

City Council

Regular Meeting Agenda

Monday, November 18, 2013
7:00 p.m., Council Chambers



1. Call to Order

2. Invocation

- Father Michael Ryan - Episcopal Church of the Epiphany

3. Roll Call

4. Proclamation Do-It-Corp

5. Approval of Agenda

6. Consent Agenda: Items A thru C (Roll Call Vote Required)

(All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. Unless requested by a Council Member or a citizen, there will be no separate discussion on these items. If discussion is required regarding an item, that item will be removed from the Consent Agenda and considered separately.)

- A. Council will be requested to approve the City Council Minutes of November 4, 2013.
- B. Bills totaling \$1,109,827.68 for the period ending November 19, 2013 be approved and forwarded to the Clerk and Treasurer for payment.
- C. Council will be asked to receive the following administrative reports and approved minutes to be placed on file:
 - 1) 05-31-2013 CBA Minutes
 - 2) 08-13-2013 Library Minutes
 - 3) 09-10-2013 Library Minutes
 - 4) 10-03-2013 Planning Commission Minutes
 - 5) 10-21-2013 LDFA Special Meeting Minutes

If a member of the public wishes to address any of the following items listed on the agenda they will be given a chance to speak prior to Council discussing the item. They will be given up to 5 minutes to address their concerns.

UNFINISHED BUSINESS

7. City Council will be asked to approve Resolution 2013-64 a resolution to establish the City of South Haven Corridor Improvement Authority.

NEW BUSINESS

8. City Council will be asked to approve the preparation of bid documents by staff regarding the Van Buren Trail project to send to the MDNR for state approval.

9. **City Council will be asked to consider the introduction of a fireworks ordinance that would make the current City Code compliant with the state law.**
10. **City Council will be asked to approve resolutions related to the collection of delinquent public utility service accounts in Geneva Township and South Haven Charter Township.**
 - A. **City Council will be asked to approve Resolution 2013-66 a resolution approving collection of delinquencies for public utility services by Geneva Township.**
 - B. **City Council will be asked to approve Resolution 2013-67 a resolution approving collection of delinquencies for public utility services by South Haven Charter Township.**
11. **City Council will be asked to approve Resolution 2013-65 a resolution authorizing the City Manager to apply for the MDEQ SAW grant program.**
12. **City Council will be asked to approve Resolution 2013-68 a resolution declaring the Maritime District of the City of South Haven.**
13. **Interested Citizens in the Audience Will be Heard on Items Not on the Agenda**
(You will be given up to 5 minutes to address your concerns.)
14. **City Manager's Comments**
15. **Mayor and Councilperson's Comments**
16. **Adjourn**

RESPECTFULLY SUBMITTED,



Brian Dissette, City Manager

Proclamation

WHEREAS, the Do-It Corporation has been a landmark in the community having been in business for 40 years; and

WHEREAS, in 1973, Mr. Robert McClendon, father of the present director, founded the company in a town near Chicago; and

WHEREAS, due to Bob McClendon's desire to live close to an ocean, and visiting Lake Michigan and South Haven area decided this was close enough, packed the company up and moved to Michigan in 1978; and

WHEREAS, the Do-It Corporation was initially located in a building on 16th Avenue in South Haven Township where Bob McClendon employed his immediate family, the current 85,000-square-foot facility at 1201 Blue Star Highway was later acquired; and

WHEREAS, Bob's son, Mark McClendon worked for the company during his teen years, after college he wanted to try something different; and

WHEREAS, Mark McClendon came back to Do-It in 1985 and after his father's death, took the helm of the expanding business; and

WHEREAS, while Do-It Corporation's first big customer was U. S. Playing Cards and later Atari and Sony, as time went on the company began to sell hang tabs, display strips and other product display ideas to several thousand companies around the world; and

WHEREAS, in 2013, this successful business employs sixty-five people and has grown to be the largest hang tab manufacturer in the world for the packaging and merchandise display industry; and

WHEREAS, Mark McClendon's business philosophy of community involvement has led to donations of funding, time and resources to various causes by himself and his employees, who all live in the South Haven area; and

WHEREAS, in 2014, Do-It has plans to acquire new equipment to branch out into plastic carrying straps for large, bulky merchandise packages, continuing to find opportunities to fill this very specialized niche market.

NOW, THEREFORE, BE IT RESOLVED, that the City of South Haven does hereby proclaim that the Do-It Corporation, in celebration of its 40th year in business, is to be recognized for its contributions to the South Haven Area and for its support of the community.

Robert G. Burr, Mayor
City of South Haven, Michigan

City Council

Regular Meeting Minutes

Monday, November 4, 2013
7:00 p.m., Council Chambers



1. Call to Order

2. Invocation

- Moment of silence

3. Roll Call

Present: Arnold, Fitzgibbon, Gruber, Klavins, Kozlik Wall, Patterson, Burr
Absent: None

4. Approval of Agenda

Moved by Patterson to approve the agenda. Seconded by Fitzgibbon.

Voted Yes: All. Motion Carried.

5. Consent Agenda: Items A thru D (Roll Call Vote Required)

Moved by Fitzgibbon seconded by Patterson to approve the Consent Agenda as follows:

- A. Council will be requested to approve the City Council Minutes of October 21, 2013.
- B. Bills totaling \$8,459,248.97 for the period ending November 5, 2013 be approved and forwarded to the Clerk and Treasurer for payment.
- C. City Council will be asked to award bid number 2013-11, Electrical Distribution System Improvement Project #102 to SKF Contracting of Williamsburg, MI in the amount of \$59,839.60.
- D. Council will be asked to receive the following administrative reports and approved minutes to be placed on file:
 - 1) 08-26-2013 ZBA Minutes
 - 2) 09-25-2013 Housing Commission Minutes
 - 3) 09-30-2013 BPU Minutes
 - 4) 10-15-2013 Liberty Hyde Bailey Minutes
 - 5) 10-16-2013 BPU Special Meeting Minutes

A Roll Call Vote was taken:

Yeas: Arnold, Fitzgibbon, Gruber, Klavins, Kozlik Wall, Patterson, Burr
Nays: None

Motion carried

BOARD & COMMISSION APPOINTMENTS

- 6. City Council will be asked to approve the appointment of Susan Trabucchi to fill a 5-year term on the Library Board expiring in 2015.**

Moved by Patterson to approve the appointment of Susan Trabucchi to fill a 5-year term on the Library Board expiring in 2015. Seconded by Fitzgibbon.

Voted Yes: All. Motion Carried.

UNFINISHED BUSINESS

- 7. City Council will be asked to approve Resolution 2013-64 a resolution to establish the City of South Haven Corridor Improvement Authority.**

Background Information: Staff is requesting that City Council consider establishing a Corridor Improvement Authority to address issues related to the I-196 Business Loop and M-43 in the city limits.

A Corridor Improvement Authority is governed by a board of members appointed by the Mayor. A majority of the board should be persons who own property or a business within the development area. At least one of the members should be a resident of the development area or within 1/2 mile from the development area.

A Corridor Improvement Authority is similar to a Downtown Development Authority in that it can receive tax increment financing to manage and implement improvements in the public right of way. Improvements may include streetscaping, beautification, pedestrian crossings and changes to the road configuration. In order to receive this funding, a tax increment financing plan would need to be requested by the Authority and approved by City Council.

The resolution currently under consideration does not establish a tax increment financing plan. It creates an authority (board) which has the legal authority to request such a plan from the City Council.

Staff is currently working with a consultant to do traffic counts and analysis, which will eventually be used to develop plans which would be recommended to MDOT and the Van Buren County Road Commission. Establishing an Authority would help staff ensure that the plans are developed with input from property owners and the public.

Whether or not the Authority decides to request a tax increment financing plan, the Authority will be useful to allow residents, property owners and business owners to participate in discussions with MDOT and the County Road Commission regarding proposed changes and improvements to the corridor district.

The resolution under consideration would establish the Corridor Improvement Authority. The Mayor would then appoint the authority board with approval of the City Council, and the Authority would then begin meeting.

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The intent is that the Authority would begin a process of developing engineering plans for all or part of the corridor, in cooperation with MDOT and the County Road Commission.

Moved by Patterson to approve Resolution 2013-64 a resolution to establish the City of South Haven Corridor Improvement Authority. Seconded by Klavins.

Public Comment:

Dorothy Appleyard – voiced concerns with wording in Resolution 2013-64.

Patterson withdrew motion. It was the consensus of City Council to table item.

8. City Council will be asked to consider the approval of a zoning ordinance amendment for Corridor Overlay Zoning District for the I-196 Business Loop and M-43 within the city limits of South Haven.

Background Information: The City of South Haven Planning Commission has been working for the past year to develop the attached draft Corridor Overlay Zoning District for the I-196 Business Loop and M-43 corridor (“corridor”) within the city limits. This effort was prompted by recommendations and goals included in the 2011 Master Plan update (attached). The proposed ordinance establishes an overlay zoning district intended to enhance the quality and compatibility of commercial development, to establish consistent design guidelines, to encourage the most appropriate use of lands, to promote the safe and efficient movement of traffic and preserve property values along the corridor through the City of South Haven, Michigan.

Overlay zoning creates a special zoning district, placed over existing zoning districts, which identify special provisions in addition to those in the underlying zone. The overlay district may share common boundaries with the underlying zone or cut across zone boundaries. Regulations attached to the overlay district are usually designed to protect a specific resource or guide development within a specific area. In this case, the city intends for the overlay zoning to protect residential neighborhoods adjacent to the nonresidential areas of the corridor and to standardize site amenities such as signage, landscaping and building setback requirements. Overlay zones typically provide for a higher level of regulations than the underlying zone such as landscaping and screening between uses, but may also be used to permit less restrictive standards such, as in this case, with less restrictive parking requirements.

This proposed ordinance does not and will not apply to any residences or residentially-zoned properties along the corridor.

The proposed ordinance does not have an immediate effect on any existing uses or properties along the corridor. The same businesses and activities permitted now will be permitted under the overlay zoning. The ordinance will only affect properties undergoing redevelopment or major modification. No changes will be required of any business now operating.

Public Involvement: A public open house was held on July 27, 2013 to provide information to all property owners affected by the amendment. Staff mailed 230 invitations to nonresidential properties within the corridor overlay area. Planning commissioners and the project consultant, Progressive Engineering, were available to answer questions from the

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public. While only five (5) property owners attended, staff felt the concerns of the attendees were addressed.

One inquiry was received from a resident unable to attend the open house. The resident requested that the planning commission discuss his concern and make a determination on his request. The concern involved the Honor Credit Union, located at 749 Phillips Street, which the resident wanted removed from the overlay zone. His concern was that including the property would encourage future expansion of the use or a replacement use which would be more disruptive to the neighborhood. The planning commissioners discussed the matter and determined "that the reasons given to take it out (of the overlay zone) are the very reasons it should not be taken out". By unanimous consensus, the commission members determined that no nonresidential property should be taken out of the proposed overlay zone.

A public hearing was held on September 5, 2013 after providing notice in accordance with the Michigan Zoning Enabling Act, 2006 PA 110, as amended, MCL 125.3101 *et seq.* (the "MZEA"), and the City of South Haven Zoning Ordinance Staff mailed notices to all the property owners included in the open house mailing as well as nonresidential owners within 300 feet of the corridor. There were no public comments offered at that hearing.

Prior to the public hearing, staff asked the city attorney to review the draft ordinance and provide comments to the staff. Modifications were made to the draft in accordance with the attorney comments.

Moved by Fitzgibbon to approve the zoning ordinance amendment for Corridor Overlay Zoning District for the I-196 Business Loop and M-43 within the city limits of South Haven. Seconded by Patterson.

Voted Yes: All. Motion Carried.

NEW BUSINESS

- 9. City Council will be asked to approve the Marina Rental Policy, a policy which allows members of the public to rent the facility on a short term basis, during the boating off season.**

Background Information: The North Side and South Side Municipal Marinas are closed from October 15 to April 15. During this time, the buildings are unused. We have had a number of requests to use the facility for various purposes, such as family gatherings, birthday parties and social events. In addition, the type of uses that we might see are business meetings, fundraiser events and dinners.

The attached policy was prepared after reviewing a number of other policies from other facilities. The fee schedule was based on comparable fees per person occupancy at a facility in a nearby city. The City proposes to provide a discount to South Haven residents and any 501c3 nonprofit organizations.

The policy prohibits consumption of alcohol during a rental except as permitted by City Council resolution. The City Council passed a resolution earlier in 2013 permitting alcohol on certain City properties to allow festivals to have beer tents and wine tastings. A similar resolution could be passed for the Marinas, if desired.

We have had discussions with the Marina Manager, John Marple, regarding scheduling and managing rental of the marina facilities for a percentage of the revenue. If the rental policy is acceptable to City Council, staff will proceed with those negotiations.

Public Comment:

Dorothy Appleyard – Voiced concerns about Marina Rental Policy.

Elaine Hurbert – Voiced concerns about Marina Rental Policy.

No Action Taken

10. City Council will be asked to approve the Black River Park Master Plan.

Background Information: The Harbor Commission desires to make improvements to the Fish Cleaning Station at Black River Park. It was felt that the Fish Cleaning Station should be replaced with a new facility rather than upgrading in its current location. In order to find a location in Black River Park, the Harbor Commission began a process to review other potential improvements to Black River Park, with the intent of coordinating the location of the Fish Cleaning Station with other future improvements. The master planning process was assisted by Abonmarche Consultants.

A master plan is a guide for future implementation. It is intended to coordinate future improvements and guide staff in implementation of the plan. This plan does not require the City to develop the park in this way, it shows the intent for the park at this time.

The attached plan was initially developed by the Harbor Commission, and was then reviewed by the Parks Commission and Planning Commission. Comments received at the Parks Commission and Planning Commission were incorporated into the design.

The Black River Park Master Plan has been recommended to City Council for approval. If approved, the Harbor Commission will likely proceed by directing staff to have cost estimates and detailed plans drawn up for a fish cleaning station for grant submittal purposes.

Moved by Patterson to approve the Black River Park Master Plan. Seconded by Fitzgibbon.

Voted Yes: All. Motion Carried.

11. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

Johnny Canonie – Voiced concerns about Phoenix Street.

12. City Manager's Comments

13. Mayor and Councilperson's Comments

Klavins: Vote tomorrow

Arnold: Vote tomorrow. Reminder that draft agenda comes out on Wednesday.

Patterson: Congratulations to Susan Trabucchi. Thanked public for their comments and emails.

Fitzgibbon: Thanked businesses for their patience with Phoenix Street. Thanked Brian for conducting weekly meetings with businesses.

Gruber: Vote early. Thanked public for their comments.

Kozlik Wall: WOW weekend is coming up. Reminder about no more parking on streets starting November 15th.

Burr: Spoke about Van Buren Trail.

14. Adjourn

Moved by Fitzgibbon to adjourn. Seconded by Klavins.

Voted Yes: All. Motion carried. Meeting adjourned at 8:07 p.m.

RESPECTFULLY SUBMITTED,



Michelle Coffey
Deputy City Clerk

Approved by City Council: **DRAFT**

**CITY OF SOUTH HAVEN
NOVEMBER 19, 2013**

	PREPAID	CURRENT	TOTAL
101-GENERAL FUND	\$ 16,876.34	\$ 179,363.25	\$ 196,239.59
202-MAJOR STREET FUND	\$ -	\$ -	\$ -
203-LOCAL STREET FUND	\$ -	\$ -	\$ -
204-STREET FUND	\$ -	650.75	\$ 650.75
226-GARBAGE/REFUSE FUND	\$ 82.70	\$ -	\$ 82.70
250-DOWNTOWN DEVELOPMENT	\$ 394.60	\$ 316,376.49	\$ 316,771.09
251-LDFA #1	\$ -	\$ -	\$ -
253-LDFA #3	\$ -	\$ -	\$ -
260-BROWNFIELD AUTHORITY	\$ -	\$ 9,861.97	\$ 9,861.97
265-NARCOTICS UNIT	\$ 18.00	\$ 100.00	\$ 118.00
266-POLICE TRAINING	\$ -	\$ 25.00	\$ 25.00
296-RIVER MAINTENANCE	\$ -	\$ 2,000.00	\$ 2,000.00
363- CAPITAL BOND	\$ -	\$ -	\$ -
370- BUILDING AUTHORITY #2	\$ -	\$ -	\$ -
371-CAPITAL BOND DEBT SERV	\$ -	\$ -	\$ -
372-WATER PLANT FUND	\$ -	\$ -	\$ -
395-DDA DEBT SERVICE	\$ -	\$ -	\$ -
396- DDA DISTRICT #2	\$ -	\$ -	\$ -
401-CAPITAL PROJECTS	\$ 308,064.00	\$ 5,623.50	\$ 313,687.50
402-CAPITAL PROJECTS #2	\$ -	\$ -	\$ -
466- PAVILION AND ICE RINK	\$ 11,967.00	\$ -	\$ 11,967.00
545-BLACK RIVER PARK	\$ 132.70	\$ 116.50	\$ 249.20
577-BEACH FUND	\$ 47.20	\$ 23.85	\$ 71.05
582-ELECTRIC FUND	\$ 1,630.39	\$ 20,078.93	\$ 21,709.32
591-WATER FUND	\$ 34,805.66	\$ 9,667.29	\$ 44,472.95
592-SEWER FUND	\$ 45,207.85	\$ 31,246.90	\$ 76,454.75
594-MUNICIPAL MARINA	\$ 183.75	\$ 2,000.00	\$ 2,183.75
636-INFORMATION SERVICES	\$ 2,870.10	\$ 15,416.72	\$ 18,286.82
661-MOTOR POOL	\$ 92.03	\$ 6,560.13	\$ 6,652.16
677-SELF INSURANCE	\$ -		\$ -
703-TAX FUND	\$ 88,344.08		\$ 88,344.08
718-TRUST & AGENCY	\$ -	\$ -	\$ -
750-EMPLOYEE WITHHOLDING	\$ -	\$ -	\$ -
TOTAL	\$ 510,716.40	\$ 599,111.28	\$ 1,109,827.68

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 1 FIFTH THIRD BANK					
10/30/2013	1	46070	UB REFUND	COWELL, CHRISTINE E	81.60
10/30/2013	1	46071	UB REFUND	KOENIG, RUSSELL I	24.64
10/30/2013	1	46072	UB REFUND	OSBORN, JARED D	93.11
10/30/2013	1	46073	UB REFUND	PEYTON, LAURA L	175.00
10/30/2013	1	46074	UB REFUND	QSP - SH MOBILE HOME PARK	122.11
10/30/2013	1	46075	UB REFUND	ROSE SAFFELL	169.42
10/31/2013	1	46076	MISC	ANR PIPELINE	700.00
10/31/2013	1	46077	000430	CENTURY LINK	5.34
10/31/2013	1	46078	000498	COMCAST	119.85
10/31/2013	1	46079	000660	DOMESTIC LINEN-KALAMAZOO	2,268.69
10/31/2013	1	46080	000843	FRONTIER	1,236.29
10/31/2013	1	46081	001288	KONE INC	257.13
10/31/2013	1	46082	001329	LAKE MICHIGAN COLLEGE	48.49
10/31/2013	1	46083	002132	RELIABLE DISPOSAL INC #646	82.70
10/31/2013	1	46084	002267	SECANT TECHNOLOGIES	2,750.25
10/31/2013	1	46085	002386	SOUTH HAVEN AREA CHAMBER	236.00
10/31/2013	1	46086	002415	SOUTH HAVEN PUBLIC SCHOOLS	403.73
10/31/2013	1	46087	003058	NATALIE THOMPSON	43.16
10/31/2013	1	46088	002724	UPS STORE #5080	12.67
10/31/2013	1	46089	002757	VAN BUREN COUNTY TREASURER	284.33
10/31/2013	1	46090	002949	WOLVERINE HARDWARE	1,098.87
10/31/2013	1	46091	000430	CENTURY LINK	18.82
11/07/2013	1	46092	000843	FRONTIER	58.00
11/07/2013	1	46093	MISC	GAIL PATTERSON	218.04
11/07/2013	1	46094	MISC	GRANTS MASONARY	500.00
11/07/2013	1	46095	001067	HI TEC BUILDING SERVICES	3,110.00
11/07/2013	1	46096	001186	JENSEN'S EXCAVATING INC	624.36
11/07/2013	1	46097	MISC	KEN JUSTIN	325.25
11/07/2013	1	46098	001329	LAKE MICHIGAN COLLEGE	5,248.12
11/07/2013	1	46099	001331	LAKE MICHIGAN MAILERS	10,000.00
11/07/2013	1	46100	003056	MICHAEL LEDGER	18.00
11/07/2013	1	46101	001491	TOM MARTIN	50.00
11/07/2013	1	46102	003046	AMANDA MORGAN	32.77
11/07/2013	1	46103	002415	SOUTH HAVEN PUBLIC SCHOOLS	52,313.23
11/07/2013	1	46104	003205	STATE TAX COMMISSION	175.00
11/07/2013	1	46105	002757	VAN BUREN COUNTY TREASURER	30,782.73
11/07/2013	1	46106	002949	WOLVERINE HARDWARE	63.43
11/07/2013	1	46107	UB REFUND	BELLA BAY REALTY	114.68
11/07/2013	1	46108	UB REFUND	CUNNINGHAM, ADRIANNA M	34.23
11/07/2013	1	46109	UB REFUND	DAVIS, RENAE I	23.59
11/07/2013	1	46110	UB REFUND	FERRIS, BETTY C	34.72
11/07/2013	1	46111	UB REFUND	HUGHEY, ANDREW G	129.62
11/07/2013	1	46112	UB REFUND	MCLEMORE, BRANDY N	165.95
11/07/2013	1	46113	UB REFUND	MILLER, MELISSA J	84.86
11/07/2013	1	46114	UB REFUND	TAYLOR, TERRELL	50.00
11/07/2013	1	46115	UB REFUND	WILLIAMS, LESLIE O	54.15
11/08/2013	1	46116	003070	WENDY HOCHSTEDLER	67.80
11/08/2013	1	46117	001346	LAKWOOD INC	308,064.00
11/08/2013	1	46118	002407	SOUTH HAVEN ICE RINK	11,967.00
11/08/2013	1	46119	002424	SOUTH HAVEN/CASCO	76,174.67

1. TOTALS:

Total of 50 Checks:	510,716.40
Less 0 Void Checks:	0.00
Total of 50 Disbursements:	510,716.40

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	# Invoices
11/19/2013	1	46120	000010	AB SPRING SERVICE INC	66.53	1
11/19/2013	1	46121	000014	ABONMARCHE CONSULTANTS INC	12,194.50	6
11/19/2013	1	46122	000050	ALEXANDER CHEMICAL CORP	995.00	2
11/19/2013	1	46123	003184	ALTA EQUIPMENT COMPANY	1,825.66	1
11/19/2013	1	46124	000177	AUTOWARES INC	598.49	10
11/19/2013	1	46125	000210	H H BARNUM COMPANY	1,559.92	1
11/19/2013	1	46126	000229	BEAVER RESEARCH COMPANY	93.78	1
11/19/2013	1	46127	000285	BLOOMINGDALE COMMUNICATIONS	3,462.48	2
11/19/2013	1	46128	000290	BLUE STAR SUPPLY	49.90	1
11/19/2013	1	46129	000303	MERLE BOES INC	810.05	1
11/19/2013	1	46130	000309	A.D. BOS OFFICE COFFEE SERVICE	87.40	1
11/19/2013	1	46131	000351	BS&A SOFTWARE INC	2,125.00	1
11/19/2013	1	46132	000372	C.C. JOHNSON & MALHOTRA PC	2,537.12	1
11/19/2013	1	46133	000417	CCP INDUSTRIES INC	217.05	1
11/19/2013	1	46134	000418	CDW GOVERNMENT INC	969.17	3
11/19/2013	1	46135	000453	CHIEF SUPPLY CORP	1,333.50	4
11/19/2013	1	46136	000471	CITY PLUMBING & HEATING CO	335.53	1
11/19/2013	1	46137	000475	CLARK HILL PLC	4,763.00	1
11/19/2013	1	46138	000484	COASTAL LANDSCAPING INC	1,600.00	1
11/19/2013	1	46139	000502	COMMUNITY ANSWERING SERVICE	880.25	1
11/19/2013	1	46140	000531	CORE TECHNOLOGY CORP	4,635.00	1
11/19/2013	1	46141	000533	CORNELISSE DESIGN ASSOC INC	1,638.90	1
11/19/2013	1	46142	000608	DE SAL EXCAVATING INC	131,602.31	1
11/19/2013	1	46143	000622	DELL MARKETING L P	5,469.33	3
11/19/2013	1	46144	000694	DYNA SYSTEMS	281.08	1
11/19/2013	1	46145	000716	EJ USA INC	310.90	1
11/19/2013	1	46146	000718	ELECSYS INTERNATIONAL CORP	267.00	1
11/19/2013	1	46147	003168	ELWOOD STAFFING	1,938.80	2
11/19/2013	1	46148	003123	EMERGENCY VEHICLE PRODUCTS F161733	113.10	1
11/19/2013	1	46149	000754	FACTORY CONDOMINIUM ASSOC	9,861.97	1
11/19/2013	1	46150	000913	GRAINGER	718.10	5
11/19/2013	1	46151	000922	GRANICUS, INC	450.00	3
11/19/2013	1	46152	MISC	GREEN GIFTZ	1,187.04	1
11/19/2013	1	46153	000963	GRP ENGINEERING INC	8,000.00	3
11/19/2013	1	46154	000974	HACH COMPANY	263.47	1
11/19/2013	1	46155	001067	HI TEC BUILDING SERVICES	730.00	2
11/19/2013	1	46156	003198	HOFFMAN BOOTS	558.50	1
11/19/2013	1	46157	001107	HULL LIFT TRUCK INC	46.32	1
11/19/2013	1	46158	001120	HYDRO DESIGNS INC	995.00	1
11/19/2013	1	46159	001161	INTERSTATE ALL BATTERY CENTER	47.94	1
11/19/2013	1	46160	001171	J & L ORCHARD SUPPLY LLC	423.73	3
11/19/2013	1	46161	001186	JENSEN'S EXCAVATING INC	8,232.00	2
11/19/2013	1	46162	001189	JIM & TONI'S DRYCLEANERS	492.50	1
11/19/2013	1	46163	MISC	JIM LASS	100.00	1
11/19/2013	1	46164	001196	JOHN'S STEREO INC	11.98	1
11/19/2013	1	46165	001246	KENDALL ELECTRIC INC	170.82	2
11/19/2013	1	46166	003055	KIESLER'S POLICE SUPPLY INC	262.08	1
11/19/2013	1	46167	001277	KNAPP ENERGY INC	44.45	1
11/19/2013	1	46168	001298	KREIS,ENDERLE,HUDGINS & BORSOS PC	880.00	1
11/19/2013	1	46169	001343	LAKESHORE PAINT & ARTWORKS	60.23	2
11/19/2013	1	46170	001396	LEXIS NEXIS MATTHEW BENDER	234.10	1
11/19/2013	1	46171	001467	MARK A MANNING	5,340.00	1
11/19/2013	1	46172	001544	MENARDS	400.57	9
11/19/2013	1	46173	003167	MICHIGAN DEPT OF ENVIRO QUALITY	1,224.94	1
11/19/2013	1	46174	001606	MICHIGAN ELECTION RESOURCES	178.64	1
11/19/2013	1	46175	001670	MID-CITY SUPPLY CO INC	1,238.40	1
11/19/2013	1	46176	001688	MIKE'S HEATING & COOLING	140.00	1
11/19/2013	1	46177	001691	MILBOCKER & SONS INC	307,821.87	1

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	# Invoices
11/19/2013	1	46178	001828	NEXTEL COMMUNICATIONS	40.99	1
11/19/2013	1	46179	001843	NORTH AMERICAN SALT CO	11,647.87	1
11/19/2013	1	46180	001853	NORTHERN FIRST AID	80.91	1
11/19/2013	1	46181	001881	OFFICE MAX INC	174.50	4
11/19/2013	1	46182	001888	OKUN BROTHERS SHOES	119.96	1
11/19/2013	1	46183	003042	OMM ENGINEERING INC	695.50	1
11/19/2013	1	46184	003181	PAC-VAN	1,094.50	1
11/19/2013	1	46185	001948	PAT'S PRONTO PRINT	123.15	1
11/19/2013	1	46186	002020	POWER LINE SUPPLY CO	2,381.81	2
11/19/2013	1	46187	002033	PRI MAR PETROLEUM INC	57.50	1
11/19/2013	1	46188	002114	RATHCO SAFETY SUPPLY INC	4,025.00	1
11/19/2013	1	46189	002155	RIDGE AND KRAMER AUTO PARTS	201.72	2
11/19/2013	1	46190	002184	ROD'S PRINTS & PROMOTIONS	935.00	1
11/19/2013	1	46191	002188	ROME'S STANDARD SERVICE INC	40.00	1
11/19/2013	1	46192	002267	SECANT TECHNOLOGIES	6,556.50	2
11/19/2013	1	46193	002373	SOIL & MATERIALS ENGINEERS INC	3,130.88	1
11/19/2013	1	46194	003132	SOUTH HAVEN HEALTH SYSTEM	378.00	1
11/19/2013	1	46195	002478	STAPLES ADVANTAGE	454.07	3
11/19/2013	1	46196	002495	STATE OF MICHIGAN	1,300.00	1
11/19/2013	1	46197	002486	STATE OF MICHIGAN	195.00	1
11/19/2013	1	46198	002513	STEEL CENTER SUPPLY CO	239.25	3
11/19/2013	1	46199	002589	TERMINIX PROCESSING CENTER	41.00	1
11/19/2013	1	46200	002645	TRACTOR SUPPLY CREDIT PLAN	462.74	5
11/19/2013	1	46201	003206	UNITED STATE OF AMERICA	8,204.21	1
11/19/2013	1	46202	002728	USA BLUE BOOK	561.48	4
11/19/2013	1	46203	002800	VILLAGE MARKET #869	313.31	1
11/19/2013	1	46204	002815	VREDEVELD HAEFNER LLC	20,000.00	1
11/19/2013	1	46205	003202	WATER RESOURCES MANAGEMENT	300.00	1
11/19/2013	1	46206	002882	WEST MICHIGAN CRIMINAL JUSTICE	75.00	1
11/19/2013	1	46207	002882	WEST MICHIGAN CRIMINAL JUSTICE	25.00	1
11/19/2013	1	46208	002935	WINGFOOT COMMERCIAL TIRE SYSTEMS	1,222.28	1
11/19/2013	1	46209	002949	WOLVERINE HARDWARE	8.61	2
11/19/2013	1	46210	002953	WOODHAMS, INC , DON	1,114.09	1
11/19/2013	1	46211	002977	ZEE MEDICAL, INC	36.05	1

Num Checks: 92

Num Invoices: 156

Total Amount: 599,111.28

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
A233090011	GL Distribution						
35419	AB SPRING SERVICE INC SPRING, REPAIR PLATE & BAND CLIP 661-450-741-003	11/05/2013 ksteinman	11/19/2013	66.53 66.53	0.00	P	Y 11/13/2013
107805	ABONMARCHE CONSULTANTS INC PUBLIC SAFETY BUILDING RENOVATIONS 401-301-980-000-0145	10/30/2013 ksteinman	11/09/2013	4,529.00 4,529.00	0.00	P	Y 11/08/2013
107806	ABONMARCHE CONSULTANTS INC DUMPSTER ENCLOSURE 250-729-974-018-0134	10/30/2013 ksteinman	11/19/2013	80.00 80.00	0.00	P	Y 11/11/2013
107839	ABONMARCHE CONSULTANTS INC PHOENIX STREET SIDEWALK CAVITIES 250-729-974-018-0150	10/30/2013 ksteinman	11/19/2013	810.00 810.00	0.00	P	Y 11/11/2013
107751	ABONMARCHE CONSULTANTS INC DREDGE PERMITTING SERVICES 594-776-802-000 296-774-974-006	10/23/2013 ksteinman	11/19/2013	4,000.00 2,000.00 2,000.00	0.00	P	Y 11/11/2013
107775	ABONMARCHE CONSULTANTS INC PAYROLL REVIEW SERVICES 250-729-974-018-0150	10/25/2013 ksteinman	11/19/2013	2,659.00 2,659.00	0.00	P	Y 11/11/2013
107728	ABONMARCHE CONSULTANTS INC BLACK PARK IMPROVEMENT STUDY 545-776-801-000	11/07/2013 ksteinman	11/19/2013	116.50 116.50	0.00	P	Y 11/12/2013
SCL 10002696	ALEXANDER CHEMICAL CORP DEPOSIT REFUND 592-559-741-000	10/24/2013 ksteinman	11/19/2013	(700.00) (700.00)	0.00	P	Y 11/13/2013
SLS 10011416	ALEXANDER CHEMICAL CORP CHEMICALS 592-559-741-000	10/28/2013 ksteinman	11/19/2013	1,695.00 1,695.00	0.00	P	Y 11/13/2013

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
V19308 35345	ALTA EQUIPMENT COMPANY SUPPLIES 661-450-935-000	10/29/2013 ksteinman	11/19/2013	1,825.66	0.00	P	Y 11/11/2013
	REPAIRS/MAINTENANCE - VEHICLES			1,825.66			
233-785636 35293	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-748-000	10/31/2013 ksteinman	11/19/2013	38.99	0.00	P	Y 11/08/2013
	MOTOR FUEL & LUBRICANTS			38.99			
233-785668 35294	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-748-000	10/31/2013 ksteinman	11/19/2013	37.90	0.00	P	Y 11/08/2013
	MOTOR FUEL & LUBRICANTS			37.90			
233-785321 35340	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-003	10/28/2013 ksteinman	11/19/2013	88.98	0.00	P	Y 11/11/2013
	REPAIR & MAINT SUPPLIES			88.98			
233-785036 35355	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-003	10/25/2013 ksteinman	11/19/2013	13.37	0.00	P	Y 11/11/2013
	REPAIR & MAINT SUPPLIES			13.37			
233-784987 35356	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-003	10/24/2013 ksteinman	11/19/2013	7.58	0.00	P	Y 11/11/2013
	REPAIR & MAINT SUPPLIES			7.58			
233-785050 35357	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-003	10/25/2013 ksteinman	11/19/2013	25.98	0.00	P	Y 11/11/2013
	REPAIR & MAINT SUPPLIES			25.98			
233-786126 35366	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-003	11/04/2013 ksteinman	11/19/2013	292.00	0.00	P	Y 11/12/2013
	REPAIR & MAINT SUPPLIES			292.00			
233-785850 35370	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-003	11/01/2013 ksteinman	11/19/2013	9.49	0.00	P	Y 11/12/2013
	REPAIR & MAINT SUPPLIES			9.49			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
233-785296 35383	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 592-559-742-000 SMALL TOOLS	10/28/2013 ksteinman	11/19/2013	18.97 18.97	0.00	P	Y 11/13/2013
233-786154 35418	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-748-000 MOTOR FUEL & LUBRICANTS	11/05/2013 ksteinman	11/19/2013	65.23 65.23	0.00	P	Y 11/13/2013
Y82473 35445	H H BARNUM COMPANY LENZE AC TECH, SCF SERIES DRIVE 592-569-933-000-0075 REPAIRS/MAINTENANCE - EQUIP	10/22/2013 ksteinman	11/19/2013	1,559.92 1,559.92	0.00	P	Y 11/13/2013
0203225-IN 35372	BEAVER RESEARCH COMPANY BEAVER SEAL- CLEAR 101-446-741-000 OPERATING SUPPLIES	10/29/2013 ksteinman	11/19/2013	93.78 93.78	0.00	P	Y 11/12/2013
YEAR 1 35382	BLOOMINGDALE COMMUNICATIONS ELECTRIC REBATE 582-558-965-000 ELECTRIC REBATES	11/12/2013 ksteinman	11/19/2013	917.52 917.52	0.00	P	Y 11/13/2013
NOVEMBER 35443	BLOOMINGDALE COMMUNICATIONS INTERNET 636-258-850-002 INTERNET FEES	11/05/2013 ksteinman	11/19/2013	2,544.96 2,544.96	0.00	P	Y 11/13/2013
14079 35371	BLUE STAR SUPPLY LP TANK FILLS 661-450-741-003 REPAIR & MAINT SUPPLIES	10/28/2013 ksteinman	11/19/2013	49.90 49.90	0.00	P	Y 11/12/2013
439275 35330	MERLE BOES INC SUPPLIES 661-450-748-000 MOTOR FUEL & LUBRICANTS	10/25/2013 ksteinman	11/19/2013	810.05 810.05	0.00	P	Y 11/11/2013
47202 35292	A.D. BOS OFFICE COFFEE SERVICE COFFEE SUPPLIES 101-265-741-000 OPERATING SUPPLIES	11/07/2013 ksteinman	11/19/2013	87.40 87.40	0.00	P	Y 11/08/2013

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
094034 35351	BS&A SOFTWARE INC BUILDING DEPT TRAINING 101-371-980-000	11/06/2013 ksteinman	11/19/2013	2,125.00	0.00	P	Y 11/11/2013
	OFFICE EQUIPMENT & FURNITURE			2,125.00			
OCTOBER 29 35401	C.C. JOHNSON & MALHOTRA PC PROFESSIONAL SERVICES 9-22-13 TO 1 592-560-801-000	10/29/2013 ksteinman	11/19/2013	2,537.12	0.00	P	Y 11/13/2013
	PROFESSIONAL/CONSULTING FEES			2,537.12			
IN01175380 35305	CCP INDUSTRIES INC ABSORBAL BLUE POP UP 661-450-741-000	10/25/2013 ksteinman	11/19/2013	217.05	0.00	P	Y 11/08/2013
	OPERATING SUPPLIES			217.05			
GP17383 35332	CDW GOVERNMENT INC TONER 636-258-933-000	10/21/2013 ksteinman	11/19/2013	256.35	0.00	P	Y 11/11/2013
	REPAIRS/MAINTENANCE - EQUIP			256.35			
GN91549 35402	CDW GOVERNMENT INC TONER 636-258-980-001	10/21/2013 ksteinman	11/19/2013	589.58	0.00	P	Y 11/13/2013
	COMPUTER HARDWARE			589.58			
GV05533 35413	CDW GOVERNMENT INC TONER 101-301-741-000	10/31/2013 ksteinman	11/19/2013	123.24	0.00	P	Y 11/13/2013
	OPERATING SUPPLIES			123.24			
331529 35309	CHIEF SUPPLY CORP CLOTHING 101-301-729-000	10/24/2013 ksteinman	11/19/2013	89.16	0.00	P	Y 11/11/2013
	UNIFORMS			89.16			
332223 35310	CHIEF SUPPLY CORP CLOTHING 101-301-741-000	10/25/2013 ksteinman	11/19/2013	63.20	0.00	P	Y 11/11/2013
	OPERATING SUPPLIES			63.20			
333073 35408	CHIEF SUPPLY CORP CLOTHING 101-301-741-000	10/28/2013 ksteinman	11/09/2013	1,107.56	0.00	P	Y 11/13/2013
	OPERATING SUPPLIES			1,107.56			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
336531							
35412	CHIEF SUPPLY CORP CLOTHING 101-350-729-000 UNIFORMS	10/31/2013 ksteinman	11/19/2013	73.58 73.58	0.00	P	Y 11/13/2013
024345							
35427	CITY PLUMBING & HEATING CO PLEATED FILTER 101-265-802-000 OTHER CONTRACTUAL SERVICES	10/21/2013 ksteinman	11/19/2013	335.53 335.53	0.00	P	Y 11/13/2013
104989							
35444	CLARK HILL PLC ATTORNEY SERVICES 101-210-801-000 PROFESSIONAL/CONSULTING FEES	08/22/2013 ksteinman	11/19/2013	4,763.00 4,763.00	0.00	P	Y 11/13/2013
QX10656							
35303	COASTAL LANDSCAPING INC INSTALLATION OF SELECT TREES 101-446-802-000 OTHER CONTRACTUAL SERVICES	10/17/2013 ksteinman	11/19/2013	1,600.00 1,600.00	0.00	P	Y 11/08/2013
475311112013							
35409	COMMUNITY ANSWERING SERVICE ANSWERING SERVICES 101-350-802-000 OTHER CONTRACTUAL SERVICES	11/11/2013 ksteinman	11/19/2013	880.25 880.25	0.00	P	Y 11/13/2013
ORD-04144-MOPWNY							
35407	CORE TECHNOLOGY CORP SUPPORT 101-301-802-000 OTHER CONTRACTUAL SERVICES	10/23/2013 ksteinman	11/19/2013	4,635.00 4,635.00	0.00	P	Y 11/13/2013
201220-06 CD							
35349	CORNELISSE DESIGN ASSOC INC PHOENIX STREET DIG IMPROVEMENTS 250-729-974-018 CAPITAL PROJECTS	10/31/2013 ksteinman	11/19/2013	1,638.90 1,638.90	0.00	P	Y 11/11/2013
PAY REQ #3							
35438*	DE SAL EXCAVATING INC KALAMAZOO STREET RECONSTRUCTION 592-558-802-000-0126 OTHER CONTRACTUAL SERVICES 101-446-801-000 PROFESSIONAL/CONSULTING FEES 204-002-211-133 RETAINAGE-DE SAL EXCAVATING	11/21/2003 ksteinman	11/19/2013	131,602.31 18,153.81 115,928.63 (2,480.13)	0.00	P	Y 11/13/2013
XJ8297C92							
35403	DELL MARKETING L P COMPUTER HARDWARE 636-258-980-001 COMPUTER HARDWARE	10/21/2013 ksteinman	11/19/2013	2,070.44 2,070.44	0.00	P	Y 11/13/2013

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
XJ85D1R36 35428	DELL MARKETING L P COMPUTER HARDWARE 636-258-980-001	10/28/2013 ksteinman COMPUTER HARDWARE	11/19/2013	607.49 607.49	0.00	P	Y 11/13/2013
XJ84F7PX9 35441	DELL MARKETING L P COMPUTER HARDWARE 636-258-980-001	10/25/2013 ksteinman COMPUTER HARDWARE	11/19/2013	2,791.40 2,791.40	0.00	P	Y 11/13/2013
20725456 35389	DYNA SYSTEMS SUPPLIES 592-559-742-000	10/21/2013 ksteinman SMALL TOOLS	11/19/2013	281.08 281.08	0.00	P	Y 11/13/2013
3664038 35324	EJ USA INC SUPPLIES 591-558-741-000	11/07/2013 ksteinman OPERATING SUPPLIES	11/19/2013	310.90 310.90	0.00	P	Y 11/11/2013
119135 35304	ELECSYS INTERNATIONAL CORP MONTHLY MAINTENANCE FEE 582-558-802-000 591-558-802-000 592-558-802-000	10/28/2013 ksteinman OTHER CONTRACTUAL SERVICES OTHER CONTRACTUAL SERVICES OTHER CONTRACTUAL SERVICES	11/19/2013	267.00 186.90 40.05 40.05	0.00	P	Y 11/08/2013
595273 35353	ELWOOD STAFFING STAFFING 101-751-802-000	11/06/2013 ksteinman OTHER CONTRACTUAL SERVICES	11/19/2013	1,065.60 1,065.60	0.00	P	Y 11/11/2013
592952 35364	ELWOOD STAFFING STAFFING 101-751-802-000	10/30/2013 ksteinman OTHER CONTRACTUAL SERVICES	11/19/2013	873.20 873.20	0.00	P	Y 11/12/2013
S0007114 35415	EMERGENCY VEHICLE PRODUCTS F161733 ADJUSTMENT ON COST OF ARM REST PRI 101-301-980-000	10/24/2013 ksteinman OFFICE EQUIPMENT & FURNITURE	11/19/2013	113.10 113.10	0.00	P	Y 11/13/2013
20130877 35361	FACTORY CONDOMINIUM ASSOC BROWNFIELD REIMBURSEMENT 260-622-802-056	09/27/2013 ksteinman OTHER CONTRACTUAL-FACTORY CON	11/19/2013	9,861.97 9,861.97	0.00	P	Y 11/12/2013

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
9277113776							
35388	GRAINGER ADJUSTABLE TAIL ASSEMBLY 592-559-933-000	10/24/2013 ksteinman REPAIRS/MAINTENANCE - EQUIP	11/19/2013	32.35 32.35	0.00	P	Y 11/13/2013
9279839600							
35390	GRAINGER ELECTRIC UNIT HEATER 592-570-933-000-0055 592-570-933-000-0055	10/28/2013 ksteinman REPAIRS/MAINTENANCE - EQUIP REPAIRS/MAINTENANCE - EQUIP	11/19/2013	563.50 79.00 484.50	0.00	P	Y 11/13/2013
9277304557							
35396	GRAINGER BRASS MINI BALL, HOSE BARB, COUPLI 592-559-741-000	10/24/2013 ksteinman OPERATING SUPPLIES	11/19/2013	35.90 35.90	0.00	P	Y 11/13/2013
9284460368							
35398	GRAINGER ADJUSTABLE ASSEMBLY, CABLE LOCKOUT 592-559-933-000	11/01/2013 ksteinman REPAIRS/MAINTENANCE - EQUIP	11/19/2013	72.55 72.55	0.00	P	Y 11/13/2013
9275904572							
35399	GRAINGER CLIPBOARD 592-559-727-000	10/23/2013 ksteinman OFFICE SUPPLIES	11/19/2013	13.80 13.80	0.00	P	Y 11/13/2013
47576							
35429	GRANICUS, INC MONTHLY ACCESS FEES 101-294-802-000	08/15/2013 ksteinman OTHER CONTRACTUAL SERVICES	11/19/2013	150.00 150.00	0.00	P	Y 11/13/2013
46675							
35430	GRANICUS, INC MONTHLY ACCESS FEES 101-294-802-000	07/15/2013 ksteinman OTHER CONTRACTUAL SERVICES	11/19/2013	150.00 150.00	0.00	P	Y 11/13/2013
46241							
35431	GRANICUS, INC MONTHLY ACCESS FEES 101-294-802-000	06/15/2013 ksteinman OTHER CONTRACTUAL SERVICES	11/09/2013	150.00 150.00	0.00	P	Y 11/13/2013
9507							
35316	GREEN GIFTZ ECO SHOPPER COLOR: BROWN CRAFT 250-729-727-001	11/04/2013 ksteinman MARKETING/PROMOTIONAL	11/19/2013	1,187.04 1,187.04	0.00	P	Y 11/11/2013

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
20130893							
35420	GRP ENGINEERING INC ENGINEERING SERVICES 582-558-802-000	10/07/2013 ksteinman OTHER CONTRACTUAL SERVICES	11/19/2013	2,000.00 2,000.00	0.00	P	Y 11/13/2013
20130895							
35439	GRP ENGINEERING INC ENGINEERING SERVICES 9-2-13 TO 10- 582-558-802-000	10/07/2013 ksteinman OTHER CONTRACTUAL SERVICES	11/19/2013	2,000.00 2,000.00	0.00	P	Y 11/13/2013
20130894							
35440	GRP ENGINEERING INC ENGINEERING SERVICES 9-2-13 TO 10- 582-558-802-000	10/07/2013 ksteinman OTHER CONTRACTUAL SERVICES	11/19/2013	4,000.00 4,000.00	0.00	P	Y 11/13/2013
8549630							
35379	HACH COMPANY LAB SUPPLIES 591-559-741-000	10/30/2013 ksteinman OPERATING SUPPLIES	11/19/2013	263.47 263.47	0.00	P	Y 11/13/2013
006095							
35394	HI TEC BUILDING SERVICES JANITORIAL SERVICE 592-559-802-000	09/30/2013 ksteinman OTHER CONTRACTUAL SERVICES	11/19/2013	365.00 365.00	0.00	P	Y 11/13/2013
006204							
35397	HI TEC BUILDING SERVICES JANITORIAL SERVICE 592-559-802-000	10/30/2013 ksteinman OTHER CONTRACTUAL SERVICES	11/19/2013	365.00 365.00	0.00	P	Y 11/13/2013
140656							
35291	HOFFMAN BOOTS BOOTS 582-558-729-001	10/23/2013 ksteinman OTHER CLOTHING & SUPPLIES	11/19/2013	558.50 558.50	0.00	P	Y 11/08/2013
S-0090883							
35328	HULL LIFT TRUCK INC PARTS 661-450-741-003	10/29/2013 ksteinman REPAIR & MAINT SUPPLIES	11/19/2013	46.32 46.32	0.00	P	Y 11/11/2013
0030469-IN							
35312	HYDRO DESIGNS INC CROSS CONNECTION CONTROL PROGRAM 591-559-802-000	10/31/2013 ksteinman OTHER CONTRACTUAL SERVICES	11/19/2013	995.00 995.00	0.00	P	Y 11/11/2013

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
1901802005659							
35417	INTERSTATE ALL BATTERY CENTER BATTERIES 582-558-933-000	10/24/2013 ksteinman	11/19/2013	47.94	0.00	P	Y 11/13/2013
	REPAIRS/MAINTENANCE - EQUIPM			47.94			
18084							
35319	J & L ORCHARD SUPPLY LLC SUPPLIES 592-558-741-000	10/22/2013 ksteinman	11/19/2013	107.90	0.00	P	Y 11/11/2013
	OPERATING SUPPLIES			107.90			
18167							
35320	J & L ORCHARD SUPPLY LLC SUPPLIES 592-558-741-000	10/30/2013 ksteinman	11/19/2013	92.50	0.00	P	Y 11/11/2013
	OPERATING SUPPLIES			92.50			
18218							
35367	J & L ORCHARD SUPPLY LLC SUPPLIES 592-558-741-000	11/04/2013 ksteinman	11/19/2013	223.33	0.00	P	Y 11/12/2013
	OPERATING SUPPLIES			223.33			
29300							
35343	JENSEN'S EXCAVATING INC SAND/CRUSHED CONCRETE 591-558-741-000 582-558-741-000 101-446-741-000	10/31/2013 ksteinman	11/19/2013	1,296.00	0.00	P	Y 11/11/2013
	OPERATING SUPPLIES			432.00			
	OPERATING SUPPLIES			432.00			
	OPERATING SUPPLIES			432.00			
29269							
35347	JENSEN'S EXCAVATING INC WATER/SEWER TAP 97 & 99 CHICAGO AV 591-558-741-000 592-558-802-000 591-558-802-000	10/18/2013 ksteinman	11/19/2013	6,936.00	0.00	P	Y 11/11/2013
	OPERATING SUPPLIES			775.00			
	OTHER CONTRACTUAL SERVICES			3,367.00			
	OTHER CONTRACTUAL SERVICES			2,794.00			
OCTOBER							
35410	JIM & TONI'S DRYCLEANERS LAUNDRY SERVICE 101-301-801-021	11/01/2013 ksteinman	11/19/2013	492.50	0.00	P	Y 11/13/2013
	LAUNDRY & DRYCLEANING			492.50			
1							
35311	JIM LASS TOOL BOX 265-301-941-000	10/27/2013 ksteinman	11/19/2013	100.00	0.00	P	Y 11/11/2013
	MOTOR POOL FEES			100.00			

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10038029 35368	JOHN'S STEREO INC LITHIUM CR 1220 661-450-741-000	11/01/2013 ksteinman	11/19/2013	11.98	0.00	P	Y 11/12/2013
	OPERATING SUPPLIES			11.98			
S102072736.001 35391	KENDALL ELECTRIC INC AB SELECTOR SWITCH 592-559-933-000	10/30/2013 ksteinman	11/19/2013	182.97	0.00	P	Y 11/13/2013
	REPAIRS/MAINTENANCE - EQUIP			182.97			
S101950513.004 35392	KENDALL ELECTRIC INC LAMP REMOVER 592-559-933-000	10/31/2013 ksteinman	11/19/2013	(12.15)	0.00	P	Y 11/13/2013
	REPAIRS/MAINTENANCE - EQUIP			(12.15)			
0713716A 35299	KIESLER'S POLICE SUPPLY INC FEDERAL TCTL 12 GA 101-301-741-000	10/23/2013 ksteinman	11/19/2013	262.08	0.00	P	Y 11/08/2013
	OPERATING SUPPLIES			262.08			
37862 35385	KNAPP ENERGY INC GREASE FOR EQUIPMENT 592-559-933-000	11/13/2013 ksteinman	11/19/2013	44.45	0.00	P	Y 11/13/2013
	REPAIRS/MAINTENANCE - EQUIP			44.45			
226085 NLM 35360	KREIS, ENDERLE, HUDGINS & BORSOS PC LEGAL SERVICES RENDERED THROUGH 10 101-210-801-000	11/05/2013 ksteinman	11/19/2013	880.00	0.00	P	Y 11/12/2013
	PROFESSIONAL/CONSULTING FEES			880.00			
115225 35423	LAKESHORE PAINT & ARTWORKS PAINT & TRAY 101-751-741-000 577-751-741-000	10/24/2013 ksteinman	11/19/2013	47.69	0.00	P	Y 11/13/2013
	OPERATING SUPPLIES			23.84			
	OPERATING SUPPLIES			23.85			
114917 35424	LAKESHORE PAINT & ARTWORKS PAINT & THINNER 101-751-741-000	10/03/2013 ksteinman	11/19/2013	12.54	0.00	P	Y 11/13/2013
	OPERATING SUPPLIES			12.54			
51333570 35297	LEXIS NEXIS MATTHEW BENDER SUPPLIES 101-301-860-000	10/16/2013 ksteinman	11/19/2013	234.10	0.00	P	Y 11/08/2013
	TRAVEL/CONFERENCES/TRAINING			234.10			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
159							
35426	MARK A MANNING ATTORNEY SERVICES 101-210-801-000	11/06/2013 ksteinman	11/19/2013	5,340.00	0.00	P	Y 11/13/2013
		PROFESSIONAL/CONSULTING FEES		5,340.00			
28800							
35290	MENARDS MAINTENANCE SUPPLIES 582-558-741-000	11/07/2013 ksteinman	11/19/2013	31.92	0.00	P	Y 11/08/2013
		OPERATING SUPPLIES		31.92			
28681							
35295	MENARDS MAINTENANCE SUPPLIES 661-450-741-000	11/05/2013 ksteinman	11/19/2013	27.98	0.00	P	Y 11/08/2013
		OPERATING SUPPLIES		27.98			
28369							
35321	MENARDS MAINTENANCE SUPPLIES 582-558-741-000	10/31/2013 ksteinman	11/19/2013	87.79	0.00	P	Y 11/11/2013
		OPERATING SUPPLIES		87.79			
28138							
35329	MENARDS MAINTENANCE SUPPLIES 101-276-741-000	10/28/2013 ksteinman	11/19/2013	7.94	0.00	P	Y 11/11/2013
		OPERATING SUPPLIES		7.94			
27405							
35337	MENARDS MAINTENANCE SUPPLIES 591-558-741-000	10/16/2013 ksteinman	11/19/2013	40.72	0.00	P	Y 11/11/2013
		OPERATING SUPPLIES		40.72			
27729							
35339	MENARDS MAINTENANCE SUPPLIES 591-558-741-000	10/21/2013 ksteinman	11/19/2013	10.44	0.00	P	Y 11/11/2013
		OPERATING SUPPLIES		10.44			
28414							
35365	MENARDS MAINTENANCE SUPPLIES 101-751-741-000	11/01/2013 ksteinman	11/19/2013	37.95	0.00	P	Y 11/12/2013
		OPERATING SUPPLIES		37.95			
29067							
35381	MENARDS MAINTENANCE SUPPLIES 591-559-741-000	11/11/2013 ksteinman	11/19/2013	21.45	0.00	P	Y 11/13/2013
		OPERATING SUPPLIES		21.45			

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28738 35437	MENARDS MAINTENANCE SUPPLIES 101-751-741-000	11/06/2013 ksteinman OPERATING SUPPLIES	11/19/2013	134.38 134.38	0.00	P	Y 11/13/2013
837909 35315	MICHIGAN DEPT OF ENVIRO QUALITY SAFE DRINKING WATER ACT 591-559-803-000 591-567-803-000 591-568-803-000 591-566-803-000	10/30/2013 ksteinman LICENSE & FEES LICENSE & FEES LICENSE & FEES LICENSE & FEES	11/19/2013	1,224.94 750.89 214.37 142.09 117.59	0.00	P	Y 11/11/2013
31852 35335	MICHIGAN ELECTION RESOURCES VOTER ID CARDS 101-191-727-000	10/29/2013 ksteinman OFFICE SUPPLIES	11/19/2013	178.64 178.64	0.00	P	Y 11/11/2013
S2848762.001 35301	MID-CITY SUPPLY CO INC JONES STEPHENS TUBING 250-751-741-000	10/23/2013 ksteinman ICE RINK SUPPLIES	11/09/2013	1,238.40 1,238.40	0.00	P	Y 11/08/2013
10/28/13 35336	MIKE'S HEATING & COOLING REPAIRS 101-276-802-000	10/28/2013 ksteinman OTHER CONTRACTUAL SERVICES	11/19/2013	140.00 140.00	0.00	P	Y 11/11/2013
PAY APP #2 35433*	MILBOCKER & SONS inc PHOENIX STREET IMPROVEMENTS 250-729-974-018-0150 250-002-211-121	11/02/2013 ksteinman CAPITAL PROJECTS CONTRACT RETAINAGE -MILBOCKER	11/19/2013	307,821.87 342,024.30 (34,202.43)	0.00	P	Y 11/13/2013
10/27/13 35333	NEXTEL COMMUNICATIONS EVDO CONNECTION 101-265-850-000	10/27/2013 ksteinman TELEPHONE	11/19/2013	40.99 40.99	0.00	P	Y 11/11/2013
71047128 35346	NORTH AMERICAN SALT CO SALT 101-446-741-000	10/31/2013 ksteinman OPERATING SUPPLIES	11/19/2013	11,647.87 11,647.87	0.00	P	Y 11/11/2013

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9773 35369	NORTHERN FIRST AID SUPPLIES 101-265-802-000	10/28/2013 ksteinman	11/19/2013	80.91	0.00	P	Y 11/12/2013
		OTHER CONTRACTUAL SERVICES		80.91			
764554 35374	OFFICE MAX INC SUPPLIES 101-301-741-000	10/23/2013 ksteinman	11/19/2013	5.29	0.00	P	Y 11/12/2013
		OPERATING SUPPLIES		5.29			
956453 35375	OFFICE MAX INC SUPPLIES 101-301-741-000	10/23/2013 ksteinman	11/19/2013	(5.63)	0.00	P	Y 11/12/2013
		OPERATING SUPPLIES		(5.63)			
547555 35376	OFFICE MAX INC SUPPLIES 101-301-741-000	10/21/2013 ksteinman	11/19/2013	172.32	0.00	P	Y 11/12/2013
		OPERATING SUPPLIES		172.32			
956452 35377	OFFICE MAX INC SUPPLIES 101-301-741-000	10/23/2013 ksteinman	11/19/2013	2.52	0.00	P	Y 11/12/2013
		OPERATING SUPPLIES		2.52			
11382793324 35327	OKUN BROTHERS SHOES BOOTS 582-558-729-001	10/26/2013 ksteinman	11/19/2013	119.96	0.00	P	Y 11/11/2013
		OTHER CLOTHING & SUPPLIES		119.96			
3958-9 35306	OMM ENGINEERING INC ENGINEERING SERVICES 591-002-255-002	10/28/2013 ksteinman	11/19/2013	695.50	0.00	P	Y 11/11/2013
		OTHER CUSTOMER DEPOSITS		695.50			
PSI-1600363 35318	PAC-VAN MODULAR BUILDING 401-301-980-000-0145	10/29/2013 ksteinman	11/19/2013	1,094.50	0.00	P	Y 11/11/2013
		POLICE/FIRE COMPLEX		1,094.50			
10/24/13 35296	PAT'S PRONTO PRINT ABANDONED VEHICLE STICKERS 101-301-900-000	10/24/2013 ksteinman	11/19/2013	123.15	0.00	P	Y 11/08/2013
		PRINTING/PUBLISHING		123.15			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
5775366 35313	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	10/30/2013 ksteinman REPAIRS/MAINTENANCE - EQUIPM	11/19/2013	2,328.02 2,328.02	0.00	P	Y 11/11/2013
5775244 35416	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	10/29/2013 ksteinman REPAIRS/MAINTENANCE - EQUIPM	11/19/2013	53.79 53.79	0.00	P	Y 11/13/2013
42763 35414	PRI MAR PETROLEUM INC 23 CARS WASHED 661-450-935-000	10/31/2013 ksteinman REPAIRS/MAINTENANCE - VEHICLES	11/19/2013	57.50 57.50	0.00	P	Y 11/13/2013
144278 35348	RATHCO SAFETY SUPPLY INC SUPPLIES 101-446-741-000	11/01/2013 ksteinman OPERATING SUPPLIES	11/19/2013	4,025.00 4,025.00	0.00	P	Y 11/11/2013
490-012401 35334	RIDGE AND KRAMER AUTO PARTS MAINTENANCE SUPPLIES 661-450-741-003	10/30/2013 ksteinman REPAIR & MAINT SUPPLIES	11/19/2013	84.15 84.15	0.00	P	Y 11/11/2013
490-012472 35425	RIDGE AND KRAMER AUTO PARTS MAINTENANCE SUPPLIES 661-450-741-003	11/02/2013 ksteinman REPAIR & MAINT SUPPLIES	11/19/2013	117.57 117.57	0.00	P	Y 11/13/2013
5405 35300	ROD'S PRINTS & PROMOTIONS CONSTRUCTION STREET SIGN PROJECT 250-729-727-001	10/30/2013 ksteinman MARKETING/PROMOTIONAL	11/19/2013	935.00 935.00	0.00	P	Y 11/08/2013
9221 35326	ROME'S STANDARD SERVICE INC ALIGNMENT 661-450-935-000	10/19/2013 ksteinman REPAIRS/MAINTENANCE - VEHICLES	11/19/2013	40.00 40.00	0.00	P	Y 11/11/2013
INVO54277 35432	SECANT TECHNOLOGIES REACTIVE SUPPORT 636-258-801-000	11/05/2013 ksteinman PROFESSIONAL/CONSULTING FEES	11/19/2013	892.50 892.50	0.00	P	Y 11/13/2013

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
INVO054069							
35442	SECANT TECHNOLOGIES	10/31/2013	11/19/2013	5,664.00	0.00	P	Y
	REACTIVE SUPPORT	ksteinman					11/13/2013
	636-258-801-000	PROFESSIONAL/CONSULTING FEES		5,410.00			
	636-258-933-000	REPAIRS/MAINTENANCE - EQUIP		125.00			
	636-258-850-002	INTERNET FEES		129.00			
45769							
35350	SOIL & MATERIALS ENGINEERS INC	10/25/2013	11/19/2013	3,130.88	0.00	P	Y
	MATERIALS TESTING SERVICES KALAMAZ	ksteinman					11/11/2013
	204-446-802-000-0126	MATERIALS TESTING SERVICES		3,130.88			
11/7/13							
35359	SOUTH HAVEN HEALTH SYSTEM	11/07/2013	11/19/2013	378.00	0.00	P	Y
	PHYSICALS ACCT #1014143	ksteinman					11/12/2013
	101-276-802-000	OTHER CONTRACTUAL SERVICES		63.00			
	101-446-802-000	OTHER CONTRACTUAL SERVICES		189.00			
	582-558-802-000	OTHER CONTRACTUAL SERVICES		126.00			
7107908463-000001							
35338	STAPLES ADVANTAGE	10/25/2013	11/19/2013	180.55	0.00	P	Y
	SUPPLIES	ksteinman					11/11/2013
	582-558-727-000	OFFICE SUPPLIES		13.76			
	591-558-727-000	OFFICE SUPPLIES		13.76			
	592-558-727-000	OFFICE SUPPLIES		13.76			
	101-446-727-000	OFFICE SUPPLIES		13.76			
	101-447-727-000	OFFICE SUPPLIES		13.76			
	582-558-741-000	OPERATING SUPPLIES		22.35			
	591-558-741-000	OPERATING SUPPLIES		22.35			
	592-558-741-000	OPERATING SUPPLIES		22.35			
	101-446-741-000	OPERATING SUPPLIES		22.35			
	101-447-741-000	OPERATING SUPPLIES		22.35			
7108617129-00001							
35341	STAPLES ADVANTAGE	11/08/2013	11/19/2013	156.00	0.00	P	Y
	SUPPLIES	ksteinman					11/11/2013
	591-558-727-000	OFFICE SUPPLIES		20.81			
	592-558-727-000	OFFICE SUPPLIES		20.81			
	101-446-727-000	OFFICE SUPPLIES		20.80			
	101-447-727-000	OFFICE SUPPLIES		20.80			
	582-558-727-000	OFFICE SUPPLIES		20.80			
	591-558-741-000	OPERATING SUPPLIES		10.40			
	592-558-741-000	OPERATING SUPPLIES		10.40			
	101-446-741-000	OPERATING SUPPLIES		10.40			

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	101-447-741-000	OPERATING SUPPLIES		10.39			
	582-558-741-000	OPERATING SUPPLIES		10.39			
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7108070558-000002							
35363	STAPLES ADVANTAGE SUPPLIES	10/29/2013 ksteinman	11/19/2013	117.52	0.00	P	Y 11/12/2013
	101-191-727-000	OFFICE SUPPLIES		15.89			
	101-265-727-000	OFFICE SUPPLIES		17.97			
	101-202-727-000	OFFICE SUPPLIES		83.66			
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1206055							
35380	STATE OF MICHIGAN LICENSE FEE	10/31/2013 ksteinman	11/19/2013	195.00	0.00	P	Y 11/13/2013
	591-559-803-000	LICENSE & FEES		195.00			
<hr/>							
14-000527							
35406	STATE OF MICHIGAN FULL SERVICE 13 RADIOS 10/01/13-3/	10/30/2013 ksteinman	11/19/2013	1,300.00	0.00	P	Y 11/13/2013
	101-301-802-000	OTHER CONTRACTUAL SERVICES		1,300.00			
<hr/>							
014686							
35395	STEEL CENTER SUPPLY CO MAINTENANCE SUPPLIES	10/30/2013 ksteinman	11/19/2013	32.72	0.00	P	Y 11/13/2013
	592-559-933-000	REPAIRS/MAINTENANCE - EQUIP		32.72			
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014574							
35421	STEEL CENTER SUPPLY CO MAINTENANCE SUPPLIES	10/01/2013 ksteinman	11/19/2013	174.91	0.00	P	Y 11/13/2013
	661-450-741-000	OPERATING SUPPLIES		174.91			
<hr/>							
014632							
35422	STEEL CENTER SUPPLY CO MAINTENANCE SUPPLIES	10/14/2013 ksteinman	11/09/2013	31.62	0.00	P	Y 11/13/2013
	661-450-741-000	OPERATING SUPPLIES		31.62			
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11688728276							
35308	TERMINIX PROCESSING CENTER EXTERMINATING SERVICE	11/06/2013 ksteinman	11/19/2013	41.00	0.00	P	Y 11/11/2013
	101-301-802-000	OTHER CONTRACTUAL SERVICES		41.00			
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151050							
35322	TRACTOR SUPPLY CREDIT PLAN SUPPLIES ACCT#6035 3012 0321 140	10/24/2013 ksteinman	11/19/2013	10.78	0.00	P	Y 11/11/2013
	591-558-741-000	OPERATING SUPPLIES		10.78			

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152625 35323	TRACTOR SUPPLY CREDIT PLAN SUPPLIES ACCT#6035 3012 0321 140 ksteinman 101-446-729-001 OTHER CLOTHING & SUPPLIES	11/10/2013 ksteinman	11/19/2013	99.99 99.99	0.00	P	Y 11/11/2013
151013 35434	TRACTOR SUPPLY CREDIT PLAN SUPPLIES ACCT#6035 3012 0321 140 ksteinman 101-446-729-001 OTHER CLOTHING & SUPPLIES	10/24/2013 ksteinman	11/19/2013	159.99 159.99	0.00	P	Y 11/13/2013
151014 35435	TRACTOR SUPPLY CREDIT PLAN SUPPLIES ACCT#6035 3012 0321 140 ksteinman 101-446-729-001 OTHER CLOTHING & SUPPLIES	10/24/2013 ksteinman	11/19/2013	159.99 159.99	0.00	P	Y 11/13/2013
152121 35436	TRACTOR SUPPLY CREDIT PLAN SUPPLIES ACCT#6035 3012 0321 140 ksteinman 661-450-741-003 REPAIR & MAINT SUPPLIES	11/05/2013 ksteinman	11/19/2013	31.99 31.99	0.00	P	Y 11/13/2013
1 35404	UNITED STATE OF AMERICA LOAN INTEREST-PUBLIC SAFETY PROJEC ksteinman 101-905-995-000 INTEREST DEBT-PD/FIRE	11/13/2013 ksteinman	11/19/2013	8,204.21 8,204.21	0.00	P	Y 11/13/2013
188519 35378	USA BLUE BOOK LAB SUPPLIES 591-559-741-000 OPERATING SUPPLIES	10/29/2013 ksteinman	11/19/2013	254.67 254.67	0.00	P	Y 11/13/2013
185718 35386	USA BLUE BOOK LAB SUPPLIES 592-559-933-000 REPAIRS/MAINTENANCE - EQUIP	10/25/2013 ksteinman	11/19/2013	72.53 72.53	0.00	P	Y 11/13/2013
186043 35387	USA BLUE BOOK LAB SUPPLIES 592-559-933-000 REPAIRS/MAINTENANCE - EQUIP	10/25/2013 ksteinman	11/19/2013	71.00 71.00	0.00	P	Y 11/13/2013
190913 35393	USA BLUE BOOK LAB SUPPLIES 592-559-741-000 OPERATING SUPPLIES	10/31/2013 ksteinman	11/19/2013	163.28 163.28	0.00	P	Y 11/13/2013

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Inv Ref#	Description	Entered By					Post Date
AUGUST 2							
35331	VILLAGE MARKET #869	08/12/2013	11/19/2013	313.31	0.00	P	Y
	FUEL	ksteinman					11/11/2013
	101-301-748-000	MOTOR FUEL		140.99			
	661-450-748-000	MOTOR FUEL & LUBRICANTS		51.03			
	582-558-748-000	MOTOR FUEL		121.29			
2963							
35352	VREDEVELD HAEFNER LLC	10/31/2013	11/19/2013	20,000.00	0.00	P	Y
	PROGRESS ON CITY AUDIT	ksteinman					11/11/2013
	101-253-801-000	PROFESSIONAL/CONSULTING FEES		10,000.00			
	582-561-801-000	PROFESSIONAL/CONSULTING FEES		7,000.00			
	591-561-801-000	PROFESSIONAL/CONSULTING FEES		1,500.00			
	592-561-801-000	PROFESSIONAL/CONSULTING FEES		1,500.00			
COSH102413							
35400	WATER RESOURCES MANAGEMENT	10/24/2013	11/19/2013	300.00	0.00	P	Y
	3 MAINTENANCE SOFTWARE LICENSES	ksteinman					11/13/2013
	592-559-727-000	MAINTENANCE SOFTWARE LICENSES		300.00			
09/19/13							
35298	WEST MICHIGAN CRIMINAL JUSTICE	09/19/2013	11/19/2013	25.00	0.00	P	Y
	NO SHOW- MICHAEL KNIZEWSKI	ksteinman					11/08/2013
	266-301-861-000	POLICE TRAINING		25.00			
NOVEMBER 12							
35411	WEST MICHIGAN CRIMINAL JUSTICE	11/12/2013	11/19/2013	75.00	0.00	P	Y
	POLICE PRECISION DRIVING REFRESHER	ksteinman					11/13/2013
	101-301-860-000	TRAVEL/CONFERENCES/TRAINING		75.00			
159-1047461							
35314	WINGFOOT COMMERCIAL TIRE SYSTEMS	11/01/2013	11/19/2013	1,222.28	0.00	P	Y
	TIRES	ksteinman					11/11/2013
	661-450-741-003	REPAIR & MAINT SUPPLIES		1,222.28			
D79083							
35325	WOLVERINE HARDWARE	11/06/2013	11/19/2013	2.33	0.00	P	Y
	MAINTENANCE SUPPLIES	ksteinman					11/11/2013
	101-751-741-000	OPERATING SUPPLIES		2.33			
C182537							
35358	WOLVERINE HARDWARE	11/06/2013	11/19/2013	6.28	0.00	P	Y
	MAINTENANCE SUPPLIES	ksteinman					11/11/2013
	250-751-741-000	ICE RINK SUPPLIES		6.28			

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 User: ksteinman
 DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 EXP CHECK RUN DATES 11/19/2013 - 11/19/2013
 JOURNALIZED OPEN AND PAID
 BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
C137431							
35344	WOODHAMS, INC , DON	10/08/2013	11/19/2013	1,114.09	0.00	P	Y
	NEW BALLS JOINTS/OUTER AXLE JOINTS	ksteinman					11/11/2013
	661-450-935-000	REPAIRS/MAINTENANCE - VEHICLES		1,114.09			
0139454713							
35373	ZEE MEDICAL, INC	10/10/2013	11/19/2013	36.05	0.00	P	Y
	SUPPLIES	ksteinman					11/12/2013
	591-559-741-000	OPERATING SUPPLIES		36.05			
# of Invoices:	153	# Due:	0	Totals:	599,829.06	0.00	
# of Credit Memos:	3	# Due:	0	Totals:	(717.78)	0.00	
Net of Invoices and Credit Memos:				599,111.28	0.00		
* 2 Net Invoices have Credits Totalling:				(36,682.56)			

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 EXP CHECK RUN DATES 11/19/2013 - 11/19/2013
 JOURNALIZED OPEN AND PAID
 BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			179,363.25	0.00		
	204 - STREET FUND			650.75	0.00		
	250 - DOWNTOWN DVLP AUTHORITY			316,376.49	0.00		
	260 - BROWNFIELD AUTHORITY			9,861.97	0.00		
	265 - NARCOTICS FUND			100.00	0.00		
	266 - POLICE TRAINING FUND			25.00	0.00		
	296 - RIVER MAINTENANCE FUND			2,000.00	0.00		
	401 - CAPITAL PROJECTS FUND 1			5,623.50	0.00		
	545 - BLACK RIVER PARK FUND			116.50	0.00		
	577 - BEACH FUND			23.85	0.00		
	582 - ELECTRIC FUND			20,078.93	0.00		
	591 - WATER FUND			9,667.29	0.00		
	592 - SEWER FUND			31,246.90	0.00		
	594 - MARINA FUND			2,000.00	0.00		
	636 - INFORMATION SERVICES FUND			15,416.72	0.00		
	661 - MOTOR POOL FUND			6,560.13	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	002 - LIABILITIES			(35,987.06)	0.00		
	191 - ELECTIONS			194.53	0.00		
	202 - CITY TREASURER			83.66	0.00		
	210 - LEGAL & PROFESSIONAL			10,983.00	0.00		
	253 - FINANCE			10,000.00	0.00		
	258 - DATA PROCESSING			15,416.72	0.00		
	265 - BUILDINGS & GROUNDS			562.80	0.00		
	276 - CEMETERY DEPARTMENT			210.94	0.00		
	294 - CATV BROADCASTING			450.00	0.00		
	301 - POLICE			14,723.08	0.00		
	350 - INFORMATION CENTER			953.83	0.00		
	371 - BUILDING INSPECTIONS			2,125.00	0.00		
	446 - HIGHWAYS & STREETS			137,534.44	0.00		
	447 - ENGINEERING			67.30	0.00		
	450 - EQUIPMENT MAINTENANCE			6,560.13	0.00		
	558 - OPERATIONS			39,612.05	0.00		
	559 - TREATMENT			5,550.98	0.00		
	560 - IPP PROGRAM			2,537.12	0.00		
	561 - ADMINISTRATION			10,000.00	0.00		
	566 - TREATMENT - CASCO TWP			117.59	0.00		
	567 - TREATMENT - SH TWP			214.37	0.00		
	568 - TREATMENT - COVERT			142.09	0.00		
	569 - LIFSTATIONS - SOUTH HAVEN T			1,559.92	0.00		
	570 - LIFTSTATIONS - CITY			563.50	0.00		

11/13/2013 12:24 PM
User: ksteinman
DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
EXP CHECK RUN DATES 11/19/2013 - 11/19/2013
JOURNALIZED OPEN AND PAID
BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
--- TOTALS BY DEPT/ACTIVITY ---							
	622 - ENVIRONMENTAL CLEANUP			9,861.97	0.00		
	729 - DOWNTOWN DEVELOPMENT			349,334.24	0.00		
	751 - PARK DEPARTMENT			3,418.37	0.00		
	774 - RECREATION			2,000.00	0.00		
	776 - OPERATIONS			2,116.50	0.00		
	905 - DEBT SERVICE			8,204.21	0.00		

Construction Board of Appeals

Regular Meeting Minutes

Friday, May 31, 2013
4:00 PM, Conference Room A
City Hall



1. Call to Order

In lieu of a chair, motion by Morse, second by DeVinney to call the meeting to order.
All In favor. Motion carried.

2. Roll Call

Present: Dennis DeVinney, Mark Dibble, Edward Morse, Bryan Lundgren (arr. 4:08 p.m.)
Absent: None

Also present: Ross Rogien, Building Official; Butch Kelley, Hearing Officer

3. Election of Chair and Vice Chair

Motion by DeVinney, second by Kelly to elect Morse as the chair.
All in favor. Motion carried.

Motion by Morse, second by DeVinney to appoint Dibble as co-chair.
All in favor. Motion carried.

4. Approval of Agenda

Motion by DeVinney, second by Dibble to approve the May 31, 2013 Construction Board of Appeals agenda as presented.
All in favor. Motion carried.

5. Approval of Minutes – September 13, 2011

Motion by DeVinney, second by Dibble to approve the September 13, 2011 Construction Board of Appeals regular meeting minutes as written.
All in favor. Motion carried.

6. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

There were none.

7. NEW BUSINESS

335 Center Street

Butch Kelly, Hearing Officer noted that the owner is a no show; has had ample time to make improvements and has not responded to continued efforts by the city to bring the building up to code. Pointed out that there is an authorization from the owner that the structure should be demolished, an estimate from John Brush, building contractor, regarding the condition of the building and members of the board have viewed and walked through the building.

Lundgren arrived at 4:08 p.m. and apologized for his lateness.

Dibble asked whether the city would get bids. Dibble asked if the owner has access to the building. Rogien explained that from the time of the board's decision, the owner can back out, but Rogien doubts that he will. The owner could seek a court injunction but Rogien doubts that he will.

The board discussed the issue of the owner having personal effects in the building and Rogien explained that up until the building is demolished, the owner may remove his personal property from the building. There was discussion of asbestos abatement and the costs of abatement. It was noted by Rogien that two environmental teams have gone through the building in the past week, probably asbestos and hazmat teams. The realtor, Tina Goodrich, from Jaqua, says there is some interest in the property if the building is taken down, according to Rogien. Dibble made some guesses what it would cost to bring the building down. More discussion ensued regarding what it will cost to abate the asbestos before the demolition.

The board discussed the grant which the State has offered to remove blighted buildings; without the grant the demolition would have to be funded by the City, only to be recovered when the property sold at some unknown time in the future.

Motion by Lundgren to authorize the city to tear down the building at 335 Center Street because it meets the criteria set by the city for a dangerous building. Second by DeVinney.

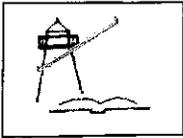
All in favor. Motion carried.

8. Adjourn

Motion by Dibble, second by DeVinney to adjourn at 4:16 p.m.

All in favor. Motion carried.

RESPECTFULLY SUBMITTED,
Marsha Ransom
Recording Secretary



**South Haven Memorial Library
Minutes of the Meeting of the Board of Trustees
August 13, 2013**

Members:

Catherine Jarvie -President (Excused absence)
Lois Howard -Vice President
Marilyn Bertorelli -Treasurer

Ida Sledge -Secretary
Robin McAlear -Trustee
Jean Stein - Trustee

Also Present: James France, Director. Elaine Fluck

Call to order: The meeting was called to order by vice president L. Howard at 7:02 p.m.

Approval of minutes for July 9, 2013: Motion for approval of minutes as presented by J. Stein, seconded by R. McAlear. Motion carried. A copy will be sent to City Council.

Approval of agenda for August 13, 2013, 2013: Motion for approval of agenda by R. McAlear, seconded by M. Bertorelli.. Motion carried.

Public Comments: none

Treasurer's report:

Current budget amounts were reviewed. Vendors' bills totaled \$27,575.09 for the month. Motion to approve vendor bills by J. Stein, seconded by R. McAlear. Motion carried.

Committee/Liason reports:

See new business

Director's Report: Jim updated the board on recent library activities and upcoming events.

Correspondence: none

Old Business:

New Business:

Friends of the Library Mission statement read by Elaine Fluck

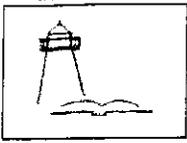
Friends of the Library/Board Memorandum of Understanding read by vice president L. Howard. Motioned by R. McAlear, seconded by J. Stein to accept the mission statement and memorandum of understanding as read. Motion carried.

Board Comments:

Adjournment: Motion to adjourn by J. Stein and seconded by I. Sledge. Motion carried. Meeting adjourned at 7:38 p.m.

Next meeting: Sept. 10, 2013

Respectfully submitted,
Ida Sledge, Secretary



South Haven Memorial Library
Minutes of the Meeting of the Board of Trustees
September 10, 2013

Members:

Catherine Jarvie -President
Lois Howard -Vice President
Marilyn Bertorelli -Treasurer

Ida Sledge -Secretary
Robin McAlear -Trustee
Jean Stein - Trustee

Also Present: James France, Director. Elaine Fluck, Calvin Meeusen

Call to order: The meeting was called to order by president C. Jarvie at 7:00 p.m.

Approval of minutes for August 13, 2013: Motion for approval of minutes as presented by L. Howard, seconded by R. McAlear. Motion carried. A copy will be sent to City Council.

Approval of agenda for August 13, 2013, 2013: Motion for approval of agenda by J. Stein, seconded by L. Howard. Motion carried.

Public Comments: none

Auditor's Report: Calvin Meeusen C. P. A., PLLC (Certified Public Accountant) presented audited financial statements for the year ending--June 30, 2013.

Treasurer's report:

Current budget amounts were reviewed. Vendors' bills totaled \$36,298.35 for the month. Motion to approve vendor bills by J. Stein, seconded by R. McAlear Motion carried.

Committee/Liason reports:

Strategic Planning Committee-Jim France reported we are still looking at our existing building and how to organize/utilize our current space. We are still leaving options open for possible expansion.

Director's Report: Jim updated the board on recent library activities and upcoming events.

Correspondence: Jim France received a letter from Chemical Bank correcting the error concerning the credit card fraud. A credit has been issued to this account.

Old Business: *See correspondence*

New Business: Health care plan will be reviewed at the next meeting

Board Comments: L. Howard requested volunteers for Saturday (9-13-'13) to help pack books following the book sale.

Adjournment: Motion to adjourn by C. Jarvie and seconded by R. McAlear Motion carried. Meeting adjourned at 8:20 p.m.

Next meeting: October 8, 2013

Respectfully submitted,
Ida Sledge, Secretary

Planning Commission

Regular Meeting Minutes Thursday, October 3, 2013 7:00 p.m., Council Chambers



1. Call to Order by Paull at 7:00 p.m.

2. Roll Call

Present: Frost, Heinig, Peterson, Smith, Wall, Webb
Absent: Miles

Motion by Heinig, second by Wall to excuse Miles.

All in favor. Motion carried.

3. Approval of Agenda

Motion by Smith, second by Heinig to approve the agenda as presented.

All in favor. Motion carried.

4. Approval of Minutes – September 5, 2013

Motion by Wall, second by Smith to approve the September 5, 2013 regular Meeting Minutes as written.

All in favor. Motion carried.

5. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

None at this time.

6. New Business

A. PUBLIC HEARING – Special Use Permit Request 1068 Monroe Blvd.

Vlietstra Brothers Pools, Inc., representing John and Rita Sexton of 1068 Monroe Blvd, South Haven, MI, requests a special use permit to construct an in ground swimming pool at the above address on Monroe Boulevard. Swimming pools on

waterfront properties require a special use permit according to zoning ordinance section 1725-2d.

Anderson reviewed the request, noting that she walked the site, observed a solidly built seawall on a bluff that is well vegetated. Anderson informed that she sent the request to the Department of Environmental Quality (DEQ) which had no problem with the request. In light of concerns offered by the neighbors in three (3) letters and the location of pool, Anderson suggested the board might want to make an approval contingent on an engineering study by the applicant.

Motion by Wall, second by Heinig to open the public hearing.

All in favor. Motion carried.

Paull asked if there was anyone in the audience who wanted to speak to this issue. Seeing none, Paull requested a motion to close the public hearing.

Wall stated that she received a phone call from a neighbor who is in Europe and could not be at this meeting. The neighbor had concerns regarding water runoff and because of that Wall agrees with having an engineer look at it.

Motion by Smith, Second by Wall to close the public hearing.

All in favor. Motion carried.

B. Discussion and Recommendation: Proposed Variance

Paull pointed out that an engineering study could be included in the motion if the pool request is approved.

Smith questioned whether concerns about the fence placement and easement have been addressed and whether it is standard practice to require an engineering study. Anderson explained she always sends such requests to the Department of Environmental Quality (DEQ). Smith questioned whether a house would be worse than a pool in regards to issues with the bluff. Anderson noted that with a house, the city required sealed drawings by an engineer or architect. Regarding the fence placement concern of the neighbors, Anderson stated that the city acts in good faith with the application and does not require surveys; if there is a fence or easement issue, neighbors have to settle that as a civil matter.

Peterson went to the property yesterday and noted that the fence did not seem to be a problem; he feels that the applicant has addressed the run off problems and agrees that an engineering study would be good.

Wall asked about how to prevent overflow. Anderson said it is violation of the state law to allow run off from one property to another; however, it is the property owner's responsibility to be sure that drainage does not run onto a neighbor's property.

Ron Vlietstra: Owner, Vlietstra Brothers Pool Company. Stated that the company has been in business for over forty (40) years and that he has been an owner for twenty-one (21) years. Vlietstra Brothers has installed many pools along the waters' edge from

New Buffalo north including ten (10) in South Haven and has never had an issue. Vlietstra noted that this area is fortunate in that there is quite a rigid clay bank along the lakeshore all the way up to Glenn which runs on an angle and stabilizes that area quite well. Vlietstra pointed out that he put a pool in the Pinnacles which is seventy-five (75) feet up and twenty-five (25) feet in from the bluff in the High Banks.

Regarding this application, Vlietstra stated that he contacted the Department of Environmental Quality (DEQ), which issued him a five (5) page questionnaire to fill out. Of that, only one question applied to this pool, and that required him to go to the Van Buren County Drain Commission, which is the State of Michigan designated agency for the "Soil Erosion and Sedimentation Control" permit office. That office reviewed the request and issued a permit. Vlietstra noted that he is working in conjunction with DeBest on this project and commended the quality of DeBest's work.

Vlietstra commented that "except for the Planning Commission granting me a Special Use Permit so I can pull a Building Permit, we are ready to go."

Vlietstra also commented on the water drainage issue, noting that when the Sextons bought the property they were concerned with water draining toward the bank so that has already been alleviated and the goal for Vlietstra Pools is to contain all drainage within the property. Vlietstra's plans are to do the same thing he did on two (2) pools his firm installed on Monroe Boulevard recently; he put in boring drains that are extremely effective.

Paull reminded that one of the concerns is the runoff onto neighbor's property. Vlietstra explained that the pool will be a completely enclosed self-contained system and all water will be held on the property and will not drain on anyone else's property.

Webb requested clarification regarding the questionnaire from the Department of Environmental Quality (DEQ). Anderson explained that the questionnaire led the applicant to the Soil Erosion and Sedimentation Control permit from the Van Buren County Drain Commission.

Vlietstra added that his firm has never had a violation or citation.

Smith stated that he is familiar with some of the pools Vlietstra mentioned, that he can confirm the quality of DeBest's work and questioned whether an engineer brought in to study the proposed plan will know more than Vlietstra Brothers have with their experience up and down the lakeshore.

Motion by Smith, second by Wall to approve the special use permit to construct an in ground swimming pool at 1068 Monroe Boulevard.

All in favor. Motion carried.

C. Discussion of B-3 Zoning District Regulations

Paull explained that the B-3 Zoning District was created a decade or so ago, based on a former ordinance's marina district and pieces of a zoning code adopted from another community, which he noted has worked reasonably well up until recently. Currently

nearly all the property left to be developed in the B-3 zone does not fit into the B-3 category.

Anderson said she has had requests for single family homes in the B-3 Zoning District for properties that are not suitable for much except a single family home. B-3 allows Planned Unit Developments (PUDs) and some businesses such as restaurants. In talking to others around the city, trying to determine why the zone restricts the construction of single family home, Anderson stated that she has never been able to find out. Anderson reviewed Planning Commission minutes from the time but never found reference to a discussion on why the zone was structured as it is.

Anderson's recommendation is for the Commission to consider amending the zoning ordinance to allow single family homes in the B-3 district; people own lots in that zone and cannot do much with them.

Another issue that Anderson pointed out is the area in the B-3 zone that should be looked at is where Old Harbor Village/Inn is located along Williams Street. Anderson stated that here has been discussion since she has been employed by the city of making that area part of the Central Business District (CBD). Strong features that point to that change are that Old Harbor Village/Inn has the same characteristics as the CBD, being in the CBD gives the area more options for uses and the CBD does not have the same parking requirements as the B-3 zone. B-3 requires that a business provide a certain number of parking spaces on the same property and that cannot happen in that location.

Anderson talked to the Downtown Development Authority (DDA) Director, Deb Davidson, to see if she had any issues with such a zoning change and Davidson thinks it is a good idea. Now that the city is more developed, there may be some other changes that need to be made to the text of the ordinance in the section about the B-3 zone, that were not addressed at the time it was implemented.

Anderson would like to receive the Planning Commission's permission to look at some of these issues; put together a subcommittee; drive and walk the area; look at permits that have been issued in the area and report back to the Commission.

Smith asked for clarification that Anderson is only asking to add something, not to change the Planned Unit Development (PUD) requirements or remove any allowed uses from the B-3 Zone. Anderson responded that she has no problem with what is allowed but with what is not allowed; adding single family residences as a permitted use is a simple adjustment and would be a way to allow a use for the owners of some of those lots in the B-3 zone.

Peterson asked for an example of one of those lots in the B-3 zone that could be used for a single family home if the use was added to the ordinance. Anderson responded, "Three Pelicans," and added that she has had inquiries about that property, which cannot accommodate a business use due to the parking requirement, but could be a good location for a single family home.

Paull said if the commissioners have consensus, he will have Anderson explore this and report back to the commission. All members recommended staff begin the study.

7. Old Business

A. Request Concerning Overlay Zoning

Paull noted that this item is regarding the overlay zoning in a written communication we received prior to the public comment at the September 5, 2013 regular planning commission meeting requesting one piece of property be removed from the overlay zone.

Anderson noted that the resident feels that this property, zoned B-1, should not remain in the overlay zone because inclusion might encourage expansion of the use in the future. Anderson feels this is not a good precedent to set, once one property is removed from the overlay zone, other businesses may want that use that as a way to opt out.

As noted in the staff report, Anderson pointed out that this request is being brought to the commission due to staff omission; she really wanted to have the proposed Overlay Zoning to City Council by now.

Heinig commented that the reasons given to take it out are the very reasons it should not be taken out.

By consensus, the board determined that no property should be taken out of the proposed overlay zone.

8. Commissioner Comments

There were none.

9. Adjourn

Motion by Wall, second by Smith to adjourn at 7:29 p.m.

All in favor. Motion carried.

RESPECTFULLY SUBMITTED,

Marsha Ransom
Recording Secretary

Local Development Finance Authority

Special Meeting Minutes

Monday, October 21, 2013
4:00 p.m., Council Chambers
South Haven City Hall



City of South Haven

1. Call to Order by Bolt at 4:00 p.m.

2. Roll Call

Present: Gawreliuk, Herrera, Klavins, Valentine, Varney, Bolt

Absent: Erdmann, Henry, Kerber, Rainey

3. Approval of Agenda

All in favor to approve the agenda as presented.

Motion carried.

4. Broker Selection

Bolt suggested Klavins introduce the final distillation of the committee's discussion.

Klavins commented on the three presentations, pointing out the pros and cons of each along with some errors in the materials each party distributed to the board. The sub-committee agreed that the easiest presentation to eliminate was the one that asked for money up front.

The committee wants to list it with a broker who can break the project down into its pieces to maximize our potential in other companies, according to Klavins some ideas the committee considered were:

- Separating the back portion of the acreage which has a lane going into it. With overlays that portion could be used as an incubator.
- Selling the office building and the warehouse separately.
- Have Bradley Company provide a virtual model for the overlays; they are the experts in that.

"We would be overseeing their work," Klavins said, noting that his experience with Bradley Company has been positive and their price seemed to be negotiable. The committee agreed that the city will not want to put too much money into the property because we could find a buyer whose needs are entirely different.

Varney asked for reminder of the various presentations, noting that in her mind she thinks of them as Presentation One, Two and Three.

Klavins reminded that the first presenter was with Signature, but noted that they had the property listed before the city bought it so they already had their shot.

The second presenter was Dane Davis, with Bradley Company, who admitted he had not made the time to go through the property, but Klavins noted Bradley has a fresh marketing approach. Their recent transactions include the Family Dollar, the Olive Cart, a building on LaGrange, and involvement in the Meijer deal. Unit wise, Davis' group has done the most local sales by far. They just listed everything in Lighthouse Village and are reviving that project including the commercial potential.

Varney was bothered by the fact that Davis did not take the time to look at the building and yet came in with a one million dollar (\$1M) price. Klavins said none of the presenters was totally on target, but Davis figured his price at \$12 a square foot. Klavins said he recommends Davis' marketing, overlay and modeling, which is the reason he feels Davis is the best of the three.

Varney wondered if, since the presentations are all so weak, whether our request for presentations could be put out again. Klavins said he would guess these are the three best commercial realtors out there and if we got more presentations they would probably be similar.

Valentine stated that the Local Finance Development Authority (LDFA) is not putting money into this up front and that she shares Varney's reservations. Bolt brought up the point that the city is willing to help a buyer with an ironclad contract through negotiations. Klavins said there are no hard dollars going out that he is seeing. Even at a set price, Klavins would like to see what Davis' group does. "By selecting them," Klavins asserted, "we have not signed a listing agreement; we can meet with them and ask them to show us what they think we should do."

Bolt explained that the committee came up with a suggestion for commission structure, adding that there are possible price differentials depending on whether the city or the Davis group finds the buyer.

Bolt asked if we should defer signing a listing agreement for thirty (30) days. Klavins said since we do not know what we are listing we could ask them to show us what would be an aggressive overlay for the back property; there could be several different price points which might attract more buyers. Once we come up with scenarios, then we could do a listing with Bradley.

Varney asked what the strategy would be. Klavins said we want to give them some guidance so they could have an advantage in coming up with a presentation. Varney said she feels leery because of the presentation Dane Davis gave. Klavins noted that Davis has a three-person team; one member of his team is Cindy Compton, who is on my team at Prudential, but she is kind of my independent commercial person. The reason she is on my team is because of the type of presentation she comes up with. In response to another question from Varney, Klavins said that he would not see Compton being involved as a conflict of interest for himself.

Varney thinks the two Ryan's (third presentation) were a reality check for us; Valentine said they had at least read the report. Bolt said most of what they told us was way overblown. Bolt said they were really trying to tell us we had to turn this property into a Cadillac to market it. Valentine responded that she felt they were asserting that the city should do full disclosure. Valentine said they wanted us to at least acknowledge that the place has some problems. Bolt said one of their comments is that there is no gas line; if someone wants to move in there, the gas company will run a line at no cost to the city. Same with the transformers; the Board of Public Utilities would be happy to move some transformers onto that property if they have a customer. Bolt said the sale price has a lot to do with what a buyer is going to do with it.

Valentine noted that the last presentation did correctly identify our mission; that we are not just trying to sell the property but to create jobs.

Bolt asked if Valentine and Varney would feel more comfortable if Bradley Company were asked to come back with another presentation. Varney said, "Yes." Varney feels that we need to see what they can do. Klavins said he can direct them, not so much in numbers, but ask for a breakdown of the various pieces.

Herrera suggested sending out a Request for Proposal (RFP) enumerating issues that are of high concern with the board. ~~Varney said we started there, but what we are trying to do now is get closer to a final agreement; getting a written proposal from Bradley with a better listing price and with Bradley knowing more details of what the city is looking for.~~

Klavins asked if he should schedule them for the next meeting; Valentine said she thinks we should meet with them again. After discussion about the time it would take to comply with the boards' request, Herrera noted that if Bradley wants the business their group will put in the time.

Bolt asked the board if there is consensus and noted that he sees nodding which he will take as consensus.

5. Adjourn

Motion by Klavins to adjourn at 4:34 p.m.

All in favor. Motion carried.

RESPECTFULLY SUBMITTED,

Marsha Ransom
Recording Secretary



Resolution Establishing a Corridor Improvement Authority

City of South Haven

Background Information:

Staff is requesting that City Council consider establishing a Corridor Improvement Authority to address issues related to the I-196 Business Loop and M-43 in the city limits.

A Corridor Improvement Authority is governed by a board of members appointed by the Mayor. A majority of the board should be persons who own property or a business within the development area. At least one of the members should be a resident of the development area or within 1/2 mile from the development area.

A Corridor Improvement Authority is similar to a Downtown Development Authority in that it can receive tax increment financing to manage and implement improvements in the public right of way. Improvements may include streetscaping, beautification, pedestrian crossings and changes to the road configuration. In order to receive this funding, a tax increment financing plan would need to be requested by the Authority and approved by City Council.

The resolution currently under consideration does not establish a tax increment financing plan. It creates an authority (board) which has the legal authority to request such a plan from the City Council.

Staff is currently working with a consultant to do traffic counts and analysis, which will eventually be used to develop plans which would be recommended to MDOT and the Van Buren County Road Commission. Establishing an Authority would help staff ensure that the plans are developed with input from property owners and the public.

Whether or not the Authority decides to request a tax increment financing plan, the Authority will be useful to allow residents, property owners and business owners to participate in discussions with MDOT and the County Road Commission regarding proposed changes and improvements to the corridor district.

The resolution under consideration would establish the Corridor Improvement Authority.

The Mayor would then appoint the authority board with approval of the City Council, and the Authority would then begin meeting.

The intent is that the Authority would begin a process of developing engineering plans for all or part of the corridor, in cooperation with MDOT and the County Road Commission.

Recommendation:

Approve the Resolution Establishing a Corridor Improvement Authority.

Support Material:

1. Resolution Establishing a Corridor Improvement Authority
2. Corridor Improvement District Map

Respectfully submitted,
Paul VandenBosch

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2013-64

A RESOLUTION TO ESTABLISH THE CITY OF SOUTH HAVEN CORRIDOR IMPROVEMENT
AUTHORITY

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on November 4th, 2013 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, the Corridor Improvement Authority Act, 2005 PA 280, as amended, MCL 125.2871 et seq. (the "Act") authorizes the City of South Haven (the "City") to establish a corridor improvement authority; and

WHEREAS, the City Council of the City (the "City Council") adopted a Resolution of Intent to Establish a Corridor Improvement Authority and Setting a Public Hearing on July 15, 2013 (the "Resolution of Intent"); and

WHEREAS, a public hearing was held on August 19, 2013 (the "Public Hearing") at the City Hall to consider the establishment of a corridor improvement authority and the designation of the boundaries of a development area; and

WHEREAS, notice of the Public Hearing was given by publication in the South Haven Tribune on July 21, 2013 and July 28, 2013, by certified mail to the governing body of each taxing jurisdiction levying taxes that would be subject to capture if a tax increment financing plan is approved on July 17, 2013, by first class mail to the property taxpayers of record in the proposed development area on July 18, 2013 and by posting in 20 conspicuous and public places in the proposed development area on July 19, 2013; and

WHEREAS, more than 60 days has passed since the public hearing; and

WHEREAS, the City Council has determined to establish a corridor improvement authority for the development area identified in the Resolution of Intent.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Determination of Necessity. The City Council finds that it is necessary and in the best interests of the City and the public to create a public body corporate for the purpose of preventing deterioration in business districts, fostering economic development and the redevelopment of commercial corridors, and to promote economic growth.

2. Creation of the Authority. A corridor improvement authority designated the "City of South Haven Corridor Improvement Authority" (the "Authority") is established pursuant to the provisions of the Act.
3. Designation of Development Area. The development area of the Authority shall consist of the territory in the City described on the attached Exhibit A and shown on the map attached as Exhibit B, subject to any amendments made from time to time pursuant to this Resolution or the Act (the "Development Area").
4. Authority Board. The Authority shall be under the supervision and control of a seven member board of directors (the "Board") consisting of the mayor or the mayor's designee and six members who shall be appointed by the Mayor, subject to approval by the City Council. Not less than a majority of the members shall be persons having an ownership or business interest in property located in the Development Area. At least one of the members shall be a resident of the Development Area or of an area within one-half mile of any part of the Development Area. The Board shall elect a chairperson from among its members. Of the members first appointed, an equal number of the members, as near as is practicable, shall be appointed for a term of one year, two years, three years, and four years. After the initial appointment terms, each member appointed in the manner provided by this section shall serve for a term of four years. Before assuming the duties of office, a member shall qualify by taking and subscribing to the constitutional oath of office. A member shall hold office until the member's successor is appointed. An appointment to fill a vacancy shall be made by the mayor for the unexpired term only. After having been given notice and an opportunity to be heard, a member of the Board may be removed for cause by the City Council. Members of the Board shall serve without compensation, but shall be reimbursed for actual and necessary expenses. The Board may adopt bylaws governing its procedures subject to the approval of the City Council
5. Powers of the Authority. The Authority shall possess all of the powers provided by this Resolution and the Act and all powers otherwise provided by law. The enumeration of a power in this Resolution or in the Act shall not be construed as a limitation upon the general powers of the Authority.
6. Fiscal Year. The Authority shall operate on the basis of a fiscal year that corresponds with the fiscal year of the City or such other fiscal year as may be determined by the City Council.
7. Termination of Authority. Upon completion of its purposes, the Authority may be dissolved by the City Council. The property and assets of the Authority, after dissolution and satisfaction of its obligations, shall revert to the City.
8. Publication and Filing. This resolution shall be filed with the secretary of state promptly after its adoption and shall be published at least once in a newspaper of general circulation in the City.
9. Section Headings. The section headings in this Resolution are furnished for convenience of reference only and shall not be considered to be a part of this Resolution.
10. Severability. If any section of this Resolution shall be held invalid the invalidity of such section shall not affect any of the other provisions of this Resolution.
11. Conflict. All resolutions or parts of resolutions are, to the extent of any conflict with this resolution, hereby rescinded.
12. Effective Date. This resolution shall take effect immediately upon its publication.

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the City Council.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

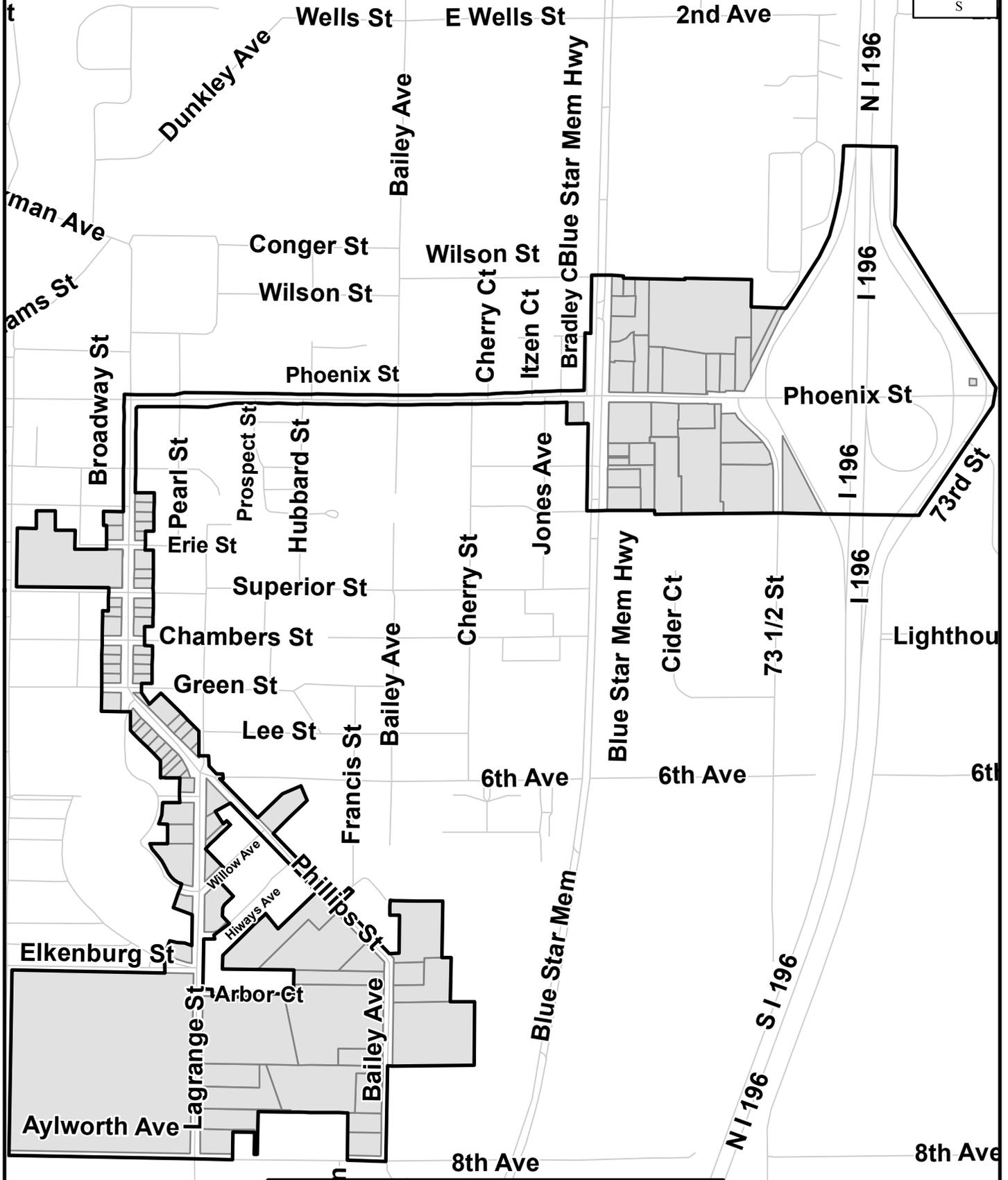
Robert G. Burr, Mayor

CERTIFICATION

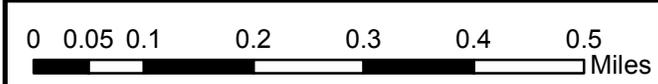
I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 4th day of November, 2013, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Amanda Morgan, City Clerk

Exhibit B: Development Area Boundary Map



3/7/2013



November 7, 2013

TO: Brian Dissette

FR: Paul VandenBosch

RE: Van Buren Trail Project

The Van Buren Trail project is a grant funded project which will establish a downtown bicycle trailhead at the parking lot on the corner of Kalamazoo and Huron Streets. The project includes trailhead improvements, directional signage, pavement markings, and a rails to trails section of bicycle path. In coordination with the State of Michigan, the trail will connect Downtown South Haven to Van Buren State Park, and will include directional signage to Kal-Haven State Park, North Beach, South Beach and Van Buren State Park.

The bicycle route between the trailhead at Kalamazoo Street and the intersection of Maple Street and South Haven Street will be an on-street signed route with directional signage and pavement markings to indicate how to follow the route. Bicyclists will use the existing roadway; no dedicated bicycle lanes are proposed. Parking will still be allowed where it is currently allowed.

Between South Haven Street and Aylworth Avenue, the City plans to construct a rails to trails, off-street bicycle path which will be paved partly with asphalt and partly with concrete. This will include the pathway which has already been constructed in the Everett Park development.

The project is being done in coordination with the State of Michigan Department of Natural Resources, which is paving the former railroad from Aylworth Avenue near the former Bohn plant in the City to Van Buren State Park.

When the two projects are completed, they will form a bicycle path and on-street route which links Van Buren State Park to Downtown South Haven. There will also be a connection to the Kal Haven Trail, which was previously completed, but will be enhanced with directional signage.

The project is funded with assistance of the Michigan Natural Resources Trust Fund, which will pay 60% of the cost of the project, with a project cost of \$362,400. The City's match is \$145,000. We intend to finalize bid documents over the next two months and bid the project out in February, 2014 (or sooner, if possible). The project should be completed by Memorial Day, 2014.

We have met with adjacent property owners to discuss design details of the project as it affects their property. Staff met with the Downtown Development Authority and held a public information meeting to take comments. The next step in the project is to prepare bid documents and send the bid documents to the state for their approval. Staff is requesting City Council approval to take this next step.

Recommendation:

Authorize staff to prepare bid documents and send them to the MDNR for state approval.

Van Buren Trail

Kal-Haven Trailhead

Kal-Haven Trail Extension
(Completed in 2012)

Downtown South Haven

South Haven Trailhead

City Project Area

Van Buren Trailhead



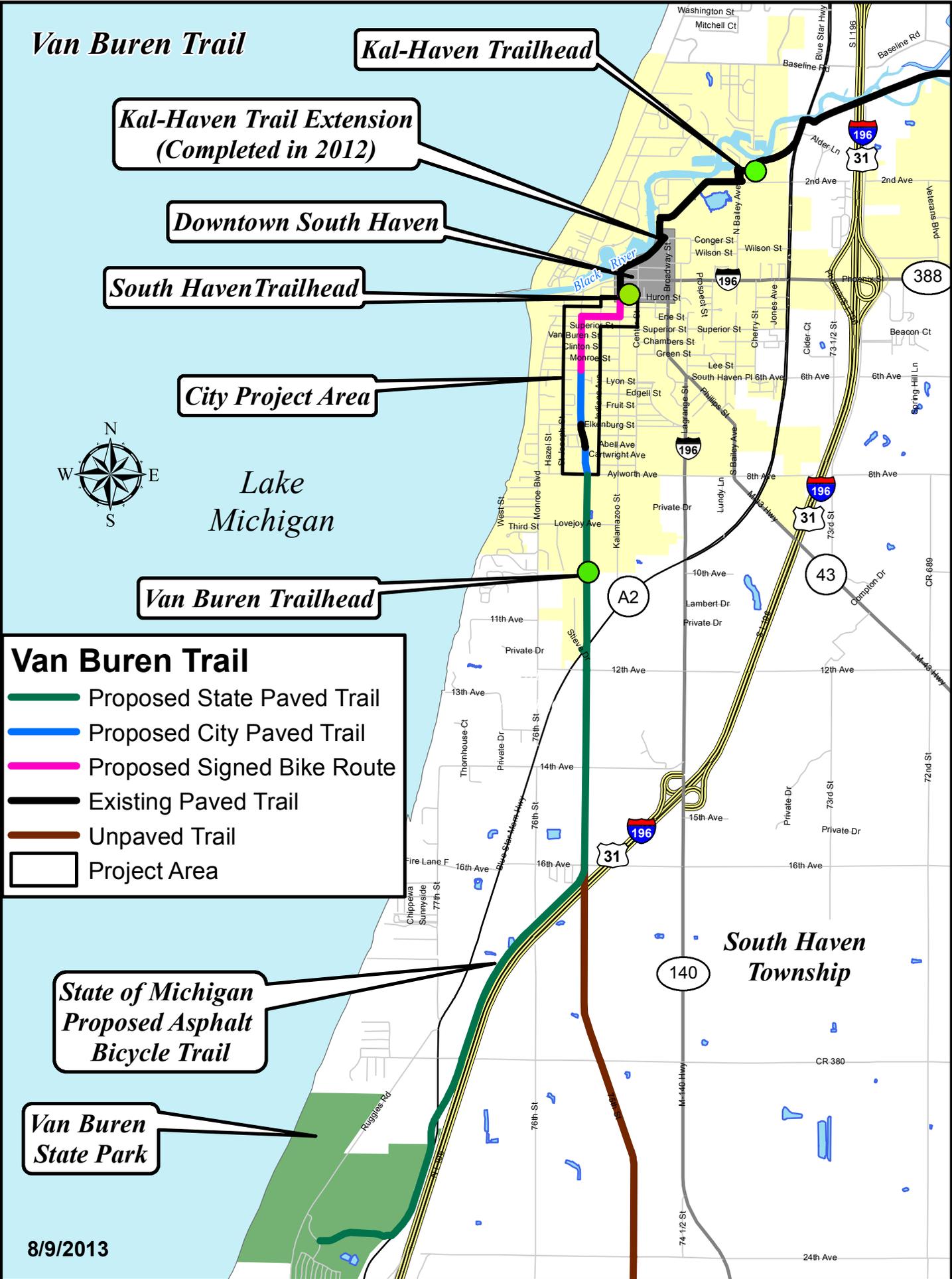
Lake Michigan

Van Buren Trail

- Proposed State Paved Trail
- Proposed City Paved Trail
- Proposed Signed Bike Route
- Existing Paved Trail
- Unpaved Trail
- Project Area

State of Michigan Proposed Asphalt Bicycle Trail

Van Buren State Park



South Haven Township

Van Buren Trail City of South Haven Project Area



Downtown
Trailhead

Signed Route



HURON ST

MICHIGAN AVE

ERIE ST

KALAMAZOO ST

CENTER ST

SUPERIOR ST

MAPLE ST

VAN BUREN ST

CLINTON ST

SAINT JOSEPH ST

MONROE ST

SOUTH HAVEN ST

INDIANA AVE

LYONS ST

GABRIEL DR

EDGEWOOD ST

ELM CT

FRUIT ST

HUMPHREY ST

MONROE BLVD

ELKENBURG ST

CABLE AVE

CABLE AVE

PINE ST

HAZEL ST

ABELL AVE

ABELL AVE

CASS ST

CARTWRIGHT AVE

SPENCER AVE

AYLWORTH AVE

PROJECT:
CITY OF SOUTH HAVEN
SOUTH HAVEN, MICHIGAN

SHEET TITLE:
DOWNTOWN TRAIL HUB
PROPOSED AMENITIES
SCHEME 1

DRAWN BY:
KB

DESIGNED BY:
KB

PM REVIEW:

QA/QC REVIEW:

DATE:
SEPTEMBER 2013

SEAL:

SIGNATURE:

DATE:

HARD COPY IS INTENDED TO BE 24" X 36" WHEN PLOTTED. SCALE(S) INDICATED AND GRAPHIC QUALITY MAY NOT BE ACCURATE FOR ANY OTHER SIZES.

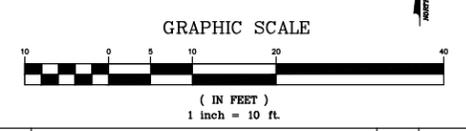
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 VERT:

ACI JOB #
13-0351

SHEET NO.
1 of 2



PROPOSED TRAILHEAD SIGNAGE

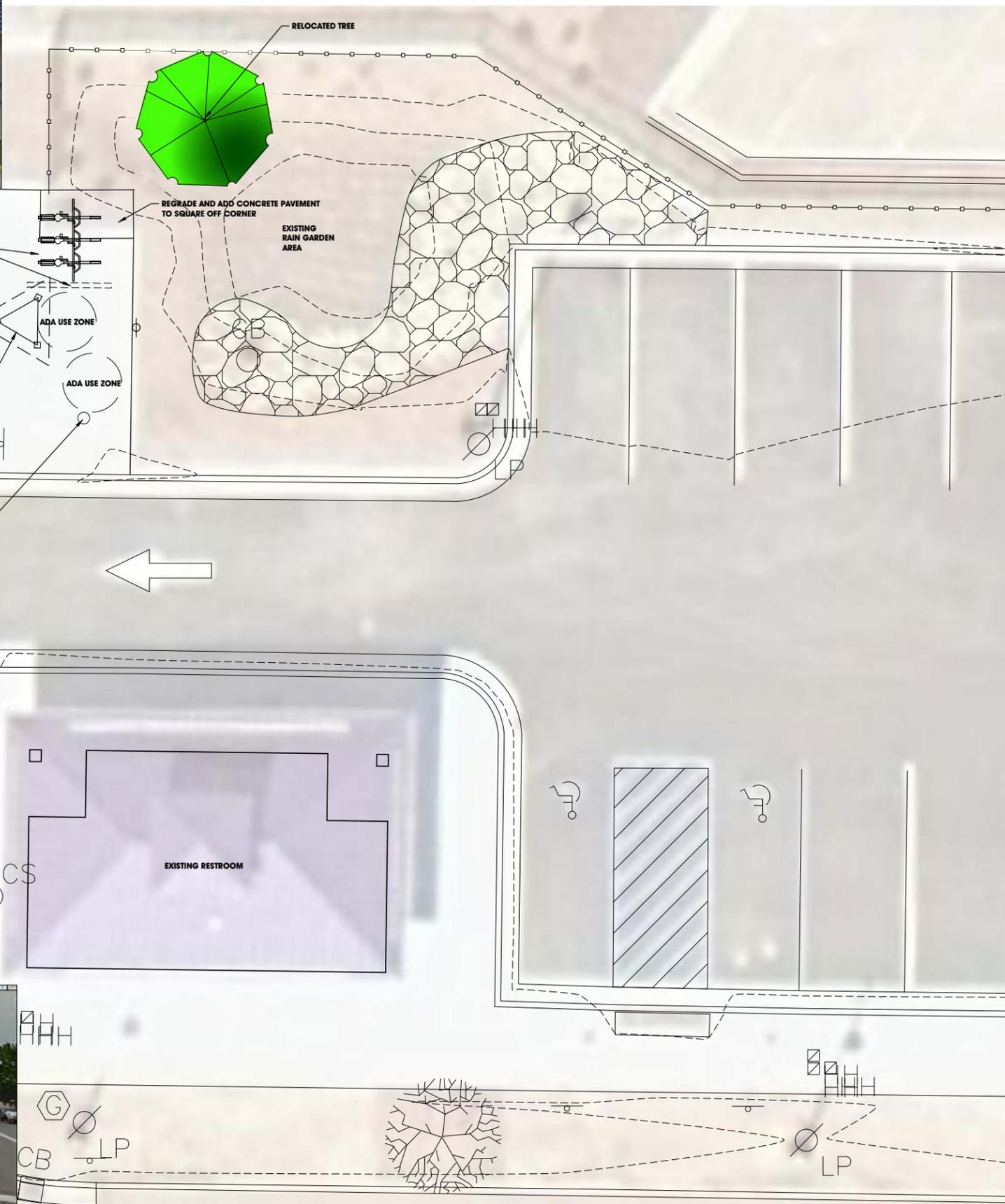


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VIEW FROM KALAMAZOO STREET LOOKING EAST



VIEW LOOKING TOWARD WEST SIDE OF BUILDING



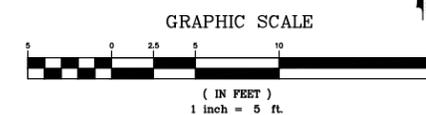
EXAMPLE OF POSSIBLE BIKE SCULPTURE WITH SURFACE MOUNT CUSTOM



ADA FOUNTAIN WITH BOTTLE FILLER MOST DEPENDABLE FOUNTAINS



3 SIDED KIOSK POLYGON



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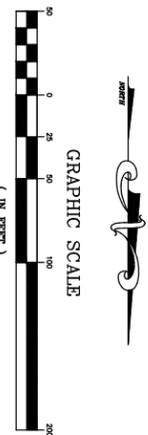
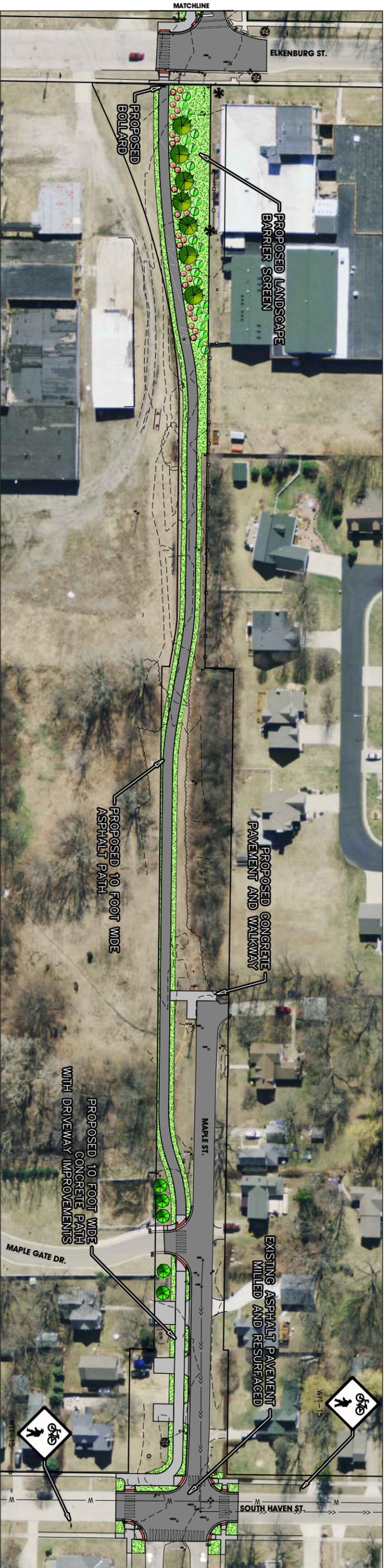
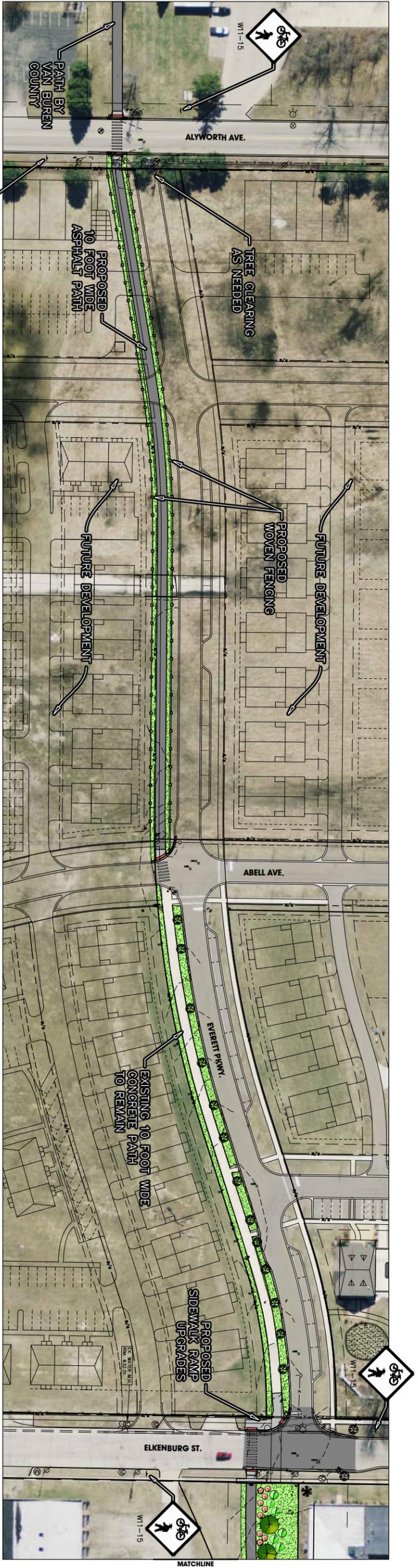


 
↑ Kal Haven Trail
↑ Downtown



 
↑ Kal Haven Trail
↑ Downtown
← Van Buren Trail





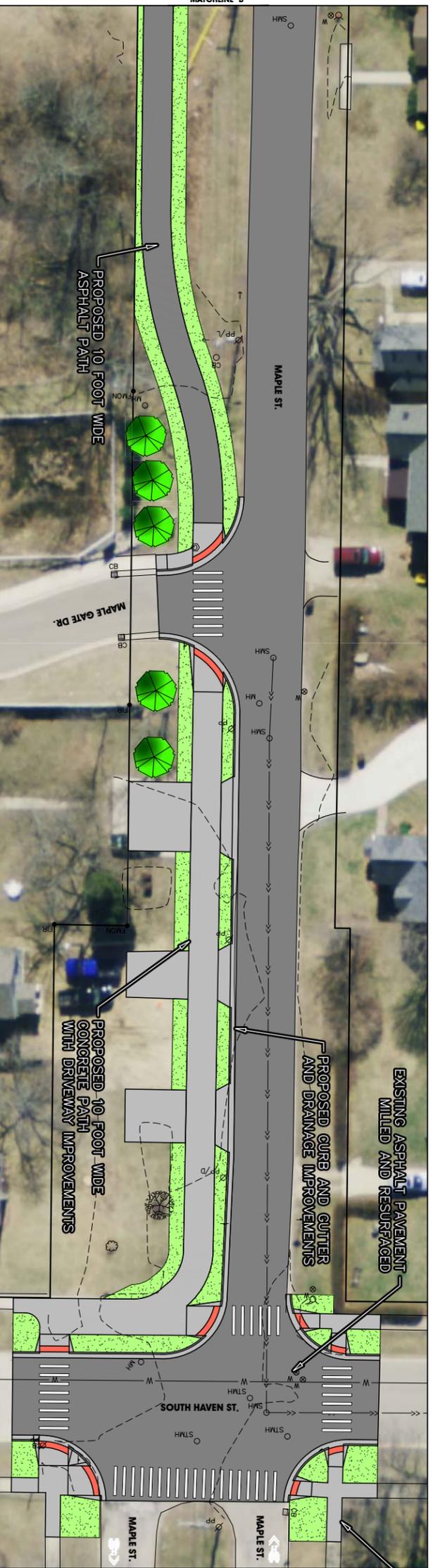
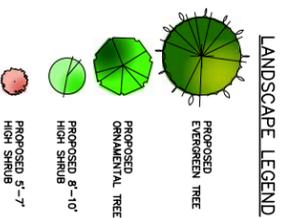
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 SIGNATURE: _____
 SCALE: _____
 HORIZ: 1"=50'
 VERT: N/A
 ACI JOB # 13-0351
 SHEET NO. 1 of 1

SHEET TITLE: **PROPOSED TRAIL**
 DRAWN BY: JMM
 DESIGNED BY: JMM
 PM REVIEW: JMM
 QA/QC REVIEW: _____
 DATE: AUGUST 2013
 SCALE: _____

PROJECT: **CITY OF SOUTH HAVEN
 VAN BUREN TRAIL PROJECT
 SOUTH HAVEN, MI**

ABONMARCHÉ
 Confidence By Design
 95 West Main Street
 Benton Harbor, MI 49023
 T 269.927.2295
 F 269.927.1017
 Copyright 2013 - ABONMARCHÉ CONSULTANTS, INC.
 Engineering Architecture Land Surveying Marina/Waterfront Community Planning Landscape Architecture Development Services
 Mishawaka, MI
 South Haven, MI
 South Bend, IN
 Portage, IN



NEW SIDEWALK RAMP CONFIGURATION



NO.	REVISION DESCRIPTION	BY	DATE

PROPOSED TRAIL

**CITY OF SOUTH HAVEN
 VAN BUREN TRAIL PROJECT
 SOUTH HAVEN, MI**

ABONMARCHÉ
 Confidence By Design

95 West Main Street
 Benton Harbor, MI 49023
 T 269.927.2295
 F 269.927.1017

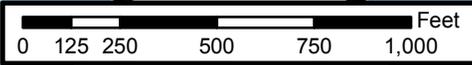
Engineering
 Architecture
 Land Surveying
 Marina/Waterfront
 Community Planning
 Landscape Architecture
 Development Services

Marquette, MI
 South Haven, MI
 South Bend, IN
 Portage, IN

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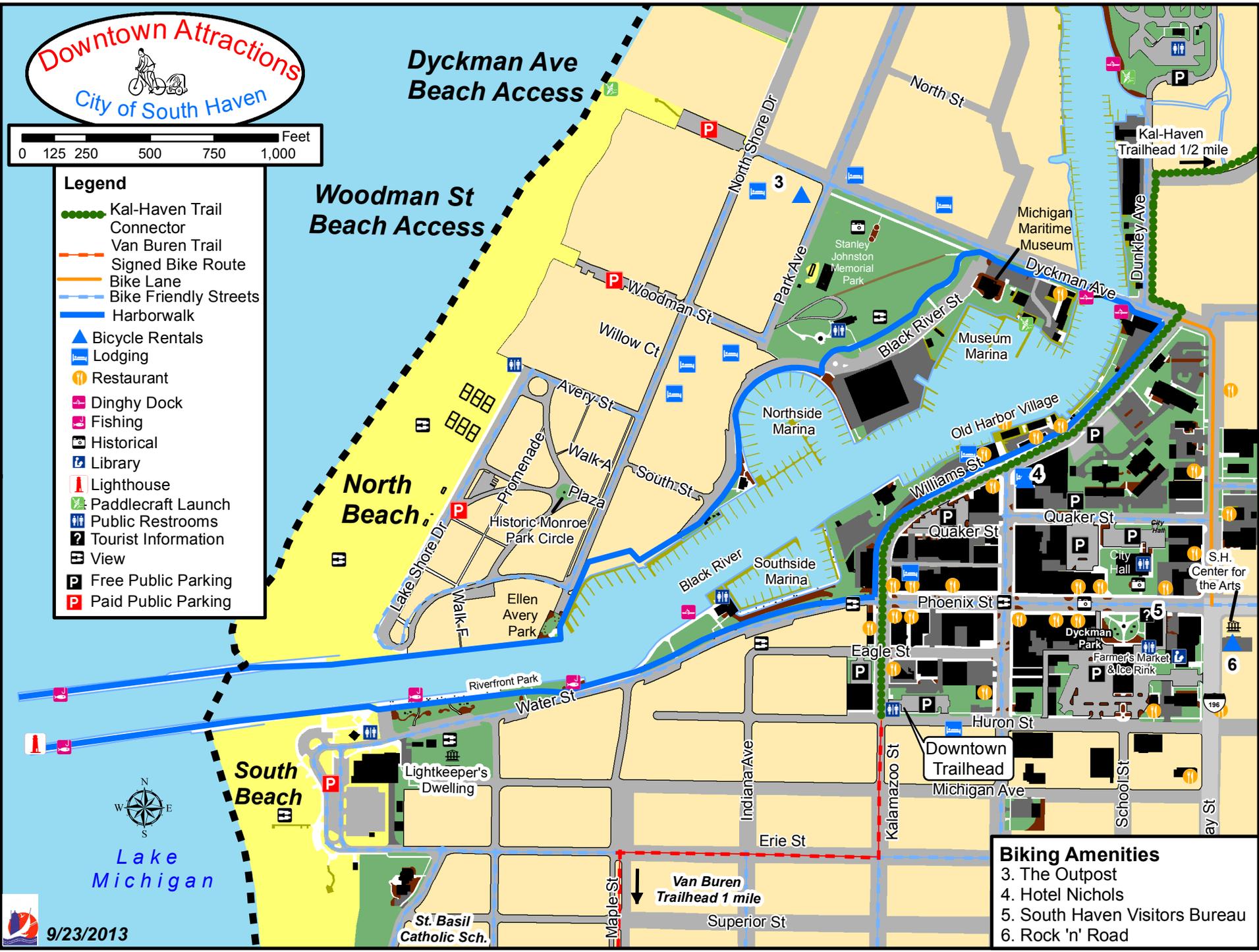
SHEET TITLE:	
DRAWN BY:	JL
DESIGNED BY:	JMM
PM REVIEW:	JMM
QA/QC REVIEW:	
DATE:	AUGUST 2013
SCALE:	
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SCALE:	
ACI JOB #:	13-0351
SHEET NO.:	1 of 1

Downtown Attractions
City of South Haven



Legend

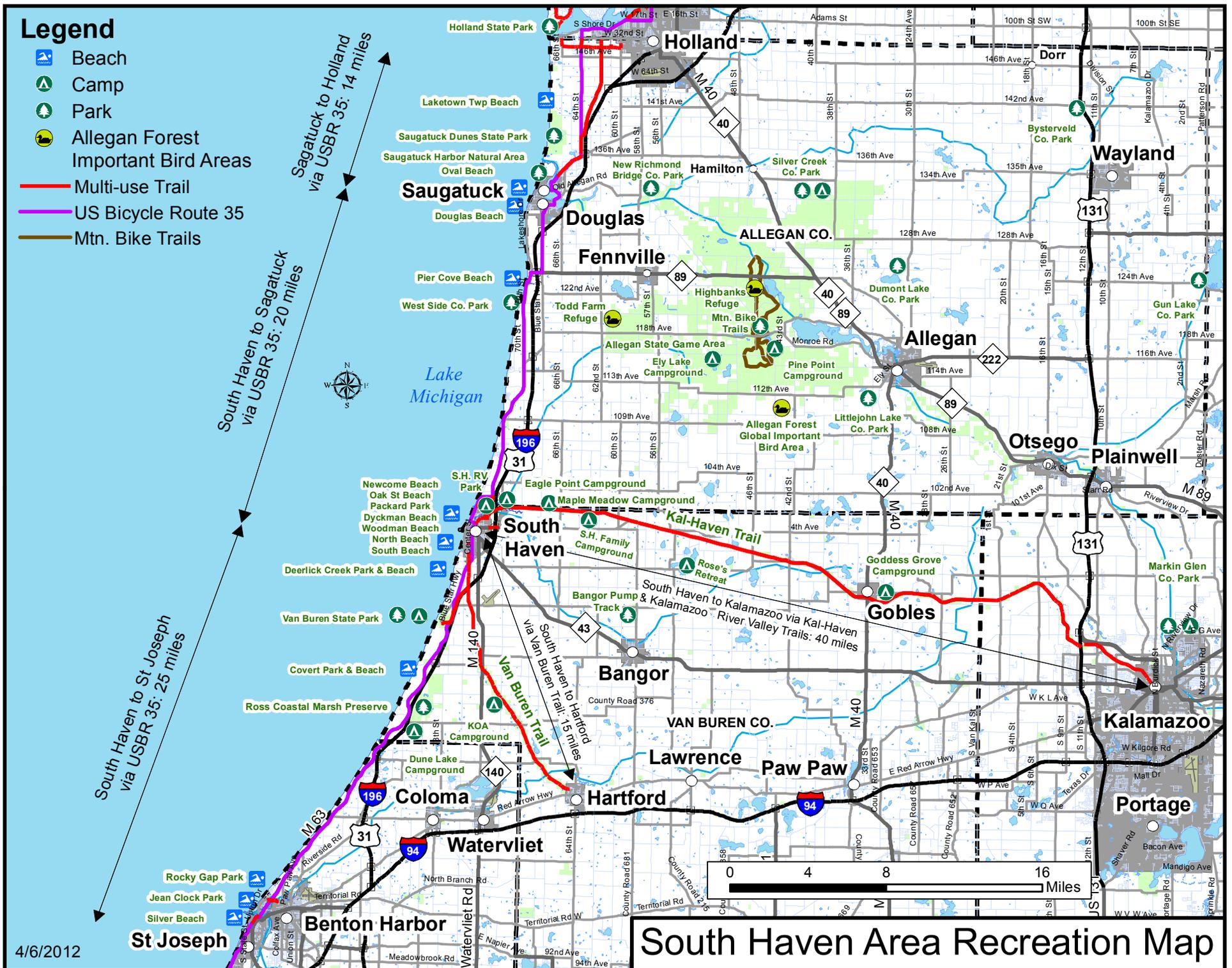
- Kal-Haven Trail Connector
- Van Buren Trail
- Signed Bike Route
- Bike Lane
- Bike Friendly Streets
- Harborwalk
- Bicycle Rentals
- Lodging
- Restaurant
- Dinghy Dock
- Fishing
- Historical
- Library
- Lighthouse
- Paddlecraft Launch
- Public Restrooms
- Tourist Information
- View
- Free Public Parking
- Paid Public Parking



- Biking Amenities**
3. The Outpost
 4. Hotel Nichols
 5. South Haven Visitors Bureau
 6. Rock 'n' Road

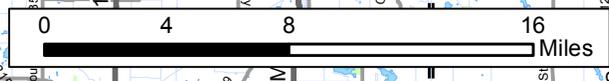
Legend

- Beach
- Camp
- Park
- Allegan Forest
- Important Bird Areas
- Multi-use Trail
- US Bicycle Route 35
- Mtn. Bike Trails



South Haven Area Recreation Map

4/6/2012





October 15, 2013

TO: Brian Dissette

FR: Paul VandenBosch

RE: Fireworks Ordinance

The current City Code, last adopted in 1965, prohibits exploding of fireworks, as well as regulating the sale of fireworks.

In 2012, the State of Michigan pre-empted local regulation of fireworks, and established a state-wide regulation of sale and use of fireworks with the Michigan Fireworks Safety Act, which was amended in June of this year.

The Act limits how a local government can regulate the use of fireworks. A local government with a population of less than 50,000 is not permitted to prohibit use of fireworks on the day preceding, the day of, and the day after a national holiday, except between the hours of 1 a.m. and 8 a.m.

The Act also prohibits use of fireworks on public property, subject to a state civil infraction.

The attached draft ordinance would remove city code regulation of the sale of fireworks. It would prohibit the use of fireworks except for the day preceding, the day of and the day after national holidays. It would prohibit the use of fireworks from 1 am to 8am on the day preceding, the day of and the day after national holidays.

The attached draft ordinance would bring the current City Code into compliance with current state law.

There does not appear to be a definition of national holiday in the Act. Assuming the legislature meant Federal Holidays, the following 11 holidays would apply:

New Year's Day
January 1

Martin Luther King, Jr. Birthday
Third Monday in January

Inauguration Day
First January 20 following a presidential election

Washington's Birthday
Third Monday in February

Memorial Day
Last Monday in May

Independence Day

July 4

Labor Day
First Monday in September

Columbus Day
Second Monday in October

Veterans Day
November 11

Thanksgiving Day
Fourth Thursday in November

Christmas
December 25

Staff Recommendation:

Approve the ordinance.

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

ORDINANCE NO - ____

AN ORDINANCE TO AMEND SECTION 54-167 OF THE CITY OF SOUTH HAVEN CODE OF ORDINANCES TO REGULATE DISCHARGE OF FIREWORKS.

The City of South Haven Ordains:

SECTION 1. Amendment. Section 54-167, Chapter 54, "Offenses," Article VII, "Offenses Against Public Safety," Division 1, "Generally," of the City of South Haven Code of Ordinances, is amended to read as follows:

Sec. 54-167. Sale, possession and transportation of fireworks; permit for public display.

(a) No person shall explode, or cause to explode any firework as defined in the Michigan Fireworks Safety Act, Michigan Compiled Laws 28.452(j) except on the day preceding, the day of, or the day after a national holiday. On the day preceding, the day of, or the day after a national holiday, no person shall explode or cause to explode any firework between the hours of 1 a.m. and 8 a.m.

(b) A person shall not ignite, discharge, or use consumer fireworks on property owned or controlled by the City of South Haven without permission granted by resolution of the City Council. Property owned or controlled by the City of South Haven includes but is not limited to public right of way, city beaches, parks, city facilities, municipal marinas, vacant land and industrial park property owned by the City or its authorities.

(c) The council may, upon application in writing on forms provided by the Michigan Department of Licensing and Regulatory Affairs and payment of a fee as set by resolution of city council, if any, grant a permit for the use of fireworks within the city, subject to the provisions of the Michigan Fireworks Safety Act. A permit granted under this subsection is not transferable and shall not be issued to a minor.

(d) A violation of this ordinance shall be subject to a civil infraction.

SECTION 2.

SECTION 3. Publication and Effective Date. The City Clerk shall cause a notice of adoption of this ordinance to be published. This ordinance shall take effect 10 days after its adoption or upon publication of the notice of adoption, whichever occurs later.

SECTION 4

If any portion of this ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining provisions of this ordinance.

SECTION 5

This ordinance shall be in full force and effect from and after its passage and publication as provided by law.

SECTION 6

This ordinance shall take effect ten (10) days after its adoption or upon its publication in the *South Haven Tribune*, whichever occurs later.

INTRODUCED by the City Council of the CITY OF SOUTH HAVEN, MICHIGAN on this 18th day of November, 2013.

ADOPTED by the City Council of the CITY OF SOUTH HAVEN, MICHIGAN on this ___day of _____, 2013.

Robert G. Burr, Mayor

CERTIFICATION

I, Amanda Morgan, Clerk of the City of South Haven, Van Buren County, Michigan do hereby certify that the above Ordinance was adopted by the South Haven City Council on the ___ day of _____, 2013; and the same was published in a paper of general circulation in the City, being the *South Haven Tribune*, on the ___day of _____, 2013.

Amanda Morgan, City Clerk



Agenda Item 10

Revenue Sharing Agreements with South Haven Charter Township and Geneva Township

Background Information:

The City Council will be asked consider approval of resolutions relating to the collection of delinquencies for electric utility services by Geneva Township and South Haven Charter Township as part of tonight's City Council meeting.

State Law MCL 141.101 et seq. allows delinquent bills to be placed as a lien on the property and collected with usual property tax bills and payments. In compliance with the law, the City's Finance Department has included delinquent utility balances for water, sewer and electric charges for services located within the city limits on the City tax bills as special assessments.

South Haven Charter Township has also assisted the city with the collection of delinquent water & sewer charges for services provided within the township in accordance with the Water & Wastewater service agreement was signed in December, 1994. This agreement does not address delinquent electric services.

City administration requested that South Haven Charter Township and Geneva Township assist the city with the collection of delinquent township electric services by adopting ordinances to allow the placement of liens on township properties for delinquent accounts. In exchange for their efforts, the townships would keep 50% of the electric delinquents collected and remit the balance to the city. This process will facilitate the collection of the outstanding amounts and give the city another mechanism to collect in addition to utilizing collection agencies.

Attached are separate resolutions for Geneva Township & South Haven Charter Township (along with the Exhibit A's – their adopted ordinances relating to the placing of liens, collection of and remittance of delinquent utility accounts to the City.

Recommendation:

The City Council should consider a motion to approve the following resolutions:

- Resolution 2013-66: A Resolution approving collection of delinquencies for public utility services by Geneva Township
- Resolution 2013-67: A Resolution approving collection of delinquencies for public utility services by South Haven Charter Township

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2013-66

A RESOLUTION APPROVING COLLECTION OF DELINQUENCIES FOR PUBLIC UTILITY
SERVICES BY GENEVA TOWNSHIP

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on November 18, 2013 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, the City, or a board or department thereof, or an authority of which the City is a constituent member, provides water, sanitary sewer, electric, and other public utility services (collectively, "Public Utility Services") to properties within Geneva (the Township); and

WHEREAS, the City wishes to authorize the Township to assist with the collection of delinquent rates, fees, and charges for such Public Utility Services, subject to the terms of this Resolution; and

WHEREAS, the Township has adopted its Ordinance No. 37, An Ordinance To Empower The Geneva Township To Assist The City Of South Haven In Providing Public Utility Service, To Assist The City Of South Haven In The Collection Of Delinquent Charges For Public Utility Service, And To Provide For The Placement Of Liens On Property For Which Payment Is Delinquent For Public Utility Services ("Ordinance"); and

WHEREAS, the City finds that the Township's adoption of the Ordinance will provide a benefit to City residents; and

WHEREAS, the City wishes to authorize the Township to provide the assistance described in the Ordinance; and

WHEREAS, the City finds that adoption of this Resolution is in the best interest of the health, safety, and welfare of City residents.

NOW, THEREFORE, BE IT RESOLVED by the City of South Haven as follows:

1. The City hereby authorizes the Township to collect delinquent charges for Public Utility Services on behalf of the City and to place a lien for unpaid charges on the Township's tax roll, as set forth in the Ordinance, which is attached as Exhibit A.
2. The City authorizes the Township to remit fifty percent (50%) of the collected amounts of charges for Electric Utility Services to the City and to retain fifty percent (50%) of such amounts for the Township, as set forth in the Ordinance.

3. Any resolutions In conflict with this Resolution are repealed to the extent necessary to give full force and effect to this Resolution.

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the City Council.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 18th day of November, 2013, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Amanda Morgan, City Clerk

Public Utility Lien ORDINANCE # 37

An Ordinance to empower the Geneva Township to assist the City of South Haven in the provision of public utility service, to assist the City of South Haven in the collection of delinquent charges for public utility service, and to provide for the placement of liens on property for which payment is delinquent for public utility services.

The General Law Township of Geneva Ordains:**Section 1. DEFINITION.**

For the purpose of this Ordinance, "public utility" means all the utility services provided by the City of South Haven or a board or department thereof, or by an authority of which the City of South Haven is a constituent member including without limitation, water service, sanitary sewer service, and electric service.

Section 2. PURPOSE.

The City of South Haven provides public utility services to many properties in the Township. The purpose of this Ordinance is to assist the City of South Haven in the collection of delinquent payments for public utility services it provides to premises in the Township.

Section 3. UTILITY LIEN.

- A. Except as may be prohibited by law, all rates, fees, and charges for public utilities furnished by the City of South Haven to premises in the Township shall be a lien upon the premises served which lien shall become effective immediately upon supplying the public utility service to the premises.
- B. Pursuant to the Revenue Bond Act, 1933 PA 94, as amended, MCL 141.101 *et seq.*, rates, fees and charges for any public utility are a lien on the premises served which, when they are delinquent in payment for a period of six (6) months or more, shall be certified by the City of South Haven to the Township Assessor, who shall enter the lien for such delinquent rates, fees, and charges on the next tax roll against the premises to which the public utility services were supplied. The certification for delinquent charges shall identify the premises involved, the public utility (e.g., sewer, water or electricity) for which payment is delinquent, and the delinquent rates, fees and charges. Such certification may be amended to reflect any additions to or reduction in the delinquent amount until the confirmation of the final tax roll.
- C. Once the lien is placed upon the tax roll, it shall be enforced and collected in the same manner as real property taxes as provided by law for the collection of property taxes and the enforcement of tax liens.
- D. Once collected, the Township Treasurer shall transmit the collected amounts to the City of South Haven.

Section 4. SEVERABILITY.

The provision of this ordinance are severable and if any clause, sentence, word, section or provision is declared void or unenforceable for any reason by any court of competent jurisdiction, it shall not affect any other portion of this ordinance.

Section 5. REPEALER.

Any ordinances or parts of ordinances that are in conflict with this ordinance are hereby repealed only to the extent necessary to give this ordinance full force and effect.

Section 6. **EFFECTIVE DATE.**

Ordinance No. 37 shall take effect upon its adoption.

Motion to adopt Ordinance #37 by Sandra Capps

seconded by David Orr

Yes: 5 Alney, Orr, Capps, Gumpert, Whaley,

No: 0

Absent: 0

Adopted this 8th day of January, 2013.

Bridgette Gumpert

Bridgette Gumpert, Clerk

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2013-67

A RESOLUTION APPROVING COLLECTION OF DELINQUENCIES FOR PUBLIC UTILITY SERVICES BY SOUTH HAVEN CHARTER TOWNSHIP

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on November 18, 2013 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, the City, or a board or department thereof, or an authority of which the City is a constituent member, provides water, sanitary sewer, electric, and other public utility services (collectively, "Public Utility Services") to properties within South Haven Charter Township (the Township"); and

WHEREAS, the City wishes to authorize the Township to assist with the collection of delinquent rates, fees, and charges for such Public Utility Services, subject to the terms of this Resolution; and

WHEREAS, the Township has adopted its Ordinance No. 114, An Ordinance To Empower The Charter Township Of South Haven To Assist The City Of South Haven In Providing Public Utility Service, To Assist The City Of South Haven In The Collection Of Delinquent Charges For Public Utility Service, And To Provide For The Placement Of Liens On Property For Which Payment Is Delinquent For Public Utility Services ("Ordinance"); and

WHEREAS, the City finds that the Township's adoption of the Ordinance will provide a benefit to City residents; and

WHEREAS, the City wishes to authorize the Township to provide the assistance described in the Ordinance; and

WHEREAS, the City finds that adoption of this Resolution is in the best interest of the health, safety, and welfare of City residents.

NOW, THEREFORE, BE IT RESOLVED by the City of South Haven as follows:

1. The City hereby authorizes the Township to collect delinquent charges for Public Utility Services on behalf of the City and to place a lien for unpaid charges on the Township's tax roll, as set forth in the Ordinance, which is attached as Exhibit A.
2. In accordance with the Franchise and Water and Wastewater Service Agreement dated December 28, 1994, between the City of South Haven and the Charter Township of

South Haven and Casco Township, the Township shall collect the full amount of any account certified as delinquent and upon collection shall pay one-hundred percent (100%) of the delinquent sum to the City.

3. The City authorizes the Township to remit fifty percent (50%) of the collected amounts of charges for Electric Utility Services to the City and to retain fifty percent (50%) of such amounts for the Township, as set forth in the Ordinance.

4. Any resolutions in conflict with this Resolution are repealed to the extent necessary to give full force and effect to this Resolution.

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the City Council.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 18th day of November, 2013, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Amanda Morgan, City Clerk

**CHARTER TOWNSHIP OF SOUTH HAVEN
ORDINANCE NO.114**

An Ordinance to empower the Charter Township of South Haven to assist the City of South Haven in providing public utility service, to assist the City of South Haven in the collection of delinquent charges for public utility service, and to provide for the placement of liens on property for which payment is delinquent for public utility services.

THE CHARTER TOWNSHIP OF SOUTH HAVEN ORDAINS:

Section 1. Definition. For the purpose of this Ordinance, "public utility" means all utility services provided by the City of South Haven or a board or department thereof, or by an authority of which the City of South Haven is a constituent member including without limitation, water service, sanitary sewer service and electric service.

Section 2. Purpose. The City of South Haven provides public utility services to many properties in the Township. The purpose of this Ordinance is to assist the City of South Haven in the collection of delinquent payments for public utility services it provides to premises in the Township.

Section 3. Utility Lien.

- A. Except as may be prohibited by law, all rates, fees and charges for public utilities furnished by the City of South Haven to premises in the Township shall be a lien upon the premises served which lien shall become effective immediately upon supplying the public utility service to the premises.
- B. Pursuant to the Revenue Bond Act, 1933 PA 94, as amended, MCL 141.101 *et seq.*, rates fees and charges for any public utility are a lien on the premises served, which when they are delinquent in payment for a period of six (6) months or more, shall be certified by the City of South Haven to the Township Assessor, who shall then enter the lien for such delinquent rates, fees and charges on the next tax roll against the premises to which the public utility services were supplied. The certification for delinquent charges shall identify the premises involved, the public utility (*e.g.*, sewer, water or electricity) for which payment is delinquent, and the delinquent rates, fees and charges. Such certification may be amended to reflect any additions to or reduction in the delinquent amount until the confirmation the final tax roll.
- C. Once the lien is placed upon the tax roll, it shall be enforced and collected in the same manner as real property taxes as provided by law for the collection of property taxes and the enforcement of tax liens.
- D. Once collected, the Township Treasurer shall transmit the collected amounts to the City of South Haven.

Section 4. Validity and Severability. Should any portion of this Ordinance be found

EXHIBIT "A"

invalid for any reason, such holding shall not be construed as affecting the validity of the remaining portions of this Ordinance.

Section 5. Repealer Clause. Any ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 6. Effective Date. This Ordinance shall be immediately effective upon publication.

Approved this 8th day of May, 2013.

Brenda Bertorelli
Brenda Bertorelli, Clerk

Ross Stein
Ross Stein, Supervisor



Agenda Item 11

SAW Grant Application; Sanitary and Storm Sewer Infrastructure Project Grant Application

Background Information:

The City Council will be asked to consider approval of a resolution which authorizes staff to submit a Stormwater, Asset Management, Wastewater (SAW) grant application. The grant application is a new grant program, administered by the Michigan Department of Environmental Quality (MDEQ) for work related to the storm and sanitary sewer infrastructure improvements.

The SAW grant program is designed to provide funds for infrastructure project planning, engineering design, and infrastructure asset management planning. The MDEQ program has a total of \$450 million available, with \$97 million expected to be awarded in the first funding round. The first round applications are due by December 2, 2013.

The Board of Public Utilities (BPU) met on Monday, October 28, 2013, and reviewed the proposed SAW grant application. The BPU discussed the proposed grant application and approved, by unanimous support, to recommend the city proceed with the grant application.

The city's application seeks \$1,867,996 for design work, capital planning, and construction funds. The grant application seeks to construct improvements on North Shore Drive, Dyckman Avenue (west of the bascule bridge,) pump improvements to the Wastewater Treatment Plant, along with a variety of improvements related to the Indian Grove lift station. Should the city apply for the grant, and receive a commitment from the MDEQ, the city will provide a local match of \$317,000. Please note; the SAW grant allows for staff costs to be applied towards the local match. Should the grant be funded, the city's staff anticipates using the Engineering Department staff to assist with the planning work. Using the in-house labor will lower the city's cash contributions to the local matching amount. Staff anticipates that should the SAW grant be awarded, the city's in-kind labor contribution will provide the complete local matching amount requirement.

The SAW grant application appears to be an effective program for the City of South Haven to pursue additional infrastructure planning and construction funding. The BPU has reviewed this program and recommend the City Council authorize staff to proceed with the grant application.

Recommendation:

The City Council should consider approval of Resolution 2013-65, a resolution authorizing the City Manager to apply for the SAW grant.

Support Material:

Resolution 2013-65; SAW Grant Application
Abonmarche SAW Grant Memo
Proposed System Improvements
SRF & SAW Grant Projects
[SAW Grant Application](#)

MEMORANDUM

DATE: October 29, 2013

TO: City of South Haven

FROM: Tony McGhee

RE: **Michigan Department of Environmental Quality
Stormwater, Asset Management, Wastewater**

Background

During early October 2013, The Michigan Department of Environmental Quality (DEQ) unveiled its newest grant program called Stormwater, Asset Management, Wastewater (SAW). In total, the program has approximately \$450 million available to communities with \$97 million expected to be awarded during the first round. Funding under the SAW program will be available on a first come, first serve basis so long as a community's application is judged technically complete. The first round applications will be due December 2nd of this year. The program is being funded with state monies which means Davis-Bacon requirements will not be applied to work undertaken through the program.

This program represents an excellent opportunity for communities to thoroughly assess their stormwater system and plans, sewage collection and treatment facilities, as well as develop comprehensive asset management plans that will enable communities to make educated and informed decisions as to future public works expenditures.

Given the work the City of South Haven has undertaken through the DEQ's S2 program over the past eighteen months, the SAW program represents an opportunity to both begin implementing projects identified through the S2 study while ramping up efforts by the City to create a comprehensive asset management plan.

Opportunity

The underlying purpose of the SAW program is to encourage communities to develop asset management plans as well as pay for the design of identified projects through these plans as well as previous studies such as the S2 program.

S2 Project Implementation

Abonmarche is in the process of readying a draft of the City's S2 study for submission to the DEQ for review. The study has resulted in two levels of projects being identified. The highest priority projects identified through the study include:

- 1) Addressing structurally deficient pipes on Dyckman Avenue west of the bridge and North Shore from Dyckman to Baseline road. This work will require the rebuilding of the roadways as part of the utility improvements. The timing of the S2 and SAW programs should align well to undertaking this work at the same time that repairs to the Dyckman Bridge during the fall of 2014 should the City desire.
- 2) Consolidating and relocating the main pumps near the Wastewater Treatment Station which will significantly improve the overall operation of both the plant and overall wastewater system.
- 3) Making structural improvements and control upgrades at the Indian Grove lift station as well as relocating the exposed force main which currently is exposed running over runs over the creek adjacent the lift station.
- 4) Rehabilitating manholes associated with the interceptor line which runs through Peterson Ravine which bisects the southern portion of the community. This will greatly reduce the amount of infiltration into the interceptor which ends up being unnecessarily treated at the plant.
- 5) The final priority project identified through the S2 study was the undertaking sewer separation work on Center Street.

The second tier projects include addressing numerous pipe issues within the residential neighborhoods in the southern portion of the community. The pipes which will be in need of improvements are predominately located between Van Buren Street to the north, Aylworth to the south, Indiana to the west, and Center to the east.

Where the SAW program dovetails nicely with the S2 program is that the City can apply for SAW grant funding to pay for the engineering costs associated with the high priority projects which removes this expense from the formula as the City undertakes the identified projects moving forward.

Asset Management Activities

The SAW program and its ability to fund asset management activities are timed well with the City's interest in developing a comprehensive asset management system. If selected, the SAW program will provide the necessary funds for the City to televise and rate wastewater pipes not covered in the S2, assess and map the community's stormwater management system, regularly test where the creeks and drains enter into Lake Michigan for the presence of e. coli, and make upgrades and improvements to the City's GIS system which will greatly enhance its value as an asset management tool.



Not only is this work which the City would currently not likely undertake itself given competing funding priorities but it will also be a likely permit requirement of the DEQ within next 5-7 years. If the City can use these funds to meet anticipated future permit requirements it will mean not using other funds for this purpose in the future.

Match Requirements and Other Program Opportunities

Each community can apply for up to \$2 million in SAW funds. The scope of work detailed above is projected to result in a grant application in the amount of \$1,867,996. Of this amount, \$752,732 will cover the engineering costs associate projects identified via the S2 study and \$1,115,264 will be used to develop a comprehensive asset management plan for the City. Under the program, a community is required to provide a 10% match on the first million dollars of requested funds and 25% any funding requests above \$1 million. Under this formula, if the City were to apply for the \$1.86 million in grant funding, its matching requirement would be \$317,000. However, unlike the S2 program, the match for the SAW program can be made via in-kind efforts by City staff. This will result in what is expected to be a zero cash match on behalf of the City. The City's match is planned to be provided through the following in-kind sources performed by City staff:

- Force Account – Asset Management: \$35,120
- Force Account – Phase II Design Work: \$175,851
- Cleaning and Televising: \$106,000

Furthermore, communities can petition for “disadvantaged” status as part of the application process. If the City of South Haven is able to secure this status from the DEQ, it would not only result in the waiving of any match requirements but also make the City eligible for \$500,000 of grant financing to be put to the cost of its first construction project(s) undertaken through the program.

Conclusion

The SAW grant represents a good opportunity for the City of South Haven to begin implementing the work identified in the S2 study, subsidize the cost of its asset management efforts, improve its GIS system, and even gain project funding should “disadvantaged” status be gained at little to no cost for the community when one considers the overall scope of work which will be completed through the SAW grant.



City _____ of South Haven
County of Van Buren and Allegan

Resolution Authorizing the SAW Grant Agreement

Minutes of the regular meeting of the City Council of the City of South Haven
County of Van Buren and Allegan, State of Michigan, (the "Municipality") held on
November 18, 2013.

PRESENT: Members: _____

ABSENT: Members: _____

Member _____ offered and moved the adoption of the following resolution,
seconded by Member _____.

WHEREAS, Part 52 (strategic water quality initiatives) of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended ("Part 52"), provides at MCL 324.5204e that the Michigan Finance Authority (the "MFA") in consultation with the Michigan Department of Environmental Quality (the "DEQ") shall establish a strategic water quality initiatives grant program; and

WHEREAS, in accordance with the provisions of 2012 PA 511, which provides grants to municipalities for sewage collection and treatment systems or storm water or nonpoint source pollution control; and

WHEREAS, in accordance with the provisions of 1985 PA 227, as amended, Part 52, and other applicable provisions of law, the MFA, the DEQ, and the Municipality that is a grant recipient shall enter into a grant agreement (the "SAW Grant Agreement") that requires the Municipality to repay the grant under certain conditions as set forth in MCL 324.5204e, as amended; and

WHEREAS, the Municipality does hereby determine it necessary to (select one or more)
 establish an asset management plan, establish a stormwater management plan, establish a plan for wastewater/stormwater, establish a design of wastewater/stormwater, pursue innovative technology, or initiate construction activities (up to \$500,000 for disadvantaged community).

WHEREAS, it is the determination of the Municipality that at this time, a grant in the aggregate principal amount not to exceed \$2,000,000 ("Grant") be requested from the MFA and the DEQ to pay for the above-mentioned undertaking(s); and

THE FORM WILL NOT BE ACCEPTED IF IT HAS BEEN EDITED, ALTERED, RETYPED, OR CONVERTED TO ANY OTHER FORMAT.

WHEREAS, the Municipality shall obtain this Grant by entering into the SAW Grant Agreement with the MFA and the DEQ.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. City Manager (title of the designee's position), a position currently held by Brian Dissette (name of the designee), is designated as the Authorized Representative for purposes of the SAW Grant Agreement.
2. The proposed form of the SAW Grant Agreement between the Municipality, the MFA and DEQ (attached Sample Grant Agreement) is hereby approved and the Authorized Representative is authorized and directed to execute the SAW Grant Agreement with such revisions as are permitted by law and agreed to by the Authorized Representative.
3. The Municipality shall repay the Grant, within 90 days of being informed to do so, with interest at a rate not to exceed 8 percent per year, to the Authority if the Municipality is unable to, or decides not to, proceed with constructing the project or implementing the asset management program for which the funding is provided within 3 years of the Grant award.
4. The Grant, if repayable, shall be a first budget obligation of the Municipality, and the Municipality is required, if necessary, to levy ad valorem taxes on all taxable property in the Municipality for the payment thereof, subject to applicable constitutional, statutory and Municipality tax rate limitations.
5. The Municipality shall not invest, reinvest or accumulate any moneys deemed to be Grant funds, nor shall it use Grant funds for the general local government administration activities or activities performed by municipal employees that are unrelated to the project.
6. The Authorized Representative is hereby jointly or severally authorized to take any actions necessary to comply with the requirements of the MFA and the DEQ in connection with the issuance of the Grant. The Authorized Representative is hereby jointly or severally authorized to execute and deliver such other contracts, certificates, documents, instruments, applications and other papers as may be required by the MFA or the DEQ or as may be otherwise necessary to effect the approval and delivery of the Grant.
7. The Municipality acknowledges that the SAW Grant Agreement is a contract between the Municipality, the MFA and the DEQ.
8. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution are rescinded.

YEAS: Members:

NAYS: Members:

RESOLUTION DECLARED ADOPTED

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the _____ City Council _____ of the _____ City _____ of _____ South Haven _____, County of Van Buren and Allegan, said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Name

City _____ of _____ South Haven _____, Clerk

City _____ of _____ South Haven _____ County of Van Buren and Allegan

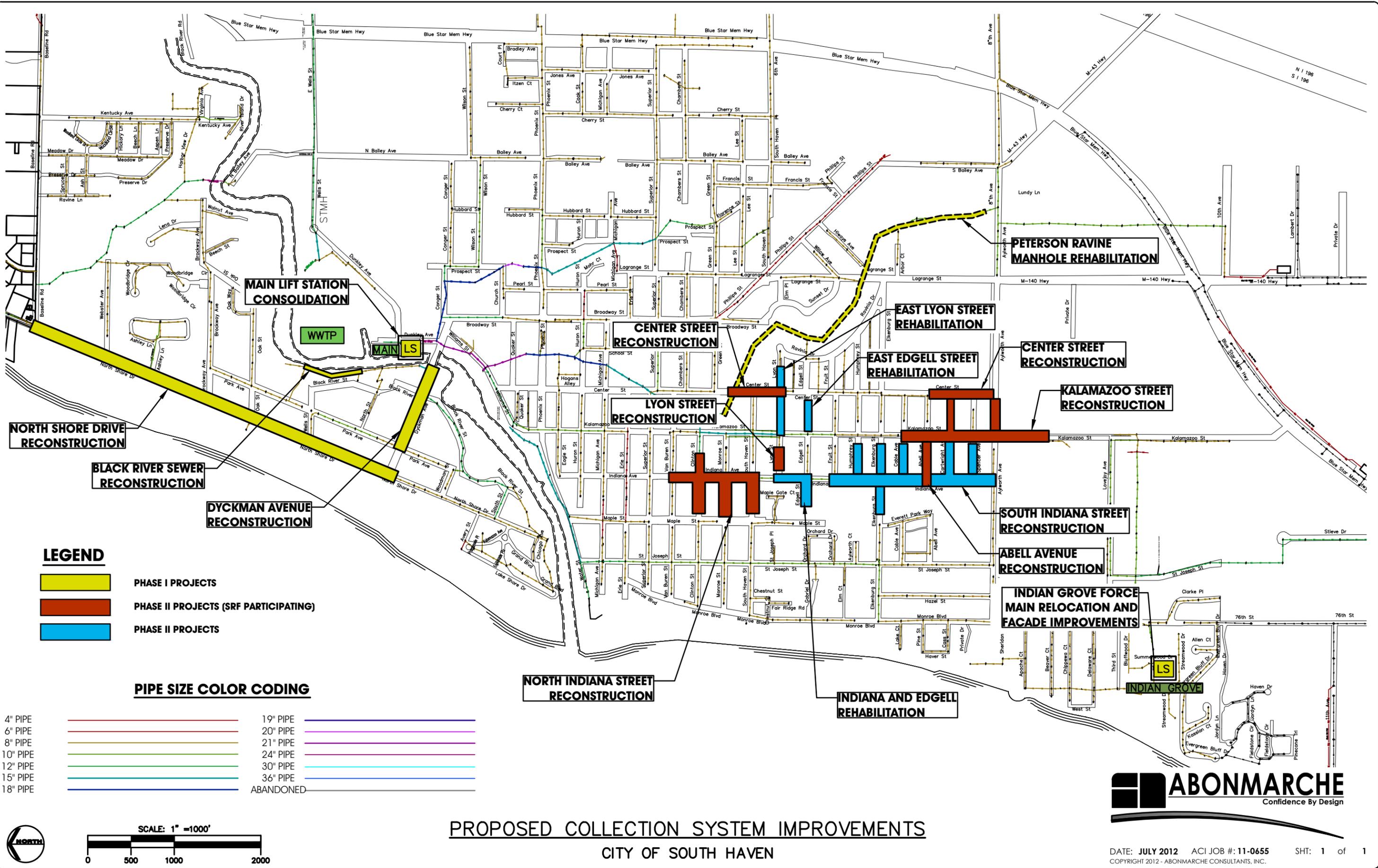
Project: South Haven SRF Project Plan
Project No.: 11-0655
Date: 10/29/13
Computed By: Daniel A. Dombos, PE

Phase I Projects and Costs - SRF and SAW Eligible

Project Area	Construction Cost Estimate (PV \$)	Engineering Cost Estimate (PV \$)	Total Project Cost Estimate (PV \$)	SAW Grant Eligible
Structurally Deficient Pipes				
Dyckman Avenue Reconstruction	\$ 537,848.41	\$ 71,713.12	\$ 609,561.53	\$ 26,892.42
North Black River Street Reconstruction	\$ 303,250.82	\$ 50,541.80	\$ 353,792.63	\$ 25,270.90
North Shore Drive Reconstruction	\$ 1,866,142.88	\$ 248,819.05	\$ 2,114,961.93	\$ 93,307.14
Main Pump Station Capacity Improvements				
Option A: Main Pump Station Consolidation	\$ 3,266,080.13	\$ 544,346.69	\$ 3,810,426.82	\$ 272,173.34
Indian Grove Lift Station Repairs				
Structural and Controls	\$ 473,992.90	\$ 78,998.82	\$ 552,991.72	\$ 39,499.41
Force Main Replacement at Creek	\$ 83,861.94	\$ 13,976.99	\$ 97,838.92	\$ 6,988.49
Peterson Ravine Sewer Related Projects				
Manhole Rehabilitation	\$ 61,711.40	\$ 10,285.23	\$ 71,996.63	\$ 5,142.62
Center Street Sewer Separation				
Center Street Sewer Separation	\$ 356,816.49	\$ 47,575.53	\$ 404,392.02	\$ 17,840.82
Asset Management				
Asset Management - Utility Systems	\$ -	\$ 1,290,000.00	\$ 1,290,000.00	\$ 1,208,000.00
Subtotal: Phase I Projects and Costs - SRF and SAW Eligible	\$ 6,949,704.97	\$ 2,356,257.24	\$ 9,305,962.21	\$ 1,695,115.16

Phase II Projects and Costs

Project Area	Construction Cost Estimate (PV \$)	Engineering Cost Estimate (PV \$)	Total Project Cost Estimate (PV \$)	SAW Grant Eligible
Structurally Deficient Pipes - SRF Eligible				
Center Street Reconstruction	\$ 273,449.55	\$ 36,459.94	\$ 309,909.49	\$ -
Kalamazoo Street Reconstruction	\$ 1,098,604.87	\$ 146,480.65	\$ 1,245,085.52	\$ -
Abell Avenue Reconstruction	\$ 223,614.14	\$ 29,815.22	\$ 253,429.35	\$ -
Lyon Street Reconstruction	\$ 120,348.82	\$ 16,046.51	\$ 136,395.33	\$ -
N. Indiana Avenue Reconstruction	\$ 1,061,320.15	\$ 141,509.35	\$ 1,202,829.50	\$ -
South Indiana Avenue Area Sewers				
South Indiana Ave. Reconstruction	\$ 1,774,093.11	\$ 236,545.75	\$ 2,010,638.86	\$ -
Indiana Avenue and Edgell Street Sewers				
Indiana and Edgell Reconstruction	\$ 342,229.33	\$ 45,630.58	\$ 387,859.90	\$ -
Miscellaneous Sewer Rehabilitation				
East Edgell Rehabilitation	\$ 146,229.14	\$ 19,497.22	\$ 165,726.35	\$ -
East Lyon Street Rehabilitation	\$ 107,194.22	\$ 14,292.56	\$ 121,486.78	\$ -
Subtotal: Phase II Projects and Costs	\$ 5,147,083.32	\$ 686,277.78	\$ 5,833,361.09	\$ -



NORTH SHORE DRIVE RECONSTRUCTION

BLACK RIVER SEWER RECONSTRUCTION

DYCKMAN AVENUE RECONSTRUCTION

MAIN LIFT STATION CONSOLIDATION

WWTP

MAIN LS

CENTER STREET RECONSTRUCTION

LYON STREET RECONSTRUCTION

NORTH INDIANA STREET RECONSTRUCTION

EAST LYON STREET REHABILITATION

EAST EDGELL STREET REHABILITATION

INDIANA AND EDGELL REHABILITATION

CENTER STREET RECONSTRUCTION

KALAMAZOO STREET RECONSTRUCTION

SOUTH INDIANA STREET RECONSTRUCTION

ABELL AVENUE RECONSTRUCTION

INDIAN GROVE FORCE MAIN RELOCATION AND FACADE IMPROVEMENTS

PETERSON RAVINE MANHOLE REHABILITATION

INDIAN GROVE

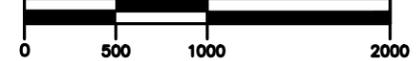
LEGEND

- PHASE I PROJECTS
- PHASE II PROJECTS (SRF PARTICIPATING)
- PHASE II PROJECTS

PIPE SIZE COLOR CODING

4" PIPE		19" PIPE	
6" PIPE		20" PIPE	
8" PIPE		21" PIPE	
10" PIPE		24" PIPE	
12" PIPE		30" PIPE	
15" PIPE		36" PIPE	
18" PIPE		ABANDONED	

SCALE: 1" = 1000'



PROPOSED COLLECTION SYSTEM IMPROVEMENTS
CITY OF SOUTH HAVEN





Declaration of Maritime District

City of South Haven

Background Information:

A number of local organizations have supported the naming of a district in the South Haven Harbor Area for purposes of marketing and historical recognition. Designating a Maritime District would allow for identifying the area of the City surrounding the historic Harbor, which has a number of attractions and amenities.

The Maritime District would include the downtown, North and South Beaches, Bed and Breakfast area, Riverfront Park and festival sites, the Michigan Maritime Museum, Harborwalk and a number of Marinas. The intent is not to draw a boundary around a specific area, but to allow any organization or business which is connected to the Harbor to identify itself as being part of the Maritime District.

Because of the number of attractions and amenities in this area, it is desired that a name be given to the area to allow for marketing and connecting visitors to sites of historic activities in the area.

The Maritime District is intended to bring to mind the maritime history of the Port of South Haven. It is not the intent to create a historic district in the sense of a district which protects the historic character of buildings. The attached resolution is essentially naming a neighborhood and encouraging business and organizations to use that name to identify the area.

Recommendation:

Approve the Resolution Declaring a Maritime District.

Support Material:

1. Resolutions of Support

Respectfully submitted,
Paul VandenBosch
Harbormaster

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2013-68

A RESOLUTION DECLARING THE
MARITIME DISTRICT OF THE CITY OF SOUTH HAVEN

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on November 18, 2013 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, a number of local organizations and businesses desire to identify themselves as being part of the South Haven Harbor area; and

WHEREAS, designation of a Maritime District in the South Haven Harbor area will recognize the history of the South Haven Harbor and its importance today to the South Haven Area; and

WHEREAS, designation of a Maritime District will name a district which can be used for marketing purposes by organizations and business; and

WHEREAS, designation of a Maritime District will name a unique area of South Haven with an important history which defined the character of the City of South Haven; and

WHEREAS, the intent of this resolution is to declare a Maritime District honoring the historic importance of South Haven Harbor, but it is not the intent to create a historic association or historic district for protection of buildings; and

WHEREAS, the City Council concurs with the recommendations as forwarded to the Council by the Harbor Commission, Michigan Maritime Museum, South Haven Chamber of Commerce, South Haven Convention and Visitors Bureau, South Haven Downtown Development Authority and Historical Association of South Haven.

NOW, THEREFORE, BE IT RESOLVED that the South Haven City Council hereby declares the South Haven Maritime District as the general area surrounding the Black River from the Dyckman Bridge to Lake Michigan; and

BE IT FURTHER RESOLVED, that all organizations, businesses and persons in the district are encouraged to use the name of the district to identify themselves as part of the Maritime District; and

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the City Council.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 18th day of November 2013, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Amanda Morgan, City Clerk

**HARBOR COMMISSION
OF THE CITY OF SOUTH HAVEN
COUNTIES OF VAN BUREN AND ALLEGAN, MICHIGAN**

RESOLUTION NO. 03-2012

A RESOLUTION RECOMMENDING A MARITIME DISTRICT

Minutes of a regular meeting of the Harbor Commission of the City of South Haven, Allegan and Van Buren Counties, State of Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan, on May 15, 2012, at 5:30 p.m., local time.

Present, Boardmembers: Arnold, Stephens, Pyle, Silverman, Strong, Sullivan

Absent, Boardmembers: Jeffers

The following preamble and resolution were offered by Boardmember Silverman and supported by Boardmember Stephens.

WHEREAS, due to its geographic location on Lake Michigan at the mouth of the Black River, South Haven has always been directly tied to its rich maritime history; and

WHEREAS, since the 1850's when South Haven was first settled, the area was deeply involved with commercial port activities including timber harvesting supplying raw timber to such locations as Chicago and Milwaukee; and

WHEREAS, the timber harvested in the local region led to the creation of valuable farm land that was cultivated by fruit farmers, who primarily grew peaches, blueberries, and apples which led to the expansion of the City as a farming and commercial water port; and

WHEREAS, the commercial shipping continued to thrive with the use of steam ships and schooners arriving in the City's port to transport local goods and commercial fishing; and

WHEREAS, since the early 1900s the tourist industry began in earnest through the development of theaters, a casino, an opera house and amusement parks as well as resorts all directly associated to the City's maritime port; and

WHEREAS, steamships carrying tourists from Chicago and elsewhere continued to utilize South Haven's maritime port until 1941; and

WHEREAS, the port has continued to provide significant economic base to the Community through its transformation from a commercial maritime port to that of a recreational port; and

WHEREAS, the Michigan Maritime Museum is dedicated to the preservation of Michigan Great Lakes and waterways maritime history and culture; collecting objects related to the maritime history of the Great Lakes with an emphasis on items pertaining to the state of Michigan; and

WHEREAS, South Haven is blessed with a rich maritime heritage that continues today as an important recreational port utilized by a variety of watercraft.

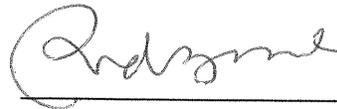
NOW, THEREFORE, BE IT RESOLVED:

That the South Haven Harbor Commission recommends to the City Council of South Haven that certain property contiguous to the Black River commencing at the North Pier to the Drawbridge and continuing to South Pier (Exhibit A) be designated as South Haven's "Maritime District" in celebration and in recognition of the City's rich maritime history.

AYES: Arnold, Stephens, Pyle, Silverman, Strong, Sullivan

NAYS: - none -

RESOLUTION DECLARED ADOPTED.



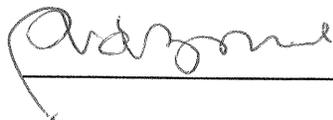
Paul VandenBosch, Harbormaster

CERTIFICATION

STATE OF MICHIGAN)
) ss.
COUNTY OF VAN BUREN)

I, Paul VandenBosch, the duly qualified and acting Harbormaster of the Harbor Commission of the City of South Haven, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board at a meeting held on May 15, 2011, the original of which is on file in the office of the Harbormaster. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereto affixed my official signature this May 15, 2012.



Paul VandenBosch, Harbormaster

April 13, 2012

Brian Dissette
City Council Members
City of South Haven

Dear Council Members,

As Executive Director of the Michigan Maritime Museum I would like to express my support, along with full support of the Museum Board of Directors in referring to the geographical area from pier head to pier head as the Maritime District. It is with much appreciation and enthusiasm that this request is being presented before you, and that members of our community recognize the significance of our Maritime heritage and the continuous role it plays in our lives today.

The Museum campus is a natural hub in the center of our harbor, and with the new changes to Williams Street and the viewing platform, we feel most fortunate and will strive to always present a most positive and welcoming image for the city and all that the Museum has to offer. It really opened up the view of the campus and provides a spectacular view of our replica vessels *Friends Good Will* and the *Lindy Lou*!

The collaboration and team effort approach that is apparent and active within our community is wonderful and we feel very proud to take part in these much appreciated improvements that are taking place for all of us. I would like to recognize the Chamber of Commerce, the South Haven Convention & Visitors Bureau, the DDA as well as HASH for taking the time to officially support this proposal.

The designation of the Maritime District will bring honor to our maritime history and recognition of the role it plays in the City of South Haven today. Thank you for your consideration in this matter.

Sincerely,

Patti Montgomery Reinert
Executive Director
Michigan Maritime Museum
info@michiganmaritimemuseum.org

RESOLUTION OF THE BOARD OF DIRECTORS
SOUTH HAVEN CHAMBER OF COMMERCE

On April 12, 2012 during the regular meeting of the Board of Directors of the South Haven Chamber of Commerce.

PRESENT: Sahr Deschaine, Linda Kuhn, Sandi Cagle, Tom Lummel, Shelby Hartman
Paul Hick, Doy Landers, Scott Wall

ABSENT: Bill Wood

The following preamble and resolution was offered by Director Linda Kuhn and supported by Director Doy Landers.

WHEREAS, due to its geographic location on Lake Michigan at the mouth of the Black River, South Haven has always been directly tied to its rich maritime history; and

WHEREAS, since the 1850's when South Haven was first settled, the area was deeply involved with commercial port activities including timber harvesting supplying raw timber to such locations as Chicago and Milwaukee; and

WHEREAS, the timber harvested in the local region led to the creation of valuable farm land that was cultivated by fruit farmers, who primarily grew peaches, blueberries, and apples which led to the expansion of the City as a farming and commercial water port; and

WHEREAS, the commercial shipping continued to thrive with the use of steam ships and schooners arriving in the City's port to transport local goods and commercial fishing; and

WHEREAS, since the early 1900s the tourist industry began in earnest through the development of theaters, a casino, an opera house and amusement parks as well as resorts all directly associated to the City's maritime port; and

WHEREAS, steamships carrying tourists from Chicago and elsewhere continued to utilize South Haven's maritime port until 1941; and

WHEREAS, the port has continued to provide significant economic base to the Community through its transformation from a commercial maritime port to that of a recreational port; and

WHEREAS, the Michigan Maritime Museum is dedicated to the preservation of Michigan Great Lakes and waterways maritime history and culture; collecting objects related to the maritime history of the Great Lakes with an emphasis on items pertaining to the state of Michigan; and

WHEREAS, South Haven is blessed with a rich maritime heritage that continues today as an important recreational port utilized by a variety of watercraft.

NOW, THEREFORE, BE IT RESOLVED:

That the Board of Directors of the South Haven Chamber of Commerce recommends to the City Council of South Haven that certain property contiguous to the Black River commencing at the North Pier to the Drawbridge and continuing to South Pier (Exhibit A) be designated as South Haven's "Maritime District" in celebration and in recognition of the City's rich maritime history.

RESOLUTION DECLARED ADOPTED this 12th day of April 2012.



South Haven Chamber of Commerce

4/12/12

Date

RESOLUTION OF THE BOARD OF DIRECTORS

SOUTH HAVEN CONVENTION AND VISITORS BUREAU

On March 15, 2012 during the regular meeting of the Board of Directors of the South Haven Convention and Visitors Bureau.

PRESENT: ADAMSON, NEWTON, ZEFF, MONTGOMERY, ZUBER, REMER
MARPLE, DAVIDSON

ABSENT: CAGLE, BRAGANINI, BURKERT

The following preamble and resolution was offered by Director NEWTON
and supported by Director REMER.

WHEREAS, due to its geographic location on Lake Michigan at the mouth of the Black River, South Haven has always been directly tied to its rich maritime history; and

WHEREAS, since the 1850's when South Haven was first settled, the area was deeply involved with commercial port activities including timber harvesting supplying raw timber to such locations as Chicago and Milwaukee; and

WHEREAS, the timber harvested in the local region led to the creation of valuable farm land that was cultivated by fruit farmers, who primarily grew peaches, blueberries, and apples which led to the expansion of the City as a farming and commercial water port; and

WHEREAS, the commercial shipping continued to thrive with the use of steam ships and schooners arriving in the City's port to transport local goods and commercial fishing; and

WHEREAS, since the early 1900s the tourist industry began in earnest through the development of theaters, a casino, an opera house and amusement parks as well as resorts all directly associated to the City's maritime port; and

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WHEREAS, the port has continued to provide significant economic base to the Community through its transformation from a commercial maritime port to that of a recreational port; and

WHEREAS, the Michigan Maritime Museum is dedicated to the preservation of Michigan Great Lakes and waterways maritime history and culture; collecting objects related to the maritime history of the Great Lakes with an emphasis on items pertaining to the state of Michigan; and

WHEREAS, South Haven is blessed with a rich maritime heritage that continues today as an important recreational port utilized by a variety of watercraft.

NOW, THEREFORE, BE IT RESOLVED:

That the Board of Directors of the South Haven Convention and Visitors Bureau recommends to the City Council of South Haven that certain property contiguous to the Black River commencing at the North Pier to the Drawbridge and continuing to South Pier (Exhibit A) be designated as South Haven's "Maritime District" in celebration and in recognition of the City's rich maritime history.

RESOLUTION DECLARED ADOPTED this 15th day of March 2012.



Lou Adamson
South Haven CVB President

3/15/12
Date

**RESOLUTION OF THE BOARD MEMBERS OF THE
DOWNTOWN DEVELOPMENT AUTHORITY**

On April 11, 2012 during the regular meeting of the Board Members of the Downtown Development Authority.

PRESENT: Olson, Braun, Burr, Haglund, Marcoux, Marple, Whiteford, Zuckerman

ABSENT: Sass

The following preamble and resolution was offered by Member Braun and supported by Member Haglund.

WHEREAS, due to its geographic location on Lake Michigan at the mouth of the Black River, South Haven has always been directly tied to its rich maritime history; and

WHEREAS, since the 1850's when South Haven was first settled, the area was deeply involved with commercial port activities including timber harvesting supplying raw timber to such locations as Chicago and Milwaukee; and

WHEREAS, the timber harvested in the local region led to the creation of valuable farm land that was cultivated by fruit farmers, who primarily grew peaches, blueberries, and apples which led to the expansion of the City as a farming and commercial water port; and

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WHEREAS, the Michigan Maritime Museum is dedicated to the preservation of Michigan Great Lakes and waterways maritime history and culture; collecting objects related to the maritime history of the Great Lakes with an emphasis on items pertaining to the state of Michigan; and

WHEREAS, South Haven is blessed with a rich maritime heritage that continues today as an important recreational port utilized by a variety of watercraft.

NOW, THEREFORE, BE IT RESOLVED:

That the Board Members of the Downtown Development Authority recommend to the City Council of the City of South Haven that certain property contiguous to the Black River commencing at the North Pier to the Drawbridge and continuing to South Pier (Exhibit A) be designated as South Haven's "Maritime District" in celebration of the City's rich maritime history.

RESOLUTION DECLARED ADOPTED this 11th day of April 2012.



Andrea Olson, Vice Chair
Downtown Development Authority



Date

Historical Association of South Haven
Board Meeting Thursday April 12, 2012
7:00 p.m.
Hartman School
Minutes

Members Present:
Sue Frederick, Ed Appleyard, Jim Ollgaard,
Beth Keithly, Roger Horton, Linda LaRocque, Cheryl Gauntlett
Guest: Ann Habicht

- I. Meeting was called to order at 7:05 p.m.
- II. Member Comments -none
- III. Approval of Minutes-minutes approved as written.
- IV. Agenda approved with addition of New Business A. Election of Officers and B. Intern Opportunity and C. Maritime District.
- V. Treasurer's Report- \$15,717.83 in checking, \$1369.31 in the endowment fund, \$20,044.97 in the Money Market account, \$676.39 in PayPal account and \$151.00 cash on hand. Total \$37,959.50
- VI. Old Business
 - A. Board Member Confirmation: We have asked Jeremy Burlison from the high school to join the board, and have not had a response yet.
 - B. Lighthouse Update: We will reschedule a ceremony celebrating the acquisition of the lighthouse by HASH for a future date, when we can have some state and local officials attend.
 - C. Spring Open House: The poster has been made, we will work on details at the May board meeting.
 - D. Membership Drive: Letter and envelopes are at Baars and will go out in mail the first week of May.
 - E. Summer Events: We have not heard yet from Wendy Halperin in reference to the poster, Jim has a backup design ready in case we need it. The Bark Peelers talk is schedules and all the events are on the website

VII. New Business

- A. Officer Election: A motion was made to keep the current slate of officers, approved and passed. Jim Ollgaard-President, Roger Horton-Vice President, Ed Appleyard-Treasurer, Sue Frederick-Treasurer.
- B. Intern Opportunity: A graduate student has approached us with the possibility of working in the library for us this summer. Ed and Roger will contact her for more information.
- C. Maritime District: A motion was made and approved for HASH to support the formation of a "Maritime District" in South Haven which will extend from the Lighthouse on the south pier to the Dyckman Street bridge and back to the light at the end of the north pier.

VIII Committee Reports:

- A. Publicity –none currently.
- B. Public Displays: The display windows at Clementine's have been redone by Al Dickerson, one for the Maritime Museum and one for HASH.
- C. Archives: We received a display case from Hales, a piano from the Allers family that was at Liberty Hyde Bailey Museum previously. Also a metal hitching post that once was in front of the Shamrock, now the Sand Castle B&B. Jim has a postcard showing the post in place.
- D. Oral History collection: No report.
- E. Newsletter: Ann is collecting items now.
- F. Historic Preservation Committee: no report
- G. Research Committee: No report
- H. Building and Grounds: No report.
- I. Membership Committee: No report

IX Member Comments: None

Meeting adjourned at 8:30 p.m.

Respectfully submitted-
Sue Frederick
Secretary

*Maritime District
City of South Haven, MI*



Legend

- Harborwalk
- Historical Marker
- Museum
- ♿ Public Restrooms
- ? Tourist Information
- Beach
- Park