

City Council

Regular Meeting Agenda

Monday, May 20, 2013
7:00 p.m., Council Chambers



1. Call to Order

2. Invocation

- Pastor Gerrit Haagsma, Hospice at Home Chaplain

3. Roll Call

4. Approval of Agenda

5. Consent Agenda: Items A thru E (Roll Call Vote Required)

(All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. Unless requested by a Council Member or a citizen, there will be no separate discussion on these items. If discussion is required regarding an item, that item will be removed from the Consent Agenda and considered separately.)

A. Council will be requested to approve the following City Council Minutes:

- 1) Workshop Minutes: April 22, 2013
- 2) Regular Minutes: May 6, 2013.

B. Bills totaling \$879,033.44 for the period ending May 19, 2013 be approved and forwarded to the Clerk and Treasurer for payment.

C. Council will be asked to approve the purchase of beach warning flag poles from American Pride in the amount of \$27,285.

D. Council will be asked to approve the following temporary special event sign requests:

- 1) Waterfront Film Festival
- 2) Relay For Life

E. Council will be asked to receive the following administrative reports and approved minutes to be placed on file:

- 1) Downtown Development Authority: Minutes, March 13, 2013.
- 2) Local Development Finance Authority: Minutes, April 15, 2013.
- 3) South Haven Regional Airport Authority: Minutes, April 17, 2013.

If a member of the public wishes to address any of the following items listed on the agenda they will be given a chance to speak prior to Council discussing the item. They will be given up to 5 minutes to address their concerns.

PUBLIC HEARINGS

6. City Council will be asked to hold a public hearing regarding the FY 2013/2014 Budget.

BOARD & COMMISSION APPOINTMENTS

7. City Council will be asked to consider the following annual board and commission appointments/reappointments:

A. Confirm the Mayor's reappointments as follows:

<u>Name</u>	<u>Board</u>	<u>Term</u>
John Braun	Downtown Development Authority	4-year term
Jim Marcoux	Downtown Development Authority	4-year term
Scott Smith	Planning Commission	4-year term

B. Reappoint board and commission members as follows:

<u>Name</u>	<u>Board</u>	<u>Term</u>
Paul VandenBosch	Building Authority	4-year term
Ed Morse	Construction Board of Appeals	5-year term
Mary Stephens	Harbor Commission	3-year term
David Fenske	Liberty Hyde Bailey Museum Board	4-year term
Lois Howard	Library Board	5-year term
Dorothy Cobbs	Parks Commission	3-year term
Dave Miller	Zoning Board of Appeal	3-year term

8. City Council will be asked to consider the following board and commission appointments:

A. Appoint the following members to the Construction Board of Appeals:

- i. Mark Dibble to fill a vacant 5-year term expiring in 2014.
- ii. Dennis DeVinney to fill a vacant 5-year term expiring in 2015.
- iii. Craig Niephaus as an Alternate to the Construction Board of Appeals.
- iv. Butch Kelly as the Hearing Officer.

B. Confirm the Mayor's appoint of Sally Newton to the Downtown Development Authority to fill a vacant 4-year term expiring in 2015.

C. Appoint Tim Reineck to the Harbor Commission for a 3-year term expiring in 2016.

D. Appoint Chuck Moore to the Parks Commission for a 3-year term expiring in 2016.

E. Appoint Mary Lynn Bugge to the Zoning Board of Appeals for a 3-year term expiring in 2016.

NEW BUSINESS

9. City Council will be asked to consider the following items regarding the emergency dredging:

A. Resolution 2013-26: A Resolution to approve an agreement addendum with the MDNR for the Emergency Dredging Project.

B. Approve a budget adjustment for the 2013 Emergency Dredging Project.

10. City Council will be asked to consider the following Special Events:

A. Special Event 2013-14: Festival of Trees (November 29-December 1, 2013).

B. Special Event 2013-16: All Crafts Fair (August 31 & September 1, 2013).

- C. Special Event 2013-17: Blueberry Festival (August 10-11, 2013).
- D. Special Event 2013-18: Memorial Day Parade (May 27, 2013).
- E. Special Event 2013-19: South Haven Fireworks (July 3, 2013).

11. City Council will be asked to take the following actions regarding the Van Buren Trail Grant:

- A. Approve a professional services agreement for engineering services related to the Van Buren Trail Extension with Abonmarche for \$64,000. (*Roll Call Vote required*)
- B. Consider Resolution 2013-27: A Resolution to approve the grant agreement with the MDNR for the Van Buren Trail Extension Project.

12. Council will be asked to approve Resolution 2013-28: A Resolution accepting a Michigan Natural Resources Trust Fund Grant from the MDNR for Acquisition of the land on Jay R. Monroe Blvd.

13. City Council will be asked to consider approving the Building Authority's recommendation to award contract to Lakewood Construction, in the amount of \$3,161,918 for the Police/Fire Complex reconstruction project.

14. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda
(*You will be given up to 5 minutes to address your concerns.*)

15. City Manager's Comments

16. Mayor and Councilperson's Comments

17. Adjourn

RESPECTFULLY SUBMITTED,



Brian Dissette
City Manager

DRAFT

City Council

Budget Workshop #3 Minutes

Monday, April 22, 2013
6:00 p.m., Conference Room B



1. Call to Order by Mayor Burr at 6:00 p.m.

Present: Arnold, Gruber, Fitzgibbon, Patterson, Burr
Absent: Klavins, Kozlik Wall

2. City Council will continue discussion of the Fiscal Year 2013/2014 Budget.

City Council continued the review of the draft budget by covering the following funds:

- A. Fund 636 – Information Services
- B. Fund 661 – Motor Pool
- C. Fund 250 – DDA
- D. Fund 251 – LDFA #1
- E. Fund 252 – LDFA #2
- F. Fund 253 – LDFA #3
- G. Fund 260 – Brownfield Authority
- H. Fund 545 – Black River Park
- I. Fund 577 – Beach
- J. Fund 582 – Electric
- K. Fund 591 – Water
- L. Fund 592 – Sewer
- M. Fund 594 – Marina

The City Manager and Finance Director were available to answer any questions that City Council had regarding the proposed budget.

3. Adjourn

The workshop session adjourned at 7:36 p.m.

RESPECTFULLY SUBMITTED,



Amanda Morgan, CMC
City Clerk

Approved by City Council: **DRAFT**

DRAFT

City Council

Regular Meeting Minutes

Monday, May 6, 2013
7:00 p.m., Council Chambers



1. Call to Order by Mayor Burr at 7:00 p.m.

2. Invocation

3. Roll Call

Present: Arnold, Fitzgibbon, Gruber, Klavins, Kozlik Wall, Patterson, Burr
Absent: None

4. Approval of Agenda

Moved by Patterson to approve the agenda. Seconded by Fitzgibbon.

Voted Yes: All. Motion carried.

5. Consent Agenda: Items A thru F (Roll Call Vote Required)

Moved by Kozlik Wall, seconded by Fitzgibbon to approve the Consent Agenda as follows:

- A. Council will be requested to approve the City Council Minutes of April 15, 2013.
- B. Bills totaling \$781,554.46 for the period ending May 5, 2013 be approved and forwarded to the Clerk and Treasurer for payment.
- C. Council will be asked to award the purchase of a Ford E-150 cargo van to Woodhams Ford in the amount of \$18,411.
- D. Council will be asked to authorize staff to purchase two emergency call boxes to be placed at the North and South Beaches in the amount of \$48,100 for the equipment and \$2100 for annual maintenance.
- E. Council will be asked to approve a change order to the Gro America dredging contract in the amount of \$253,850.10 for Black River Main Channel Dredging.
- F. Council will be asked to receive the following administrative reports and approved minutes to be placed on file:
 - 1) Planning Commission:
 - a. Workshop Minutes, November 1, 2013
 - b. Regular Minutes, November 1, 2013.
 - 2) Liberty Hyde Bailey Museum: Minutes, March 19, 2013.
 - 3) Harbor Commission: Minutes, March 19, 2013.

A Roll Call Vote was taken:

Yeas: Arnold, Fitzgibbon, Gruber, Klavins, Kozlik Wall, Patterson, Burr
Nays: None

Motion carried.

UNFINISHED BUSINESS

6. City Council will be asked to consider an ordinance to approve the 2013 DDA Plan Amendment.

Background Information: At the April 15, 2013, regular meeting, the City Council held a public hearing to receive public comments regarding an amendment to the DDA Development & Tax Increment Financing Plan. The City Council also approved a motion to introduce the DDA plan amendment ordinance. Since the ordinance was introduced, staff has spoken with several City Council members, on an individual basis, about the ordinance and the tax increment financing plan. Consistently, elected officials have expressed concerns about the DDA district and a desire to remove the residential properties adjacent to Baseline Road and Kentucky Avenue, from the DDA district. In an effort to address these concerns, the DDA plan amendment ordinance has been amended to remove the residential properties, adjacent to Baseline Road and Kentucky Avenue, after four (4) years. During those four (4) years, if the ordinance is approved, the DDA will fund the reconstruction of Kentucky Avenue.

A summary of the Plan Amendment additions and changes is listed below.

- 1) The Year 2009 Amendment, which was adopted in order to phase out certain parcels of the Development Area, is rescinded and revoked. Therefore the boundaries of the area shall remain as they currently are for the coming four (4) years. The boundaries will then be automatically updated on July 1, 2017 to strike the residential properties located adjacent to Baseline Road and Kentucky Avenue from the DDA district.
- 2) Additional projects include: South Beach Building Project; Bicycle Connections; Trash Removal.
- 3) General Street Repair is amended to increase the estimated cost to \$5,000,000.
- 4) Streetscape Improvements component is amended to add: green initiatives; planning, design, acquisition, and construction or areas and infrastructure for, cultural improvements/public art; and public wireless internet or other technology improvements.
- 5) Ice Skating Rink component to add: Installation of underground grid system; and to increase estimated cost to \$600,000.
- 6) Marketing Efforts for Downtown District to add: Production and distribution of communications materials in an effort to sustain economic activity in the Development Area; add: production of communication materials during planning and implementation of capital improvement projects; remove: sunset clause which currently restricts production and distribution of communications materials for future capital improvement projects; \$10,000/year (No funds will be used on individual business promotion efforts.)

The Plan Amendment process began in January, 2013, by publishing the meeting notice of the Development Area Citizens Council (DACC). The step sheet sent from the city's attorney lists the remainder of the process steps. The final step, should the City Council wish to approve the action, is the adoption of the 2013 plan amendment ordinance as presented.

Moved by Fitzgibbon to approve an ordinance to approve the 2013 DDA Plan Amendment as it has been revised. Seconded by Patterson.

Dorothy Appleyard, 806 Wilson St – spoke in opposition to the proposed DDA plan amendment.

A Roll Call Vote was taken:

Yeas: Arnold, Fitzgibbon, Gruber, Klavins, Kozlik Wall, Patterson, Burr

Nays: None

Motion carried.

NEW BUSINESS

7. City Council will be asked to consider Resolution 2013-25: A Resolution setting a public hearing date for the Fiscal Year 2013/2014 Budget for May 20, 2013.

Background Information: The budget process begins in earnest in January with department heads preparing budget concerns and requests for the City Manager's review. The Finance Department compiles and reviews these requests. As staff works through the various budget projections, a series of reports are distributed for the City Council's review. This year, several workshop sessions were held by the City Council to make sure the budget reflects the adopted policy priorities of City Council.

The City Charter requires a public hearing on the proposed budget. The City Council is required to adopt a budget at the first meeting in June.

Moved by Kozlik Wall to approve Resolution 2013-25: A Resolution setting a public hearing date for the Fiscal Year 2013/2014 Budget for May 20, 2013. Seconded by Patterson.

Voted Yes: All. Motion carried.

8. City Council will be asked to consider approval of the employee compensation plan as part of the City of South Haven's effort to comply with the State of Michigan's Economic Vitality Incentive Program.

Background Information: The State of Michigan has mandated three sets of requirements in the EVIP that cities must comply with in order to continue to receive revenue sharing. Part Three of the EVIP addresses issues related to employee compensation. As was required last year, cities must submit a plan to the State of Michigan by June 1st which outlines their intent to comply with the EVIP provisions. The plan to be submitted this year is similar to the plan submitted last year. The one item that changed was a benefit multiplier bridge down from 2.5% to 2.25% for the City Manager pension plan. The City Council took action in

January 2013 to modify the City Manager's pension plan in order to comply with EVIP requirements. Provisions of the act require the following:

- New hires who are eligible for retirement plans are placed on retirement plans that cap annual employer contributions at 10% of base salary for employees who are eligible for social security benefits. For employees who are not eligible for social security benefits, the annual employer contribution is capped at 16.2% of base salary.
- For defined benefit pension plans, a maximum multiplier of 1.5% for all employees who are eligible for social security benefits, except, where post employment health care is not provided, the maximum multiplier shall be 2.25%. For all employees who are not eligible for social security benefits, a maximum multiplier of 2.25%, except, where post employment health care is not provided, the maximum multiplier shall be 3.0%.
- For defined benefit pension plans, final average compensation for all employees is calculated using a minimum of 3 years of compensation and shall not include more than a total of 240 hours of paid leave. Overtime hours shall not be used in computing the final average compensation for an employee.
- Health care premium costs for new hires shall include a minimum employee share of 20%; or, an employer's share of the local health care plan costs shall be cost competitive with the new state preferred provider organization health plan, on a per employee basis

The City of South Haven has taken steps to comply with the health care premium costs for employees as outlined in PA 63. The city elected to comply with PA 152 which places a hard-cap for maximum employer contributions to health care costs. The healthcare cost requirements for EVIP under PA 63 are similar to those under PA 152, in that each plan requires either a minimum of 20% employee contribution or that employer costs be capped. PA 63, however, addresses health care costs for new hires only while PA 152 addresses health care costs for all employees. The City will conduct an analysis to determine compliance with PA 63. The city's employee compensation plan will include a provision to introduce a proposal at union contract negotiations to increase employee contribution to health care costs to 20%, up from 7% for the low benefit plan and 15% for the high benefit plan. The plan will also include a provision to increase the employee contributions for health care for all non-bargaining unit members to 20%. Non-bargaining unit members currently pay 15% of the cost for the lowest benefit option and 20% of the cost for the mid and high benefit options.

The city is compliant with the PA 63 provision that places a cap on the annual employer contributions to retirement plans for new hires. The employer contributions as a percentage of wages are capped at 10% for the following divisions under PA 63: Non-union division (current employer contribution is 0.0%; employee contribution is 8.0%); City Manager division (current employer contribution is 7.59%; employee contribution is 8.0%); Information Center division (current employer contribution is 2.58%; employee contribution is 0.0%) and TPOAM division (current employer contribution is 2.32%; employee contribution is 11.0%). The employer contribution to the Police division is capped at 16.2% under PA 63 because the members are not eligible for Social Security (current employer contribution is 9.75%; employee contribution is 3.0%). The city's EVIP plan includes a provision to implement a cap on employer contributions to retirement plans based on the provisions of PA 63.

The benefit multipliers in the city's pension plans would comply with the provisions of PA 63 if the city eliminates its retiree health care. The city's EVIP plan will include a provision to eliminate retiree health care or reduce the pension benefit multipliers as provided in PA 63.

The city will introduce a provision to reduce the includable leave hours in final average compensation to 240 and to exclude overtime from final average compensation. All city retirement plans currently include overtime and all leave time earned in the final average compensation period in the pension benefit calculation.

Moved by Fitzgibbon to approve the employee compensation plan as part of the City of South Haven's effort to comply with the State of Michigan's Economic Vitality Incentive Program. Seconded by Kozlik Wall.

Voted Yes: All. Motion carried.

9. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

(You will be given up to 5 minutes to address your concerns.)

None at this time

10. City Manager's Comments

11. Mayor and Councilperson's Comments

Kozlik Wall: No comments.

Gruber: No comments.

Fitzgibbon: Enjoying warm weather.

Patterson: No comments.

Arnold: Congratulations for success in Softball game to raise funds for MS.

Klavins: Students will be visiting City Hall to learn about government.

Burr: Trailblazer bicycle rally is this coming weekend.

12. Adjourn

Moved by Patterson to adjourn. Seconded by Fitzgibbon.

Voted Yes: All. Motion carried. Meeting adjourned at 7:27 p.m.

RESPECTFULLY SUBMITTED,



Amanda Morgan, CMC
City Clerk

Approved by City Council: **DRAFT**

**CITY OF SOUTH HAVEN
MAY 20, 2013**

	PREPAID	CURRENT	TOTAL
101-GENERAL FUND	\$ 208,864.28	\$ 98,363.25	\$ 307,227.53
202-MAJOR STREET FUND	\$ -	\$ 22.10	\$ 22.10
203-LOCAL STREET FUND	\$ -	\$ 6,500.00	\$ 6,500.00
204-STREET FUND	\$ 69.34	\$ 1,307.00	\$ 1,376.34
226-GARBAGE/REFUSE FUND	\$ -	\$ 30,000.92	\$ 30,000.92
250-DOWNTOWN DEVELOPMENT	\$ 1,250.00	\$ 27,592.29	\$ 28,842.29
251-LDFA #1	\$ -	\$ 4.49	\$ 4.49
253-LDFA #3	\$ -	\$ -	\$ -
260-BROWNFIELD AUTHORITY	\$ -	\$ -	\$ -
265-NARCOTICS UNIT	\$ -	\$ -	\$ -
266-POLICE TRAINING	\$ 1,293.91	\$ -	\$ 1,293.91
296-RIVER MAINTENANCE	\$ -	\$ -	\$ -
371-CAPITAL BOND DEBT SERV	\$ -	\$ -	\$ -
372-WATER PLANT FUND	\$ -	\$ -	\$ -
395-DDA DEBT SERVICE	\$ -	\$ -	\$ -
401-CAPITAL PROJECTS	\$ -	\$ 8,199.87	\$ 8,199.87
402-CAPITAL PROJECTS #2	\$ -	\$ -	\$ -
545-BLACK RIVER PARK	\$ -	\$ 482.25	\$ 482.25
577-BEACH FUND	\$ -	\$ 2,929.38	\$ 2,929.38
582-ELECTRIC FUND	\$ 4,229.65	\$ 16,833.11	\$ 21,062.76
591-WATER FUND	\$ 966.25	\$ 45,847.31	\$ 46,813.56
592-SEWER FUND	\$ 1,944.53	\$ 55,205.25	\$ 57,149.78
594-MUNICIPAL MARINA	\$ 5,183.33	\$ 351,732.93	\$ 356,916.26
636-INFORMATION SERVICES	\$ -	\$ 1,273.90	\$ 1,273.90
661-MOTOR POOL	\$ 1,158.59	\$ 5,639.61	\$ 6,798.20
677-SELF INSURANCE	\$ -	\$ -	\$ -
703-TAX FUND	\$ 679.36	\$ -	\$ 679.36
718-TRUST & AGENCY	\$ 1,400.00	\$ 60.54	\$ 1,460.54
750-EMPLOYEE WITHHOLDING	\$ -	\$ -	\$ -
TOTAL	\$ 227,039.24	\$ 651,994.20	\$ 879,033.44

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 1 FIFTH THIRD BANK						
05/01/2013	1	44350	001450	MACNLOW ASSOCIATES	CHIEFS & SHERIFFS SCHOOL - T MARTIN POLICE SUPERVISION-M PAULY	650.00 375.00 <u>1,025.00</u>
05/01/2013	1	44351	002754	VAN BUREN COUNTY REGISTER	QUIT CLAIM DEEDS	59.00
05/03/2013	1	44352	UB REFUND	BACKROADS LAND CO	UB refund for account: 20343002	96.95
05/03/2013	1	44353	UB REFUND	GILLIAM, CATHY	UB refund for account: 11210008	86.00
05/03/2013	1	44354	003136	CHRIS MAY	CDL	25.00
05/03/2013	1	44355	003090	JOE MILLER	LUNCH	17.77
05/03/2013	1	44356	001892	SHAWN OLNEY	LEGAL UPDATE / MEAL	14.66
05/03/2013	1	44357	UB REFUND	OLSEN, DOUGLAS H	UB deposit refund for account: 20204503	320.00
05/03/2013	1	44358	UB REFUND	SHORELINE DANCE ACADEMY LLC	UB refund for account: 11390005	5.88
05/03/2013	1	44359	002464	SPRINGHILL SUITES-LANSING	LODGING-6/3-6 M PAULY	254.25
05/03/2013	1	44360	UB REFUND	WILSON, SHELBY L	UB refund for account: 30275013	49.28
05/10/2013	1	44361	UB REFUND	ADAMS, MARK L	UB deposit refund for account: 20023607	220.00
05/10/2013	1	44362	003138	BANGOR COMMUNITY EDUCATION	WATERFRONT FILM FESTIVAL	400.00
05/10/2013	1	44363	003048	TODD BLOOMSTINE	TRAINING-MILEAGE & MEAL	75.73
05/10/2013	1	44364	000339	BROUSSEAU APPRAISAL SERVICES I	ASSESSOR CONTRACT & LAND SPLIT FEE	3,667.00
05/10/2013	1	44365	000519	CONSUMERS ENERGY	ELECTRIC 1000 1414 0840 ELECTRIC 100 1414 0568 ELECTRIC 1000 1414 0337	35.16 42.23 109.52 <u>186.91</u>
05/10/2013	1	44366	003139	COVERT SCHOOLS - ART DEPARTMENT	WATERFRONT FILM FESTIVAL	200.00
05/10/2013	1	44367	000847	FUEL MANAGEMENT SYSTEM	FUEL	8,685.78
05/10/2013	1	44368	UB REFUND	GIST, CATHY V	UB refund for account: 11222004	46.11
05/10/2013	1	44369	000994	HAPA LLC	MARINA MANAGER	5,183.33
05/10/2013	1	44370	003140	ISLAND HARBOR ASSOC OWNERS	ELECTRIC SERVICE RELOCATION REFUND	1,140.10
05/10/2013	1	44371	UB REFUND	LAKE MICHIGAN TITLE CO	UB REFUND FOR ACCOUNT: 21185001	230.19
05/10/2013	1	44372	UB REFUND	MCHERRON, DARLENE	UB refund for account: 31445005	43.34
05/10/2013	1	44373	002034	AARON PRIEBE	ARBOR DAY MATERIALS & PLANTS	105.95
05/10/2013	1	44374	003141	RIVER POINT ESTATES CONDO	ELECTRIC SERVICE RELOCATION REFUND	1,140.10
05/10/2013	1	44375	UB REFUND	SAFEGUARD PROPERTIES	UB refund for account: 11012003	250.37
05/10/2013	1	44376	003047	ERIC SMITH	TRAINING - MILEAGE & MEAL	75.30
05/10/2013	1	44377	002404	SOUTH HAVEN HIGH SCHOOL	WATERFRONT FILM FESTIVAL	800.00
05/10/2013	1	44378	003142	GREG & SARA WICKS	PROPERTY TAX REFUND PROPERTY TAX REFUND	515.85 163.51 <u>679.36</u>
05/13/2013	1	44379	003145	CANNEY'S WATER TREATMENT	HOT & COLD COOLER AND BOTTLE WATR	376.99
05/13/2013	1	44380	001329	LAKE MICHIGAN COLLEGE	DEL PERSONAL PROPERTY TAXES COLLECTED	6,877.99
05/13/2013	1	44381	002396	SOUTH HAVEN COMMUNITY HOSPITAL	DEL PERSONAL PROPERTY TAXES COLLECTED	1,723.70
05/13/2013	1	44382	002410	SOUTH HAVEN MEMORIAL LIBRARY	DEL PERSONAL PROPERTY TAXES COLLECTED	2,934.02
05/13/2013	1	44383	002415	SOUTH HAVEN PUBLIC SCHOOLS	DEL PERSONAL PROPERTY TAXES COLLECTED	24,167.10
05/13/2013	1	44384	002417	SOUTH HAVEN SENIOR SERVICES	DEL PERSONAL PROPERTY TAXES COLLECTED	1,209.31
05/13/2013	1	44385	002496	STATE OF MICHIGAN	DEL IFT TAXES COLLECTED	106,188.09
05/13/2013	1	44386	002757	VAN BUREN COUNTY TREASURER	DEL PERSONAL PROPERTY TAXES COLLECTED	40,655.14
05/13/2013	1	44387	002758	VAN BUREN INTERMEDIATE	DEL PERSONAL PROPERTY TAXES COLLECTED	16,348.54
05/14/2013	1	44388	003148	REVOLUTION DESIGN	CUSTOM STEEL SIGN	1,250.00
05/14/2013	1	44389	000388	CANDLEWOOD SUITES	LODGING 6/11-13	225.00

1 TOTALS:

Total of 40 Checks:

227,039.24

05/14/2013 04:02 PM
User: sonofrio
DB: South Haven

CHECK REGISTER FOR CITY OF SOUTH HAVEN
CHECK NUMBERS 44350 - 44389

Page: 2/2

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Less 0 Void Checks:						0.00
Total of 40 Disbursements:						<u>227,039.24</u>

EXP CHECK RUN DATES 05/21/2013 - 05/21/2013

UNJOURNALIZED OPEN

BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 000014 - ABONMARCHE CONSULTANTS INC:							
106476 31761	ABONMARCHE CONSULTANTS INC PHOENIX & CENTER TRAFFIC SIGNAL 250-729-974-018-0150	04/23/2013 sonofrio CAPITAL PROJECTS	05/21/2013	8,643.60 8,643.60	8,643.60	O	N 05/10/2013
106551 31762	ABONMARCHE CONSULTANTS INC ASSESSMENT STUDY FOR CENTER FOR TH 101-804-802-000	04/29/2013 sonofrio OTHER CONTRACTUAL SERVICES	05/21/2013	595.50 595.50	595.50	O	N 05/10/2013
106605 31967	ABONMARCHE CONSULTANTS INC ELKENBURG PARK PROJECT 101-751-801-000-0146	05/08/2013 sonofrio PROFESSIONAL/CONSULTING FEES	05/21/2013	3,834.37 3,834.37	3,834.37	O	N 05/13/2013
106608 31973	ABONMARCHE CONSULTANTS INC PUBLIC SAFETY BUILDING 401-301-980-000-0145	05/08/2013 sonofrio POLICE/FIRE COMPLEX	05/21/2013	539.50 539.50	539.50	O	N 05/14/2013
Total for vendor 000014 - ABONMARCHE CONSULTANTS INC:				<u>13,612.97</u>	<u>13,612.97</u>		
Vendor 000048 - AL VAN HUMANE SOCIETY:							
APRIL-JUNE 2013							
31763	AL VAN HUMANE SOCIETY QUARTERLY CONTRIBUTION 101-430-959-008	05/03/2013 sonofrio AL-VAN HUMANE SOCIETY	05/21/2013	1,750.00 1,750.00	1,750.00	O	N 05/10/2013
Total for vendor 000048 - AL VAN HUMANE SOCIETY:				<u>1,750.00</u>	<u>1,750.00</u>		
Vendor 000050 - ALEXANDER CHEMICAL CORP:							
SLS 10003970							
31764	ALEXANDER CHEMICAL CORP CHEMICALS 592-559-741-000	04/22/2013 sonofrio OPERATING SUPPLIES	05/21/2013	2,845.00 2,845.00	2,845.00	O	N 05/10/2013
Total for vendor 000050 - ALEXANDER CHEMICAL CORP:				<u>2,845.00</u>	<u>2,845.00</u>		

EXP CHECK RUN DATES 05/21/2013 - 05/21/2013

UNJOURNALIZED OPEN

BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 000154 - ARNT:							
16196 31765	ARNT ASPHALT SEALING INC CAPE SEAL PROJECT 203-463-802-000	05/01/2013 sonofrio	05/21/2013	6,500.00	6,500.00	O	N 05/10/2013
	VEGETATION REMOVAL, CRACK CLEANOUT & FIL			6,500.00			
	Total for vendor 000154 - ARNT:			<u>6,500.00</u>	<u>6,500.00</u>		
Vendor 000177 - AUTOWARES INC:							
233-763292 31766	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-000	04/26/2013 sonofrio	05/21/2013	27.38	27.38	O	N 05/10/2013
	OPERATING SUPPLIES			27.38			
233-763855 31767	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-003	05/01/2013 sonofrio	05/21/2013	175.28	175.28	O	N 05/10/2013
	REPAIR & MAINT SUPPLIES			175.28			
233-763686 31768	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-748-000	04/30/2013 sonofrio	05/21/2013	34.68	34.68	O	N 05/10/2013
	MOTOR FUEL & LUBRICANTS			34.68			
233-764212 31769	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-742-000	05/04/2013 sonofrio	05/21/2013	31.38	31.38	O	N 05/10/2013
	SMALL TOOLS			31.38			
	Total for vendor 000177 - AUTOWARES INC:			<u>268.72</u>	<u>268.72</u>		
Vendor 003146 - B & R MOBILE HOMES INC:							
860462 31974	B & R MOBILE HOMES INC MOBILE HOME LEASE 401-301-980-000-0145	05/10/2013 sonofrio	05/21/2013	5,276.94	5,276.94	O	N 05/14/2013
	POLICE/FIRE COMPLEX			5,276.94			
860464 31975	B & R MOBILE HOMES INC MOBILE HOME LEASE 401-301-980-000-0145	05/10/2013 sonofrio	05/21/2013	1,793.94	1,793.94	O	N 05/14/2013
	POLICE/FIRE COMPLEX			1,793.94			
	Total for vendor 003146 - B & R MOBILE HOMES INC:			<u>7,070.88</u>	<u>7,070.88</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 000259 - BEST-ONE FLEET SERVICE WAYLAND:							
200786 31976	BEST-ONE FLEET SERVICE WAYLAND REPAIRS 661-450-935-000	04/08/2013 sonofrio	05/21/2013	153.20	153.20	O	N 05/14/2013
	REPAIRS/MAINTENANCE - VEHICLES			153.20			
102361 32035	BEST-ONE FLEET SERVICE WAYLAND REPAIRS 661-450-935-000	04/25/2013 sonofrio	05/21/2013	103.00	103.00	O	N 05/14/2013
	REPAIRS/MAINTENANCE - VEHICLES			103.00			
	Total for vendor 000259 - BEST-ONE FLEET SERVICE WAYLAND:			<u>256.20</u>	<u>256.20</u>		
Vendor 000351 - BS&A SOFTWARE INC:							
89791 31770	BS&A SOFTWARE INC DEL PERSONAL PROPERTY SYSTEM 101-202-801-000	05/01/2013 sonofrio	05/21/2013	320.00	320.00	O	N 05/10/2013
	PROFESSIONAL/CONSULTING FEES			320.00			
90841 31771	BS&A SOFTWARE INC TAX SYSTEM 101-202-801-000	05/01/2013 sonofrio	05/21/2013	1,030.00	1,030.00	O	N 05/10/2013
	PROFESSIONAL/CONSULTING FEES			1,030.00			
91388 31772	BS&A SOFTWARE INC ASSESSING SYSTEM 101-209-801-000	05/01/2013 sonofrio	05/21/2013	1,150.00	1,150.00	O	N 05/10/2013
	PROFESSIONAL/CONSULTING FEES			1,150.00			
	Total for vendor 000351 - BS&A SOFTWARE INC:			<u>2,500.00</u>	<u>2,500.00</u>		
Vendor 000372 - C.C. JOHNSON & MALHOTRA PC:							
N162 3/24-420/13 32034	C.C. JOHNSON & MALHOTRA PC WWTP IPP PROGRAM 592-560-801-000	04/30/2013 sonofrio	05/21/2013	475.71	475.71	O	N 05/14/2013
	PROFESSIONAL/CONSULTING FEES			475.71			
	Total for vendor 000372 - C.C. JOHNSON & MALHOTRA PC:			<u>475.71</u>	<u>475.71</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 003081 - CANON SOLUTIONS AMERICA, INC:							
4009499992							
31773	CANON SOLUTIONS AMERICA, INC COPIER USAGE MAINTENANCE 101-265-802-000	05/01/2013 sonofrio	05/21/2013	88.36	88.36	O	N 05/10/2013
	OTHER CONTRACTUAL SERVICES			88.36			
	Total for vendor 003081 - CANON SOLUTIONS AMERICA, INC:			<u>88.36</u>	<u>88.36</u>		
Vendor 000418 - CDW GOVERNMENT INC:							
CC07324							
31977	CDW GOVERNMENT INC TONER 101-301-741-000	05/03/2013 sonofrio	05/21/2013	156.04	156.04	O	N 05/14/2013
	OPERATING SUPPLIES			156.04			
CD36794							
32036	CDW GOVERNMENT INC TONER 101-301-741-000	05/08/2013 sonofrio	05/21/2013	118.64	118.64	O	N 05/14/2013
	OPERATING SUPPLIES			118.64			
CC66874							
32037	CDW GOVERNMENT INC TONER 101-301-741-000	05/06/2013 sonofrio	05/21/2013	246.74	246.74	O	N 05/14/2013
	OPERATING SUPPLIES			246.74			
CC92450							
32038	CDW GOVERNMENT INC SWITCH 101-301-933-000	05/07/2013 sonofrio	05/21/2013	66.12	66.12	O	N 05/14/2013
	REPAIRS/MAINTENANCE - EQUIP			66.12			
	Total for vendor 000418 - CDW GOVERNMENT INC:			<u>587.54</u>	<u>587.54</u>		
Vendor 000430 - CENTURY LINK:							
1258676557							
31774	CENTURY LINK LONG DISTANCE 101-265-850-000	04/30/2013 sonofrio	05/21/2013	33.01	33.01	O	N 05/10/2013
	TELEPHONE			29.06			
	TELEPHONE			1.74			
	TELEPHONE			0.90			
	TELEPHONE			0.20			
	TELEPHONE			0.90			
	TELEPHONE			0.21			
	Total for vendor 000430 - CENTURY LINK:			<u>33.01</u>	<u>33.01</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 000453 - CHIEF SUPPLY CORP:							
236775 31775	CHIEF SUPPLY CORP BELT KEEPERS 718-002-277-021	04/24/2013 sonofrio	05/21/2013	60.54	60.54	O	N 05/10/2013
	DEPOSIT-POLICE RESERVES			60.54			
241370 31776	CHIEF SUPPLY CORP UNIFORMS 101-301-729-000	05/02/2013 sonofrio	05/21/2013	39.18	39.18	O	N 05/10/2013
	UNIFORMS			39.18			
238955 31777	CHIEF SUPPLY CORP UNIFORMS 101-301-729-000	05/01/2013 sonofrio	05/21/2013	75.98	75.98	O	N 05/10/2013
	UNIFORMS			75.98			
241938 31978	CHIEF SUPPLY CORP FIRST AID SUPPLIES 101-301-741-000	05/03/2013 sonofrio	05/21/2013	49.75	49.75	O	N 05/14/2013
	OPERATING SUPPLIES			49.75			
240548 31979	CHIEF SUPPLY CORP UNIFORMS 101-301-729-000	05/01/2013 sonofrio	05/21/2013	91.87	91.87	O	N 05/14/2013
	UNIFORMS			91.87			
240381 31980	CHIEF SUPPLY CORP GLOVES 101-301-729-000	05/01/2013 sonofrio	05/21/2013	30.78	30.78	O	N 05/14/2013
	UNIFORMS			30.78			
242523 31981	CHIEF SUPPLY CORP UNIFORM 101-301-729-000	05/06/2013 sonofrio	05/21/2013	43.96	43.96	O	N 05/14/2013
	UNIFORMS			43.96			
Total for vendor 000453 - CHIEF SUPPLY CORP:				<u>392.06</u>	<u>392.06</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 000475 - CLARK HILL PLC:							
491172 31982	CLARK HILL PLC ATTORNEY SERVICES 101-371-801-000 250-729-801-000 101-210-801-000	05/09/2013 sonofrio	05/21/2013	10,577.00	10,577.00	O	N 05/14/2013
				779.00			
				1,330.00			
				8,468.00			
	Total for vendor 000475 - CLARK HILL PLC:			<u>10,577.00</u>	<u>10,577.00</u>		
Vendor 000514 - CONSTRUCTION ASSOCIATES INC:							
APRIL 2013							
31778	CONSTRUCTION ASSOCIATES INC BUILDING INSPECTIONS 101-371-802-020	05/05/2013 sonofrio	05/21/2013	1,757.00	1,757.00	O	N 05/10/2013
				1,757.00			
	Total for vendor 000514 - CONSTRUCTION ASSOCIATES INC:			<u>1,757.00</u>	<u>1,757.00</u>		
Vendor 000520 - CONTINENTAL LINEN SERVICES:							
758218 31779	CONTINENTAL LINEN SERVICES RENTALS 101-001-070-000 101-301-802-001	05/08/2013 sonofrio	05/21/2013	126.78	126.78	O	N 05/10/2013
				83.67			
				43.11			
	Total for vendor 000520 - CONTINENTAL LINEN SERVICES:			<u>126.78</u>	<u>126.78</u>		
Vendor 000533 - CORNELISSE DESIGN ASSOCIATES INC:							
201220-02 CD 31780	CORNELISSE DESIGN ASSOC INC PHOENIX STREET DIG IMPROVEMENTS 250-729-974-018-0150	04/30/2013 sonofrio	05/21/2013	6,108.44	6,108.44	O	N 05/10/2013
				6,108.44			
	Total for vendor 000533 - CORNELISSE DESIGN ASSOCIATES INC:			<u>6,108.44</u>	<u>6,108.44</u>		
Vendor 000651 - DK CONSTRUCTION INC:							
FINAL REQ 2							
31781	DK CONSTRUCTION INC DREDGING - MUSEUM MARINA 594-002-211-151 594-776-802-000	04/17/2013 sonofrio	05/21/2013	14,577.25	14,577.25	O	N 05/10/2013
				4,972.25			
				9,605.00			
	Total for vendor 000651 - DK CONSTRUCTION INC:			<u>14,577.25</u>	<u>14,577.25</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 000716 - EJ USA INC:							
3594151 31782	EJ USA INC MAINTENANCE SUPPLIES 591-558-741-000	05/01/2013 sonofrio	05/21/2013	2,452.68	2,452.68	O	N 05/10/2013
	OTHER CONTRACTUAL SERVICES			2,452.68			
	Total for vendor 000716 - EJ USA INC:			<u>2,452.68</u>	<u>2,452.68</u>		
Vendor 000718 - ELECSYS INTERNATIONAL CORP:							
113822 31783	ELECSYS INTERNATIONAL CORP MONTHLY MAINTENANCE FEE 591-558-802-000	04/28/2013 sonofrio	05/21/2013	267.00	267.00	O	N 05/10/2013
	OTHER CONTRACTUAL SERVICES			40.05			
	OTHER CONTRACTUAL SERVICES			40.05			
	OTHER CONTRACTUAL SERVICES			186.90			
	Total for vendor 000718 - ELECSYS INTERNATIONAL CORP:			<u>267.00</u>	<u>267.00</u>		
Vendor 000735 - ENGINEERING SUPPLY & IMAGING:							
52741 31784	ENGINEERING SUPPLY & IMAGING PAPER,BINDERS,COVERS 204-446-801-000-0126	04/30/2013 sonofrio	05/21/2013	602.00	602.00	O	N 05/10/2013
	PROFESSIONAL/CONSULTING FEES			602.00			
	Total for vendor 000735 - ENGINEERING SUPPLY & IMAGING:			<u>602.00</u>	<u>602.00</u>		
Vendor 003043 - ENVIROLOGIC:							
28678 31968	ENVIROLOGIC CELERY POND ASSESSMENT 101-751-801-000	02/11/2013 sonofrio	05/21/2013	2,176.25	2,176.25	O	N 05/13/2013
	PROFESSIONAL/CONSULTING FEES			2,176.25			
	Total for vendor 003043 - ENVIROLOGIC:			<u>2,176.25</u>	<u>2,176.25</u>		
Vendor 000802 - FLAGS USA:							
55101 31785	FLAGS USA FLAGS 101-265-741-000	05/01/2013 sonofrio	05/21/2013	411.00	411.00	O	N 05/10/2013
	OPERATING SUPPLIES			411.00			
	Total for vendor 000802 - FLAGS USA:			<u>411.00</u>	<u>411.00</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 000807 - FLEMING BROS OIL CO INC:							
503845 32042	FLEMING BROS OIL CO INC FUEL OIL 101-276-923-000	04/29/2013 sonofrio	05/21/2013	526.73	526.73	O	N 05/14/2013
	UTILITIES - GAS			526.73			
	Total for vendor 000807 - FLEMING BROS OIL CO INC:			<u>526.73</u>	<u>526.73</u>		
Vendor 000843 - FRONTIER:							
5403 5/31/13 31983	FRONTIER TELEPHONE 269-637-3251-010165-5 101-001-070-002 101-265-850-000	05/07/2013 sonofrio	05/21/2013	127.07	127.07	O	N 05/14/2013
	DUE FROM L H B MUSEUM			97.60			
	TELEPHONE			29.47			
0995 5/31/13 31984	FRONTIER TELEPHONE 269-637-5493-070711-5 591-559-850-000	05/07/2013 sonofrio	05/21/2013	123.95	123.95	O	N 05/14/2013
	TELEPHONE			123.95			
6021 5/31/13 31985	FRONTIER TELEPHONE 616-040-1864-120202-5 591-558-850-000 592-558-850-000 582-558-850-000	05/07/2013 sonofrio	05/21/2013	29.00	29.00	O	N 05/14/2013
	TELEPHONE			7.25			
	TELEPHONE			7.25			
	TELEPHONE			14.50			
7220 6/3/13 31986	FRONTIER TELEPHONE 269-637-5084-060311-5 591-559-850-000	05/10/2013 sonofrio	05/21/2013	244.23	244.23	O	N 05/14/2013
	TELEPHONE			244.23			
9269 6/3/13 31987	FRONTIER TELEPHONE 269-639-8034-092904-5 592-559-850-000	05/10/2013 sonofrio	05/21/2013	36.75	36.75	O	N 05/14/2013
	TELEPHONE			36.75			
	Total for vendor 000843 - FRONTIER:			<u>561.00</u>	<u>561.00</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 000870 - GELDER, LOUIS,& SONS CO:							
IN83635							
31786	LOUIS GELDER & SONS CO SWITCH 661-450-741-003	05/03/2013 sonofrio	05/21/2013	30.16	30.16	O	N 05/10/2013
	REPAIR & MAINT SUPPLIES			30.16			
IN83748							
31988	LOUIS GELDER & SONS CO CUTTER BLADES 661-450-741-003	05/10/2013 sonofrio	05/21/2013	173.43	173.43	O	N 05/14/2013
	REPAIR & MAINT SUPPLIES			173.43			
	Total for vendor 000870 - GELDER, LOUIS,& SONS CO:			<u>203.59</u>	<u>203.59</u>		
Vendor 000872 - GEMPLER'S:							
1019495335							
31787	GEMPLER'S JACKET 591-558-729-001	04/26/2013 sonofrio	05/21/2013	69.95	69.95	O	N 05/10/2013
	OTHER CLOTHING & SUPPLIES			69.95			
	Total for vendor 000872 - GEMPLER'S:			<u>69.95</u>	<u>69.95</u>		
Vendor 000974 - HACH COMPANY:							
8246506							
31788	HACH COMPANY LAB SUPPLIES 592-559-741-000	04/11/2013 sonofrio	05/21/2013	603.81	603.81	O	N 05/10/2013
	OPERATING SUPPLIES			603.81			
	Total for vendor 000974 - HACH COMPANY:			<u>603.81</u>	<u>603.81</u>		
Vendor 000994 - HAPA LLC:							
22							
31789	HAPA LLC SERVICES & SUPPLIES 594-776-802-000	04/30/2013 sonofrio	05/21/2013	9,015.25	9,015.25	O	N 05/10/2013
	OPERATING SUPPLIES			7,057.05			
	OPERATING SUPPLIES			1,399.11			
	OFFICE SUPPLIES			194.56			
	SMALL TOOLS			182.82			
	REPAIRS/MAINTENANCE - OTHER			165.82			
	OTHER CLOTHING & SUPPLIES			15.89			
	Total for vendor 000994 - HAPA LLC:			<u>9,015.25</u>	<u>9,015.25</u>		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
Vendor 001004 - HARBOUR FAMILY COUNSELING:							
42513							
31790	HARBOUR FAMILY COUNSELING	04/25/2013	05/21/2013	225.00	225.00	O	N
	PSYCH EXAMS	sonofrio					05/10/2013
	101-301-801-011	EMPLOYEE PHYSICAL EXAMS		225.00			
	Total for vendor 001004 - HARBOUR FAMILY COUNSELING:			<u>225.00</u>	<u>225.00</u>		
Vendor 001031 - HAVEN HEATING AND AIR:							
3684							
31791	HAVEN HEATING AND AIR CONDITIONING	04/12/2013	05/21/2013	187.00	187.00	O	N
	REPAIRS & SERVICE	sonofrio					05/10/2013
	594-776-931-000	REPAIRS/MAINT-BLDS & STRCTRES		187.00			
	Total for vendor 001031 - HAVEN HEATING AND AIR:			<u>187.00</u>	<u>187.00</u>		
Vendor 001046 - HERALD PALLADIUM:							
PERIOD 4 2013							
31971	HERALD PALLADIUM	05/05/2013	05/21/2013	2,328.92	2,328.92	O	N
	PUBLISHING	sonofrio					05/14/2013
	101-101-900-000	PRINTING/PUBLISHING		727.04			
	101-191-900-000	PRINTING/PUBLISHING		68.16			
	101-215-727-000	OFFICE SUPPLIES		205.51			
	101-371-900-000	NEWSPAPER PUBLISHING		173.00			
	577-751-900-000	PRINTING/PUBLISHING		197.73			
	592-559-900-000	PRINTING/PUBLISHING		957.48			
	Total for vendor 001046 - HERALD PALLADIUM:			<u>2,328.92</u>	<u>2,328.92</u>		
Vendor 001081 - HOLLAND SENTINEL,THE:							
MAY 2013							
31989	HOLLAND SENTINEL,THE	05/05/2013	05/21/2013	375.43	375.43	O	N
	PUBLISHING - ACCT#3089	sonofrio					05/14/2013
	592-559-900-000	PRINTING/PUBLISHING		375.43			
	Total for vendor 001081 - HOLLAND SENTINEL,THE:			<u>375.43</u>	<u>375.43</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 001086 - HOME CITY ICE COMPANY, THE:							
2349132294							
31792	HOME CITY ICE COMPANY, THE ICE 594-776-957-000	04/15/2013 sonofrio	05/21/2013	153.50	153.50	O	N 05/10/2013
	CONCESSION EXPENSE			153.50			
	Total for vendor 001086 - HOME CITY ICE COMPANY, THE:			<u>153.50</u>	<u>153.50</u>		
Vendor 001107 - HULL LIFT TRUCK INC:							
WO-257545							
31793	HULL LIFT TRUCK INC REPAIRS 661-450-935-000	04/15/2013 sonofrio	05/21/2013	2,688.39	2,688.39	O	N 05/10/2013
	REPAIRS/MAINTENANCE - VEHICLES			2,688.39			
	Total for vendor 001107 - HULL LIFT TRUCK INC:			<u>2,688.39</u>	<u>2,688.39</u>		
Vendor 001120 - HYDRO DESIGNS INC:							
29079-IN							
31794	HYDRO DESIGNS INC CROSS CONNECTION CONTROL PROGRAM 591-559-802-000	04/30/2013 sonofrio	05/21/2013	995.00	995.00	O	N 05/10/2013
	OTHER CONTRACTUAL SERVICES			995.00			
	Total for vendor 001120 - HYDRO DESIGNS INC:			<u>995.00</u>	<u>995.00</u>		
Vendor 001122 - I-2000 INC:							
31950-16157							
31795	I-2000 INC INTERNET SERVICES 636-258-850-002	05/01/2013 sonofrio	05/21/2013	59.90	59.90	O	N 05/10/2013
	INTERNET FEES			59.90			
	Total for vendor 001122 - I-2000 INC:			<u>59.90</u>	<u>59.90</u>		
Vendor 001171 - J & L ORCHARD SUPPLY LLC:							
15110							
31796	J & L ORCHARD SUPPLY LLC PIPE 591-558-741-000	04/26/2013 sonofrio	05/21/2013	1,050.00	1,050.00	O	N 05/10/2013
	REPAIRS/MAINTENANCE - VEHICLES			1,050.00			
	Total for vendor 001171 - J & L ORCHARD SUPPLY LLC:			<u>1,050.00</u>	<u>1,050.00</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 001186 - JENSEN'S EXCAVATING INC:							
28339 31797	JENSEN'S EXCAVATING INC STONE DUST-KID'S CORNER & TOT LOT 101-751-741-000	04/15/2013 sonofrio	05/21/2013	6,836.00	6,836.00	O	N 05/10/2013
	OPERATING SUPPLIES			6,836.00			
	Total for vendor 001186 - JENSEN'S EXCAVATING INC:			<u>6,836.00</u>	<u>6,836.00</u>		
Vendor 001189 - JIM & TONI'S DRYCLEANERS:							
APRIL 2013							
31990	JIM & TONI'S DRYCLEANERS LAUNDRY SERVICE 101-301-801-021	05/01/2013 sonofrio	05/21/2013	282.00	282.00	O	N 05/14/2013
	LAUNDRY & DRYCLEANING			282.00			
	Total for vendor 001189 - JIM & TONI'S DRYCLEANERS:			<u>282.00</u>	<u>282.00</u>		
Vendor 001196 - JOHN'S STEREO INC:							
10035535 22-N116 31991	JOHN'S STEREO INC SUPPLIES 592-559-727-000	05/09/2013 sonofrio	05/21/2013	43.76	43.76	O	N 05/14/2013
	OFFICE SUPPLIES			43.76			
	Total for vendor 001196 - JOHN'S STEREO INC:			<u>43.76</u>	<u>43.76</u>		
Vendor 001246 - KENDALL ELECTRIC INC:							
S101573129.001 31798	KENDALL ELECTRIC INC MAINTENANCE SUPPLIES 582-558-933-000	04/30/2013 sonofrio	05/21/2013	157.61	157.61	O	N 05/10/2013
	REPAIRS/MAINTENANCE - EQUIPM			157.61			
	Total for vendor 001246 - KENDALL ELECTRIC INC:			<u>157.61</u>	<u>157.61</u>		
Vendor 001322 - LACAL EQUIPMENT INC:							
171005-IN 32039	LACAL EQUIPMENT INC GUTTER BROOMS 661-450-741-003	05/07/2013 sonofrio	05/21/2013	591.60	591.60	O	N 05/14/2013
	REPAIR & MAINT SUPPLIES			591.60			
	Total for vendor 001322 - LACAL EQUIPMENT INC:			<u>591.60</u>	<u>591.60</u>		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
<hr/>							
Vendor 001329 - LAKE MICHIGAN COLLEGE:							
2012 HC							
31992	LAKE MICHIGAN COLLEGE	05/03/2013	05/21/2013	1,000.33	1,000.33	0	N
	HOUSING COMM PAYMENT IN LIEU OF TA	sonofrio					05/14/2013
	101-002-235-000	DUE TO LAKE MICHIGAN COLLEGE		1,000.33			
	Total for vendor 001329 - LAKE MICHIGAN COLLEGE:			<u>1,000.33</u>	<u>1,000.33</u>		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Vendor 001343 - LAKESHORE PAINT & ARTWORKS:							
111521							
31799	LAKESHORE PAINT & ARTWORKS	04/23/2009	05/21/2013	428.97	428.97	O	N
	STAIN	sonofrio					05/10/2013
	101-446-741-000	OPERATING SUPPLIES		428.97			
111393							
31800	LAKESHORE PAINT & ARTWORKS	04/13/2013	05/21/2013	14.15	14.15	O	N
	PAINT SUPPLIES	sonofrio					05/10/2013
	101-446-741-000	OPERATING SUPPLIES		14.15			
111360							
31801	LAKESHORE PAINT & ARTWORKS	04/12/2013	05/21/2013	214.50	214.50	O	N
	DECK CLEANER	sonofrio					05/10/2013
	101-446-741-000	OPERATING SUPPLIES		214.50			
111358							
31802	LAKESHORE PAINT & ARTWORKS	04/12/2013	05/21/2013	28.75	28.75	O	N
	PAINT	sonofrio					05/10/2013
	101-751-741-000	OPERATING SUPPLIES		28.75			
111513							
31803	LAKESHORE PAINT & ARTWORKS	04/23/2013	05/21/2013	28.75	28.75	O	N
	PAINT	sonofrio					05/10/2013
	101-751-741-000	OPERATING SUPPLIES		28.75			
111632							
31804	LAKESHORE PAINT & ARTWORKS	04/30/2013	05/21/2013	14.00	14.00	O	N
	ACETONE	sonofrio					05/10/2013
	577-751-741-000	OPERATING SUPPLIES		14.00			
111639							
31805	LAKESHORE PAINT & ARTWORKS	04/30/2013	05/21/2013	29.78	29.78	O	N
	PAINT	sonofrio					05/10/2013
	101-751-741-000	OPERATING SUPPLIES		29.78			
111188							
31806	LAKESHORE PAINT & ARTWORKS	04/02/2013	05/21/2013	14.89	14.89	O	N
	PAINT SUPPLIES	sonofrio					05/10/2013
	401-301-980-000-0145	POLICE/FIRE COMPLEX		14.89			
111191							
31807	LAKESHORE PAINT & ARTWORKS	04/02/2013	05/21/2013	170.80	170.80	O	N
	PAINT	sonofrio					05/10/2013
	401-301-980-000-0145	POLICE/FIRE COMPLEX		170.80			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
111389 31808	LAKESHORE PAINT & ARTWORKS PAINT SUPPLIES 401-301-980-000-0145	04/29/2013 sonofrio	05/21/2013	38.73 38.73	38.73	O	N 05/10/2013
111401 31993	LAKESHORE PAINT & ARTWORKS PAINT SUPPLIES 592-559-931-000	04/15/2013 sonofrio	05/21/2013	10.35 10.35	10.35	O	N 05/14/2013
		POLICE/FIRE COMPLEX					
		REPAIRS/MAINT-BUILDS & STRCTRS					
111335 31994	LAKESHORE PAINT & ARTWORKS PAINT 592-559-931-000	04/11/2013 sonofrio	05/21/2013	27.59 27.59	27.59	O	N 05/14/2013
		REPAIRS/MAINT-BUILDS & STRCTRS					
111278 31995	LAKESHORE PAINT & ARTWORKS PAINT 592-559-931-000	04/08/2013 sonofrio	05/21/2013	96.65 96.65	96.65	O	N 05/14/2013
		REPAIRS/MAINT-BUILDS & STRCTRS					
111197 31996	LAKESHORE PAINT & ARTWORKS PAINT SUPPLIES 592-559-931-000	04/02/2013 sonofrio	05/21/2013	14.99 14.99	14.99	O	N 05/14/2013
		REPAIRS/MAINT-BUILDS & STRCTRS					
111192 32040	LAKESHORE PAINT & ARTWORKS PAINT 592-559-931-000	04/05/2013 sonofrio	05/21/2013	1,421.87 1,421.87	1,421.87	O	N 05/14/2013
		REPAIR & MAINT SUPPLIES					
	Total for vendor 001343 - LAKESHORE PAINT & ARTWORKS:			<u>2,554.77</u>	<u>2,554.77</u>		

Vendor 001373 - LAWN BOYS INC:

CLIP27442							
31809	LAWN BOYS INC FERTILIZATION 101-265-802-000 101-751-802-000 594-776-802-000	05/01/2013 sonofrio	05/21/2013	545.00 110.00 70.00 365.00	545.00	O	N 05/10/2013
		OTHER CONTRACTUAL SERVICES					
		OTHER CONTRACTUAL SERVICES					
		OTHER CONTRACTUAL SERVICES					
CLIP27631							
31969	LAWN BOYS INC MULCH,WEED & CUT BEDS 594-776-802-000 577-751-802-000	05/07/2013 sonofrio	05/21/2013	3,000.00 2,700.00 300.00	3,000.00	O	N 05/13/2013
		OTHER CONTRACTUAL SERVICES					
		OTHER CONTRACTUAL SERVICES					
	Total for vendor 001373 - LAWN BOYS INC:			<u>3,545.00</u>	<u>3,545.00</u>		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Vendor 001460 - MAINTENANCE CONNECTION INC:							
21351							
31810	MAINTENANCE CONNECTION INC	05/01/2013	05/21/2013	398.00	398.00	0	N
	ASP SERVICE	sonofrio					05/13/2013
	592-559-802-000	OTHER CONTRACTUAL SERVICES		179.49			
	592-562-802-000	OTHER CONTRACTUAL SERVICES		7.96			
	592-566-802-000	OTHER CONTRACTUAL SERVICES		26.67			
	592-567-802-000	OTHER CONTRACTUAL SERVICES		20.70			
	592-569-802-000	OTHER CONTRACTUAL SERVICES		60.10			
	592-570-802-000	OTHER CONTRACTUAL SERVICES		103.08			
	Total for vendor 001460 - MAINTENANCE CONNECTION INC:			<u>398.00</u>	<u>398.00</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 001544 - MENARDS:							
16510 31811	MENARDS MAINTENANCE SUPPLIES 101-446-741-000	05/06/2013 sonofrio OPERATING SUPPLIES	05/21/2013	64.08 64.08	64.08	O	N 05/13/2013
16505 31812	MENARDS MAINTENANCE SUPPLIES 101-751-741-000 577-751-741-000	05/06/2013 sonofrio OPERATING SUPPLIES OPERATING SUPPLIES	05/21/2013	169.63 84.82 84.81	169.63	O	N 05/13/2013
16585 31813	MENARDS MAINTENANCE SUPPLIES 101-751-741-000	05/07/2013 sonofrio OPERATING SUPPLIES	05/21/2013	9.98 9.98	9.98	O	N 05/13/2013
16347 31814	MENARDS MAINTENANCE SUPPLIES 594-776-932-000	05/03/2013 sonofrio REPAIRS/MAINTENANCE - OTHER	05/21/2013	440.00 440.00	440.00	O	N 05/13/2013
15736 31815	MENARDS MAINTENANCE SUPPLIES 591-559-741-000	04/23/2013 sonofrio OPERATING SUPPLIES	05/21/2013	14.97 14.97	14.97	O	N 05/13/2013
16328 31816	MENARDS MAINTENANCE SUPPLIES 591-558-741-000	05/03/2013 sonofrio OPERATING SUPPLIES	05/21/2013	43.86 43.86	43.86	O	N 05/13/2013
16198 31817	MENARDS MAINTENANCE SUPPLIES 101-751-741-000	05/01/2013 sonofrio OPERATING SUPPLIES	05/21/2013	32.61 32.61	32.61	O	N 05/13/2013
16695 31818	MENARDS MAINTENANCE SUPPLIES 401-301-980-000-0145	05/08/2013 sonofrio POLICE/FIRE COMPLEX	05/21/2013	18.42 18.42	18.42	O	N 05/13/2013
16685 31819	MENARDS MAINTENANCE SUPPLIES 401-301-980-000-0145	05/08/2013 sonofrio POLICE/FIRE COMPLEX	05/21/2013	65.40 65.40	65.40	O	N 05/13/2013

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
16190							
31820	MENARDS	05/01/2013	05/21/2013	39.36	39.36	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		39.36			
16215							
31821	MENARDS	05/01/2013	05/21/2013	33.96	33.96	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		33.96			
15819							
31822	MENARDS	04/24/2013	05/21/2013	41.86	41.86	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	591-558-741-000	OPERATING SUPPLIES		41.86			
16063							
31823	MENARDS	04/29/2013	05/21/2013	7.99	7.99	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	591-558-741-000	OPERATING SUPPLIES		7.99			
16707							
31997	MENARDS	05/09/2013	05/21/2013	69.44	69.44	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/14/2013
	401-301-980-000-0145	POLICE/FIRE COMPLEX		69.44			
16340							
31998	MENARDS	05/03/2013	05/21/2013	82.88	82.88	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/14/2013
	592-559-933-000	REPAIRS/MAINTENANCE - EQUIP		82.88			
16710							
31999	MENARDS	05/09/2013	05/21/2013	3.99	3.99	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/14/2013
	101-751-741-000	OPERATING SUPPLIES		3.99			
16219							
32000	MENARDS	05/01/2013	05/21/2013	14.93	14.93	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/14/2013
	582-558-741-000	OPERATING SUPPLIES		14.93			
16772							
32001	MENARDS	05/10/2013	05/21/2013	22.41	22.41	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/14/2013
	577-751-741-000	OPERATING SUPPLIES		22.41			
Total for vendor 001544 - MENARDS:				<u>1,175.77</u>	<u>1,175.77</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 001603 - MICHIGAN DOWNTOWN ASSOC:							
6/6/13 31824	MICHIGAN DOWNTOWN ASSOC MDA CONFERENCE-DAVIDSON & HERMENIT 250-729-860-000	05/03/2013 sonofrio	05/21/2013	70.00	70.00	O	N 05/13/2013
	TRAVEL/CONFERENCES/TRAINING			70.00			
	Total for vendor 001603 - MICHIGAN DOWNTOWN ASSOC:			<u>70.00</u>	<u>70.00</u>		
Vendor 001618 - MICHIGAN MUNICIPAL ELECTRIC:							
5/15 31825	MICHIGAN MUNICIPAL ELECTRIC MMEA SPRING MEETING 582-558-860-000	05/07/2013 sonofrio	05/21/2013	30.00	30.00	O	N 05/13/2013
	TRAVEL/CONFERENCES/TRAINING			30.00			
	Total for vendor 001618 - MICHIGAN MUNICIPAL ELECTRIC:			<u>30.00</u>	<u>30.00</u>		
Vendor 001642 - MICHIGAN SECTION AWWA:							
13-0016 31826	MICHIGAN SECTION AWWA SPRING REGIONAL MEETING-R HUFF 591-559-860-000	04/25/2013 sonofrio	05/21/2013	95.00	95.00	O	N 05/13/2013
	TRAVEL/CONFERENCES/TRAINING			95.00			
	Total for vendor 001642 - MICHIGAN SECTION AWWA:			<u>95.00</u>	<u>95.00</u>		
Vendor 001655 - MICHIGAN TASER DISTRIBUTING:							
9497 31827	MICHIGAN TASER DISTRIBUTING CARTRIDGES 101-301-741-002	05/02/2013 sonofrio	05/21/2013	507.50	507.50	O	N 05/13/2013
	OPERATING SUPPLIES - MUNITIONS			507.50			
	Total for vendor 001655 - MICHIGAN TASER DISTRIBUTING:			<u>507.50</u>	<u>507.50</u>		
Vendor 001657 - MICHIGAN TOWNSHIP SERVICES:							
2595 31828	MICHIGAN TOWNSHIP SERVICES ELECTRICAL INSPECTIONS 101-371-802-021	05/06/2013 sonofrio	05/21/2013	1,035.75	1,035.75	O	N 05/13/2013
	ELECTRICAL INSPECTIONS			1,035.75			
	Total for vendor 001657 - MICHIGAN TOWNSHIP SERVICES:			<u>1,035.75</u>	<u>1,035.75</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 001675 - MIDWEST CIVIL ENGINEERS INC:							
05-9776 31829	MIDWEST CIVIL ENGINEERS INC WATER STREET PROJECT 250-729-974-018-0142 CAPITAL PROJECTS	05/02/2013 sonofrio	05/21/2013	421.00 421.00	421.00	O	N 05/13/2013
05-9760 31830	MIDWEST CIVIL ENGINEERS INC SUPERIOR ST TOPO 204-446-801-000-0106 PROFESSIONAL/CONSULTING FEES	04/25/2013 sonofrio	05/21/2013	705.00 705.00	705.00	O	N 05/13/2013
05-9754 31831	MIDWEST CIVIL ENGINEERS INC PHOENIX STREET PROJECT 250-729-974-018-0149 CAPITAL PROJECTS	04/25/2013 sonofrio	05/21/2013	2,400.00 2,400.00	2,400.00	O	N 05/13/2013
05-9755 31832	MIDWEST CIVIL ENGINEERS INC PHOENIX STREET PRELIMINARY WORK 250-729-974-018-0149 CAPITAL PROJECTS	04/24/2013 sonofrio	05/21/2013	5,268.00 5,268.00	5,268.00	O	N 05/13/2013
	Total for vendor 001675 - MIDWEST CIVIL ENGINEERS INC:			<u>8,794.00</u>	<u>8,794.00</u>		
Vendor 001690 - MIKE'S TOWING:							
4677 31833	MIKE'S TOWING MOVE ZAMBONI SHED 250-751-802-000 OTHER CONTRACTUAL SERVICES	04/07/2013 sonofrio	05/21/2013	100.00 100.00	100.00	O	N 05/13/2013
	Total for vendor 001690 - MIKE'S TOWING:			<u>100.00</u>	<u>100.00</u>		
Vendor 001740 - MOST DEPENDABLE FOUNTAINS INC:							
INV28718 31834	MOST DEPENDABLE FOUNTAINS INC DRINKING FOUNTAIN 101-751-741-000 OPERATING SUPPLIES	05/01/2013 sonofrio	05/21/2013	2,250.00 2,250.00	2,250.00	O	N 05/13/2013
	Total for vendor 001740 - MOST DEPENDABLE FOUNTAINS INC:			<u>2,250.00</u>	<u>2,250.00</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 001766 - MUZZALL GRAPHICS:							
70345 31835	MUZZALL GRAPHICS BUSINESS CARDS 101-301-727-000	05/07/2013 sonofrio	05/21/2013	52.60	52.60	O	N 05/13/2013
	OFFICE SUPPLIES			52.60			
	Total for vendor 001766 - MUZZALL GRAPHICS:			<u>52.60</u>	<u>52.60</u>		
Vendor 001893 - OLSON BROTHERS CONTRACTORS:							
10618 31836	OLSON BROTHERS CONTRACTORS BOARD UP BUILDING 101-371-802-000	05/08/2013 sonofrio	05/21/2013	2,054.33	2,054.33	O	N 05/13/2013
	OTHER CONTRACTUAL SERVICES			2,054.33			
10617 32002	OLSON BROTHERS CONTRACTORS HOOK UP BY PASS PUMP 592-570-802-000-0054	05/08/2013 sonofrio	05/21/2013	261.60	261.60	O	N 05/14/2013
	OTHER CONTRACTUAL SERVICES			261.60			
	Total for vendor 001893 - OLSON BROTHERS CONTRACTORS:			<u>2,315.93</u>	<u>2,315.93</u>		
Vendor 003042 - OMM ENGINEERING INC:							
3958-5 32003	OMM ENGINEERING INC MEIJER PROJECT 591-002-255-002	04/30/2013 sonofrio	05/21/2013	7,933.50	7,933.50	O	N 05/14/2013
	ENGINEERING SERVICES			7,933.50			
	Total for vendor 003042 - OMM ENGINEERING INC:			<u>7,933.50</u>	<u>7,933.50</u>		
Vendor 001911 - OTTAGAN PLUMBING & TESTING INC:							
4192 31837	OTTAGAN PLUMBING & TESTING INC TURN ON WATER 545-776-931-000	04/18/2013 sonofrio	05/21/2013	76.00	76.00	O	N 05/13/2013
	REPAIRS/MAINT-BUILDS & STRCTRE			76.00			
4193 31838	OTTAGAN PLUMBING & TESTING INC TURN ON WATER 594-776-931-000	04/18/2013 sonofrio	05/21/2013	684.00	684.00	O	N 05/13/2013
	REPAIRS/MAINT-BLDS & STRCTRES			684.00			
	Total for vendor 001911 - OTTAGAN PLUMBING & TESTING INC:			<u>760.00</u>	<u>760.00</u>		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
Vendor 001947 - PATROL BIKE SYSTEMS INC:							
7110							
32004	PATROL BIKE SYSTEMS INC	05/08/2013	05/21/2013	191.65	191.65	0	N
	PATROL SHOES	sonofrio					05/14/2013
	101-301-729-000	UNIFORMS		191.65			
	Total for vendor 001947 - PATROL BIKE SYSTEMS INC:			<u>191.65</u>	<u>191.65</u>		
Vendor 002002 - PLUMBER'S PORTABLE TOILETS:							
244436							
31839	PLUMBER'S PORTABLE TOILETS	04/30/2013	05/21/2013	132.00	132.00	0	N
	RENTALS	sonofrio					05/13/2013
	545-776-802-000	OTHER CONTRACTUAL SERVICES		132.00			
	Total for vendor 002002 - PLUMBER'S PORTABLE TOILETS:			<u>132.00</u>	<u>132.00</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 002020 - POWER LINE SUPPLY CO:							
5728229 31840	POWER LINE SUPPLY CO MEIJER PROJECT 582-558-988-000-0152	04/30/2013 sonofrio	05/21/2013	205.25	205.25	O	N 05/13/2013
	ELECTRICAL SYSTEM CONSTR			205.25			
5728231 31841	POWER LINE SUPPLY CO MEIJER PROJECT 582-558-988-000-0152	04/30/2013 sonofrio	05/21/2013	416.49	416.49	O	N 05/13/2013
	ELECTRICAL SYSTEM CONSTR			416.49			
5728603 31842	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	04/30/2013 sonofrio	05/21/2013	260.12	260.12	O	N 05/13/2013
	REPAIRS/MAINTENANCE - EQUIPM			260.12			
5728227 31843	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	04/30/2013 sonofrio	05/21/2013	53.17	53.17	O	N 05/13/2013
	REPAIRS/MAINTENANCE - EQUIPM			53.17			
5730588 31970	POWER LINE SUPPLY CO ELECTRICAL SUPPLIES 582-558-988-000	05/08/2013 sonofrio	05/21/2013	1,571.27	1,571.27	O	N 05/13/2013
	OTHER CONTRACTUAL SERVICES			1,571.27			
5730011 32005	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	05/07/2013 sonofrio	05/21/2013	52.25	52.25	O	N 05/14/2013
	REPAIRS/MAINTENANCE - EQUIPM			52.25			
	Total for vendor 002020 - POWER LINE SUPPLY CO:			<u>2,558.55</u>	<u>2,558.55</u>		
Vendor 002033 - PRI MAR PETROLEUM INC:							
42202 31844	PRI MAR PETROLEUM INC CARS WASHED 661-450-935-000	04/30/2013 sonofrio	05/21/2013	45.00	45.00	O	N 05/13/2013
	REPAIRS/MAINTENANCE - VEHICLES			45.00			
	Total for vendor 002033 - PRI MAR PETROLEUM INC:			<u>45.00</u>	<u>45.00</u>		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Vendor 002042 - PRIORITY DISPATCH :							
86975							
31845	PRIORITY DISPATCH	04/12/2013	05/21/2013	39.00	39.00	O	N
	MAINTENANCE AGREEMENT	sonofrio					05/13/2013
	101-350-802-000	OTHER CONTRACTUAL SERVICES		39.00			
	Total for vendor 002042 - PRIORITY DISPATCH :			<u>39.00</u>	<u>39.00</u>		
Vendor 002060 - PUBLIC AGENCY TRAINING COUNCIL:							
165356							
32006	PUBLIC AGENCY TRAINING COUNCIL	04/29/2013	05/21/2013	590.00	590.00	O	N
	HOMICIDE & QUESTIONED DEATH SCENE	sonofrio					05/14/2013
	101-301-729-000	UNIFORMS		590.00			
	Total for vendor 002060 - PUBLIC AGENCY TRAINING COUNCIL:			<u>590.00</u>	<u>590.00</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 002132 - RELIABLE DISPOSAL INC #646:							
734540 31846	RELIABLE DISPOSAL INC #646 DISPOSAL SERVICES 3-0646-1079814 594-776-802-000	04/30/2013 sonofrio	05/21/2013	69.83 69.83	69.83	O	N 05/13/2013
734771 32007	RELIABLE DISPOSAL INC #646 DISPOSAL SERVICES 3-0646-9646005 101-001-070-000 101-276-802-000 101-301-802-001 101-446-802-000 101-751-802-000 545-776-802-000 582-558-802-000 591-558-802-000 591-559-802-000 592-558-802-000 592-559-802-000 594-776-802-000 226-528-802-000	04/30/2013 sonofrio	05/21/2013	28,212.08 38.17 71.50 19.66 11.56 286.00 123.39 119.12 59.56 132.34 59.56 117.88 385.02 26,788.32	28,212.08	O	N 05/14/2013
734539 32008	RELIABLE DISPOSAL INC #646 DISPOSAL SERVICES 3-0646-1079813 226-528-802-000	04/30/2013 sonofrio	05/21/2013	3,212.60 3,212.60	3,212.60	O	N 05/14/2013
	Total for vendor 002132 - RELIABLE DISPOSAL INC #646:			<u>31,494.51</u>	<u>31,494.51</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 002155 - RIDGE AND KRAMER AUTO PARTS:							
490-008469 31847	RIDGE AND KRAMER AUTO PARTS MAINTENANCE SUPPLIES 661-450-741-003	05/04/2013 sonofrio	05/21/2013	41.87	41.87	O	N 05/13/2013
	REPAIR & MAINT SUPPLIES			41.87			
490-007782 32009	RIDGE AND KRAMER AUTO PARTS MAINTENANCE SUPPLIES 661-450-748-000	04/06/2013 sonofrio	05/21/2013	1.47	1.47	O	N 05/14/2013
	MOTOR FUEL & LUBRICANTS			1.47			
490-008589 32010	RIDGE AND KRAMER AUTO PARTS MAINTENANCE SUPPLIES 661-450-748-000	05/10/2013 sonofrio	05/21/2013	8.70	8.70	O	N 05/14/2013
	MOTOR FUEL & LUBRICANTS			8.70			
	Total for vendor 002155 - RIDGE AND KRAMER AUTO PARTS:			<u>52.04</u>	<u>52.04</u>		
Vendor 002163 - RIVEER :							
15885 31848	RIVEER SAND BLAST LADDERS 594-776-932-000	04/10/2013 sonofrio	05/21/2013	625.00	625.00	O	N 05/13/2013
	REPAIRS/MAINTENANCE - OTHER			625.00			
15883 31972	RIVEER LADDERS 594-776-741-000	04/08/2013 sonofrio	05/21/2013	2,812.50	2,812.50	O	N 05/14/2013
	OPERATING SUPPLIES			2,812.50			
	Total for vendor 002163 - RIVEER :			<u>3,437.50</u>	<u>3,437.50</u>		
Vendor 003143 - ROLAND ELECTRIC LLC:							
20 31849	ROLAND ELECTRIC LLC ELECTRICAL WORK-STATE POLICE POST 401-301-980-000-0145	05/05/2013 sonofrio	05/21/2013	206.02	206.02	O	N 05/13/2013
	POLICE/FIRE COMPLEX			206.02			
6 31850	ROLAND ELECTRIC LLC ELECTRICAL WORK - MARINA 594-776-931-000	03/26/2013 sonofrio	05/21/2013	214.72	214.72	O	N 05/13/2013
	REPAIRS/MAINT-BLDS & STRCTRES			214.72			
	Total for vendor 003143 - ROLAND ELECTRIC LLC:			<u>420.74</u>	<u>420.74</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 002188 - ROME'S STANDARD SERVICE INC:							
29324							
31851	ROME'S STANDARD SERVICE INC REPAIRS 661-450-935-000	04/22/2013 sonofrio	05/21/2013	359.80	359.80	O	N 05/13/2013
	REPAIRS/MAINTENANCE - VEHICLES			359.80			
	Total for vendor 002188 - ROME'S STANDARD SERVICE INC:			<u>359.80</u>	<u>359.80</u>		
Vendor 002267 - SECANT TECHNOLOGIES:							
INV130193							
31852	SECANT TECHNOLOGIES NORTHSIDE MARINA PROJECT 594-776-975-011	04/30/2013 sonofrio	05/21/2013	4,188.00	4,188.00	O	N 05/13/2013
	NORTH SIDE MARINA UPGRADE			4,188.00			
INV052039							
31853	SECANT TECHNOLOGIES DOWNTOWN PUBLIC WIFI PROJECT 250-729-974-018-0151	04/30/2013 sonofrio	05/21/2013	3,251.25	3,251.25	O	N 05/13/2013
	CAPITAL PROJECTS			3,251.25			
INV051848							
31855	SECANT TECHNOLOGIES DSL & NET PRO SERVICE 636-258-801-000	04/30/2013 sonofrio	05/21/2013	1,214.00	1,214.00	O	N 05/13/2013
	PROFESSIONAL/CONSULTING FEES			910.00			
	INTERNET FEES			304.00			
	Total for vendor 002267 - SECANT TECHNOLOGIES:			<u>8,653.25</u>	<u>8,653.25</u>		
Vendor 002286 - SHARE CORP:							
841225							
31854	SHARE CORP TRASH LINERS 101-751-741-000	04/30/2013 sonofrio	05/21/2013	4,620.87	4,620.87	O	N 05/13/2013
	OPERATING SUPPLIES			2,310.44			
	OPERATING SUPPLIES			2,310.43			
	Total for vendor 002286 - SHARE CORP:			<u>4,620.87</u>	<u>4,620.87</u>		
Vendor 002391 - SOUTH HAVEN CHARTER TWSP:							
2012							
32011	SOUTH HAVEN CHARTER TWSP PROPERTY TRANSFER AGREEMENT 101-895-959-006	05/10/2013 sonofrio	05/21/2013	21,720.10	21,720.10	O	N 05/14/2013
	SOUTH HAVEN CHARTER TWSP			21,720.10			
	Total for vendor 002391 - SOUTH HAVEN CHARTER TWSP:			<u>21,720.10</u>	<u>21,720.10</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 002396 - SOUTH HAVEN COMMUNITY HOSPITAL:							
2012 HC 31856	SOUTH HAVEN COMMUNITY HOSPITAL HOUSING COMM PAYMENT IN LIEU OF TA 101-002-237-000	05/03/2013 sonofrio	05/21/2013	185.17 185.17	185.17	O	N 05/13/2013
2012 32012	SOUTH HAVEN COMMUNITY HOSPITAL INVENTORY PAYMENT PER STATE 101-635-959-010	05/03/2013 sonofrio	05/21/2013	2,011.28 2,011.28	2,011.28	O	N 05/14/2013
Total for vendor 002394 - SOUTH HAVEN COMMUNITY HOSPITAL:				<u>2,196.45</u>	<u>2,196.45</u>		
Vendor 002410 - SOUTH HAVEN MEMORIAL LIBRARY:							
2012CHC 31857	SOUTH HAVEN MEMORIAL LIBRARY HOUSING COMM PAYMENT IN LIEU OF TA 101-002-223-000	05/03/2013 sonofrio	05/21/2013	330.57 330.57	330.57	O	N 05/13/2013
2012 32013	SOUTH HAVEN MEMORIAL LIBRARY INVENTORY PAYMENT PER STATE 101-790-959-011	05/03/2013 sonofrio	05/21/2013	2,463.82 2,463.82	2,463.82	O	N 05/14/2013
Total for vendor 003147 - SOUTH HAVEN MEMORIAL LIBRARY:				<u>2,794.39</u>	<u>2,794.39</u>		
Vendor 002415 - SOUTH HAVEN PUBLIC SCHOOLS:							
2012 HC 32014	SOUTH HAVEN PUBLIC SCHOOLS HOUSING COMM PAYMENT IN LIEU OF TA 101-002-225-000	05/03/2013 sonofrio	05/21/2013	11,990.01 11,990.01	11,990.01	O	N 05/14/2013
Total for vendor 002415 - SOUTH HAVEN PUBLIC SCHOOLS:				<u>11,990.01</u>	<u>11,990.01</u>		
Vendor 002417 - SOUTH HAVEN SENIOR SERVICES:							
2012 HC 31858	SOUTH HAVEN SENIOR SERVICES HOUSING COMM PAYMENT IN LIEU OF TA 101-002-238-000	05/03/2013 sonofrio	05/21/2013	140.07 140.07	140.07	O	N 05/13/2013
Total for vendor 002417 - SOUTH HAVEN SENIOR SERVICES:				<u>140.07</u>	<u>140.07</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
Vendor 002424 - SOUTH HAVEN/CASCO:							
APRIL 2013							
31859	SOUTH HAVEN/CASCO REU CHARGES 591-002-226-001 592-002-226-001	05/03/2013 sonofrio	05/21/2013	75,073.89	75,073.89	0	N 05/13/2013
		DUE TO TOWN WATER/SEWER AUTHOR		31,687.14			
		DUE TO TOWN WATER/SEWER AUTHOR		43,386.75			
	Total for vendor 002424 - SOUTH HAVEN/CASCO:			<u>75,073.89</u>	<u>75,073.89</u>		
Vendor 002446 - SPAULDING MFG INC:							
10567	SPAULDING MFG INC PARTS 661-450-741-003	05/01/2013 sonofrio	05/21/2013	170.25	170.25	0	N 05/13/2013
		REPAIR & MAINT SUPPLIES		170.25			
	Total for vendor 002446 - SPAULDING MFG INC:			<u>170.25</u>	<u>170.25</u>		
Vendor 002447 - SPEARS LINDA:							
13410	LINDA SPEARS ALTERATIONS 101-301-729-000	05/01/2013 sonofrio	05/21/2013	32.00	32.00	0	N 05/13/2013
		UNIFORMS		32.00			
13418	LINDA SPEARS ALTERATIONS 101-301-729-000	05/09/2013 sonofrio	05/21/2013	10.00	10.00	0	N 05/13/2013
		UNIFORMS		10.00			
13428	LINDA SPEARS ALTERATIONS 101-301-729-000	05/01/2013 sonofrio	05/21/2013	5.00	5.00	0	N 05/13/2013
		UNIFORMS		5.00			
	Total for vendor 002447 - SPEARS LINDA:			<u>47.00</u>	<u>47.00</u>		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

Vendor 002478 - STAPLES ADVANTAGE:

8025427610							
31864	STAPLES ADVANTAGE	04/27/2013	05/21/2013	267.16	267.16	O	N
	SUPPLIES	sonofrio					05/13/2013
	101-209-727-000	OFFICE SUPPLIES		52.38			
	101-227-727-000	OFFICE SUPPLIES		28.49			
	101-371-727-000	OFFICE SUPPLIES		58.17			
	101-446-727-000	OFFICE SUPPLIES		9.96			
	101-446-741-000	OPERATING SUPPLIES		14.86			
	101-447-727-000	OFFICE SUPPLIES		9.96			
	101-447-741-000	OPERATING SUPPLIES		14.86			
	582-558-727-000	OFFICE SUPPLIES		9.96			
	582-558-741-000	OPERATING SUPPLIES		14.85			
	591-558-727-000	OFFICE SUPPLIES		11.99			
	591-558-741-000	OPERATING SUPPLIES		14.85			
	592-558-727-000	OFFICE SUPPLIES		11.98			
	592-558-741-000	OPERATING SUPPLIES		14.85			

8025354946							
31865	STAPLES ADVANTAGE	04/20/2013	05/21/2013	11.46	11.46	O	N
	SUPPLIES	sonofrio					05/13/2013
	101-371-727-000	OFFICE SUPPLIES		11.46			

8025505625							
32015	STAPLES ADVANTAGE	05/04/2013	05/21/2013	182.19	182.19	O	N
	SUPPLIES	sonofrio					05/14/2013
	101-446-741-000	OPERATING SUPPLIES		7.45			
	101-447-727-000	OFFICE SUPPLIES		105.59			
	101-447-741-000	OPERATING SUPPLIES		7.45			
	582-558-741-000	OPERATING SUPPLIES		7.45			
	591-558-741-000	OPERATING SUPPLIES		7.46			
	592-558-741-000	OPERATING SUPPLIES		7.45			
	661-450-741-000	OPERATING SUPPLIES		39.34			

Total for vendor 002478 - STAPLES ADVANTAGE: 460.81 460.81

Vendor 002483 - STATE INDUSTRIAL PRODUCTS:

96208207							
31866	STATE INDUSTRIAL PRODUCTS	04/10/2013	05/21/2013	224.07	224.07	O	N
	PRIMEZYME	sonofrio					05/13/2013
	592-567-933-000	REPAIRS/MAINTENANCE - EQUIP		224.07			
	Total for vendor 002483 - STATE INDUSTRIAL PRODUCTS:			<u>224.07</u>	<u>224.07</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 003144 - STATE OF MICHIGAN:							
551-389168 31867	STATE OF MICHIGAN COURSE-SECURITY ISSUES/PLACE OF WO 101-301-860-000	03/18/2013 sonofrio	05/21/2013	50.00	50.00	O	N 05/13/2013
	TRAVEL/CONFERENCES/TRAINING			50.00			
	Total for vendor 003144 - STATE OF MICHIGAN:			<u>50.00</u>	<u>50.00</u>		
Vendor 002513 - STEEL CENTER SUPPLY CO:							
13811 31868	STEEL CENTER SUPPLY CO MAINTENANCE SUPPLIES 591-558-741-000	04/15/2013 sonofrio	05/21/2013	26.12	26.12	O	N 05/13/2013
	OPERATING SUPPLIES			26.12			
	Total for vendor 002513 - STEEL CENTER SUPPLY CO:			<u>26.12</u>	<u>26.12</u>		
Vendor 002589 - TERMINIX PROCESSING CENTER:							
324516764 31879	TERMINIX PROCESSING CENTER EXTERMINATING SERVICE 101-001-070-000	05/01/2013 sonofrio	05/21/2013	39.00	39.00	O	N 05/13/2013
	DUE FROM SHAES			25.74			
	101-301-802-001 SERVICE CONTRACTS			13.26			
	Total for vendor 002589 - TERMINIX PROCESSING CENTER:			<u>39.00</u>	<u>39.00</u>		
Vendor 002599 - THAYER INC:							
379477 31878	THAYER INC SUPPLIES 591-559-741-000	04/24/2013 sonofrio	05/21/2013	147.86	147.86	O	N 05/13/2013
	OPERATING SUPPLIES			147.86			
	Total for vendor 002599 - THAYER INC:			<u>147.86</u>	<u>147.86</u>		
Vendor 002644 - TRACE:							
121202 32016	TRACE ANALYTICAL LAB INC CHEMICAL ANALYSIS 592-559-802-000	04/30/2013 sonofrio	05/21/2013	93.00	93.00	O	N 05/14/2013
	OTHER CONTRACTUAL SERVICES			93.00			
	Total for vendor 002644 - TRACE:			<u>93.00</u>	<u>93.00</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 002645 - TRACTOR SUPPLY CREDIT PLAN:							
159706 31880	TRACTOR SUPPLY CREDIT PLAN SUPPLIES ACCT#6035 3012 0321 140 sonofrio 101-751-742-000 SMALL TOOLS	05/08/2013 sonofrio	05/21/2013	49.99 49.99	49.99	O	N 05/13/2013
160065 32017	TRACTOR SUPPLY CREDIT PLAN SUPPLIES ACCT#6035 3012 0321 140 sonofrio 661-450-741-000 OPERATING SUPPLIES	05/10/2013 sonofrio	05/21/2013	0.51 0.51	0.51	O	N 05/14/2013
Total for vendor 002645 - TRACTOR SUPPLY CREDIT PLAN:				50.50	50.50		
Vendor 002665 - TREECORE:							
51313 32041	TREECORE TREE WORK 582-558-802-000 OTHER CONTRACTUAL SERVICES 101-446-802-000 OTHER CONTRACTUAL SERVICES	05/13/2013 sonofrio	05/21/2013	16,402.00 13,620.00 2,782.00	16,402.00	O	N 05/14/2013
Total for vendor 002665 - TREECORE:				16,402.00	16,402.00		
Vendor 002698 - U S BUSINESS SYSTEMS INC:							
IN12028 32020	U S BUSINESS SYSTEMS INC MAINTENANCE CONTRACT 101-265-802-000 OTHER CONTRACTUAL SERVICES	05/07/2013 sonofrio	05/21/2013	107.48 107.48	107.48	O	N 05/14/2013
Total for vendor 002698 - U S BUSINESS SYSTEMS INC:				107.48	107.48		
Vendor 002721 - UPLINK SECURITY LLC:							
736282 32018	UPLINK SECURITY LLC SERVICE FEE 101-301-802-001 SERVICE CONTRACTS	05/01/2013 sonofrio	05/21/2013	6.45 6.45	6.45	O	N 05/14/2013
Total for vendor 002721 - UPLINK SECURITY LLC:				6.45	6.45		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Vendor 002724 - UPS STORE #5080:							
8542							
31881	UPS STORE #5080	04/30/2013	05/21/2013	13.32	13.32	O	N
	SHIPPING FEE	sonofrio					05/13/2013
	592-559-855-000	POSTAGE		13.32			
8745							
32019	UPS STORE #5080	05/06/2013	05/21/2013	205.97	205.97	O	N
	SHIPPING FEE	sonofrio					05/14/2013
	592-559-855-000	POSTAGE		205.97			
	Total for vendor 002724 - UPS STORE #5080:			<u>219.29</u>	<u>219.29</u>		
Vendor 002726 - US BANK:							
3383592							
31882	US BANK	04/25/2013	05/21/2013	137.50	137.50	O	N
	ADM FEE	sonofrio					05/13/2013
	591-561-801-000	PROFESSIONAL/CONSULTING FEES		137.50			
	Total for vendor 002726 - US BANK:			<u>137.50</u>	<u>137.50</u>		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
Vendor 002728 - USA BLUE BOOK:							
942156							
31883	USA BLUE BOOK	04/23/2013	05/21/2013	159.83	159.83	O	N
	LAB SUPPLIES	sonofrio					05/13/2013
	592-559-741-000	OPERATING SUPPLIES		159.83			
941932							
31884	USA BLUE BOOK	04/23/2013	05/21/2013	93.09	93.09	O	N
	LAB SUPPLIES	sonofrio					05/13/2013
	592-559-741-000	OPERATING SUPPLIES		93.09			
949218							
32024	USA BLUE BOOK	05/01/2013	05/21/2013	404.08	404.08	O	N
	SUPPLIES	sonofrio					05/14/2013
	592-559-741-000	REPAIRS/MAINTENANCE - VEHICLES		404.08			
951782							
32025	USA BLUE BOOK	05/03/2013	05/21/2013	118.14	118.14	O	N
	LAB SUPPLIES	sonofrio					05/14/2013
	592-559-741-000	OPERATING SUPPLIES		118.14			
950478							
32026	USA BLUE BOOK	05/02/2013	05/21/2013	172.67	172.67	O	N
	LAB SUPPLIES	sonofrio					05/14/2013
	592-559-741-000	OPERATING SUPPLIES		172.67			
948257							
32027	USA BLUE BOOK	04/30/2013	05/21/2013	50.81	50.81	O	N
	LAB SUPPLIES	sonofrio					05/14/2013
	592-559-741-000	OPERATING SUPPLIES		50.81			
944255							
32028	USA BLUE BOOK	04/25/2013	05/21/2013	101.10	101.10	O	N
	LAB SUPPLIES	sonofrio					05/14/2013
	592-559-741-000	OPERATING SUPPLIES		101.10			
947834							
32029	USA BLUE BOOK	04/30/2013	05/21/2013	89.08	89.08	O	N
	LAB SUPPLIES	sonofrio					05/14/2013
	592-559-741-000	OPERATING SUPPLIES		89.08			
943189							
32030	USA BLUE BOOK	04/24/2013	05/21/2013	278.47	278.47	O	N
	LAB SUPPLIES	sonofrio					05/14/2013
	592-559-741-000	OPERATING SUPPLIES		278.47			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
943194 32031	USA BLUE BOOK LAB SUPPLIES 592-559-741-000	04/24/2013 sonofrio OPERATING SUPPLIES	05/21/2013	166.99 166.99	166.99	O	N 05/14/2013
944395 32032	USA BLUE BOOK LAB SUPPLIES 592-559-741-000	04/25/2013 sonofrio OPERATING SUPPLIES	05/21/2013	379.96 379.96	379.96	O	N 05/14/2013
946808 32033	USA BLUE BOOK MAINTENANCE EQUIPMENT 592-559-933-000	04/29/2013 sonofrio REPAIRS/MAINTENANCE - EQUIP	05/21/2013	224.06 224.06	224.06	O	N 05/14/2013
Total for vendor 002728 - USA BLUE BOOK:				<u>2,238.28</u>	<u>2,238.28</u>		

Vendor 002755 - VAN BUREN COUNTY ROAD COMM:

JAN-MAR 2013							
31885	VAN BUREN COUNTY ROAD COMM ELECTRIC - CR 388 & 73RD 202-474-921-000	05/03/2013 sonofrio UTILITIES - ELECTRIC	05/21/2013	22.10 22.10	22.10	O	N 05/13/2013
Total for vendor 002755 - VAN BUREN COUNTY ROAD COMM:				<u>22.10</u>	<u>22.10</u>		

Vendor 002757 - VAN BUREN COUNTY TREASURER:

2012 HC							
32021	VAN BUREN COUNTY TREASURER HOUSING COMM PAYMENT IN LIEU TAX 101-002-222-000 101-002-228-000	05/03/2013 sonofrio DUE TO COUNTY DUE TO STATE ED	05/21/2013	7,380.08 4,018.40 3,361.68	7,380.08	O	N 05/14/2013
Total for vendor 002757 - VAN BUREN COUNTY TREASURER:				<u>7,380.08</u>	<u>7,380.08</u>		

Vendor 002758 - VAN BUREN INTERMEDIATE:

2012 HC							
32022	VAN BUREN INTERMEDIATE HOUSING COMM PAYMENT IN LIEU TAX 101-002-234-000	05/03/2013 sonofrio DUE TO INTERMEDIATE SCHOOLS	05/21/2013	3,346.44 3,346.44	3,346.44	O	N 05/14/2013
Total for vendor 002758 - VAN BUREN INTERMEDIATE:				<u>3,346.44</u>	<u>3,346.44</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 003025 - VENEKLASEN INC, A J:							
REQ 7							
31886*	A J VENEKLASEN INC NORTH SIDE MARINA PROJECT 594-776-975-011 594-002-211-141	04/08/2013 sonofrio	05/21/2013	314,866.67	314,866.67	0	N 05/13/2013
		NORTH SIDE MARINA UPGRADE		349,851.85			
		RETAINAGE-VENEKLASEN		(34,985.18)			
	Total for vendor 003025 - VENEKLASEN INC, A J:			<u>314,866.67</u>	<u>314,866.67</u>		
Vendor 002800 - VILLAGE MARKET:							
3/28-5/7							
32023	VILLAGE MARKET #869 CAR WASH & FUEL 591-558-748-000 592-558-748-000 661-450-935-000	05/08/2013 sonofrio	05/21/2013	208.30	208.30	0	N 05/14/2013
		MOTOR FUEL		98.15			
		MOTOR FUEL		98.15			
		REPAIRS/MAINTENANCE - VEHICLES		12.00			
	Total for vendor 002800 - VILLAGE MARKET:			<u>208.30</u>	<u>208.30</u>		
Vendor 002822 - WAGNER'S PLUMBING & HEATING:							
16121							
31887	WAGNER'S PLUMBING & HEATING REPAIRS-KIDS CORNER 101-751-931-000	04/26/2013 sonofrio	05/21/2013	525.28	525.28	0	N 05/13/2013
		REPAIRS/MAINT-BUILDS & STRUCTR		525.28			
	Total for vendor 002822 - WAGNER'S PLUMBING & HEATING:			<u>525.28</u>	<u>525.28</u>		
Vendor 002932 - WINDEMULLER ELECTRIC, INC:							
143464							
31888	WINDEMULLER ELECTRIC, INC REPAIRS & SERVICE 592-559-802-000 592-566-802-000 592-567-802-000	04/18/2013 sonofrio	05/21/2013	823.35	823.35	0	N 05/13/2013
		OTHER CONTRACTUAL SERVICES		197.61			
		OTHER CONTRACTUAL SERVICES		123.50			
		OTHER CONTRACTUAL SERVICES		502.24			
	Total for vendor 002932 - WINDEMULLER ELECTRIC, INC:			<u>823.35</u>	<u>823.35</u>		

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
Vendor 002935 - WINGFOOT COMMERCIAL TIRE :							
159-1045421							
31889	WINGFOOT COMMERCIAL TIRE SYSTEMS	05/01/2013	05/21/2013	710.40	710.40	O	N
	TIRES	sonofrio					05/13/2013
	661-450-741-003	REPAIR & MAINT SUPPLIES		710.40			
	Total for vendor 002935 - WINGFOOT COMMERCIAL TIRE :			<u>710.40</u>	<u>710.40</u>		
Vendor 002936 - WINKEL'S COMMUNICATION INC:							
3194							
31890	WINKEL'S COMMUNICATION INC	05/01/2013	05/21/2013	390.00	390.00	O	N
	RADIO MAINTENANCE - MARCH & APRIL	sonofrio					05/13/2013
	591-558-802-000	OTHER CONTRACTUAL SERVICES		97.50			
	592-558-802-000	OTHER CONTRACTUAL SERVICES		97.50			
	101-446-802-000	OTHER CONTRACTUAL SERVICES		97.50			
	582-558-802-000	OTHER CONTRACTUAL SERVICES		97.50			
3188							
31891	WINKEL'S COMMUNICATION INC	04/15/2013	05/21/2013	383.20	383.20	O	N
	REPAIRS & SERIVCE	sonofrio					05/13/2013
	594-776-933-000	REPAIRS/ MAINTENANCE - EQUIP		383.20			
	Total for vendor 002936 - WINKEL'S COMMUNICATION INC:			<u>773.20</u>	<u>773.20</u>		

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 002949 - WOLVERINE HARDWARE:							
D59392 31896	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-742-000	04/01/2013 sonofrio SMALL TOOLS	05/21/2013	1.77 1.77	1.77	O	N 05/13/2013
C160695 31897	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	04/01/2013 sonofrio OPERATING SUPPLIES	05/21/2013	14.49 14.49	14.49	O	N 05/13/2013
D59486 31898	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	04/03/2013 sonofrio OPERATING SUPPLIES	05/21/2013	18.79 18.79	18.79	O	N 05/13/2013
C160817 31899	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	04/03/2013 sonofrio OPERATING SUPPLIES	05/21/2013	3.49 3.49	3.49	O	N 05/13/2013
C160845 31900	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	04/03/2013 sonofrio OPERATING SUPPLIES	05/21/2013	5.89 5.89	5.89	O	N 05/13/2013
C160753 31901	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 545-776-741-000	04/02/2013 sonofrio OPERATING SUPPLIES	05/21/2013	15.61 15.61	15.61	O	N 05/13/2013
C160932 31902	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	04/04/2013 sonofrio OPERATING SUPPLIES	05/21/2013	7.99 7.99	7.99	O	N 05/13/2013
D59568 31903	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	04/04/2013 sonofrio OPERATING SUPPLIES	05/21/2013	17.49 17.49	17.49	O	N 05/13/2013
D59489 31904	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	04/03/2013 sonofrio OPERATING SUPPLIES	05/21/2013	4.29 4.29	4.29	O	N 05/13/2013

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
C160982							
31905	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	04/05/2013 sonofrio OPERATING SUPPLIES	05/21/2013	19.38 19.38	19.38	O	N 05/13/2013
D59691							
31906	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	04/05/2013 sonofrio OPERATING SUPPLIES	05/21/2013	2.60 2.60	2.60	O	N 05/13/2013
D59666							
31907	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	04/05/2013 sonofrio OPERATING SUPPLIES	05/21/2013	7.66 7.66	7.66	O	N 05/13/2013
D59589							
31908	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	04/04/2013 sonofrio OPERATING SUPPLIES	05/21/2013	3.58 3.58	3.58	O	N 05/13/2013
C161433							
31909	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	04/11/2013 sonofrio OPERATING SUPPLIES	05/21/2013	17.17 17.17	17.17	O	N 05/13/2013
C161434							
31910	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 661-450-741-000	04/11/2013 sonofrio OPERATING SUPPLIES	05/21/2013	5.39 5.39	5.39	O	N 05/13/2013
D60023							
31911	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 591-558-741-000	04/11/2013 sonofrio OPERATING SUPPLIES	05/21/2013	36.68 36.68	36.68	O	N 05/13/2013
D161474							
31912	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	04/11/2013 sonofrio OPERATING SUPPLIES	05/21/2013	15.48 15.48	15.48	O	N 05/13/2013
C161464							
31913	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	04/11/2013 sonofrio OPERATING SUPPLIES	05/21/2013	11.28 11.28	11.28	O	N 05/13/2013

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
C161316	GL Distribution						
31914	WOLVERINE HARDWARE	04/09/2013	05/21/2013	0.99	0.99	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		0.99			
C161385							
31915	WOLVERINE HARDWARE	04/10/2013	05/21/2013	23.36	23.36	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	592-559-931-000	REPAIRS/MAINT-BUILDS & STRCTRS		23.36			
C161371							
31916	WOLVERINE HARDWARE	04/10/2013	05/21/2013	9.79	9.79	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		9.79			
A32848							
31917	WOLVERINE HARDWARE	04/09/2013	05/21/2013	13.78	13.78	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		13.78			
D59924							
31918	WOLVERINE HARDWARE	04/09/2013	05/21/2013	124.84	124.84	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	545-776-741-000	OPERATING SUPPLIES		88.05			
	101-751-741-000	OPERATING SUPPLIES		36.79			
C161198							
31919	WOLVERINE HARDWARE	04/08/2013	05/21/2013	8.72	8.72	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		8.72			
C161455							
31920	WOLVERINE HARDWARE	04/11/2013	05/21/2013	31.45	31.45	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	591-559-741-000	OPERATING SUPPLIES		31.45			
C161379							
31921	WOLVERINE HARDWARE	04/10/2013	05/21/2013	4.49	4.49	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	251-901-802-000	OTHER CONTRACTUAL SERVICES		4.49			
C161445							
31922	WOLVERINE HARDWARE	04/11/2013	05/21/2013	19.90	19.90	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		19.90			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
D60257							
31923	WOLVERINE HARDWARE	04/15/2013	05/21/2013	13.49	13.49	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		13.49			
C161516							
31924	WOLVERINE HARDWARE	04/12/2013	05/21/2013	6.99	6.99	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		6.99			
C161560							
31925	WOLVERINE HARDWARE	04/12/2013	05/21/2013	25.00	25.00	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		25.00			
C161717							
31926	WOLVERINE HARDWARE	04/15/2013	05/21/2013	6.45	6.45	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	545-776-741-000	OPERATING SUPPLIES		6.45			
C161757							
31927	WOLVERINE HARDWARE	04/15/2013	05/21/2013	27.23	27.23	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	592-559-933-000	REPAIRS/MAINTENANCE - EQUIP		27.23			
C161804							
31928	WOLVERINE HARDWARE	04/16/2013	05/21/2013	35.15	35.15	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		35.15			
D60376							
31929	WOLVERINE HARDWARE	04/16/2013	05/21/2013	(15.48)	(15.48)	O	N
	RETURN	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		(15.48)			
D60381							
31930	WOLVERINE HARDWARE	04/16/2013	05/21/2013	1.39	1.39	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		1.39			
D60425							
31931	WOLVERINE HARDWARE	04/17/2013	05/21/2013	5.98	5.98	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		5.98			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
C16214							
31932	WOLVERINE HARDWARE	04/23/2013	05/21/2013	11.87	11.87	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	545-776-931-000	REPAIRS/MAINT-BUILDS & STRCTRE		11.87			
D60976							
31933	WOLVERINE HARDWARE	04/24/2013	05/21/2013	3.99	3.99	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		3.99			
C162578							
31934	WOLVERINE HARDWARE	04/25/2013	05/21/2013	23.47	23.47	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		23.47			
D60424							
31935	WOLVERINE HARDWARE	04/17/2013	05/21/2013	6.49	6.49	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		6.49			
C162430							
31936	WOLVERINE HARDWARE	04/23/2013	05/21/2013	86.28	86.28	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		86.28			
C162055							
31937	WOLVERINE HARDWARE	04/19/2013	05/21/2013	10.74	10.74	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		10.74			
C162590							
31938	WOLVERINE HARDWARE	04/25/2013	05/21/2013	9.87	9.87	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		9.87			
D162529							
31939	WOLVERINE HARDWARE	04/24/2013	05/21/2013	48.00	48.00	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		48.00			
D61004							
31940	WOLVERINE HARDWARE	04/24/2013	05/21/2013	9.73	9.73	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		9.73			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
D61044							
31941	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 401-301-980-000-0145	04/25/2013 sonofrio POLICE/FIRE COMPLEX	05/21/2013	5.79 5.79	5.79	O	N 05/13/2013
D60891							
31942	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 592-559-742-000	04/23/2013 sonofrio SMALL TOOLS	05/21/2013	39.98 39.98	39.98	O	N 05/13/2013
C162919							
31943	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 591-558-741-000	04/29/2013 sonofrio SMALL TOOLS	05/21/2013	7.18 7.18	7.18	O	N 05/13/2013
C162923							
31944	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	04/29/2013 sonofrio OPERATING SUPPLIES	05/21/2013	26.88 26.88	26.88	O	N 05/13/2013
D60544							
31945	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 591-558-741-000 592-558-741-000	04/18/2013 sonofrio OPERATING SUPPLIES OPERATING SUPPLIES	05/21/2013	44.57 22.28 22.29	44.57	O	N 05/13/2013
C162926							
31946	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	04/29/2013 sonofrio OPERATING SUPPLIES	05/21/2013	15.74 15.74	15.74	O	N 05/13/2013
C163035							
31947	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	04/30/2013 sonofrio OPERATING SUPPLIES	05/21/2013	13.08 13.08	13.08	O	N 05/13/2013
D61397							
31948	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 591-559-741-000	04/29/2013 sonofrio OPERATING SUPPLIES	05/21/2013	33.06 33.06	33.06	O	N 05/13/2013
A32930							
31949	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 545-776-741-000	04/29/2013 sonofrio OPERATING SUPPLIES	05/21/2013	7.18 7.18	7.18	O	N 05/13/2013

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
C161215							
31950	WOLVERINE HARDWARE	04/08/2013	05/21/2013	49.22	49.22	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		49.22			
C162622							
31951	WOLVERINE HARDWARE	04/25/2013	05/21/2013	5.49	5.49	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	594-776-742-000	SMALL TOOLS		5.49			
C162368							
31952	WOLVERINE HARDWARE	04/22/2013	05/21/2013	7.58	7.58	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	594-776-742-000	SMALL TOOLS		7.58			
C162340							
31953	WOLVERINE HARDWARE	04/22/2013	05/21/2013	4.22	4.22	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	594-776-741-000	OPERATING SUPPLIES		4.22			
D60485							
31954	WOLVERINE HARDWARE	04/18/2013	05/21/2013	21.99	21.99	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	594-776-741-000	OPERATING SUPPLIES		21.99			
D60403							
31955	WOLVERINE HARDWARE	04/16/2013	05/21/2013	8.00	8.00	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	594-776-742-000	SMALL TOOLS		8.00			
C161792							
31956	WOLVERINE HARDWARE	04/16/2013	05/21/2013	10.97	10.97	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	594-776-741-000	OPERATING SUPPLIES		10.97			
C161517							
31957	WOLVERINE HARDWARE	04/12/2013	05/21/2013	7.74	7.74	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	594-776-741-000	OPERATING SUPPLIES		7.74			
C162999							
31958	WOLVERINE HARDWARE	04/29/2013	05/21/2013	13.49	13.49	O	N
	MAINTENANCE SUPPLIES	sonofrio					05/13/2013
	101-751-741-000	OPERATING SUPPLIES		13.49			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
C162088 31959	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 101-751-741-000	04/19/2013 sonofrio OPERATING SUPPLIES	05/21/2013	5.48 5.48	5.48	O	N 05/13/2013
C161943 31960	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 591-558-741-000	04/17/2013 sonofrio OPERATING SUPPLIES	05/21/2013	52.57 52.57	52.57	O	N 05/13/2013
C161796 31961	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 591-558-741-000	04/16/2013 sonofrio OPERATING SUPPLIES	05/21/2013	92.43 92.43	92.43	O	N 05/13/2013
C160745 31962	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 591-558-741-000	04/02/2013 sonofrio OPERATING SUPPLIES	05/21/2013	3.96 3.96	3.96	O	N 05/13/2013
D60088 31963	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 591-558-741-000	04/12/2013 sonofrio OPERATING SUPPLIES	05/21/2013	24.85 24.85	24.85	O	N 05/13/2013
D59441 31964	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 591-558-741-000	04/02/2013 sonofrio OPERATING SUPPLIES	05/21/2013	0.99 0.99	0.99	O	N 05/13/2013
1940 APRIL 2013 31965	WOLVERINE HARDWARE DISCOUNT 101-000-690-000	05/01/2013 sonofrio SUNDRY-MISC OPERATING REVENUE	05/21/2013	(123.00) (123.00)	(123.00)	O	N 05/13/2013
C161927 31966	WOLVERINE HARDWARE MAINTENANCE SUPPLIES 545-776-932-000	04/17/2013 sonofrio REPAIRS/MAINTENANCE - OTHER	05/21/2013	21.70 21.70	21.70	O	N 05/13/2013
Total for vendor 002949 - WOLVERINE HARDWARE:				<u>1,164.13</u>	<u>1,164.13</u>		

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BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
Vendor 002953 - WOODHAMS, INC , DON:							
T63380 31892	WOODHAMS, INC , DON PARTS 661-450-741-003	04/16/2013 sonofrio	05/21/2013	49.78	49.78	O	N 05/13/2013
	REPAIR & MAINT SUPPLIES			49.78			
T63385 31893	WOODHAMS, INC , DON PARTS EXCHANGE 661-450-741-003	04/16/2013 sonofrio	05/21/2013	(2.80)	(2.80)	O	N 05/13/2013
	REPAIR & MAINT SUPPLIES			(2.80)			
T63387 31894	WOODHAMS, INC , DON PARTS 661-450-741-003	04/17/2013 sonofrio	05/21/2013	182.00	182.00	O	N 05/13/2013
	REPAIR & MAINT SUPPLIES			182.00			
T63386 31895	WOODHAMS, INC , DON PARTS 661-450-741-003	04/16/2013 sonofrio	05/21/2013	7.40	7.40	O	N 05/13/2013
	REPAIR & MAINT SUPPLIES			7.40			
	Total for vendor 002953 - WOODHAMS, INC , DON:			<u>236.38</u>	<u>236.38</u>		
# of Invoices:	270	# Due:	270	Totals:	652,135.48		652,135.48
# of Credit Memos:	3	# Due:	3	Totals:	(141.28)		(141.28)
Net of Invoices and Credit Memos:					<u>651,994.20</u>		<u>651,994.20</u>
* 1 Net Invoices have Credits Totalling:					(34,985.18)		
--- TOTALS BY GL DISTRIBUTION ---							
101-000-690-000	SUNDRY-MISC OPERATING REVENUE			(123.00)			
101-001-070-000	DUE FROM SHAES			147.58			
101-001-070-002	DUE FROM L H B MUSEUM			97.60			
101-002-222-000	DUE TO COUNTY			4,018.40			
101-002-223-000	DUE TO LIBRARY			330.57			
101-002-225-000	DUE TO SCHOOLS			11,990.01			
101-002-228-000	DUE TO STATE ED			3,361.68			
101-002-234-000	DUE TO INTERMEDIATE SCHOOLS			3,346.44			
101-002-235-000	DUE TO LAKE MICHIGAN COLLEGE			1,000.33			
101-002-237-000	DUE TO HOSPITAL			185.17			
101-002-238-000	DUE TO SENIOR SERVICES			140.07			
101-101-900-000	PRINTING/PUBLISHING			727.04			
101-191-900-000	PRINTING/PUBLISHING			68.16			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	101-202-801-000	PROFESSIONAL/CONSULTING FEES		1,350.00			
	101-209-727-000	OFFICE SUPPLIES		52.38			
	101-209-801-000	PROFESSIONAL/CONSULTING FEES		1,150.00			
	101-210-801-000	PROFESSIONAL/CONSULTING FEES		8,468.00			
	101-215-727-000	OFFICE SUPPLIES		205.51			
	101-227-727-000	OFFICE SUPPLIES		28.49			
	101-265-741-000	OPERATING SUPPLIES		411.00			
	101-265-802-000	OTHER CONTRACTUAL SERVICES		305.84			
	101-265-850-000	TELEPHONE		58.53			
	101-276-802-000	OTHER CONTRACTUAL SERVICES		71.50			
	101-276-923-000	UTILITIES - GAS		526.73			
	101-301-727-000	OFFICE SUPPLIES		52.60			
	101-301-729-000	UNIFORMS		1,110.42			
	101-301-741-000	OPERATING SUPPLIES		571.17			
	101-301-741-002	OPERATING SUPPLIES - MUNITIONS		507.50			
	101-301-801-011	EMPLOYEE PHYSICAL EXAMS		225.00			
	101-301-801-021	LAUNDRY & DRYCLEANING		282.00			
	101-301-802-001	SERVICE CONTRACTS		82.48			
	101-301-860-000	TRAVEL/CONFERENCES/TRAINING		50.00			
	101-301-933-000	REPAIRS/MAINTENANCE - EQUIP		66.12			
	101-350-802-000	OTHER CONTRACTUAL SERVICES		39.00			
	101-371-727-000	OFFICE SUPPLIES		69.63			
	101-371-801-000	PROFESSIONAL/CONSULTING FEES		779.00			
	101-371-802-000	OTHER CONTRACTUAL SERVICES		2,054.33			
	101-371-802-020	BUILDING INSPECTIONS		1,757.00			
	101-371-802-021	ELECTRICAL INSPECTIONS		1,035.75			
	101-371-900-000	NEWSPAPER PUBLISHING		173.00			
	101-430-959-008	AL-VAN HUMANE SOCIETY		1,750.00			
	101-446-727-000	OFFICE SUPPLIES		9.96			
	101-446-741-000	OPERATING SUPPLIES		744.01			
	101-446-802-000	OTHER CONTRACTUAL SERVICES		2,891.06			
	101-447-727-000	OFFICE SUPPLIES		115.55			
	101-447-741-000	OPERATING SUPPLIES		22.31			
	101-635-959-010	TAXES/HOSPITAL		2,011.28			
	101-751-741-000	OPERATING SUPPLIES		12,322.97			
	101-751-742-000	SMALL TOOLS		51.76			
	101-751-801-000	PROFESSIONAL/CONSULTING FEES		2,176.25			
	101-751-801-000-0146	PROFESSIONAL/CONSULTING FEES		3,834.37			
	101-751-802-000	OTHER CONTRACTUAL SERVICES		356.00			
	101-751-931-000	REPAIRS/MAINT-BUILDS & STRUCTR		525.28			
	101-790-959-011	TAXES/LIBRARY		2,463.82			
	101-804-802-000	OTHER CONTRACTUAL SERVICES		595.50			
	101-895-959-006	SOUTH HAVEN CHARTER TWSP		21,720.10			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	202-474-921-000	UTILITIES - ELECTRIC		22.10			
	203-463-802-000	VEGETATION REMOVAL,CRACK CLEANOUT & FIL		6,500.00			
	204-446-801-000-0106	PROFESSIONAL/CONSULTING FEES		705.00			
	204-446-801-000-0126	PROFESSIONAL/CONSULTING FEES		602.00			
	226-528-802-000	OTHER CONTRACTUAL SERVICES		30,000.92			
	250-729-801-000	PROFESSIONAL/CONSULTING FEES		1,330.00			
	250-729-860-000	TRAVEL/CONFERENCES/TRAINING		70.00			
	250-729-974-018-0142	CAPITAL PROJECTS		421.00			
	250-729-974-018-0149	CAPITAL PROJECTS		7,668.00			
	250-729-974-018-0150	CAPITAL PROJECTS		14,752.04			
	250-729-974-018-0151	CAPITAL PROJECTS		3,251.25			
	250-751-802-000	OTHER CONTRACTUAL SERVICES		100.00			
	251-901-802-000	OTHER CONTRACTUAL SERVICES		4.49			
	401-301-980-000-0145	POLICE/FIRE COMPLEX		8,199.87			
	545-776-741-000	OPERATING SUPPLIES		117.29			
	545-776-802-000	OTHER CONTRACTUAL SERVICES		255.39			
	545-776-931-000	REPAIRS/MAINT-BUILDS & STRCTRE		87.87			
	545-776-932-000	REPAIRS/MAINTENANCE - OTHER		21.70			
	577-751-741-000	OPERATING SUPPLIES		2,431.65			
	577-751-802-000	OTHER CONTRACTUAL SERVICES		300.00			
	577-751-900-000	PRINTING/PUBLISHING		197.73			
	582-558-727-000	OFFICE SUPPLIES		9.96			
	582-558-741-000	OPERATING SUPPLIES		37.23			
	582-558-802-000	OTHER CONTRACTUAL SERVICES		14,023.52			
	582-558-850-000	TELEPHONE		16.24			
	582-558-860-000	TRAVEL/CONFERENCES/TRAINING		30.00			
	582-558-933-000	REPAIRS/MAINTENANCE - EQUIPM		523.15			
	582-558-988-000	OTHER CONTRACTUAL SERVICES		1,571.27			
	582-558-988-000-0152	ELECTRICAL SYSTEM CONSTR		621.74			
	591-002-226-001	DUE TO TOWN WATER/SEWER AUTHOR		31,687.14			
	591-002-255-002	ENGINEERING SERVICES		7,933.50			
	591-558-727-000	OFFICE SUPPLIES		11.99			
	591-558-729-001	OTHER CLOTHING & SUPPLIES		69.95			
	591-558-741-000	OTHER CONTRACTUAL SERVICES		3,885.76			
	591-558-748-000	MOTOR FUEL		98.15			
	591-558-802-000	OTHER CONTRACTUAL SERVICES		197.11			
	591-558-850-000	TELEPHONE		8.15			
	591-559-741-000	OPERATING SUPPLIES		227.34			
	591-559-802-000	OTHER CONTRACTUAL SERVICES		1,127.34			
	591-559-850-000	TELEPHONE		368.38			
	591-559-860-000	TRAVEL/CONFERENCES/TRAINING		95.00			
	591-561-801-000	PROFESSIONAL/CONSULTING FEES		137.50			
	592-002-226-001	DUE TO TOWN WATER/SEWER AUTHOR		43,386.75			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	592-558-727-000	OFFICE SUPPLIES		11.98			
	592-558-741-000	OPERATING SUPPLIES		44.59			
	592-558-748-000	MOTOR FUEL		98.15			
	592-558-802-000	OTHER CONTRACTUAL SERVICES		197.11			
	592-558-850-000	TELEPHONE		8.15			
	592-559-727-000	OFFICE SUPPLIES		43.76			
	592-559-741-000	OPERATING SUPPLIES		5,463.03			
	592-559-742-000	SMALL TOOLS		39.98			
	592-559-802-000	OTHER CONTRACTUAL SERVICES		587.98			
	592-559-850-000	TELEPHONE		36.96			
	592-559-855-000	POSTAGE		219.29			
	592-559-900-000	PRINTING/PUBLISHING		1,332.91			
	592-559-931-000	REPAIRS/MAINT-BUILDS & STRCTRS		1,594.81			
	592-559-933-000	REPAIRS/MAINTENANCE - EQUIP		334.17			
	592-560-801-000	PROFESSIONAL/CONSULTING FEES		475.71			
	592-562-802-000	OTHER CONTRACTUAL SERVICES		7.96			
	592-566-802-000	OTHER CONTRACTUAL SERVICES		150.17			
	592-567-802-000	OTHER CONTRACTUAL SERVICES		522.94			
	592-567-933-000	REPAIRS/MAINTENANCE - EQUIP		224.07			
	592-569-802-000	OTHER CONTRACTUAL SERVICES		60.10			
	592-570-802-000	OTHER CONTRACTUAL SERVICES		103.08			
	592-570-802-000-0054	OTHER CONTRACTUAL SERVICES		261.60			
	594-002-211-141	RETAINAGE-VENEKLASEN		(34,985.18)			
	594-002-211-151	RETAINAGE - DK CONSTRUCTION		4,972.25			
	594-776-727-000	OFFICE SUPPLIES		194.56			
	594-776-729-001	OTHER CLOTHING & SUPPLIES		15.89			
	594-776-741-000	OPERATING SUPPLIES		4,256.53			
	594-776-742-000	SMALL TOOLS		203.89			
	594-776-802-000	OTHER CONTRACTUAL SERVICES		20,181.90			
	594-776-931-000	REPAIRS/MAINT-BLDS & STRCTRES		1,085.72			
	594-776-932-000	REPAIRS/MAINTENANCE - OTHER		1,230.82			
	594-776-933-000	REPAIRS/ MAINTENANCE - EQUIP		383.20			
	594-776-957-000	CONCESSION EXPENSE		153.50			
	594-776-975-011	NORTH SIDE MARINA UPGRADE		354,039.85			
	636-258-801-000	PROFESSIONAL/CONSULTING FEES		910.00			
	636-258-850-002	INTERNET FEES		363.90			
	661-450-741-000	OPERATING SUPPLIES		72.62			
	661-450-741-003	REPAIR & MAINT SUPPLIES		2,129.37			
	661-450-742-000	SMALL TOOLS		31.38			
	661-450-748-000	MOTOR FUEL & LUBRICANTS		44.85			
	661-450-935-000	REPAIRS/MAINTENANCE - VEHICLES		3,361.39			
	718-002-277-021	DEPOSIT-POLICE RESERVES		60.54			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			98,363.25	98,363.25		
	202 - MAJOR STREET FUND			22.10	22.10		
	203 - LOCAL STREET FUND			6,500.00	6,500.00		
	204 - STREET FUND			1,307.00	1,307.00		
	226 - GARBAGE/REFUSE FUND			30,000.92	30,000.92		
	250 - DOWNTOWN DVLP AUTHORITY			27,592.29	27,592.29		
	251 - LOCAL DVLP FINANCE ATHR DIS			4.49	4.49		
	401 - CAPITAL PROJECTS FUND 1			8,199.87	8,199.87		
	545 - BLACK RIVER PARK FUND			482.25	482.25		
	577 - BEACH FUND			2,929.38	2,929.38		
	582 - ELECTRIC FUND			16,833.11	16,833.11		
	591 - WATER FUND			45,847.31	45,847.31		
	592 - SEWER FUND			55,205.25	55,205.25		
	594 - MARINA FUND			351,732.93	351,732.93		
	636 - INFORMATION SERVICES FUND			1,273.90	1,273.90		
	661 - MOTOR POOL FUND			5,639.61	5,639.61		
	718 - TRUST & AGENCY FUND			60.54	60.54		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 - REVEUNES			(123.00)	(123.00)		
	001 - ASSETS			245.18	245.18		
	002 - LIABILITIES			77,427.67	77,427.67		
	101 - CITY COUNCIL			727.04	727.04		
	191 - ELECTIONS			68.16	68.16		
	202 - CITY TREASURER			1,350.00	1,350.00		
	209 - ASSESSOR			1,202.38	1,202.38		
	210 - LEGAL & PROFESSIONAL			8,468.00	8,468.00		
	215 - CITY CLERK			205.51	205.51		
	227 - PERSONNEL			28.49	28.49		
	258 - DATA PROCESSING			1,273.90	1,273.90		
	265 - BUILDINGS & GROUNDS			775.37	775.37		
	276 - CEMETERY DEPARTMENT			598.23	598.23		
	301 - POLICE			11,147.16	11,147.16		
	350 - INFORMATION CENTER			39.00	39.00		
	371 - BUILDING INSPECTIONS			5,868.71	5,868.71		
	430 - ANIMAL SHELTER			1,750.00	1,750.00		
	446 - HIGHWAYS & STREETS			4,952.03	4,952.03		
	447 - ENGINEERING			137.86	137.86		
	450 - EQUIPMENT MAINTENANCE			5,639.61	5,639.61		
	463 - ROUTINE MAINTENANCE			6,500.00	6,500.00		

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Inv Ref#	Description	Entered By					Post Date
--- TOTALS BY DEPT/ACTIVITY ---							
	474 - TRAFFIC SERVICES			22.10	22.10		
	528 - WASTE/REFUSE DISPOSAL			30,000.92	30,000.92		
	558 - OPERATIONS			21,464.20	21,464.20		
	559 - TREATMENT			11,470.95	11,470.95		
	560 - IPP PROGRAM			475.71	475.71		
	561 - ADMINISTRATION			137.50	137.50		
	562 - LIFTSTATIONS- CASCO TOWNSHI			7.96	7.96		
	566 - TREATMENT - CASCO TWP			150.17	150.17		
	567 - TREATMENT - SH TWP			747.01	747.01		
	569 - LIFSTATIONS - SOUTH HAVEN T			60.10	60.10		
	570 - LIFTSTATIONS - CITY			364.68	364.68		
	635 - HOSPITAL			2,011.28	2,011.28		
	729 - DOWNTOWN DEVELOPMENT			27,492.29	27,492.29		
	751 - PARK DEPARTMENT			22,296.01	22,296.01		
	776 - OPERATIONS			382,228.11	382,228.11		
	790 - LIBRARY			2,463.82	2,463.82		
	804 - MUSEUMS			595.50	595.50		
	895 - OTHER FUNCTIONS			21,720.10	21,720.10		
	901 - INDUSTRIAL DEVELOPMENT			4.49	4.49		



City of South Haven

Department of Public Works

DPW Building • 1199 8th Ave. • South Haven, Michigan 49090
Telephone (269) 637-0737 • Fax (269) 637-4778

Memo

To: Brian Dissette, City Manager
From: Brandy Gildea, Parks and Recreation Supervisor
Date: May 13, 2013
Re: Beach Warning Flagpoles

Background Information:

City staff would like to seek City Councils approval in the purchase and installation of 13 beach warning flagpoles to be installed on the City's seven public beaches, in the amount of \$27,285.00.

City staff has worked with Abonmarche to seek multiple quotes. The flag poles were requested to be 15ft high from ground level with an internal halyard heavy duty cable system. The flag poles will be supplied and installed by American Pride, who submitted the lowest bid. Additionally, American Pride offered to discount their price by \$1,000 if the City of South Haven has a tractor and operator available to move the installation materials from the delivery truck to the installation site. Discussions with Public Works staff have confirmed the desire and ability to do so. Abonmarche engineers have reviewed American Pride's proposed foundation and installation system for the poles and are confident the design will work in the desired locations. Each pole is projected to be able to sustain a 250 mph wind without a flag on the pole and a 150 mph wind with a flag on the pole.

Recommendation:

City Council should review the purchase at their May 20th meeting. It is recommended that they award the purchase and installation of 13 beach warning flag poles for the seven public beaches, to American Pride, in the amount of \$27,285.00, with 50% being prepaid.

Support Information:

Abonmarche recommendation memo with quotes

MEMORANDUM

DATE: May 10, 2013

TO: Brandy Gildea, Parks and Recreation Supervisor

COPY: Roger Huff, Public Works Director

FROM: Tony McGhee *Tom*

RE: City of South Haven
South Haven Beaches Warning Flagpoles

At the request of the City of South Haven, Abonmarche contacted four companies to provide quotes for a total of 13, 15 foot high flagpoles to be located at 7 beach locations in the City of South Haven to display warning flags.

All four vendors were provided the same specifications and no information was shared between vendors. We asked all contractors to provide costs for an external halyard with a rope system (least expensive) and a cable system (heavy duty). As a general rule, we do not recommend the use of an external halyard as the blowing sand and harsh waterfront environment over time would affect the operation of the system. However, a quote was requested for this design for comparison purposes.

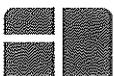
Of the four requests for quotes issued by Abonmarche, one firm was non-responsive, one firm was not confident in their ability to install the flags in the desired beach location in the sand so declined to submit a proposal. Abonmarche secured responsive quotes from two vendors, American Pride and A-1 Flagpoles & Flags.

Both companies have quoted a 20 foot high flagpole as that is the lowest height available. The 15 foot height requested by the city is considered a custom length; however, the cost will be the same as the 20' foot height in the attached price quotes.

American Pride has the lowest price for both the cable and rope halyard and the flags. While A-1's price was slightly lower for the flag poles themselves, American Pride's installation price was significantly lower resulting in a lower overall bid for the entire scope of work. Additionally, American Pride has offered to discount their price by \$1,000 if the City of South Haven has a tractor and operator available to move the installation materials from the delivery truck to the installation site. Discussions with Public Works staff have confirmed the desire and ability to do so; therefore, the cost of the poles installed will be \$27,285.00 should the City of South Haven choose to follow the recommendation. Both proposals are attached

for your review. Finally, our staff engineers have reviewed American Pride's proposed foundation and installation system for the poles and are confident the design will work in the desired locations. Each pole is projected to be able to sustain a 250 mph wind without a flag on the pole and a 150 mph wind with a flag on the pole.

Once a City of South pay request has been provided, we will begin working with the selected vendor to order the poles and ensure their successful installation. Please do not hesitate to contact me should you have any further questions or need additional information.





WWW.AMERICANPRIDEFLAGS.COM (269) 849-7070

4209 Red Arrow Hwy
Benton Harbor, MI 49022

Quote # 1491

Date 4/16/2013

Account #

Terms half down/ba...

Rep: K

Price quote for:

City of South haven / Abonmarche
South Haven, Michigan

Qty	Description	Rate	Total
13	ECX20IH #320473 18' x 5" x 3" x .125" wall thickness Revolving truck system. Satin finish. Locking access door. Stainless steel winch and cable. All hardware included. Wind load 250mph. unflaged and 120mph. with 5' x 8' flag. (recommend 3' x 5' signal flags)	1,540.00	20,020.00
1	shipping cost	790.00	790.00
13	Installation Charge- Includes excavation of hole for ground sleeve, removal of soil from job site, cost of cement and cement work below grade, assembly of pole and return trip to install Ground sleeve cemented in a 30" x 3' Sono tube.	575.00	7,475.00
<p>If the city can provide a tractor or other similar device to carry the cement to the flagpole locations we can save a \$1,000.00 or more.</p> <p>We require 50% down \$14,142.50</p> <p>American Pride has been in business for over 25 years. We are a local company that can respond to any issues concerning these flagpoles or other flagpoles you may need serviced.</p>			

Subtotal	\$28,285.00
Sales Tax (6.0%)	\$0.00
Total	\$28,285.00

\$27,285.00

Sign and return:



WWW.AMERICANPRIDEFLAGS.COM (269) 849-7070

4209 Red Arrow Hwy
Benton Harbor, MI 49022

Quote # 1490

Date 4/16/2013

Account #

Terms half down/ba...

Rep: K

Price quote for:

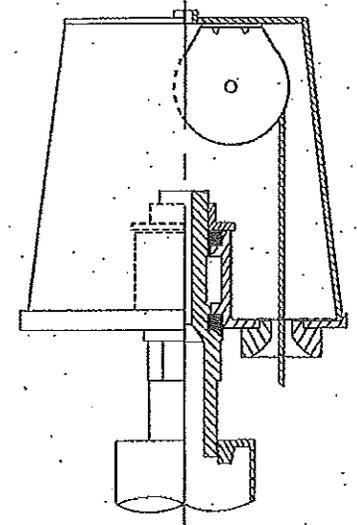
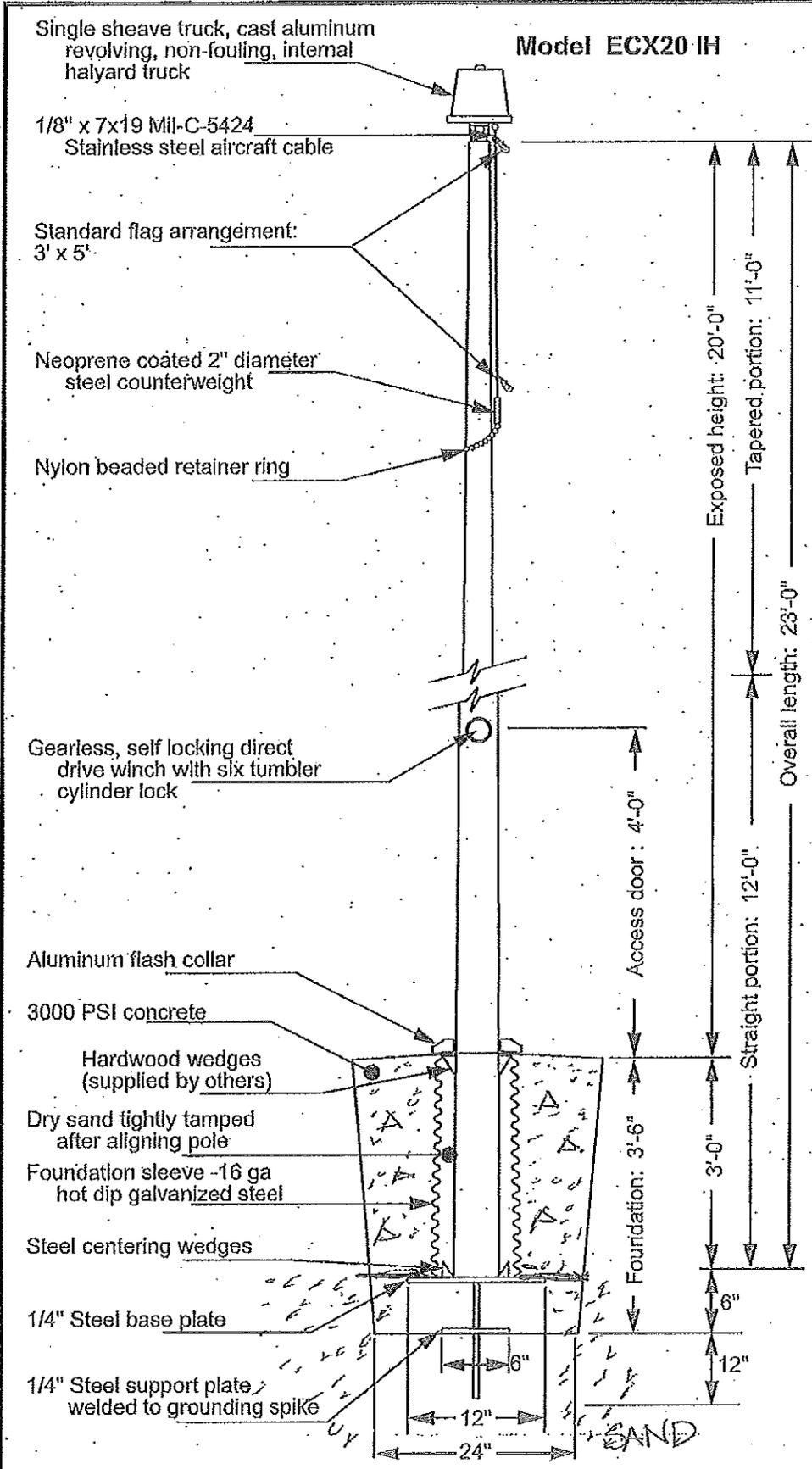
City of South haven / Abonmarche
South Haven, Michigan

Qty	Description	Rate	Total
13	ECXV20 #320409 23' x 5" x 3" x .125 wall thickness. Revolving truck system. Satin finish. Lockable access door. All hardware included. Wind load 250mph unflagged and 120mph with 3' x 5' flag Retail \$1,430.00	1,100.00	14,300.00
1	shipping cost	678.00	678.00
13	Installation Charge- Includes excavation of hole for ground sleeve, removal of soil from job site, cost of cement and cement work below grade, assembly of pole and return trip to install Ground sleeve cemented in a 30" x 3' Sono tube If the city can provide a tractor or similar device to carry the cement to the flagpole locations we can save a \$1,00.00 or more. We require 50% down \$11,226.50 American Pride has been in business for over 25 years. We are a local company that can respond to any issues concerning these flagpoles or other flagpoles you may need serviced.	575.00	7,475.00

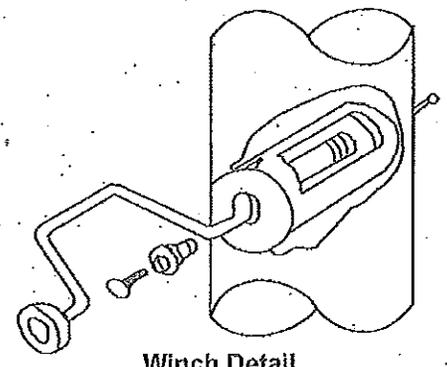
Subtotal	\$22,453.00
Sales Tax (6.0%)	\$0.00
Total	\$22,453.00

Sign and return: _____

Model ECX20 IH



Revolving non-fouling internal halyard truck, cast aluminum body, 26 stainless steel ball bearings, and 2-1/2" diameter plated steel sheave.

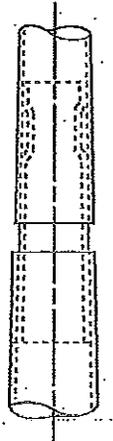


Winch Detail

All shafts with overall length of more than 38'-6" are shipped in two sections.

Each section matched marked for field assembly. Exposed portion of jam sleeve must be well lubricated prior to assembly.

1-1/2" maximum shop gap allowed for field fitting (ram for tight joint)



Project:	Ground set tapered aluminum flagpole: ALLOY: 6083T6	EDER FLAG	Date:
Location:	Exposed height: 20'-0"	Overall height: 23'-0"	MANUFACTURING COMPANY
Architect:	Ship in 1 section	Built diameter: 5"	1000 W. Rawson Avenue
Contractor:	Top diameter: 3"	Wall thickness: .125"	Oak Creek, WI 53154
Customer:	Finish: 100 grit polish		Job:

Contact Us:

(P) 269/624-FLAG
(F) 269/624-5921

www.allflagpolesandflags.com
kcuff@allflagpolesandflags.com

26930 66 Ave.
Lawton, MI 49065

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• Flagpoles
• Accessories

Low shipping rates to
anywhere in the US.



April 22, 2013

TO: Kathy Burczak
Abonmarche

FROM: Karen Ruff

RE: Flagpole Estimate
South Haven Beach - 7 Locations

Following is pricing for the 13 ea. Flagpoles for the South Haven Beach project you are working on.

FLAGPOLES

Internal Halyard - Winch System.....	\$19,815.00
Furnish and deliver 13 ea., 15' exposed height single section flagpoles with 5" base diameter, .125 wall with standard satin finish. 18' overall height CI Series winch operated standard accessories with revolving truck, aluminum ball, ss winch, crank handle, snaps, 1/8" aircraft cable, spun aluminum flash collar and metal ground sleeve. Price includes Michigan State Sales Tax.	
Internal Halyard - Cam Cleat System.....	\$14,100.00
Furnish and deliver 13 ea., 15' exposed height single section flagpoles with 5" base diameter, .125 wall with standard satin finish. 18' overall height GI Series, cam cleat and rope operated standard accessories with revolving truck, aluminum ball, cam cleat, snaps, 1/4" wire core rope, spun aluminum flash collar and metal ground sleeve. Price includes Michigan State Sales Tax.	
External Halyard - With Locking Cleat Cover Box.....	\$11,500.00
Furnish and deliver 13 ea., 15' exposed height single section flagpoles with 3.5" base, .125 wall with standard satin finish. 18' overall height ST series, single external rope operated standard accessories with revolving truck, aluminum ball, cast aluminum cleat, snaps, 5/16" rope, spun aluminum flash collar and metal ground sleeve. Price includes cleat box with cylinder lock and 5' halyard protection pipe to be mounted on the exterior of the flagpole. Price includes Michigan State Sales Tax.	

FLAGS

Flags - 3x5' Nylon, 13 ea., Yellow, Green, Red (Total 39 Flags).....	\$930.00
Pennants - 3x5' Nylon, 13 ea., Yellow, Green, Red (Total 39 Pennants).....	\$1,012.83

INSTALLATION

Flagpole Installation at 7 Beach Locations in South Haven.....	\$24,500.00
Furnish all labor, materials and equipment to complete installation of 13 ea. Flagpoles located on seven (7) beaches throughout South Haven, Michigan. Installation will be subcontracted to LD Docsa Associates, Inc., of Kalamazoo, MI. Installation clarifications as follows:	
<ul style="list-style-type: none"> • Permits not included. • Dewatering not included. • Soils disposed of on-site. • Standard foundation proposed per attached installation instructions and sketch, up to 3' diameter, 30" depth for concrete. If sandy soils require special foundations other than what is shown or larger than 3'x30", a change order will be required to modify the foundation type accordingly. • Access to the site to be provided by owner. If large equipment is not accessible to site and hand digging is required, additional charges will be incurred. • Hauling of equipment and flagpoles included in quote. 	

NOTES

Sealed calculations for flagpole is done by an Engineer in the state of MN who is responsible for their preparation. If other state seal or if foundation design is required, additional charges will be incurred. Please note, 50% down payment on materials may be required at time of order, depending on manufacturer requirements. Final payment due at time of completion. Prices are valid for 30 days.

FOUNDATION INSTRUCTIONS FOR GROUNDSET FLAGPOLES

FOUNDATION

Dig a hole for the foundation tube approximately (5) times the butt diameter of the pole at the top and taper it down to (4) times the butt diameter at the bottom. The depth should be approximately the corrugated tube length plus (1) foot. (see drawing)

Force the foundation tube spike into the ground until the small (6 x 6) rest plate reaches the bottom of the hole. Plumb the tube in both directions with a level.

Back fill with concrete mix (3000 psi min) to the top of the foundation tube in one pour without getting any concrete into the culvert tube. Dress the top of the surface of the slab using a form if required.

CAULKING: For a moisture seal, waterproof type caulking is applied approximately 2" deep around pole and between base or collar.

FLASH COLLAR: Often used for appearance and added weather protection. Standard spun aluminum flash collar. (See page 11 of catalog for selection of decorative bases at additional cost.)

PITCH FOR BASE: 1/2" to 1".

GROUT CAP: 1-2 mix, added for fine top finish.

WOOD WEDGES: Temporary, 4 used around pole for centering. Remove later.

CONCRETE MIX: 1-2-4 formula, complete in one pour.

SAND: SCREENED and dry. Tamp in.

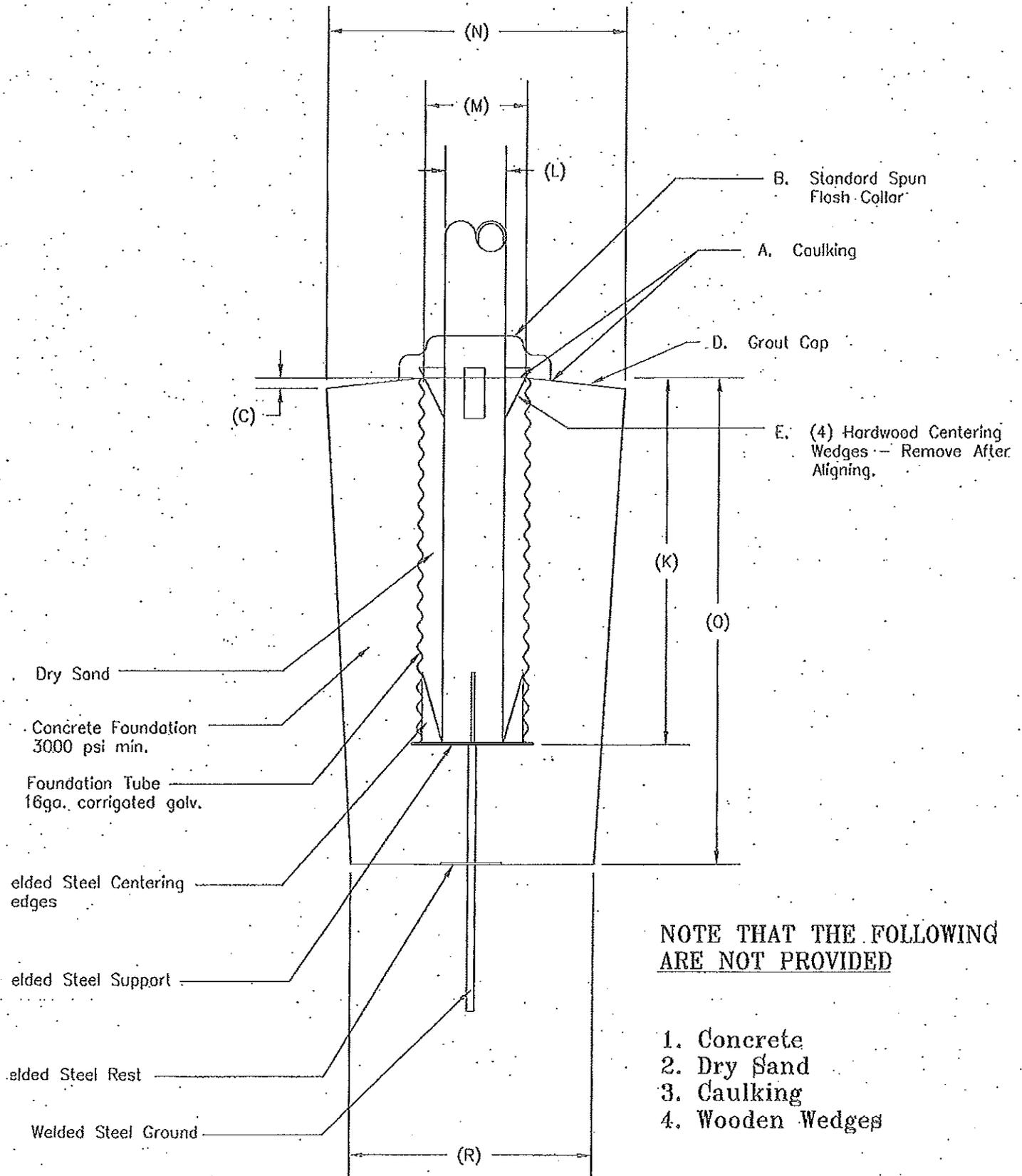
CENTERING WEDGES: Steel, welded to inside of foundation tube.

TUBE: 18ga. to 16 ga. galvanized corrugated steel.

GROUNDING SPIKE: 3/4" dia. x 18" to 24" Long total, welded to center and bottom of support plate.

FOUNDATION SPECIFICATIONS

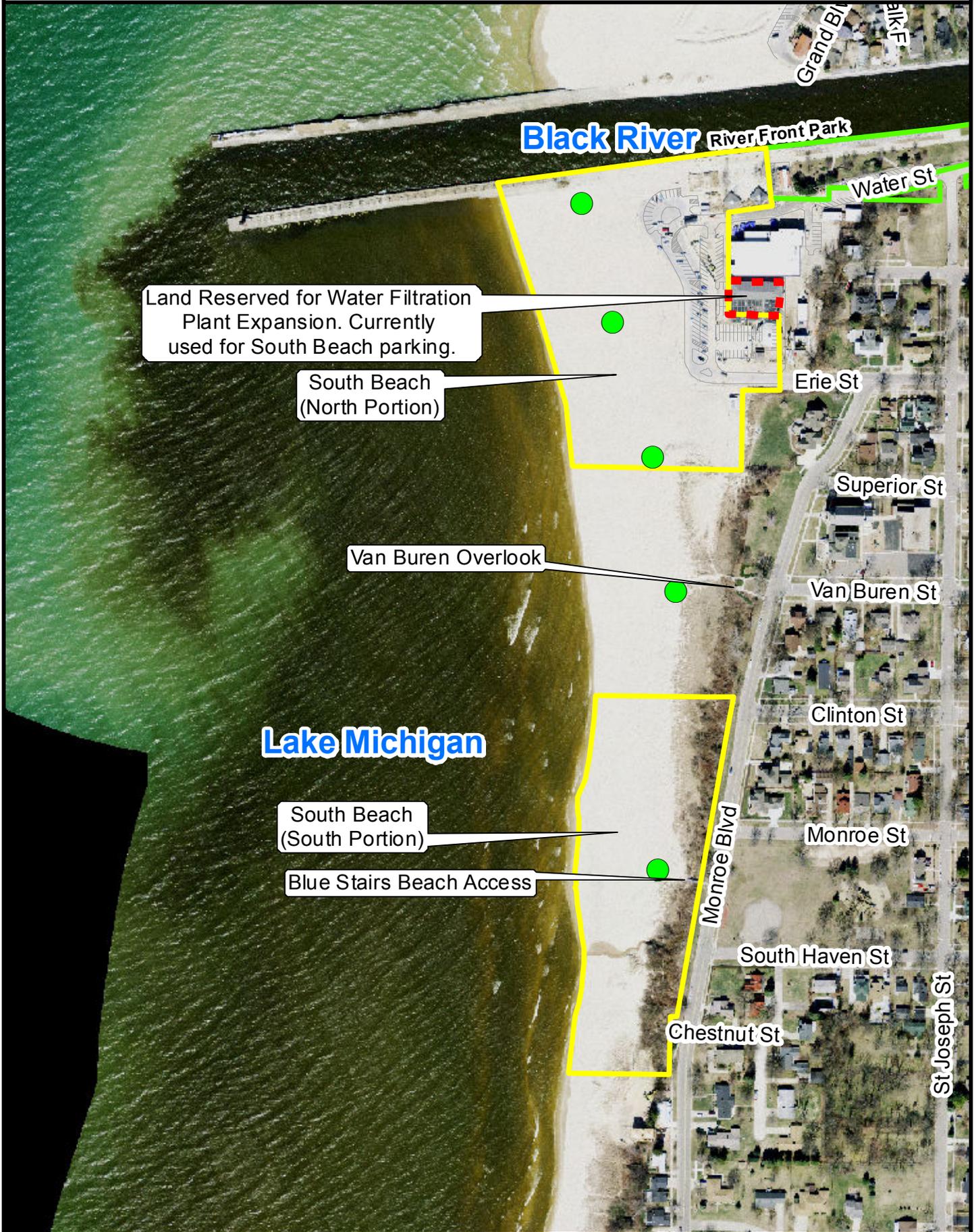
OVERALL EXPOSED LENGTH	TUBE HEIGHT	BUTT LENGTH (K)	SLEEVE DIA. (L)	HOLE I.D. (M)	EXCAVATE WIDTH (N)	SUPPORT TOTAL (O)	REST PLATE (P)	BOTTOM PLATE (Q)	HOLE WIDTH (R)
23'	20'	36"	5"	8"	25"	48"	10" X 10"	6" X 6"	20"
28'	25'	36"	5"/5.5"	8"	25"	48"	10" X 10"	6" X 6"	20"
28'	25'	36"	5"	8"	25"	48"	10" X 10"	6" X 6"	20"
33'	30'	36"	5"	8"	25"	48"	10" X 10"	6" X 6"	20"
33'	30'	36"	6"	10"	30"	48"	12" X 12"	6" X 6"	24"
38.5'	35'	42"	5"	8"	25"	52"	10" X 10"	6" X 6"	20"
38.5'	35'	42"	6"	10"	30"	52"	12" X 12"	6" X 6"	24"
38.5'	35'	42"	7"	10"	35"	52"	12" X 12"	6" X 6"	28"
44'	40'	48"	7"	10"	35"	60"	12" X 12"	6" X 6"	28"
44'	40'	48"	8"	12"	40"	60"	14" X 14"	6" X 6"	32"
49.5'	45'	54"	8"	12"	40"	66"	14" X 14"	6" X 6"	32"
55'	50'	60"	8"	12"	40"	72"	14" X 14"	6" X 6"	32"
55'	50'	60"	10"	15"	50"	72"	18" X 18"	6" X 6"	40"
66'	60'	72"	10"	15"	50"	84"	18" X 18"	6" X 6"	40"
66'	60'	72"	12"	15"	60"	84"	18" X 18"	6" X 6"	48"
77'	70'	84"	10"	15"	50"	96"	18" X 18"	6" X 6"	40"
77'	70'	84"	12"	15"	60"	96"	18" X 18"	6" X 6"	48"
88'	80'	96"	12"	15"	60"	108"	18" X 18"	6" X 6"	48"



NOTE THAT THE FOLLOWING ARE NOT PROVIDED

1. Concrete
2. Dry Sand
3. Caulking
4. Wooden Wedges

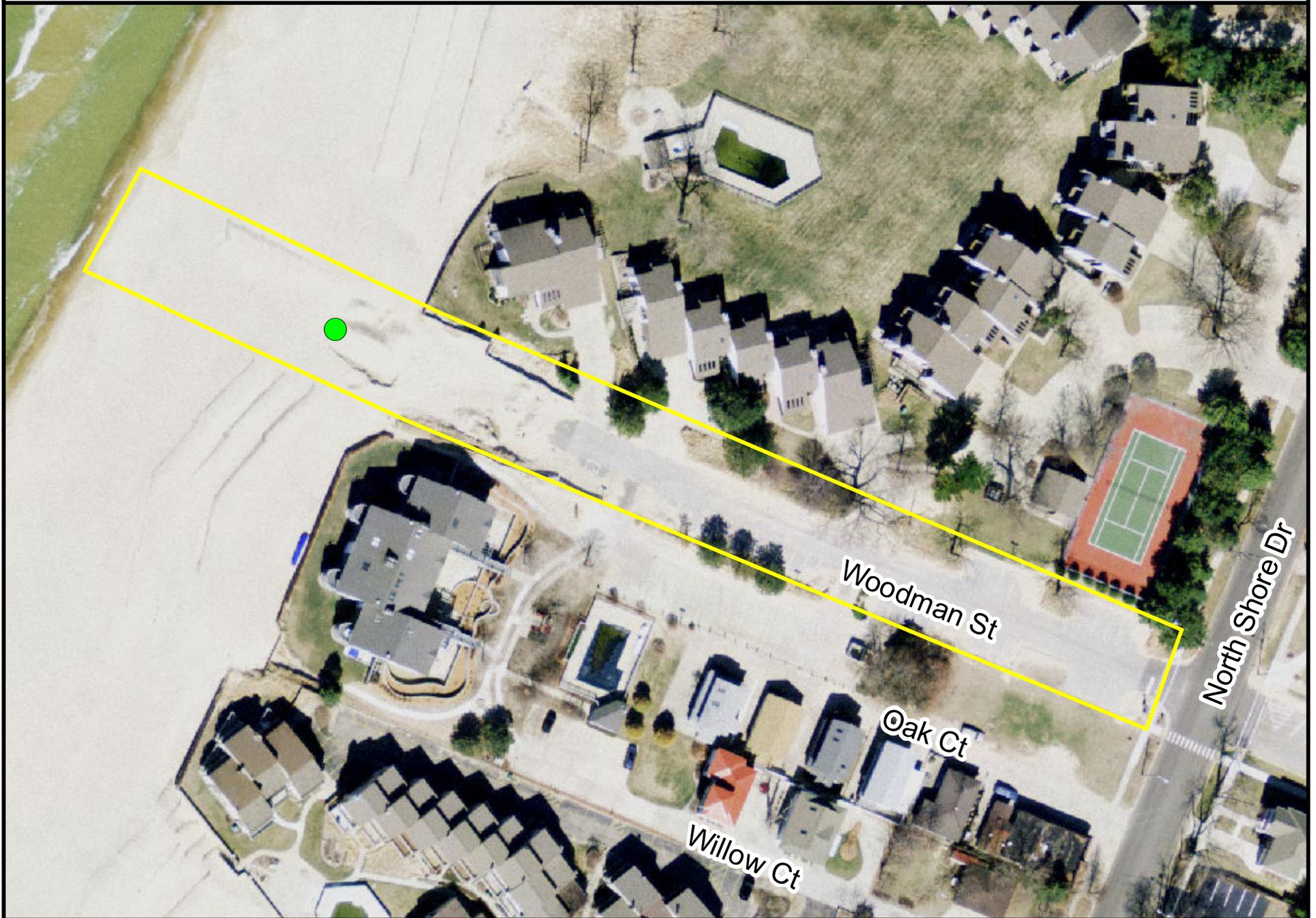
South Beach - Warning Flag Approximate Locations



North Beach - Warning Flag Approximate Locations



Woodman Access - Warning Flag Approximate Location



Dyckman Access - Warning Flag Approximate Location



Packard Park - Warning Flag Approximate Location



Oak St Access - Warning Flag Approximate Location



North Shore Dr

Newcome Access - Warning Flag Approximate Location



North Shore Dr

City of South Haven

Temporary Special Event Sign Application

CONTACT INFORMATION

Event Title: Waterfront Film Festival

Sponsoring Organization: Waterfront Film Festival

Contact Name: Lara LaShell

Telephone: _____ Cell Phone: 269-650-1694

Email Address: lara@waterfrontfilm.org

SPECIFIC INFORMATION

Nature of Event: Four day Film Festival Event June 13-16, 2013

Sign Description (picture of sign showing dimensions **must** be included): Yard Signs

22in W x 14in H on metal stakes

Location of sign(s) (attach drawing if needed): _____

Date(s) sign will be displayed: ASAP May 2013 – June 17, 2013

*****Proof of insurance naming the City of South Haven as additional insured may be required if signage will be placed on City property, including the public right-of-way.*

INDEMNIFICATION AGREEMENT

The undersigned agrees and promises, as a condition of approval of this application to defend, indemnify, and save harmless the City of South Haven, its agents, officials and employees from all suits, claims, damages, causes of action or demands of any kind and character arising out of, resulting from, or in connection with the placement of said temporary signage.

Lara LaShell
Applicants Signature

May 14,2013
Date

Return Application to: Building Services at City Hall, 539 Phoenix Street, South Haven, MI 49090

Approved on _____, 2012 by _____

**Waterfront
Film Festival**

June 13-16, 2013

Downtown South Haven

WaterfrontFilm.org

City of South Haven

Temporary Special Event Sign Application

CONTACT INFORMATION

Event Title: Relay For Life – Paint the Town Purple

Sponsoring Organization: Relay For Life of Van Buren West

Contact Name: Amanda Morgan, Event Chairperson

Telephone: _____ Cell Phone: (269) 214-2595

Email Address: amorgan@south-haven.com

SPECIFIC INFORMATION

Nature of Event: Fundraising event for the American Cancer Society

Sign Description (picture of sign showing dimensions **must** be included): the event committee would like to place purple ribbons throughout the town to raise awareness about our fundraising event which is scheduled for June 8-9, 2013 at LMC in South Haven.

Location of sign(s) (attach drawing if needed): various light poles throughout the downtown area and along the I-196 business loop

Date(s) sign will be displayed: May 24 - June 9

*****Proof of insurance naming the City of South Haven as additional insured may be required if signage will be placed on City property, including the public right-of-way.*

INDEMNIFICATION AGREEMENT

The undersigned agrees and promises, as a condition of approval of this application to defend, indemnify, and save harmless the City of South Haven, its agents, officials and employees from all suits, claims, damages, causes of action or demands of any kind and character arising out of, resulting from, or in connection with the placement of said temporary signage.

Amanda Morgan
Applicants Signature

5/13/2013
Date

Return Application to: Building Services at City Hall, 539 Phoenix Street, South Haven, MI 49090

Approved on _____, 201~~2~~ by _____

Downtown Development Authority

Regular Meeting Minutes

Wednesday, March 13, 2013
Noon, City Hall



City of South Haven

MISSION STATEMENT: The Downtown Development Authority (DDA) is to be a leader in helping to fulfill the City of South Haven Municipal Plan; through planning, funding, and development of projects within the DDA District which promote, encourage and contribute to the overall economic growth and development of the community.

1. Call to Order by Olson at 12:10 p.m.

2. Roll Call

Present: Burr, Marcoux, Maxwell, Whiteford, Olson

Absent: Braun, Zuckerman

Also present: Brian Dissette, City Manager

3. Approval of Agenda

Motion by Burr, second by Whiteford to approve the Wednesday, March 13, 2013 regular meeting agenda as presented.

All in favor. Motion carried.

4. Approval of Minutes

September 5, 2012 Regular Meeting

October 3, 2012 Workshop

December 3, 2012 Special Meeting with City Council

January 30, 2013 Special Meeting

February 6, 2013 Workshop

Motion by Marcoux, second by Burr to approve the minutes of the September 5, 2012 Regular Meeting, October 3, 2012 Workshop, December 3, 2012 Special Meeting with City Council, January 30, 2013 Special Meeting and February 6, 2013 Workshop.

All in favor. Motion carried.

Davidson pointed out that the reason the Board was being presented with minutes from five different meetings is due to having special meetings and workshops, at which minutes approvals are not allowed.

5. DDA will be asked to consider approving a Resolution to amend the “DDA Development & Tax Increment Financing Plan”.

Davidson explained the purpose of the Resolution, stating this was discussed by the Board at the Feb. 6, 2013 workshop, at which time mention was also made regarding the condition of Kentucky Avenue. At the same meeting, Davidson reminded the Board, she and City Manager Dissette were asked to review current DDA (Downtown Development Authority) plans and determine whether there should be additions or changes to the plan.

Marcoux asked, regarding the summary of plan amendments, about the addition of the ice rink grid system. Dissette stated that regarding Item #5, the ice rink, the City has been working with an outside firm to determine both a short term and a long term fix for the grid system. Dissette explained that the grid system needs to be replaced due to being worn. A long term solution, Dissette explained, would be to pour the grids into concrete and create a nearly level surface. While this is an expensive upgrade, it makes sense because currently annual set-up fees are quite high. It is recommended that this item be included in the Plan Amendment in the case that the DDA wants to pursue this project in the future.

Whiteford questioned the amendment regarding marketing efforts. Dissette noted that marketing was already built into the DDA plan; however, currently DDA money has not been used for marketing purposes, which sunsets in December 2014. The city would like to be able to tap those funds to assist with short term parking maps and other materials, such as brochures, that would communicate details of capital projects. It could be advantageous for future capital improvement projects for the DDA to have this money available if needed.

Davidson pointed out that the DDA has nothing in the current plan to support sustainability so that has been addressed in this Plan Amendment as well.

Motion by Marcoux, second by Whiteford to approve the Downtown Development Authority Resolution No. 2013-01, recommending the Year 2013 Amendment to the Development Plan and Tax Increment Financing Plan to the City Council of the City of South Haven.

Burr asked Marcoux if he had included the requested boundary change in the amendment. Marcoux amended his motion to include keeping the current DDA boundaries as part of the amendment. Second by Burr.

All in favor. Motion carried.

6. Adjourn

Motion by Whiteford, second by Maxwell to adjourn at 12:26 p.m.
All in favor. Motion carried.

RESPECTFULLY SUBMITTED,

Marsha Ransom
Recording Secretary

Local Development Finance Authority

Regular Meeting Minutes

Monday, April 15, 2013
4:00 p.m., Council Chambers
South Haven City Hall



City of South Haven

1. Call to Order by Bolt at 4:14 p.m.

2. Roll Call

Present: Erdmann, Gawreliuk, Henry, Klavins, Valentine, Bolt

Absent: Herrera, Kerber, Lewis, Rainey, Varney

3. Approval of Agenda

Motion by Valentine, second by Henry to approve the agenda as presented. All in favor.
Motion carried.

4. Approval of Minutes – February 11, 2013 Regular Meeting

Motion by Henry, second by Klavins to approve the February 11, 2013 regular meeting minutes as written. All in favor. Motion carried.

5. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

None at this time.

6. Financial Report

VandenBosch gave an overview of the financial report for LDFA 1, LDFA 2 and LDFA 3.

There was discussion regarding the taxes on the Bohn property.

Motion by Valentine, second by Klavins to approve the financial report. All in favor. Motion carried.

7. Invoices for Approval - LDFA 3

Bohn Property

Midwest Civil Engineering, Temporary Lighting Plan Design, \$2,400.00

VandenBosch noted we have a proposal to bid out temporary lighting; pre-bid meeting today, will come back to this board with the results of that bid. The temporary lighting would

not use the existing electrical system but a system that could be used for a warehouse situation whereas in the office area it is just enough to get people in and out. The proposal will include a new electrical service to the building. This should allow for a warehousing use; but official occupancy from the building inspector would require sprinkling and a water hook-up. There was discussion of whether any work could be done with the current tenant still there.

Motion by Erdmann, second by Valentine to approve the Midwest Civil Engineering's temporary light plan design for \$24,000.00. All in favor. Motion carried.

8. LDFA Budget

VandenBosch noted that the 220 Aylworth lawsuit created costs that were not budgeted and pointed out the proposed budget for 2013 – 2014 fiscal year. "The budget was put together with the intent of getting this board's approval for each of these budget items," per VandenBosch.

VandenBosch gave an overview of the personal property tax changes; protects any entity that has debt, so our debt is going to be covered by personal prop or a replacement for personal property. Henry said the vote is tentatively scheduled for modifying all taxes at the same time. VandenBosch noted that he does not know how the public is going to vote on this proposal because it is so complicated.

Motion by Henry to approve the 2013 – 2014 budget, second by Klavins.

All in favor. Motion carried.

9. Bohn Property

Environmental Work

VandenBosch explained the report from Envirologic which will help a potential buyer understand what contamination is present. There was discussion regarding the potential costs of the contamination in this report and whether testing has already been done. VandenBosch noted that several spots were found that had contamination; VandenBosch said the Phase II assessment is required. This is to protect the city from liability. Bolt voiced his opinion that the city will end up holding the bag no matter what is done. The board discussed who would be responsible for cleanup costs. Gawreliuk noted it would be very difficult to sell a polluted site. Klavins reiterated that it is a necessary action to prevent liability; it will become a selling point. Erdmann inquired about brownfields. V said if this is developed, the brownfield will capture money. Erdmann asked if a new owner would be eligible for a new redevelopment grant to clean up whatever they find now. V said it is fairly easy to find an assessment grant; today it is more difficult to get money for cleanup. VandenBosch said we are legally required to do this to avoid liability.

Bolt inquired whether we are going to ask them for a not-to-exceed amount. VandenBosch said

Motion by Erdmann, second by Valentine, to approve the assessment by Envirologic. All in favor. Motion carried.

Office Demolition Grant

The grant is no longer available, per VandenBosch.

11. Economic Development Report

Jack McCloughan, Economic Development Liaison, gave an overview of economic development activities.

12. General Comments

Erdmann: Encourage the members of this board to be at the Council meeting tonight to discuss the DDA being expanded to include residential property which he thinks should not be in the DDA.

13. Adjourn

Valentine, Henry.

All in favor. Motion carried.

RESPECTFULLY SUBMITTED,

Marsha Ransom
Recording Secretary

SOUTH HAVEN AREA REGIONAL AIRPORT AUTHORITY MINUTES

April 17, 2013

The Chairman, Ren Wright called a regular meeting of the South Haven Area Regional Airport Authority Board to order at 7:30 PM in the terminal building.

Roll Call: Barbara Rose, Fred Bower, Todd Jensen, Jon Woodhams, Dave Johnson, and Ren Wright. Excused: Ken Ratzlaff, Don Woodhams, and Charles E. Smith. Absent: Dave Orr and Clark Gruber.

Agenda: Moved by Jon Woodhams, seconded by Barbara Rose to approve the Agenda, approved.

Public Comments: None.

Committee Reports: The Finance Committee met April 15, 2013 to prepare a budget for the board.

Todd Jensen moved and Barbara Rose seconded to approve the Consent Agenda:

- A. Minutes of the Mar 20, 2013 Authority meeting be approved.
- B. Bills from Mar 21, 2013 through Apr 17, 2013 totaling \$31,337.90 be approved.
- C. Manager's report dated Apr 17, 2013 be approved.

A roll call vote was taken; Yeas: Rose, Bower, Jensen, Woodhams, Johnson, and Wright.
Nays: None.

Old Business: None

New Business: Todd Jensen moved to approve the budget as prepared by the Finance Committee, seconded by Barbara Rose. A roll call vote was taken; Yeas: Rose, Bower, Jensen, Woodhams, Johnson, and Wright. Nays: None.

Member Comments: Dave Johnson advised that Kyle Dornan has recovered from his illness and is back at work. Barbara Rose reported that Charles E. Smith is in a nursing home.

Fred Bower moved to adjourn the meeting at 7:45 pm, seconded by Jon Woodhams, approved, meeting adjourned.



Agenda Item 6

Fiscal Year 2013-14; Draft Budget Public Hearing

Background Information:

The City Council will be asked to host a public hearing for the Fiscal Year 2013-14 Budget.

The budget process begins in earnest in January with department heads preparing budget concerns and requests for the City Manager's review. The Finance Department compiles and reviews these requests. As staff works through the various budget projections, a series of reports are distributed for the City Council's review. This year, several workshop sessions were held by the City Council to make sure the budget reflects the adopted policy priorities of City Council.

The manager's proposed budget for 2013-14 is complete and is now presented to the City Council for consideration. It is available for the public to review, and can be downloaded from the city's website at <http://www.south-haven.com/> or can be obtained in print form at City Hall.

The City Charter requires a public hearing on the proposed budget. The City Council is required to adopt a budget at the first meeting in June.

Recommendation:

The City Council should host a public hearing to review the Fiscal Year 2013/2014 Budget.

Support Material:

[Fiscal Year 2013-14 Budget Proposal](#)



City of South Haven

BOARD AND COMMISSION APPLICATION

Name Mark Dibble Phone [Redacted]

Address [Redacted] SH MI 49090
Street City State Zip

E-Mail Address [Redacted]

Resident of City? (Circle One) ~~Yes~~ No If Yes, how long: NOT required

Board or Commission Applying for: Construction Board of Appeals

Qualifications: I have been in the construction industry for 30+ years with experience in residential, commercial and industrial.

I believe I can benefit the City of South Haven by serving on a board and commission because: _____

Because living in South Haven all my life I'm familiar with the city and the buildings in the city.

Signature Mark Dibble Date 5/9/13

Return Application to:
City of South Haven
Attn: Clerk's Office
539 Phoenix Street
South Haven, MI 49090
Fax: (269) 637-5319
Phone: (269) 637-0750

For Office Use Only:	
Appointed _____	
Term Expires _____	
Letter Mailed _____	



City of South Haven

BOARD AND COMMISSION APPLICATION

Name Dennis K DeVinney Phone [Redacted]

Address [Redacted] South Haven MI 49090
Street City State Zip

E-Mail Address [Redacted]

Resident of City? (Circle One) Yes No If Yes, how long: 40 yrs

Board or Commission Applying for: Construction Board of Appeals

Qualifications: 30 years with S.H. Housing Commission and
oversaw construction of River Terrace Apts. & many
renovations at Harbor View Apts. and 50 single
family homes.

I believe I can benefit the City of South Haven by serving on a board and commission because: of my experience

Signature Dennis K DeVinney Date May 14, 2013

Return Application to:
City of South Haven
Attn: Clerk's Office
539 Phoenix Street
South Haven, MI 49090
Fax: (269) 637-5319
Phone: (269) 637-0750

For Office Use Only:	
Appointed	_____
Term Expires	_____
Letter Mailed	_____



City of South Haven

BOARD AND COMMISSION APPLICATION

Name Craig Niephaus Phone [REDACTED]

Address [REDACTED]
Street City State Zip

E-Mail Address _____

Resident of City? (Circle One) Yes No If Yes, how long: not nec.

Board or Commission Applying for: Alternate to Const. Bd. of Appeals

Qualifications: architect

I believe I can benefit the City of South Haven by serving on a board and commission because: _____

I HAVE PRACTICED architecture in the city and surrounding area for many years.

Signature *Craig Niephaus*

Date April 30, 2013

Return Application to:
City of South Haven
Attn: Clerk's Office
539 Phoenix Street
South Haven, MI 49090
Fax: (269) 637-5319
Phone: (269) 637-0750

For Office Use Only:	
Appointed _____	
Term Expires _____	
Letter Mailed _____	

Bldg Contractor



City of South Haven

BOARD AND COMMISSION APPLICATION

Name Butch Kelley

Phone [Redacted]

Address [Redacted] Street City State Zip

E-Mail Address _____

Resident of City? (circle one) Yes No If Yes, how long: _____

Board or Commission Applying for: Construction Board of Appeals

Qualifications: 30 yrs in Construction Industry in Residential, Commercial, & Industrial.

25 yrs as a Building Inspector, Plan Reviewer & Building official for Hagar township

Work History: Worked for Pearson Construction Co. for 15 yrs. as Journeyman Carpenter & Job Superintendent. (Started 1968 thru 1983)

I believe I can benefit the City of South Haven by serving on a board and commission because: _____

Worked as a Residential Contractor for Myself from 1983-1998. Part time Building Inspector & Plan Reviewer for Hagar tap, Coloma tap & City of Coloma. From 1994 to Present

Signature Bernard Kelley

Date 4-19-13

Return Application to:
City of South Haven
Attn: Clerk's Office
539 Phoenix Street
South Haven, MI 49090
Fax: (269) 637-5319
Phone: (269) 637-0750

For Office Use Only:	
Appointed _____	
Term Expires _____	
Letter Mailed _____	



City of South Haven

BOARD AND COMMISSION APPLICATION

Name Bally Newton Phone [REDACTED]

Address [REDACTED] South Haven MI 49090
Street City State Zip

E-Mail Address [REDACTED]

Resident of City? (Circle One) Yes No If Yes, how long: _____

Board or Commission Applying for: DDA

Qualifications: _____
local business owner/manager
very involved in community activities
President of CVB
lodging + tourism expertise

I believe I can benefit the City of South Haven by serving on a board and commission because: _____
SEE ABOVE
previous city council + very involved in
community.

Signature Bally Newton Date 5/6/2013

Return Application to:
City of South Haven
Attn: Clerk's Office
539 Phoenix Street
South Haven, MI 49090
Fax: (269) 637-5319
Phone: (269) 637-0750

For Office Use Only:
Appointed _____
Term Expires _____
Letter Mailed _____



City of South Haven

BOARD AND COMMISSION APPLICATION

Name Tom Rainick Phone 269 [redacted]

Address [redacted] So Haven MI 49090
Street City State Zip

E-Mail Address [redacted]

Resident of City? (Circle One) Yes No If Yes, how long: Part Time 2014, Full Time 5 1/2

Board or Commission Applying for: Harbor Commission

Qualifications: Retired Professional, full Time Resident
Interested/willing To serve
No Prior Experience

I believe I can benefit the City of South Haven by serving on a board and commission because: Being A
Retired physician, I am A logical yet creative thinker.
Being A property owner Boat Owner And supporter
of The fishery/River Conservation I am committed
to the support and development (appropriate)
of The Port and Community as a whole.

Signature [Signature] Date 1/25/13

Return Application to:
City of South Haven
Attn: Clerk's Office
539 Phoenix Street
South Haven, MI 49090
Fax: (269) 637-5319
Phone: (269) 637-0750

For Office Use Only:
Appointed _____
Term Expires _____
Letter Mailed _____



City of South Haven

BOARD AND COMMISSION APPLICATION

Name Charles MOORE Phone [REDACTED]

Address [REDACTED] South Haven MI 49090
Street City State Zip

E-Mail Address [REDACTED]

Resident of City? (Circle One) Yes No If Yes, how long: 2+ years all

Board or Commission Applying for: Parks Commission

Qualifications: Degrees in Biology & Medicine
Naturalist, Avid gardener, Bird watcher
Hobby farmer, long time (25yrs)
Boater and fisher man in Area
Worked on Corporate boards for 30
years,

I believe I can benefit the City of South Haven by serving on a board and commission because: _____

I value the out of doors and I
Appreciate the need to develop
and maintain space for our growing
tourism and economy

Signature Charles Moore Date 5-15-13

Return Application to:
City of South Haven
Attn: Clerk's Office
539 Phoenix Street
South Haven, MI 49090
Fax: (269) 637-5319
Phone: (269) 637-0750

For Office Use Only:	
Appointed _____	
Term Expires _____	
Letter Mailed _____	



City of South Haven

BOARD AND COMMISSION APPLICATION

City Clerk's Office
5/14
amanda@meridian

Name MARY LYNN B. BUGGE Phone [REDACTED]

Address [REDACTED] SOUTH HAVEN MI 49090
Street City State Zip

E-Mail Address [REDACTED]

Resident of City? (Circle One) Yes No If Yes, how long: 15 years

Board or Commission Applying for: ZONING BOARD OF APPEALS

Qualifications: BS-Geography - U of North Carolina at Charlotte
Retired Senior PLANNER for TOWNSHIP; Prior Employment -
licensed Insurance Agent, customer service, Buyer for
department store chain. Served on South Haven Planning
Commission (2008-2013)
Current volunteer activities - AAUW, South Haven
Garden Club, Michigan Maritime Museum, Habitat for Humanity

I believe I can benefit the City of South Haven by serving on a board and commission because: _____

I am interested in providing public service to the community
and think my interests, professional experiences and the
knowledge gained while serving on the Planning Commission
will enable me to fairly evaluate the requests presented
to the Zoning Board of Appeals.

Signature Mary Lynn B. Bugge Date 5/14/2013

Return Application to:
City of South Haven
Attn: Clerk's Office
539 Phoenix Street
South Haven, MI 49090
Fax: (269) 637-5319
Phone: (269) 637-0750

For Office Use Only:
Appointed _____
Term Expires _____
Letter Mailed _____

May 13, 2013

TO: Brian Dissette

FR: Paul VandenBosch

RE: Emergency Dredging Resolution and Addendum

The Michigan DNR has notified the City that the amount of the 2013 emergency dredging grant is \$296,050. This reflects the original funding amount of \$436,050 less \$140,000 allocated for Army Corps dredging areas. The Army Corps plans to dredge the federal channel later this year.

The attached resolution and agreement will authorize the grant funding for emergency dredging.

The current dredging project, including the North Side and South Side Marinas, Turning Basin, Friends Goodwill Channel, and Black River is expected to cost \$490,503, based on the most recent change order.

Funding sources for the 2013 dredging project are proposed as follows:

296,050	MDNR Waterways Emergency Dredging Grant
94,453	City of South Haven River Maintenance Fund
<u>100,000</u>	City of South Haven Municipal Marina Fund
490,503	Total

Staff is requesting a budget amendment to reflect this expense, which was not foreseen in the 2012-2013 budget process.

Staff Recommendation:

Approve the Emergency Dredging Agreement Addendum, Resolution and Budget Adjustment for the 2013 Emergency Dredging Project.

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2013-26

A RESOLUTION TO APPROVE AN AGREEMENT ADDENDUM WITH THE MICHIGAN
DEPARTMENT OF NATURAL RESOURCES FOR THE EMERGENCY DREDGING PROJECT

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on May 20, 2013 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

BE IT RESOLVED, that the City of South Haven, Van Buren County, Michigan does hereby accept the terms of the Agreement Addendum as received from the Michigan Department of Natural Resources, and the City does hereby specifically agree, but not by way of limitation, as follows:

1. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
2. To dredge the facility and provide such funds, services, and materials as may be necessary to satisfy the terms of the said Agreement Addendum.
3. To comply with any and all terms of the said Agreement Addendum including all terms not specifically set forth in the foregoing portions of the Resolution.

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the City Council.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 20th day of May, 2013, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Amanda Morgan, City Clerk



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



KEITH CREAGH
DIRECTOR

May 9, 2013

Mr. Paul Vandebosch
City of South Haven
539 Phoenix Street
South Haven, Michigan 49090

Dear Mr. Vandebosch:

Enclosed are two copies of an Agreement Addendum between the City of South Haven and the Department of Natural Resources (DNR), as well as two copies of a Resolution for adoption by the City authorizing execution of the Agreement Addendum.

Please have both copies of the Agreement Addendum (*do not date the first page*) and the Resolution signed as appropriate. All copies should be returned to my attention. The Agreement Addendum will be signed and dated by the DNR, and a fully executed copy will be returned for your files.

If you have any questions, please contact me (517-335-3033), or at DNR-Parks and Recreation Division, P.O. Box 30257, Lansing, MI 48909-7757.

Sincerely,

Paul R. Petersen
Waterways Grant Program Manager
Parks and Recreation Division

Enclosures

AGREEMENT ADDENDUM

(Supplemental Funding, Scope of Work Change, or Time Extension)

THIS AGREEMENT ADDENDUM, made this _____ day of _____, 2013, by and between the CITY OF SOUTH HAVEN, MICHIGAN, a municipal corporation, hereinafter referred to as the "City", and the MICHIGAN DEPARTMENT OF NATURAL RESOURCES, an agency of the State of Michigan, hereinafter referred to as the "Department."

WHEREAS, on _____, 2013 an agreement was entered into between the Department and City, to assist the City in the Emergency Dredging at the City of South Haven, South Haven Municipal Marina facility, under provisions of the State's Waterways Grant-in-Aid Program.

NOW, THEREFORE, in consideration of the mutual promises and conditions contained herein, it is mutually agreed as follows:

1. The Department agrees:

(a) To grant to the City funds for emergency dredging of South Haven Municipal Marina (the facilities). Said total grant-in-aid for the project shall not exceed Two Hundred Ninety-six Thousand Fifty dollars (\$296,050.00). These monies shall be used only for the project work outlined in the Agreement and this Addendum and related engineering costs.

(b) To release State funds according to the following:

Completion of Department approved plans and cost estimated by the community's engineer.

Twenty-five (25) percent of the total grant upon execution of this Agreement. These advance funds may be used toward the plans, specifications and permits acceptable to the Department and City. The State's ability to advance funds will be dependent on approval of the Emergency Dredge Plan Supplemental, and approval from the Department of Treasury. If the plan is not acceptable to the regulatory agencies and permits are denied, remaining funds will be returned to the State of Michigan.

The remaining seventy-five (75) percent shall be released as a reimbursement. The final ten (10) percent shall be paid upon completion of work and receipt of progress payment requests from the contractor that are approved for payment by the designated project manager. The final ten (10) percent of State funds shall be paid upon completion of the project and 60 days after receipt of project cost documentation to the Department by the City or completion of an audit of the expenditures for the facilities by the Department, whichever occurs first.

2. The City agrees:

(a) Said total grant-in-aid for the project shall not exceed Two Hundred Ninety-six Thousand Fifty dollars (\$296,050.00). These monies shall be used for the project work outlined in the Agreement and this Addendum and related engineering costs. This sum represents 100 percent of the total cost of the project work. Any additional funds needed to complete the project work shall be provided by the City. The City must have the prior written approval of the Department for any change orders to the contract(s) in cost, plans or specifications.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seal the day and date first above written.

IN WITNESS WHEREOF, the parties execute this Agreement by the signatures of their duly authorized representatives.

WITNESSES:

CITY OF SOUTH HAVEN

By: _____

Title: _____

**MICHIGAN DEPARTMENT OF
NATURAL RESOURCES**

By: _____

Ronald A. Olson, Chief
Parks and Recreation Division

CITY OF SOUTH HAVEN
 FY 2013
 BUDGET ADJUSTMENT

River Maint Fund (Fund 296):

<u>Account</u>	<u>Fund</u>	<u>Activity</u>	<u>Description</u>	<u>Rev/Exp</u>	<u>Increase</u>	<u>Decrease</u>	
296-774-974-006	River Maint Fund	Operating	Dredging Costs	Expense	94,453		
Adjust for 2013 Dredging Program not covered by Waterways Emergency Dredging Funds - Planned Use of Reserves					94,453	-	(94,453) Net Change charged to Fund Balance

Marina Fund (Fund 594):

<u>Account</u>	<u>Fund</u>	<u>Activity</u>	<u>Description</u>	<u>Rev/Exp</u>	<u>Increase</u>	<u>Decrease</u>	
594-000-543-000	Marina Fund	Revenue	State Dredging Funds	Revenue	296,050		296,050 Net Increase in Revenue
594-776-980-000	Marina Fund	Operating	Dredging Costs	Expense	396,050		396,050 Net Increase in Expense
Adjust for 2013 Dredging Program not covered by Waterways Emergency Dredging Funds - Planned Use of Reserves							(100,000) Net Change charged to Fund Balance

FY 13 INCLUDES ADD'L DREDGING ACTIVITY NET OF \$94,453 IN RIVER MAINT FUND

BUDGET SUMMARY
MARINA FUND

Acct No	Account Description	2008-09 Pri Year 3 Act Actual	2009-10 Pri Year 2 Actual	2010-11 Pri Year Actual	2011-12 Pri Year Actual	2012-13 Cur Year Original Budget	07/12-04/13 Cur YTD Actual	2012-13 Cur Year Projected Budget	2013-14 Proposed Budget
MARINA FUND									
594-000-543-000	STATE DREDGING FUNDS							296,050.00	
594-000-566-005	STATE GRANT	-	13,399.39	156.25	4,194.36	789,774.00	247,360.19	789,774	0
594-000-608-000	OTHER FEES	3,655.03	4,065.00	4,093.00	2,910.00	3,600.00	1,789.75	3,600	2,910
594-000-645-000	SALES	4,087.45	4,429.53	3,854.51	4,329.92	4,000.00	2,577.75	4,000	4,330
594-000-665-000	INTEREST INCOME	10,724.21	16,797.09	13,619.58	15,105.96	10,000.00	8,417.97	10,000	15,106
594-000-665-594	MARKET VALUE ADJUSTMENTS	-	-	6,100.11	(2,655.45)	0.00	(3,444.66)	0	0
594-000-667-003	SEASONAL DOCK RENTAL	377,954.50	350,634.50	327,624.05	321,099.45	350,000.00	334,406.00	350,000	350,000
594-000-667-004	TRANSIENT DOCK RENTAL	166,673.99	161,583.69	140,732.90	183,126.76	160,000.00	73,077.35	160,000	160,000
594-000-667-016	LEASE AGREEMENT - MILLER	-	4,967.50	-	-	-	0	-	-
594-000-690-000	SUNDRY-MISC OPERATING REVENUE	1,128.49	533.43	1,605.31	1,551.80	1,500.00	799.50	1,500.00	1,500.00
594-000-699-401	TRANSFER IN - CAPITAL PROJ 401	-	-	-	-	-	-	-	-
REVENUES		564,223.67	556,410.13	497,785.71	529,662.80	1,318,874.00	664,983.85	1,614,924.00	533,846.00
594-776-703-000	SALARIES & WAGES - FULL-TIME	41,476.67	4,919.21	6,515.05	531.54	4,597.00	254.52	4,597	4,597
594-776-704-000	SALARIES & WAGES - PART-TIME	44,496.12	47,935.49	55,352.07	50,019.66	48,403.00	30,782.02	48,403	48,403
594-776-708-000	OVERTIME - FULL-TIME	-	224.25	61.80	0.00	0.00	46.10	0	0
594-776-709-000	OVERTIME - PART-TIME	170.44	-	364.08	274.88	65.00	492.85	65	65
594-776-710-000	HEALTH/DENTAL INSURANCE	4,005.93	922.03	1,296.17	152.57	670.00	114.66	670	670
594-776-712-000	WORKERS COMPENSATION	2,271.38	3,228.34	1,293.08	1,096.80	1,730.00	881.03	1,730	1,730
594-776-713-000	PAYROLL TAXES	6,706.10	4,422.26	4,741.89	3,877.73	4,054.00	2,414.26	4,054	4,054
594-776-713-001	UNEMPLOYMENT COMPENSATION	3,137.34	3,424.53	4,004.55	2,716.64	2,551.00	1,675.17	2,551	2,551
594-776-713-002	LIFE & DISABILITY INSURANCE	615.11	54.89	84.32	14.01	24.00	2.12	24	24
594-776-716-000	EMPLOYER MERS CONTRIBUTIONS	-	197.80	-	0.00	24.00	0.00	24	24
594-776-727-000	OFFICE SUPPLIES	683.42	793.27	917.49	1,048.94	900.00	25.77	900	900
594-776-729-001	OTHER CLOTHING & SUPPLIES	21.48	306.00	361.20	572.00	400.00	0.00	400	400
594-776-741-000	OPERATING SUPPLIES	7,262.98	7,273.34	9,612.84	11,703.94	5,200.00	15,305.96	5,200	5,200
594-776-742-000	SMALL TOOLS	276.66	977.88	396.12	495.20	300.00	10.28	300	300
594-776-748-000	MOTOR FUEL	252.02	200.00	3.19	0.00	0.00	0.00	0	200
594-776-801-000	PROFESSIONAL/CONSULTING FEES	4,396.92	82.00	688.00	10,712.29	1,000.00	68,436.32	1,000	5,000
594-776-802-000	OTHER CONTRACTUAL SERVICES	33,011.97	70,093.45	77,385.17	59,832.15	75,000.00	156,266.09	75,000	75,000
594-776-803-000	CREDIT CARD FEES	-	-	4,968.11	12,018.66	15,000.00	8,459.76	15,000	15,000
594-776-850-000	TELEPHONE	2,733.60	2,055.14	1,912.13	3,110.46	3,000.00	2,805.25	3,000	3,000
594-776-855-000	POSTAGE	-	13.95	-	0.00	100.00	0.00	100	0
594-776-860-000	TRAVEL/CONFERENCES/TRAINING	3,316.26	374.50	490.40	955.58	700.00	3,191.11	700	700
594-776-870-000	PAYMENT IN LIEU OF TAXES	26,162.00	26,162.00	26,947.00	26,350.00	26,350.00	21,958.32	26,350	26,350
594-776-900-000	PRINTING/PUBLISHING	160.49	83.68	62.85	91.95	6,000.00	167.52	6,000	0
594-776-921-000	UTILITIES - ELECTRIC	21,670.57	21,166.71	18,654.39	15,149.20	20,000.00	19,126.22	20,000	20,000

FY 13 INCLUDES ADD'L DREDGING ACTIVITY NET OF \$94,453 IN RIVER MAINT FUND

BUDGET SUMMARY
MARINA FUND

Acct No	Account Description	2008-09	2009-10	2010-11	2011-12	2012-13	07/12-04/13	2012-13	2013-14
		Pri Pri Year 3 Ac/ Actual	Pri Year 2 Actual	Pri Year Actual	Pri Year Actual	Cur Year Original Budget	Cur YTD Actual	Cur Year Projected Budget	Proposed Budget
594-776-922-000	UTILITIES - WATER & SEWER	12,691.87	12,337.58	10,821.83	10,637.25	11,000.00	12,683.94	11,000	11,000
594-776-923-000	UTILITIES - GAS	1,365.54	1,879.86	1,376.99	1,675.60	1,700.00	2,417.75	1,700	1,700
594-776-931-000	REPAIRS/MAINT-BLDS & STRCTRES	5,948.65	2,645.49	9,638.07	7,652.20	0.00	4,347.30	0	0
594-776-932-000	REPAIRS/MAINTENANCE - OTHER	1,374.09	1,959.54	7,176.69	3,657.59	0.00	467.37	0	0
594-776-933-000	REPAIRS/ MAINTENANCE - EQUIP	2,703.85	833.57	1,436.55	427.09	1,200.00	114.93	1,200	0
594-776-941-000	MOTOR POOL FEES	1,662.00	1,712.00	1,797.00	1,800.00	1,844.00	1,536.66	1,844	1,844
594-776-942-000	INFORMATION SERVICES FEES	4,600.00	5,713.00	5,713.00	5,713.00	5,713.00	4,760.84	6,399	6,591
594-776-944-000	BUILDING LEASE	100,830.00	103,327.80	100,830.00	100,830.00	100,830.00	84,025.00	100,830	100,830
594-776-957-000	CONCESSION EXPENSE	3,229.50	3,212.00	3,298.20	3,204.10	3,500.00	2,046.96	3,500	4,000
594-776-958-000	SUBSCRIPTIONS/MEMBERSHIPS	227.50	245.00	265.00	247.50	200.00	0.00	200	300
594-776-964-000	BOATERS REFERRAL BONUS				200.00	0.00	0.00	0	0
594-776-968-000	DEPRECIATION EXPENSE	99,115.98	99,806.01	92,286.05	94,922.15	90,000.00	0.00	90,000	133,300
594-776-969-101	ADMIN FEES - GENERAL FUND	43,540.00	44,846.00	51,353.00	51,353.00	51,353.00	42,794.18	51,353	25,000
594-776-969-111	POLICE DEPART FEES-GEN FUND	9,295.00	9,574.00	8,930.00	8,930.00	8,930.00	7,441.66	8,930	5,000
594-776-975-000	BUILDINGS/ADDS/IMPROVEMENTS	-	-	-	2,180.00	0.00	0.00	0	0
594-776-975-011	NORTH SIDE MARINA UPGRADE	253.14	-	-	0.00	1,628,400.00	1,088,201.09	1,628,400	0
594-776-979-001	UNBUDGETED DREDGING COSTS	-	1,500.00	-	0.00	0.00	0.00	396,050.00	0.00
594-776-980-000	OFFICE EQUIPMENT & FURNITURE	-	798.98	-	0.00	0.00	1,476.45	0.00	0.00
OPERATIONS		492,038.10	485,597.75	511,034.28	494,153.68	2,120,738.00	1,584,729.46	2,517,474.00	503,733.00
594-965-999-296	OPER TRANS OUT - RIVER MAINT	15,977.00	15,438.00	15,438.00	25,627.00	21,080.00	21,080.00	21,080.00	21,080.00
TRANSFERS OUT		15,977.00	15,438.00	15,438.00	25,627.00	21,080.00	21,080.00	21,080.00	21,080.00
GRAND TOTAL EXPENDITURES		508,015.10	501,035.75	526,472.28	519,780.68	2,141,818.00	1,605,809.46	2,538,554.00	524,813.00
NET INCOME (LOSS)		56,208.57	55,374.38	(28,686.57)	9,882.12	(822,944.00)	(940,825.61)	(923,630.00)	9,033.00
	RETAINED EARNINGS	2,000,034.72	2,055,409.10	2,026,722.53	2,036,604.65	1,213,660.65		1,112,974.65	1,122,007.65
	Less Net Capital Assets				(957,038.00)	(957,038.00)		(957,038.00)	(957,038.00)
	Net Reserves				1,079,566.65	256,622.65		155,936.65	164,969.65

FY 13 Budget Adjustment shows \$923,630 of reserves being used. Ending reserves are estimated at \$150,969.

FY 14 Proposed budget shows that \$9,033 will be added to existing reserves for a total of \$160,002 at June 30, 2014.

BUDGET SUMMARY
RIVER MAINT FUND

FY 13 INCLUDES ADD'L DREDGING OF \$94,453

Acct No	Account Description	2011-12 Pri Year Actual	2012-13 Cur Year Original Budget	07/12-04/13 Cur YTD Actual	2012-13 Cur Year Projected Budget	2013-14 Proposed Budget
RIVER MAINTENANCE FUND						
296-000-566-000	STATE GRANT-DREDGING	0.00	0.00	0.00	0.00	-
296-000-665-000	INTEREST INCOME	3.68	0.00	0.00	0.00	-
296-000-665-001	INT INCOME - SPECIAL AS	1,309.00	1,500.00	0.00	1,500	0
296-000-672-500	DREDGING ASSESSMENT	15,275.14	16,000.00	0.00	16,000	0
296-000-699-250	OPERATING TRANS IN-DV	10,000.00	10,000.00	10,000.00	10,000	10,000
296-000-699-545	TRANSFER IN-BLACK RIVE	5,547.00	5,800.00	5,800.00	5,800	5,800
296-000-699-594	OPER TRANS IN - MARIN/	25,627.00	21,080.00	21,080.00	21,080	21,080
REVENUES		57,761.82	54,380.00	36,880.00	54,380.00	36,880.00
296-774-741-000	OPERATING SUPPLIES	168.00	500.00	0.00	500.00	500.00
296-774-802-000	OTHER CONTRACTUAL SE	9.57	0.00	6.44	0.00	-
296-774-974-006	DREDGING	0.00	10,000.00	11,079.23	104,453.00	10,000.00
OPERATIONS		177.57	10,500.00	11,085.67	104,953.00	10,500.00
TOTAL EXPENDITURES		177.57	10,500.00	11,085.67	104,953.00	10,500.00
FUND - NET		57,584.25	43,880.00	25,794.33	(50,573.00)	26,380.00
FUND BALANCE		67,844.39	111,724.39		17,271.39	43,651.39

FY 13 Budget Adjustment shows \$50,573 of reserves being used. Ending reserves are estimated at \$17,271

FY 14 Proposed budget shows that \$26,380 will be added to existing reserves for a total of \$43,651 at June 30, 2014.

South Haven Harbor
2013 Dredging Program

05/03/13

Expenses

236,653.00	North Side and South Side Marinas
253,850.10	Change Order 1 (Turning Basin, Friends Goodwill Channel, Black River)
490,503.10	Total

Funding Sources

296,050.00	Waterways Emergency Dredging
94,453.10	River Maintenance Fund
100,000.00	Marina Fund
490,503.10	Total

2013 Emergency Dredging Plan - Identified Locations

Facility	Program	Army Corps Responsibility		Facility Responsibility		Total Cost*	Facility Design Services	Permitted (Facility Resp.)
		Volume	Cost*	Volume	Cost*			
Alpena Small Boat Harbor	Grant-In-Aid			23,000	\$ 805,000	\$ 805,000	No	No
Arcadia Township - Veterans Memorial Marina	Grant-In-Aid			3,800	\$ 133,000	\$ 133,000	No	Application Process
Bay City - Liberty Harbor Marina	Grant-In-Aid			2,222	\$ 77,800	\$ 77,800	No	No
Big Bay Harbor of Refuge/Marquette County	Grant-In-Aid	19,000	\$ 665,000.00			\$ 665,000	ACOE Project	ACOE Project
Boyer City - Grant Moore Marina	Grant-In-Aid			3,000	\$ 105,000	\$ 105,000	No	Application Process
Burt Twp - Grand Marais Marina	Grant-In-Aid			15,000	\$ 525,000	\$ 525,000	Yes (North Country)	Application Process
Caseville Municipal Harbor	Grant-In-Aid			18,000	\$ 630,000	\$ 630,000	No	Application Process
Clark Twp - Cedarville Harbor	Grant-In-Aid			1,600	\$ 56,000	\$ 56,000	No	No
Clark Twp - Hessel Marina	Grant-In-Aid			2,200	\$ 77,000	\$ 77,000	No	Application Process
Cheboygan County Marina	Grant-In-Aid			17,500	\$ 612,500	\$ 612,500	No	No
Cheboygan City Municipal Marina	Grant-In-Aid			90	\$ 3,150	\$ 3,150	No	No
East Jordan City Marina	Grant-In-Aid			12,000	\$ 420,000	\$ 420,000	No	Have Permits
Elk-Rapids-Edward C Grace Memorial Harbor	Grant-In-Aid			12,000	\$ 420,000	\$ 420,000	Yes (Gosling Czubak)	In Agency Review
Escanaba Municipal Marina	Grant-In-Aid			7,500	\$ 262,500	\$ 262,500	Yes (AECOM)	Application Process
Frankfort Municipal Marina	Grant-In-Aid	29,000	\$ 1,015,000.00	35,000	\$ 1,225,000	\$ 2,240,000	No	No
Garfield Township - Naubinway Marina	Grant-In-Aid			9,000	\$ 315,000	\$ 315,000	Yes (UDA)	Application Process
Grand Haven Marina (Harbor Island BAS)	Grant-In-Aid			5,143	\$ 180,005	\$ 180,005	Bid out	Have Permits
Grand Traverse Bay Marina	Grant-In-Aid			2,222	\$ 77,770	\$ 77,770	No	No
Harbor Beach Municipal Marina	Grant-In-Aid			20,000	\$ 700,000	\$ 700,000	No	Have Permits
Harbor Springs Municipal Marina	Grant-In-Aid			20,000	\$ 700,000	\$ 700,000	No	No
Harrisville Harbor of Refuge	Grant-In-Aid			8,000	\$ 280,000	\$ 280,000	No	Have Permits
Lake Erie Metropark Marina	Grant-In-Aid			6,000	\$ 210,000	\$ 210,000	Yes (Eng Dept contracts out)	Have Permits
Lake St Clair - Metrobeach Metropark Marina	Grant-In-Aid			15,700	\$ 549,500	\$ 549,500	No	No
Leland Township Harbor	Grant-In-Aid	12,000	\$ 420,000			\$ 420,000	Yes (Corps)	Application Process
Ludington Municipal Marina	Grant-In-Aid			2,000	\$ 20,000	\$ 20,000	Yes (Prein & Newhof)	Application Process
Mackinaw City Municipal Marina	Grant-In-Aid			2,500	\$ 150,000	\$ 150,000	Yes (UDA)	Application Process
Manistee Municipal Marina	Grant-In-Aid			670	\$ 23,450	\$ 23,450	No	No
Manistique Municipal Marina	Grant-In-Aid			5,555	\$ 194,400	\$ 194,400	Yes (Coleman Engineering)	Have Permits (Need to modify)
Menominee Marina	Grant-In-Aid			60,000	\$ 2,100,000	\$ 2,100,000	Yes (U.P. Engineers and Arch)	Application Process
Munising Bayshore Marina	Grant-In-Aid			10,000	\$ 350,000	\$ 350,000	Yes (AECOM)	No
Muskegon - Hartshorn Municipal Marina	Grant-In-Aid			5,000	\$ 175,000	\$ 175,000	No	No
New Buffalo Municipal Marina	Grant-In-Aid	Not Avail.	\$ 160,000	25,200	\$ 882,000	\$ 1,042,000	No	Application Process



2013 Emergency Dredging Plan - Identified Locations

Facility	Program	Army Corps Responsibility		Facility Responsibility		Total Cost*	Facility Design Services	Permitted (Facility Resp.)
		Volume	Cost*	Volume	Cost*			
Northport - G Martsen Dame Marina	Grant-In-Aid			2,500	\$ 87,500	\$ 87,500	Yes (Schiffer Group)	Application Process
Pentwater Municipal Marina	Grant-In-Aid			463	\$ 16,205	\$ 16,205	No	Application Process
Petoskey City Marina	Grant-In-Aid			1,400	\$ 49,000	\$ 49,000	No	No
Port Huron - River Street Marina	Grant-In-Aid			2,057	\$ 71,995	\$ 71,995	Yes (Tetra Tech)	Have Permits
Port Huron - Fort Street Marina	Grant-In-Aid			2,057	\$ 71,995	\$ 71,995	Yes (Tetra Tech)	Have Permits
Port Sanilac Municipal Harbor of Refuge	Grant-In-Aid			8,000	\$ 280,000	\$ 280,000	No	Application Process
Rogers City Marina	Grant-In-Aid			6,500	\$ 227,500	\$ 227,500	No	No
South Haven Municipal Marina	Grant-In-Aid	4,000	\$ 140,000	8,900	\$ 296,050	\$ 436,050	Yes (Abonmarche)	Application Process
St. James Twp - Beaver Island Marina	Grant-In-Aid			29,000	\$ 1,015,000	\$ 1,015,000	No	No
St. Joseph - West Basin Marina	Grant-In-Aid			3,000	\$ 105,000	\$ 105,000	Yes (Abonmarche) Bid Out	Have Permits
Whitehall - White Lake Municipal Marina	Grant-In-Aid			5,200	\$ 182,000	\$ 182,000	Yes	Have Permits
Cedar River State Harbor	State	40,000	\$ 1,400,000	1,300	\$ 45,500	\$ 1,445,500	No	No
Lac La Belle State Harbor	State	2,000	\$ 70,000			\$ 70,000	No	No
Lexington State Harbor	State	30,000	\$ 1,050,000			\$ 1,050,000	No	No
Little Lake State Harbor	State	18,000	\$ 630,000			\$ 630,000	No	No
Port Austin State Harbor	State			20,000	\$ 700,000	\$ 700,000	Yes (NDG)	Yes; older-may need revision
William G. Milliken State Harbor	State			120	\$ 4,200	\$ 4,200	Not started, but consultant slated	No
TOTAL		ACOE Total \$ 5,550,000		Facility Total \$ 15,411,020				

GRAND TOTAL \$ 20,961,020

* Assumes \$35/cubic yard unless cost provided

Note: This list contains all communities and state public recreational boating facilities that responded and indicated a need in a survey soliciting dredging information in December 2012/January 2013. The overall survey successful contact rate was 82%. Communities that did not respond to the survey, or indicated satisfactory water depths, are not shown in this Emergency Dredging Plan List of locations.



Memo

To: Brian Dissette
City Manager

From: Brandy Gildea
Parks and Recreation Supervisor

Date: May 15, 2013

Re: Festivals of Trees
Special Event 2013-14

This special event request is ready for City Council's approval. This event, sponsored by We Care I.N.C. is scheduled to start Friday, November 29, 2013. The event will start with a parade bringing Santa to kick-off the Festival of Trees event at City Hall, which will last through December 1, 2013. We Care is working with the city to find a parade route that will work around the construction. They are requesting use of City Hall's lawn from 6:00 p.m. to 8:30pm for music/trees lighting. They are also requesting to decorate City Hall's lawn with Christmas trees and decorations that would stay up throughout the Christmas season.

Proof of insurance will be provided to the City in October.

CITY OF SOUTH HAVEN

Special Events & Festivals Application

FOR OFFICE USE ONLY
Special Event # _____
Date Received _____

The Special Events & Festivals Information Pamphlet must be read before filling out this application.

Complete and return this application to the Parks and Recreation Office at least 21 business days prior to the start of the event.

A new application must be submitted each year.

I have read the Special Events & Festivals Information Pamphlet and will fill out this application completely; agreeing to follow all policies and regulations set by the City of South Haven.

Initial RP Date 4/11/13

CONTACT INFORMATION

Event Title: Festival of Trees 2013
Sponsoring Organization: We Care In The Name of Christ
Applicants Name: Rosalie Plechaty
Telephone #: 269-637-4342 x 25 Phone # During Event: c) 815-603-2569
E-mail Address: rosalie@wecare-inc.org

Other contacts for/during event

Name: Linda Olsen Telephone: c) 269-214-0168
Name: Meg Olsen Telephone: c) 269-214-0181

EVENT SPECIFIC INFORMATION

Event Location: South Haven City Hall- Lower level
Date(s) Requested: 11/29/13 - 12/8/13 Alternative Date(s): -
Start Time: 6p on 11/29/13 End Time: 9p on 12/8/13

Any event that exceeds 10:00 P.M. has to be approved by City Council

Number of people expected to attend: 200-300 maximum on each specific event - up to 500 at opening night & Hometown Taste thousands in total !!

EVENT DESCRIPTION

Please give a description of the event (Please attach a separate sheet with details if there is not enough space below).

Please see attached letter.

MAPS/LOCATION – mark event items on map(s)

Check items below that apply to your event. All items checked below must be indicated on the **MAP(S)**. Maps can be found on the city's website. Please note, **map(s)** must be submitted with the **Special Events & Festivals Application**.

City property or city park use. Show locations of fencing, barriers, or barricades. Include streets and/or sidewalks to be closed or barricaded on map(s). To ensure requested items, such as cones or barricades, are reserved and available for the day of the event, please complete the **CONES AND BARRICADE REQUEST FORM** and submit it with the Special Events & Festival Application. Requested items are available Monday through Friday during office hours between 7:00am and 3:30pm; the office is closed during lunch from 12:00pm to 1:00pm. Should you require an alternate time a **\$50 After Hour Charge** will be assessed. Please note, if the Cones and Barricade Request Form is not submitted, the City of South Haven can not guarantee the requested items will be available for the event, **first come - first served, limited quantity available**.

Barricade Request: Mark locations on maps. Barricades that are damaged or not returned to the Public Works Department will be charged \$25.00 per barricade.

Cone Request: Mark locations on maps. Cones that are damaged or not returned to the Public Works Department will be charged \$10.00 per cone.

Explain closure Santa Parade on 11/29/13 -
Kick off to FOT 2013

- Entertainment, dance, tent or stage. Mark locations on maps.
- Event Command Post. Mark location on maps.
- Dumpsters and/or trash containers. The Mark location on maps.
- Portable toilet facilities. Mark locations on maps. How many? _____
The City requires the use of portable facilities for events expecting over 500 attendants.
- Parade.** Mark beginning area, the route* (with arrows) and finish area on maps
*If Business Route I-196 needs to be closed for the Parade you will need to contact Department of Public Works at 269-637-0737 to obtain a MDOT permit for road closure.
- Participants. Mark parking areas, bus locations, and special passengers on maps.
- Relay event. Indicate "hand-off" points and areas of participant equipment impact.
- Aircraft landing / hot air balloons. Mark location on maps.
- Fireworks/pyrotechnics site. Mark location on maps.
- Vendors/General Merchandise concession areas. Mark areas on maps. Name of contact person for vendor(s)

Vendors and General Merchandise Concessions will not be allowed in the Central Business District (CBD). Please refer to the **Special Events & Festivals Information Pamphlet for a detailed map of this area.**

Name: Rosalie Plechaty Telephone: 269-637-4342 x25

Note: Number will be given for all vendor inquiries. It is suggested that the Sponsoring Organization issue a paper permit to be displayed by vendor to let city and event staff now they are an approved vendor.

First Aid facilities. Mark location on maps. List agency providing staff and equipment

Name: We Care I.N.C. Telephone: 269-637-4342 x25

Live animal sites. Mark location on maps and describe: _____

Any other item(s) that should be included on maps. Explain: _____

ADDITIONAL EVENT INFORMATION

Liquor License

The sale and consumption of alcoholic beverages may occur on publicly-owned property located with the approved Downtown South Haven Special Event Area. Guidelines for such special event liquor licensing are available in the Special Event & Festivals Alcohol Policy. These policies require that an application be filed with the City of South Haven and the Michigan Liquor Control Commission.

City of South Haven Liquor License Application
Michigan Liquor Control Commission Website

Liquor license application must be submitted before the city will process this special event application.

Noise: Please describe i.e. music, sound, amplification and any other noise that impacts surrounding area. Provide dates and times noise will occur. **All noise must stay within the city's noise ordinance. Noise Ordinance Sec. 30-28. City Noise Ordinance will be enforced.** If you have any questions about the noise ordinance please contact the local police department 269-637-5151.

Date: _____ Time: _____
Date: _____ Time: _____
Date: _____ Time: _____

Signage: Prior to the event a list of all signage (example: sandwich boards, banners, etc.) and placement of the signage needs to be turned in to the city's Parks and Recreation Supervisor. Upon submission the signage requests will be reviewed by the Parks and Recreation Supervisor; additional approval may be required.

Street Marking: Painting and marking on roads and sidewalks should be held to a minimum, and paint specifically designed to wear away in a short period of time and approved by the city shall be used. Please contact the Parks and Recreation Supervisor for approved list.

CITY SERVICES

Are you requesting any utility services to be provided: Yes No
If yes, explain: Electric and water at City Hall

If electric utilities requested, name of festival person or electrician who will be responsible:
Name: Russ Pucket Telephone: 637-3388

Will vendors be using electric utilities: Yes No
If yes, the city's Electrical Inspector will be making inspections of all vendors using electric during events. A charge of \$10.00 per vendor will be billed to the Sponsoring Organization (NOT the vendor) following the event.

Will you require additional police services: Yes No
If yes, explain: During parade on 11/29/13
During Festival events - Stop in/Walk through

Will you require additional fire/ambulance services: Yes No
If yes, explain: _____

Additional fire information: Mark all that apply

- Tents Concessions Exits Compressed Gases
 Extinguishers Electrical Exposed Flames
 Other: Mrs. Claus's Kitchen, selling Popcorn
in City Hall, lower level

If you checked any box in the "Additional fire information" section, you **MUST** obtain a "FIRE & LIFE SAFETY (Form A3) REQUIREMENT FOR VENDORS, PARTICIPATING IN FESTIVALS, FAIRS AND ALL OTHER OUTSIDE EVENTS/ACTIVITIES" information form from the Deputy Fire Chief. Please contact the South Haven Area Emergency Services at 269-637-5151 located at 90 Blue Star Hwy.

The primary concern during an event is Public Safety. In the event of inclement weather the City of South Haven has the right to cancel or postpone any special event; this includes the City Manager, Police Chief or his designee and Fire Chief or his designee.

INSURANCE

The city requires proof of insurance (\$1,000,000) naming the City of South Haven as "additionally insured". The Proof of Insurance Certification needs to be turned in with the Special Event application.

Is the Proof of Insurance Certification Provided with Special Event Application? Yes No *Will get in October '13*

REMINDERS

Please make sure the following items are turned in with the Special Events & Festivals Application

- Map(s)
- Proof of Insurance Certification *will supply later - October '13*
- Cones and Barricade Request Form (if applicable)
- Submitted liquor license application (if applicable)

INDEMNIFICATION AGREEMENT

The undersigned agrees and promises, as a condition of approval of this Special Events & Festivals Application to defend, indemnify, and save harmless the City of South Haven, its agents, officials and employees from all suits, claims, damages, causes of action or demands of any kind and character arising out of resulting from or in connection with the use of said Public Property

Rosalie Plechaty
Applicants Signature

4/16/13
Date

Please return to:
Parks and Recreation Supervisor
Department of Public Works
City of South Haven
1199 8th Ave
South Haven, MI 49010
Phone: 269-637-0772 / Fax: 269-637-4778
Hours: Monday-Friday 7:00a.m. – 3:30p.m.

Please remember this application must be submitted to the Parks and Recreation Office at least 21 business days prior to the start of the event.



WE CARE I.N.C.
A FAITH-BASED NON-PROFIT
CHRIST'S HANDS AT WORK IN THE COMMUNITY

1 John 3:18
"Little children, let us love,
not in word or speech,
but in truth and action."

April 17, 2013

Ms. Brandy Gildea
Parks and Recreation Supervisor
City of South Haven
1199 8th Avenue
South Haven, MI 49090

Dear Ms. Gildea,

Please find enclosed the Special Events and Festival Application. Below you will find a brief overview of our Festival of Trees 2013 activities. Thank you for your continued support in our annual event.

Festival of Trees 2013

November 29, 2013 – December 8, 2013 (Please note that we are adding an additional day on Sunday, December 8th and there will be no live Christmas Trees for sale this year.)

Santa Parade: The traditional start to Festival of Trees, the parade this year will follow Center Street from Huron Street parking lot – due to Phoenix Street construction - and the public will enter through the north door of City Hall. See attached map.

Decorations on front lawn of City Hall: Decorating of City Hall will begin approximately one week before the Festival begins on November 29, 2013 and will (hopefully) culminate in a tree lighting ceremony with Santa. Outdoor decorations will remain in place until January 2, 2014 – with permission.

Special Events: The theme for Festival of Trees this year is "A Classic Christmas" and once again, we will offer special events throughout the Festival – Night of Music and Theatre, Senior Brunch, Family Fun Night, Breakfast with Santa and Hometown Taste. A complete schedule will be sent to you once all events are in place. You will note that we have moved Hometown Taste to Sunday, December 8, 2013 from 5-7pm.

Set up and Clean Up: Set up will begin Friday, November 8, 2013 and take down/clean up will be completed by Friday, December 13, 2013.

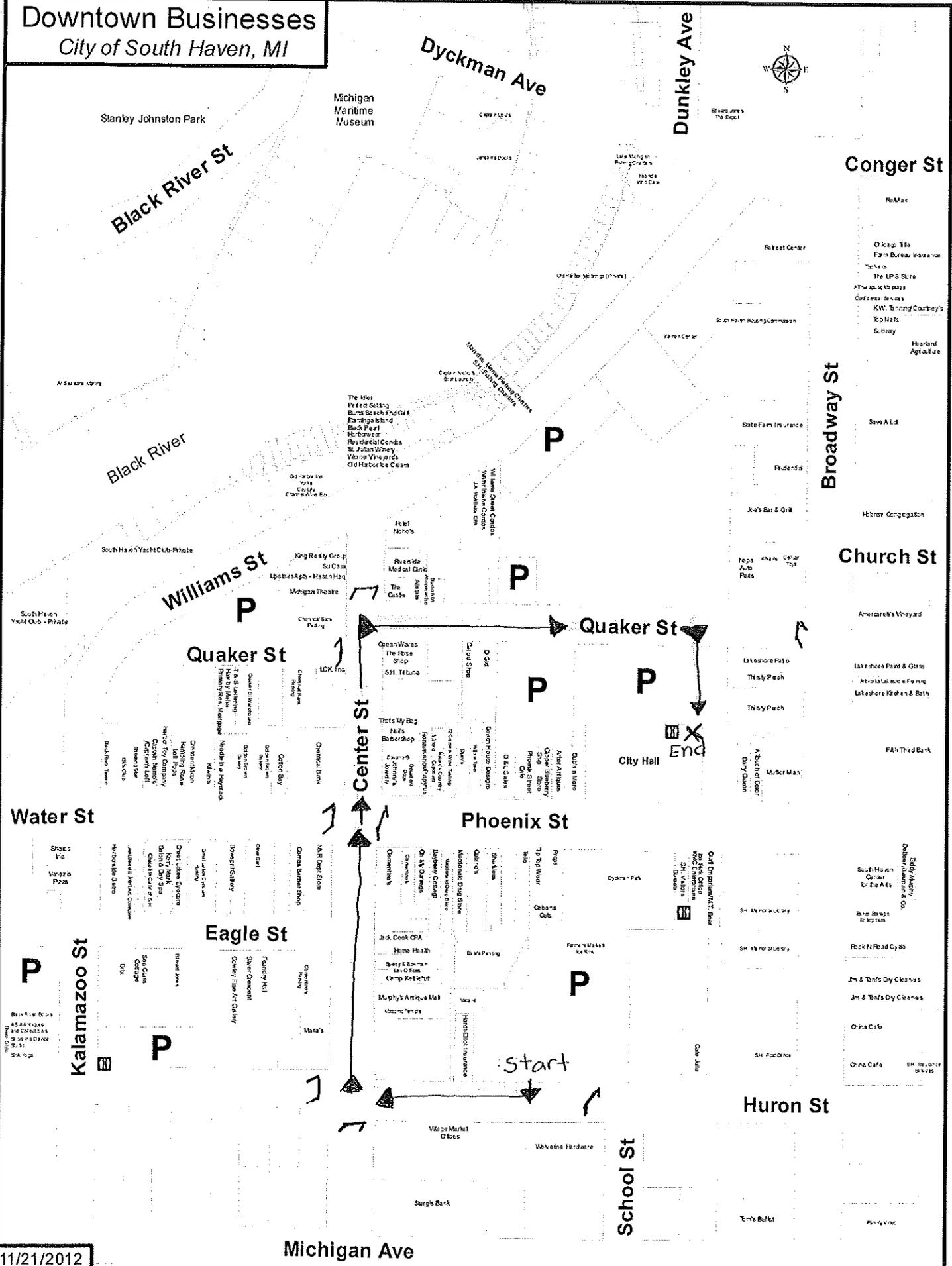
If you have any questions or require additional information, please let me know. Our Festival of Trees 2013 Committee hopes to receive favorable consideration of the above request and we look forward to hearing from you.

Sincerely,

Rosalie Plechaty
We Care I.N.C. Event Staff
269-637-4342 x25
Rosalie@wecare-inc.org

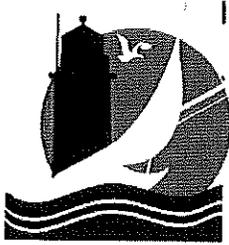
Downtown Businesses

City of South Haven, MI



11/21/2012

Michigan Ave



Department of Public Works
 DPW Building • 1199 8th Ave. • South Haven, Michigan 49090
 Telephone (269) 637-0737 • Fax (269) 637-4778

Cones and Barricades Request Form

Requester's Name We Care I.N.C.
 Date Requested 4/15/13
 Organization/Committee Festival of Trees 2013
 Mailing Address 06321 Blue Star Hwy.
South Haven, MI 49090
 Office/Main Phone 269-637-4342 x25
 Cell Phone c) 815-603-2569

EVENT: Festival of Trees 2013 DATE of EVENT: 11/29/13
Santa's Parade

CONES	Quantity	Who will pick up cones (Please Print Legibly)	Cell Phone	Pick Up Date/Time	Return Date/Time
				AM PM	AM PM

Please note: Street cones that are damaged or not returned to the Public Works Department will be charged \$10.00 per cone.

BARRICADES	Quantity	Drop Off Location (Please Print Legibly)	Contact Person	Drop Off Date/Time	Pick Up Date/Time
			Cell Phone		
	<u>3</u>	<u>Huron & Center</u>	<u>Rosalie Plechof</u>	<u>11/29/13</u>	<u>11/29/13</u>
	<u>2</u>	<u>Phoenix & Center</u>	<u>c) 815-603</u>	<u>AM</u>	<u>AM</u>
	<u>2</u>	<u>Quaker & Center</u>	<u>2569</u>	<u>5 PM</u>	<u>8 PM</u>

Please note: Barricades that are damaged or not returned to the Public Works Department will be charged \$25.00 per barricade.

1/8 Quaker & Broadway

Borrower's Signature: Rosalie Plechof Authorized by: _____

Memo

To: Brian Dissette
City Manager

From: Brandy Gildea
Parks and Recreation Supervisor

Date: May 15, 2013

Re: All Crafts Fair
Special Event 2013-16

This special event request is ready for City Council's approval. The event is scheduled for August 31st and September 1st. It is the same as it has been in the previous years. They are requesting snow fencing be placed as it has in previous years. They requested additional police patrols over night on August 30th and August 31st.

.
Proof of insurance has already been provided.

Special Event # _____

Date Received _____

CITY OF SOUTH HAVEN

Special Events & Festivals Application

The Special Events & Festivals Information Pamphlet must be read before filling out this application.

Complete and return this application to the Parks and Recreation Office at least 21 business days prior to the start of the event.

A new application must be submitted each year.

I have read the Special Events & Festivals Information Pamphlet and will fill out this application completely; agreeing to follow all policies and regulations set by the City of South Haven.

Initial _____ Date _____

CONTACT INFORMATION

Event Title: 37th Annual All Crafts Fair

Sponsoring Organization: South Haven Area Chamber of Commerce

Applicants Name: Susan Diepen, Assistant Director

Telephone #: 269-637-5171 Phone # During Event: 269-906-0722

E-mail Address: events@southhavenmi.com

Other contacts for/during event

Name: Kathy Wagaman Telephone: 269-639-1570

Name: Krissy Garland Telephone: 269-208-2774

EVENT SPECIFIC INFORMATION

Event Location: Stanley Johnston Park

Date(s) Requested: Aug 31 & Sept 1, 2013 Alternative Date(s): _____

Start Time: 10am Saturday End Time: 4pm Sunday

Any event that exceeds 10:00 P.M. has to be approved by City Council

Number of people expected to attend: 15,000

EVENT DESCRIPTION

Please give a description of the event (Please attach a separate sheet with details if there is not enough space below).

A juried arts & crafts fair with 185 vendor booths. Event will include food and beverage vendors. This event will also provide free space for non-profit organizations to display information, and for the Boy Scouts to sell bottled water. Overnight security and portable restroom facilities will be provided by Chamber. Set up times will begin at 4pm on Friday afternoon and clean-up and tear-down will take from 4pm - 7pm on Sunday.

MAPS/LOCATION – mark event items on map(s)

Check items below that apply to your event. **All items checked below must be indicated on the MAP(S).** Maps can be found on the city's website. Please note, map(s) must be submitted with the Special Events & Festivals Application.

City property or city park use. Show locations of fencing, barriers, or barricades. Include streets and/or sidewalks to be closed or barricaded on map(s). To ensure requested items, such as cones or barricades, are reserved and available for the day of the event, please complete the **CONES AND BARRICADE REQUEST FORM** and submit it with the Special Events & Festival Application. Requested items are available Monday through Friday during office hours between 7:00am and 3:30pm; the office is closed during lunch from 12:00pm to 1:00pm. Should you require an alternate time a **\$50 After Hour Charge** will be assessed. Please note, if the Cones and Barricade Request Form is not submitted, the City of South Haven can not guarantee the requested items will be available for the event, **first come - first served, limited quantity available.**

Barricade Request: Mark locations on maps. Barricades that are damaged or not returned to the Public Works Department will be charged \$25.00 per barricade.

Cone Request: Mark locations on maps. Cones that are damaged or not returned to the Public Works Department will be charged \$10.00 per cone.

Explain closure Snow fencing along Dyckman Ave. right of way beginning at Maritime Museum
and ending at Park Street.

Entertainment, dance, tent or stage. Mark locations on maps.

X Event Command Post. Mark location on maps.

X Dumpsters and/or trash containers. The Mark location on maps.

X Portable toilet facilities. Mark locations on maps. How many? 7
The City requires the use of portable facilities for events expecting over 500 attendants.

Parade. Mark beginning area, the route* (with arrows) and finish area on maps

*If Business Route I-196 needs to be closed for the Parade you will need to contact Department of Public Works at 269-637-0737 to obtain a MDOT permit for road closure.

Participants. Mark parking areas, bus locations, and special passengers on maps.

Relay event. Indicate "hand-off" points and areas of participant equipment impact.

Aircraft landing / hot air balloons. Mark location on maps.

Fireworks/pyrotechnics site. Mark location on maps.

X Vendors/General Merchandise concession areas. Mark areas on maps. Name of contact person for vendor(s)

Vendors and General Merchandise Concessions will not be allowed in the Central Business District (CBD). Please refer to the Special Events & Festivals Information Pamphlet for a detailed map of this area.

Name: Susan Diepen Telephone: 269-637-5171

Note: Number will be given for all vendor inquiries. It is suggested that the Sponsoring Organization issue a paper permit to be displayed by vendor to let city and event staff now they are an approved vendor.

First Aid facilities. Mark location on maps. List agency providing staff and equipment

Name: _____ Telephone: _____

Live animal sites. Mark location on maps and describe: _____

Any other item(s) that should be included on maps. Explain: _____

ADDITIONAL EVENT INFORMATION

Liquor License

The sale and consumption of alcoholic beverages may occur on publicly-owned property located with the approved Downtown South Haven Special Event Area. Guidelines for such special event liquor licensing are available in the Special Event & Festivals Alcohol Policy. These policies require that an application be filed with the City of South Haven and the Michigan Liquor Control Commission. City of South Haven Liquor License Application
Michigan Liquor Control Commission Website

Liquor license application must be submitted before the city will process this special event application.

Noise: Please describe i.e. music, sound, amplification and any other noise that impacts surrounding area. Provide dates and times noise will occur. **All noise must stay with in the city's noise ordinance. Noise Ordinance Sec. 30-28. City Noise Ordinance will be enforced.** If you have any questions about the noise ordinance please contact the local police department 269-637-5151.

Date: _____ Time: _____
Date: _____ Time: _____
Date: _____ Time: _____

X Signage: Prior to the event a list of all signage (example: sandwich boards, banners, etc.) and placement of the signage needs to be turned in to the city's Parks and Recreation Supervisor. Upon submission the signage requests will be reviewed by the Parks and Recreation Supervisor; additional approval may be required.

Street Marking: Painting and marking on roads and sidewalks should be held to a minimum, and paint specifically designed to wear away in a short period of time and approved by the city shall be used. Please contact the Parks and Recreation Supervisor for approved list.

CITY SERVICES

Are you requesting any utility services to be provided: X Yes No
If yes, explain: Existing infrastructure water & electrical available at Stanley Johnston Park

If electric utilities requested, name of festival person or electrician who will be responsible:
Name: Russ Puckett Telephone: 269-208-7465

Will vendors be using electric utilities: X Yes No
If yes, the city's Electrical Inspector will be making inspections of all vendors using electric during events. A charge of \$10.00 per vendor will be billed to the Sponsoring Organization (NOT the vendor) following the event.

Will you require additional police services: X Yes No
If yes, explain: An increase of overnight police patrols on August 30th and 31st
(Friday and Saturday nights)

Will you require additional fire/ambulance services: Yes X No
If yes, explain: _____

Additional fire information: Mark all that apply

Tents	Concessions	Exits	Compressed Gases
Extinguishers	Electrical	Exposed Flames	
Other: _____			

If you checked any box in the "Additional fire information" section, you **MUST** obtain a **"FIRE & LIFE SAFETY (Form A3) REQUIREMENT FOR VENDORS, PARTICIPATING IN FESTIVALS, FAIRS AND ALL OTHER OUTSIDE EVENTS/ACTIVITIES"** information form from the Deputy Fire Chief. Please contact the South Haven Area Emergency Services at 269-637-5151 located at 90 Blue Star Hwy.

The primary concern during an event is Public Safety. In the event of inclement weather the City of South Haven has the right to cancel or postpone any special event; this includes the City Manager, Police Chief or his designee and Fire Chief or his designee.

INSURANCE

The city requires proof of insurance (\$1,000,000) naming the City of South Haven as "additionally insured". The Proof of Insurance Certification needs to be turned in with the Special Event application.

Is the Proof of Insurance Certification Provided with Special Event Application? XYes No

REMINDERS

Please make sure the following items are turned in with the Special Events & Festivals Application

- Map(s)
- Proof of Insurance Certification
- Cones and Barricade Request Form (if applicable)
- Submitted liquor license application (if applicable)

INDEMNIFICATION AGREEMENT

The undersigned agrees and promises, as a condition of approval of this Special Events & Festivals Application to defend, indemnify, and save harmless the City of South Haven, its agents, officials and employees from all suits, claims, damages, causes of action or demands of any kind and character arising out of resulting from or in connection with the use of said Public Property

 _____ 4-30-13
Applicants Signature Date

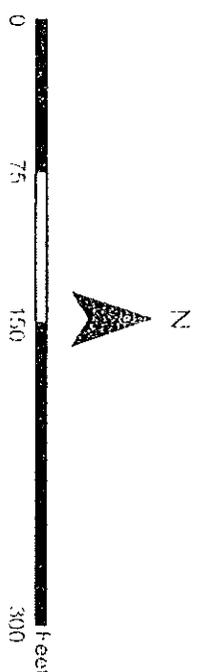
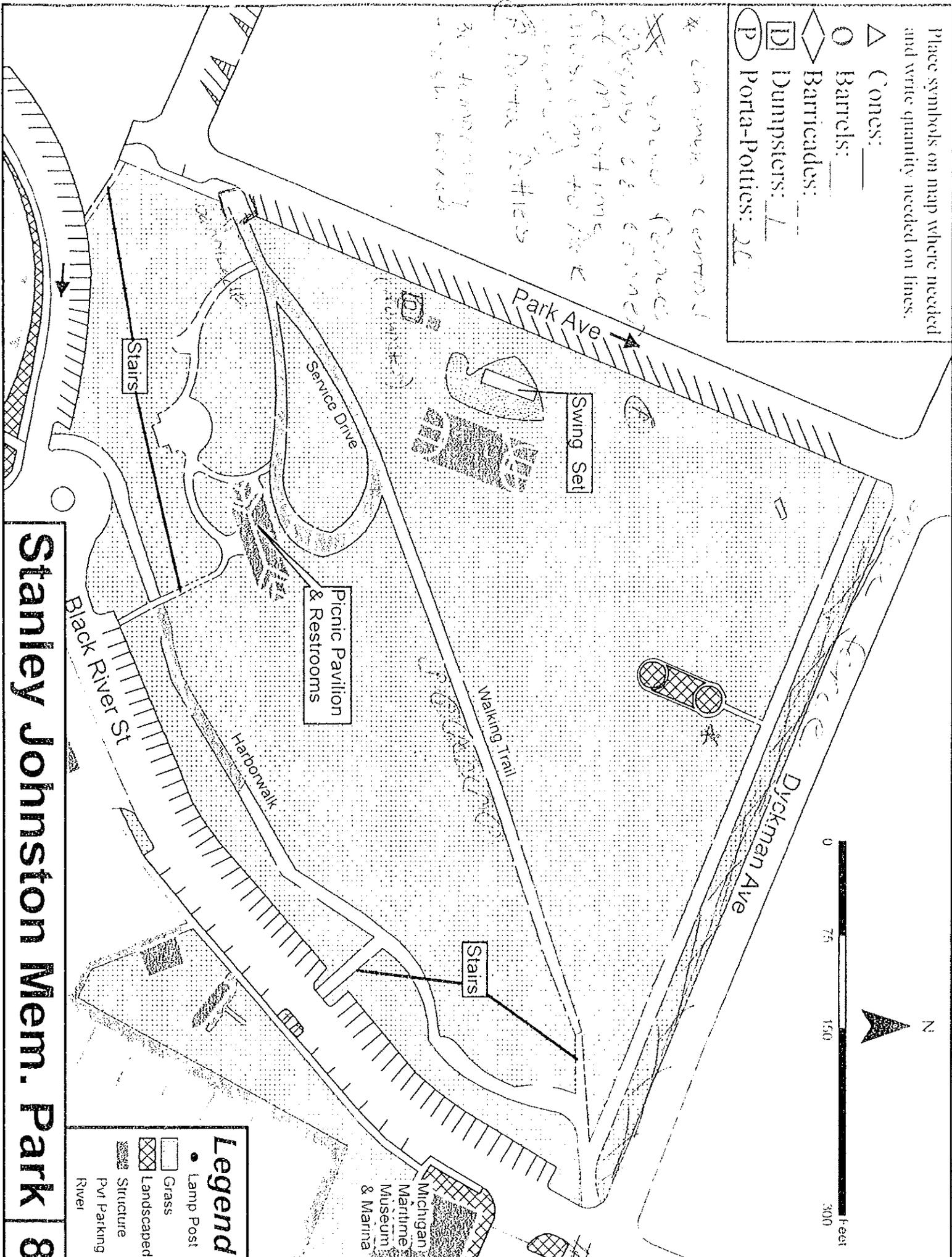
Please return to:
Parks and Recreation Supervisor
Department of Public Works
City of South Haven
1199 8th Ave
South Haven, MI 49010
Phone: 269-637-0772 / Fax: 269-637-4778
Hours: Monday-Friday 7:00a.m. – 3:30p.m.

Please remember this application must be submitted to the Parks and Recreation Office at least 21 business days prior to the start of the event.

Place symbols on map where needed and write quantity needed on lines.

- △ Cones: _____
- Barrels: _____
- ◇ Barricades: _____
- D Dumpsters: 1
- P Porta-Potties: 26

Handwritten notes:
 4 containers covered
 30 cones of cones
 30 barrels of barrels
 20 porta-potties
 20 containers covered



Legend

- Lamp Post
- Grass
- ▨ Landscaped
- ▧ Structure
- ▩ Pvt Parking
- ▬ River

Stanley Johnston Mem. Park 8

Memo

To: Brian Dissette
City Manager

From: Brandy Gildea
Parks and Recreation Supervisor

Date: May 15, 2013

Re: Blueberry Festival Craft Fair
Special Event 2013-17

The special event request for the Blueberry Festival Craft Fair is ready for City Council approval. As in past years the Blueberry Festival Craft Fair is being run by the South Haven Area Chamber of Commerce. The event is scheduled for August 10-11, 2013. Their requests appear to be in order and consistent with past requests.

Proof of insurance has already been provided.

CITY OF SOUTH HAVEN

Special Events & Festivals Application

Special Event # _____

Date Received _____

The Special Events & Festivals Information Pamphlet must be read before filling out this application.

Complete and return this application to the Parks and Recreation Office at least 21 business days prior to the start of the event.

A new application must be submitted each year.

I have read the Special Events & Festivals Information Pamphlet and will fill out this application completely; agreeing to follow all policies and regulations set by the City of South Haven.

Initial _____ Date _____

CONTACT INFORMATION

Event Title: 28th Annual Blueberry Festival Craft Fair

Sponsoring Organization: South Haven Area Chamber of Commerce

Applicants Name: Susan Diepen, Assistant Director

Telephone #: 269-637-5171 Phone # During Event: 269-906-0722

E-mail Address: events@southhavenmi.com

Other contacts for/during event

Name: Kathy Wagaman Telephone: 269-639-1570

Name: Krissy Garland Telephone: 269-208-2774

EVENT SPECIFIC INFORMATION

Event Location: Stanley Johnston Park

Date(s) Requested: Aug 10-11, 2013 Alternative Date(s): _____

Start Time: 10am Saturday End Time: 4pm Sunday

Any event that exceeds 10:00 P.M. has to be approved by City Council

Number of people expected to attend: 15,000

EVENT DESCRIPTION

Please give a description of the event (Please attach a separate sheet with details if there is not enough space below).

A juried arts & crafts fair with 150 vendor booths. Event will include food and beverage vendors. This event will also provide free space for non-profit organizations to display information, and for the Boy Scouts to sell bottled water. Overnight security and portable restroom facilities will be provided by Chamber. Set up times will begin at 4pm on Friday afternoon and clean-up and tear-down will take from 4pm – 7pm on Sunday.

MAPS/LOCATION – mark event items on map(s)

Check items below that apply to your event. **All items checked below must be indicated on the MAP(S).** Maps can be found on the city's website. Please note, map(s) must be submitted with the Special Events & Festivals Application.

X City property or city park use. Show locations of fencing, barriers, or barricades. Include streets and/or sidewalks to be closed or barricaded on map(s). To ensure requested items, such as cones or barricades, are reserved and available for the day of the event, please complete the **CONES AND BARRICADE REQUEST FORM** and submit it with the Special Events & Festival Application. Requested items are available Monday through Friday during office hours between 7:00am and 3:30pm; the office is closed during lunch from 12:00pm to 1:00pm. Should you require an alternate time a **\$50 After Hour Charge** will be assessed. Please note, if the Cones and Barricade Request Form is not submitted, the City of South Haven can not guarantee the requested items will be available for the event, **first come - first served, limited quantity available.**

Barricade Request: Mark locations on maps. Barricades that are damaged or not returned to the Public Works Department will be charged \$25.00 per barricade.

Cone Request: Mark locations on maps. Cones that are damaged or not returned to the Public Works Department will be charged \$10.00 per cone.

Explain closure Snow fencing along Dyckman Ave. right of way beginning at Maritime Museum and ending at Park Street.

Entertainment, dance, tent or stage. Mark locations on maps.

X Event Command Post. Mark location on maps.

X Dumpsters and/or trash containers. The Mark location on maps.

X Portable toilet facilities. Mark locations on maps. How many? 7
The City requires the use of portable facilities for events expecting over 500 attendants.

Parade. Mark beginning area, the route* (with arrows) and finish area on maps

*If Business Route I-196 needs to be closed for the Parade you will need to contact Department of Public Works at 269-637-0737 to obtain a MDOT permit for road closure.

Participants. Mark parking areas, bus locations, and special passengers on maps.

Relay event. Indicate "hand-off" points and areas of participant equipment impact.

Aircraft landing / hot air balloons. Mark location on maps.

Fireworks/pyrotechnics site. Mark location on maps.

X Vendors/General Merchandise concession areas. Mark areas on maps. Name of contact person for vendor(s)

Vendors and General Merchandise Concessions will not be allowed in the Central Business District (CBD). Please refer to the Special Events & Festivals Information Pamphlet for a detailed map of this area.

Name: Susan Diepen Telephone: 269-637-5171

Note: Number will be given for all vendor inquiries. It is suggested that the Sponsoring Organization issue a paper permit to be displayed by vendor to let city and event staff now they are an approved vendor.

First Aid facilities. Mark location on maps. List agency providing staff and equipment

Name: _____ Telephone: _____

Live animal sites. Mark location on maps and describe: _____

Any other item(s) that should be included on maps. Explain: _____

ADDITIONAL EVENT INFORMATION

Liquor License

The sale and consumption of alcoholic beverages may occur on publicly-owned property located with the approved Downtown South Haven Special Event Area. Guidelines for such special event liquor licensing are available in the Special Event & Festivals Alcohol Policy. These policies require that an application be filed with the City of South Haven and the Michigan Liquor Control Commission. City of South Haven Liquor License Application

Michigan Liquor Control Commission Website

Liquor license application must be submitted before the city will process this special event application.

Noise: Please describe i.e. music, sound, amplification and any other noise that impacts surrounding area. Provide dates and times noise will occur. **All noise must stay with in the city's noise ordinance. Noise Ordinance Sec. 30-28. City Noise Ordinance will be enforced.** If you have any questions about the noise ordinance please contact the local police department 269-637-5151.

Date: _____ Time: _____
Date: _____ Time: _____
Date: _____ Time: _____

X Signage: Prior to the event a list of all signage (example: sandwich boards, banners, etc.) and placement of the signage needs to be turned in to the city's Parks and Recreation Supervisor. Upon submission the signage requests will be reviewed by the Parks and Recreation Supervisor; additional approval may be required.

Street Marking: Painting and marking on roads and sidewalks should be held to a minimum, and paint specifically designed to wear away in a short period of time and approved by the city shall be used. Please contact the Parks and Recreation Supervisor for approved list.

CITY SERVICES

Are you requesting any utility services to be provided: **X** Yes No

If yes, explain: Existing infrastructure water & electrical available at Stanley Johnston Park

If electric utilities requested, name of festival person or electrician who will be responsible:

Name: Russ Puckett Telephone: 269-208-7465

Will vendors be using electric utilities: **X** Yes No

If yes, the city's Electrical Inspector will be making inspections of all vendors using electric during events. A charge of \$10.00 per vendor will be billed to the **Sponsoring Organization** (NOT the vendor) following the event.

Will you require additional police services: **X** Yes No

If yes, explain: An increase of overnight police patrols on August 9th and 10th
(Friday and Saturday nights)

Will you require additional fire/ambulance services: Yes **X** No

If yes, explain: _____

Additional fire information: Mark all that apply

Tents

Concessions

Exits

Compressed Gases

Extinguishers

Electrical

Exposed Flames

Other: _____

If you checked any box in the "Additional fire information" section, you **MUST** obtain a **"FIRE & LIFE SAFETY (Form A3) REQUIREMENT FOR VENDORS, PARTICIPATING IN FESTIVALS, FAIRS AND ALL OTHER OUTSIDE EVENTS/ACTIVITIES"** information form from the Deputy Fire Chief. Please contact the South Haven Area Emergency Services at 269-637-5151 located at 90 Blue Star Hwy.

The primary concern during an event is Public Safety. In the event of inclement weather the City of South Haven has the right to cancel or postpone any special event; this includes the City Manager, Police Chief or his designee and Fire Chief or his designee.

INSURANCE

The city requires proof of insurance (\$1,000,000) naming the City of South Haven as "additionally insured". The Proof of Insurance Certification needs to be turned in with the Special Event application.

Is the Proof of Insurance Certification Provided with Special Event Application? Yes No

REMINDERS

Please make sure the following items are turned in with the Special Events & Festivals Application

Map(s)

Proof of Insurance Certification

Cones and Barricade Request Form (if applicable)

Submitted liquor license application (if applicable)

INDEMNIFICATION AGREEMENT

The undersigned agrees and promises, as a condition of approval of this Special Events & Festivals Application to defend, indemnify, and save harmless the City of South Haven, its agents, officials and employees from all suits, claims, damages, causes of action or demands of any kind and character arising out of resulting from or in connection with the use of said Public Property

Kathy Waga
Applicants Signature

4-30-13
Date

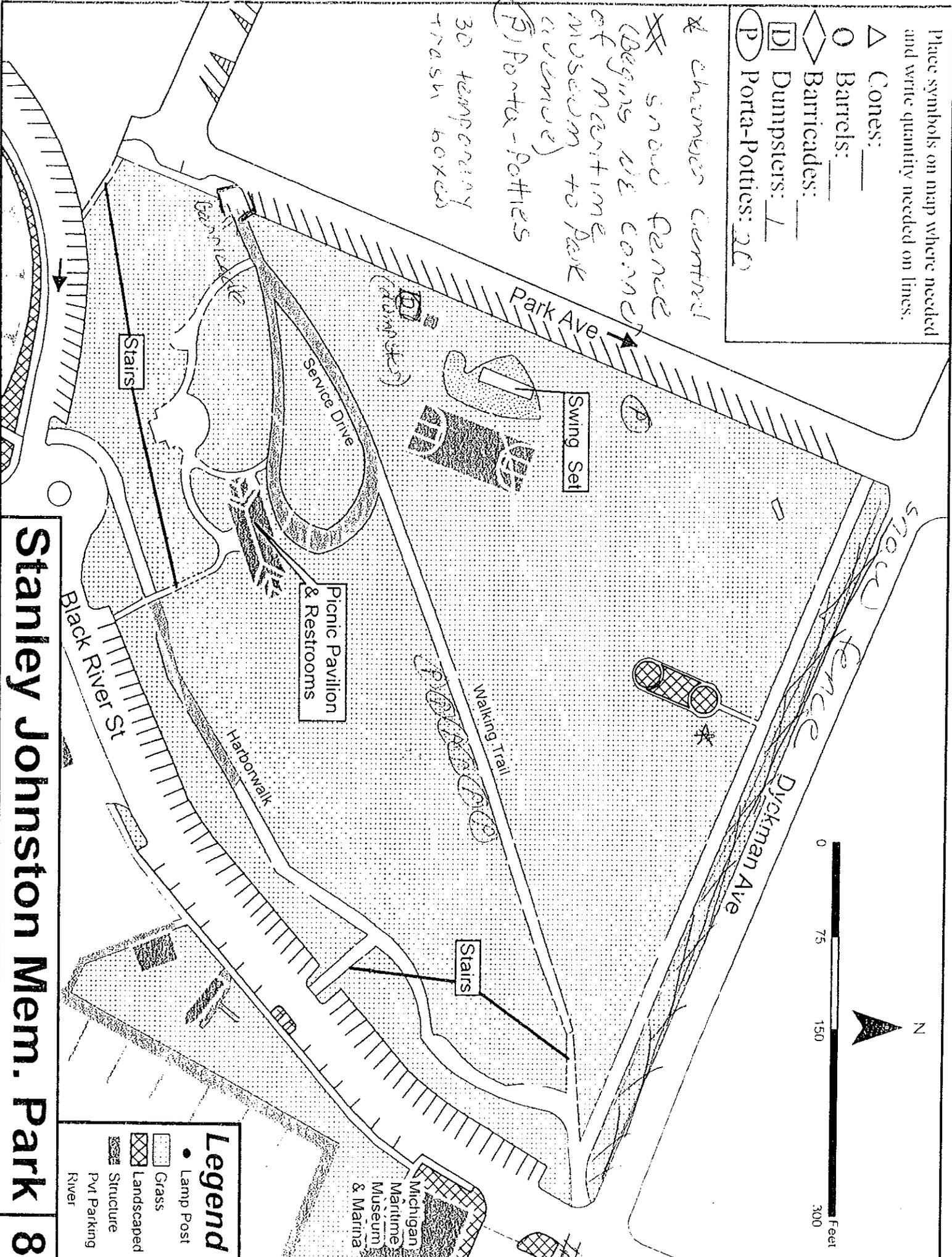
Please return to:
Parks and Recreation Supervisor
Department of Public Works
City of South Haven
1199 8th Ave
South Haven, MI 49010
Phone: 269-637-0772 / Fax: 269-637-4778
Hours: Monday-Friday 7:00a.m. – 3:30p.m.

Please remember this application must be submitted to the Parks and Recreation Office at least 21 business days prior to the start of the event.

Place symbols on map where needed and write quantity needed on lines.

- △ Cones: _____
- Barrels: _____
- ◇ Barricades: _____
- ⊞ Dumpsters: 1
- ⊞ Porta-Potties: 20

* chambers central
 ✕ snow fence
 (Begins at corner of Maritime Museum to Park Avenue)
 (P) Porta-Potties
 30 temporary trash boxes



Stanley Johnston Mem. Park 8

Legend

- Lamp Post
- ▭ Grass
- ▨ Landscaped
- ▧ Structure
- ▩ Pvt Parking
- River

Memo

To: Brian Dissette
City Manager

From: Brandy Gildea
Parks and Recreation Supervisor

Date: May 15, 2013

Re: Memorial Day Parade
Special Event 2013-18

This special event is ready for City Council approval. The South Haven American Legion sponsors this event this year which is scheduled for May 27, 2013. The parade is being done in the same way it has been done in the previous years. The parade route is identified on the event application.

Usually proof of insurance is required with the City named as co-insured however as in the past they are requesting to waive insurance.

Special Event # _____

Date Received _____

CITY OF SOUTH HAVEN

Special Events & Festivals Application

The Special Events & Festivals Information Pamphlet must be read before filling out this application.

Complete and return this application to the Parks and Recreation Office at least 21 business days prior to the start of the event.

A new application must be submitted each year.

I have read the Special Events & Festivals Information Pamphlet and will fill out this application completely; agreeing to follow all policies and regulations set by the City of South Haven.

KLF
Initial

5-8-13
Date

CONTACT INFORMATION

Event Title: Memorial Day Parade

Sponsoring Organization: American Legion Post 49, So. Haven

Applicants Name: Kevin Ferguson - Commander

Telephone #: _____ Phone # During Event: _____

E-mail Address: Legion Post 49.079

Other contacts for/during event

Name: _____ Telephone: _____

Name: _____ Telephone: _____

EVENT SPECIFIC INFORMATION

Event Location: Center @ Mich Ave, to Phoenix to Bailey Ave

Date(s) Requested: MAY 27, 2013 Alternative Date(s): _____

Start Time: 0900 End Time: Parade & Ceremony 11 AM

Any event that exceeds 10:00 P.M. has to be approved by City Council

Number of people expected to attend: Spectators 100-200

EVENT DESCRIPTION

Please give a description of the event (Please attach a separate sheet with details if there is not enough space below).

Parade begins at Mich & Center to Phoenix St. - Phoenix St. east to Bailey Ave - W. on Bailey to Lakeview Cemetery. Parade ends. Veterans Ceremony at Lakeview from 10:00AM - 11:00AM

MAPS/LOCATION – mark event items on map(s)

Check items below that apply to your event. All items checked below must be indicated on the **MAP(S)**. Maps can be found on the city's website. Please note, map(s) must be submitted with the **Special Events & Festivals Application**.

- City property or city park use. Show locations of fencing, barriers, or barricades. Include streets and/or sidewalks to be closed or barricaded on map(s). To ensure requested items, such as cones or barricades, are reserved and available for the day of the event, please complete the **CONES AND BARRICADE REQUEST FORM** and submit it with the Special Events & Festival Application. Requested items are available Monday through Friday during office hours between 7:00am and 3:30pm; the office is closed during lunch from 12:00pm to 1:00pm. Should you require an alternate time a **\$50 After Hour Charge** will be assessed. Please note, if the Cones and Barricade Request Form is not submitted, the City of South Haven can not guarantee the requested items will be available for the event, **first come - first served, limited quantity available**.

Barricade Request: Mark locations on maps. Barricades that are damaged or not returned to the Public Works Department will be charged \$25.00 per barricade.

Cone Request: Mark locations on maps. Cones that are damaged or not returned to the Public Works Department will be charged \$10.00 per cone.

Explain closure _____

- Entertainment, dance, tent or stage. Mark locations on maps.
- Event Command Post. Mark location on maps.
- Dumpsters and/or trash containers. The Mark location on maps.
- Portable toilet facilities. Mark locations on maps. How many? _____
The City requires the use of portable facilities for events expecting over 500 attendants.
- Parade. Mark beginning area, the route* (with arrows) and finish area on maps
*If Business Route I-196 needs to be closed for the Parade you will need to contact Department of Public Works at 269-637-0737 to obtain a MDOT permit for road closure.
- Participants. Mark parking areas, bus locations, and special passengers on maps.
- Relay event. Indicate "hand-off" points and areas of participant equipment impact.
- Aircraft landing / hot air balloons. Mark location on maps.
- Fireworks/pyrotechnics site. Mark location on maps.
- Vendors/General Merchandise concession areas. Mark areas on maps. Name of contact person for vendor(s)

Vendors and General Merchandise Concessions will not be allowed in the Central Business District (CBD). Please refer to the Special Events & Festivals Information Pamphlet for a detailed map of this area.

Name: _____ Telephone: _____

Note: Number will be given for all vendor inquiries. It is suggested that the Sponsoring Organization issue a paper permit to be displayed by vendor to let city and event staff now they are an approved vendor.

- First Aid facilities. Mark location on maps. List agency providing staff and equipment

Name: SHAES @ Cemetery Telephone: 637-1813

- Live animal sites. Mark location on maps and describe: _____
- Any other item(s) that should be included on maps. Explain: _____

ADDITIONAL EVENT INFORMATION

- Liquor License
 The sale and consumption of alcoholic beverages may occur on publicly-owned property located with the approved Downtown South Haven Special Event Area. Guidelines for such special event liquor licensing are available in the Special Event & Festivals Alcohol Policy. These policies require that an application be filed with the City of South Haven and the Michigan Liquor Control Commission.
City of South Haven Liquor License Application
Michigan Liquor Control Commission Website

Liquor license application must be submitted before the city will process this special event application.

- Noise: Please describe i.e. music, sound, amplification and any other noise that impacts surrounding area. Provide dates and times noise will occur. **All noise must stay with in the city's noise ordinance. Noise Ordinance Sec. 30-28. City Noise Ordinance will be enforced.** If you have any questions about the noise ordinance please contact the local police department 269-637-5151.

Date: _____ Time: _____

Date: _____ Time: _____

Date: _____ Time: _____

- Signage: Prior to the event a list of all signage (example: sandwich boards, banners, etc.) and placement of the signage needs to be turned in to the city's Parks and Recreation Supervisor. Upon submission the signage requests will be reviewed by the Parks and Recreation Supervisor; additional approval may be required.
- Street Marking: Painting and marking on roads and sidewalks should be held to a minimum, and paint specifically designed to wear away in a short period of time and approved by the city shall be used. Please contact the Parks and Recreation Supervisor for approved list.

CITY SERVICES

Are you requesting any utility services to be provided: Yes No
 If yes, explain: _____

If electric utilities requested, name of festival person or electrician who will be responsible:
 Name: _____ Telephone: _____

Will vendors be using electric utilities: Yes No
 If yes, the city's Electrical Inspector will be making inspections of all vendors using electric during events. A charge of \$10.00 per vendor will be billed to the Sponsoring Organization (NOT the vendor) following the event.

Will you require additional police services: Yes No
 If yes, explain: to lead parade & block intersections at Center & Phoenix, Broadway & Phoenix & Bailey & Phoenix

Will you require additional fire/ambulance services: Yes No
 If yes, explain: SHAES EMS at Cemetery Already Scheduled with chief WISE

Additional fire information: Mark all that apply

- Tents Concessions Exits Compressed Gases
 Extinguishers Electrical Exposed Flames
 Other: _____

If you checked any box in the "Additional fire information" section, you **MUST** obtain a "**FIRE & LIFE SAFETY (Form A3) REQUIREMENT FOR VENDORS, PARTICIPATING IN FESTIVALS, FAIRS AND ALL OTHER OUTSIDE EVENTS/ACTIVITIES**" information form from the Deputy Fire Chief. Please contact the South Haven Area Emergency Services at 269-637-5151 located at 90 Blue Star Hwy.

The primary concern during an event is **Public Safety**. In the event of inclement weather the City of South Haven has the right to cancel or postpone any special event; this includes the City Manager, Police Chief or his designee and Fire Chief or his designee.

INSURANCE

The city requires proof of insurance (\$1,000,000) naming the City of South Haven as "additionally insured". The Proof of Insurance Certification needs to be turned in with the Special Event application.

Is the Proof of Insurance Certification Provided with Special Event Application? Yes No

REMINDERS

Please make sure the following items are turned in with the Special Events & Festivals Application

- Map(s)
- Proof of Insurance Certification
- Cones and Barricade Request Form (if applicable)
- Submitted liquor license application (if applicable)

INDEMNIFICATION AGREEMENT

The undersigned agrees and promises, as a condition of approval of this Special Events & Festivals Application to defend, indemnify, and save harmless the City of South Haven, its agents, officials and employees from all suits, claims, damages, causes of action or demands of any kind and character arising out of resulting from or in connection with the use of said Public Property

Kenneth Ferguson Commander
Applicants Signature

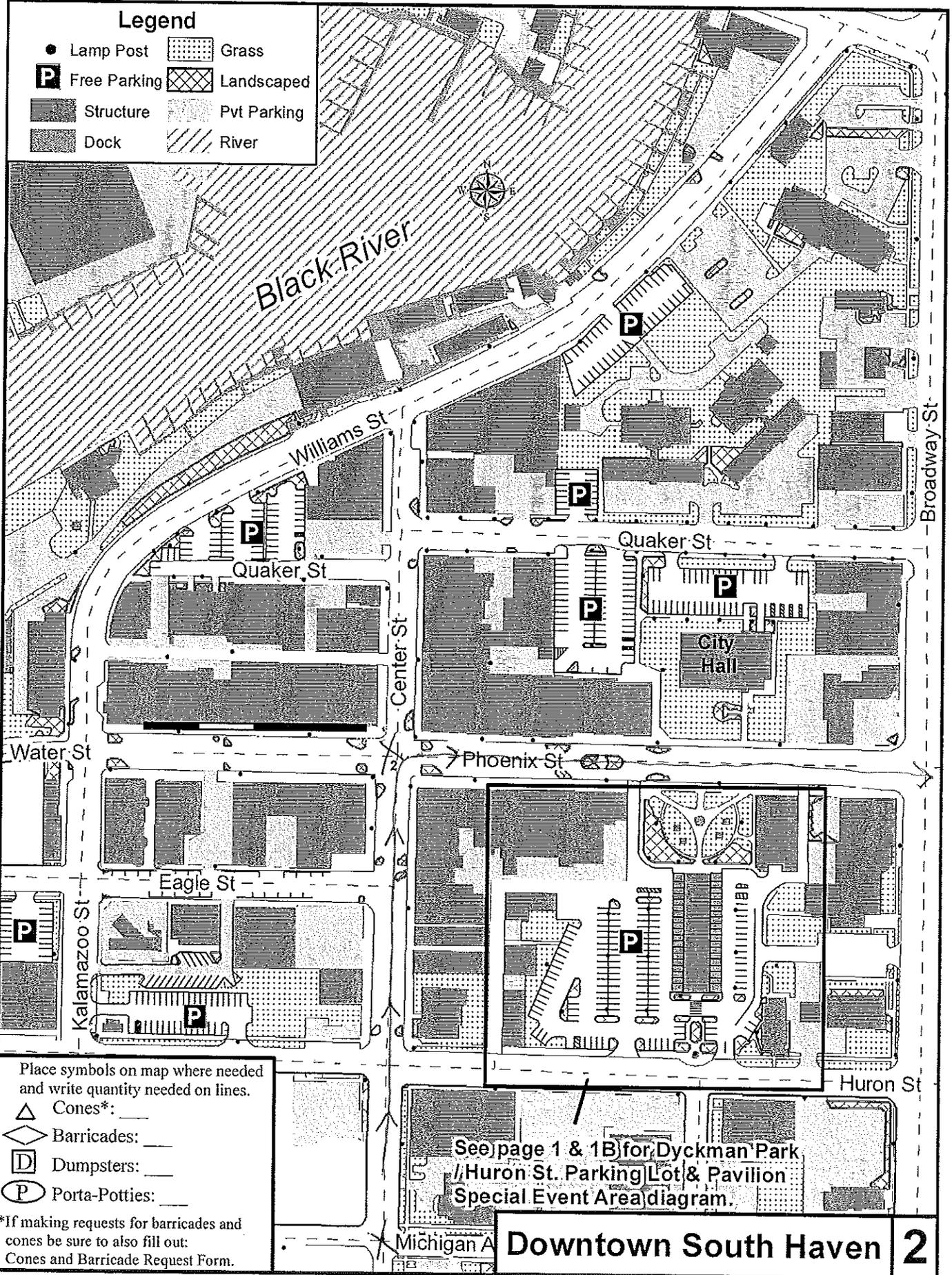
5-8-13
Date

Please return to:
Parks and Recreation Supervisor
Department of Public Works
City of South Haven
1199 8th Ave
South Haven, MI 49010
Phone: 269-637-0772 / Fax: 269-637-4778
Hours: Monday-Friday 7:00a.m. – 3:30p.m.

Please remember this application must be submitted to the Parks and Recreation Office at least 21 business days prior to the start of the event.

Legend

- Lamp Post
- ▢ Free Parking
- Structure
- Dock
- ▨ Grass
- ▨ Landscaped
- ▨ Pvt Parking
- ▨ River

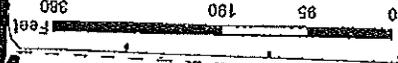


Place symbols on map where needed and write quantity needed on lines.

- ▲ Cones*: _____
- ◊ Barricades: _____
- ▢ Dumpsters: _____
- Porta-Potties: _____

*If making requests for barricades and cones be sure to also fill out: Cones and Barricade Request Form.

See page 1 & 1B for Dyckman Park, Huron St. Parking Lot & Pavilion Special Event Area diagram.



Legend

- Lamp Post
- Grass
- Free Parking
- Landscaped
- Structure
- Dock
- River
- Pvt Parking

Downtown South Haven 2

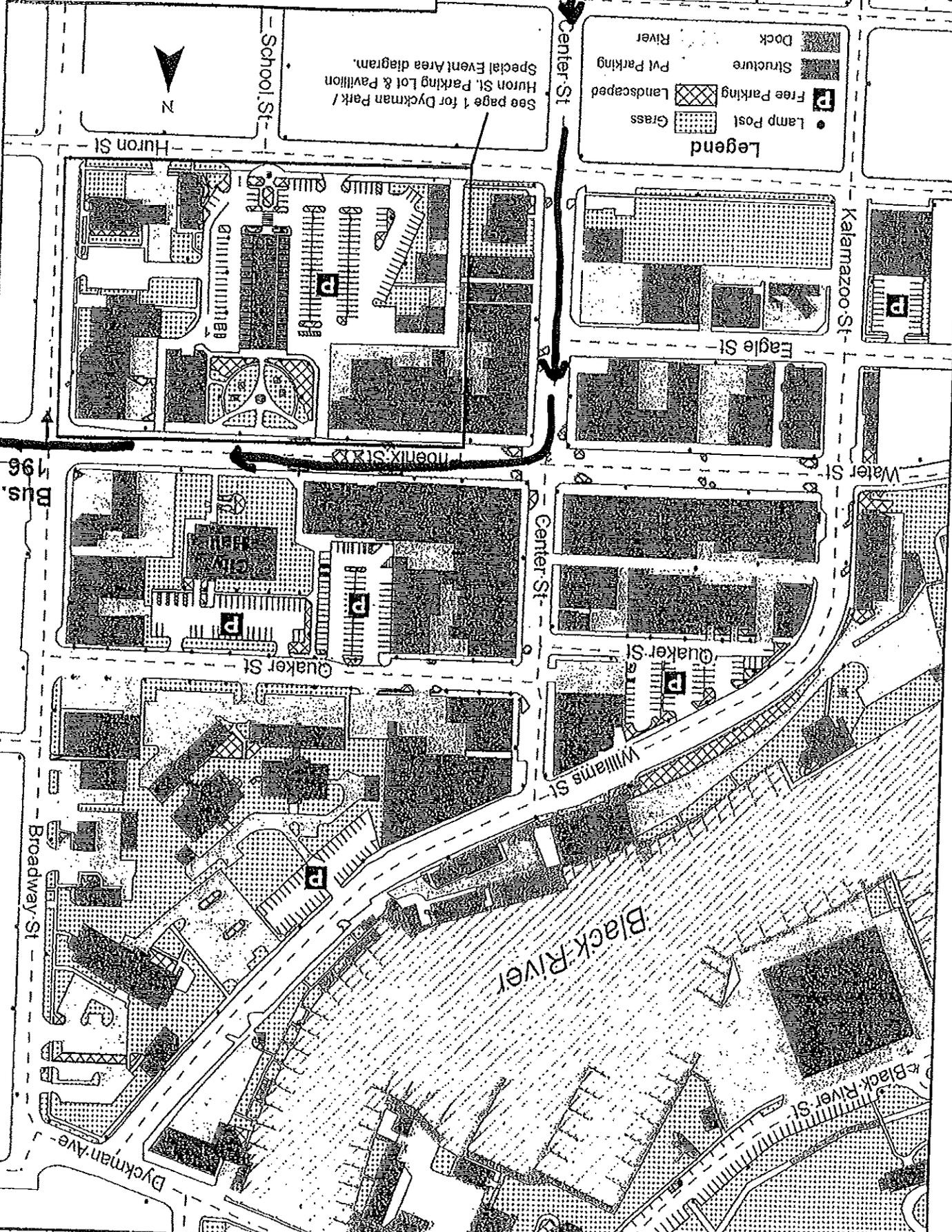
See page 1 for Dyckman Park / Huron St. Parking Lot & Pavilion Special Event Area diagram.



START

(TURN N. ON BAILEY?)

TO CEMETARY



Bus 196

Broadway St

Dyckman Ave

School St

Huron St

Center St

Eagle St

Kalamazoo St

Water St

Center St

Quaker St

Williams St

Black River

Black River St

Memo

To: Brian Dissette
City Manager

From: Brandy Gildea
Parks and Recreation Supervisor

Date: May 15, 2013

Re: South Haven Fireworks
Special Event 2013 - 19

The South Haven Fireworks special event is ready for City Councils approval. The request date for the fireworks show is Wednesday, July 3, 2013. This event is sponsored by the South Haven Fireworks Committee. The Fireworks Committee and city staff is working together to ensure that town is prepared for the show and the increased crowds. The Fireworks Committee will also be working with the bridge tender to make sure there are no problems with backups at the bridge. The attached maps illustrate the proposed locations of portable trash receptacles, dumpsters, and porta-potties. Clean up will begin early the next morning to ensure everything is ready for the 4th of July parade. SHAES is asking for very strict parking enforcement all day to keep fire and ambulance access open on the temporary no parking routes throughout town.

Proof of insurance has been provided.

CITY OF SOUTH HAVEN

Special Events & Festivals Application

FOR OFFICE USE ONLY	
Special Event #	_____
Date Received	_____

The Special Events & Festivals Information Pamphlet must be read before filling out this application.

Complete and return this application to the Parks and Recreation Office at least 21 business days prior to the start of the event.

A new application must be submitted each year.

I have read the Special Events & Festivals Information Pamphlet and will fill out this application completely; agreeing to follow all policies and regulations set by the City of South Haven.

RB
Initial

5/13/2013
Date

CONTACT INFORMATION

Event Title: South Haven Fireworks

Sponsoring Organization: South Haven Fireworks Committee

Applicants Name: Bob Burr

Telephone #: 616-405-2323 Phone # During Event: 616-405-2323

E-mail Address: rburr@south-haven.com

Other contacts for/during event

Name: _____ Telephone: _____

Name: _____ Telephone: _____

EVENT SPECIFIC INFORMATION

Event Location: City Beaches

Date(s) Requested: 07-03-13 Alternative Date(s): _____

Start Time: 10:30 pm End Time: _____

Any event that exceeds 10:00 P.M. has to be approved by City Council

Number of people expected to attend: Unknown

EVENT DESCRIPTION

Please give a description of the event (Please attach a separate sheet with details if there is not enough space below).

Independence Day fireworks display fired off North Pier over Lake Michigan. The fireworks committee is working closely with the City to ensure that town is prepared for the show and increased crowds. The committee will also be working with bridge tender to ensure there are no issues with backups at the bridge.

MAPS/LOCATION – mark event items on map(s)

Check items below that apply to your event. **All items checked below must be indicated on the MAP(S). Maps can be found on the city's website.** Please note, **map(s) must be submitted with the Special Events & Festivals Application.**

City property or city park use. Show locations of fencing, barriers, or barricades. Include streets and/or sidewalks to be closed or barricaded on map(s). To ensure requested items, such as cones or barricades, are reserved and available for the day of the event, please complete the **CONES AND BARRICADE REQUEST FORM** and submit it with the Special Events & Festival Application. Requested items are available Monday through Friday during office hours between 7:00am and 3:30pm; the office is closed during lunch from 12:00pm to 1:00pm. Should you require an alternate time a **\$50 After Hour Charge** will be assessed. Please note, if the Cones and Barricade Request Form is not submitted, the City of South Haven can not guarantee the requested items will be available for the event, **first come - first served, limited quantity available.**

Barricade Request: Mark locations on maps. Barricades that are damaged or not returned to the Public Works Department will be charged \$25.00 per barricade.

Cone Request: Mark locations on maps. Cones that are damaged or not returned to the Public Works Department will be charged \$10.00 per cone.

Explain closure _____

Entertainment, dance, tent or stage. Mark locations on maps.

Event Command Post. Mark location on maps.

Dumpsters and/or trash containers. The Mark location on maps.

Portable toilet facilities. Mark locations on maps. How many? _____
The City requires the use of portable facilities for events expecting over 500 attendants.

Parade. Mark beginning area, the route* (with arrows) and finish area on maps

*If Business Route I-196 needs to be closed for the Parade you will need to contact Department of Public Works at 269-637-0737 to obtain a MDOT permit for road closure.

Participants. Mark parking areas, bus locations, and special passengers on maps.

Relay event. Indicate "hand-off" points and areas of participant equipment impact.

Aircraft landing / hot air balloons. Mark location on maps.

Fireworks/pyrotechnics site. Mark location on maps.

Vendors/General Merchandise concession areas. Mark areas on maps. Name of contact person for vendor(s)

Vendors and General Merchandise Concessions will not be allowed in the Central Business District (CBD). Please refer to the Special Events & Festivals Information Pamphlet for a detailed map of this area.

Name: Fireworks Committee / Bob Burr Telephone: 616-404-2323

Note: Number will be given for all vendor inquiries. It is suggested that the Sponsoring Organization issue a paper permit to be displayed by vendor to let city and event staff now they are an approved vendor.

First Aid facilities. Mark location on maps. List agency providing staff and equipment

Name: _____ Telephone: _____

Live animal sites. Mark location on maps and describe: _____

Any other item(s) that should be included on maps. Explain: _____

ADDITIONAL EVENT INFORMATION

Liquor License
The sale and consumption of alcoholic beverages may occur on publicly-owned property located with the approved Downtown South Haven Special Event Area. Guidelines for such special event liquor licensing are available in the Special Event & Festivals Alcohol Policy. These policies require that an application be filed with the City of South Haven and the Michigan Liquor Control Commission.
City of South Haven Liquor License Application
Michigan Liquor Control Commission Website

Liquor license application must be submitted before the city will process this special event application.

Noise: Please describe i.e. music, sound, amplification and any other noise that impacts surrounding area. Provide dates and times noise will occur. **All noise must stay within the city's noise ordinance. Noise Ordinance Sec. 30-28. City Noise Ordinance will be enforced.** If you have any questions about the noise ordinance please contact the local police department 269-637-5151.

North Beach - DJ/Music

Date: 07-03-13 Time: 3pm - Event over

Date: _____ Time: _____

Date: _____ Time: _____

Signage: Prior to the event a list of all signage (example: sandwich boards, banners, etc.) and placement of the signage needs to be turned in to the city's Parks and Recreation Supervisor. Upon submission the signage requests will be reviewed by the Parks and Recreation Supervisor; additional approval may be required.

Street Marking: Painting and marking on roads and sidewalks should be held to a minimum, and paint specifically designed to wear away in a short period of time and approved by the city shall be used. Please contact the Parks and Recreation Supervisor for approved list.

CITY SERVICES

Are you requesting any utility services to be provided: Yes No
If yes, explain: Water for Vendor

If electric utilities requested, name of festival person or electrician who will be responsible:
Name: Bob Burr Telephone: 616-405-2323

Will vendors be using electric utilities: Yes No
If yes, the city's Electrical Inspector will be making inspections of all vendors using electric during events. A charge of \$10.00 per vendor will be billed to the Sponsoring Organization (NOT the vendor) following the event.

Will you require additional police services: Yes No
If yes, explain: Traffic Control

Will you require additional fire/ambulance services: Yes No
If yes, explain: _____

Will staff 3 ambulances, multiple fire engines, grass rig & rescue truck

Additional fire information: Mark all that apply

- Tents Concessions Exits Compressed Gases
 Extinguishers Electrical Exposed Flames
 Other: Fireworks

If you checked any box in the "Additional fire information" section, you **MUST** obtain a "FIRE & LIFE SAFETY (Form A3) REQUIREMENT FOR VENDORS, PARTICIPATING IN FESTIVALS, FAIRS AND ALL OTHER OUTSIDE EVENTS/ACTIVITIES" information form from the Deputy Fire Chief. Please contact the South Haven Area Emergency Services at 269-637-5151 located at 90 Blue Star Hwy.

The primary concern during an event is Public Safety. In the event of inclement weather the City of South Haven has the right to cancel or postpone any special event; this includes the City Manager, Police Chief or his designee and Fire Chief or his designee.

INSURANCE

The city requires proof of insurance (\$1,000,000) naming the City of South Haven as "additionally insured". The Proof of Insurance Certification needs to be turned in with the Special Event application.

Is the Proof of Insurance Certification Provided with Special Event Application? Yes No

REMINDERS

Please make sure the following items are turned in with the Special Events & Festivals Application

- Map(s)
 Proof of Insurance Certification
 Cones and Barricade Request Form (if applicable)
 Submitted liquor license application (if applicable)

INDEMNIFICATION AGREEMENT

The undersigned agrees and promises, as a condition of approval of this Special Events & Festivals Application to defend, indemnify, and save harmless the City of South Haven, its agents, officials and employees from all suits, claims, damages, causes of action or demands of any kind and character arising out of resulting from or in connection with the use of said Public Property

Robert Buror
Applicants Signature

5/13/2013
Date

Please return to:
Parks and Recreation Supervisor
Department of Public Works
City of South Haven
1199 8th Ave
South Haven, MI 49010
Phone: 269-637-0772 / Fax: 269-637-4778
Hours: Monday-Friday 7:00a.m. – 3:30p.m.

Please remember this application must be submitted to the Parks and Recreation Office at least 21 business days prior to the start of the event.

Map	# of Porta-Potties	# of Portable Trash Containers	Dumpsters
Riverfront Park- East	0	5	0
Riverfront Park- West	12	7	0
South Beach	10	13	1
Kids Corner/Blue Stairs	10	13	0
North Beach	12	11	0
Dyckman Ave (Near Bridge)	1	1	0
Dyckman Access	0	0	1
Total	45	50	2

*Please refer to maps in the special events application for location of porta-potties, portable trash containers, and dumpsters.

Porta-potties: Plumbers Porta Potties 269-673-9563

- Needs to be delivered and set up (by company) on Wednesday, July 3rd (A.M.)
- Needs to be removed on Thursday, July 4th (A.M.)

Portable Trash Receptacles: Reliable Disposal, Steve Graffenius 1-800-677-1083

- Needs to be delivered to DPW by Tuesday, July 2nd
- Will be set out by parks staff on Wednesday, July 3rd (A.M.)
- Needs to be emptied Thursday, July 4th (A.M.)

Dumpsters: Reliable Disposal, Steve Graffenius 1-800-677-1083

- Needs to be delivered to correct location (see maps) by Wednesday, July 3rd
- Needs to be picked up by Thursday, July 4th

Additional Metal (barrel) Trash Cans Set Out for 4th of July Fireworks

Location	#of Cans	Where to place
Packard Park	4	2- by bathroom 2- near beach entrance/overlook
Dyckman Access	2	1- near fence street entrance 1- near boardwalk
Dyckman & N. Shore Drive	3	These three need to be put in park way and spread evenly from corner towards North Shore Memories
Riverfront Park	12	Spread out throughout park from South Marina to the Parking lot that is East of the South Beach Bathroom
S.B. Bathroom/ Pavilion Area	8	Spread throughout this area
Van Buren Overlook	6	2 - Near sidewalks & cans that are already there and 2- near bike rack
Bluff /Blue Stairs	5	2-on bluff south of Blue stairs 3- north of Blue Stairs spread evenly from Blue Stairs to Clinton St.
Kids Corner	16	10 – spread throughout open grass area 3- north Side of Play Structure near picnic tables 3- south east side of play structure between structure and restrooms
Total:	56	

Police Department Cone and Barricade Request for Fireworks 2013

Needs to be in place during the day of July 3, 2013:

1. Erie and Monroe Blvd (1 barricade and 11 cones)
2. Water and Kalamazoo (2 barricades)
3. Michigan and St. Joseph (2 barricades)
4. Michigan and Maple (2 barricades)
5. North Shore and Dyckman (2 barricades)
6. Dyckman and Black River (2 barricades)
7. Phoenix and Center (2 barricades)
8. Broadway and Phoenix (2 barricades and 16 traffic cones)
9. Williams and Dyckman (2 barricades and 6 traffic cones)
10. Lagrange and Aylworth (2 barricades and 6 traffic cones)
11. Phoenix and 73rd St. (3 barricades and 35 cones)
12. Monroe Blvd. and Monroe St (2 barricades)
13. Monroe St. and St. Joe (2 barricades)

Contact by Sgt. Thompson w/MDOT

14. Blue Star and Phoenix (3 barricades and 25 cones to close SB Blue Star)
15. Blue Star and M43 (4 barricades and 25 cones to close NB Blue Star)
16. Blue Star and M140 (3 barricades and 20 cones to close NB Blue Star)

Totals:

Cones: 144

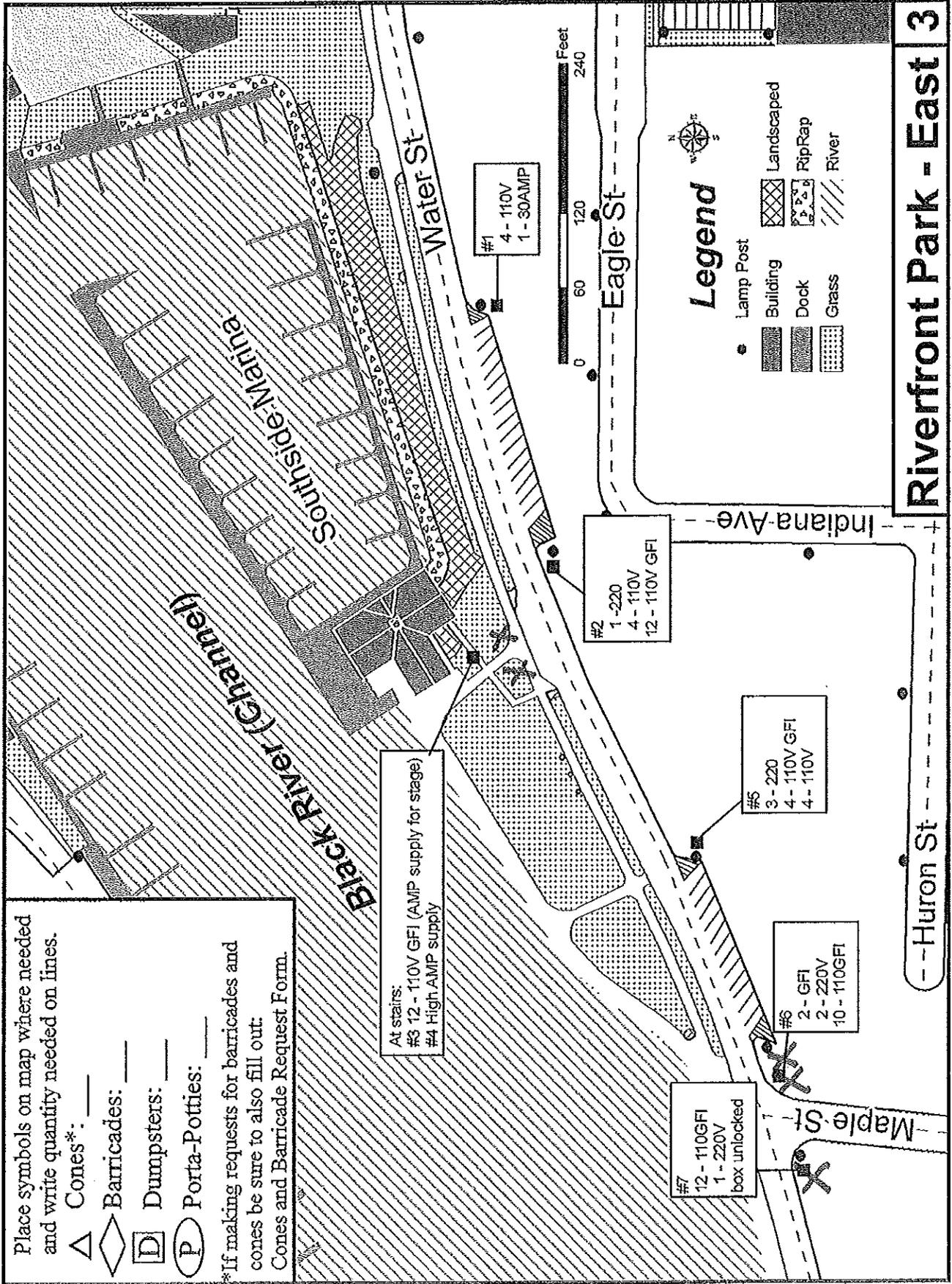
Barricades: 36

X- Portable Trash Receptacles (5)

Place symbols on map where needed and write quantity needed on lines.

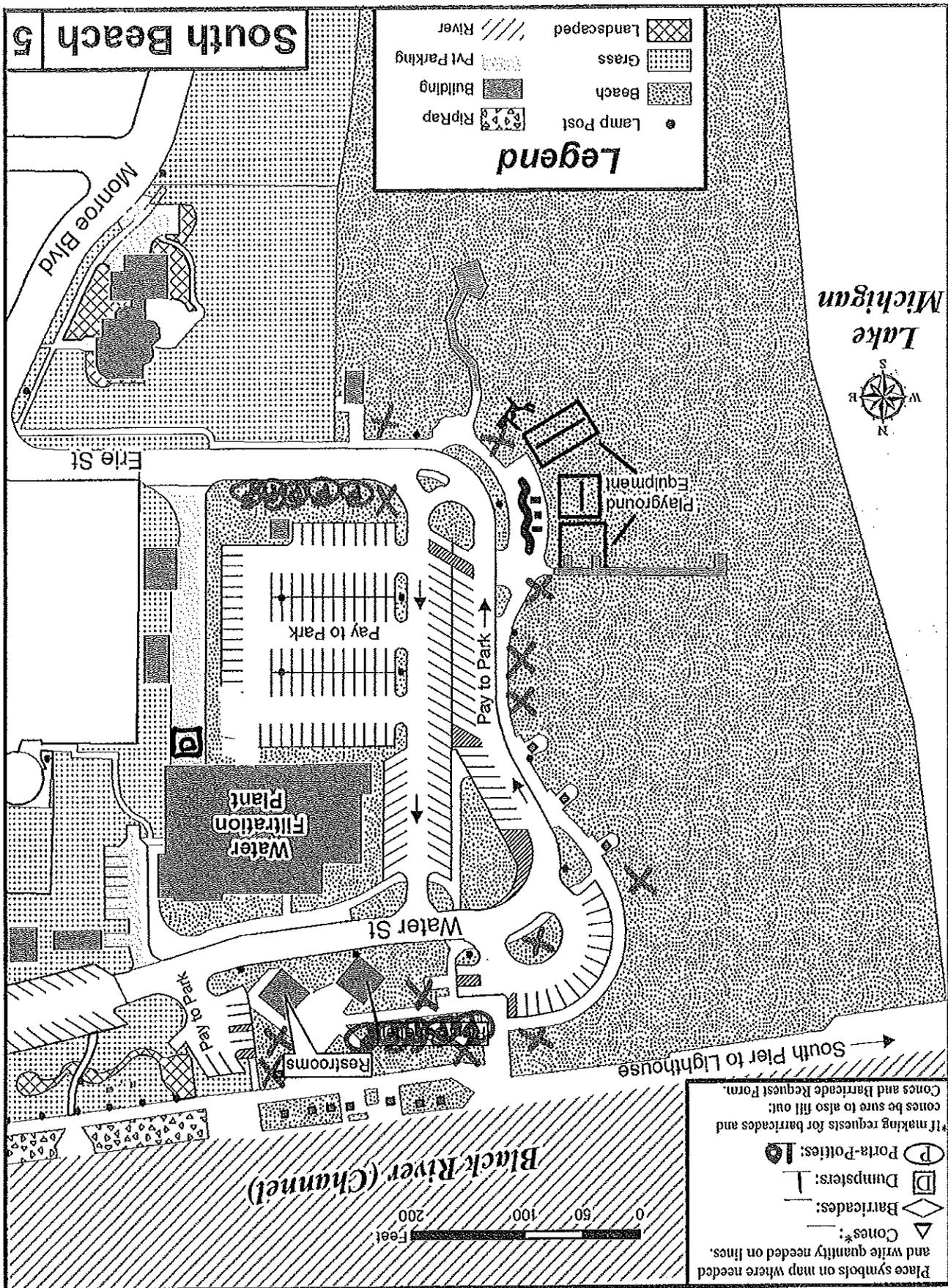
- △ Cones*: _____
- ◇ Barricades: _____
- D Dumpsters: _____
- P Porta-Potties: _____

*If making requests for barricades and cones be sure to also fill out: Cones and Barricade Request Form.



Riverfront Park - East 3

10 - Dumpster (1)



South Beach 5

Legend

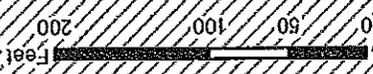
- Lamp Post
- ▣ RipRap
- ▣ Building
- ▣ Beach
- ▣ Grass
- ▣ Landscaped
- ▨ River
- ▣ Pvt Parking



Place symbols on map where needed and write quantity needed on lines.

- ▽ Cones*
- ◇ Barricades:
- ▣ Dumpsters: 1
- ⊕ Porta-Potties: 10

*If making requests for barricades and cones be sure to also fill out: Cones and Barricade Request Form.



X - Portable Trash Receptacles (13)
 ⊕ - Porta Potties (10)

X - Portable Trash Receptacles (13)

P - Porta Potties (10)

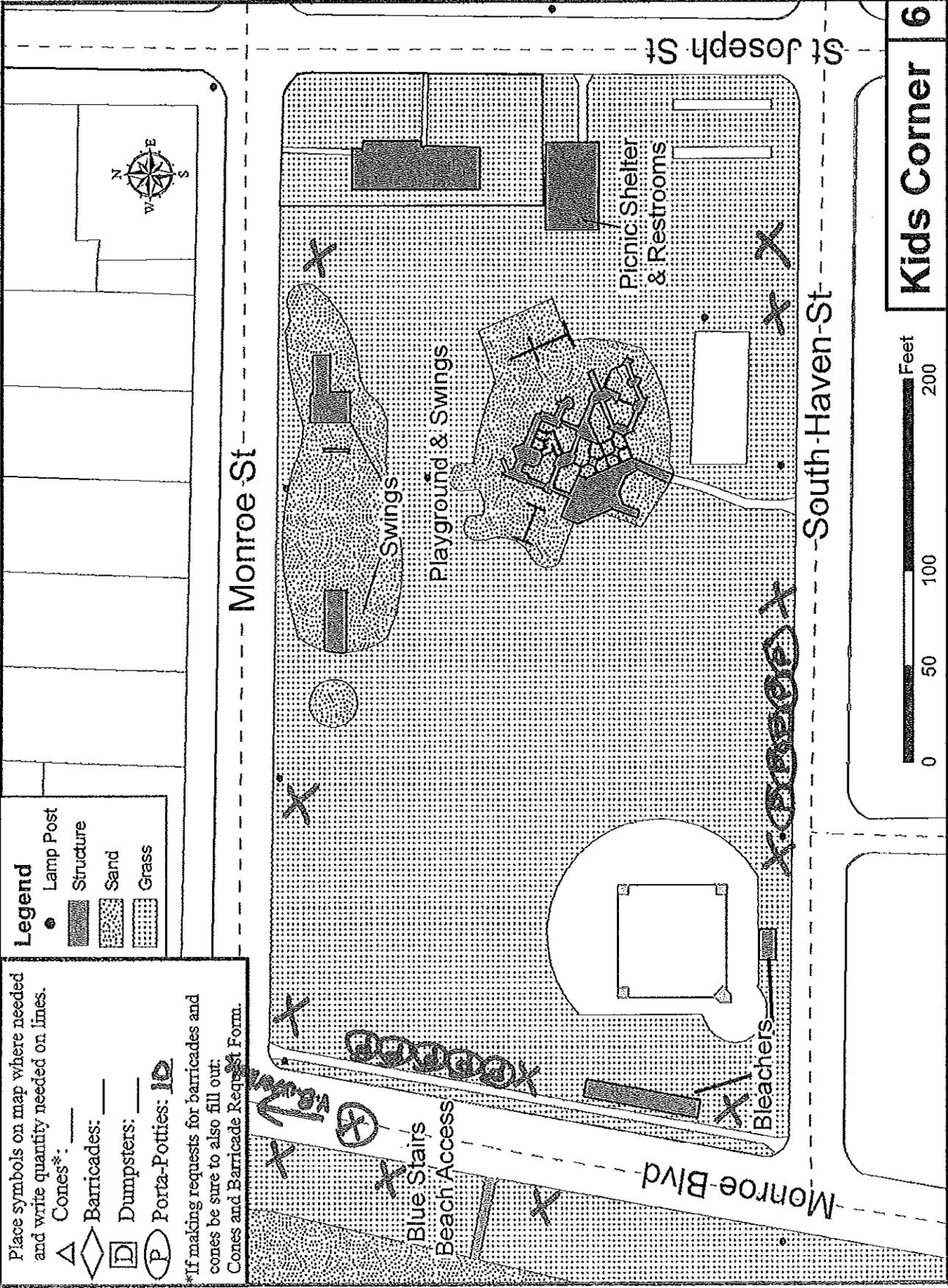
Place symbols on map where needed and write quantity needed on lines.

△ Cones*: _____
 ◇ Barricades: _____
 D Dumpsters: _____
 P Porta-Potties: **10**

*If making requests for barricades and cones be sure to also fill out: Cones and Barricade Request Form.

Legend

- Lamp Post
- Structure
- ▨ Sand
- ▤ Grass



Kids Corner 6

X Portable Trash Receptacles (11) D- Porta-Potties (12)

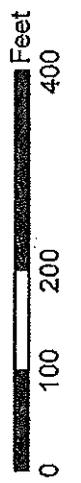
Place symbols on map where needed and write quantity needed on lines.

△ Cones*: _____
 ◇ Barricades: _____
 □ Dumpsters: _____
 ○ Porta-Potties: _____

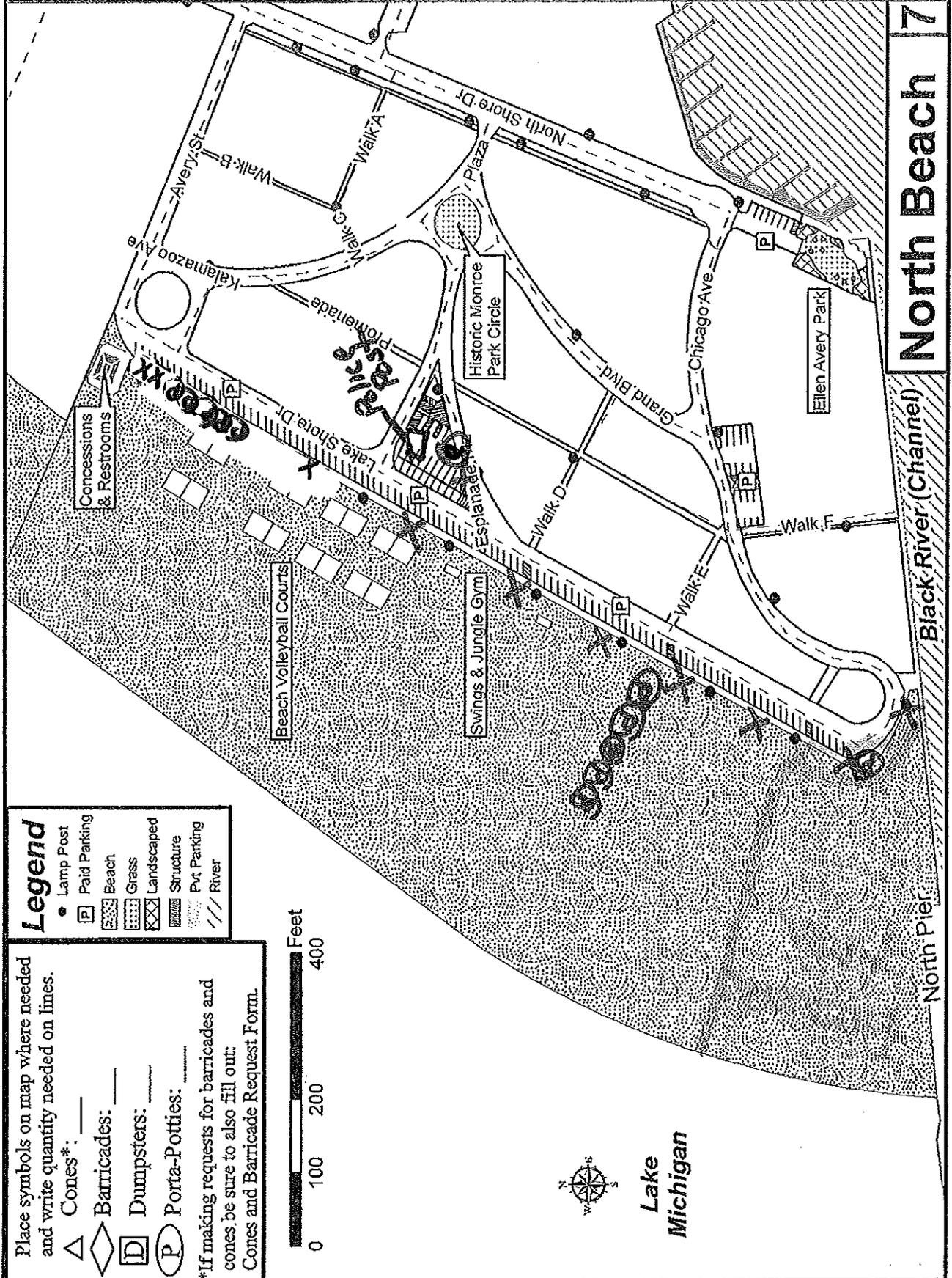
*If making requests for barricades and cones, be sure to also fill out: Cones and Barricade Request Form.

Legend

- Lamp Post
- Ⓟ Paid Parking
- ▨ Beach
- ▨ Grass
- ▨ Landscaped
- ▨ Structure
- ▨ Pvt Parking
- ▨ River



Lake Michigan



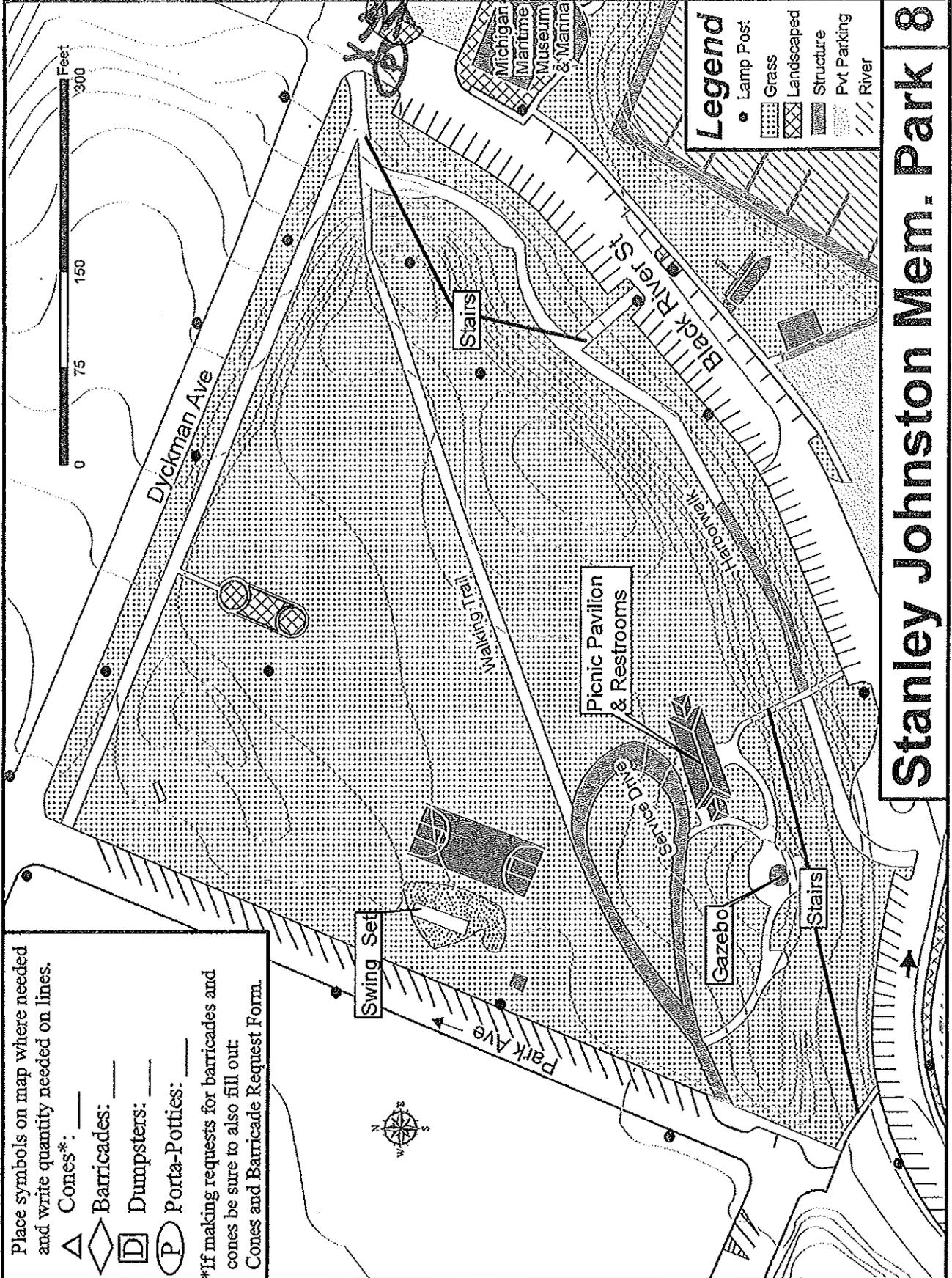
North Beach 7

X - Portable Trash Receptacle (1) P - Porta Potties (1)

Place symbols on map where needed and write quantity needed on lines.

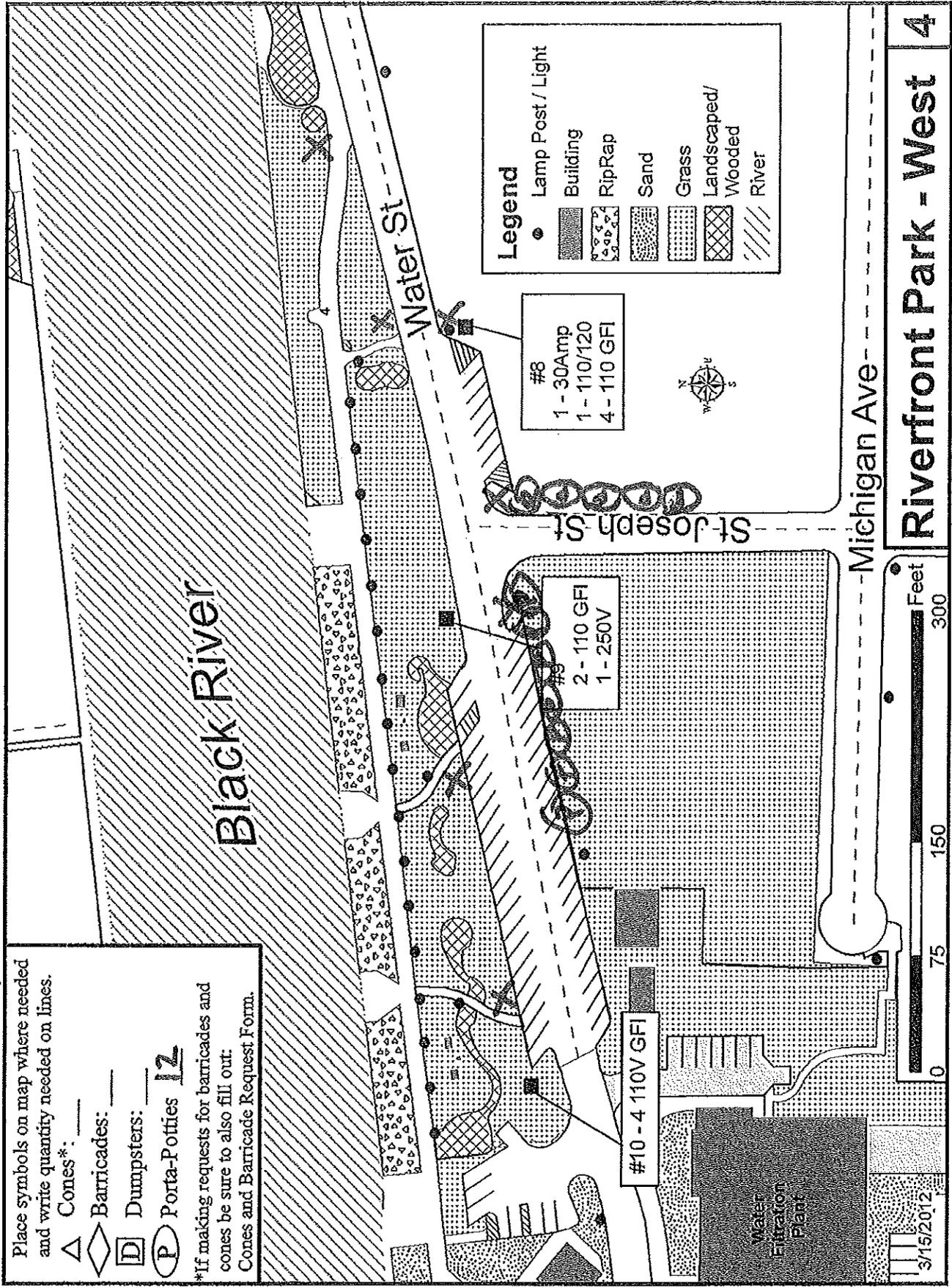
△ Cones*: _____
 ◇ Barricades: _____
 D Dumpsters: _____
 P Porta-Potties: _____

*If making requests for barricades and cones be sure to also fill out Cones and Barricade Request Form.



Stanley Johnston Mem. Park 8

X-portable Trash Receptacles (7) (P) - Porta-Potties (12)



Place symbols on map where needed and write quantity needed on lines.

△ Cones* _____

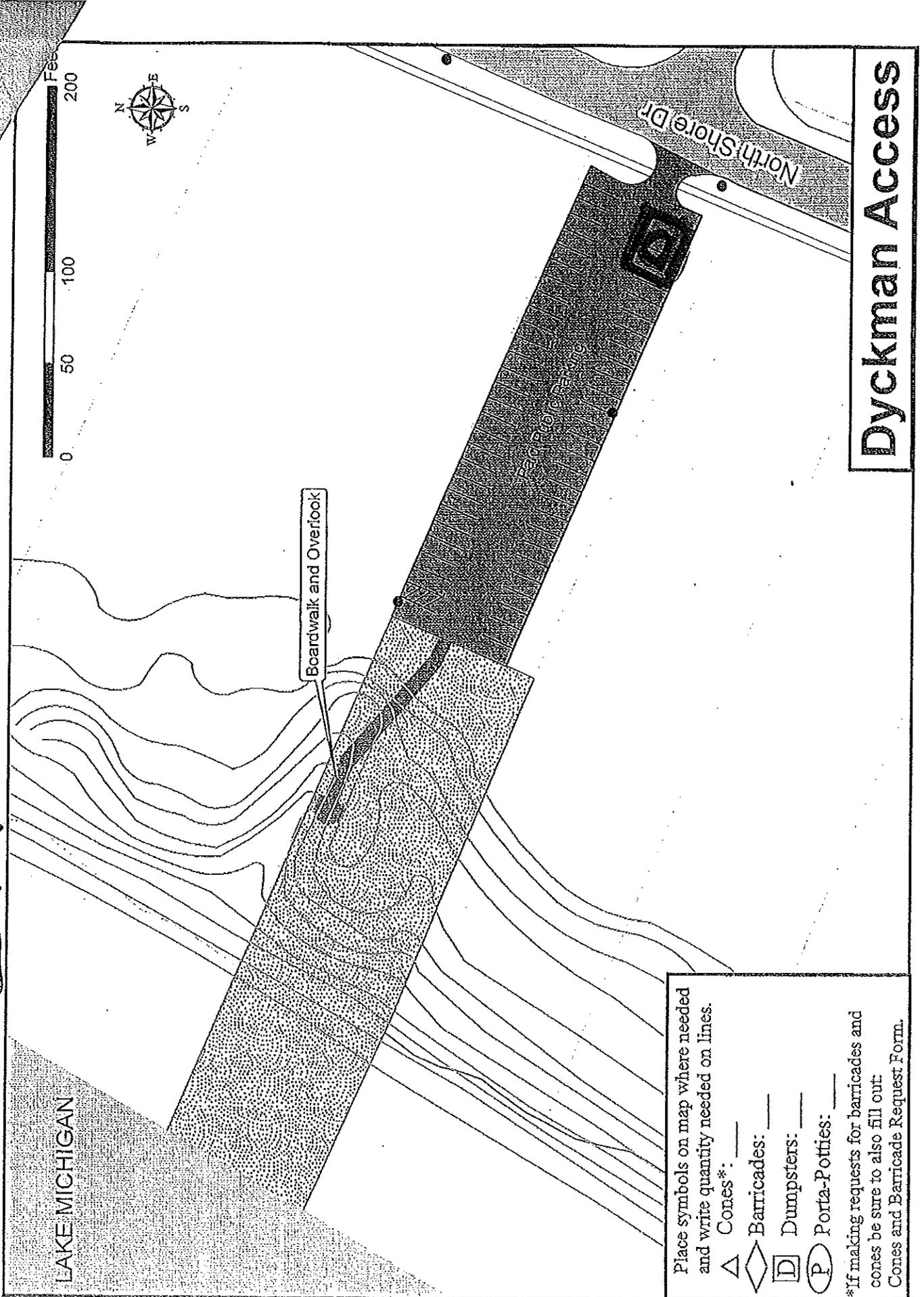
◇ Barricades: _____

D Dumpsters: _____

P Porta-Potties 12

*If making requests for barricades and cones be sure to also fill out: Cones and Barricade Request Form.

D Dumpster



May 14, 2013

TO: Brian Dissette

FR: Paul VandenBosch

RE: Van Buren Trail Professional Services

In order to proceed with design of the Van Buren Trail improvements, the City requires a professional engineer to design the project, prepare bids and oversee construction.

The attached proposal from Abonmarche includes neighborhood information meetings to discuss preliminary plans and incorporate public input into final design drawings.

Staff Recommendation:

Approve the professional services contract with Abonmarche.

April 25, 2012

Paul VandenBosch, Assistant City Manager
City of South Haven
539 Phoenix Street
South Haven, Michigan 49090

Re: Proposal for Professional Services – Van Buren Trail Extension

Dear Mr. VandenBosch:

Abonmarche is pleased for the opportunity to provide technical assistance to the City of South Haven (City) for professional services related to the Van Buren Trail Extension project. The City's strategy of placing itself as a hub for regional trails is uniquely positioning the community as a non-motorized destination visitors to the community as well as an exceptional recreational amenity for local residents. The following details the intended Scope of Services and Fees for the various parts of the project Abonmarche will be providing services necessary to ensure the successful completion of the project.

TASK #1: Preliminary Design and Public Input - \$0

Given that a portion of the proposed project runs through a residential neighborhood along Maple Street south of South Haven Street, keeping residents in this area informed of the project's plans and progress is critical to ensuring the successful completion of the proposed project. In an effort to keep residents in this area informed about the project plans, Abonmarche staff will develop preliminary designs for the trail through this area and hold meetings with residents of this street to walk through the preliminary plans and solicit their thoughts.

Once this process is complete, we will incorporate resident input where appropriate into the preliminary design and schedule a community public hearing. This hearing will be utilized to solicit public input on the entirety of the proposed project before design engineering is begun. Additionally, Abonmarche will conduct a presentation to the City Commission on the project before entering the final design phase.

Finally, as part of the project planning process, Abonmarche staff will explore signage and bike rack options for the northern trailhead of the Van Buren trail in downtown South Haven.

TASK #2: Design Engineering - \$24,000.00

Abonmarche will provide professional services to ensure the successful completion of the following tasks as part of the design engineering process:

1. Work with City and MNRTF to ensure all necessary project approvals are secured.
2. Completion of Topographic Survey including cross sections
3. Right-of-way determination
4. Plan sheets including: title sheet, removals, details, cross sections, plans and profiles, and traffic maintenance plan
5. Specifications and special provisions
6. Utility coordination including gathering information from utility companies and resolving conflicts as necessary
7. Quantities and cost estimates
8. Submittal of preliminary plans, special provisions, estimates and programming documents to the MNRTF and City staff for approval as well as addressing review comments through final approval.
9. Project meetings with City staff as necessary
10. Participation in the bidding phase including answering questions from contractors and issuing clarifications and addenda, if necessary. Abonmarche will work with City staff to evaluate references and work history of contractors.

TASK #3: Construction Engineering - \$24,000.00

The construction phase is anticipated to consist of:

1. Administering a Pre-Construction Meeting with the contractor, city staff, and utility companies. Meeting minutes will be compiled and distributed to all attendees and other interested parties.
2. Construction Progress meetings including meeting minutes, on a weekly or bi-weekly basis as determined. Meeting minutes will be compiled and distributed to all attendees and other interested parties.
3. Construction inspection and testing as needed per MNRTF requirements
4. Construction administration including reviewing material submittals, pay item tracking, payroll review, preparing pay estimates, processing pay requests, work orders, contract modifications, file management, and initial follow-up with citizen concerns.

TASK #4: Maple Street Design and Construction Engineering - \$16,000.00

As part of the development of the Van Buren Trail expansion, Abonmarche will oversee the milling and repaving of Maple Street from South Haven Street to its terminus to the north. This



work will include all necessary engineering services, topographic surveying, construction staking, coring of the existing road area to assess condition and road base, and construction inspection and material testing.

SUMMARY OF PROPOSED FEES:

Tasks	Cost
Preliminary Design and Public Input	\$0
Van Buren Trail Design Engineering	\$24,000
Van Buren Trail Construction Engineering	\$24,000
Maple Street Design and Construction Engineering	\$16,000
Total:	\$64,000

Your signature in the space provided below will serve as authorization to begin work on this project. Thank you for the opportunity to provide this proposal. If you have any questions or need additional information, please do not hesitate to contact our office at 269-927-2295.

Sincerely,

ABONMARCHE



Tony McGhee

APPROVED BY:

DATE:

c: Brian Dissette, City of South Haven



May 14, 2013

TO: Brian Dissette

FR: Paul VandenBosch

RE: Van Buren Trail Grant Project Agreement

The State of Michigan has offered the City a grant project agreement for the Van Buren Trail project. This project would make bicycle path improvements between South Haven Street and Aylworth Avenue, along the former railroad line. The intent is to connect to the Van Buren Trail, which is being developed by the State of Michigan, and which will extend to Van Buren State Park. Signage, bike racks, benches and landscaping will be constructed at the parking lot at Kalamazoo and Huron Street, which will identify this location as a trailhead for both the Kal-Haven Trail and the Van Buren Trail. Bicycle connection between South Haven Street and the Huron Street is intended to be on-street with signage.

The authorized project cost is \$362,400, with the City providing a 40% match of \$145,000, and the Michigan Department of Natural Resources providing a 60% grant in the amount of \$217,400.

South Haven City Council authorized applying for the Van Buren Trail grant on March 19, 2012.

As part of the grant agreement, the City is required to retain the services of a professional engineering firm to design, bid and oversee project construction. The City has solicited a proposal from Abonmarche Engineering to provide these services.

In order to proceed with this project, City Council is requested to approve the grant agreement and resolution on the last page of the grant project agreement.

Staff Recommendation:

Approve the Van Buren Trail Connection Development grant project agreement and resolution.

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2013-27

A RESOLUTION TO APPROVE THE GRANT AGREEMENT WITH THE MICHIGAN
DEPARTMENT OF NATURAL RESOURCES FOR THE VAN BUREN TRAIL EXTENSION
PROJECT

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on May 20, 2013 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

BE IT RESOLVED, that the City of South Haven, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the City of South Haven does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide One hundred forty-five thousand (\$145,000) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms not specifically set forth in the foregoing portions of this Resolution.

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the City Council.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 20th day of May, 2013, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Amanda Morgan, City Clerk



**MICHIGAN NATURAL RESOURCES TRUST FUND
DEVELOPMENT PROJECT AGREEMENT**

Project Number: TF12-114

Project Title: Van Buren Trail Connection Development

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan ("DEPARTMENT") and the **CITY OF SOUTH HAVEN IN THE COUNTY OF VAN BUREN** ("GRANTEE"). The DEPARTMENT has authority to issue grants to local units of government for the development of public outdoor recreation facilities under Part 19 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended. The GRANTEE has been approved by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees (BOARD) to receive a grant. In PA 9 of 2013, the Legislature appropriated funds from the MNRTF to the DEPARTMENT for a grant-in-aid to the GRANTEE. As a precondition to the effectiveness of the Agreement, the GRANTEE is required to sign the Agreement and return it to the DEPARTMENT with the necessary attachments by **July 1, 2013**.

1. The legal description of the project area (APPENDIX A); boundary map of the project area (APPENDIX B); and Recreation Grant application bearing the number TF12-114 (APPENDIX C) are by this reference made part of this Agreement. The Agreement together with the referenced appendices constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
2. The time period allowed for project completion is the date of execution by the DEPARTMENT **through March 27, 2015**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be made in writing before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT. The project period may be extended only by an amendment to this Agreement.
3. This Agreement shall be administered on behalf of the DEPARTMENT through Grants Management.
 - a. All reports, documents, or actions required of the GRANTEE shall be submitted to the:

MICHIGAN NATURAL RESOURCES TRUST FUND
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925

b. The GRANTEE'S representative for this project is:

Name: _____ Title: _____

Mailing Address: _____

Phone Number: _____ FAX: _____

E-mail Address: _____

- c. All notices, reports, requests or other communications from the DEPARTMENT to the GRANTEE shall be sufficiently given when mailed and addressed as indicated above. The DEPARTMENT and the GRANTEE may by written notice designate a different address to which subsequent notices, reports, requests, or other communications shall be sent.
4. The words "project area" shall mean the land and area described in the attached legal description (APPENDIX A) and shown on the attached boundary map (APPENDIX B).
5. The words "project facilities" shall mean the following individual components, as further described in APPENDIX C.

Trail Development

Benches and Bike Storage

Signage

Landscaping

6. The DEPARTMENT agrees as follows:

- a. To grant to the GRANTEE a sum of money equal to **Sixty (60%) percent of Three Hundred Sixty-Two Thousand Four Hundred (\$362,400.00) dollars**, which is the total eligible cost of construction of the project facilities including engineering costs, but in any event not to exceed **Two Hundred Seventeen Thousand Four Hundred (\$217,400.00) dollars**.
- b. To grant these funds in the form of reimbursements to the GRANTEE for eligible costs and expenses incurred as follows:
- Payments will be made on a reimbursement basis at **Sixty (60%) percent** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum reimbursement allowable under the grant.
 - Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE on a form provided by the DEPARTMENT which includes an expenditure list supported by documentation as required by the

DEPARTMENT, including but not limited to copies of invoices, cancelled checks, and/or list of force account time and attendance records.

- iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request by DEPARTMENT engineering staff. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for reimbursement.
- iv. Final payment will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the GRANTEE has erected an MNRTF sign in compliance with Section 7(j) of this Agreement.

7. The GRANTEE agrees as follows:

- a. To immediately make available all funds needed to incur all necessary costs required to complete the project and to provide **One Hundred Forty-Five Thousand (\$145,000.00) dollars** in local match. This sum represents **Forty (40%) percent** of the total eligible cost of construction including engineering costs. Any cost overruns incurred to complete the project facilities called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. With the exception of engineering costs as provided for in Section 8, to incur no costs toward completion of the project facilities before execution of this Agreement and before written DEPARTMENT approval of plans, specifications and bid documents.
- c. To complete construction of the project facilities to the satisfaction of the DEPARTMENT and to comply with the development project procedures set forth by the DEPARTMENT in completion of the project, including but not limited to the following:
 - i. Retain the services of a professional architect, landscape architect, or engineer, registered in the State of Michigan to serve as the GRANTEE'S Prime Professional. The Prime Professional shall prepare the plans, specifications and bid documents for the project and oversee project construction.
 - ii. Within 180 days following execution of this Agreement by the GRANTEE and the DEPARTMENT and before soliciting bids or quotes or incurring costs other than costs associated with the development of plans, specifications, or bid documents, provide the DEPARTMENT with plans, specifications, and bid documents for the project facilities, sealed by the GRANTEE'S Prime Professional.
 - iii. Upon written DEPARTMENT approval of plans, specifications and bid documents, openly advertise and seek written bids for contracts for purchases or services with a value equal to or greater than \$25,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.

- iv. Upon written DEPARTMENT approval of plans, specifications and bid documents, solicit three (3) written quotes for contracts for purchases or services between \$1,000 and \$25,000 and accept the lowest qualified bid as determined by the GRANTEE'S Prime Professional.
 - v. Maintain detailed written records of the contracting processes used and to submit these records to the DEPARTMENT upon request.
 - vi. Complete construction to all applicable local, state and federal codes, as amended; including the federal Americans with Disabilities Act (ADA) of 1990, as amended; the Persons with Disabilities Civil Rights Act, Act 220 of 1976, as amended; the Playground Equipment Safety Act, P.A. 16 of 1997, as amended; and the Utilization of Public Facilities by Physically Limited Act, P.A. 1 of 1966, as amended; the Elliott-Larsen Civil Rights Acts, Act 453 of 1976, as amended.
 - vii. Bury all new telephone and electrical wiring within the project area.
 - viii. Correct any deficiencies discovered at the final inspection within 90 days of written notification by the DEPARTMENT. These corrections shall be made at the GRANTEE'S expense and are eligible for reimbursement at the discretion of the DEPARTMENT and only to the degree that the GRANTEE'S prior expenditures made toward completion of the project are less than the grant amount allowed under this Agreement.
- d. To operate the project facilities for a minimum of their useful life as determined by the DEPARTMENT, to regulate the use thereof to the satisfaction of the DEPARTMENT, and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance.
 - e. To provide to the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any of the facilities constructed thereon, and to provide to the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments. Preferential membership or annual permit systems are prohibited on grant assisted sites, except to the extent that differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.
 - f. To adopt such ordinances and/or resolutions as shall be required to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
 - g. To separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and outdoor recreation program.

10. During the project period, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before adding, deleting or making a significant change to any of the project facilities as proposed. Approval of changes is solely at the discretion of the DEPARTMENT. Furthermore, following project completion, the GRANTEE shall obtain prior written authorization from the DEPARTMENT before implementing a change that significantly alters the project facilities as constructed and/or the project area, including but not limited to discontinuing use of a project facility or making a significant change in the recreational use of the project area. Changes approved by the DEPARTMENT pursuant to this Section may also require prior approval of the BOARD, as determined by the DEPARTMENT.
11. All project facilities constructed or purchased by the GRANTEE under this Agreement shall be placed and used at the project area and solely for the purposes specified in APPENDIX C and this Agreement.
12. The project area and all facilities provided thereon and the land and water access ways to the project facilities shall be open to the general public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof on the basis of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status, or disability.
13. Unless an exemption has been authorized by the DEPARTMENT pursuant to this Section, the GRANTEE hereby represents that it possesses fee simple title, free of all liens and encumbrances, to the project area. The fee simple title acquired shall not be subject to: 1) any possibility of reverter or right of entry for condition broken or any other executory limitation which may result in defeasance of title or 2) to any reservations or prior conveyance of coal, oil, gas, sand, gravel or other mineral interests. For any portion of the project area that the GRANTEE does not possess in fee simple title, the GRANTEE hereby represents that it has:
 - a. Received a written exemption from the DEPARTMENT before the execution of this Agreement, and
 - b. Received prior written approval from the DEPARTMENT of a lease and/or easement for any portion of the property not held in fee simple title as indicated in written correspondence from the DEPARTMENT dated _____, and
 - c. Supplied the DEPARTMENT with an executed copy of the approved lease or easement, and
 - d. Confirmed through appropriate legal review that the terms of the lease or easement are consistent with GRANTEE'S obligations under this Agreement and will not hinder the GRANTEE'S ability to comply with all requirements of this Agreement. In no case shall the lease or easement tenure be less than 20 years from the date of execution of this Agreement.
14. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area or project facilities included in this Agreement.

15. None of the project area, nor any of the project facilities constructed under this Agreement, shall be wholly or partially conveyed in perpetuity, either in fee, easement or otherwise, or leased for a term of years or for any other period, nor shall there be any whole or partial transfer of the lease title, ownership, or right of maintenance or control by the GRANTEE except with the written approval and consent of the DEPARTMENT. The GRANTEE shall regulate the use of the project area to the satisfaction of the DEPARTMENT.
16. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and permanently commits the project area to Michigan's outdoor recreation estate, therefore:
 - a. The GRANTEE agrees that the project area or any portion thereof will not be converted to other than public outdoor recreation use without prior written approval by the DEPARTMENT and the BOARD and implementation of mitigation approved by the DEPARTMENT and the BOARD, including but not limited to replacement with land of similar recreation usefulness and fair market value.
 - b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT and the BOARD.
 - c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.
17. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands and project facilities affected with outdoor recreation lands and project facilities of equal or greater fair market value, and of reasonably equivalent usefulness and location. The DEPARTMENT and BOARD shall approve such replacement only upon such conditions as it deems necessary to assure the replacement by GRANTEE of other outdoor recreation properties and project facilities of equal or greater fair market value and of reasonably equivalent usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.
18. The GRANTEE acknowledges that:
 - a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE before beginning the project to assure safe use of the property by the public, and
 - b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area and project facilities, and that responsibility for actions taken to develop, operate, or maintain the property is solely that of the GRANTEE, and

- c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in developing same.
19. The GRANTEE assures the DEPARTMENT that the proposed State-assisted action will not have a negative effect on the environment and, therefore, an Environmental Impact Statement is not required.
20. The GRANTEE hereby acknowledges that this Agreement does not require the State of Michigan to issue any permit required by law to construct the outdoor recreational project that is the subject of this Agreement. Such permits include, but are not limited to, permits to fill or otherwise occupy a floodplain, and permits required under Parts 301 and 303 of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts 451 of 1994, as amended. It is the sole responsibility of the GRANTEE to determine what permits are required for the project, secure the needed permits and remain in compliance with such permits.
21. Before the DEPARTMENT will approve plans, specifications, or bid documents; or give written approval to the GRANTEE to advertise, seek quotes, or incur costs for this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:
 - a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended;
 - or
 - b. If any portion of the project area is a facility, documentation that Department of Natural Resources-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.
22. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the MNRTF Board with no reimbursement made to the GRANTEE.
23. The GRANTEE shall acquire and maintain insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with

- companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.
24. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
 25. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general rights, including appurtenant riparian rights, to and in the project area of any lands connected with or affected by this project.
 26. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.
 27. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.
 28. Upon breach of the Agreement by the GRANTEE the DEPARTMENT, in addition to any other remedy provided by law, may:
 - a. Terminate this Agreement; and/or
 - b. Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the violation is resolved to the satisfaction of the DEPARTMENT; and/or
 - c. Withhold action on all pending and future grant applications submitted by the GRANTEE under the Michigan Natural Resources Trust Fund and the Land and Water Conservation Fund; and/or
 - d. Require repayment of grant funds already paid to GRANTEE.
 - e. Require specific performance of the Agreement.
 29. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and the net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State

for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final reimbursement has been made shall be the specific performance of this Agreement.

30. Prior to the completion of the project facilities, the GRANTEE shall return all grant money if the project area or project facilities are not constructed, operated or used in accordance with this Agreement.
31. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, familial status or disability that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
32. The DEPARTMENT shall terminate and recover grant funds paid if the GRANTEE or any subcontractor, manufacturer, or supplier of the GRANTEE appears in the register compiled by the Michigan Department of Labor and Economic Growth pursuant to Public Act No. 278 of 1980.
33. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.
34. The rights of the DEPARTMENT under this Agreement shall continue in perpetuity.
35. The Agreement may be executed separately by the parties. This Agreement is not effective until:
 - a. The GRANTEE has signed the Agreement and returned it together with the necessary attachments within 90 days of the date the Agreement is issued by the DEPARTMENT, and
 - b. The DEPARTMENT has signed the Agreement. IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, on this date.

Approved by resolution (true copy attached) of the _____,
date

_____ meeting of the _____.
(special or regular) (name of approving body)

GRANTEE

SIGNED:

WITNESSED BY:

By _____

1) _____

Print Name: _____

Title: _____

2) _____

Date: _____

Grantee's Federal ID#

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED:

WITNESSED BY:

By _____
Steven J. DeBrabander

1) _____

Title: Manager, Grants Management

2) _____

Date: _____

APPENDIX A
LEGAL DESCRIPTION OF THE PROJECT AREA

The following Legal Descriptions Encompass the project area.

Easement from Aylworth Ave to Everett Park Condominium

An easement over part of Block 4 of Elkenburg Addition to the Village (now City) of South Haven, being part of the Southwest ¼ of Section 10, Town 1 South, Range 17 West, City of South Haven, Van Buren County, Michigan described as: Commencing at the Southwest corner of said Section; thence N90°00'00"E 1318.97 feet along the South line of said Southwest ¼; thence N10°03'23"W 33.51 feet to the North line of Aylworth Avenue and the Point of Beginning; thence N10°03'23"W 209.17 feet; thence Northerly 164.96 feet along a 967.00 foot radius curve to the right, the chord of which bears N05°10'10"W 164.76 feet; thence N00°16'57"W 276.56 feet; thence Northerly 28.99 feet along a 1033.00 foot radius curve to the left, the chord of which bears N01°05'11"W 28.99 feet; thence S85°38'05"W 12.01 feet along the South line of Everett Park Condominium; thence Southerly 28.14 feet along a 1021.00 foot radius curve to the right, the chord of which bears S01°04'19"E 28.14 feet; thence S00°16'57"E 276.56 feet; then Southerly 167.00 feet along a 979.00 foot radius curve to the left, the chord of which bears S05°10'10"E 166.80 feet; thence S10°03'23"E 207.04 feet; thence N90°00'00"E 12.19 feet along said North line to point of beginning.

Everett Park Condominium and Aylworht Ave Right-of-Way

The East 10' of the Everett Parkway Right-of-Way this also extends North across the Elkenburg St Right-of-Way.

201 Elkenburg St

All that certain land situated in the Northwest quarter of the Southwest quarter of Section 10, Town 1 South, Range 17 West, City of South Haven, Van Buren County Michigan, more fully described as follows:

Beginning 90 feet West and 35.64 feet North of the Southeast corner of the Northwest quarter of the Southwest quarter of Section 10, Town 1 South, Range 17 West; thence North 24°40'00" West 48.67 feet; thence on a curve to the right with a radius of 861.41 feet to the far end of a chord bearing North 20°40'30" West, 119.30 feet; thence on a curve to the right with a radius of 708.17 feet to the far end of a chord bearing North 13°30'00" West 79.26 feet; thence on a curve to the right with a radius of 822.55 feet to the far end of a chord bearing North 07°00'00" West 80.87 feet; thence North 230.20 feet; thence North 05°50'00" East 10.00 feet; thence North 09°21'00" East 37.90 feet to a point 627 feet North of the South line of the Northwest quarter of the Southwest quarter of said section; thence West 36 feet; thence South 591 feet to the North line of Elkenburg Street; thence East along said North line 120 feet to the place of beginning.

Maple Street Right-of-Way

All that certain land situated in the West quarter of Section 10, Town 1 South, Range 17 West, City of South Haven, Van Buren County Michigan, more fully described as follows:

The Maple Street Right-of-Way beginning at the North line of Michigan Ave thence south 2600.96' to end of Maple St Right-of-Way. With the North 1908' being 100' wide and the South 692.96' being 66' wide.

Michigan Avenue Right-of-Way

All that certain land situated in the North half of the Northwest quarter of Section 10, Town 1 South, Range 17 West, City of South Haven, Van Buren County Michigan, more fully described as follows:

The Michigan Ave Right-of-Way from the East line of the Maple St Right-of-Way to the West line of the Kalamazoo St Right-of-Way. The Right-of-Way width being 66'.

Kalamazoo St Right-of-Way

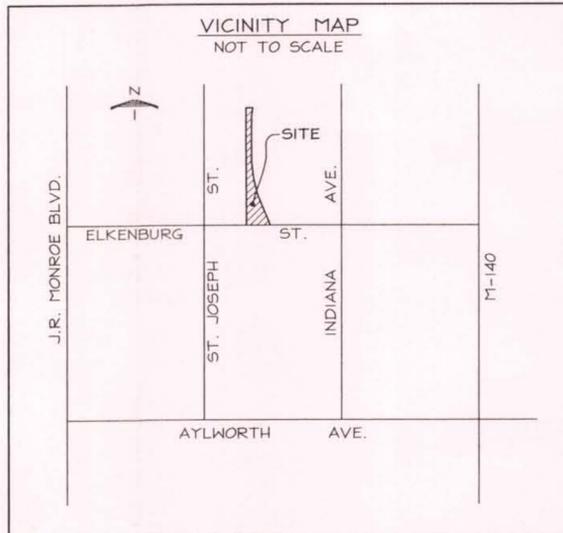
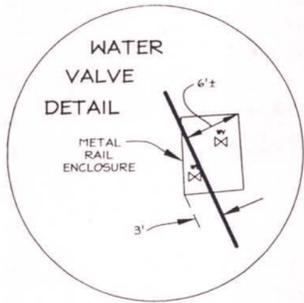
All that certain land situated in the Northeast quarter of the Northwest quarter of Section 10, Town 1 South, Range 17 West, City of South Haven, Van Buren County Michigan, more fully described as follows:

The Kalamazoo St Right-of-Way from beginning at a point 69' North of the North line of Huron St, thence South to the North Line of Michigan Ave. The Right-of-Way width being 66'.

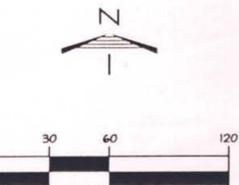
401 Huron St – South Haven Downtown Trailhead

Beginning at the Southwest corner of Lot 9 Block 2, Thence North $0^{\circ}01'04''$ W on W Line of said Block 69', Thence N $89^{\circ}58'35''$ E parallel with South Line of said Block 2, 250.07' to East Line of Lot 13, Thence South $0^{\circ}02'44''$ W on said East Line 69' to Southeast Corner of Lot 13, Thence South $89^{\circ}58'35''$ W on South Line of said Block 2 to point of beginning. Original Plat of South Haven.

ALTA/ACSM LAND TITLE SURVEY

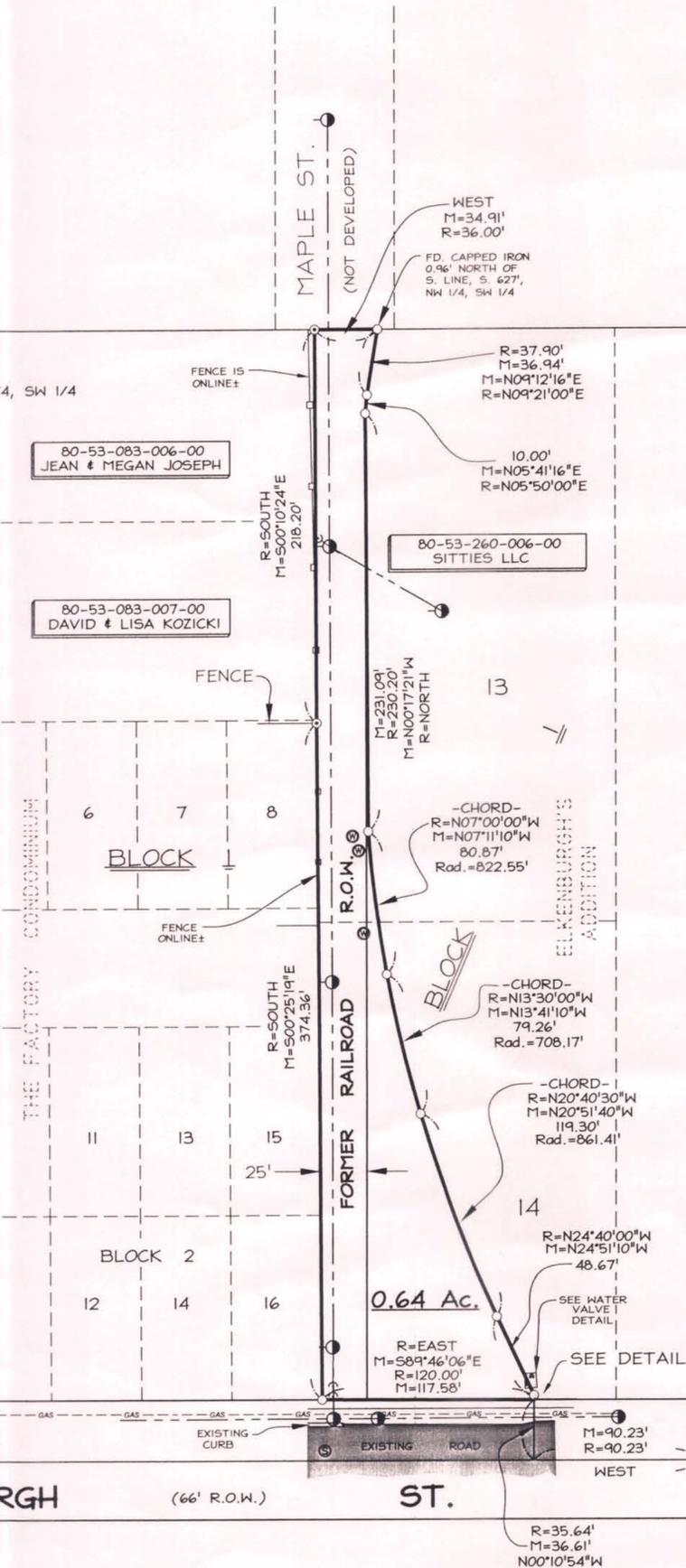


W. 1/4 POST
SECTION 10
T. 1 S., R. 17 W.
CITY OF SOUTH HAVEN
(FD. CAPPED IRON #47966)
MAG NAIL / P. POLE - S10°W - 24.51'
FACE / 8" QUAD BIRCH - 159°Az - 84.12'
NAIL / 24" MAPLE - N55°W - 8.30'
NAIL / P. POLE - N10°E - 73.30'
BACK OF CURB - EAST - 2.8'



LEGEND

- ⊙ = POWER POLE
- ⊗ = WATER VALVE
- ⊙ = MONITOR WELL
- ⊙ = SANITARY SEWER MANHOLE
- ⊙ = GUY ANCHOR
- ⊙ = FOUND MONUMENT
- ⊙ = FOUND IRON



SURVEYOR'S CERTIFICATE

STATE OF MICHIGAN)
COUNTY OF VAN BUREN) S.S.

THIS IS TO CERTIFY TO THE CITY OF SOUTH HAVEN, THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH "MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/ACSM LAND TITLE SURVEYS," JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS IN 2005, AND INCLUDES ITEMS 1, 2, 3, 4, 10, IIB, & 13 OF TABLE "A" THEREOF. PURSUANT TO THE ACCURACY STANDARDS AS ADOPTED BY ALTA AND NSPS AND IN EFFECT ON THE DATE OF THIS CERTIFICATION, UNDERSIGNED FURTHER CERTIFIES THAT IN MY PROFESSIONAL OPINION, AS A LAND SURVEYOR REGISTERED IN THE STATE OF MICHIGAN, THE RELATIVE POSITIONAL ACCURACY OF THIS SURVEY DOES NOT EXCEED THAT WHICH IS SPECIFIED THEREIN.

Edward C. Morse
EDWARD C. MORSE
PROFESSIONAL SURVEYOR
STATE OF MICHIGAN NO. 47966

7-20-10
DATE



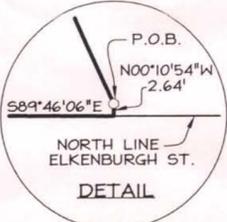
FURNISHED DESCRIPTION: TRANSNATION TITLE AGENCY OF MICHIGAN 47412W1M5N

ALL THAT CERTAIN LAND SITUATED IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 10, TOWN 1 SOUTH, RANGE 17 WEST, CITY OF SOUTH HAVEN, VAN BUREN COUNTY, MICHIGAN, MORE FULLY DESCRIBED AS FOLLOWS:

BEGINNING 90 FEET WEST AND 35.64 FEET NORTH OF THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 10, TOWN 1 SOUTH, RANGE 17 WEST; THENCE NORTH 24°40'00" WEST 48.67 FEET; THENCE ON A CURVE TO THE RIGHT WITH A RADIUS OF 861.41 FEET TO THE FAR END OF A CHORD BEARING NORTH 20°40'30" WEST, 119.30 FEET; THENCE ON A CURVE TO THE RIGHT WITH A RADIUS OF 708.17 FEET TO THE FAR END OF A CHORD BEARING NORTH 13°30'00" WEST 79.26 FEET; THENCE ON A CURVE TO THE RIGHT WITH A RADIUS OF 822.55 FEET TO THE FAR END OF A CHORD BEARING NORTH 07°00'00" WEST 80.87 FEET; THENCE NORTH 230.20 FEET; THENCE NORTH 05°50'00" EAST 10.00 FEET; THENCE NORTH 09°21'00" EAST 37.90 FEET TO A POINT 627 FEET NORTH OF THE SOUTH LINE OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SAID SECTION; THENCE WEST 36 FEET; THENCE SOUTH 591 FEET TO THE NORTH LINE OF ELKENBURGH STREET; THENCE EAST ALONG SAID NORTH LINE 120 FEET TO THE PLACE OF BEGINNING.

SE CORNER
NW 1/4, SW 1/4
SECTION 10
T. 1 S., R. 17 W.
CITY OF SOUTH HAVEN

NORTH LINE ELKENBURGH STREET (AS MONUMENTED)



SURVEY NOTES:

- 1.) THE RATIO OF CLOSURE OF UNADJUSTED FIELD OBSERVATIONS IS NOT GREATER THAN 1 PART IN 5,000.
- 2.) BEARINGS ARE REFERENCED TO ASSUMED WEST ON THE EAST & WEST EIGHTH LINE IN THE SOUTHWEST QUARTER OF SECTION.
- 3.) THE INFORMATION SHOWN ON THIS DRAWING IS INTENDED FOR THE CLIENT ONLY. ANY REUSE WITHOUT WRITTEN VERIFICATION AND ADAPTATION BY THE LAND SURVEYOR FOR THE SPECIFIC PURPOSE INTENDED WILL BE AT THE USER'S SOLE RISK AND WITHOUT LIABILITY OR LEGAL EXPOSURE TO THE LAND SURVEYOR.

PREPARED FOR:

CITY OF SOUTH HAVEN

PREPARED BY:
MITCHELL & MORSE LAND SURVEYING
A DIVISION OF MITCHELL SURVEYS, INC.
234 VETERANS BLVD.
SOUTH HAVEN, MICHIGAN 49090

PHONE (269) 637-1107 FAX (269) 637-1907

PROJECT NO. 10-709 DATE 7-20-10

BOOK FILE PAGE FILE REVISION

DRAWN BY J. MITCHELL SHEET 1 OF 1



SCHEDULE B - SECTION II EXCEPTIONS

ITEM 5.
RIGHTS-OF-WAY FOR RAILROAD, SWITCH TRACKS, SPUR TRACKS, RAILWAY FACILITIES AND OTHER RELATED EASEMENTS, IF ANY, ON AND ACROSS THE LAND. (NO VISIBLE EVIDENCE)

ITEM 6.
EASEMENTS AND THE TERMS, CONDITIONS AND PROVISIONS THEREOF WHICH ARE RECITED IN INSTRUMENT RECORDED IN LIBER 1094, PAGE 329. (NOT SHOWN HEREON)

APPENDIX B
BOUNDARY MAP OF THE PROJECT AREA

Van Buren Trail Connection

Kal-Haven Trail Extension
(Completion in 2012)

Downtown South Haven

South Haven Trailhead

Project Area B

Project Area A

Van Buren Trailhead



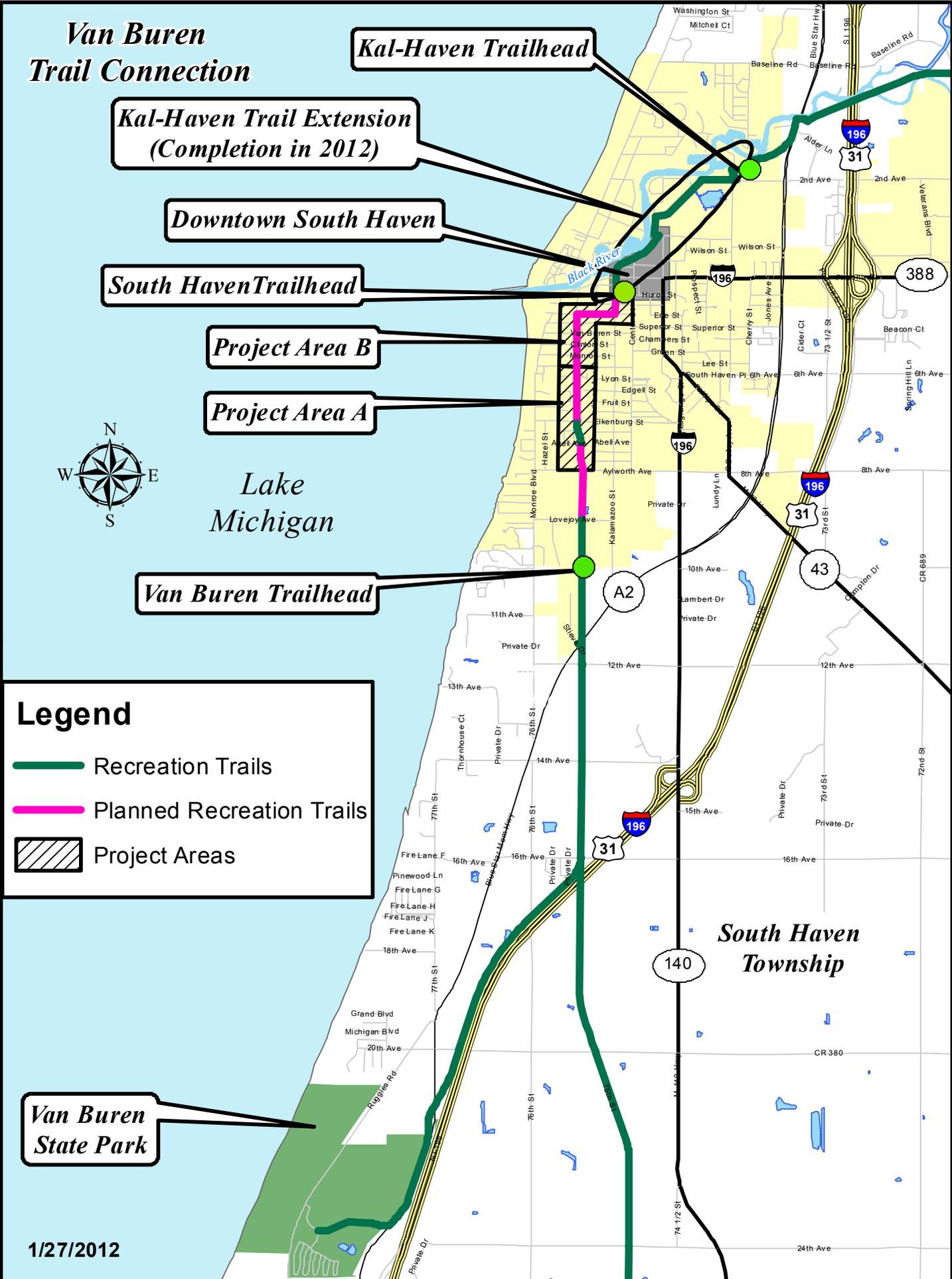
Lake Michigan

Legend

- Recreation Trails
- Planned Recreation Trails
- ▨ Project Areas

Van Buren State Park

1/27/2012



APPENDIX C

RECREATION GRANT APPLICATION TF12-114

(incorporated herein by reference)

SAMPLE RESOLUTION
(Development)

Upon motion made by _____, seconded by _____, the following Resolution was adopted:

“RESOLVED, that the _____, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the _____ does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide _____ (\$ _____) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.”

The following aye votes were recorded: _____

The following nay votes were recorded: _____

STATE OF MICHIGAN)
) ss
COUNTY OF _____)

I, _____, Clerk of the _____, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the _____ at a meeting held _____.

Signature

Title

Date



Agenda Item 12

Monroe Blvd Property Purchase; Grant Agreement

Background Information:

The City Council will be asked to consider approval of Resolution 2013-28, a resolution which approves a grant agreement between the City of South Haven and the Michigan Department of Natural Resources (MDNR) for the partially grant funded purchase of private property along Monroe Blvd.

The MDNR has offered the City of South Haven a grant agreement for the purchase of private property along Monroe Blvd. The intent of the agreement is for the City of South Haven to acquire four privately owned properties, along Monroe Blvd., for \$950,000. The MDNR has agreed to provide \$665,000 in grant funds to assist with the property purchase. The City of South Haven will provide \$285,000 in local matching funds.

The City Council approved the grant submission, for the property purchase, at the March 19, 2012 regular meeting. Since that approval, the city has budgeted funds to provide the local matching amount.

Should the City Council wish to proceed with the property purchase, the next step is complete the grant agreement with the MDNR, and to approve the enclosed resolution.

Recommendation:

The City Council should consider a motion to approve Resolution 2013-28, a resolution which approves a grant agreement between the City of South Haven and the Michigan Department of Natural Resources for the partially grant funded purchase of private property along Monroe Blvd.

Support Material:

- Resolution 2013-28
- MDNR Grant Agreement
- MDNR Grant Correspondence
- Project Area Description
- Monroe Blvd Property Map

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2013-28

A RESOLUTION ACCEPTING A MICHIGAN NATURAL RESOURCES
TRUST FUND GRANT FROM THE MICHIGAN DEPARTMENT OF
NATURAL RESOURCES FOR ACQUISITION OF LAND ON
JAY R. MONROE BOULEVARD

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090, May 20, 2013 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

BE IT RESOLVED, that the City of South Haven, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources and that the City Council of the City of South Haven does hereby specifically agree, but not by way of limitation, , as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide two-hundred eighty-five thousand dollars (\$285,000) to match the grant authorized by the DEPARTMENT (\$665,000); and
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times in perpetuity; and,
3. To regulate the use of the property acquired and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms; and
4. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of the Resolution.

BE IT FURTHER RESOLVED, that this resolution takes effect upon passage by City Council.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Robert Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 17th day of September, 2012, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Amanda Morgan, City Clerk



Michigan Department of Natural Resources – Grants Management

**MICHIGAN NATURAL RESOURCES TRUST FUND
LAND ACQUISITION PROJECT AGREEMENT**

Project Number: TF12-096

Project Title: South Beach Park Extension Acquisition

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan ("DEPARTMENT") and **CITY OF SOUTH HAVEN IN THE COUNTY OF VAN BUREN** ("GRANTEE"). The DEPARTMENT has authority to issue grants to local units of government for the acquisition of land for resource protection and public outdoor recreation under Part 19 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended. The GRANTEE has been approved by the Michigan Natural Resources Trust Fund (MNRTF) Board of Trustees (BOARD) to receive a grant. In PA 9 of 2013, the Legislature appropriated funds from the MNRTF to the DEPARTMENT for a grant-in-aid to the GRANTEE. As a precondition to the effectiveness of this Agreement, the GRANTEE is required to sign and return it to the DEPARTMENT with the necessary attachments by **July 1, 2013**.

1. The legal description of the project area (APPENDIX A); boundary map of the project area (APPENDIX B) and Recreation Grant application bearing the number TF12-096 (APPENDIX C) are by this reference made part of this Agreement. The Agreement together with the referenced appendices constitute the entire Agreement between the parties and may be modified only in writing and executed in the same manner as the Agreement is executed.
2. The time period allowed for project completion begins on the date of execution by the DEPARTMENT and continues **through March 27, 2014**, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be made in writing before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT. The project period may be extended only by an amendment to this Agreement.
3. This Agreement shall be administered on behalf of the DEPARTMENT through Grants Management.

- a. All reports, documents, or actions required of the GRANTEE shall be submitted to:

MICHIGAN NATURAL RESOURCES TRUST FUND
GRANTS MANAGEMENT
MICHIGAN DEPARTMENT OF NATURAL RESOURCES
PO BOX 30425
LANSING MI 48909-7925

The GRANTEE'S representative for this project is:

Name: _____ Title: _____

Mailing Address: _____

Phone Number: _____ FAX Number: _____

E-Mail Address: _____

- a. All notices, reports, requests or other communications from the DEPARTMENT to the GRANTEE shall be sufficiently given when mailed and addressed as indicated above. The DEPARTMENT and the GRANTEE may, by written notice, designate a different address to which subsequent notices, reports, requests, or other communications shall be sent.
 - b. The GRANTEE certifies to the DEPARTMENT that the person listed as the GRANTEE'S representative is officially empowered to act on behalf of the GRANTEE. Further, the GRANTEE certifies that the person listed as their representative, and/or that person's immediate family does not now, nor will in the future, have any FINANCIAL or PERSONAL INTEREST or HOLDING IN A BUSINESS OR ENTITY with an interest in the property that is the subject of this grant.
4. The grant herein provided is for the acquisition by the GRANTEE of **four parcels of land in fee simple title** free of all liens and encumbrances, situated and being in the **CITY OF SOUTH HAVEN, COUNTY OF VAN BUREN, STATE OF MICHIGAN** as described in the attached legal description (APPENDIX A) and shown on the attached boundary map (APPENDIX B). As used in this Agreement, the words "project area" shall mean the lands acquired under this Agreement as described in this Section.
5. The project area shall be used for **extension of South Beach Park for the purpose of a recreational trail, as further described in the GRANTEE'S proposal to the DEPARTMENT and approved by the MNRTF Board.** Significant changes in the use of the project area as described in this Section require the prior written authorization of the DEPARTMENT.
6. In order to preserve the financial resources of the State and to prevent an unjust enrichment of a third party interim owner, if the landowner listed in the project application grants any rights in the real property to an individual or agency other than the GRANTEE, the DEPARTMENT may inspect the terms of the conveyance as a condition to approving the GRANTEE to close.

7. The DEPARTMENT agrees as follows:
- a. To grant to the GRANTEE a sum of money equal to **Seventy (70 %) percent** as reimbursement or as payment into an escrow account for escrow closing, of the total eligible cost of acquisition of fee simple title free of all liens and encumbrances to the lands in the project area, not to exceed the sum of **Six Hundred Sixty-Five Thousand (\$665,000.00) dollars**.
 - b. To include the following in the total cost of acquisition eligible for grant funding (based on grant percentage) as provided for in Section 7(a):
 - i. Purchase price of the land, up to the fair market value, in the project area acquired by the GRANTEE during the project period as provided for in this Agreement;
 - ii. Those relocation assistance costs authorized by P.A. 227 of 1972, supra, and the terms of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (PL 91-646) 94 Stat 1894 (1970);
 - iii. Reasonable and appropriate costs incurred and paid by the GRANTEE during the project period for recording fees, title insurance, and environmental assessments; and
 - iv. Costs incurred and paid by the GRANTEE for appraisal(s) as provided for in Section 9(f) and performed after January 1, _____, or as otherwise approved by the DEPARTMENT, and that has been approved by the DEPARTMENT.
 - c. To grant funds to the GRANTEE for eligible costs and expenses incurred, as follows:
 - i. Payments will be made on a reimbursement basis or to an escrow account for escrow closing for **Seventy (70%) percent** of the eligible expenses incurred by the GRANTEE up to 90% of the maximum amount allowable under the grant.
 - ii. Reimbursement (or payment to an escrow account for escrow closing) will be made only upon DEPARTMENT review and approval of a complete reimbursement (or escrow closing) request submitted by the GRANTEE on forms provided by the DEPARTMENT that meet all documentation requirements set forth by the DEPARTMENT. A complete reimbursement or escrow closing request must document the total cost of the acquisition and the GRANTEE's compliance with Section 8 of this Agreement and DEPARTMENT acquisition project procedures.
 - iii. The DEPARTMENT shall conduct an audit of the project's financial records upon approval of the final reimbursement request or completion of the escrow closing. The DEPARTMENT may issue an audit report with no deductions or may find some costs ineligible for final audit reimbursement.
 - iv. The final 10% of the grant amount will be released upon completion of a satisfactory audit by the DEPARTMENT and documentation that the

GRANTEE has erected proper signage acknowledging MNRTF assistance in compliance with Section 9(q) of this Agreement.

8. Closing Options:

a. FOR REIMBURSEMENT PROJECTS:

The GRANTEE shall be eligible for reimbursement only upon GRANTEE'S completion of all of the following:

- i. Electing to use the grant reimbursement closing process at time of signing this project agreement (See grey box prior to signature section).
- ii. Acquisition by GRANTEE of fee simple title free of all liens and encumbrances of all land in the project area.
- iii. Submission of proof of acquisition of marketable record title to the DEPARTMENT in the form of a policy of title insurance insuring the GRANTEE is possessed of marketable record title in fee simple, free of all liens and encumbrances to the land in the project area. Said policy is to insure the GRANTEE and DEPARTMENT against loss or damage at least equal to the purchase price of the subject land.
- iv. Proper conveyance to the State of Michigan of all mineral interest to which the State is entitled under this Agreement as outlined in Section 9(m).
- v. Submission of a complete request for reimbursement as set forth in this Agreement.

b. FOR ESCROW CLOSING PROJECTS:

The GRANTEE shall be eligible for grant funding through escrow closing process only upon GRANTEE'S completion of the following:

- i. Electing to use the escrow closing process at time of signing this project agreement (See grey box prior to signature section).
- ii. Securing the services of a reputable title company who will agree to serve as the escrow closing agent.
- iii. Execution of escrow closing agreement by GRANTEE, DEPARTMENT, and title company (agent).
- iv. Provide Department and title company an approximate desired timeframe for closing.
- v. Send DEPARTMENT draft closing packet (reference Land Acquisition Escrow Closing Package Checklist) at least 60 days prior to desired closing date (once approved, the DEPARTMENT will forward a copy to the title company).
- vi. Coordinate with title company to schedule exact closing date after DEPARTMENT'S approval of draft closing documents and submit to DEPARTMENT an updated closing statement from the title company at least 10 days before desired closing date.

- vii. Submit local matching funds plus 10% of the eligible grant amount to title company for deposit into escrow account and provide proof of escrowed funds to the DEPARTMENT.

9. The GRANTEE agrees as follows:

- a. To immediately make available all funds needed to pay all necessary costs required to complete the project and to provide **Two Hundred Eighty-Five Thousand (\$285,000.00)dollars** as local match to this project. This sum represents **Thirty (30%) percent** of the total eligible cost of acquisition including incidental costs. Any cost overruns incurred to complete the project called for by this Agreement shall be the sole responsibility of the GRANTEE.
- b. To complete the acquisition in compliance with the acquisition project procedures set forth by the DEPARTMENT.
- c. To make no written offer or commitment to purchase lands in the project area before execution of this Agreement and before written DEPARTMENT approval as provided for in Section 9. Failure to comply with this requirement shall, at the option of the DEPARTMENT, make the cost of the property an ineligible expense under this Agreement and subject this Agreement to termination by the DEPARTMENT.
- d. To provide verification that the site is not a facility as defined by State Law, based on the results of due diligence and, if needed, an environmental assessment or if the site has been determined to be a facility, to provide documentation of due care compliance. The results of the due diligence must be accounted for in the appraisal(s).
- e. To complete a 40-year title review on the property. The results of the title review must be accounted for in the appraisal(s).
- f. To complete an appraisal of the project area in accordance with standards established by the DEPARTMENT to determine the fair market value thereof; two appraisals meeting these standards being required for properties valued at \$750,000 or more. Failure to complete the appraisal in this manner shall make the cost of said appraisal(s) an ineligible expense under this Agreement.
- g. To submit the appraisal(s) to the DEPARTMENT for approval no later than 120 days after the date of execution of this Agreement. No written offer or commitment to purchase land in the project area shall be transmitted by the GRANTEE until after approval has been given in writing by the DEPARTMENT.
- h. To perform, or to directly contract for the performance of, all appraisals, appraisal reviews, title review and closing, actual acquisition of all lands in the project area, and the relocation of tenants, owners, and/or businesses in accordance with and consistent with provisions of P.A. 227 of 1972, supra, and the terms of Title II and Title III of the Uniform Relocation

Assistance and Real Property Acquisition Policies Act of 1970, (PL 91-646) 94 Stat 1894 (1970).

- i. To eliminate all pre-existing non-recreation uses of the project area within 90 days of the date of acquisition, unless otherwise approved by the DEPARTMENT in writing.
- j. To remove existing structures or make ready for an appropriate use in a reasonable time frame after completion of the acquisition.
- k. To complete acquisition of the entire project area before **June 27, 2014**. Failure to acquire the project area by **June 27, 2014** shall constitute a breach of this Agreement and subject the GRANTEE to the remedies provided by law and set forth in Section 23 of this Agreement.
- l. To provide the DEPARTMENT all documents and information as specified in Sections 8a or 8b of this Agreement. If utilizing reimbursement process, documents must be submitted within 60 days after the transaction is closed. If utilizing escrow closing process, documents must be submitted no later than 60 days prior to desired closing.

Failure to submit the required documents and information for review shall constitute a breach of this Agreement and subject the GRANTEE to remedies provided for by law and Section 22 of this Agreement. Proof of payment to seller (such as cancelled check, wire confirmation, etc.), recorded warranty deed, recorded mineral royalty deed and recorded Declaration and Notice must be submitted to the DEPARTMENT within 60 days after closing. The final 10% of eligible grant amount will be released upon satisfactory audit review and approval by the DEPARTMENT.

- m. For parcels over 5 acres, to execute, acknowledge and deliver to the DEPARTMENT a deed conveying to the State of Michigan a perpetual nonparticipating 1/6 interest in all of the rights acquired by the GRANTEE in coal, oil, gas, sand, gravel or any other minerals in, on or under the lands in the project area.
- n. To retain all rights acquired by the GRANTEE in coal, oil, gas, sand, gravel or any other minerals in, on or under the lands in the project area in perpetuity.
- o. To not develop any rights acquired by the GRANTEE in coal, oil, gas, sand, gravel or any other minerals in, on or under the lands in the project area in a manner that diminishes the usefulness of the project area for its intended purposes. In addition, GRANTEE agrees not to develop, or allow others to develop, any such minerals from sites adjacent to the project area in a manner that diminishes the usefulness of the project area for its intended purposes.
- p. To maintain satisfactory financial accounts, records, and documents and to make them available to the DEPARTMENT for auditing upon request. Such accounts, records, and documents shall be retained by the

GRANTEE for not less than three years following submittal of the final audit reimbursement request.

- q. To erect and maintain a sign or other acknowledgement as approved by the DEPARTMENT on the property which designates this project as one having been acquired with the assistance of the MNRTF. The size, color, and design of this sign shall be in accordance with DEPARTMENT specifications.
- r. To conduct a dedication/ribbon-cutting ceremony as soon as possible after the project is completed and the MNRTF sign is erected within the project area. At least 30 days prior to the dedication/ribbon-cutting ceremony, the DEPARTMENT must be notified in writing of the date, time, and location of the dedication/ribbon-cutting ceremony. GRANTEE shall provide notice of ceremony in the local media. Use of the grant program logo and a brief description of the program are strongly encouraged in public recreation brochures produced by the GRANTEE. At the discretion of the DEPARTMENT, the requirement to conduct a dedication/ribbon-cutting ceremony may be waived.
- s. To provide the DEPARTMENT for approval, a complete tariff schedule containing all charges to be assessed against the public utilizing the project area and/or any facilities constructed thereon, and to provide the DEPARTMENT for approval, all amendments thereto before the effective date of such amendments. Any tariff schedule proposed shall provide solely for sufficient revenues to cover the costs of operating, maintaining and/or developing the premises and/or any facilities provided thereon. Preferential membership or annual permit systems are prohibited at this site. Differences in admission and other fees may be instituted on the basis of residence. Nonresident fees shall not exceed twice that charged residents. If no resident fees are charged, nonresident fees may not exceed the rate charged residents at other comparable state and local public recreation facilities.
- t. To separately account for any revenues received from the project area which exceed the demonstrated operating costs and to reserve such surplus revenues for the future maintenance and/or expansion of the GRANTEE'S park and outdoor recreation program.
- u. To furnish the DEPARTMENT, upon request, detailed statements covering the annual operation of project area and/or facilities, including income and expenses and such other information the DEPARTMENT might reasonably require.
- v. To adopt such ordinances and/or resolutions as shall be required to effectuate the provisions of this Agreement; certified copies of all such ordinances and/or resolutions adopted for such purposes shall be forwarded to the DEPARTMENT before the effective date thereof.
- w. To maintain the premises in such condition as to comply with all federal, State, and local laws which may be applicable and to make any and all

- payments required to pay any and all taxes, fees, or assessments legally imposed against the project area.
- x. To make the project area and any facilities located thereon and the land and water access ways to them open to the public within 90 days of the date of acquisition and to keep them open to the public at all times on equal and reasonable terms. No individual shall be denied ingress or egress thereto or the use thereof on the basis of sex, race, color, religion, national origin, residence, age, height, weight, familial status, marital status or disability.
 - y. To make the project area and any future facilities provided thereon available for public outdoor recreation in perpetuity and in accordance with uses described in this Agreement and APPENDIX C, to regulate the use thereof and to provide for the maintenance thereof to the satisfaction of the DEPARTMENT, and to appropriate such moneys and/or provide such services as shall be necessary to provide such adequate maintenance.
10. The GRANTEE shall acquire fee simple title, free of all liens, encumbrances, or restrictions on future use to the lands in the project area. The fee simple title acquired shall not be subject to (1) any possibility of reverter or right of entry for condition broken or any other executory limitation which may result in defeasance of title or (2) to any reservations or prior conveyance of coal, oil, gas, sand, gravel or any other mineral interests.
11. The GRANTEE shall not allow any encumbrance, lien, security interest, mortgage or any evidence of indebtedness to attach to or be perfected against the project area.
12. The project area and any facilities located thereon shall not be wholly or partially conveyed, either in fee, easement or otherwise, or leased for a term of years, or for any other period, nor shall there be any whole or partial transfer of title, ownership, or right of ownership or control without the written approval and consent of the DEPARTMENT.
13. The assistance provided to the GRANTEE as a result of this Agreement is intended to have a lasting effect on the supply of outdoor recreation, scenic beauty sites, and recreation facilities beyond the financial contribution alone and permanently commits the project area to Michigan's outdoor recreation estate, therefore:
- a. The GRANTEE agrees that lands in the project area are being acquired with MNRTF assistance and shall be maintained in public outdoor recreation use in perpetuity. No portion of the project area shall be converted to other than public outdoor recreation use without the approval of the DEPARTMENT. The DEPARTMENT shall approve such conversion only upon such conditions as it deems necessary to assure the substitution by GRANTEE of other outdoor recreation properties of equal or greater fair market value and of reasonably equivalent usefulness and location. Such

substituted land shall become part of the project area and will be subject to all the provisions of this Agreement.

- b. Approval of a conversion shall be at the sole discretion of the DEPARTMENT.
- c. Before completion of the project, the GRANTEE and the DEPARTMENT may mutually agree to alter the project area through an amendment to this Agreement to provide the most satisfactory public outdoor recreation area.

14. Should title to the lands in the project area or any portion thereof be acquired from the GRANTEE by any other entity through exercise of the power of eminent domain, the GRANTEE agrees that the proceeds awarded to the GRANTEE shall be used to replace the lands affected with outdoor recreation properties of equal or greater fair market value, and of reasonably equivalent usefulness and location. The DEPARTMENT shall approve such replacement only upon such conditions as it deems necessary to assure the substitution with other outdoor recreation properties of equal or greater fair market value and of reasonably equivalent usefulness and location. Such replacement land shall be subject to all the provisions of this Agreement.

15. The GRANTEE acknowledges that:

- a. The GRANTEE has examined the project area and has found the property safe for public use or actions will be taken by the GRANTEE to make the property safe for public use no later than 90 days after the date of acquisition; and
- b. The GRANTEE is solely responsible for development, operation, and maintenance of the project area, and that responsibility for actions taken to develop, operate, or maintain the project area is solely that of the GRANTEE; and
- c. The DEPARTMENT'S involvement in the premises is limited solely to the making of a grant to assist the GRANTEE in acquiring same.
- d. The GRANTEE acknowledges that the DEPARTMENT is not responsible for any tax liability assessed on the property after closing by the GRANTEE. Further, the eligible amount of tax pro-rated at time of closing will be determined by the DEPARTMENT.

16. Before the DEPARTMENT will give written approval to make a written offer to purchase the property included in this project, the GRANTEE must provide documentation to the DEPARTMENT that indicates either:

- a. It is reasonable for the GRANTEE to conclude, based on the advice of an environmental consultant, as appropriate, that no portion of the project area is a facility as defined in Part 201 of the Michigan Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended; or

- b. If any portion of the project area is a facility, documentation that Department of Environmental Quality-approved response actions have been or will be taken to make the site safe for its intended use within the project period, and that implementation and long-term maintenance of response actions will not hinder public outdoor recreation use and/or the resource protection values of the project area.
17. If the DEPARTMENT determines that, based on contamination, the project area will not be made safe for the planned recreation use within the project period, or another date established by the DEPARTMENT in writing, or if the DEPARTMENT determines that the presence of contamination will reduce the overall usefulness of the property for public recreation and resource protection, the grant may be cancelled by the DEPARTMENT with no reimbursement made to the GRANTEE.
18. The GRANTEE shall acquire and maintain, or cause to be acquired or maintained, insurance which will protect the GRANTEE from claims which may arise out of or result from the GRANTEE'S operations under this Agreement, whether performed by the GRANTEE, a subcontractor or anyone directly or indirectly employed by the GRANTEE, or anyone for whose acts may hold them liable. Such insurance shall be with companies authorized to do business in the State of Michigan in such amounts and against such risks as are ordinarily carried by similar entities, including but not limited to public liability insurance, worker's compensation insurance or a program of self-insurance complying with the requirements of Michigan law. The GRANTEE shall provide evidence of such insurance to the DEPARTMENT at its request.
19. Nothing in this Agreement shall be construed to impose any obligation upon the DEPARTMENT to operate, maintain or provide funding for the operation and/or maintenance of any recreational facilities in the project area.
20. The GRANTEE hereby represents that it will defend any suit brought against either party which involves title, ownership, or any other rights, whether specific or general, including any appurtenant riparian rights, to and in the project area and any lands connected with or affected by this project.
21. The GRANTEE is responsible for the use and occupancy of the premises, the project area and the facilities thereon. The GRANTEE is responsible for the safety of all individuals who are invitees or licensees of the premises. The GRANTEE will defend all claims resulting from the use and occupancy of the premises, the project area and the facilities thereon. The DEPARTMENT is not responsible for the use and occupancy of the premises, the project area and the facilities thereon.
22. Failure by the GRANTEE to comply with any of the provisions of this Agreement shall constitute a material breach of this Agreement.
23. Upon breach of the Agreement by the GRANTEE, the DEPARTMENT, in addition to any other remedy provided by law and this Agreement, may:

- a. Terminate this Agreement; and/or
 - b. Withhold and/or cancel future payments to the GRANTEE on any or all current recreation grant projects until the violation is resolved to the satisfaction of the DEPARTMENT; and/or
 - c. Withhold action on all pending and future grant applications submitted by the GRANTEE under the Michigan Natural Resources Trust Fund and the Land and Water Conservation Fund; and the Recreation Passport Grant Program and/or
 - d. Require repayment of grant funds already paid to GRANTEE.
 - e. Seek specific performance of the Agreement terms. The GRANTEE agrees that the benefit to be derived by the State of Michigan from the full compliance by the GRANTEE with the terms of this Agreement is the preservation, protection and the net increase in the quality of public outdoor recreation facilities and resources which are available to the people of the State and of the United States and such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State of Michigan by way of assistance under the terms of this Agreement. The GRANTEE agrees that after final audit reimbursement has been made to the GRANTEE, repayment by the GRANTEE of grant funds received would be inadequate compensation to the State for any breach of this Agreement. The GRANTEE further agrees therefore, that the appropriate remedy in the event of a breach by the GRANTEE of this Agreement after final audit reimbursement has been made shall be the specific performance of this Agreement.
24. The GRANTEE may not assign or transfer any interest in this Agreement without prior written authorization of the DEPARTMENT.
25. The rights of the DEPARTMENT under this Agreement shall continue in perpetuity.
26. The Agreement may be executed separately by the parties. This Agreement is not effective until:
- a. The GRANTEE has signed it and returned it together with the necessary attachments within 90 days of the date the Agreement is issued by the DEPARTMENT, and
 - b. The DEPARTMENT has signed it.

Acquisition Closing Option Desired:
(Please choose one)

This project will be completed utilizing a grant reimbursement process. Grantee will purchase land and seek reimbursement after closing.

This project will be completed utilizing an escrow closing process.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals, on this date.

Approved by resolution (true copy attached) of the _____, _____ date _____ meeting of the _____ (special or regular) _____ (name of approving body).

GRANTEE

SIGNED:

WITNESSED BY:

By _____

1) _____

Print Name: _____

Title: _____

2) _____

Date: _____

Grantee's Federal ID#

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED:

WITNESSED BY:

By _____
Steven J. DeBrabander

1) _____

Title: Manager, Grants Management

2) _____

Date: _____

APPENDIX A
LEGAL DESCRIPTION OF THE PROJECT AREA

APPENDIX B
BOUNDARY MAP OF THE PROJECT AREA

APPENDIX C
RECREATION GRANT APPLICATION TF12-096
(Incorporated herein by reference)

SAMPLE RESOLUTION
(Acquisition)

Upon motion made by _____, seconded by _____, the following Resolution was adopted:

"RESOLVED, that the _____, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources and that the _____ does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide _____ (\$ _____) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times in perpetuity.
3. To regulate the use of the property acquired and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
4. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

The following aye votes were recorded: _____
The following nay votes were recorded: _____

STATE OF MICHIGAN)
) ss
COUNTY OF _____)

I, _____, Clerk of the _____, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the _____ at a meeting held _____.

Signature

Title

Dated



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



KEITH CREAGH
DIRECTOR

May 2, 2013

Ms. Debra Davidson
Grant Writer
City of South Haven
539 Phoenix Street
South Haven, MI 49090

Dear Ms. Davidson:

SUBJECT: TF12-096, South Beach Park Extension Acquisition

I am pleased to offer you a Project Agreement for your Michigan Natural Resources Trust Fund (MNRTF) acquisition project. We are looking forward to assisting you in the successful completion of this important public recreation project. Before you execute the attached agreement, I would like to remind you of certain obligations that come with an MNRTF grant.

As the grantee, you are responsible for taking all actions necessary to complete the project. All communication on this project must occur between the local government representative and DNR Grants Management as directed in the agreement. A Grant Coordinator has been assigned to your region of the state, and is prepared to assist you in the completion of this project.

The enclosed Project Agreement describes the purpose and scope of your acquisition project, as well as the responsibilities you are committing to undertaking by accepting this grant, **including the long-term obligation to commit the project area to public outdoor recreation in perpetuity.**

Enclosed with this letter you will find the following:

- Two copies of the Project Agreement (PR1921)
- Sample Boundary Map for reference only

The "Acquisition Project Procedures" booklet (IC1908) is available on our website: www.michigan.gov/dnr-grants. Under "Available Grants" click on "Michigan Natural Resources Trust Fund". Under "Grantee Information" arrow down to "Forms for Acquisition Grantees" and click "GO". Click on "Acquisition Project Procedures Booklet IC1908".

Please review Sections 4 and 5 and take note of the acreage listed in Section 4 and the project area uses listed in Section 5. If you believe this information to be incorrect, contact your DNR Grant Coordinator for additional guidance before you sign and return the agreement.

In order to execute the Agreement, please follow the steps listed below:

Step 1: Please complete all the SHADED PORTIONS OF THE AGREEMENT:

- **Section 3(a) and (b), GRANTEE'S representative:** Please provide the name and contact information for the person with the day-to-day authority for the project and who will routinely interact with the DNR Grant Coordinator. It does not need to be the same person who signs the Agreement; however, this person must be authorized by your governing body to represent the grantee pertaining to the project. The grantee's contact for the applicant cannot have any financial interest in the property to be acquired, be the landowner or an agent of the landowner, or be affiliated with the landowner in any way.
- **Choose Your Closing Option:** Grantees have two options for completing land acquisitions – **Reimbursement Process** -- Grantee purchases land and seeks reimbursement from the MNRTF **OR Escrow Closing Process** -- Grantee match and MNRTF grant (minus 10% of the grant amount) are provided to an escrow agent at the time of closing). Under **Section 26 (shaded box)** in your project agreement, please select which option you wish to use.
- **Signature Page:** Complete the information regarding your governing body resolution and sign and witness the Agreement. **Please do not make and sign photocopies.** If you require additional originals or alterations to the signature page (based on the need for more than one local signature), please contact your Grant Coordinator.

Step 2: Please include the following attachments with your agreement:

- ✓ Legal description of the property to be acquired, attached to the Agreement as Appendix A in each copy of the agreement; and
- ✓ Boundary map corresponding to the legal description above, **outlined in RED, signed and dated** and attached to the Agreement as Appendix B in each copy of the agreement; and
- ✓ Certified resolution of your local governing body accepting the terms of the grant.

A Legal Description of the Project Area The legal description defines the property or geographic area to be acquired with grant assistance. The legal description can be an excerpt from the original deed to purchase the property or a formal survey, but in either case should match the boundary map. The legal description must describe only the actual area to be acquired.

Boundary Map of the Project Area-signed and dated The boundary map should be a visual representation of the property or geographic area defined in the legal description **and outlined in RED**. The boundary should be clearly defined and include all of the items shown on the attached sample map. Be sure to label the future development on site. **Please remember, by signing this map and including it in the project agreement, the area included in the project boundary will be committed to public outdoor recreation in perpetuity.**

Certified resolution of your local governing body accepting the grant Sample language for the resolution is provided with the Agreement. We **strongly** encourage you to use the sample resolution. If you choose to use a different format, be sure to include all statements included in the sample resolution.

IMPORTANT REMINDERS:

- **In order to receive approval to purchase, the following must take place:**
 - Title Search – submit a 40-year title search prepared by a Title Insurance Company. A title commitment does not constitute a title search.
 - Site Environmental Conditions – perform due diligence and verify there are no environmental contamination issues.

- DNR-Approved Appraisal(s) – the Fair Market Value must be approved by the DNR; the value reflects any restrictions or encumbrances identified in the title search.
 - Non-recreation Issues - address any non-recreation uses of the site and plans to eliminate them.
- Detailed guidance on the steps you must take in completing your project is provided in the "Acquisition Project Procedures" booklet. In reviewing the booklet and the agreement, it is particularly important to pay attention to issues of timing. Certain steps must be completed prior to others, and most steps must be completed within specific timeframes or the overall project will fall behind schedule.
- Appraisals must be commissioned by the grantee and prepared by a Certified General Appraiser and follow the *Michigan Department of Natural Resources Appraisal Report Standards*. Refer to the Acquisition Project Procedures booklet for further guidance.
- **NEW REQUIREMENT:** A dedication/ribbon-cutting ceremony must be conducted as soon as possible after the project is completed and the MNRTF sign is erected within the project area. Grants Management must be notified of the dedication/ribbon-cutting ceremony **at least 30 days prior to the ceremony**. At the discretion of Grants Management, this requirement may be waived. Please see Section 9r of the project agreement.
- Upon signing your project agreement, please ensure your State of Michigan Vendor ID is set up for you to receive payments from the State of Michigan via Electronic Funds Transfer (EFT). This is required for your MNRTF grant. You may go to the State's *Contract & Payment Express* website (www.michigan.gov/cpexpress) and update your account, if necessary, to receive reimbursement for grant-related expenses via EFT.
- Your Agreement commits you to complete your acquisition project no later than **March 27, 2014**.

Return both copies of the signed Project Agreement, with original signatures and all the required attachments, to the DNR no later than July 1, 2013. We will return one executed original of the Agreement with attachments to you.

We are looking forward to working with you on completion of your MNRTF project and know it will be a valuable addition to Michigan's recreation estate. If you need any assistance or have any questions, please do not hesitate to contact us. Questions and correspondence should be directed to Ms. Jule Stafford, your Grant Coordinator, at 517-335-3036, email staffordj@michigan.gov, or you may contact me. Our mailing address is: **Grants Management, Michigan Department of Natural Resources, P.O. Box 30425, Lansing, MI 48909-7925.**

Sincerely,



Steven J. DeBrabander, Manager
Grants Management
517-241-3687
debrabanders@michigan.gov

SJD:lh
Enclosures
cc: Ms. Jule Stafford, DNR



City of South Haven

City Hall • 539 Phoenix Street • South Haven, Michigan 49090-1499
Telephone (269) 637-0700 • Fax (269) 637-5319

The following is the legal description of the project area which represents the four (4) Monroe Boulevard properties combined:

Block 5 of the J.R. Monroe Subdivision, Town 01S Range 17W Sections 9 & 10, Van Buren County, MI.

Per Ryan Bosscher, GIS Technician
City of South Haven

Boundary Map
South Beach Property Aquisitions



CHURCH

SOUTH BEACH

CITY OF SOUTH HAVEN
VAN BUREN ST R.O.W.

VAN BUREN
OVERLOOK

Van Buren St

LAKE
MICHIGAN

PLECHATY
552 MONROE BLVD

OVERTON
556 MONROE BLVD

CHAPPELL
560 MONROE BLVD

KAUFFMAN
568 MONROE BLVD

Monroe Blvd

RESIDENTIAL

SOUTH BEACH

CITY OF SOUTH HAVEN
CLINTON ST R.O.W.

Clinton St

Signature of Authorized Individual

Date

RESIDENTIAL



Agenda Item 13

Police/Fire Complex Reconstruction Project

Background Information:

The City Council will be asked to consider a motion to approve the Building Authority's recommendation to award contract to Lakewood Construction, for the reconstruction of the Police/Fire Complex Project.

The City of South Haven is considering Civil, Architectural, Mechanical, and Electrical improvements to the existing Public Safety building. The project is intended to accomplish three primary goals:

- 1) Providing more space for the Police and Fire Departments for anticipated future needs.
- 2) Increasing operational efficiency.
- 3) Providing necessary improvements that will make the building completely handicapped accessible.

Bids were received on April 11, 2013 for the project. Eight bids were received from contractors. The low bidder for the overall project was Lakewood Construction, a Holland based contractor, with a total bid of \$2,725,950. This amount includes improvements at the Police/Fire Complex. In addition, the bid amount includes the purchase and installation of generators for both the Department of Public Works and City Hall. Those generators will be used to provide emergency back-up power to the city's buildings, in the event of sustained power outages which impact the City of South Haven.

The project will be funded using a long-term borrowing. At the April 2, 2012, regular meeting of the City Council, the Council approved Resolution 2012-14, which authorized a notice of intent to construct capital improvements with a not to exceed budget of \$3,000,000. The City's staff is working with the United States Department of Agriculture (USDA) to finalize the borrowing, which will be issued to the city's Building Authority. The Building Authority has met, and agreed to approve a contract with Lakewood Construction for the proposed improvements to the Police/Fire Complex. In addition, the Building Authority has recommended a series of bid alternates for improvements to City Hall. That scope of work includes the replacement of the exterior windows at City Hall, for energy efficient casement style windows. In addition, the scope of work includes minor office renovations, intended to create office space and lockable storage for the Human Resources Department. Finally, the scope includes the replacement of the city hall's mansard style roof façade for an updated aluminum structure. The additional scope raises the total project cost \$3,161,918. As this amount exceeds the maximum borrowing amount, the City Council will be asked to contribute \$161,918 of general funds towards the project.

The proposed project is a result of efforts related to the relocating of the City's 911 Emergency Dispatch Call Center operations to the Van Buren County Sheriff's Department in August, 2011. The City's General Fund will experience significant savings from the relocation of the Dispatch Center. A portion of the savings will occur during the current fiscal year, ending June 30, 2012. The overall cost savings for the fiscal year ending June 30, 2013 and thereafter are estimated at over \$150,000 per year.

It is the City's intention to use the cost savings from closure of the 911 Emergency Dispatch Call Center for repayment of the annual debt service. The City's General Fund also receives lease payments from the South Haven Area Emergency Services (SHAES) for their portion of the building. It is anticipated that the City will be receiving additional funds from SHAES to cover their proportionate share of the new debt service in addition to their current lease payments.

Assuming the City Council wishes to proceed with the project, the Council will be asked to consider a motion to concur with the city's Building Authority's recommendation to award contract to Lakewood Construction, in the amount of \$3,161,918 for the Police/Fire Complex reconstruction project. If approved, the project is anticipated to begin in the coming weeks, and be completed in the fall of 2013.

Recommendation:

The City Council should consider a motion to approve the Building Authority's recommendation to award contract to Lakewood Construction, in the amount of \$3,161,918 for the Police/Fire Complex reconstruction project.

Support Material:

Abonmarche Bid Recommendation
Abonmarche Project Description
Project Cost Breakdown

April 26, 2013

South Haven Building Authority
539 Phoenix Street
South Haven, MI 49090

Attn: Brian Dissette

Re: Public Safety Building Improvement Project
Bids Received

Dear Brian,

Bids were received on April 11th at 2 p.m. for the Public Safety Building Improvement Project. Please refer to the attached bid tabulation sheet. Eight bids were received from contractors within our region. The bid results were excellent-all eight bids were well under the project budget and there was only a seven percent variation from the high to low bid.

The three low bidders separated themselves from the other bidders by a considerable dollar amount. BCI Construction, Lakewood Construction, and Pearson Construction submitted bids that were within a two percent range of each other. Lakewood Construction was not only the low bidder for the base bid but also when combining all twelve alternate bids. Lakewood's combined bid, including all alternates, was \$2,614,770. Pearson Construction though in third place when considering only the base bid, was the next low bidder when combining all alternates with a total bid amount of \$2,635,091. BCI of Grand Rapids was the second place bidder for the base bid work but was a close third place when adding all alternates with an amount of \$2,635,850.

While performing our due diligence research on these three low bidders, we focused primarily on the sub-contractors. All three of these bidders had many of the same sub-contractors-sixty to seventy percent of their contractor list was identical. We researched the qualifications of the various sub-contractors including those work categories where the bidders had different sub-contractors. We found that all three bidders have included sub-contractors who are more than qualified to execute the work.

BCI Construction did submit a voluntary alternate that neither Lakewood nor Pearson did to provide the residential and office trailer for the project at a cost of \$17,900. We did not consider this voluntary alternate in the evaluation of the three sub-contractors since we must order the trailers well before the May 6th award date in order to assure that the trailers arrive with adequate time to hook up utilities and for the Fire Department to move into them.

All three bidders have extensive experience with regards to commercial construction and with projects of similar size and scope. We found no reason that any of the three contractors should be excluded based on their prior work experience, references or our past experience of working with any of them. As of this date, we have only past work experience with Pearson Construction but have checked on the past work of both BCI and Lakewood and found both their work and track record to be positive.

We recommend to the South Haven Building Authority that Lakewood Construction be awarded the contract for the Public Safety Building Improvement Project. Their level of experience with commercial construction, equal to or similar to in size and scope of our project meets or exceeds that of the other two low bid contractors. Their references were impressive.

We could find no reason for the South Haven Building Authority to not award the project to the low bidder. Since all three contractors have significant positive project experience and positive references, we can find no reason for the Authority to spend more money than needed. We therefore recommend Lakewood Construction be awarded the project for its base bid amount plus all alternates in the total amount of \$2,614,770.

Please contact me should you have any questions or comments. We thank you for this opportunity to be of service.

Sincerely,

Jeffrey M. Saylor, AIA/LEED AP
Vice President

Enclosure

JMS/sr



South Haven Public Safety Building
Renovations and Additions
April 29, 2013

The renovations to the Public Safety Building focus on three primary goals:

- 1) Providing more space for the Police and Fire Departments for anticipated future needs.
- 2) Increasing operational efficiency.
- 3) Providing necessary improvements that will make the building completely handicapped accessible.

Both departments will benefit from additions and interior renovations that provide them with added space for staff and operational needs. The shared meeting room will be greatly increased in size to facilitate staff meetings and training needs. The added apparatus bay will allow space for dedicated vehicle maintenance. The new storage building will provide additional storage space for each department.

Renovations to the existing building will replace old HVAC equipment with new, more energy efficient equipment and lighting. Most exterior walls will receive more insulation. The existing roof will be replaced and receive added insulation as well.

The building and immediate exterior will be in total compliance with ADA (Americans with Disability Act) after project completion.

P:_Projects\2012 PROJECTS\12-0505 South Haven Public Safety Building\2013-04-29 Renovations and Additions.docx

95 West Main Street
Benton Harbor, MI 49022
269.927.2295

361 First Street
Manistee, MI 49660
231.723.1198

503 Quaker Street
South Haven, MI 49090
269.637.1293

750 Lincoln Way East
South Bend, IN 46601
574.232.8700

3177 Willowcreek Road
Portage, IN 46368
219.850.4624

CITY OF SOUTH HAVEN PUBLIC SAFETY BUILDING AND CITY HALL IMPROVEMENTS COST BREAKDOWN 5/9/13

PUBLIC SAFETY BUILDING		CITY HALL	
BUILDING	\$1,969,680.00		
SITE	\$85,198.00		
TECHNOLOGY	\$170,350.00	GENERATORS	\$204,820.00
STORAGE BLDG.	\$46,209.00	ROOFING	\$87,009.00
ALTERNATES	\$138,513.00	WINDOWS	\$37,423.00
TRAILERS	\$40,000.00	OFFICE INTERIOR	\$39,716.00
SUB-TOTAL	\$2,449,950.00	SUB-TOTAL	\$368,968.00
A/E FEES	\$260,000.00	A/E FEES	\$12,000.00
LEGAL	\$16,000.00		
BUILDING TOTAL	\$2,725,950.00	BUILDING TOTAL	\$380,968.00
TOTAL PROJECT	\$3,106,918.00		
LESS \$50,000 GRANT	\$3,056,918.00		