

City Council

Regular Meeting Agenda

Monday, August 5, 2013
7:00 p.m., Council Chambers



1. Call to Order

2. Invocation

- Associate Pastor John Schneider – First Assembly Of God

3. Roll Call

4. Approval of Agenda

5. Consent Agenda: Items A thru C (Roll Call Vote Required)

(All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. Unless requested by a Council Member or a citizen, there will be no separate discussion on these items. If discussion is required regarding an item, that item will be removed from the Consent Agenda and considered separately.)

- A. Council will be requested to approve the City Council Minutes of July 15, 2013.
- B. Bills totaling \$1,804,649.03 for the period ending August 6, 2013 be approved and forwarded to the Clerk and Treasurer for payment.
- C. Council will be asked to authorize the City Manager to enter into a contract with FTC&H to provide professional services for the Water Distribution System Reliability Study.
- D. Council will be asked to receive the following administrative reports and approved minutes to be placed on file:
 - 1) 03-19-2013 SHARA Minutes
 - 2) 05-14-2013 SHARA Minutes
 - 3) 07-16-2013 SHARA Minutes
 - 4) 06-11-2013 South Haven Memorial Library Minutes
 - 5) 07-16-2013 Liberty Hyde Baily Museum Minutes

If a member of the public wishes to address any of the following items listed on the agenda they will be given a chance to speak prior to Council discussing the item. They will be given up to 5 minutes to address their concerns.

BOARD & COMMISSION APPOINTMENTS

6. City Council will be asked to consider the appointment of Rebecca Linstrom to fill a 4-year term on the Liberty Hyde Baily Museum Board expiring in 2017.
7. City Council will be asked to consider the appointment of Terri Webb to fill a 3-year term on the Planning Commission expiring in 2016.
8. City Council will be asked to consider the appointment of Mark Wheeler to fill a 3-year term on the Zoning Board of Appeals expiring in 2016.

NEW BUSINESS

9. **City Council will be asked to consider Resolution 2013-45 a resolution to set a public hearing date for consideration of an application for an IFT exemption certificate requested by Elbe & Sohn.**
10. **City Council will be asked to consider Resolution 2013-46 a resolution affirming the City of South Haven is a welcoming community in support of “Welcoming Week”, September 15-22, 2013.**
11. **City Council will be asked to consider Resolution 2013-47 a resolution to amend the Utility Policy, regarding hydrant water sales.**
12. **City Council will be asked to consider approval of a temporary sign request from Liberty Hyde Bailey Museum, for the “Brown Bag Botany and Brunch at the Baileys’.”**
13. **Interested Citizens in the Audience Will be Heard on Items Not on the Agenda**
(You will be given up to 5 minutes to address your concerns.)
14. **City Manager’s Comments**
15. **Mayor and Councilperson’s Comments**
16. **Adjourn**

RESPECTFULLY SUBMITTED,



Brian Dissette, City Manager

City Council

Regular Meeting Minutes

Monday, July 15, 2013
7:00 p.m., Council Chambers



1. Call to Order by Mayor Burr at 7:00 p.m.

2. Invocation

- Minister Douglas Pompey – Emmanuel Community Church

3. Roll Call

Present: Arnold, Gruber, Klavins, Kozlik Wall, Patterson, Burr

Absent: Fitzgibbon

Moved by Patterson to excuse Councilmember Fitzgibbon due to personal business.
Seconded by Arnold.

Voted Yes: All. Motion Carried.

4. Approval of Agenda

Moved by Patterson to approve the agenda. Seconded by Gruber

Voted Yes: All. Motion Carried.

5. Consent Agenda: Items A thru C (Roll Call Vote Required)

Moved by Arnold seconded by Patterson to approve the Consent Agenda as follows:

- A. Council will be requested to approve the City Council Minutes of July 1, 2013.
- B. Bills totaling \$524,643.91 for the period ending July 15, 2013 be approved and forwarded to the Clerk and Treasurer for payment.
- C. Council will be asked to consider a motion to approve professional services agreements for the following projects:
 - 1) Street Resurfacing on Center Street, Conger Street, and Wilson Street: \$86,500.00
 - 2) Monroe Bluff Restoration: \$14,300.00
 - 3) BMX Pump Track: \$6,500.00

A Roll Call Vote was taken:

Yeas: Arnold, Gruber, Klavins, Kozlik Wall, Patterson, Burr

Nays: None

UNFINISHED BUSINESS

6. **City Council will be asked to consider the following regarding the Kalamazoo Street Phase 2 Special Assessment:**
 - A. **Hold a public hearing regarding the Kalamazoo Street Phase 2 Special Assessment District.**
 - B. **Approve Resolution 2013-39 for confirmation of the Kalamazoo Street Phase 2 Special Assessment roll; lien; payment and collection of the special assessment.**
 - C. **Approve construction contract for the Kalamazoo Street Phase 2 Special Assessment.**
 - D. **Approve materials testing contract for the Kalamazoo Street Phase 2 Project.**
 - E. **Instruct City Manager to prepare an update to the city's property tax exemption policy for the City Council's consideration, to provide relief for poverty stricken property owners with special assessment debt.**

Background Information: The City Council will be asked to consider a variety of actions on whether to allow the Kalamazoo Street Reconstruction Phase 2 project to proceed.

At the July 1st regular meeting, the City Council tabled action related to the Kalamazoo Street Reconstruction Phase 2 project. The decision to table action was reached after the City Council heard complaints from the impacted property owners about the use of the special assessment district (SAD) and the potential for personal hardship due to the SAD. At that time, the city's staff agreed to review the potential for poverty exemptions from the SAD and to review whether the city's SAD terms were competitive.

The city's attorney has reviewed the General Property Tax Act and noted that the city has adopted a policy to provide a property tax exemption to qualified homeowners who, by reason of poverty, are unable to contribute to the public charges. The city's attorney has noted that a similar accommodation can be provided to property owners who are unable to pay special assessment installments relating to public water and sewer improvements. As a result, should the City Council wish to offer this exemption, staff will prepare the files for the City Council's consideration. Attached is an attorney opinion which confirms that exemption program could be offered to property owners who have been part of a recent SAD.

The City Council approved a similar program, specifically for property tax relief, at the November 19, 2012 regular meeting. In an effort to create a more acceptable local level for the poverty guidelines, staff modified the asset standards to reflect the asset eligibility limitation to not exceed \$5,000 (as opposed to the original \$2,000). Further, the guidelines were modified to reflect that an individual's primary motor vehicle would not be included in the asset calculation. The final adjustment that staff made to the proposed guidelines was to increase the poverty threshold maximum income level by \$5,000 per unit of family. Ultimately the adjustments made by staff were accepted by the City Council and the guidelines were approved and adopted. These modified guidelines have been used since 2009.

As part of that program approval, the City Council adopted poverty standards which exceed the State's minimum standard, and are intended to provide a benefit to a greater number of applicants. Should the City Council wish to offer a similar benefit to individuals with SAD

debt, staff would work with the city's attorney to establish a similar program and similar poverty exemption guidelines.

With regards to the city's percentage applied to SAD amounts, the city has traditionally charged 4.5%. Staff has inquired with other communities about the percentage being charged for special assessments. Below is a breakdown of those amounts:

- City of St. Joseph: 6.00% interest, 10 year terms
- City of Grand Haven: 6:00% interest
- City of Holland: 1.5% under the prime rate or 2.00% minimum
- City of Dowagiac: 4.25%, 10 year terms

Based on the informal polling of surrounding communities, it appears the accepted interest rate is placed at a reasonable level.

Finally, the city's staff recommends the City Council proceeds with the Kalamazoo Street Reconstruction Phase 2 project, SAD approval, and contract awards. In the attached staff report, it is noted that if the contract is not awarded on July 15th staff will likely need to rebid the street reconstruction project. The rebidding is likely to result in higher project costs and potentially higher assessment amounts. This is due to the current recommended contractor, DeSal Excavating, having a substantially lower construction bid than the city's other bidders. Staff anticipates that if rebidding is required, the project will not be constructed until the spring of 2014 and the costs are likely to rise.

Item A: Hold public hearing regarding the Kalamazoo Street Phase 2 Special Assessment.

Moved by Kozlik Wall to open the public hearing regarding the Kalamazoo Street Phase 2 Special Assessment. Seconded by Klavins.

A Roll Call Vote was taken:

Yeas: Arnold, Gruber, Klavins, Kozlik Wall, Patterson, Burr

Nays: None

Motion carried.

Public Comment:

Denise Lewis from Emmanuel Community Church – Questioned how the church differs from others in regards to paying special assessment. Also voiced concerns about water build up in church parking lot by Elkenburg and Kalamazoo Streets.

Elaine Herbert – Voiced concerns about the inequality of special assessments.

Moved by Kozlik Wall to close the public hearing regarding the Kalamazoo Street Phase 2 Special Assessment. Seconded by Patterson.

Voted Yes: All. Motion carried.

Item B: Approve Resolution 2013-39 for confirmation of the Kalamazoo Street Phase 2 Special Assessment roll; lien; payment and collection of the special assessment.

Moved by Patterson to approve Resolution 2013-39 for conformation of the Kalamazoo Street Phase 2 Special Assessment roll; lien; payment and collection of the special assessment. Seconded by Arnold.

Voted Yes: All. Motion carried.

Item C: Approve construction contract for the Kalamazoo Street Phase 2 Special Assessment.

Moved by Arnold to approve construction contract with DeSal Excavating for the Kalamazoo Street Phase 2 Special Assessment. Seconded by Gruber.

Voted Yes: All. Motion carried.

Item D: Approve materials testing contract for the Kalamazoo Street Phase 2 Project.

Moved by Patterson to approve materials testing contract with SME for the Kalamazoo Street Phase 2 Special Assessment. Seconded by Arnold.

Voted Yes: All. Motion carried.

Item E: Instruct City Manager to prepare an update to the city's property tax exemption policy for the City Council's consideration, to provide relief for poverty stricken property owners with special assessment debt.

Moved by Patterson to approve City Manager to prepare an update to the city's property tax exemption policy for the City Council's consideration, to provide relief for poverty stricken property owners with special assessment debt. Seconded by Klavins.

Voted Yes: All. Motion carried.

NEW BUSINESS

7. City Council will be asked to consider approval of Resolution 2013-42 to approve and submit the language of the proposed amendment to Chapter 4, Section 4.15 of the Charter of the City of South Haven, Michigan.

Background Information: The City Council will be asked to consider a resolution to place ballot language on the November 5, 2013 ballot, which asks the city's voters whether they wish to amend the city's Charter to remove term limits for the city's appointed boards and commissions. Please note; this ballot proposal does not seek to change the use of term limits for the City Council.

As part of this year's priority setting process, the City Council expressed interest in exploring the possibility of removing the term limit provision for board and commission members. That priority is listed below:

Priority #9; City Code & Charter Review

City Council will seek to review and consider possible alterations to the City's Code of Ordinances. The following tasks will be completed:

- During the 2013-14 fiscal year Council will work with staff to review and consider alterations to the City's Code of Ordinances to ensure best practices. Staff will be expected to prepare a variety of code review reports, with possible alterations, for the City Council's consideration.
- Included in the review process, the Council will work with staff to review term limits on appointed boards and commissions, and consider whether term limits are still beneficial to the City of South Haven.

As part of the effort to advance this issue, the city's staff has worked with the city attorney to review whether term limits, for appointed boards and commissions, are common for communities within the State of Michigan and to prepare possible ballot language for the Council's consideration. The city's attorney has noted that the use of term limits for appointed boards and commissions varies amongst communities throughout the state. The attorney further noted that the process for placing the language onto an upcoming ballot requires action from the City Council and officials from the State of Michigan. Should the Council wish to proceed with this process; the Council will need to adopt a resolution which allows staff to forward the proposal to the Governor's office and Attorney General's office for review and comment. Once the review process is completed, then the City Council could consider placing the item onto the November 5, 2013 ballot, for the city resident's consideration.

The ballot language described in the attached resolution reads as follows:

- Shall Chapter 4, Section 4.15 of the City Charter be amended to provide that members of all Boards and Commissions may serve on the same body without term limits?

Moved by Kozlik Wall to approve Resolution 2013-42 to approve and submit the language of the proposed amendment to Chapter 4, Section 4.15 of the Charter of the City of South Haven, Michigan. Seconded by Gruber.

Public Comment:

Mary Lynn Bugge – voiced concerns about the board and commission appointment process.

Denise Lewis – Asked that Council please speak up because she is struggling to hear the meeting.

Voted Yes: All. Motion carried.

8. City Council will be asked to consider approval of Resolution 2013-43 intent to establish a Corridor Improvement Authority to address issues related to the I-196 Business Loop and M-43 in the city limits.

Background Information: The City Council will be asked to consider a resolution of intent to proceed with the establishment of a Corridor Improvement Authority to address issues related to the I-196 Business Loop and M-43 in the city limits.

As part of this year's priority setting process, the City Council expressed interest in planning improvements to the I-196 Business Loop and exploring financing for those improvements. That priority is listed below:

Priority #5; Infrastructure Maintenance & Improvements

City Council will seek to maintain the highest quality public infrastructure. The following tasks will be completed:

- During the 2013-14 fiscal year Council will work with staff and the Board of Public Utilities to explore the city's sanitary sewer system and eliminate inflow and infiltration of storm water connections from flowing to the Waste Water Treatment Plant.
- During the 2013-14 fiscal year Council will work with staff to plan and explore the possible creation of a Corridor Improvement District, which seeks to improve the public infrastructure on portion of Broadway and Phoenix Streets.

For tonight's meeting, staff has prepared the necessary materials for the City Council to consider whether or not to proceed with the establishment of the proposed Corridor Improvement Authority.

Moved by Patterson to approve Resolution 2013-43 intent to establish a Corridor Improvement Authority to address issues related to the I-196 Business Loop and M-43 in the city limits. Seconded by Kozlik Wall.

Voted Yes: All. Motion carried.

9. City Council will be asked to consider approval of a temporary sign to promote the South Haven app.

Public Comment:

Elaine Herbert – Propose that Council allow Chamber of Commerce to only hang one banner for their app. Voiced concern that this is blight.

Mary Lynn Bugge – Asked if signs have been reviewed by the zoning board. Agrees with Elaine that this is blight.

NO ACTION TAKEN

10. City Council will be asked to consider Special Event 2013-26 Elkenberg Basketball Festival.

Background Information: This special event, Elkenburg Basketball Festival, is ready for City Council to approve.

W.O.R.D. Impact is requesting to use Elkenburg Park on July 19th from 8:00pm – 12:00 am each day for a basketball game. They are also requesting to bring in additional lights.

The organization originally requested to do this event, called Summer Jam Midnight, on July 20th from 10:00 pm – 1:00 am but it was denied by City Council due to another event occurring on the 20th and the lateness of the event. During that City Council meeting it was suggested to the event organizer that they move the event to another night and end the

event by the park's closing time of 10:00 pm. There were also many residents who live near the park, of the park that came forward stating that they also do not want to see the event occur past the closing time of the park.

Staff has reviewed this special event application and the following is a list of issues they have with this event.

- Event goes two hours past closing time of park.
- Neighbors of the park will be affected by the additional lights brought in and the noise (there were complaints about the lights from last year's event).

Due to the facts presented above, staff would recommend that City Council not approve this special event as submitted but should consider approving this event with one of the following considerations:

- 1) Event would begin earlier in the day and end by 10:00 pm (closing time of the park).
- 2) Event would begin earlier in the day and end by 11:00 pm (the same time other city events, such as Harborfest, Fireworks and the Blueberry Festival, end).

Public Comment:

Denise Lewis from Emmanuel Community Church – In favor of this event going to 11 p.m.

Dorothy Sherrod – Asks that this event is only approved until 10 p.m. Concerned with trash left by basketball players from the previous weekend. Concerned that park is not completed.

Moved by Patterson to approve Special Event 2013-26 Elkenberg Basketball Festival to run from 7 p.m. to 11 p.m. Seconded by Klavins.

Voted Yes: Gruber, Klavins, Kozlik Wall, Patterson, Burr

Voted No: Arnold

Motion Carried

11. City Council will be asked to consider Resolution 2013-44 to ensure compliance with Public Act 95 of 2013 by the City of South Haven electric utility.

Background Information: On July 1, 2013, Gov. Snyder signed Senate Bill 284 creating Public Act 95 of 2013. The bill authorizes the Public Service Commission to raise up to \$50 million annually for low income energy assistance in Michigan. The money will be placed in the Low Income Energy Assistance Fund (LIEAF) and will be dispensed by the Department of Human Services. The legislation requires that the money collected from a geographic area is returned, to the extent possible, to that geographic area. Low income customers will be able to receive State assistance to pay electric, natural gas, and propane bills.

In order to raise the \$50 million annual stipend, the legislation requires all electric utilities in Michigan, including municipal utilities, to place a monthly surcharge on customer bills and send the collected money to the State on an annual basis. The monthly surcharge will be established by the State but will not be more than \$1.00 per customer. A customer who has multiple meters at their residence is to be billed the surcharge on only one meter.

The legislation does include an opt-out provision for all utilities. Each year, a utility may file a notice with the Public Service Commission by July 1 indicating that they desire to opt out of collecting the surcharge. A utility that opts out may not shut off service to any residential customer from November 1 to April 15 for nonpayment of a delinquent account. The deadline for the opt-out notice has been extended to July 24, 2013 to permit municipal utilities to consider the opt-out provision. Michigan's two largest electric providers, Consumers Energy and DTE, both intend to collect the surcharge. Low income customers of a utility that opts out of collecting the surcharge are still eligible to apply for assistance from the Department of Human Services.

The Michigan Municipal Electric Association (MMEA) is performing a joint filing on July 24, 2013 on behalf of its 41 members, including South Haven. As of July 3, 4 members have elected to collect the surcharge and 6 have elected to opt out.

In 2009, the legislature passed a series of bills that placed winter shutoff restrictions on municipal utilities. These bills place restrictions on performing winter shutoffs for certain customers. Eligible military customers, critical care customers, and senior citizens are provided certain shutoff protections by these bills. In addition, there are specific steps outlined that must be followed by the City to legally shut off a residential customer during the heating season (defined as November 1 through March 31). Due to the complexity of the legislation, the City's practice has been to restrict all residential shutoffs during the heating season. If the City elects to opt out of collecting the low income surcharge, we will not be permitted to shut off service to any residential customer from November 1 to April 15 for nonpayment of a delinquent account. Since we already limit winter shutoffs, utility operations will not be substantially changed if the City elects to opt out.

A special meeting of the Board of Public Utilities was held on Thursday, July 11, 2013. The Board reviewed Public Act 95 and recommends that Council pass a resolution opting out of participating in Public Act 95 of 2013. The Board's recommendation notes that Public Act 95 penalizes electric customers to subsidize gas customers. In addition, concerns were raised about the lack of a definition of geographic area in Public Act 95 and the low income funds being transferred to other parts of the state.

Moved by Gruber to approve Resolution 2013-44 to ensure compliance with Public Act 95 of 2013 by the City of South Haven electric utility. Seconded by Klavins.

Voted Yes: All. Motion carried.

12. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

Jessica Nickel – Asked where the City is with their review of the utility late fees.

Mary Lynn Bugge – Concerned with bike riders not riding safely. Also concerned with the flashing light at Aylworth and Broadway.

David Ashen – Agrees with Mrs. Bugge about the bike riders. Voiced concerns about records missing at City Hall.

13. City Manager's Comments

14. Mayor and Councilperson's Comments

Klavins – People driving please assume that the bikes do not know where to go or who has right of way.

Arnold – Thanks to all the guests tonight for showing up. Thanks to city staff for coming up with answers to all questions from last week. Happy anniversary to the Fitzgibbons!

Patterson – Thanks to all the citizens who came out tonight. We do listen and take into consideration your concerns. Hope everything goes positively at the basketball tournament.

Gruber – Thanks to staff for all your work. Hopes that the basketball event goes well to prove themselves for future events. Beach flags look great.

Kozlik Wall – 4th of July was awesome. Thanks to Mayor Burr for raising the money for this event. Props to city employees for a great job with cleanup as the city was very clean by early the next morning. Hoping that the basketball event turns out wonderful.

Burr – Reminder that the Maritime Museum is having a fish boil on Saturday as a fundraiser. Most of the fish were caught locally. Come out and have a good time.

15. Adjourn

Moved by Patterson to adjourn. Seconded by Kozlik Wall.

Voted Yes: All. Motion carried. Meeting adjourned at 8:30 p.m.

RESPECTFULLY SUBMITTED,



Michelle Coffey
Deputy City Clerk

Approved by City Council: **DRAFT**

**CITY OF SOUTH HAVEN
AUGUST 6, 2013**

	PREPAID	CURRENT	TOTAL
101-GENERAL FUND	\$ 76,650.39	\$ 91,389.90	\$ 168,040.29
202-MAJOR STREET FUND	\$ -	\$ -	\$ -
203-LOCAL STREET FUND	\$ -	\$ 55,919.41	\$ 55,919.41
204-STREET FUND	\$ 2,716.97	\$ 31,775.94	\$ 34,492.91
226-GARBAGE/REFUSE FUND	\$ 30,062.01	\$ -	\$ 30,062.01
250-DOWNTOWN DEVELOPMENT	\$ 753.84	\$ 49,943.92	\$ 50,697.76
251-LDFA #1	\$ -	\$ -	\$ -
253-LDFA #3	\$ -	\$ -	\$ -
260-BROWNFIELD AUTHORITY	\$ -	\$ -	\$ -
265-NARCOTICS UNIT	\$ -	\$ -	\$ -
266-POLICE TRAINING	\$ -	\$ 576.00	\$ 576.00
296-RIVER MAINTENANCE	\$ -	\$ 4,642.20	\$ 4,642.20
371-CAPITAL BOND DEBT SERV	\$ -	\$ -	\$ -
372-WATER PLANT FUND	\$ -	\$ -	\$ -
395-DDA DEBT SERVICE	\$ -	\$ -	\$ -
401-CAPITAL PROJECTS	\$ 453.65	\$ 140,091.67	\$ 140,545.32
402-CAPITAL PROJECTS #2	\$ -	\$ 23,933.31	\$ 23,933.31
545-BLACK RIVER PARK	\$ 846.56	\$ 2,551.64	\$ 3,398.20
577-BEACH FUND	\$ 15,787.37	\$ 1,628.38	\$ 17,415.75
582-ELECTRIC FUND	\$ 892,678.25	\$ 121,889.34	\$ 1,014,567.59
591-WATER FUND	\$ 3,516.11	\$ 14,523.96	\$ 18,040.07
592-SEWER FUND	\$ 10,071.11	\$ 40,260.30	\$ 50,331.41
594-MUNICIPAL MARINA	\$ 24,877.91	\$ 119,652.26	\$ 144,530.17
636-INFORMATION SERVICES	\$ 9,339.63	\$ 17,417.24	\$ 26,756.87
661-MOTOR POOL	\$ 813.11	\$ 13,605.38	\$ 14,418.49
677-SELF INSURANCE	\$ 4,286.85	\$ -	\$ 4,286.85
703-TAX FUND	\$ 1,044.42	\$ -	\$ 1,044.42
718-TRUST & AGENCY	\$ 950.00	\$ -	\$ 950.00
750-EMPLOYEE WITHHOLDING	\$ -	\$ -	\$ -
TOTAL	\$ 1,074,848.18	\$ 729,800.85	\$ 1,804,649.03

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 1 FIFTH THIRD BANK					
07/12/2013	1	45028	003117	7TH DISTRICT COURT EAST	105.00
07/12/2013	1	45029	000095	AMERICAN PRIDE	15,042.50
07/12/2013	1	45030	000200	BARBER & SONS INC	652.00
07/12/2013	1	45031	000285	BLOOMINGDALE COMMUNICATIONS	4,799.94
07/12/2013	1	45032	MISC	BRIDGEWAY	1,360.17
07/12/2013	1	45033	000339	BROUSSEAU APPRAISAL SERVICES I	3,740.00
07/12/2013	1	45034	UB REFUND	CHICAGO TITLE OF MICHIGAN	54.38
07/12/2013	1	45035	MISC	EVAN TUCKER	1,044.42
07/12/2013	1	45036	000843	FRONTIER	3,629.06
07/12/2013	1	45037	000994	HAPA LLC	5,183.33
07/12/2013	1	45038	MISC	MORPHOTRUST USA	2,057.00
07/12/2013	1	45039	MISC	PAULA JANKOWSKI	300.00
07/12/2013	1	45040	002267	SECANT TECHNOLOGIES	1,173.00
07/12/2013	1	45041	UB REFUND	SMITH, GINGER L	100.00
07/12/2013	1	45042	002628	TOMLINSON VALUATIONS &	3,000.00
07/15/2013	1	45043	000406	CASCO BAND	200.00
07/15/2013	1	45044	000994	HAPA LLC	7,967.08
07/15/2013	1	45045	002132	RELIABLE DISPOSAL INC #646	32,936.96
07/15/2013	1	45046	002267	SECANT TECHNOLOGIES	3,203.00
07/15/2013	1	45047	002418	SOUTH HAVEN SMALL ENGINES	206.95
07/15/2013	1	45048	002496	STATE OF MICHIGAN	5.04
07/18/2013	1	45049	003048	TODD BLOOMSTINE	78.80
07/18/2013	1	45050	000660	DOMESTIC LINEN-KALAMAZOO	2,303.86
07/18/2013	1	45051	000843	FRONTIER	616.63
07/18/2013	1	45052	000924	GRANT DALY PAINTING	725.00
07/18/2013	1	45053	001155	INTERNATIONAL CODE COUNCIL INC	125.00
07/18/2013	1	45054	001186	JENSEN'S EXCAVATING INC	4,001.00
07/18/2013	1	45055	002132	RELIABLE DISPOSAL INC #646	475.00
07/18/2013	1	45056	003047	ERIC SMITH	76.27
07/24/2013	1	45057	000162	ASR HEALTH BENEFITS	901.85
07/24/2013	1	45058	003132	SOUTH HAVEN HEALTH SYSTEM	488.00
07/24/2013	1	45059	002987	VALEZ, TIM	250.00
07/24/2013	1	45060	002752	VAN BUREN COUNTY DRAIN	175.00
07/24/2013	1	45061	000286	BLUE CROSS BLUE SHIELD OF MICHIGAN	51,701.15
07/24/2013	1	45062	000624	DELTA DENTAL OF MICHIGAN	5,273.24
07/24/2013	1	45063	001405	LINCOLN NATIONAL LIFE INS CO	2,572.44
07/24/2013	1	45064	UB REFUND	ALLEN EDWIN HOMES	357.75
07/24/2013	1	45065	000162	ASR HEALTH BENEFITS	3,385.00
07/24/2013	1	45066	UB REFUND	CHICAGO TITLE OF MICHIGAN	38.65
07/24/2013	1	45067	UB REFUND	ENTERGY NUCLEAR PALISADES LLC	1,422.36
07/24/2013	1	45068	UB REFUND	FIRST MERIT BANK	519.61
07/24/2013	1	45069	UB REFUND	GIGIANO, JONATHAN T	75.57
07/24/2013	1	45070	000994	HAPA LLC	10,528.48
07/24/2013	1	45071	UB REFUND	LANE, DAVE C	37.12
07/24/2013	1	45072	UB REFUND	MARUSIC, TOMICA	32.53
07/24/2013	1	45073	UB REFUND	MICHAEL MCCLURE	105.77
07/24/2013	1	45074	UB REFUND	PASCHKE, EARL	10.10
07/24/2013	1	45075	UB REFUND	VELAZCO, JACQUELINE	89.20
07/24/2013	1	45076	UB REFUND	VOISARD, MARY D	3.99
07/25/2013	1	45077	000484	COASTAL LANDSCAPING INC	2,726.00
07/25/2013	1	45078	000498	COMCAST	134.85
07/25/2013	1	45079	003127	ADAM DE BOER	54.00
07/26/2013	1	45080	000430	CENTURY LINK	18.41
07/26/2013	1	45081	000843	FRONTIER	849.73
07/26/2013	1	45082	UB REFUND	GOLD STAR REALTY	205.55
07/26/2013	1	45083	001610	MICHIGAN GAS UTILITIES	1,721.59
07/26/2013	1	45084	001773	NAGER, PHILIP	500.00
07/26/2013	1	45085	UB REFUND	UTKE, LEE R	5.20
07/26/2013	1	45086	002949	WOLVERINE HARDWARE	253.24
07/29/2013	1	45087	003074	APX INC	120.06
07/29/2013	1	45088	001544	MENARDS	4,308.08
07/29/2013	1	45089	001610	MICHIGAN GAS UTILITIES	1,399.61
07/29/2013	1	45090	002308	SHORES OF SOUTH HAVEN LLC	75.00
07/29/2013	1	45091	002486	STATE OF MICHIGAN	200.00
07/29/2013	1	45092	002774	PAUL VANDEN BOSCH	389.97

1 TOTALS:

Total of 65 Checks:	186,090.49
Less 0 Void Checks:	0.00
Total of 65 Disbursements:	186,090.49

User: ksteinman

DB: South Haven

Post Date	Journal	Description	GL Number	DR Amount	CR Amount
06/30/2013	AP	AMERICAN ELECTRIC POWER			
JE: 48918 POSTED (ID: 18719)					
		ACCOUNTS PAYABLE-AEP	582-002-202-001	888,757.69	
		Vnd: 000087 Invoice: COSH2 201306 01	582-002-202-000		888,757.69
				<u>888,757.69</u>	<u>888,757.69</u>

Invoice: COSH2_201306_01 Ref#: 33171 (ELECTRIC USAGE)

User: ksteinman

DB: South Haven

INVOICE DUE DATES 07/30/2013 - 07/30/2013

JOURNALIZED OPEN AND PAID

BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
106887 33079	ABONMARCHE CONSULTANTS INC PROFESSIONAL SERVICES THROUGH 5/31 101-804-802-000	06/20/2013 ksteinman	07/30/2013	1,185.00 1,185.00	0.00	P	Y 06/30/2013
107024 33082	ABONMARCHE CONSULTANTS INC SEWER SYSTEM EVALUATION 592-558-801-008	07/08/2013 ksteinman	07/30/2013	2,260.00 2,260.00	0.00	P	Y 07/22/2013
107059 33155	ABONMARCHE CONSULTANTS INC VAN BUREN TRAIL CONNECTION 250-729-974-018-0127	07/12/2013 ksteinman	07/30/2013	2,332.50 2,332.50	0.00	P	Y 07/22/2013
107064 33173	ABONMARCHE CONSULTANTS INC PROFESSIONAL SERVICES THROUGH 06-3 401-301-980-000	07/15/2013 ksteinman	07/30/2013	1,947.50 1,947.50	0.00	P	Y 06/30/2013
107025 33177	ABONMARCHE CONSULTANTS INC GRANT ADMINISTRATION 250-729-974-018	07/08/2013 ksteinman	07/30/2013	468.00 468.00	0.00	P	Y 07/22/2013
107045 33184	ABONMARCHE CONSULTANTS INC PHOENIX & CENTER TRAFFICE SIGNAL 250-729-974-018	07/10/2013 ksteinman	07/30/2013	658.75 658.75	0.00	P	Y 07/22/2013
107065 33191	ABONMARCHE CONSULTANTS INC DUMPSTER ENCLOSURE 250-729-974-018	07/15/2013 ksteinman	07/30/2013	276.25 276.25	0.00	P	Y 07/22/2013
107066 33192	ABONMARCHE CONSULTANTS INC LIBERTY HYDE BAILEY MUSEUM STUDY 101-804-802-000	07/15/2013 ksteinman	07/30/2013	282.50 282.50	0.00	P	Y 07/23/2013
107112 33301	ABONMARCHE CONSULTANTS INC SEWER SYSTEM EVALUATION 592-558-801-008	07/22/2013 ksteinman	07/30/2013	11,568.55 11,568.55	0.00	P	Y 07/29/2013

INVOICE DUE DATES 07/30/2013 - 07/30/2013
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
107101 33374	ABONMARCHE CONSULTANTS INC DREDGE PERMITTING SERVICE 594-776-802-000 296-774-974-006	07/19/2013 ksteinman	07/30/2013	9,284.41 4,642.21 4,642.20	0.00	P	Y 06/30/2013
107119 33381	ABONMARCHE CONSULTANTS INC PHOENIX & CENTER TRAFFICE SIGNAL 250-729-974-018-0150	07/22/2013 ksteinman	07/30/2013	224.65 224.65	0.00	P	Y 07/30/2013
107120 33386	ABONMARCHE CONSULTANTS INC BLACK RIVER PARK IMPROVEMENT STUDY 545-776-801-000	07/22/2013 ksteinman	07/30/2013	992.00 992.00	0.00	P	Y 07/30/2013
107046 33392*	ABONMARCHE CONSULTANTS INC PHOENIX STREET DESIGN ASSISTANCE 250-729-974-018 250-002-211-152	07/10/2013 ksteinman	07/30/2013	7,349.57 8,522.14 (1,172.57)	0.00	P	Y 07/30/2013
9911170560 33076	AIRGAS USA, LLC CYLINDER RENTAL 661-450-748-000	06/30/2013 ksteinman	07/30/2013	42.86 42.86	0.00	P	Y 06/30/2013
SLS 10006895 33142	ALEXANDER CHEMICAL CORP CHEMICALS 592-559-741-000	07/01/2013 ksteinman	07/30/2013	1,695.00 1,695.00	0.00	P	Y 07/22/2013
SCL 10001496 33297	ALEXANDER CHEMICAL CORP DEPOSIT REFUND 592-559-741-000	07/18/2013 ksteinman	07/30/2013	(800.00) (800.00)	0.00	P	Y 07/29/2013
SLS 10007216 33416	ALEXANDER CHEMICAL CORP CHEMICALS 592-559-741-000	07/16/2013 ksteinman	07/30/2013	1,263.00 1,263.00	0.00	P	Y 07/31/2013

INVOICE DUE DATES 07/30/2013 - 07/30/2013
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
123609							
33216	ALL SEASONS MARINE SPARK PLUG 545-776-933-000	07/25/2013 ksteinman	07/30/2013	7.42	0.00	P	Y 07/25/2013
		REPAIRS/MAINTENANCE - EQUIP		7.42			
5029049							
33115	ALTEC INDUSTRIES INC SERVICE ON UPPER CONTROL OPERATION 661-450-741-000	03/13/2013 ksteinman	07/30/2013	260.00	0.00	P	Y 06/30/2013
		OPERATING SUPPLIES		260.00			
16918							
33154	ARNT ASPHALT SEALING INC COLD PATCH 101-446-741-000	07/09/2013 ksteinman	07/30/2013	2,367.44	0.00	P	Y 07/22/2013
		OPERATING SUPPLIES		2,367.44			
233-771414							
33096	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-000	07/03/2013 ksteinman	07/30/2013	78.96	0.00	P	Y 07/22/2013
		OPERATING SUPPLIES		78.96			
233-771252							
33097	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-003	07/02/2013 ksteinman	07/30/2013	22.14	0.00	P	Y 07/22/2013
		REPAIR & MAINT SUPPLIES		22.14			
233-771200							
33098	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-003	07/02/2013 ksteinman	07/30/2013	73.74	0.00	P	Y 07/22/2013
		REPAIR & MAINT SUPPLIES		73.74			
233-771223							
33099	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-003	07/02/2013 ksteinman	07/30/2013	21.86	0.00	P	Y 07/22/2013
		REPAIR & MAINT SUPPLIES		21.86			
233-771911							
33128	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-003	07/08/2013 ksteinman	07/30/2013	6.67	0.00	P	Y 07/22/2013
		REPAIR & MAINT SUPPLIES		6.67			
233-772628							
33129	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-003	07/13/2013 ksteinman	07/30/2013	26.75	0.00	P	Y 07/22/2013
		REPAIR & MAINT SUPPLIES		26.75			

INVOICE DUE DATES 07/30/2013 - 07/30/2013
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
233-772001 33130	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-748-000	07/09/2013 ksteinman	07/30/2013	34.68	0.00	P	Y 07/22/2013
	MOTOR FUEL & LUBRICANTS			34.68			
233-771868 33131	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-000	07/08/2013 ksteinman	07/30/2013	13.79	0.00	P	Y 07/22/2013
	OPERATING SUPPLIES			13.79			
233-773091 33161	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-748-000	07/17/2013 ksteinman	07/30/2013	25.13	0.00	P	Y 07/22/2013
	MOTOR FUEL & LUBRICANTS			25.13			
233-772949 33162	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-000	07/16/2013 ksteinman	07/30/2013	13.79	0.00	P	Y 07/22/2013
	OPERATING SUPPLIES			13.79			
233-773409 33180	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-748-000	07/19/2013 ksteinman	07/30/2013	52.74	0.00	P	Y 07/22/2013
	MOTOR FUEL & LUBRICANTS			52.74			
233-773493 33181	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-003	07/20/2013 ksteinman	07/30/2013	26.68	0.00	P	Y 07/22/2013
	REPAIR & MAINT SUPPLIES			26.68			
39726 33133	BRONSINK & BOS EQUIPMENT SUPPLIES 661-450-741-003	06/20/2013 ksteinman	07/30/2013	923.20	0.00	P	Y 06/30/2013
	REPAIR & MAINT SUPPLIES			923.20			
09131557.00 33293	BROWNELLS, INC SUPPLIES 101-301-741-002	07/15/2013 ksteinman	07/30/2013	315.93	0.00	P	Y 07/29/2013
	OPERATING SUPPLIES - MUNITIONS			315.93			
30209 33230	C E & A PROFESSIONAL SERVICES DRUG TESTING 582-558-801-000	07/23/2013 ksteinman	07/30/2013	678.79	0.00	P	Y 07/25/2013
	PROFESSIONAL/CONSULTING FEES			256.92			

INVOICE DUE DATES 07/30/2013 - 07/30/2013
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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	591-558-801-000	PROFESSIONAL/CONSULTING FEES		86.71			
	592-558-801-000	PROFESSIONAL/CONSULTING FEES		140.52			
	101-446-801-000	PROFESSIONAL/CONSULTING FEES		194.64			
07/01/13							
33054	C.C. JOHNSON & MALHOTRA PC	07/01/2013	07/30/2013	792.85	0.00	P	Y
	WWTP IPP PROGRAM	ksteinman					07/19/2013
	592-560-801-000	PROFESSIONAL/CONSULTING FEES		792.85			
1							
33041	CANDLEWOOD SUITES	07/19/2013	07/30/2013	156.00	0.00	P	Y
	CONF # 63156437 NATALIE THOMPSON	ksteinman					07/19/2013
	266-301-861-000	POLICE TRAINING		156.00			
84223TC							
33086	CANNEY'S WATER TREATMENT	07/11/2013	07/30/2013	92.99	0.00	P	Y
	WATER	ksteinman					07/22/2013
	101-301-741-000	OPERATING SUPPLIES		92.99			
DJ12442							
33227	CDW GOVERNMENT INC	07/08/2013	07/30/2013	254.25	0.00	P	Y
	LEXMARK TONER	ksteinman					07/25/2013
	636-258-727-000	OFFICE SUPPLIES		254.25			
DJ05657							
33228	CDW GOVERNMENT INC	07/05/2013	07/30/2013	71.38	0.00	P	Y
	KINGSTON DT USB	ksteinman					07/25/2013
	636-258-980-001	COMPUTER HARDWARE		71.38			
DK38357							
33229	CDW GOVERNMENT INC	07/10/2013	07/30/2013	283.38	0.00	P	Y
	HP TONER	ksteinman					07/25/2013
	636-258-727-000	OFFICE SUPPLIES		283.38			
1							
33046	CENTER FOR POLICE EXECUTIVE DEVELOP	07/19/2013	07/30/2013	395.00	0.00	P	Y
	REGISTRATION NATALIE THOMPSON	ksteinman					07/19/2013
	266-301-861-000	POLICE TRAINING		395.00			
273139							
33090	CHIEF SUPPLY CORP	07/09/2013	07/30/2013	261.89	0.00	P	Y
	ACADIA BOOT	ksteinman					07/22/2013
	101-301-729-000	UNIFORMS		261.89			

INVOICE DUE DATES 07/30/2013 - 07/30/2013
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
273848 33091	CHIEF SUPPLY CORP ATAC STORM BOOT 101-301-729-000	07/10/2013 ksteinman	07/30/2013	150.68	0.00	P	Y 07/22/2013
	UNIFORMS			150.68			
271838 33092	CHIEF SUPPLY CORP MISC SUPPLIES 101-301-729-000	07/05/2013 ksteinman	07/30/2013	502.16	0.00	P	Y 07/22/2013
	UNIFORMS			502.16			
271949 33093	CHIEF SUPPLY CORP MISC SUPPLIES 101-301-729-000	07/05/2013 ksteinman	07/30/2013	81.48	0.00	P	Y 07/22/2013
	UNIFORMS			81.48			
274643 33221	CHIEF SUPPLY CORP UNIFORMS 101-301-729-000	07/12/2013 ksteinman	07/30/2013	399.90	0.00	P	Y 07/25/2013
	UNIFORMS			399.90			
278888 33389	CHIEF SUPPLY CORP BOOTS 101-301-729-000	07/22/2013 ksteinman	07/30/2013	105.48	0.00	P	Y 07/30/2013
	UNIFORMS			105.48			
279061 33390	CHIEF SUPPLY CORP GLOVES 101-301-729-000	07/22/2013 ksteinman	07/30/2013	9.29	0.00	P	Y 07/30/2013
	UNIFORMS			9.29			
022796 33042	CITY PLUMBING & HEATING CO MAINTENANCE AGREEMENT 07/01/13- 09 101-265-802-000	07/01/2013 ksteinman	07/30/2013	675.00	0.00	P	Y 07/19/2013
	OTHER CONTRACTUAL SERVICES			675.00			
022795 33043	CITY PLUMBING & HEATING CO MAINTENANCE AGREEMENT 7/1/13-7/31/ 101-265-802-000	07/01/2013 ksteinman	07/30/2013	1,030.00	0.00	P	Y 07/19/2013
	OTHER CONTRACTUAL SERVICES			1,030.00			
498773 33150	CLARK HILL PLC SERVICES RENDERED THROUGH 06-30-13 101-210-801-000	07/15/2013 ksteinman	07/30/2013	5,567.00	0.00	P	Y 06/30/2013
	PROFESSIONAL/CONSULTING FEES			2,147.00			

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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	GL Distribution 101-371-801-000	PROFESSIONAL/CONSULTING FEES		3,420.00			
QX10052							
33120	COASTAL LANDSCAPING INC SPRAYING FOR WEEDS- BLACK RIVER PA	05/31/2013 ksteinman	07/30/2013	300.00	0.00	P	Y 06/30/2013
	545-776-802-000	OTHER CONTRACTUAL SERVICES		300.00			
QX10051							
33121	COASTAL LANDSCAPING INC SPRAYING FOR WEEDS- BOHN BUILDING	05/31/2013 ksteinman	07/30/2013	350.00	0.00	P	Y 06/30/2013
	101-446-802-000	OTHER CONTRACTUAL SERVICES		350.00			
071309							
33183	COMPTON INC RESHAPE ENTRANCE DRIVE	07/15/2013 ksteinman	07/30/2013	530.00	0.00	P	Y 07/22/2013
	101-265-802-000	OTHER CONTRACTUAL SERVICES		530.00			
071319							
33304	COMPTON INC INSTALL 2 PAY TERMINALS FOUNDATION	07/22/2013 ksteinman	07/30/2013	1,400.00	0.00	P	Y 07/29/2013
	401-577-975-008	BEACH FACILITIES		1,400.00			
61326							
33311	COMPTON INC CENTER & SUPERIOR ST	06/27/2013 ksteinman	07/30/2013	5,220.00	0.00	P	Y 06/30/2013
	204-446-802-000	OTHER CONTRACTUAL SERVICES		5,220.00			
98407							
33174	CONSUMERS CONCRETE CORP BLUE SPEEDCRETE	07/11/2013 ksteinman	07/30/2013	39.42	0.00	P	Y 07/22/2013
	101-446-741-000	OPERATING SUPPLIES		39.42			
201220							
33306	CORNELISSE DESIGN ASSOC INC PHOENIX STREET DIG IMPROVEMENTS	06/30/2013 ksteinman	07/30/2013	3,175.00	0.00	P	Y 06/30/2013
	250-729-974-018-0150	CAPITAL PROJECTS		3,175.00			
201220-04							
33307	CORNELISSE DESIGN ASSOC INC PHOENIX STREET DIG IMPROVEMENTS	06/30/2013 ksteinman	07/30/2013	4,800.00	0.00	P	Y 06/30/2013
	250-729-974-018-0150	CAPITAL PROJECTS		4,800.00			
180991							
33068	CORRPRO COMPANIES, INC ANNUAL CATHODIC PROTECTION SERVICE	06/04/2013 ksteinman	07/30/2013	2,515.00	0.00	P	Y 06/30/2013

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Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	GL Distribution						
	591-559-802-000	BLUEBERRY TANK		755.00			
	591-559-802-000	BUSINESS PARK		880.00			
	591-559-802-000	COVERT TANK		880.00			
64464							
33055	D A DODD, INC LABOR/MATERIALS	06/21/2013 ksteinman	07/30/2013	986.70	0.00	P	Y 06/30/2013
	592-570-933-000	REPAIRS/MAINTENANCE - EQUIP		986.70			
W41653							
33070	JACK DOHENY SUPPLIES INC 06-05V-9878	07/08/2013 ksteinman	07/30/2013	619.32	0.00	P	Y 07/19/2013
	661-450-935-000	REPAIRS/MAINTENANCE - VEHICLES		619.32			
INVO14069							
33094	DUNCAN PARKING TECHNOLOGIES PCB, PROGRAMMED ASSEMBLY	06/28/2013 ksteinman	07/30/2013	132.44	0.00	P	Y 07/22/2013
	577-751-932-000	REPAIRS/MAINTENANCE - OTHER		132.44			
111884							
33089	EARTHSPIRITS MOUNTED BIKE BOX WITH LOCK	07/08/2013 ksteinman	07/30/2013	382.00	0.00	P	Y 07/22/2013
	101-301-933-000	REPAIRS/MAINTENANCE - EQUIP		382.00			
21348							
33095	ELECTION SOURCE CHANGE MEMORY PACK	07/02/2013 ksteinman	07/30/2013	179.00	0.00	P	Y 07/22/2013
	101-191-801-000	PROFESSIONAL/CONSULTING FEES		179.00			
560808							
33078	ELWOOD STAFFING STAFFING	07/10/2013 ksteinman	07/30/2013	2,116.40	0.00	P	Y 07/22/2013
	101-751-802-000	OTHER CONTRACTUAL SERVICES		2,116.40			
562590							
33175	ELWOOD STAFFING STAFFING	07/17/2013 ksteinman	07/30/2013	2,101.60	0.00	P	Y 07/22/2013
	101-751-802-000	OTHER CONTRACTUAL SERVICES		2,101.60			
564166							
33417	ELWOOD STAFFING STAFFING	07/24/2013 ksteinman	07/30/2013	2,212.60	0.00	P	Y 07/31/2013
	101-751-802-000	OTHER CONTRACTUAL SERVICES		2,212.60			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
12148 33168	EXTERIOR SITE SERVICES/COTTAGE CARE DUST CONTROL 101-751-802-000	07/18/2013 ksteinman	07/30/2013	650.00	0.00	P	Y 07/22/2013
	OTHER CONTRACTUAL SERVICES			650.00			
MISOU6641 33132	FASTENAL COMPANY SUPPLIES 591-559-741-000	07/01/2013 ksteinman	07/30/2013	193.46	0.00	P	Y 07/22/2013
	OPERATING SUPPLIES			193.46			
MISOU6552 33169	FASTENAL COMPANY SUPPLIES 591-559-741-000	06/28/2013 ksteinman	07/30/2013	245.01	0.00	P	Y 06/30/2013
	OPERATING SUPPLIES			245.01			
630211 33060	FOSTER SWIFT COLLINS & SMITH PC ATTORNEY SERVICES 101-209-801-000	07/11/2013 ksteinman	07/30/2013	100.00	0.00	P	Y 06/30/2013
	PROFESSIONAL/CONSULTING FEES			100.00			
630210 33061	FOSTER SWIFT COLLINS & SMITH PC ATTORNEY SERVICES 101-209-801-000	07/11/2013 ksteinman	07/30/2013	220.00	0.00	P	Y 06/30/2013
	PROFESSIONAL/CONSULTING FEES			220.00			
630212 33062	FOSTER SWIFT COLLINS & SMITH PC ATTORNEY SERVICES 101-209-801-000	07/11/2013 ksteinman	07/30/2013	340.00	0.00	P	Y 06/30/2013
	PROFESSIONAL/CONSULTING FEES			340.00			
8750 33075	FREDRICKSON SUPPLY LLC MACHINE REPAIR 661-450-935-000	07/11/2013 ksteinman	07/30/2013	1,585.32	0.00	P	Y 07/19/2013
	REPAIRS/MAINTENANCE - VEHICLES			1,585.32			
07/20/13 33291	FRONTIER TELEPHONE 231-189-0674-032599-5 101-265-850-000 250-729-850-000 545-776-850-000 577-751-850-000 582-558-850-000 591-558-850-000	07/20/2013 ksteinman	07/30/2013	2,970.30	0.00	P	Y 07/29/2013
	TELEPHONE			1,276.05			
	TELEPHONE			29.69			
	TELEPHONE			14.84			
	TELEPHONE			14.84			
	TELEPHONE			387.13			
	TELEPHONE			193.58			

User: ksteinman

DB: South Haven

INVOICE DUE DATES 07/30/2013 - 07/30/2013

JOURNALIZED OPEN AND PAID

BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	591-559-850-000	TELEPHONE		385.79			
	592-558-850-000	TELEPHONE		193.58			
	592-559-850-000	TELEPHONE		385.79			
	594-776-850-000	TELEPHONE		29.67			
	636-258-850-000	TELEPHONE		29.67			
	661-450-850-000	TELEPHONE		29.67			
07/22/13							
33407	FRONTIER	07/22/2013	07/30/2013	615.99	0.00	P	Y
	TELEPHONE 269-637-5151-010165-5	ksteinman					07/31/2013
	101-001-070-000	DUE FROM SHAES		192.44			
	101-265-850-000	TELEPHONE		423.55			
07/22/13							
33408	FRONTIER	07/22/2013	07/30/2013	69.70	0.00	P	Y
	TELEPHONE 616-001-7480-082802-5	ksteinman					07/31/2013
	591-559-921-001	UTILITIES-COVERT PLANT		69.70			
07/25/13							
33409	FRONTIER	07/25/2013	07/30/2013	28.12	0.00	P	Y
	TELEPHONE 269-637-7926-011395-5	ksteinman					07/31/2013
	101-265-850-000	TELEPHONE		28.12			
07/25/13							
33410	FRONTIER	07/31/2013	07/30/2013	55.08	0.00	P	Y
	TELEPHONE 269-637-3649-041905-5	ksteinman					07/31/2013
	592-559-850-000	TELEPHONE		55.08			
07/22/13							
33411	FRONTIER	07/31/2013	07/30/2013	37.47	0.00	P	Y
	TELEPHONE 269-637-4778-082302-5	ksteinman					07/31/2013
	582-558-850-000	TELEPHONE		18.74			
	591-558-850-000	TELEPHONE		9.37			
	592-558-850-000	TELEPHONE		9.36			
07/20/13							
33412	FRONTIER	07/20/2013	07/30/2013	37.07	0.00	P	Y
	TELEPHONE 269-639-2048-112509-5	ksteinman					07/31/2013
	592-559-850-000	TELEPHONE		37.07			
07/20/13							
33413	FRONTIER	07/20/2013	07/30/2013	70.18	0.00	P	Y
	TELEPHONE 269-637-0261-052112-5	ksteinman					07/31/2013
	101-265-850-000	TELEPHONE		70.18			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
07/20/13							
33414	FRONTIER	07/31/2013	07/30/2013	184.33	0.00	P	Y
	TELEPHONE 269-637-3171-031500-5	ksteinman					07/31/2013
	594-776-850-000	TELEPHONE		184.33			
07/20/13							
33415	FRONTIER	07/20/2013	07/30/2013	132.45	0.00	P	Y
	TELEPHONE 269-637-35232-042994-5	ksteinman					07/31/2013
	545-776-850-000	TELEPHONE		132.45			
288712							
33309	FTC & H, INC	07/15/2013	07/30/2013	4,176.01	0.00	P	Y
	PROFESSIONAL DESIGN SERVICES	ksteinman					06/30/2013
	250-729-974-018-0150	CAPITAL PROJECTS		4,176.01			
06/15/13							
33164	FUEL MANAGEMENT SYSTEM	06/15/2013	07/30/2013	152.26	0.00	P	Y
	MAY CARD CHARGES	ksteinman					06/30/2013
	582-558-748-000	MOTOR FUEL		152.26			
1319601							
33195	FUEL MANAGEMENT SYSTEM	07/15/2013	07/30/2013	9,133.92	0.00	P	Y
	FUEL	ksteinman					07/23/2013
	101-301-748-000	MOTOR FUEL		2,775.97			
	582-558-748-000	MOTOR FUEL		873.88			
	101-751-748-000	MOTOR FUEL		867.17			
	101-276-748-000	MOTOR FUEL		406.05			
	582-558-748-000	MOTOR FUEL		143.56			
	591-558-748-000	MOTOR FUEL		40.38			
	592-558-748-000	MOTOR FUEL		40.38			
	101-446-748-000	MOTOR FUEL		871.62			
	577-751-748-000	MOTOR FUEL		156.90			
	592-559-748-000	MOTOR FUEL		414.71			
	204-447-748-000	MOTOR FUEL		67.64			
	591-558-748-000	MOTOR FUEL		22.55			
	592-558-748-000	MOTOR FUEL		22.55			
	661-450-748-000	MOTOR FUEL & LUBRICANTS		1,637.46			
	591-558-748-000	MOTOR FUEL		361.37			
	592-558-748-000	MOTOR FUEL		361.37			
	101-728-748-000	MOTOR FUEL		70.36			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
1019603715							
33102	GEMPLER'S SAFETY GLASSES/HARD HATS	06/20/2013 ksteinman	07/30/2013	280.25	0.00	P	Y 06/30/2013
	101-446-729-001	OTHER CLOTHING & SUPPLIES		70.07			
	591-558-729-001	OTHER CLOTHING & SUPPLIES		70.06			
	592-558-729-001	OTHER CLOTHING & SUPPLIES		70.06			
	101-751-729-001	OTHER CLOTHING & SUPPLIES		70.06			
31289							
33399	GIVE 'EM A BRAKE SAFETY RENTAL OF 2 PCMB'S & 6 DRUM'S	07/09/2013 ksteinman	07/30/2013	1,000.00	0.00	P	Y 07/30/2013
	101-301-802-000-0014	OTHER CONTRACTUAL SERVICES		1,000.00			
9186231495							
33123	GRAINGER SUPPLIES	07/09/2013 ksteinman	07/30/2013	282.75	0.00	P	Y 07/22/2013
	592-559-933-000	REPAIRS/MAINTENANCE - EQUIP		282.75			
9194570942							
33396	GRAINGER MISC SUPPLIES	07/18/2013 ksteinman	07/30/2013	208.55	0.00	P	Y 07/30/2013
	592-559-933-000	REPAIRS/MAINTENANCE - EQUIP		208.55			
46378							
33044	GRANICUS, INC MONTHLY MANAGED SERVICE 7/1/13-6/3	06/17/2013 ksteinman	07/30/2013	2,252.40	0.00	P	Y 07/19/2013
	101-294-802-000	OTHER CONTRACTUAL SERVICES		2,252.40			
PP #4							
33375	GRO AMERICA RIVER DREDGING	07/19/2013 ksteinman	07/30/2013	106,115.75	0.00	P	Y 06/30/2013
	594-776-802-000	OTHER CONTRACTUAL SERVICES		106,115.75			
20130525							
33143	GRP ENGINEERING INC ENGINEERING SERVICES	06/03/2013 ksteinman	07/30/2013	12,000.00	0.00	P	Y 06/30/2013
	582-558-802-000	OTHER CONTRACTUAL SERVICES		12,000.00			
20130615							
33144	GRP ENGINEERING INC ENGINEERING SERVICES	07/01/2013 ksteinman	07/30/2013	5,000.00	0.00	P	Y 06/30/2013
	582-558-802-000	OTHER CONTRACTUAL SERVICES		5,000.00			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
20130616 33145	GRP ENGINEERING INC MEIJER ELECTRICAL SERVICE INSTALL 582-558-988-000-0152	07/01/2013 ksteinman	07/30/2013	2,245.29 2,245.29	0.00	P	Y 06/30/2013
20130526 33146	GRP ENGINEERING INC MEIJER ELECTRICAL SERVICE INSTALL 582-558-988-000-0152	06/03/2013 ksteinman	07/30/2013	2,377.02 2,377.02	0.00	P	Y 06/30/2013
20130527 33310	GRP ENGINEERING INC ENGINEERING SERVICES 250-729-974-018-0150	06/03/2013 ksteinman	07/30/2013	2,500.00 2,500.00	0.00	P	Y 06/30/2013
07/09/13 33081	HARDESTY & HANOVER, LLP ENGINEERING SERVICES 402-202-988-010	07/09/2013 ksteinman	07/30/2013	23,933.31 23,933.31	0.00	P	Y 07/22/2013
2323810-00 33379	HD SUPPLY POWER SOLUTIONS LTD SUPPLIES 582-558-988-000	07/18/2013 ksteinman	07/30/2013	299.95 299.95	0.00	P	Y 07/30/2013
JULY 33418	HI TEC BUILDING SERVICES JANITORIAL SERVICE 101-265-802-000 101-301-802-001 101-265-802-000 591-559-802-000	07/30/2013 ksteinman	07/30/2013	3,110.00 920.00 1,180.00 620.00 390.00	0.00	P	Y 07/31/2013
2260132092 33135	HOME CITY ICE COMPANY, THE ICE 545-776-741-000	07/15/2013 ksteinman	07/30/2013	179.00 179.00	0.00	P	Y 07/22/2013
2378132078 33136	HOME CITY ICE COMPANY, THE ICE 545-776-741-000	06/15/2013 ksteinman	07/30/2013	107.00 107.00	0.00	P	Y 06/30/2013

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2349132646 33400	HOME CITY ICE COMPANY, THE ICE 594-776-957-000	06/01/2013 ksteinman CONCESSION EXPENSE	07/30/2013	71.00 71.00	0.00	P	Y 06/30/2013
1788133968 33401	HOME CITY ICE COMPANY, THE ICE 594-776-957-000	06/12/2013 ksteinman CONCESSION EXPENSE	07/30/2013	137.00 137.00	0.00	P	Y 06/30/2013
2375133240 33402	HOME CITY ICE COMPANY, THE ICE 594-776-957-000	06/19/2013 ksteinman CONCESSION EXPENSE	07/30/2013	119.50 119.50	0.00	P	Y 06/30/2013
2375133241 33403	HOME CITY ICE COMPANY, THE ICE 594-776-957-000	06/19/2013 ksteinman CONCESSION EXPENSE	07/30/2013	31.50 31.50	0.00	P	Y 06/30/2013
2260131805 33404	HOME CITY ICE COMPANY, THE ICE 594-776-957-000	06/22/2013 ksteinman CONCESSION EXPENSE	07/30/2013	181.00 181.00	0.00	P	Y 06/30/2013
2273131036 33405	HOME CITY ICE COMPANY, THE ICE 594-776-957-000	06/26/2013 ksteinman CONCESSION EXPENSE	07/30/2013	211.65 211.65	0.00	P	Y 07/30/2013
2273131037 33406	HOME CITY ICE COMPANY, THE ICE 594-776-957-000	06/26/2013 ksteinman CONCESSION EXPENSE	07/30/2013	140.15 140.15	0.00	P	Y 06/30/2013
S-0087438 33108	HULL LIFT TRUCK INC PARTS 661-450-741-003	06/27/2013 ksteinman REPAIR & MAINT SUPPLIES	07/30/2013	37.15 37.15	0.00	P	Y 06/30/2013
S-0086834 33109	HULL LIFT TRUCK INC PARTS 661-450-741-003	07/06/2018 ksteinman REPAIR & MAINT SUPPLIES	07/30/2013	127.22 127.22	0.00	P	Y 06/30/2013

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
WO-266768 33165	HULL LIFT TRUCK INC PARTS 661-450-935-000	06/28/2013 ksteinman	07/30/2013	6,023.47	0.00	P	Y 06/30/2013
		REPAIRS/MAINTENANCE - VEHICLES		6,023.47			
S-0088256 33179	HULL LIFT TRUCK INC PARTS 661-450-741-003	07/18/2013 ksteinman	07/30/2013	31.00	0.00	P	Y 07/22/2013
		REPAIR & MAINT SUPPLIES		31.00			
0029532-IN 33052	HYDRO DESIGNS INC CROSS CONNECTION CONTROL PROGRAM 591-559-802-000	06/30/2013 ksteinman	07/30/2013	995.00	0.00	P	Y 06/30/2013
		OTHER CONTRACTUAL SERVICES		995.00			
269575499 33051	IDEXX DISTRIBUTION INC GAMMA IRRAD COLILERT AND VESSELS 591-559-741-000	06/25/2013 ksteinman	07/30/2013	951.20	0.00	P	Y 06/30/2013
		OPERATING SUPPLIES		951.20			
40030442 33127	INTERSTATE BATTERY SYSTEMS 9.6 V REBUILD 661-450-741-003	07/12/2013 ksteinman	07/30/2013	27.00	0.00	P	Y 07/22/2013
		REPAIR & MAINT SUPPLIES		27.00			
20072621 33182	INTERSTATE BATTERY SYSTEMS 12 V REBUILD 661-450-741-000	07/19/2013 ksteinman	07/30/2013	33.00	0.00	P	Y 07/22/2013
		OPERATING SUPPLIES		33.00			
2586 33223	J & B LANDING EQUIPMENT USE 101-751-802-000	07/18/2013 ksteinman	07/30/2013	750.00	0.00	P	Y 07/25/2013
		OTHER CONTRACTUAL SERVICES		750.00			
2587 33225	J & B LANDING MOVING BOATS 101-751-802-000	07/18/2013 ksteinman	07/30/2013	300.00	0.00	P	Y 07/25/2013
		OTHER CONTRACTUAL SERVICES		300.00			
28835 33312	JENSEN'S EXCAVATING INC REMOVALS, SITE GRADING AND CONCRET 204-446-802-000	07/16/2013 ksteinman	07/30/2013	24,006.30	0.00	P	Y 06/30/2013
		REMOVALS, SITE GRADING AND CONCRETE		24,006.30			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
049809	GL Distribution						
33039	JOHN'S STEREO INC CLEAN AND DETAIL CAR 661-450-935-000	07/01/2013 ksteinman	07/30/2013	270.00	0.00	P	Y 07/19/2013
		REPAIRS/MAINTENANCE - VEHICLES		270.00			
10036520							
33190	JOHN'S STEREO INC HP CE278A LASERJET BLACK 592-559-727-000	07/18/2013 ksteinman	07/30/2013	89.95	0.00	P	Y 07/22/2013
		OFFICE SUPPLIES		89.95			
10036561							
33316	JOHN'S STEREO INC P-TOUCH LABEL PRINTER 592-559-727-000	07/22/2013 ksteinman	07/30/2013	39.99	0.00	P	Y 07/29/2013
		OFFICE SUPPLIES		39.99			
28280							
33139	KENT POWER INC MEIJER PROJECT 582-558-988-000-0152	07/08/2013 ksteinman	07/30/2013	75,732.95	0.00	P	Y 07/22/2013
		ELECTRICAL SYSTEM CONSTR		75,732.95			
112459							
33106	LAKESHORE PAINT & ARTWORKS PAINT 101-446-741-000	06/04/2013 ksteinman	07/30/2013	63.20	0.00	P	Y 06/30/2013
		OPERATING SUPPLIES		63.20			
111849							
33110	LAKESHORE PAINT & ARTWORKS LIFE RINGS 577-751-741-000	05/08/2013 ksteinman	07/30/2013	54.44	0.00	P	Y 06/30/2013
		OPERATING SUPPLIES		54.44			
111868							
33111	LAKESHORE PAINT & ARTWORKS PARKS/BENCHES 101-751-741-000	05/09/2013 ksteinman	07/30/2013	28.75	0.00	P	Y 06/30/2013
		OPERATING SUPPLIES		28.75			
111871							
33112	LAKESHORE PAINT & ARTWORKS LIFE RING HOLDERS 577-751-741-000	05/09/2013 ksteinman	07/30/2013	45.00	0.00	P	Y 06/30/2013
		OPERATING SUPPLIES		45.00			
112001							
33113	LAKESHORE PAINT & ARTWORKS LIGHTHOUSE 577-751-741-000	05/15/2013 ksteinman	07/30/2013	127.58	0.00	P	Y 06/30/2013
		OPERATING SUPPLIES		127.58			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
112014 33114	LAKESHORE PAINT & ARTWORKS LIGHTHOUSE 577-751-741-000	05/16/2013 ksteinman	07/30/2013	119.15 119.15	0.00	P	Y 06/30/2013
112754 33134	LAKESHORE PAINT & ARTWORKS PAINT 101-446-741-000	06/15/2013 ksteinman	07/30/2013	822.00 822.00	0.00	P	Y 06/30/2013
PAY APP #1 33172*	LAKESWOOD INC POLICE/FIRE PROJECT 401-301-980-000 401-002-211-114	06/25/2013 ksteinman	07/30/2013	135,396.00 150,440.00 (15,044.00)	0.00	P	Y 07/22/2013
CLIP28501 33058	LAWN BOYS INC MOWING/TRIMMING/BLOWING/FERTILIZER 594-776-802-000 101-751-802-000 101-265-802-000	07/01/2013 ksteinman	07/30/2013	2,200.00 330.00 1,580.00 290.00	0.00	P	Y 07/19/2013
CLIP28781 33315	LAWN BOYS INC MOWING/TRIMMING/BLOWING 101-371-802-000	07/09/2013 ksteinman	07/30/2013	870.00 870.00	0.00	P	Y 07/29/2013
CLIP28860 33384	LAWN BOYS INC MOWING/TRIMMING/BLOWING 101-371-802-000	07/23/2013 ksteinman	07/30/2013	1,060.00 1,060.00	0.00	P	Y 07/30/2013
CLIP28820 33387	LAWN BOYS INC HYDROSEED ELKENBURG PLAYGROUND PAR 101-751-801-000-0146	07/19/2013 ksteinman	07/30/2013	3,200.00 3,200.00	0.00	P	Y 07/30/2013
06/15/13 33050	LITTLE OSCAR'S SCREEN PRINTS POCKET TEES 591-558-729-001 592-558-729-001	06/15/2013 ksteinman	07/30/2013	475.00 237.50 237.50	0.00	P	Y 06/30/2013

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
071013	GL Distribution						
33083	LITTLE OSCAR'S SCREEN PRINTS	07/10/2013	07/30/2013	400.00	0.00	P	Y
	POCKET TEE'S	ksteinman					07/22/2013
	591-558-729-001	OTHER CLOTHING & SUPPLIES		200.00			
	101-446-729-001	OTHER CLOTHING & SUPPLIES		200.00			
12736							
33137	MACATAWA PLUMBING INC.	07/03/2013	07/30/2013	6,995.00	0.00	P	Y
	GAS LINES TO BATH HOUSE	ksteinman					07/22/2013
	101-804-802-000	OTHER CONTRACTUAL SERVICES		6,995.00			
136							
33140	MARK A MANNING	07/14/2013	07/30/2013	14,400.00	0.00	P	Y
	ATTORNEY SERVICES	ksteinman					07/22/2013
	101-210-801-000	PROFESSIONAL/CONSULTING FEES		14,400.00			
67805							
33218	MENARDS	06/29/2013	07/30/2013	35.13	0.00	P	Y
	MAINTENANCE SUPPLIES	ksteinman					07/25/2013
	545-776-741-000	OPERATING SUPPLIES		35.13			
20048							
33329	MENARDS	06/26/2013	07/30/2013	6.79	0.00	P	Y
	MAINTENANCE SUPPLIES	ksteinman					06/30/2013
	101-751-741-000	OPERATING SUPPLIES		6.79			
19469							
33335	MENARDS	06/18/2013	07/30/2013	35.03	0.00	P	Y
	MAINTENANCE SUPPLIES	ksteinman					06/30/2013
	101-751-741-000	OPERATING SUPPLIES		35.03			
21899							
33397	MENARDS	07/23/2013	07/30/2013	189.98	0.00	P	Y
	MAINTENANCE SUPPLIES	ksteinman					07/30/2013
	401-301-980-000	POLICE/FIRE COMPLEX		189.98			
21976							
33398	MENARDS	07/24/2013	07/30/2013	20.97	0.00	P	Y
	MAINTENANCE SUPPLIES	ksteinman					07/30/2013
	591-559-741-000	OPERATING SUPPLIES		20.97			
8653							
33047	MICHIGAN MUNICIPAL LEAGUE	07/09/2013	07/30/2013	92.50	0.00	P	Y
	WEBSITE CLASSIFIED ADS	ksteinman					07/19/2013

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution 582-561-900-000	PRINTING/PUBLISHING		92.50			
CV9405-13B							
33056	MICHIGAN RURAL WATER ASSOC ANNUAL MEMBERSHIP DUES 592-559-958-000	07/01/2013 ksteinman SUBSCRIPTIONS/MEMBERSHIPS	07/30/2013	575.00 575.00	0.00	P	Y 07/19/2013
2622							
33064	MICHIGAN TOWNSHIPS ASSOCIATION JUNE ELECTRICAL PERMITS 101-371-802-021	07/11/2013 ksteinman ELECTRICAL INSPECTIONS	07/30/2013	2,055.75 2,055.75	0.00	P	Y 06/30/2013
05-9854							
33185	MIDWEST CIVIL ENGINEERS INC DRAFTING/CONSTRUCTION STAKING 204-446-801-000	07/01/2013 ksteinman PROFESSIONAL/CONSULTING FEES	07/30/2013	482.00 482.00	0.00	P	Y 07/22/2013
70857							
33057	MUZZALL GRAPHICS LASER UTILITY BILLS 582-558-727-000 591-558-727-000 592-558-727-000	07/09/2013 ksteinman OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	07/30/2013	1,737.65 1,216.35 260.65 260.65	0.00	P	Y 07/19/2013
83145							
33147	NORTH SHORE PEST CONTROL INC PEST CONTROL 594-776-802-000	06/19/2013 ksteinman OTHER CONTRACTUAL SERVICES	07/30/2013	50.00 50.00	0.00	P	Y 06/30/2013
83143							
33148	NORTH SHORE PEST CONTROL INC PEST CONTROL 594-776-802-000	06/19/2013 ksteinman OTHER CONTRACTUAL SERVICES	07/30/2013	50.00 50.00	0.00	P	Y 06/30/2013
83146							
33149	NORTH SHORE PEST CONTROL INC PEST CONTROL 545-776-802-000	06/19/2013 ksteinman OTHER CONTRACTUAL SERVICES	07/30/2013	95.00 95.00	0.00	P	Y 06/30/2013
84280							
33193	NORTH SHORE PEST CONTROL INC PEST CONTROL 594-776-802-000	07/17/2013 ksteinman OTHER CONTRACTUAL SERVICES	07/30/2013	60.00 60.00	0.00	P	Y 07/23/2013

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
84263 33194	NORTH SHORE PEST CONTROL INC PEST CONTROL 545-776-802-000	07/17/2013 ksteinman	07/30/2013	95.00 95.00	0.00	P	Y 07/23/2013
11373889113 33125	OKUN BROTHERS SHOES BOOTS 592-559-729-001	07/15/2013 ksteinman	07/30/2013	128.21 128.21	0.00	P	Y 07/22/2013
11373889025 33126	OKUN BROTHERS SHOES BOOTS 592-559-729-001	07/15/2013 ksteinman	07/30/2013	125.96 125.96	0.00	P	Y 07/22/2013
11371212327 33156	OKUN BROTHERS SHOES BOOTS 582-558-729-001	06/14/2013 ksteinman	07/30/2013	163.46 163.46	0.00	P	Y 06/30/2013
11371746193 33157	OKUN BROTHERS SHOES BOOTS 591-558-729-001 592-558-729-001 101-446-729-001	06/20/2013 ksteinman	07/30/2013	121.46 40.49 40.49 40.48	0.00	P	Y 06/30/2013
233 33314	OPTIMIZATION SOLUTIONS COAGULATION FEED CONTROL MODEL MGM 591-559-802-000	07/16/2013 ksteinman	07/30/2013	1,250.00 1,250.00	0.00	P	Y 07/29/2013
070513 33045	OUDBIER INSTRUMENT CO REPLACED RADIO 591-559-933-000	07/05/2013 ksteinman	07/30/2013	589.60 589.60	0.00	P	Y 07/19/2013
7175 33305	OUDBIER INSTRUMENT CO PARTS AND LABOR REPAIR FLOW METER 591-559-933-000	07/17/2013 ksteinman	07/30/2013	4,016.00 4,016.00	0.00	P	Y 07/29/2013

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
S66484 33160	OVERISEL LUMBER COMPANY ORANGE SAFETY FENCE 101-446-741-000	07/17/2013 ksteinman	07/30/2013	34.95 34.95	0.00	P	Y 07/22/2013
PSI-154469 33037	PAC-VAN, INC MODULAR BUILDING 401-301-980-000	06/29/2013 ksteinman	07/30/2013	1,158.19 1,158.19	0.00	P	Y 06/30/2013
7/11/13 33040	PAT'S PRONTO PRINT CHARGING REQUESTS 101-301-741-000	07/11/2013 ksteinman	07/30/2013	186.03 186.03	0.00	P	Y 07/19/2013
071613 33116	PAT'S PRONTO PRINT BUSINESS CARDS 582-558-727-000	07/16/2013 ksteinman	07/30/2013	42.00 42.00	0.00	P	Y 07/22/2013
07/26/13 33391	PAT'S PRONTO PRINT INCIDENT CARDS 101-301-727-000	07/26/2013 ksteinman	07/30/2013	55.85 55.85	0.00	P	Y 07/30/2013
7014 33308	PAVEMENT RESTORATION CAPE SEAL PROJECT 203-463-802-000	06/21/2013 ksteinman	07/30/2013	55,919.41 55,919.41	0.00	P	Y 06/30/2013
245611 33388	PLUMBER'S PORTABLE TOILETS RENTALS 545-776-802-000	07/23/2013 ksteinman	07/30/2013	132.00 132.00	0.00	P	Y 07/30/2013
5746360 33065	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	07/09/2013 ksteinman	07/30/2013	194.82 194.82	0.00	P	Y 07/19/2013
5746223 33066	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-742-000	07/09/2013 ksteinman	07/30/2013	151.01 151.01	0.00	P	Y 07/19/2013

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
5746362 33067	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	07/09/2013 ksteinman	07/30/2013	448.82	0.00	P	Y 07/19/2013
		REPAIRS/MAINTENANCE - EQUIPM		448.82			
5746365 33080	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	07/09/2013 ksteinman	07/30/2013	11,934.45	0.00	P	Y 07/22/2013
		REPAIRS/MAINTENANCE - EQUIPM		11,934.45			
5732331 33118	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-988-000-0152	05/15/2013 ksteinman	07/30/2013	467.16	0.00	P	Y 06/30/2013
		ELECTRICAL SYSTEM CONSTR		467.16			
5747924 33186	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	07/16/2013 ksteinman	07/30/2013	69.00	0.00	P	Y 07/22/2013
		REPAIRS/MAINTENANCE - EQUIPM		69.00			
5747908 33187	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	07/16/2013 ksteinman	07/30/2013	31.11	0.00	P	Y 07/22/2013
		REPAIRS/MAINTENANCE - EQUIPM		31.11			
5747904 33188	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	07/16/2013 ksteinman	07/30/2013	532.85	0.00	P	Y 07/22/2013
		REPAIRS/MAINTENANCE - EQUIPM		532.85			
5747910 33189	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	07/16/2013 ksteinman	07/30/2013	527.77	0.00	P	Y 07/22/2013
		REPAIRS/MAINTENANCE - EQUIPM		527.77			
5747906 33313	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	07/16/2013 ksteinman	07/30/2013	4,744.69	0.00	P	Y 07/29/2013
		REPAIRS/MAINTENANCE - EQUIPM		4,744.69			
5749636 33376	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-742-000	07/23/2013 ksteinman	07/30/2013	62.00	0.00	P	Y 07/30/2013
		SMALL TOOLS		62.00			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
5749635 33377	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	07/23/2013 ksteinman	07/30/2013	77.00	0.00	P	Y 07/30/2013
	REPAIRS/MAINTENANCE - EQUIPM			77.00			
5749729 33378	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	07/23/2013 ksteinman	07/30/2013	479.86	0.00	P	Y 07/30/2013
	REPAIRS/MAINTENANCE - EQUIPM			479.86			
5749713 33380	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-729-001	07/23/2013 ksteinman	07/30/2013	807.00	0.00	P	Y 07/30/2013
	OTHER CLOTHING & SUPPLIES			807.00			
42345 33219	PRI MAR PETROLEUM INC CARS WASHED 661-450-935-000	06/30/2013 ksteinman	07/30/2013	50.00	0.00	P	Y 06/30/2013
	REPAIRS/MAINTENANCE - VEHICLES			50.00			
1 33167	PROTEC MEMBERSHIP DUES 101-447-958-000	07/11/2013 ksteinman	07/30/2013	550.38	0.00	P	Y 07/22/2013
	SUBSCRIPTIONS/MEMBERSHIPS			550.38			
142554 33138	RATHCO SAFETY SUPPLY INC ALUM HIPSTOP/GALV POST 101-446-741-000	06/28/2013 ksteinman	07/30/2013	1,913.10	0.00	P	Y 06/30/2013
	OPERATING SUPPLIES			1,913.10			
142625 33151	RATHCO SAFETY SUPPLY INC CONES 591-558-741-000 592-558-741-000 582-558-741-000 101-446-741-000	07/08/2013 ksteinman	07/30/2013	1,390.00	0.00	P	Y 07/22/2013
	OPERATING SUPPLIES			347.50			
	OPERATING SUPPLIES			347.50			
	OPERATING SUPPLIES			347.50			
	OPERATING SUPPLIES			347.50			
0646-000759282 33077	RELIABLE DISPOSAL INC #646 DISPOSAL SERVICES 101-265-802-000	06/30/2013 ksteinman	07/30/2013	475.00	0.00	P	Y 06/30/2013
	OTHER CONTRACTUAL SERVICES			475.00			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
490-009974							
33073	RIDGE AND KRAMER AUTO PARTS MAINTENANCE SUPPLIES 661-450-741-003	07/11/2013 ksteinman	07/30/2013	90.51	0.00	P	Y 07/19/2013
	REPAIR & MAINT SUPPLIES			90.51			
490-009975							
33074	RIDGE AND KRAMER AUTO PARTS MAINTENANCE SUPPLIES 661-450-741-003	07/11/2013 ksteinman	07/30/2013	131.93	0.00	P	Y 07/19/2013
	REPAIR & MAINT SUPPLIES			131.93			
490-009765							
33107	RIDGE AND KRAMER AUTO PARTS MAINTENANCE SUPPLIES 661-450-741-003	07/02/2013 ksteinman	07/30/2013	71.30	0.00	P	Y 07/22/2013
	REPAIR & MAINT SUPPLIES			71.30			
490-010125							
33159	RIDGE AND KRAMER AUTO PARTS MAINTENANCE SUPPLIES 661-450-741-003	07/17/2013 ksteinman	07/30/2013	73.09	0.00	P	Y 07/22/2013
	REPAIR & MAINT SUPPLIES			73.09			
490-009946							
33178	RIDGE AND KRAMER AUTO PARTS MAINTENANCE SUPPLIES 661-450-741-003	07/10/2013 ksteinman	07/30/2013	117.75	0.00	P	Y 07/22/2013
	REPAIR & MAINT SUPPLIES			117.75			
490-010215							
33231	RIDGE AND KRAMER AUTO PARTS MAINTENANCE SUPPLIES 661-450-741-003	07/20/2013 ksteinman	07/30/2013	11.72	0.00	P	Y 07/25/2013
	REPAIR & MAINT SUPPLIES			11.72			
110769							
33117	RIDGE AUTO PARTS MAINTENANCE SUPPLIES 661-450-741-003	07/05/2013 ksteinman	07/30/2013	35.11	0.00	P	Y 07/22/2013
	REPAIR & MAINT SUPPLIES			35.11			
PP #2							
33383	RIETH-RILEY CONST CO, INC FINAL CONTRACT PAYMENT 204-002-211-101	07/29/2013 ksteinman	07/30/2013	2,000.00	0.00	P	Y 06/30/2013
	RETAINAGE-MID WEST CIVIL ENG			2,000.00			
15933							
33224	RIVEER SAND BLASTING 594-776-932-000	05/03/2013 ksteinman	07/30/2013	456.00	0.00	P	Y 07/25/2013
	REPAIRS/MAINTENANCE - OTHER			456.00			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
45413	GL Distribution						
33385	RIVER CITY REPRODUCTIONS PRINTING BID DOCUMENTS 250-729-974-018	07/25/2013 ksteinman	07/30/2013	1,892.00	0.00	P	Y 07/30/2013
	CAPITAL PROJECTS			1,892.00			
35712	ROCK 'N' ROAD CYCLE SUN ATLAS BIKE 101-301-933-000	07/04/2013 ksteinman	07/30/2013	607.98	0.00	P	Y 07/29/2013
	REPAIRS/MAINTENANCE - EQUIP			607.98			
50	ROLAND ELECTRIC LLC GRINDER REPAIR 545-776-802-000	07/10/2013 ksteinman	07/30/2013	60.00	0.00	P	Y 07/22/2013
	OTHER CONTRACTUAL SERVICES			60.00			
53	ROLAND ELECTRIC LLC INSTALLED NEW HAND DRYERS 545-776-802-000	07/10/2013 ksteinman	07/30/2013	150.00	0.00	P	Y 07/22/2013
	OTHER CONTRACTUAL SERVICES			150.00			
1	ROTARTY UNIFORMS LWCF GRANT SIGN BLACK RIVER PARK 545-776-741-000	07/18/2013 ksteinman	07/30/2013	251.80	0.00	P	Y 07/25/2013
	OPERATING SUPPLIES			251.80			
INV052816	SECANT TECHNOLOGIES GENERAL CONSULTING 250-729-974-018	06/30/2013 ksteinman	07/30/2013	625.60	0.00	P	Y 06/30/2013
	CAPITAL PROJECTS			625.60			
INVO052893	SECANT TECHNOLOGIES REACTIVE SUPPORT 636-258-802-000 636-258-980-001	07/15/2013 ksteinman	07/30/2013	9,242.88	0.00	P	Y 07/29/2013
	OTHER CONTRACTUAL SERVICES			4,703.00			
	COMPUTER HARDWARE			4,539.88			
INV052894	SECANT TECHNOLOGIES REACTIVE SUPPORT 636-258-802-000 636-258-980-001	07/15/2013 ksteinman	07/30/2013	6,695.68	0.00	P	Y 07/29/2013
	OTHER CONTRACTUAL SERVICES			4,689.00			
	COMPUTER HARDWARE			2,006.68			

User: ksteinman

DB: South Haven

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
83904 33290	SECURALARM SYSTEMS INC ACCESS ADD AND VIDEO OPTION 636-258-802-000	07/09/2013 ksteinman	07/30/2013	840.00 840.00	0.00	P	Y 07/29/2013
846468 33101	SHARE CORP FOAM SANITIZER/ALOE 592-558-741-000	06/27/2013 ksteinman	07/30/2013	432.37 432.37	0.00	P	Y 06/30/2013
06/28/13 33152	SKIDMORE'S ASPHALT PATCH 101-446-741-000	06/28/2013 ksteinman	07/30/2013	4,550.00 4,550.00	0.00	P	Y 06/30/2013
07/08/13 33153	SKIDMORE'S ASPHALT- BAILEY 101-446-741-000	07/08/2013 ksteinman	07/30/2013	8,991.00 8,991.00	0.00	P	Y 07/22/2013
07/09/13 33063	SLOCUM ASSOCIATES INC NORTH SIDE MARINA RETAINAGE PAYMEN 594-002-211-140	07/09/2013 ksteinman	07/30/2013	6,730.00 6,730.00	0.00	P	Y 06/30/2013
21934 33163	SOUTH HAVEN SMALL ENGINES REPLACE AIR FILTER 101-751-741-000	07/17/2013 ksteinman	07/30/2013	75.95 75.95	0.00	P	Y 07/22/2013
07/23/13 33298	SOUTH HAVEN SMALL ENGINES PARTS 661-450-741-003	07/23/2013 ksteinman	07/30/2013	150.13 150.13	0.00	P	Y 07/29/2013
07/23/13 33299	SOUTH HAVEN SMALL ENGINES PARTS 661-450-741-003	07/23/2013 ksteinman	07/30/2013	48.00 48.00	0.00	P	Y 07/29/2013
07/23/13 33300	SOUTH HAVEN SMALL ENGINES PARTS 661-450-741-003	07/23/2013 ksteinman	07/30/2013	79.29 79.29	0.00	P	Y 07/29/2013

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
13135 33373	LINDA SPEARS ALTERATIONS 101-301-729-000 UNIFORMS	07/30/2013 ksteinman	07/30/2013	17.00 17.00	0.00	P	Y 07/30/2013
9431 33119	SPENCER MANUFACTURING, INC NEW REEL PARTS 661-450-741-003 REPAIR & MAINT SUPPLIES	07/12/2013 ksteinman	07/30/2013	164.00 164.00	0.00	P	Y 07/22/2013
3203247748 33048	STAPLES ADVANTAGE SUPPLIES 582-558-741-000 OPERATING SUPPLIES 591-558-741-000 OPERATING SUPPLIES 592-558-741-000 OPERATING SUPPLIES 101-447-741-000 OPERATING SUPPLIES 101-446-741-000 OPERATING SUPPLIES	06/28/2013 ksteinman	07/30/2013	61.47 12.29 12.29 12.29 12.30 12.30	0.00	P	Y 06/30/2013
3202786349 33049	STAPLES ADVANTAGE SUPPLIES 661-450-741-000 OPERATING SUPPLIES	06/17/2013 ksteinman	07/30/2013	13.39 13.39	0.00	P	Y 06/30/2013
7102888190-000001 33085	STAPLES ADVANTAGE SUPPLIES 101-202-727-000 OFFICE SUPPLIES 101-215-727-000 OFFICE SUPPLIES 101-202-727-000 OFFICE SUPPLIES 101-202-727-000 OFFICE SUPPLIES 101-265-727-000 OFFICE SUPPLIES	07/15/2013 ksteinman	07/30/2013	722.75 19.99 261.90 56.97 3.99 379.90	0.00	P	Y 07/22/2013
014111 33100	STEEL CENTER SUPPLY CO MAINTENANCE SUPPLIES 101-446-741-000 OPERATING SUPPLIES	06/24/2013 ksteinman	07/30/2013	454.18 454.18	0.00	P	Y 07/22/2013
20-113310 33141	SYNAGRO CENTRAL, LLC WASTE HAULING 592-559-802-000 OTHER CONTRACTUAL SERVICES	07/02/2013 ksteinman	07/30/2013	16,512.15 16,512.15	0.00	P	Y 07/22/2013

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
326309961 33222	TERMINIX PROCESSING CENTER EXTERMINATING SERVICE 101-301-802-001	07/03/2013 ksteinman	07/30/2013	39.00 39.00	0.00	P	Y 07/25/2013
382268-00 33072	THAYER INC CAUTION TAPE 101-446-741-000 101-751-741-000	07/15/2013 ksteinman	07/30/2013	44.50 22.25 22.25	0.00	P	Y 07/19/2013
382049-00 33103	THAYER INC SUPPLIES 101-751-741-000 577-751-741-000	07/09/2013 ksteinman	07/30/2013	40.06 20.03 20.03	0.00	P	Y 07/22/2013
382337-00 33158	THAYER INC WHITE WYPALL 101-751-741-000	07/16/2013 ksteinman	07/30/2013	191.56 191.56	0.00	P	Y 07/22/2013
382334-00 33166	THAYER INC TOILET TISSUE 101-751-741-000 577-751-741-000	07/16/2013 ksteinman	07/30/2013	1,308.00 654.00 654.00	0.00	P	Y 07/22/2013
102243 33084	TOTAL PARKING SOLUTIONS INC CALE P & D RECEIPT PAPER 577-751-741-000	07/10/2013 ksteinman	07/30/2013	304.00 304.00	0.00	P	Y 07/22/2013
122170 33393	TRACE ANALYTICAL LAB INC CHEMICAL ANALYSIS 592-560-802-000	07/22/2013 ksteinman	07/30/2013	93.00 93.00	0.00	P	Y 07/30/2013
IN15550 33088	U S BUSINESS SYSTEMS, INC. CONTRACT FEES 101-301-802-001	07/10/2013 ksteinman	07/30/2013	118.60 118.60	0.00	P	Y 07/22/2013

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
83786893533416888744							
33069	UPS STORE #5080	07/10/2013	07/30/2013	56.98	0.00	P	Y
	SHIPPING FEE	ksteinman					07/19/2013
	591-559-855-000	POSTAGE		56.98			
993129							
33038	USA BLUE BOOK	06/24/2013	07/30/2013	386.03	0.00	P	Y
	LAB SUPPLIES	ksteinman					06/30/2013
	591-559-741-000	OPERATING SUPPLIES		386.03			
993031							
33053	USA BLUE BOOK	06/24/2013	07/30/2013	576.77	0.00	P	Y
	LAB SUPPLIES	ksteinman					06/30/2013
	591-559-741-000	OPERATING SUPPLIES		576.77			
004583							
33122	USA BLUE BOOK	07/09/2013	07/30/2013	37.56	0.00	P	Y
	LAB SUPPLIES	ksteinman					07/22/2013
	592-559-741-000	OPERATING SUPPLIES		37.56			
005596							
33124	USA BLUE BOOK	07/10/2013	07/30/2013	111.58	0.00	P	Y
	LAB SUPPLIES	ksteinman					07/22/2013
	592-559-741-000	OPERATING SUPPLIES		111.58			
010904							
33289	USA BLUE BOOK	07/16/2013	07/30/2013	1,165.73	0.00	P	Y
	LAB SUPPLIES	ksteinman					07/29/2013
	592-559-741-000	OPERATING SUPPLIES		1,165.73			
011059							
33394	USA BLUE BOOK	07/16/2013	07/30/2013	48.24	0.00	P	Y
	LAB SUPPLIES	ksteinman					07/30/2013
	592-559-741-000	OPERATING SUPPLIES		48.24			
010717							
33395	USA BLUE BOOK	07/16/2013	07/30/2013	14.26	0.00	P	Y
	LAB SUPPLIES	ksteinman					07/30/2013
	592-559-933-000	REPAIRS/MAINTENANCE - EQUIP		14.26			
4598							
33059	VAN BUREN COUNTY ABSTRACT	07/11/2013	07/30/2013	1,137.45	0.00	P	Y
	317 HOGANS ALLEY	ksteinman					07/19/2013
	250-729-801-000	PROFESSIONAL/CONSULTING FEES		1,137.45			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
07/10/13 33295	VAN BUREN COUNTY SHERIFF'S FIREWORK TRAFFIC DETAIL 101-301-802-000-0014	07/10/2013 ksteinman	07/30/2013	2,632.50	0.00	P	Y 07/29/2013
	OTHER CONTRACTUAL SERVICES			2,632.50			
07/10/13 33296	VAN BUREN COUNTY SHERIFF'S 4TH OF JULY PARADE TRAFFICE DETAIL 101-301-802-000-0014	07/10/2013 ksteinman	07/30/2013	405.00	0.00	P	Y 07/29/2013
	OTHER CONTRACTUAL SERVICES			405.00			
06/30/13 33382	VANDER MEULEN BUILDERS INC MEDC FACADE IMPROVEMENT GRANT 250-729-880-000	06/30/2013 ksteinman	07/30/2013	20,298.45	0.00	P	Y 06/30/2013
	FACADE GRANTS			20,298.45			
37161 33294	WEST MICHIGAN DOCUMENT SHREDDING SERVICE 101-301-802-000	07/15/2013 ksteinman	07/30/2013	45.00	0.00	P	Y 07/29/2013
	OTHER CONTRACTUAL SERVICES			45.00			
159-1046176 33071	WINGFOOT COMMERCIAL TIRE SYSTEMS TIRES 661-450-741-003	07/11/2013 ksteinman	07/30/2013	525.56	0.00	P	Y 07/19/2013
	REPAIR & MAINT SUPPLIES			525.56			
3212 33220	WINKEL'S COMMUNICATION INC RADIO REPAIRS 594-776-933-000	06/25/2013 ksteinman	07/30/2013	112.50	0.00	P	Y 06/30/2013
	REPAIRS/ MAINTENANCE - EQUIP			112.50			
061213 33087	WMCJTC FIRST LINE SUPERVISOR 266-301-861-000	06/12/2013 ksteinman	07/30/2013	25.00	0.00	P	Y 06/30/2013
	POLICE TRAINING			25.00			
# of Invoices:	247	# Due:	0	Totals:	730,600.85	0.00	
# of Credit Memos:	1	# Due:	0	Totals:	(800.00)	0.00	
Net of Invoices and Credit Memos:					729,800.85	0.00	

* 2 Net Invoices have Credits Totalling: (16,216.57)

User: ksteinman

DB: South Haven

INVOICE DUE DATES 07/30/2013 - 07/30/2013

JOURNALIZED OPEN AND PAID

BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			91,389.90	0.00		
	203 - LOCAL STREET FUND			55,919.41	0.00		
	204 - STREET FUND			31,775.94	0.00		
	250 - DOWNTOWN DVLP AUTHORITY			49,943.92	0.00		
	266 - POLICE TRAINING FUND			576.00	0.00		
	296 - RIVER MAINTENANCE FUND			4,642.20	0.00		
	401 - CAPITAL PROJECTS FUND 1			140,091.67	0.00		
	402 - CAPITAL PROJECTS FUND 2			23,933.31	0.00		
	545 - BLACK RIVER PARK FUND			2,551.64	0.00		
	577 - BEACH FUND			1,628.38	0.00		
	582 - ELECTRIC FUND			121,889.34	0.00		
	591 - WATER FUND			14,523.96	0.00		
	592 - SEWER FUND			40,260.30	0.00		
	594 - MARINA FUND			119,652.26	0.00		
	636 - INFORMATION SERVICES FUND			17,417.24	0.00		
	661 - MOTOR POOL FUND			13,605.38	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	001 - ASSETS			192.44	0.00		
	002 - LIABILITIES			(7,486.57)	0.00		
	191 - ELECTIONS			179.00	0.00		
	202 - CITY TREASURER			24,014.26	0.00		
	209 - ASSESSOR			660.00	0.00		
	210 - LEGAL & PROFESSIONAL			16,547.00	0.00		
	215 - CITY CLERK			261.90	0.00		
	258 - DATA PROCESSING			17,417.24	0.00		
	265 - BUILDINGS & GROUNDS			6,717.80	0.00		
	276 - CEMETERY DEPARTMENT			406.05	0.00		
	294 - CATV BROADCASTING			2,252.40	0.00		
	301 - POLICE			165,676.40	0.00		
	371 - BUILDING INSPECTIONS			7,405.75	0.00		
	446 - HIGHWAYS & STREETS			51,052.45	0.00		
	447 - ENGINEERING			630.32	0.00		
	450 - EQUIPMENT MAINTENANCE			13,605.38	0.00		
	463 - ROUTINE MAINTENANCE			55,919.41	0.00		
	558 - OPERATIONS			139,676.46	0.00		
	559 - TREATMENT			35,032.09	0.00		
	560 - IPP PROGRAM			885.85	0.00		
	561 - ADMINISTRATION			92.50	0.00		
	570 - LIFTSTATIONS - CITY			986.70	0.00		

User: ksteinman

DB: South Haven

INVOICE DUE DATES 07/30/2013 - 07/30/2013

JOURNALIZED OPEN AND PAID

BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY DEPT/ACTIVITY ---							
	577 - BEACH			1,400.00	0.00		
	728 - ECONOMIC DEVELOPMENT			70.36	0.00		
	729 - DOWNTOWN DEVELOPMENT			51,116.49	0.00		
	751 - PARK DEPARTMENT			16,510.57	0.00		
	774 - RECREATION			4,642.20	0.00		
	776 - OPERATIONS			115,473.90	0.00		
	804 - MUSEUMS			8,462.50	0.00		



City of South Haven

Department of Public Works

DPW Building • 1199 8th Ave. • South Haven, Michigan 49090
Telephone (269) 637-0737 • Fax (269) 637-4778

MEMORANDUM

To: Brian Dissette, City Manager
Roger Huff, PE, DPW Director

From: Larry Halberstadt, PE, City Engineer

Date: July 30, 2013

RE: Water Distribution System Reliability Study

Background Information:

The City of South Haven owns and operates a Type I Community Public Water Supply (WSSN 06100). In addition, South Haven operates two additional Type I Community Public Water Supplies under Franchise Agreements. These include the South Haven/Casco Township Sewer and Water Authority (WSSN 06103) and Covert Township (WSSN 01661). These three systems are interconnected and operated as a single distribution system with three separate pressure districts.

Part 12 Rules of the Michigan Safe Drinking Water Act (Act 399, P.A. of 1976, as amended) require that the City conduct a water system reliability study and update the study every five years. Part 16 Rules set forth requirements for preparation of General Plans and include requirements for hydraulic analysis of the distribution system.

The City's last Water System Reliability Study was performed in 2007. In order to stay in compliance with the rules, a new study is required. The Water System Reliability Study serves as the five year capital improvement plan for the Water Utility.

The City's purchasing policy does not require the solicitation of competitive bids for professional services. In order to ensure that a fair price was offered for completion of the work, staff solicited proposals from three engineering firms that are qualified to perform the necessary work. Proposals were received from Fishbeck, Thompson, Carr & Huber (FTC&H), Fleis & Vandenbrink, and Prein & Newhof.

FTC&H has a successful record of delivering projects for South Haven, including the new Water Filtration Plant. Staff recommends that FTC&H be selected to complete the 2013 Water System Reliability Study. FTC&H performed the City's last Water System Reliability Study in 2007. Their work at that time included development of a hydraulic model of the distribution system. Preparation of the 2013 study will require the hydraulic model be updated to show changes made to the system since the completion of the last study. Because of their familiarity with the system, staff time will be minimized during preparation of the report. The other two firms may require additional time from City staff to familiarize them with the City's facilities.

Memorandum

July 30, 2013

Water Distribution System Reliability Study

Page 2 of 2

The Board of Public Utilities reviewed the proposals at their July 29, 2013 regular meeting and recommended that City Council authorize the City Manager to enter into a contract with FTC&H to provide professional services for the Water Distribution System Reliability Study.

Recommendation

Council should be requested to review the proposals and authorize the City Manager to enter into a contract with FTC&H to provide professional services for the Water Distribution System Reliability Study.

Attachments

Request for Proposals 2013-02

[Proposal: FTC&H](#)

[Proposal: Fleis & Vandenbrink](#)

[Proposal: Prein & Newhof](#)



City of South Haven

Dept. of Public Works

DPW Building • 1199 8th Ave. • South Haven, Michigan 49090
Telephone (269) 637-0737 • Fax (269) 637-4778

REQUEST FOR PROPOSALS 2013-02

To: Prospective Consultants
From: Larry Halberstadt, PE, City Engineer
Date: February 18, 2013
RE: 2013 Water System Reliability Study

The City of South Haven owns and operates a Type I Community Public Water Supply (WSSN 06100). In addition, South Haven operates two additional Type I Community Public Water Supplies under Franchise Agreements. These include the South Haven/Casco Township Sewer and Water Authority (WSSN 06103) and Covert Township (WSSN 01661). These three systems are interconnected and operated as a single distribution system with three separate pressure districts.

Part 12 Rules of the Michigan Safe Drinking Water Act (Act 399, P.A. of 1976, as amended) require that the City conduct a water system reliability study and update the study every five years. Part 16 Rules set forth requirements for preparation of General Plans and include requirements for hydraulic analysis of the distribution system.

The City is seeking proposals from qualified consultants to assist us with meeting the requirements of Part 12 and Part 16 Rules. It is anticipated that the following minimum Scope of Services would be provided:

1. Obtain and review information from the City required for the study. Such materials would include the following:
 - a. Construction record drawings of water distribution system improvement projects completed since the last study (2006), including valve and hydrant locations.
 - b. Construction record drawings of water distribution system improvements that were not included with the last study, including valve and hydrant locations.
 - c. Water production and consumption information for the City and franchise communities. This would include billing record information from Casco Township, South Haven Township, Covert Township, and the primary system water users.
 - d. A list of the 10 largest water users in the City and the 5 largest water users in each of the franchise communities, including locations.
 - e. A copy of the current storage tank and pumping operational configurations.
 - f. A copy of the most recent Michigan Department of Environmental Quality (MDEQ) Water System Review ("Sanitary Survey") of the water system.
 - g. Any available current population data and population projection data for the City.
 - h. Any available planning studies or growth projection data for the service area of franchise communities.
 - i. Fire flow requirements and Insurance Services Office reports.

REQUEST FOR PROPOSALS 2013-02

February 18, 2013

2013 Water System Reliability Study

Page 2 of 3

- j. Records or reports of current problem areas (frequent repairs, pressure or quality complaints, etc.), if any.
- k. A copy of the 2007 Water System Reliability Study.
- l. Recent inspection reports for storage and pumping facilities.
2. Evaluate the following known deficiencies in the system:
 - a. During peak demand periods, it is difficult to maintain acceptable water levels in the Standpipe. The study needs to investigate the piping layout at the Standpipe site to determine if a hydraulic restriction exists at the site or if the restriction is within the distribution system. The study also needs to review operation of the system with the Standpipe out of service.
 - b. During peak demand periods, low pressures have been reported along North Shore Drive at the northern end of the low service pressure district. The study should evaluate potential solutions to alleviate these low pressures.
3. Analyze the historical water use data and population figures and review water usage records. Use this data to project future water use demands for average day, maximum day, and maximum hour demands for 5- and 20-year planning periods in line with the requirements of the updated Part 399 rules.
4. Complete hydraulic analysis of the distribution system using the WaterCAD[®] hydraulic model.
 - a. Update the hydraulic model for system improvements or modifications made since the model was developed during the 2007 reliability study.
 - b. Collect field data using hydrant flow tests and calibrate the model. Primary focus will be on recently improved areas of the distribution system. City of South Haven staff will be available to operate valves and hydrants during field investigations.
 - c. Complete model runs for the following scenarios:
 - (i) Current system under existing demands.
 - (ii) Current system under future demands (5 & 20 year).
 - (iii) 5 year improvements under 5 year demands
 - (iv) 20 year improvements under 20 year demands.
 - d. Prepare drawings for graphical representation of model results.
 - e. Evaluate model runs and identify deficiencies relative to pressure and fire flows.
 - f. Evaluate system improvements needed to reduce or eliminate deficiencies.
 - g. Perform extended period simulation as necessary to evaluate the known deficiency noted under item 2.a.
5. Evaluate the need for routine flushing in Casco, Covert, and South Haven Townships.
6. Develop a prioritized list of recommended improvements in a 5- and 20-year capital improvement plan with cost estimates.
7. Update the water system General Plan drawings with improvements completed since the previous study. Make other corrections where noted by City Staff. Provide one hard copy and electronic copy of the General Plan drawings.
8. Develop a pipe inventory to satisfy the requirements of the General Plan in conjunction with input from the City on pipe materials and age.
9. Summarize the study in a report format. Submit the draft report for City review and comment. After integrating City comments, submit the study to the MDEQ for review. Assist the City in obtaining approval from the MDEQ by incorporating applicable MDEQ comments into the final report.

REQUEST FOR PROPOSALS 2013-02

February 18, 2013

2013 Water System Reliability Study

Page 3 of 3

10. Provide three hard copies and electronic copy of the final report to the City and one hard copy to the MDEQ.
11. Attend meetings with the City as part of the project including:
 - a. Project Kickoff Meeting: Meet with City staff to review the work plan, clarify the City's goals, and obtain required information on the system. If desired, a representative from the MDEQ may be included in the kickoff meeting to ensure that their expectations will be met.
 - b. Progress Meeting: Meet with City staff to review the draft report.
 - c. Board Meeting: Present draft report to the City's Board of Public Utilities.

Prospective consultants should submit information regarding their experience, qualifications, schedule, and fees for completing the Water System Reliability Study. The City will review the proposals and select a consultant based on the proposal that best meets the needs of the City.

Questions regarding the proposal should be directed to Larry Halberstadt, City Engineer at 269-637-0770 or lhalberstadt@south-haven.com. Proposals should be submitted no later than Friday, March 15, 2013.

**South Haven Area Recreation Authority (SHARA)
Regular Meeting**

**Tuesday, March 19, 2013
3:00 p.m., South Haven Charter Township Hall**

MINUTES

1. Call to Order

Meeting Opened at 3:00 p.m.

2. Roll Call

Members Present: Mr. Dennis Fitzgibbon, Mr. Dana Getman, Mr. Ross Stein, Mr. Mark McClendon

Absent: Dr. Robert Herrera

Guests: Mr. Brian Dissette, City Manager, City of South Haven
Mr. Peter Ter Louw, Southwest Michigan Land Conservancy
Mr. Mike Dopp, Midwest Civil Engineers
Mr. Craig Niephaus, Midwest Civil Engineers
Mr. Gary Gross

3. Approval of Meeting Minutes:

January 15, 2013 Board Meeting: Motion by Getman, seconded by Fitzgibbon to approve the minutes as presented. All in favor, motion carried.

4. Approval of Agenda:

Motion by Getman, seconded by McClendon to approve the agenda of the March 19, 2013 meeting. All in favor, motion carried.

5. Interested Citizens in the Audience Will Be Heard on Items Not on the Agenda:

No comments were made.

6. Approval of the SHARA Finance Report:

- a) The Board discussed the SHARA Finance Report, noting the SHARA account now has a balance of \$97, 238.44. Dissette noted that the report illustrates bank interest has been paid.

Motion by Fitzgibbon, seconded by Getman to approve the SHARA finance report. All in favor, motion carried.

- b) The Board was updated on the SHARP account, which now has a balance of \$24,384.84.

7. Update on the status of the SHARP site:

The Board was provided an update on the SHARP site construction plans by Mr. Mike Dopp, Midwest Civil Engineers (MCE). Dopp noted that MCE is making progress on the SHARP construction plans, and stated that the project plans are approximately 90% complete. Dopp explained that the plans include a premiere level soccer field and baseball field, designed with assistance from the Brickman Group. The premiere fields include large expenses for drainage and construction. The Board discussed these fields and the project's anticipated budget. Dissette suggested the Board consider a workshop session with MCE and the Brickman Group to discuss the design features for the premiere fields, so that there is a better understanding of the plans. Dissette noted that he would work to schedule a video conference with the designer from the Brickman Group, and schedule the session as a Board workshop session. Dopp stated he would work with Dissette to schedule the workshop session.

8. Update on the status of the Pilgrim Haven site:

The Board was provided an update on the status of the Pilgrim Haven site from Mr. Peter Ter Louw, Southwest Michigan Land Conservancy (SWMLC). Ter Louw discussed that the Michigan Department of Natural Resources (MDNR) implementing a policy which could exclude publicly controlled properties, received via long-term lease from a private entity, from receiving MDNR grants. Dissette and Ter Louw noted that the Pilgrim Haven site was planned to be leased from SWMLC to SHARA, as part of a long-term lease agreement. Dissette described a recent phone conference with the MDNR, in which Stein, Fitzgibbon, Dissette, Ter Louw, and Representative Aric Nesbitt, were updated on the policy by the MDNR staff. Ter Louw noted that the MDNR expressed a willingness to consider a restrictive covenant as an acceptable method to transfer property, but noted that examples sent to the MDNR by Dissette were rejected. Ter Louw agreed to have his contacts at SWMLC make contact with the MDNR and attempt to find an acceptable method to transfer the Pilgrim Haven to SHARA, while ensuring that MDNR grant funding is still an option. Ter Louw agreed to update the Board as more information becomes available.

10. Adjourn

Motion by McClendon, seconded by Getman to adjourn the meeting. All in favor, motion carried. The meeting was adjourned at 3:45 p.m.

Respectfully submitted by,

Brian Dissette
City Manager, City of South Haven

**South Haven Area Recreation Authority (SHARA)
Regular Meeting**

**Tuesday, May 14, 2013
7:00 p.m., South Haven Charter Township Hall**

MINUTES

1. Call to Order

Meeting Opened at 7:00 p.m.

2. Roll Call

Members Present: Mr. Dennis Fitzgibbon, Mr. Dana Getman, Mr. Ross Stein

Absent: Dr. Robert Herrera, Mr. Mark McClendon

Guests: Mr. Brian Dissette, City Manager, City of South Haven
Mr. Mike Dopp, Midwest Civil Engineers

3. Approval of Meeting Minutes:

March 19, 2013 Board Meeting: Motion by Getman, seconded by Fitzgibbon to approve the minutes as presented. All in favor, motion carried.

April 17, 2013 Board Workshop Session: Motion by Fitzgibbon, seconded by Getman to approve the workshop minutes as presented. All in favor, motion carried.

4. Approval of Agenda:

Motion by Getman, seconded by Fitzgibbon to approve the agenda of the May 14, 2013 meeting. All in favor, motion carried.

5. Interested Citizens in the Audience Will Be Heard on Items Not on the Agenda:

No comments were made.

6. Approval of the SHARA Finance Report:

- a) The Board discussed the SHARA Finance Report, noting the SHARA account now has a balance of \$97,254.69. Dissette noted that the report illustrates bank interest has been paid.

Motion by Getman, seconded by Fitzgibbon to approve the SHARA finance report. All in favor, motion carried.

- b) The Board was updated on the SHARP account, which now has a balance

of \$24,383.58.

7. Update on the status of the SHARP site:

The Board was provided an update on the SHARP site construction plans by Mr. Mike Dopp, Midwest Civil Engineers (MCE). Dopp noted that MCE continues to make progress on the SHARP construction plans. Dopp discussed possible changes to the plans, which are intended to lower the construction costs of the project. Fitzgibbon discussed efforts to lower the cost of the concession stand, and noted that limiting expenses on heating systems and insulation could lower the construction budget. The Board discussed the possible changes to the plans and expressed support for the effort to lower costs. Dopp noted that MCE is willing to modify the plans, but a contract amendment is needed to fund the work. The Board expressed support for this effort and agreed the contract amendment was an appropriate action.

Motion by Fitzgibbon, seconded by Getman to approve the contract amendment with Midwest Civil Engineers to revise the SHARP site design, in an effort to lower construction costs of the overall project, for \$9,400.00 to offset professional services fees. All in favor, motion carried.

8. Update on the status of the Pilgrim Haven site:

Dissette noted that discussions continue with Mr. Peter Ter Louw, Southwest Michigan Land Conservancy (SWMLC), about the Pilgrim Haven site in South Haven Charter Township. Dissette noted that Ter Louw continues to discuss the Michigan Department of Natural Resources (MDNR) and the agency's policy which could exclude publicly controlled properties, received via long-term lease from a private entity, from receiving MDNR grants. Dissette noted that Ter Louw continues to work on the Pilgrim Haven site plan, and is actively exploring ways to partner with SHARA and ways to make the property eligible for MDNR grant funds.

10. Adjourn

Motion by Getman, seconded by Fitzgibbon to adjourn the meeting. All in favor, motion carried. The meeting was adjourned at 7:38 p.m.

Respectfully submitted by,

Brian Dissette
City Manager, City of South Haven

**South Haven Area Recreation Authority (SHARA)
Regular Meeting**

**Tuesday, July 16, 2013
7:00 p.m., South Haven Charter Township Hall**

MINUTES

1. Call to Order

Meeting Opened at 7:00 p.m.

2. Roll Call

Members Present: Dr. Robert Herrera, Mr. Dana Getman, Mr. Mark McClendon

Absent: Mr. Ross Stein, Mr. Dennis Fitzgibbon

Guests: Mr. Brian Dissette, City Manager, City of South Haven
Mr. Mike Dopp, Midwest Civil Engineers

3. Approval of Meeting Minutes:

May 14, 2013 Board Meeting: Motion by Getman, seconded by Herrera to approve the minutes as presented. All in favor, motion carried.

June 25 Board Workshop Session: Motion by Getman, seconded by Herrera to approve the workshop minutes as presented. All in favor, motion carried.

4. Approval of Agenda:

Motion by Getman, seconded by Herrera to approve the agenda of the July 16, 2013 meeting. All in favor, motion carried.

5. Interested Citizens in the Audience Will Be Heard on Items Not on the Agenda:

No comments were made.

6. Approval of the SHARA Finance Report:

- a) The Board discussed the SHARA Finance Report, noting the SHARA account now has a balance of \$92,254.46. Dissette noted that the report illustrates bank interest has been paid.

Motion by Getman, seconded by Herrera to approve the SHARA finance report. All in favor, motion carried.

- b) The Board was updated on the SHARP account, which now has a balance

of \$24,383.58.

7. Update on the status of the SHARP site:

The Board was provided an update on the SHARP site construction plans by Mr. Mike Dopp, Midwest Civil Engineers (MCE). Dopp noted that MCE continues to make progress on the SHARP construction plans. Dopp indicated that he would present plans to the Board, at their next meeting. Dopp also noted that he anticipated that changes to the SHARP plans will likely require Casco Planning Commission review and consideration.

8. Update on the status of the Pilgrim Haven site:

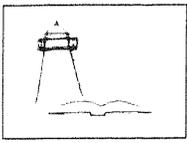
Dissette noted that Mr. Peter Ter Louw, Southwest Michigan Land Conservancy (SWMLC), invited the Board members to attend a weekend event at the Pilgrim Haven site in South Haven Charter Township. Dissette noted that Ter Louw and SWMLC are hosting an open house at the site, on Saturday, July 27th from 10:00 a.m. until 6:00 p.m.

10. Adjourn

Motion by Getman, seconded by Herrera to adjourn the meeting. All in favor, motion carried. The meeting was adjourned at 7:10 p.m.

Respectfully submitted by,

Brian Dissette
City Manager, City of South Haven



South Haven Memorial Library
Minutes of the Meeting of the Board of Trustees
June 11, 2013

Members:

Gretchen Spreitzer – President
Robin McAlear – Vice President
Marilyn Bertorelli -Treasurer

Catherine Jarvie – Secretary
Lois Howard - Trustee
Jean Stein - Trustee
Ida Sledge - Trustee

Also Present: James France, Director. Elaine Fluck

Call to order: The meeting was called to order by Spreitzer at 7:01 p.m.

Approval of minutes for May 14, 2013: Motion for approval of minutes as presented by Stein, seconded by Bertorelli. Motion carried. A copy will be sent to City Council.

Approval of agenda for April 9, 2013: Motion for approval of agenda by Stein, seconded by McAlear. Motion carried.

Public Comments: none

Treasurer's report:

Current budget amounts were reviewed. Vendor's bills totaled \$30,545.39 for the month. Motion to approve vendor bills by Spreitzer, seconded by McAlear. Motion carried.

Committee/Liason reports:

Strategic Planning Committee – Abonmarche presentation

Several staff members and board members met with Abonmarche to prioritize wish list into high and low.

Director's Report: Jim updated the board on recent Library activity. Library needs a new hot water heater.

Correspondence: Children's writing program participants wrote a thank you note to the board
Gretchen Spreitzer submitted her resignation to the board.

Old Business:

Budget Committee: Motion to approve budget for 2013-2014 as presented by Jarvie. Seconded by Howard. Motion carried

(Proposed budget for 2013-2014. Proposed Total Revenue –\$346,157 and proposed Total Expenditures - \$368,486.)

Motion to approve budget amendments for 2012-2013 as presented by McAlear. Seconded by Stein. Motion carried.

(Proposed amendments to the current 2012-2013 budget Revenue: Increases - Salaries \$11,192; Collection \$1,000; Insurance \$3,000; Decreases – Administration \$500; Prof. Development \$1,000; Legal \$2,192; Repairs & Maint. \$2,500; Programs \$3,000; Equip/Furniture/Capital \$6,000.)

New Business:

Board Officer Nominations for 2013-2014

President – Catherine Jarvie Vice President – Lois Howard
Secretary – Ida Sledge Treasurer - Marilyn Bertorelli

Board Comments: Howard is sorry to see Gretchen leave. Jim is the one who cleaned up the front of the building and did a great job.

Adjournment: Motion to adjourn by Stein and seconded by Sledge. Motion carried. Meeting adjourned at 7:36 p.m.

Next meeting: July. 9, 2013

Respectfully submitted,
Catherine Jarvie, Secretary

LIBERTY HYDE BAILEY MUSEUM BOARD OF TRUSTEES MEEETING

Tuesday, July 16, 2013

Board members present: Robin Reva, Olga Lewis, Joan Hiddema, Anne Long, Esther Hansen - Excused absence- Cindy McAlear and David Fenske
Co-directors - Lauren Denny and John Linstrom.
Council Rep - Clark Gruber
Facilities Manager- Bill Lundy

Before the meeting was called to order, Pam Chappell sang the song she had composed entitled "Liberty Hyde Bailey." She was asked and agreed to return to sing the song for some of our future programming.

Meeting called to order at 7:20pm

Minutes from the July 11, 2013 meeting were approved by Joan Hiddema and seconded by Clark Gruber. Motion carried

TREASURE'S REPORT

Assets - \$36,536.31
Deposits - 1,848.72
Expenses - 2,786.57

Discussion held as to how the Albemerle contribution is used and should we consider an admission fee of \$5.00?

Robin will be decorating a paint can, which will be placed in the museum to ask for donations toward painting the exterior of the museum.

CO-DIRECTOR'S REPORT

John reported on Jane Taylor's up coming visit and presentation in August. John suggested an honorarium of \$300 for Jane Taylor and \$200 for Frank Dennis

Joan Hiddema made a motion to pay, seconded by Robin, motion passed

Advertising needed for the Jane Taylor presentation. Signs will be erected, and newspapers will be contacted.

NEW BUSINESS

Anne Long presented the following amendment changes for approval.

Article V will read:

Regular meeting will be held the third Tuesday of each month, as necessary. Additional meetings pursuant to doing business may be determined by the Board at a regularly scheduled meeting. Five members shall constitute a quorum for the transaction of business.

Article IV will read:

The Board will consist of the following members: seven residents of the City of South Haven appointed by the City Council, one City Council representative. In addition to the seven regular members, the City may appoint two members from the surrounding townships of the City of South Haven. All members of the Board appointed by the City Council will be subject to the term limits as set by the City.

Motion to accept made by Joan Hiddema, seconded by Robin Reva. Motion passed.

Anne also requested that emails sent out to all should be strictly regarding business. If there are any complaints or negative concerns, that email should be addressed only and sent to Anne Long.

FINANCE

Lease agreement is in the hands of the City Council and waiting upon their approval.

Also waiting to hear from the City Council as to when the exterior of the museum building will be painted.

MEMBERSHIP

No report due to Cindy McAlear's absence, but 40 people remain to be called for renewal of their membership.

LIVING COLLECTIONS

No report due to David Fenske's absence

FLOOR

Esther Hansen has contacted Mark Savage about becoming a member of the Board. Following a visit to the museum he will give us an answer.

Lauren Denny told of two teenagers who have been coming to the museum to volunteer. Amanda Northrup and Elise Postma. The museum is very grateful to receive their help.

Clark Gruber reported that the City Council is discussing the use of term limits on the various boards. He will report their decision.

Robin Reva is putting on the finishing touches and framing on the Masonic Exhibit.

A motion was made by Joan Hiddema that Pam Chappell be given a Lifetime Membership to the Liberty Hyde Bailey Museum. Robin Reva seconded the motion. Motion passed. She will also be invited to present her song at the Jane Taylor program.

Meeting adjourned at 8:00pm

RECEIVED JUL 21 2013

CITY OF SOUTH HAVEN

BOARDS AND COMMISSIONS APPLICATION

Name Rebecca Linstrom

Phone _____

Address _____

Street

City

State

Zip

Resident of City Yes No

If Yes, how long: 21 years

Board or Commission Applying For: Liberty Hyde Bailey Museum Board

Qualifications: Active member, local educator, developer of the Liberty Hyde Bailey Outdoor classroom at North Shore Elementary Blog: lhbttrail.blogspot.com (samples included)

I believe I can benefit the City of South Haven by serving on a board and commission because:

I hope to help strengthen the Museum's outreach to the South Haven schools and community as an educator and strong supporter of the museum and its mission.



Signature

Date: 7/21/13

Please attach any additional information which you feel would benefit your appointment to the Board or Commission.



City of South Haven

BOARD AND COMMISSION APPLICATION

Name Terri Webb Phone _____

Address _____
Street City State Zip

E-Mail Address _____

Resident of City? (Circle One) No If Yes, how long: 4 1/2 years

Board or Commission Applying for: Planning Commission

Qualifications: I have spent a significant portion of the last 12 years building and developing residential properties as family investments. In addition to owning & operating various businesses in cities throughout the country from Cape Cod to the Mid-South including the City of South Haven. I believe the diversity of the areas where these properties and businesses were developed and operated provides me with a unique perspective on how various municipalities function in their development of these areas.

I believe I can benefit the City of South Haven by serving on a board and commission because: _____

See Page 2

Signature Terri Webb Date 7-15-13

Return Application to:
City of South Haven
Attn: Clerk's Office
539 Phoenix Street
South Haven, MI 49090
Fax: (269) 637-5319
Phone: (269) 637-0750

For Office Use Only:
Appointed _____
Term Expires _____
Letter Mailed _____

I believe I can benefit the City of South Haven by serving on a board and commission because:

While my commercial experience gives me a great perspective from a investor's standpoint, my interest as a resident of the South Haven community provides me with a deep interest in ensuring development activities are performed in the long-term interest of our community. This particularly in light of my interest to see South Haven as a place my children can and will choose to raise their children someday. It is also my interest to see the community prosper in such a way that we create economic diversity. I hope this diversity will include taking full advantage of continuing to be a preferred vacation destination for people from around the globe, yet further develop our commercial and industrial opportunities to strengthen our appeal. This diversity can further allow the next generations to remain in this great community as well as attract new families to consider South Haven their year round home. As we all know, with the larger portion of our opportunities for the younger generation too greatly concentrated on the service industry, we limit our ability to be a dynamic community.

I strongly believe South Haven can continue to develop in a manner, which maintains its unique and boutique charm, yet grow in a manner where it can be recognized as a beneficial location for investment in its residential, commercial and industrial aspects. The opportunity to participate in the successful growth of our community while maintaining the long-term interest of our citizens and residence would be an honor. I greatly appreciate your consideration of my interest to become a member of the City of South Haven's planning commission.



City of South Haven

BOARD AND COMMISSION APPLICATION

Name Mark T. Wheeler

Phone _____

Address _____
Street City State Zip

E-Mail Address _____

Resident of City? (Circle One) Yes No If Yes, how long: 10 +

Board or Commission Applying for: ZBA

Qualifications: Served the previous term on the ZBA as a member and as vice-chairman. I have gained considerable knowledge as to the duties necessary to fill this post.

I believe I can benefit the City of South Haven by serving on a board and commission because: _____

As a licensed psychologist/professional counselor, ordained clergyman, and former non-commissioned officer in the United States Marine Corps, I believe that I can continue to bring professionalism, wisdom, and integrity to the ZBA, as I have already demonstrated.

Signature Mark T. Wheeler

Date 31 July, 2013

Return Application to:
City of South Haven
Attn: Clerk's Office
539 Phoenix Street
South Haven, MI 49090
Fax: (269) 637-5319
Phone: (269) 637-0750

For Office Use Only:	
Appointed _____	
Term Expires _____	
Letter Mailed _____	



Agenda Item 9

Elbe & Sohn Industrial Facilities Tax Abatement

Background Information:

The City Council will be asked to schedule a public hearing regarding an Industrial Facilities Tax Exemption Certificate for Elbe & Sohn, located at 1875 Dewey Lane.

The tax request, which totals \$513,763, is for personal property acquired by the company, and is part of the company's solar panel project. The solar panels are intended to provide electricity to the company's Dewey Lane facility. The applicant notes that the company anticipates retaining twenty seven (27) existing jobs at their facility as a result of the project.

Elbe & Sohn has been located in the City of South Haven since 2001. The company, which is based in Europe, created a presence in the United States in the mid 1980's. The company focuses on the assembly of propeller shafts for various applications. The company also produces double joints for powered steering axles, ball and socket joints, and input and output yokes.

The estimated total value of the Industrial Facilities Tax Exemption Certificate for Elbe & Sohn is \$26,412 over the 12 year life of the agreement. The tax exemption does include a "claw-back" provision, which allows the City of South Haven to seek the abated tax amount if the terms of the abatement are not met by the business.

Recommendation:

The City Council will be asked to consider Resolution 2013-45, a resolution which sets a public hearing date, of August 19, 2013, for the consideration of the application for an industrial facilities tax abatement for Elbe & Sohn.

Support Material:

Resolution 2013-45
Project Illustration

MEMORANDUM

DATE: July 10, 2013

TO: Brian Dissette, City Manager

FROM: Connie Phillips-Thompson, Deputy Assessor

SUBJECT: Resolution to set a Public Hearing for an Industrial Facilities Tax Exemption Application for Elbe & Sohn

Elbe & Sohn has filed an application for an Industrial Facilities Tax Exemption Certificate on July 8, 2013 with a location of 1875 Dewey Lane. The application listed the acquisition and installation machinery and equipment (solar panels) at an estimated cost of \$513,763.

Elbe & Sohn expects to retain 27 jobs within 2 years of completion as a result of this project.

The estimated 12 year tax savings is \$26,412.

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2013-45

A RESOLUTION TO SET A PUBLIC HEARING DATE
FOR CONSIDERATION OF AN APPLICATION FOR AN
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE REQUESTED BY
ELBE & SOHN

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on August 5, 2013 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, on July 8, 2013, the City of South Haven received an application from Elbe & Sohn, 1875 Dewey Lane, South Haven MI 49090 for issuance of an Industrial Facilities Exemption Certificate pursuant to Act 198, Public Acts of 1974, as amended, the Plant Rehabilitation and Industrial Development Districts Act, for an industrial development project located at 1875 Dewey Lane; and

WHEREAS, an Industrial Development District, known as Industrial Development District No. 95-02, within which the project is located has previously been established by the City of South Haven; and

WHEREAS, the City is required to schedule, provide notice of, and conduct a public hearing for consideration of the application:

BE IT THEREFORE RESOLVED, that a public hearing for consideration of the application for an Industrial Development Exemption Certificate submitted by Elbe & Sohn on July 8, 2013, shall be conducted by the City Council on August 19, 2013 during the regular City Council meeting which begins at 7:00 p.m. local time in the City Council Chambers at 539 Phoenix Street in the City of South Haven; and

BE IT FURTHER RESOLVED, that proper notice of the public hearing shall be issued; and

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded; and

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the City Council.

RECORD OF VOTE:

Yeas: _____

Nays: _____

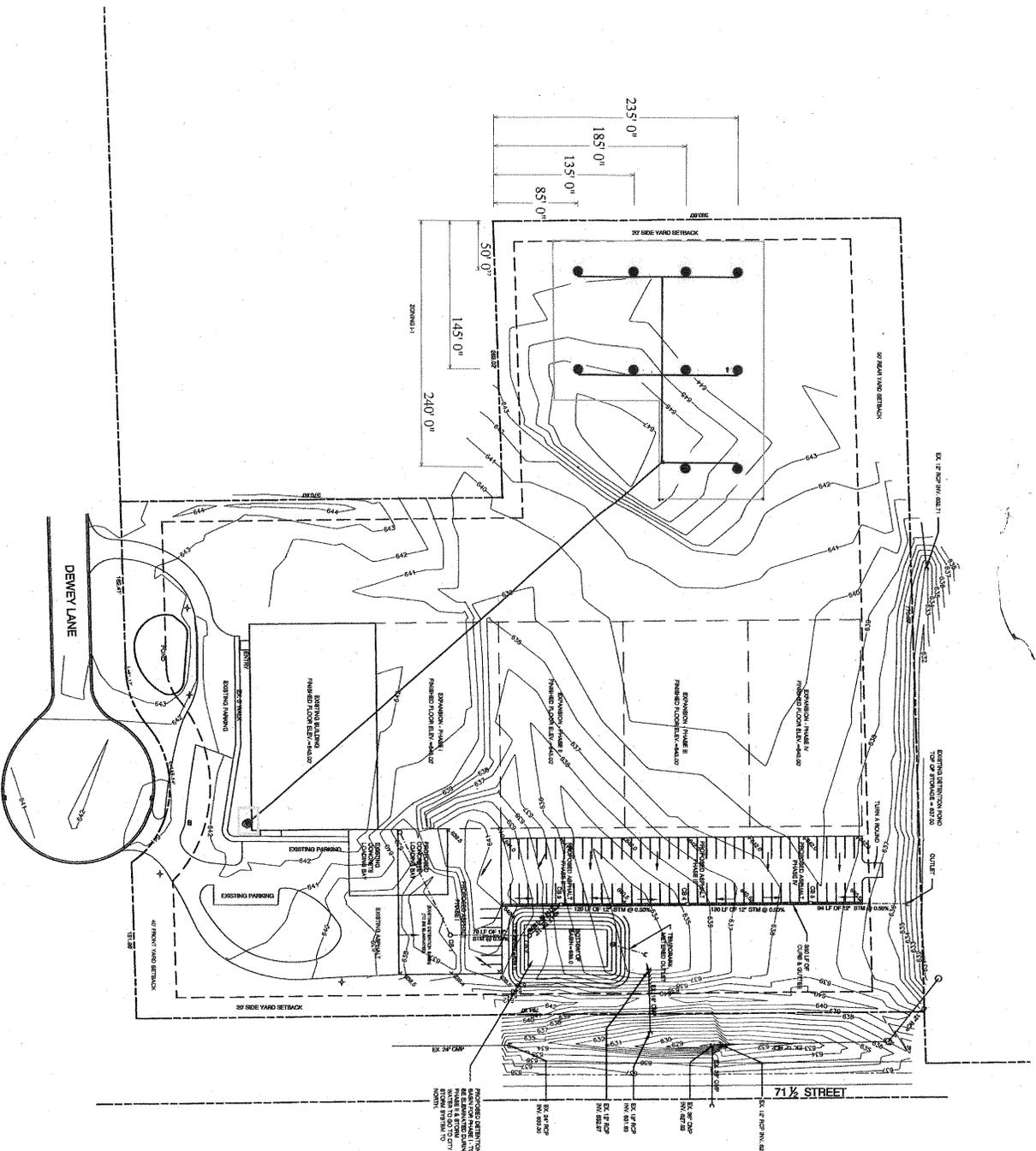
RESOLUTION DECLARED ADOPTED.

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 5th day of August 2013, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Amanda Morgan, City Clerk

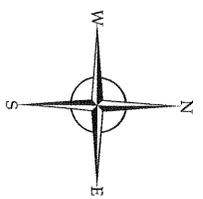


Notes:

Features of Interest:
Existing Electrical

Array Configuration:
-104.4kW DC-STC
-360 x Suniva MW290
-10 x Solmetric PV 10kW Inverters
(277480V 30kW Output)

Site Notes:
-Fence 850 linear feet
-Wire Run to Combiner: 550'



0 20 40 80 120 160 200 ft
Scale: 1" = 100'

**104.4kW Layout
DRAFT
(Not For Construction)**

Helios Solar LLC
248 W. Michigan
Kalamazoo, MI 49008
Telephone: (269) 343-5581
Fax: (269) 343-5560

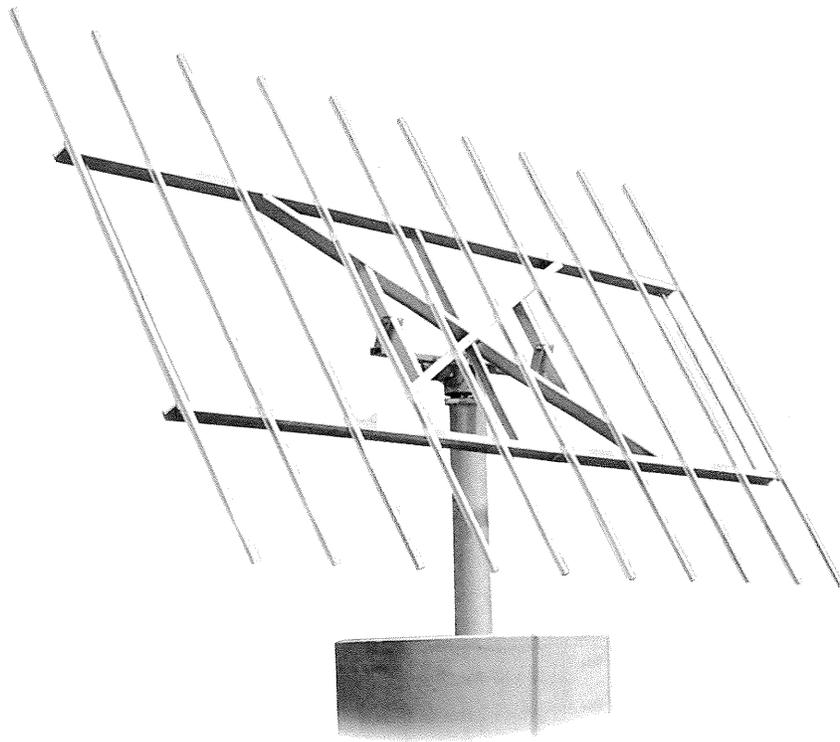
Project:
Elibe USA

Date: 05/9/2013
Job Number: 1208
Drawn By: CTF
Checked By:
Reviewed By:

Sheet:
A-6

- LEGEND**
- ROW ROW
 - PROPERTY LINE
 - EXISTING ELECTRICAL INFRASTRUCTURE
 - + EXISTING LIGHT POLE
 - ▭ EXISTING CURB MARK
 - ▭ PROPOSED ANTIWIND SHIELD (P-AS7)
 - ○ ○ ○ PROPOSED STEEP CIRCUMFER
 - WIND STRIKE
 - PROPOSED STEEP CIRCUMFER IN CORNER
 - PROPOSED SURFACE DRAINAGE DIRECTION

GENERAL NOTES:
1. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.
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Assembly Instruction

US Version

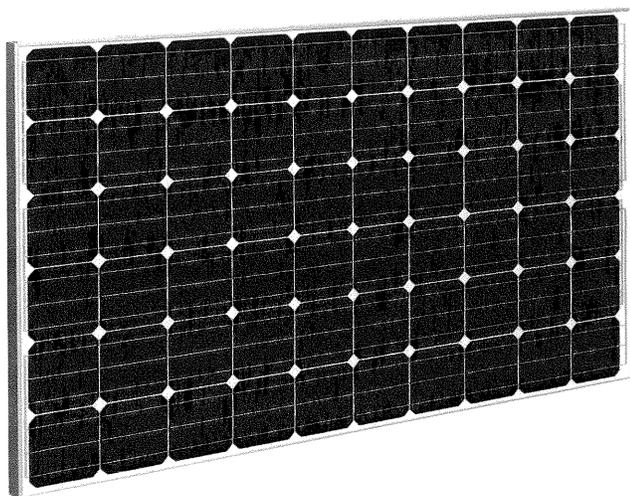
DEGERtraker 5000HD
DEGERtraker 6000NT

Effective 2010-11-01



High-quality and high-efficiency
PV yields sensible solar

SUNIVA OPTIMUS® SERIES MONOCRYSTALLINE SOLAR MODULES



OPTXXX-60-4-100 (60 CELL MODULE)

The Optimus® modules consist of Suniva's latest technology: ARTisun® Select. These superior monocrystalline cells are designed and manufactured in the U.S.A. using our proprietary low-cost processing techniques. Engineered with our pioneering ion implantation technology, high power-density Optimus modules provide excellent value, performance and reliability.

Certifications:



Engineering Excellence

- Built exclusively with Suniva's highest-efficiency ARTisun Select cells, providing one of the highest power outputs per square meter at an affordable manufacturing cost
- Suniva's state-of-the art manufacturing facility features the most advanced equipment and technology
- Suniva is a U.S. –based company spun out from the Georgia Tech University Center of Excellence in Photovoltaics (one of only two such research centers in the U.S.)

Features

- Contains the latest ARTisun Select cell technology - over 19%
- Positive only tolerance
- Marine grade aluminum frame with hard anodized coating
- Industry leading linear warranty (10 year warranty on workmanship and materials; 25 year linear performance warranty delivering 80% power at STC)
- Buy America compliant upon request
- Qualifies for U.S. EXIM financing
- System and design services available

Quality & Reliability

- Suniva Optimus modules are manufactured and warranted to our specifications assuring consistent high performance and quality worldwide.
- Rigorous quality management
 - Performance longevity with advanced polymer backsheet
 - Produced in an ISO 9001: 2008 certified facility
 - Passed the most stringent salt spray tests based on IEC 61701
 - Passed enhanced stress tests¹ based on IEC 61215 conducted at Fraunhofer ISE²
 - Certified PID free
 - Ask about our validated PAN files

OUR PRODUCTS:

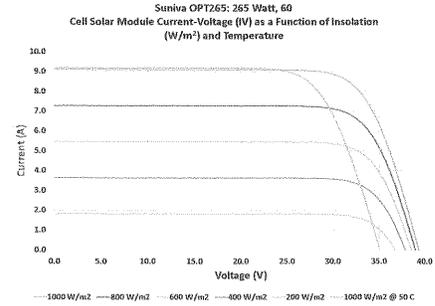
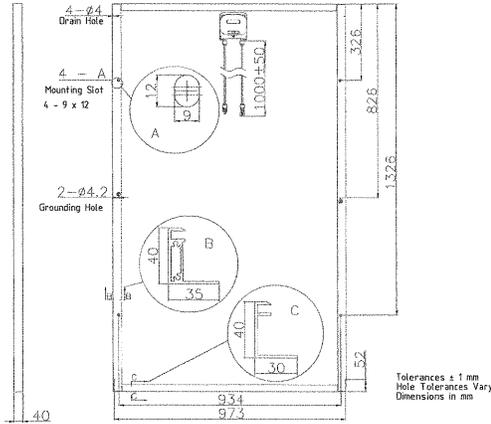
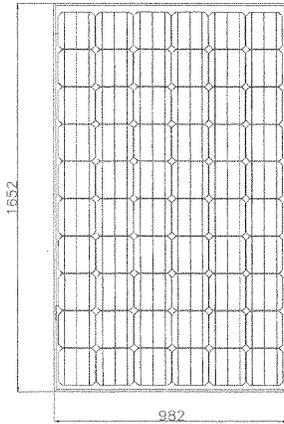
Monocrystalline Modules
OPTIMUS SERIES 60 cell
OPTIMUS SERIES 72 cell

Multicrystalline Modules
MV SERIES 60 cell
MV SERIES 72 cell

Monocrystalline Cells
19%+ efficiency

Balance of Systems Solutions (BOSS)
Racking, Inverters, Batteries, Energy Storage Appliances and EV Chargers

OPTIMUS SERIES: OPT 60 CELL MODULES



ELECTRICAL DATA (NOMINAL)

The rated power may only vary by -0/+3% and all other electrical parameters by ± 5%

Power Classification	Pmax (W)	255	260	265	270
Module efficiency	%	15.71	16.02	16.33	16.60
Model Number	OPT	255-60-4-100	260-60-4-100	265-60-4-100	270-60-4-100
Voltage at Max. Power Point	Vmp (V)	30.00	30.20	30.70	31.20
Current at Max. Power Point	Imp (A)	8.50	8.60	8.64	8.68
Open Circuit Voltage	Voc (V)	37.90	38.10	38.30	38.50
Short Circuit Current	Isc (A)	9.05	9.08	9.12	9.15

The electrical data apply to standard test conditions (STC): Irradiance of 1000 W/m² with AM 1.5 spectra at 25°C.

DIMENSIONS AND WEIGHT

Cells / Module	60 (6x10)
Module Dimensions	1652 x 982 mm (65.04 x 38.66 in.)
Module Thickness (Depth)	40 mm (1.57 in.)
Approximate Weight	17.9 +/- 0.25kg. (39.5 +/- 0.5 lb.)

CHARACTERISTIC DATA

Type of Solar Cell	High-efficiency ARTiSun® Select monocrystalline cells of 156 x 156 mm (6 in.)
Frame	Silver anodized aluminum alloy; black frame available by custom order
Glass	Tempered (low-iron), anti-reflective coating
Junction Box	NEMA IP67 rated; 3 internal bypass diodes
Cable & Connectors	12 AWG (4.0 mm ²) cable with MC4 compatible connectors; cable length approx. 1000 mm
Hardware (Available Upon Request)	Grounding screws: (2) #10-32 12.7 mm (#10-32 x 0.5 in.) Stainless steel flat washers: (4) 5 x 10 x 1 mm (0.2 in. ID x 0.394 in. OD x 0.030 in.)

TEMPERATURE COEFFICIENTS

Voltage	β , Voc (%/°C)	-0.335
Current	α , Isc (%/°C)	+0.047
Power	γ , Pmax (%/°C)	-0.420
NOCT Avg	(+/- 2 °C)	46.0

LIMITS

Max. System Voltage	1000 VDC for IEC, 1000 VDC for UL
Operating Module Temperature	-40°C to +85°C (-40°F to +185°F)
Storm Resistance/Static Load	Tested to IEC 61215 for loads up to 5400 Pa (113 psf); hail and wind resistant

Suniva® reserves the right to change the data at any time. View manual at suniva.com.

¹UV 90 kWh, TC 400, DH 2000. ²Tests were conducted on module type OPT 60.

[SAMD_0010]

Headquarters

5765 Peachtree Industrial Blvd.,
Norcross, Georgia 30092 USA
Tel: +1 404 477 2700

www.suniva.com

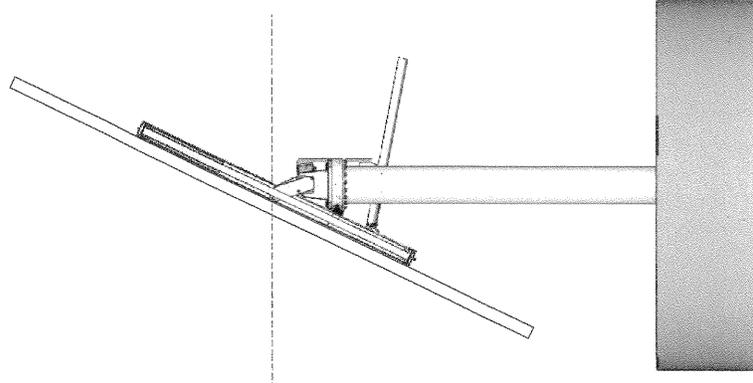
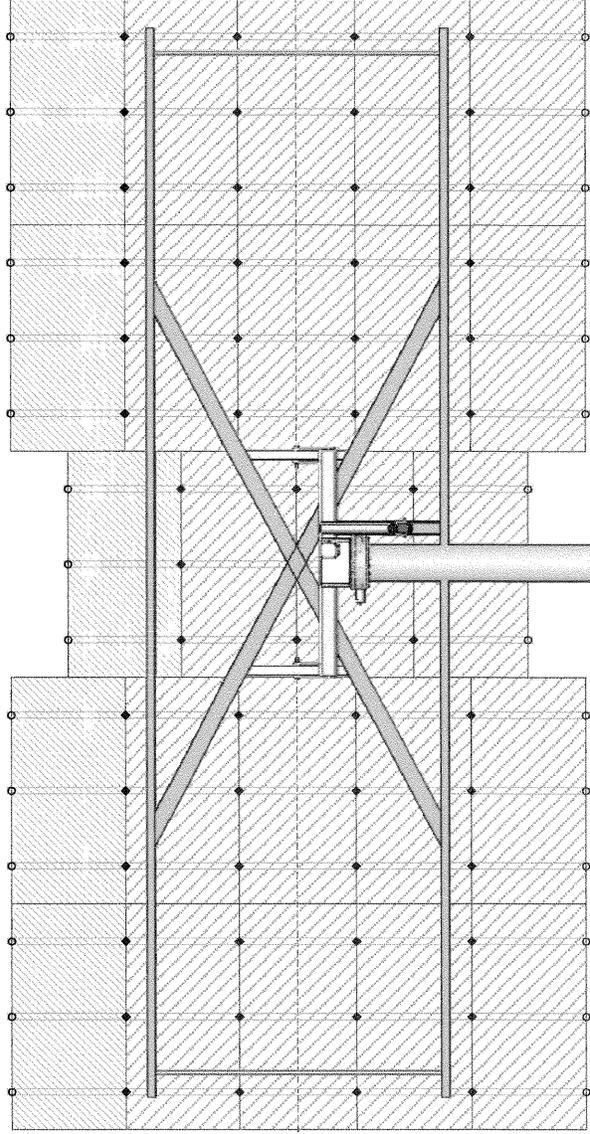
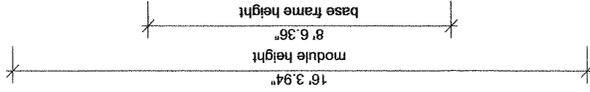
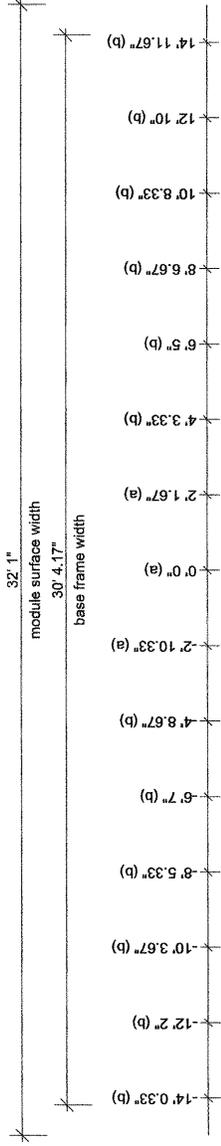


Please recycle.



04 25 13
(Rev. 16)





- End clamps: 30 pcs.
- ◆ Clamp plates: 57 pcs.
- Alu profile F-SET-HD: 3 pcs. 13' 5.42" (a), 12 pcs. 16' 8.79" (b)

DEGERtraker 6000NT

24 modules 6' 5" x 3' 3"



Agenda Item 10

Welcoming Week Resolution

Background Information:

The City Council will be asked to consider a resolution of support for the Welcoming Michigan Organization's "Welcoming Week."

The Welcoming Michigan Organization consists of four community organizations affiliated with Welcoming Michigan. Van Buren County is one of the four community organizations participating in the effort. The organization is not a political or policy committee advocating for or against immigration reform or any political viewpoints.

Welcoming Michigan Organization expresses that U.S. born and foreign born immigrants and migrants have been valuable to the country, the State of Michigan, and Van Buren County. The 2013 National "Welcoming Week" is a nationwide event that promotes meaningful connections and a spirit of unity between U.S. and foreign-born Americans by providing opportunities to learn about each other and work together for the greater good.

Prior to "Welcoming Week", local units of government are being requested to consider resolutions of support, affirming that the community supports Welcoming Week.

Recommendation:

The City Council should consider a motion of support for Resolution 2013-46, a resolution of support for the Welcoming Michigan Organization's "Welcoming Week."

Support Material:

Resolution 2013-46
"Welcoming Week" information

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2013-46

A RESOLUTION AFFIRMING THE CITY OF SOUTH HAVEN IS A WELCOMING COMMUNITY
IN SUPPORT OF 'WELCOMING WEEK', SEPTEMBER 15-22, 2013.

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on August 5, 2013 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, Welcoming Michigan, one of 22 State affiliates of Welcoming America, has four focus communities - Van Buren County, Chadsey Condon, Hamtramck and Sterling Heights - each working to build mutual respect among foreign-born and U.S.-born people who call Michigan home today; and

WHEREAS, Local Van Buren County citizens have come together to form a Van Buren County Leadership Committee to affirm Van Buren County and its communities are welcoming to immigrant and migrant peoples; and

WHEREAS, The Welcoming Michigan Van Buren County Leadership Committee works to promote understanding of the contributions of immigrants and the effects of immigration on our communities, and challenge common myths and stereotypes some may have; and

WHEREAS, The short documentary film "Journeys: Stories from Van Buren," produced by Welcoming Michigan and screened throughout Van Buren County by its Van Buren County Leadership Committee, highlights the diverse ways residents have come to live in SW Michigan; and

WHEREAS, Van Buren County's agricultural based economy has benefited by foreign-born labor with hundreds becoming permanent residents, U.S.A. citizens, and contributing greatly to our county community; and

WHEREAS, Foreign-born Americans have contributed greatly to the history and the economy of the Van Buren County community and the State of Michigan; and

WHEREAS, The City of South Haven is a welcoming community and respects the innate dignity of all people; and

WHEREAS, The City of South Haven remembers, respects, honors, and values our immigrant roots, and embraces the values of family, faith, and hard work; and

WHEREAS, The City of South Haven has long been recognized as a hospitable and welcoming place, where people, families, and institutions thrive and the contributions of all are celebrated and valued; and

WHEREAS, The City of South Haven is committed to continue building a neighborly and welcoming atmosphere in our community, where all are welcome, accepted and appreciated.

NOW BE IT THEREFORE RESOLVED, The City of South Haven affirms it is a welcoming community where all foreign-born and native-born Americans can live, work, and play together; share in each other's customs and ideals, and appreciate and promote cultural diversity, and

BE IT FURTHER RESOLVED, The City of South Haven joins in recognizing the week of September 15-22, 2013 as National Welcoming Week in our community and in Michigan.

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the City Council.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 5 day of August 2013, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Amanda Morgan, City Clerk

Background Information:

Welcoming Michigan

and the Van Buren County Leadership Committee

Website: <http://welcomingmichigan.org/>

What is Welcoming Michigan?

When it comes to immigration, it's easy to let differences separate us. Michigan thrives when we bring the best of what has been and the best of what can be together to create a stronger, more vibrant Michigan for all. At Welcoming Michigan, we seek to build mutual respect among foreign-born and U.S.-born people who call Michigan home today. Together. It's better.

There are four Welcoming Michigan Communities: Van Buren County, Chadsey Condon, Hamtramck, and Sterling Heights.

Contact Information: Please call or email one of the Welcoming Michigan Communities Coordinators --

- Christine Sauvé - Southeast Michigan Communities Coordinator, (734) 845-8695 / csauve@lsscm.org
- Lillie Wolff - West Michigan Communities Coordinator, (269) 492-7196, Ext. #238 / lwolff@lsscm.org
- Van Buren County Leadership Committee – Cindy Daines, Laura Zamiski, Marcos Flores, Kenny Kent, Larry Nielsen, Annie Brown, Tracy Spaulding, Laura Ynclan, and Sally Duncan. *We always welcome others to join our committee.*

We Are Not Policy Advocates: Welcoming America, Welcoming Michigan, and the Van Buren County Leadership Committee are not advocating for or against any policy; national, state, or local. Our focus is on our immigrant heritage and being welcoming to immigrants because: “When Michigan welcomes immigrants, Michigan thrives.” We believe this to be true for Michigan and our community

"Journeys" Screened throughout Van Buren County

Our short documentary, "**Journeys: Stories from Van Buren**" has been shown throughout Van Buren County and is available for future screenings. The film highlights the diverse ways residents have come to live in SW Michigan. Through interviews with local residents, the film shows how we all have a connection to migration or immigration, we all come from somewhere. The film also highlights why it is important to be welcoming to all.

Rick Snyder, Governor of Michigan, on the value of Immigrants to Michigan

“For the overwhelming majority of immigrants, the opportunity to begin again - and flourish - is what made Michigan great. We need to continue to harness this thirst for success and the work ethic that makes success possible, to help Michigan grow once again.”

2013 National Welcoming Week!

September 15th-22nd, 2013

During the week of September 15th, 2013, Welcoming Michigan will join 22 other Welcoming America affiliates and partners across the country to participate in National Welcoming Week, a nationwide event that promoted meaningful connections and a spirit of unity between U.S. and foreign-born Americans by providing opportunities to learn about each other and work together for the greater good. Across the country, longtime residents and their new immigrant neighbors will come together during National Welcoming Week to take part in local community events, organized by Welcoming America affiliates and other national and local corporate partners, foundations, small businesses and residents of the community.

Support

The Welcoming Michigan initiative is supported by the **Ford Foundation** and the **W.K. Kellogg Foundation**.

Immigrants account for large and growing shares of the economy and the electorate in Michigan. Immigrants make up 6.0% of the state's population. Being a welcoming state is in the best interest of all Michiganders.

Our Basic Principles

1. We believe the majority of U.S. residents are empathetic and compassionate people, and that this compassion is being clouded by the country's current immigration debate.
2. We believe most U.S. residents are hospitable, welcoming and inclusive of diversity and agree we have a shared responsibility to treat all our neighbors with respect and decency;
3. We are dedicated to advancing the basic principles upon which the United States was founded, establishing the equality and dignity of all people, including immigrants;
4. We recognize that immigrants are fellow human beings and reject the use of dehumanizing language;
5. We are committed to raising the level of public discourse concerning immigrants and immigration and;
6. We are committed to promoting understanding of the contributions that immigrants make to the U.S. and the effects of immigration on our communities, and to challenging common myths and stereotypes.
7. We believe that Welcoming campaigns are an ideal vehicle for changing the public discourse on immigrants and immigration in our communities.

Michigan Immigrants Fact Sheet

- Michigan's foreign-born were more than three times as likely as U.S.-born Michigan residents to start a new business between 1996 and 2007.¹
- 32.8 percent of all high-tech startups in the state between 1990 and 2005 had an immigrant founder, ranking Michigan 3rd among the 50 states and making Michigan's foreign-born more than six times as likely to start a high-tech firm than U.S.-born residents.²
- The total economic value generated by Michigan's farm sector and its related industries was \$6.69 billion in 2006; crops that use migrant labor account for almost 58% of the total economic activity.³ Migrant farmworkers in Michigan are predominantly foreign-born.
- If all unauthorized immigrants were removed from Michigan, the state would lose \$3.8 billion in economic activity, \$1.7 billion in gross state product, and approximately 20,339 jobs, even accounting for adequate market adjustment time.⁴
- Arab American employment accounted for \$7.7 billion in total earnings in the four counties of the Detroit metropolitan area in southeast Michigan, generating an estimated \$544 million in state tax revenue in 2005.⁵ Arab American business and consumer spending supported an estimated 141,541 jobs in the four-county region in 2005.⁶
- Michigan's 21,589 Asian-owned businesses had sales and receipts of \$7.7 billion and employed 66,293 people in 2007.⁷
- The state's 10,770 Latino-owned businesses had sales and receipts of \$3.9 billion and employed 18,508 people in 2007.⁸
- The number of children in Michigan with one or more foreign-born parent was 247,701 (11% of children under 18) in 2009.⁹
- In Michigan, 86.6% of children with immigrant parents were considered "English proficient" as of 2009.¹⁰

1 Tobocman, Steven. "Global Detroit: Full Report." *The New Economy Initiative for Southeast Michigan*, August 2010.

2 Tobocman, "Global Detroit: Full Report."

3 Knudson, William "The Impact of Migrant Farmworkers on Michigan Agriculture." *MSU Product Center for Agriculture and Natural Resources*, July 2006, p. 4.

4 The Perryman Group. "An Essential Resource: An Analysis of the Economic Impact of Undocumented Workers on Business Activity in the US with Estimated Effects by State and by Industry." *Americans for Immigration Reform*, April 2008.

5 Center for Urban Studies. "Arab American Economic Contribution Study: Gauging the economic contributions that persons of Arab ancestry have on Southeast Michigan's Economy." *Wayne State University*, March 2007.

6 Center for Urban Studies, "Arab American Economic Contribution Study."

7 U.S. Census Bureau, 2007 Survey of Business Owners.

8 U.S. Census Bureau, 2007 Survey of Business Owners.

9 Migration Policy Institute Data Hub. Retrieved from <http://www.migrationinformation.org/datahub/state.cfm?ID=MI#4>

10 The Urban Institute, data from the Integrated Public Use Microdata Series datasets drawn from the 2005 - 2009 American Community Survey.

The Economic Facts

\$9.3 billion

The 2010 purchasing power of Michigan's Latinos totaled \$9.3 billion—an increase of 330.8% since 1990. Asian buying power totaled \$9 billion—an increase of 385.1% since 1990, according to the Selig Center for Economic Growth at the University of Georgia.

\$7.7 billion

Arab American employment accounted for \$7.7 billion in total earnings in the four counties of the Detroit metropolitan area in southeast Michigan, generating an estimated \$544 million in state tax revenue in 2005, according to the Center for Urban Studies at Wayne State University.

11%

Immigrants accounted for 11% of total economic output in the Detroit metropolitan area as of 2007, according to a study by the Fiscal Policy Institute.

37.8%

In Michigan, 37.8% of foreign-born persons who were naturalized U.S. citizens in 2009 had a bachelor's or higher degree, compared to 35.9% of noncitizens.

24,214 Michigan's 24,214 foreign students contributed \$657.6 million to the state's economy in tuition, fees, and living expenses for the 2009-2010 academic year, according to the NAFSA: Association of International Educators.

6.8%

Immigrants comprised 6.8% of the state's workforce in 2010 (or 333,373 workers), according to the U.S. Census Bureau.

Van Buren County Billboard

In 2012, a billboard was placed along westbound I-94 near Hartford. This year a billboard has been placed along westbound M-43, west of the City of Bangor.





Welcoming Michigan

BUILDING IMMIGRANT FRIENDLY COMMUNITIES

Welcoming Michigan Recommended Reading List

The Warmth of Other Suns, by Isabel Wilkerson
Random House

Enrique's Journey, by Sonia Nazario
Random House

Immigrant, Inc., by Richard Herman and Robert Smith
John Wiley & Sons, Inc

Create Dangerously, by Edwidge Danticat
Princeton University Press

A Map of Home, by Randa Jarrar
Other Press

Welcoming Michigan Recommended Film List

In America
Jim Sheridan / Jim Sher. & Arthur Lappin

The Visitor
Thomas McCarthy Michael London & Mary Jane Skalski

The Guestworker
Cynthia Hill & Charles Thompson, Cynthia Hill & Charles Thompson

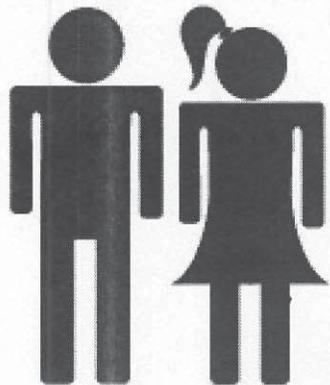
Brother Towns
Dr. Charles Thompson Jr. & Michael Davey & Margaret Morales

Papers
Anne Galisky, Rebecca Shine & Dunetchka Otero-Serrano & Andre Nakazawa

Welcome to Shelbyville
Kim A. Snyder, Kim A. Snyder

Not In Our Town
Patrice O'Neil, The Working Group

NEW AMERICANS IN MICHIGAN

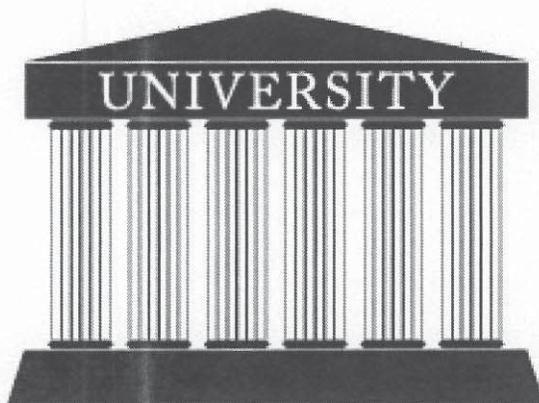
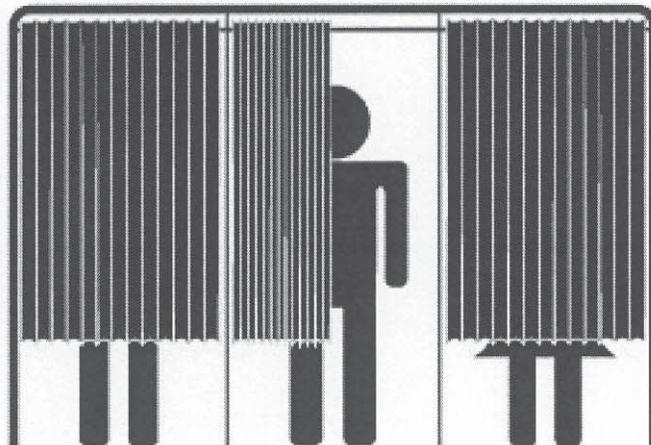


6% of Michiganders are foreign born.

6.8% of Michiganders are Latino or Asian.

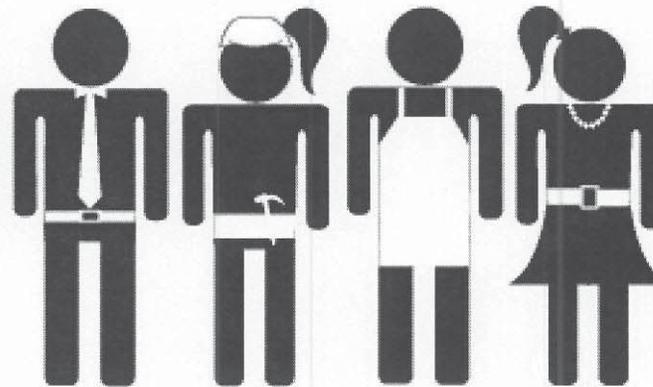
49.1% of immigrants in the state are eligible to vote.

6% of registered voters are New Americans.



Michigan has 24,214 foreign students who contribute **\$657.6 million** to the state economy.

37.8% of foreign-born adults have a bachelor's degree or higher.



Asian-owned businesses in Michigan have sales and receipts of **\$7.7 billion**.

Latino-owned businesses in Michigan have sales and receipts of **\$3.9 billion**.

Immigrants are **6.8%** of the state's workforce. **2%** of the workforce is unauthorized.

The purchasing power of Michigan's Latino population and Asian population, respectively, is **\$9.3 billion** and **\$9 billion**.



86.4% of Michigan's children with immigrant parents are U.S. citizens.

86.6% of children with immigrant parents are English proficient.

DID YOU KNOW? Michigan would lose **\$3.8 billion** in economic activity if all unauthorized immigrants were removed.

www.immigrationpolicy.org



City of South Haven

Department of Public Works

DPW Building • 1199 8th Ave. • South Haven, Michigan 49090
Telephone (269) 637-0737 • Fax (269) 637-4778

MEMORANDUM

To: Brian Dissette, City Manager
Roger Huff, PE, DPW Director

From: Larry Halberstadt, PE, City Engineer

Date: July 31, 2013

RE: Bulk Water Sales

Background Information:

The City of South Haven Water Utility provides bulk water sales to various customers throughout the year. Bulk water sales are provided to commercial water haulers, for construction sites, and for agricultural uses. Typically, we receive between 10-20 requests per year to provide bulk water sales. Bulk water sales are provided by attachment of a metering assembly to a fire hydrant. The assembly consists of a large size meter, typically 3-inch, a backflow preventer, and various valves, fittings and pipe supports. A typical assembly has a replacement value of \$3000-4000. Bulk water sales are provided at the Department of Public Works Building. In addition, a customer may request a meter be installed at a hydrant near the point of service.



Typical Hydrant Meter Assembly

Memorandum

July 31, 2013

Bulk Water Sales

Page 2 of 3

Staff has reviewed bulk water sales policies in various communities throughout Michigan. The fees charged vary widely. Of the ten communities surveyed, 8 of the communities billed water usage at their standard commodity charge. Nine of the communities charge a daily standby rate for bulk water sales. Six of the communities charge a deposit fee for the metering assembly, ranging from \$75 to \$600.

Council adopted the City of South Haven Public Utilities Rules, Regulations and Policies by passing Resolution 07-04 on January 15, 2007. Appendix #1, page A55 includes information regarding Hydrant Water Sales. The fee schedule included in Resolution 07-04 is based on water usage rates established by Council in 2006. In addition, the current policy does not cover the actual cost of installing the remote hydrant meter for customer use.

Staff recommends a formal change to the Bulk Water Sales Policy and rates to provide defined procedures, cover the cost for installation and removal of hydrant meters, and establish a fair rate for the water used by including a standby fee.

Under the proposed policy, customers seeking to purchase water in bulk from the City of South Haven will be subject to the following charges:

- A deposit fee in the amount of \$500.00 for installation of a hydrant meter and backflow preventer assembly at a location remote from the DPW building. The deposit fee will be refunded if the assembly is returned in an undamaged condition. If the assembly is returned in a damaged condition, the deposit will be used to cover the cost of repairs.
- A setup fee in the amount of \$200.00 to adequately cover the cost of City staff time to install and remove the hydrant meter at the location requested.
- Daily standby fees for a 3" meter. The daily standby fees will be calculated by dividing the monthly standby fee by the average number of days in a month (30.42). The monthly standby fee is part of the City's standard rate structure and is subject to adjustment by Council, typically on an annual basis.
- Water usage rate based on the amount metered, with a 2,500 cubic feet minimum. The water usage rate is part of the City's standard rate structure and is subject to adjustment by Council, typically on an annual basis.

Adjusting the policy will enable bulk water sales to be billed at the same rate structure as all permanent water customers.

The Board of Public Utilities reviewed the proposed policy at their June 24, 2013 and July 29, 2013 regular meetings. At the July 29 meeting, they recommended that Council consider a resolution amending the Utility Policy to incorporate the new Bulk Water Sales Policy.

Recommendation

It is recommended that Council consider the attached resolution at their August 5, 2013 regular meeting.

Attachments

Memorandum

July 31, 2013

Bulk Water Sales

Page 3 of 3

Resolution 2013-47

Bulk Water Policy

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2013-47

A RESOLUTION TO AMEND THE UTILITY POLICY REGARDING HYDRANT WATER SALES

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on August 5, 2013 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, City Council adopted the Public Utilities Rules, Regulations and Policies by Resolution 07-04 on January 15, 2007; and

WHEREAS, during their regular meeting on July 29, 2013, the Board of Public Utilities reviewed the Hydrant Water Sales policy and has recommended that the current policy be adjusted to provide defined procedures, cover costs for installation and removal of remote hydrant meters, and establish a fair rate for the water used by including a standby fee.

NOW, THEREFORE BE IT RESOLVED that the City of South Haven adopts the Bulk Water Sales Policy attached as Exhibit A.

BE IT FURTHER RESOLVED that the language regarding Hydrant Water Sales on page A55 of Resolution 07-04 is hereby rescinded.

BE IT FURTHER RESOLVED that the Deposit Fee for Hydrant Meters be set at \$500.00 and the Setup Fee for Hydrant Meters be set at \$200.00.

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the City Council.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 5 day of August, 2013, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Amanda Morgan, City Clerk



City of South Haven

Department of Public Works

DPW Building • 1199 8th Ave. • South Haven, Michigan 49090
Telephone (269) 637-0737 • Fax (269) 637-4778

EXHIBIT A: BULK WATER SALES POLICY

- A. **Purpose.** This policy is intended to provide for bulk water sales. Bulk water sales are considered to be large volume, high flow delivery via a temporary connection to a fire hydrant. Bulk water sales are available for the following purposes: Filling of outdoor swimming pools, agricultural irrigation or livestock, construction projects, and commercial water sales. Other uses may be approved by the Public Works Director on a case by case basis.
- B. **Application.** Customers seeking bulk water sales shall make application for service at the Department of Public Works on the form provided.
- C. **Hydrant Meters.** All bulk water sales will occur via a hydrant meter and backflow preventer provided by the City.
- D. **Location of Hydrant Meters.** Approved applicants may take delivery of water at the Department of Public Works Building, 1199 8th Avenue without incurring a hydrant meter deposit or setup fee. Applicants may request installation of a hydrant meter near their property. The City will review applicant's request to ensure that the hydrant meter can be installed in a safe location.
- E. **Availability of Hydrant Meters.** The City will make every effort to provide service to customers as requested; however, the number of hydrant meter and backflow preventer assemblies is limited. During periods of high demand, the City may limit the number of days that a hydrant may be installed at a remote location.

A customer purchasing water on an annual basis, may make application to have a hydrant meter and backflow assembly reserved in their name. The customer will be required to pay the full cost for purchase, assembly, maintenance, and storage of the assembly. The assembly will remain the property of the City and will be maintained and stored by the City. The customer deposit will be waived for a customer who pays for the full costs as described in this paragraph.

- F. **Deposits for Hydrant Meters.** Applicants shall pay a deposit for the hydrant meter and backflow preventer assembly. The deposit will be refunded if the assembly is returned in an undamaged condition. In the event that the assembly is damaged, the City will repair the assembly and deduct the repair charges from the applicant's deposit.
- G. **Setup Fees.** Applicants shall pay a fixed setup fee to cover the cost of installation of a hydrant meter near their property. The setup fee will include the average cost for staff time, administrative time, and vehicle mileage required for installing and removing the hydrant meter assembly.

EXHIBIT A: BULK WATER SALES POLICY

Page 2 of 2

- H. **Payment.** Payment for usage will include standby charges based on the size of water meter provided and water usage rate based on the current rate schedule adopted by City Council and incorporated into the Code of Ordinances. The monthly standby charges will be prorated to a daily amount by dividing the monthly charge by the average number of days per month (30.42). The customer will be billed standby charges for the number of days that the hydrant meter remains installed and available for their usage. The customer will be billed water usage for a minimum of 2,500 cubic feet, regardless of the actual amount used. Customers taking delivery at the Department of Public Works Building will not be billed a daily standby charge.

- I. **Connection to Hydrant Meters.** Customer may only connect to the hydrant meter assembly with flexible hose that can be rapidly removed in the event of a fire. No hard piping connections are permitted.



Special Event Sign Request Liberty Hyde Bailey Museum

City of South Haven

Background Information: The Liberty Hyde Bailey Museum Memorial Foundation is asking to place two (2) temporary signs on public property to promote summer special events. The signs are proposed for the city hall front lawn (Phoenix Street) and at Dyckman Park. Graphics of the proposed signs are attached to this report. Each location is proposed to have both signs installed.

Recommendation:

While staff has no issue with permitting the signs, we would like clarification concerning the specific location of each of the signs. That information should be forwarded to the building department and filed with the application.

Support Material:

Completed application w/attachments

Respectfully submitted,
Linda Anderson
Zoning Administrator

City of South Haven

Sign Application for Public Property

CONTACT INFORMATION

Business or Event Title: Liberty Hyde Bailey Museum (events: Brown Bag Botany and Branch at the Baileys)

Owner: City of South Haven / Liberty Hyde Bailey Museum Memorial Foundation

Contact Name: John Linstrom

Telephone: 637-4269 Cell Phone: 906-0516

Email Address: linstrom.no.d@gmail.com

SPECIFIC INFORMATION

Nature of the business: 501(c)3 nonprofit museum dedicated to "South Haven's Favorite Son"

Sign Description (picture of sign showing dimensions **must** be included): 2 typical yard signs, full color on corrugated plastic on thin metal posts, advertising each of the museum's 2 weekly program series.

Location of sign(s) (attach drawing if needed): City Hall front lawn and/or park next to Visitor's Bureau

Date(s) sign will be displayed: asap - Aug. 30

****Proof of insurance naming the City of South Haven as additional insured may be required if signage will be placed on City property, including the public right-of-way.

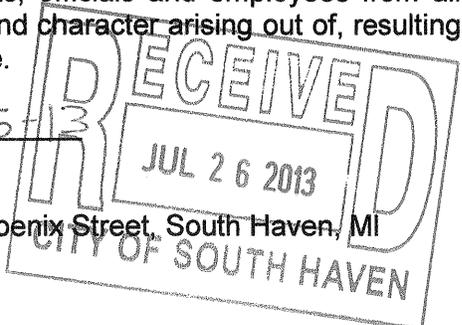
All signs extending over the sidewalk or other public space shall require a license agreement with the city.

INDEMNIFICATION AGREEMENT

The undersigned agrees and promises, as a condition of approval of this application to defend, indemnify, and save harmless the City of South Haven, its agents, officials and employees from all suits, claims, damages, causes of action or demands of any kind and character arising out of, resulting from, or in connection with the placement of said temporary signage.

John Linstrom
Applicants Signature

7-25-13
Date



Return Application to: the Building Department, at City Hall, 539 Phoenix Street, South Haven, MI 49090



24"

18"

Brunch

at

the

Baileys'

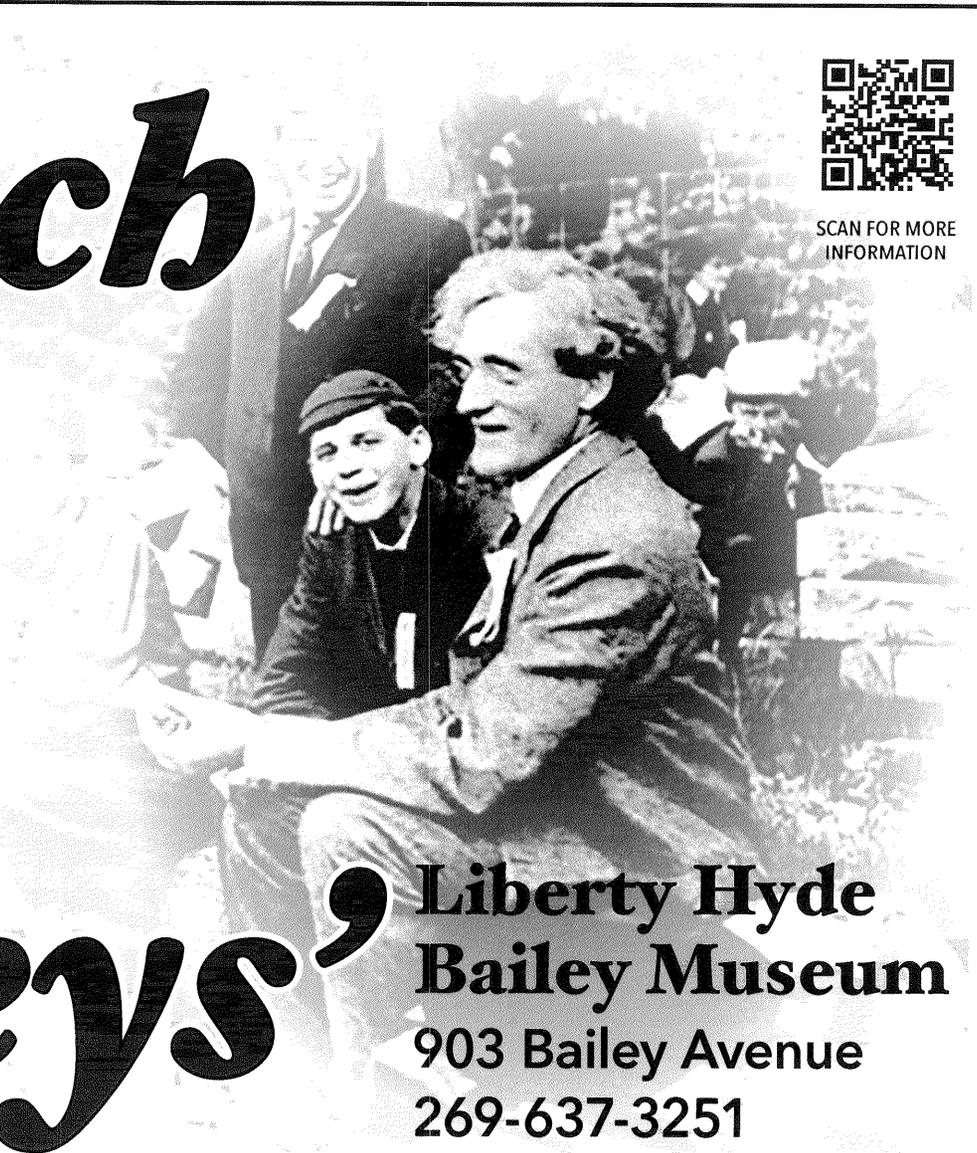
**Liberty Hyde
Bailey Museum**

**903 Bailey Avenue
269-637-3251**

SATURDAYS FROM 11 AM TO 12 NOON



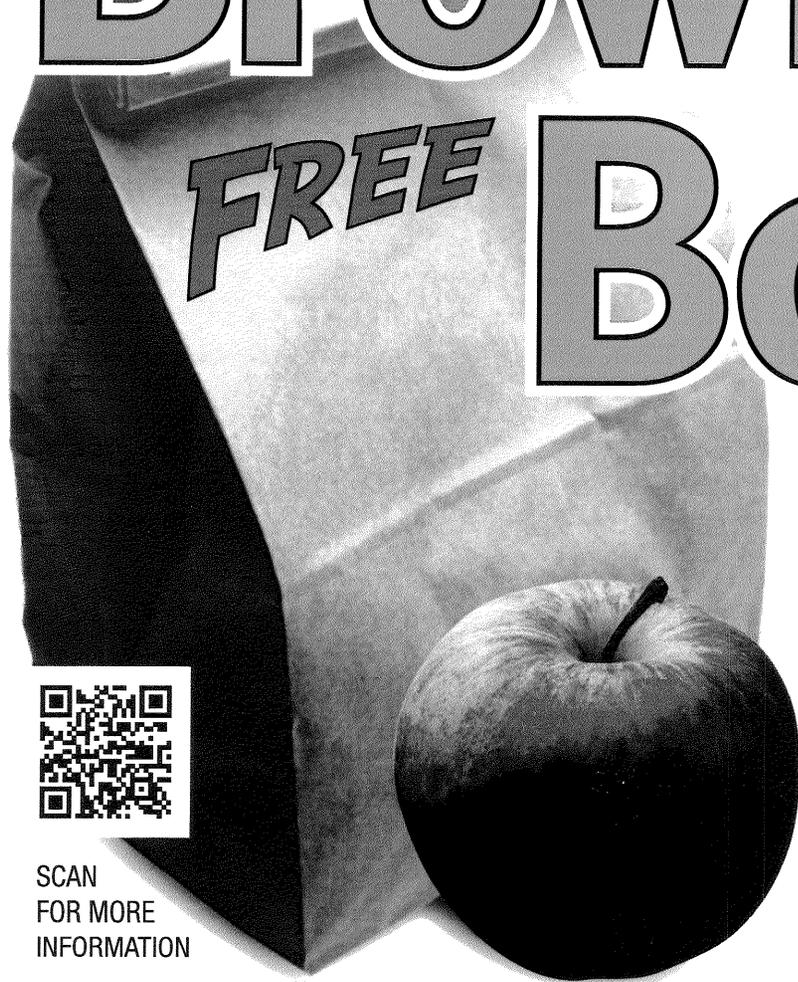
SCAN FOR MORE
INFORMATION



24"

18"

Brown Bag *FREE* Botany



SCAN
FOR MORE
INFORMATION

**Liberty Hyde
Bailey Museum**

Fridays 12:30–1:30 PM

903 Bailey Ave. • (269) 637-3251

