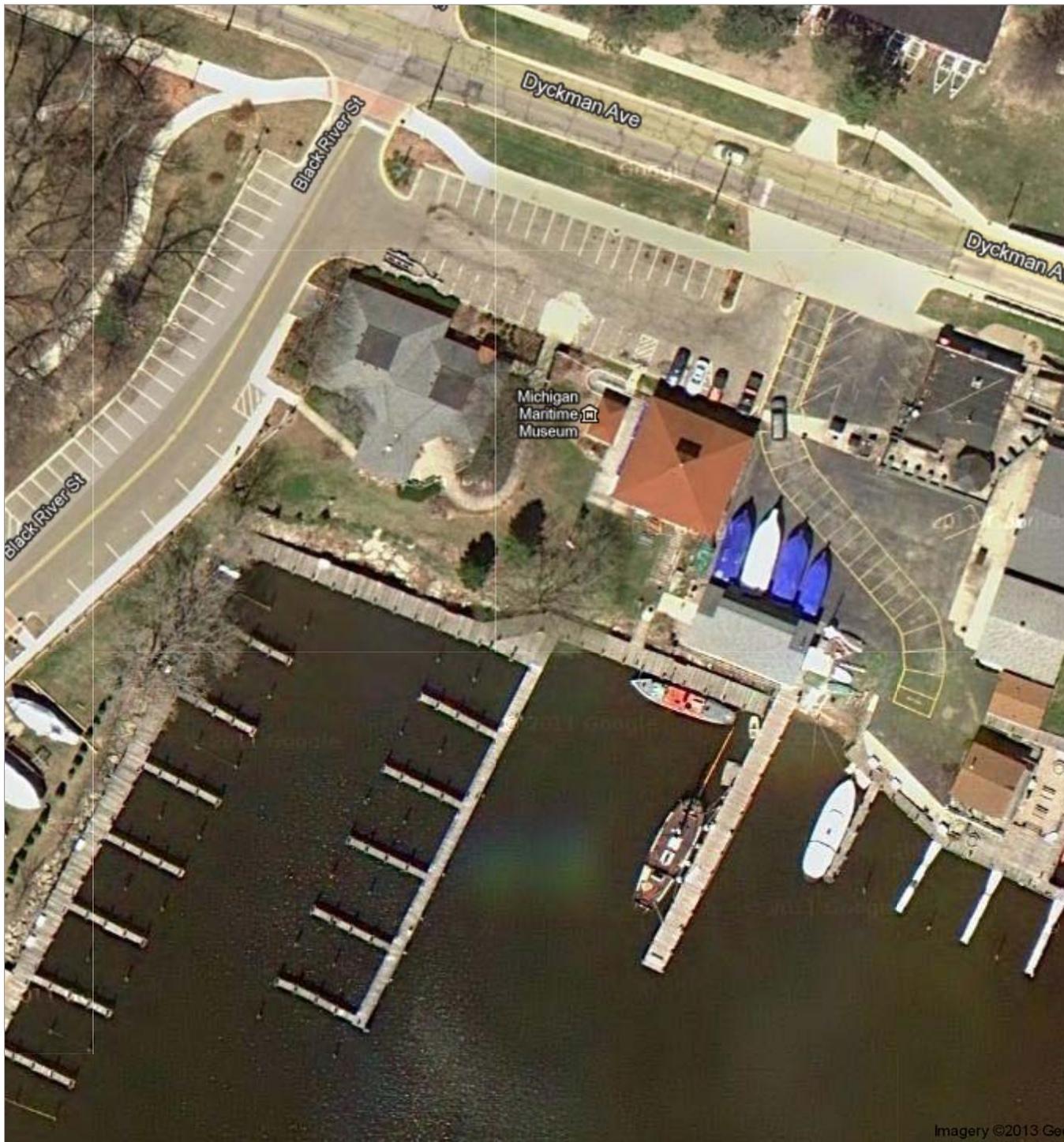
2x6

EXISTING STRUCTURE

NO TO SCALE



To see all the details that are visible on the screen, use the "Print" link next to the map.



Imagery ©2013 Geo

April 4, 2013

TO: Brian Dissette

FR: Paul VandenBosch

RE: Emergency Dredging Grant Agreement

The City of South Haven expects to receive its dredging permits in the next few weeks for municipal marinas and the Black River Main Channel from the pierheads to the City Limits near Blue Star Highway. This will allow us to authorize the contractor to begin dredging work for 2013.

The City has received an emergency dredging grant of \$436,050 to dredge South Haven Harbor and municipal marinas. Of this amount, \$144,000 was for the Federal Channel, and \$296,050 was for the municipal marinas. Since the original grant announcement, the Army Corps has indicated that it plans to dredge the Federal Channel sometime this year. It is unclear as to whether the Federal Channel amount will be available to the City. Staff will attempt to use as much of the grant amount as it is able to obtain.

The terms included in this grant agreement mirror the terms which were in the North Side Marina Renovation grant, and previous Waterways grants, so most of the conditions included in the grant are already in place.

Staff expects to present a request to City Council for approval of a change order to the existing North Side / South Side Marina dredging project, which would add dredging of the Black River from the Federal Channel upstream to the City Limits near Blue Star Highway. This would include dredging of Black River Park Municipal Marina. Note that the Turning Basin and Friends Goodwill Channel change order has been approved and are included in the dredging project as well. At that time we hope to have a better idea of the total amount of the dredging cost and the grant amount. Note that the City no longer plans to dredge the Federal Channel, because the Army Corps now plans to dredge some time this year.

With the grant funding support from the DNR Waterways, we may be able to complete all planned dredging work for 2013 by some time in May or June.

Staff Recommendation:

Approve the Emergency Dredging Plan grant agreement.

CITY OF SOUTH HAVEN  
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2013-23

A RESOLUTION TO APPROVE AN AGREEMENT WITH THE MICHIGAN DEPARTMENT OF  
NATURAL RESOURCES FOR EMERGENCY DREDGING

Minutes of a rescheduled regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on April 8, 2013 at 7:00 p.m. local time.

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

The following preamble and resolution was offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

BE IT RESOLVED, that the City of South Haven, Michigan, accepts the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the City agrees, but not by way of limitation, as follows:

1. To accept the sum of money equal to one hundred (100) percent of the total cost of the emergency dredging of the facilities called for by the plans and specification, including engineering costs, 25% advance and 75% reimbursement. The state's payments must be supported by documentation of actual costs, including an engineer's report on dredge volume, and actual payments made to the contractor.
2. To maintain satisfactory financial accounts, documents, and records, and to make them available to the Department for auditing at reasonable times.
3. To construct the facilities and provide the funds, services, and materials as may be necessary to satisfy the terms of the Agreement.
4. To ensure that all premises, buildings, and equipment related procedures comply with all applicable State and federal regulations.
5. To establish and appoint the South Haven Harbor Commission to regulate the use of the facilities constructed under this Agreement to assure the use thereof by the public on equal and reasonable terms.
6. To enforce all State statutes and local ordinances pertaining to marine safety and to enforce statutes of the State of Michigan within the confines of the City pertaining to the licensing of watercraft. Watercraft not fully complying with the laws of the State of Michigan relative to licensing shall not be permitted to use the facility until full compliance with those laws has been made.
7. To comply with all terms of the Agreement, including all terms not specifically set forth in the foregoing portions of this Resolution.

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the City Council.

RECORD OF VOTE:

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the \_\_\_ day of \_\_\_\_\_, 2013, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

\_\_\_\_\_  
Amanda Morgan, City Clerk



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF NATURAL RESOURCES  
LANSING



KEITH CREAGH  
DIRECTOR

April 3, 2013

Mr. Paul Vandebosch  
City of South Haven  
539 Phoenix Street  
South Haven, Michigan 49090

Dear Mr. Vandebosch:

The Department of Natural Resources (DNR), Parks and Recreation Division (PRD), is pleased to inform your community that Governor Rick Snyder has just signed the bill that establishes a budget for \$20,961,020 to implement the 2013 Emergency Dredging Plan.

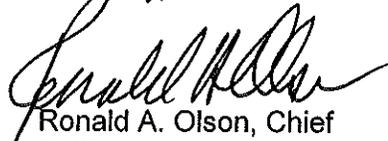
As we previously announced, your community boating facility is included in the plan, based upon your estimate of dredge needs. The agreement will use a reimbursement approach with no local match required, unless the community is able to contribute. Therefore the actual amount to be disbursed will be determined by the approval of the actual engineered requirements and the contracted amount to accomplish the dredging work, and not the estimated amount. This approach is consistent with our Waterways grant program.

Enclosed are two copies of a Waterways Grant Agreement (Agreement) between the City of South Haven and the Michigan Department of Natural Resources (DNR), as well as two copies of a Resolution for adoption by the City authorizing execution of the Agreement.

Please have both copies of the Agreement (do not date the first page) and the Resolution signed as appropriate. All copies should be returned to my attention. The Agreement will be signed and dated by the DNR, and a fully executed copy will be returned for your files.

Should you have any questions, please contact Paul Petersen (517-335-3033) or Bill Boik (517-335-4828), who are managing the Waterways Grant program.

Sincerely,

  
Ronald A. Olson, Chief  
DNR Parks and Recreation

Enclosure

cc: Michigan State Waterways Commission  
Director Keith Creagh, DNR  
Dr. William E. Moritz, Natural Resources Deputy, DNR



## WATERWAYS GRANT AGREEMENT

### Harbors and Docks – Emergency Dredging

THIS WATERWAYS GRANT AGREEMENT (the "Agreement") is made as of \_\_\_\_\_, 2013, between the City of South Haven, VAN BUREN COUNTY, MICHIGAN (the "City") and the MICHIGAN DEPARTMENT OF NATURAL RESOURCES, a principal department of the State of Michigan (the "Department").

WHEREAS, the City is an important center of recreational boating activity and serves as a refuge point for shallow-draft recreational vessels;

WHEREAS, the City has asked that the Department assist the City in the emergency dredging of South Haven Municipal Marina (the facilities);

WHEREAS, the City and Department jointly participated in the engineering study for the preparation of plans and specifications for the facilities; and

WHEREAS, the Department is willing to assist the City to dredge the facilities, with the Department agreeing to pay one hundred percent (100%) of the cost.

NOW, THEREFORE, in consideration of the Agreement's mutual promises and undertakings, the parties agree as follows:

1. The Department shall:

(a) grant to the City a sum of money equal to one hundred percent (100%) of the cost of emergency dredging of the facilities called for by the plans and specifications, including engineering costs. The State's payments must be supported by the City's submittal of documentation of actual costs, including an engineer's report on dredge volume, and actual payments made to the contractor. The words "plans and specifications" shall mean the plans and specifications developed for the City for the facilities prepared by a consulting firm duly licensed to perform professional services within the State of Michigan (the "State").

(b) release State funds according to the following:

Completion of Department approved plans and cost estimated by the community's engineer.

Twenty-five (25) percent of the total grant upon complete execution of this Agreement. These advance funds may be used toward the plans, specifications and permits acceptable to the Department and City. The State's ability to advance funds will be dependent on approval of the Emergency Dredge Plan supplemental, and approval from the Department of Treasury. If the plan is not acceptable to the regulatory agencies and permits are denied, remaining funds will be returned to the State of Michigan.

(c) make the resources of the Department, and the experience gained by the Department operating similar boating projects, available to the City.

(d) provide for the routine inspection of the facilities.

2. The City shall:

(a) provide any additional funds needed to complete this work, beyond the terms of this Agreement.

(b) construct the facilities to the satisfaction of the Department, and to provide the funds, services, and materials necessary to satisfy this Agreement. The City will submit and obtain the State's approval of plans and specifications. Once the Department has approved the City's plans and specification, this grant agreement will be amended to reflect the approved value. There shall be no deviation from the plans and specifications without the express written consent of Chief of the Parks and Recreation Division. Proceeding with unauthorized changes shall result in excluding the work from State fund eligibility. Upon completion of the project, a final set of "as built" plans with pre-bathymetric and post-bathymetric surveys shall be submitted to the Department on a CD in an appropriate format.

(c) expend all funds granted by the Department in this Agreement solely for the conduct and completion of the project work within one (1) year from the date of this Agreement. The City shall maintain satisfactory financial accounts, documents and records, and shall make them available to the Department for auditing at reasonable times. The City shall retain all accounts, documents, and records for the facilities for not less than five (5) years following completion of construction. Any excess funds shall be returned to the Waterways Emergency Dredging fund.

(d) permit Department review and approval of all professional services agreements, project contracts, bidding documents, specifications and final engineering plans before being sent out to bid. The final engineering plans shall provide, or conduct, soil boring data for any projects below the waterline. The Department must approve all change orders before the work is initiated. The Department reserves the option to have a representative on the selection panel for all contracts.

(e) ensure that all premises, buildings, and equipment-related procedures comply with all applicable State and Federal regulations for employee and public safety and with all applicable construction codes. All facilities shall comply with the barrier free design requirements of the Utilization of Public Facilities by Physically Handicapped Act, MCL 125.1351 *et seq.* The City shall submit a written report to the Department annually in which any safety issues, identified through Department inspections, are listed and compliance procedures are outlined. If the Department determines the City has failed to correct any safety issues, the Department will have the necessary work completed and the City shall pay 105% of the cost of the work.

(f) construct the facilities authorized under this Agreement, and the land and water access ways to those facilities, only in accordance with the plans and specifications approved by the Department.

(g) certify to the best of its knowledge and belief that the City and any principal, agent, contractor, and subcontractor of the City:

(1) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any State or Federal agency.

(2) have not been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property within a three-year period preceding this Agreement.

(3) are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses.

(4) have not had one or more public transactions (Federal, State, or local) terminated for cause or default within three years preceding this Agreement.

(5) will comply with all applicable requirements of all Federal and State laws, rules, executive orders, regulations, and policies governing this program.

3. Dredge volumes will be designed to meet the needs of recreational boating.

4. Prior to the dredging implementation, after plans and permits have been approved, post temporary signage that announces the Emergency Dredging Plan project. A template will be provided by the State.

5. After the facilities are constructed, the City shall:

(a) establish or assign a competent and proper agency of the City to operate the facilities, to regulate the use of the facilities, and to provide for maintenance for the facilities to the satisfaction of the Department.

(b) provide to the Department for approval, a complete tariff schedule containing all charges to be assessed against watercraft utilizing the facilities and to provide any amendment to the schedule to the Department for approval before becoming effective. Any fee schedule adopted by the City shall provide for sufficient income to defray operating and maintenance expenses of the project exclusive of depreciation. The City shall not impose fees for the use of the facilities unless they have been specifically approved by the Department in

writing. Any net revenues accruing from the operation of the facilities shall be separately accounted for and reserved in a restricted fund by the City for the future maintenance or expansion of the facility or, with the Department's approval, for the construction of other recreational boating facilities.

(c) enforce all State statutes and local ordinances pertaining to marine safety, licensing of watercraft, and the dispensing of marine fuel within the City.

(d) furnish the Department, upon request, detailed statements covering the annual operation of the facilities, including boat traffic, income, and expenses for the 12 months ending December 31 of each year.

(e) hold the State of Michigan and the Department harmless from damages or any suits brought against the City due to construction, maintenance or operation of the facilities.

(f) maintain throughout the life of this Agreement suitable signs for both land and water approaches designating this project as having been constructed by the City and the Department – Michigan State Waterways Fund. The size, color, and design of these signs shall be approved by the Department before being constructed.

(g) adopt the ordinances or resolutions as required to effectuate this Agreement. The City shall forward certified copies of all the ordinances and resolutions to the Department before their effective date.

(h) participate in the State Harbor Reservation System for the life of facilities.

(i) provide, upon the Department's request, one seasonal boat slip at no cost for Department-owned vessels.

6. Facility improvements are held in perpetuity. Perpetuity is defined as life of facilities. Life of facilities is defined as a minimum of 20 years from latest grant award. The City may request release from grant obligations after 20 years from date of last executed grant agreement.

7. The City shall comply with all State statutes applicable to the facilities, including wage rates.

8. The City must submit all reports, documents, or actions required by this Agreement to the Chief of the Parks and Recreation Division, Department of Natural Resources, P.O. Box 30257, Lansing, Michigan 48909. The City must submit invoices for reimbursement within ninety (90) days of invoice date.

9. Nothing in this Agreement shall be in any way construed to impose any obligation of whatsoever nature, financial or otherwise, upon the Department for the operation or maintenance of any recreational boating facilities.

10. All of the facilities constructed pursuant to this Agreement, or pursuant to any amendments or extensions of this Agreement, shall be reserved in perpetuity by the City for the exclusive use and/or rental, on a daily basis, by the operations of transient recreational watercraft, unless otherwise authorized in writing by the Department.

11. Commercial operations of any type shall not be permitted to regularly use any of the facilities or to be located on the facilities without the prior written approval of both the City and the Department.

12. The facilities and the land and water access ways to the facilities shall be open to the public at all times on equal and reasonable terms, and that no individual shall be denied access to, or the use of, the facilities on the basis of race, color, religion, national origin, or ancestry contrary to the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101 *et seq.* or the Persons with Disabilities Civil Rights Act 1976 PA 220, MCL 37.1101 *et seq.*, and any violation of this requirement shall be a material breach of contract, subject to penalties as provided in this Agreement.

13. In connection with this Agreement, the City shall:

(a) comply with the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101 *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101 *et seq.*, and all other Federal, State and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or physical or mental disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The City agrees to include this covenant, not to discriminate in employment, in every subcontract entered into for the performance of this contract. A breach of this covenant is a material breach of this Agreement.

(b) send, or its collective bargaining representative shall send, to each labor union representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the labor union or workers' representative its commitments under this Agreement.

14. The City represents that it possesses good and clear title to all lands, or has acquired authorization from the United States Army Corps of Engineers for federal channels, involved in this project and that it will defend any suit brought against either party which involves title, ownership, or specific rights, including appurtenant riparian rights of any lands connected with or affected by this project.

15. The facilities constructed under this Agreement shall not be wholly or partially conveyed, either in fee or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the title, ownership, or right of maintenance or control by the City without the Department's prior written approval.

16. Any failure by the City to abide by any of the conditions, promises, or undertakings contained in this Agreement shall constitute a material breach of this Agreement. A material breach of this Agreement could result in an "ineligibility" status with all Department-administered grant programs until the breach is corrected. Further, a material breach of this Agreement by the City shall entitle the Department to the following options:

(a) To purchase the facilities and the right of access over City property to the facilities at the existing value of the facilities, less any financial contribution made by the Department. The value of the facilities shall be determined by three competent appraisers; one to be selected by the City, one to be selected by the Department, and the third to be selected by the first two appraisers. The Department and the City shall equally share the total fees of these appraisers, including expenses. The appraisal shall be limited to the value of the facilities for the construction, repair, or rehabilitation in which the facilities are located. No value shall be assigned to the right of access to the facilities over City property. The Department shall have ninety (90) days from the date of receipt of the appraisals within which to exercise its option. If the Department does not exercise the option within that period, the City shall pay to the Department a sum equal to the total financial contribution made by the Department towards the construction or maintenance of the facilities.

(b) To accept from the City a sum equal to the total financial contribution made by the Department for the construction or maintenance of the facilities.

17. This Agreement shall not be effective until the Michigan Legislature appropriates the State funds for the facilities and the State Administrative Board approves their release. Grant cannot pay for any services performed prior to the Michigan Legislature's approval of the State funds.

18. The Department's rights under this Agreement shall continue in perpetuity.

19. Failure of either party to insist on the strict performance of this Agreement shall not constitute waiver of any breach of the Agreement.

20. This Agreement represents the entire agreement between the parties and supersedes all proposals or other prior agreements, oral or written, and all other communications between the parties.

21. No amendment to the Agreement shall be binding upon the parties unless it is in writing and signed by a duly authorized representative of both parties.

IN WITNESS WHEREOF, the parties execute this Agreement by the signatures of their duly authorized representatives.

**WITNESSES:**

**CITY OF SOUTH HAVEN**

\_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

**MICHIGAN DEPARTMENT OF  
NATURAL RESOURCES**

\_\_\_\_\_

By: \_\_\_\_\_  
Ronald A. Olson, Chief  
Parks and Recreation Division

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