

City Council

Regular Meeting Agenda

Monday, December 16, 2013
7:00 p.m., Council Chambers



1. Call to Order

2. Invocation

- Pastor Simon Harrington – Solomon's Temple Church of God in Christ

3. Roll Call

4. Approval of Agenda

5. Consent Agenda: Items A thru D (Roll Call Vote Required)

(All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. Unless requested by a Council Member or a citizen, there will be no separate discussion on these items. If discussion is required regarding an item, that item will be removed from the Consent Agenda and considered separately.)

- A. Council will be requested to approve the City Council Minutes of December 2, 2013.
- B. Bills totaling \$1,681,965.31 for the period ending December 17, 2013 be approved and forwarded to the Clerk and Treasurer for payment.
- C. Council will be asked to award the purchase of two motor pool trucks to Woodhams Ford in the amount of \$36,060.
- D. Council will be asked to receive the following administrative reports and approved minutes to be placed on file:
 - 1) 07-16-2013 SHARA Minutes
 - 2) 11-07-2013 Planning Commission Minutes
 - 3) 11-20-2013 Airport Authority Minutes

If a member of the public wishes to address any of the following items listed on the agenda they will be given a chance to speak prior to Council discussing the item. They will be given up to 5 minutes to address their concerns.

6. South Haven Health System Update

NEW BUSINESS

7. Council will be asked to introduce an ordinance to amend Chapter 86 Section 86-172 of the code of ordinances regarding the summer sanitary sewer credit.
8. Council will be asked to approve Resolution 2013-72 a resolution to amend the adopted utility policy, adjusting the penalty charge to be assessed on late payments.
9. Council will be asked to approve Resolution 2013-73, a resolution supporting the acquisition and placement of a weather buoy.

10. Council will be asked to approve Special Event 2014-06, Gus Macker basketball tournament.

11. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda
(You will be given up to 5 minutes to address your concerns.)

12. City Manager's Comments

13. Mayor and Councilperson's Comments

14. Adjourn

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink, appearing to read "B. Dissette", written over a horizontal line.

Brian Dissette, City Manager

City Council

Regular Meeting Minutes

Monday, December 2, 2013
7:00 p.m., Council Chambers



1. Call to Order

2. Invocation

- Pastor Devon Herrell – First United Methodist Church

3. Roll Call

Present: Arnold, Fitzgibbon, Gruber, Klavins, Kozlik Wall, Patterson, Burr
Absent: None

4. Approval of Agenda

Moved by Fitzgibbon to approve the agenda. Seconded by Patterson.

Voted Yes: All. Motion Carried.

5. Consent Agenda: Items A thru I (Roll Call Vote Required)

Moved by Kozlik Wall seconded by Fitzgibbon to approve the Consent Agenda as follows:

- A. Council will be requested to approve the City Council Minutes of November 18, 2013.
- B. Bills totaling \$2,018,632.08 for the period ending December 3, 2013 be approved and forwarded to the Clerk and Treasurer for payment.
- C. Council will be asked to approve a temporary sign for the Festival of Trees.
- D. Council will be asked to approve a temporary sign for baseball team.
- E. Council will be asked to approve Resolution 2013-69 a resolution removing parcels from confirmed special assessment roll.
- F. Council will be asked to approve the Phoenix Road substation design.
- G. Council will be asked to approve the Phoenix Road transformer procurement.
- H. Council will be asked to approve a motor pool purchase of a hot box trailer.
- I. Council will be asked to receive the following administrative reports and approved minutes to be placed on file:
 - 1) 09-17-2013 LHBM Minutes
 - 2) 10-16-2013 Airport Authority Minutes
 - 3) 10-21-2013 LDFA Special Meeting Minutes
 - 4) 10-23-2013 Housing Commission Minutes
 - 5) 10-28-2013 BPU Special Meeting Minutes

- 6) 11-08-2013 Library Minutes
- 7) 11-19-2013 LHBM Minutes

A Roll Call Vote was taken:

Yeas: Arnold, Fitzgibbon, Gruber, Klavins, Kozlik Wall, Patterson, Burr

Nays: None

UNFINISHED BUSINESS

6. City Council will be asked to consider the approval of a fireworks ordinance that would make the current City Code compliant with the state law.

Background Information: The current City Code, last adopted in 1965, prohibits exploding of fireworks, as well as regulating the sale of fireworks.

In 2012, the State of Michigan pre-empted local regulation of fireworks, and established a state-wide regulation of sale and use of fireworks with the Michigan Fireworks Safety Act, which was amended in June of this year.

The Act limits how a local government can regulate the use of fireworks. A local government with a population of less than 50,000 is not permitted to prohibit use of fireworks on the day preceding, the day of, and the day after a national holiday, except between the hours of 1 a.m. and 8 a.m.

The Act also prohibits use of fireworks on public property, subject to a state civil infraction.

The attached draft ordinance would remove city code regulation of the sale of fireworks. It would prohibit the use of fireworks except for the day preceding, the day of and the day after national holidays. It would prohibit the use of fireworks from 1 am to 8am on the day preceding, the day of and the day after national holidays.

The attached draft ordinance would bring the current City Code into compliance with current state law.

Moved by Patterson to approve the introduction of a fireworks ordinance that would make the current City Code compliant with the state law. Seconded by Kozlik Wall.

Voted Yes: All. Motion Carried.

NEW BUSINESS

7. Council will be asked to approve Resolution 2013-70 a resolution supporting a Brownfield Plan.

Background Information: The City Council will be asked to consider approval of the Van Buren County Brownfield Redevelopment Authority (VBCBRA) brownfield plan.

The proposed plan is to be placed upon the Meijer project. The plan is being put in place to capture expenses related to an environmental assessment requested by Meijer, and paid for from VBCBRA grant funding. The intent is for the VBCBRA to recover grant funds for reuse on other brownfield redevelopment projects.

The total capture amount for the plan is \$101,466.88 (See paragraph II (a)). This amount includes environmental expenses of \$67,631.25, and \$33,815.63 revenue to the Local Site Remediation Revolving Fund. It is estimated that the plan amount will be captured in full in 2017 (see paragraph II (f)).

Only 50% of the tax revenue will be captured by the brownfield plan. The other 50% will pass through to the taxing entities.

The brownfield plan will be placed on the Meijer project in both the City of South Haven and South Haven Charter Township. The funding coming from the city portion of the site is estimated to be \$47,007.63. The funding estimated to be coming from the township portion of the site is \$66,977.66. The actual amounts will be based on taxable values as determined by the city and township assessor.

The VCBRA has recently funded a variety of projects within the city. The most recent example of VCBRA work is the environmental analysis for the 317 Hogan's Alley, Baars Printing, property purchase, in which the VCBRA funded \$5,000 for environmental testing and reporting. Other examples of the VCBRA investing funds in the city include: \$21,000 at 201 Elkenburg for environmental analysis, \$38,000 at 708 LaGrange (former Max 10 site) for environmental analysis, \$18,000 at 759 LaGrange (former Clark gas station site) for environmental analysis, \$15,000 at 855 LaGrange (now the Anytime Fitness site) for environmental analysis.

Moved by Patterson to approve Resolution 2013-70 a resolution supporting the Brownfield Plan. Seconded by Fitzgibbon.

Voted Yes: All. Motion Carried.

8. City Council will be asked to approve Resolution 2013-71 establishing the 2014 City Council Meeting dates.

Moved by Fitzgibbon to approve Resolution 2013-71 a resolution establishing the 2014 City Council meeting dates. Seconded by Klavins.

Voted Yes: All. Motion Carried.

9. City council will be asked to approve Special Event 2014-05 Icebreaker 2014.

Background Information: This special event is ready for the City Councils approval.

The dates requested are January 31, 2014 - February 2, 2014. The Chamber of Commerce is the primary sponsor and as in the past they are requesting; use of the city sidewalks, increased police presence, parking spaces blocked on center from Phoenix to Eagle and use of the electric. The application appears to be in order and consistent with past applications except they are requesting to be exempt from putting up portable toilets due to lack of use.

They are aware of the construction on Phoenix St. and are will to work around it and with the city. Please see special event application for further details. Proof of insurance has already been provided

Moved by Fitzgibbon to approve Special Event 2014-05 Icebreaker 2014. Seconded by Patterson.

Voted Yes: All. Motion Carried.

10. City council will be asked to approve Special Event 2014-07 South Beach Fall Fitness Festival.

Background Information: This past year 3 Disciplines Racing moved the triathlon from June to late September, after the beach paid parking has ended for the season. Although the event was changed from a triathlon to a duathlon due to high waves the event was successful and they would like to continue hosting a triathlon in September. Due to the event being in September and a lack of a ½ marathon in the South Haven area they are requesting to change the event to the South Beach Fall Fitness Festival, with the triathlon on Saturday, September 20th and a ½ marathon on Sunday, September 21st. Sunday's event also includes a kids fun run, 5K run, & 10 K run.

3 Disciplines racing is requesting to have both events start and end at the South Beach Parking lot. Please see the special events application for map of proposed areas. The scheduled date for this event is Saturday, September 20, 2014 & Sunday, September 21, 2014 with no scheduled alternative date. The events would begin around 6:30 A.M. with the races starting at 9:00 A.M. on Saturday and 8:45 am on Sunday. The event would end approximately around 2:00 P.M. on Saturday and 2:30 P.M. on Sunday.

Staff will be on site during the events to ensure everything runs smoothly and that the beach parking lot is opened back up in a timely matter following the events.

Proof of insurance will be provided at the beginning of 2014.

Moved by Patterson to approve Special Event 2014-07 South Beach Fall Fitness Festival. Seconded by Fitzgibbon.

Voted Yes: All. Motion Carried.

11. Council will be asked to authorize staff to proceed with submission of a joint grant application with the Van Buren County Prosecuting Attorney's Office to the Competitive Grant Assistance Project (CGAP).

Background Information: The City Council will be asked to authorize staff to proceed with the submission of a joint grant application, with the Van Buren County Prosecuting Attorney's Office, to the Competitive Grant Assistance Project (CGAP).

The CGAP, formerly known as Economic Vitality Incentive Program, is a grant program that is intended to offset costs for local units of government considering consolidation or sharing of services. The funds are intended to assist in creating efficiencies in service delivery.

The Van Buren County Prosecuting Attorney, Mr. Michael Bedford, has begun discussions with the City of South Haven and other local units of government about pursuing CGAP grant that could fund an additional attorney in the county office. Should the additional attorney be funded by the CGAP, the local units of government could then turn over

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ordinance violation cases to the county, for enforcement efforts. Should the CGAP be funded, the City of South Haven could save a substantial annual amount in legal fees. Staff notes that over the past three years, the city is averaging approximately \$60,000 in fees related to ordinance enforcement. Should the CGAP be funded, the county would have funding for five years, and the city would enjoy reduced legal fees during that time period.

The CGAP application would seek funding to provide attorney services to the City of South Haven and two other communities for up to five years. Given the potential for savings, it appears to be a worthwhile application for the city.

Moved by Kozlik Wall to authorize staff to proceed with submission of a joint grant application with the Van Buren County Prosecuting Attorney's Office to the Competitive Grant Assistance Program (CGAP). Seconded by Patterson.

Voted Yes: All. Motion Carried.

12. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

13. City Manager's Comments

14. Mayor and Councilperson's Comments

Klavins – No Comment

Arnold – No Comment

Patterson – Welcomes new pastor. Encourages everyone to volunteer for Icebreaker.

Fitzgibbon – No Comment

Gruber – No Comment

Kozlik Wall – Reminds everyone that the Festival of Trees is going on, so stop by.

Burr – Spoke about 2014 Fireworks being on July 3rd, 2014 next year.

15. Adjourn

Moved by Fitzgibbon to adjourn. Seconded by Patterson.

Voted Yes: All. Motion carried. Meeting adjourned at 7:36 p.m.

RESPECTFULLY SUBMITTED,



Michelle Coffey
Deputy City Clerk

Approved by City Council: **DRAFT**

**CITY OF SOUTH HAVEN
DECEMBER 17, 2013**

	PREPAID	CURRENT	TOTAL
101-GENERAL FUND	\$ 31,689.83	\$ 59,415.56	\$ 91,105.39
202-MAJOR STREET FUND	\$ -	\$ 995.27	\$ 995.27
203-LOCAL STREET FUND	\$ -	\$ 331.76	\$ 331.76
204-STREET FUND	\$ -	65833.44	\$ 65,833.44
226-GARBAGE/REFUSE FUND	\$ 30,786.00	\$ -	\$ 30,786.00
250-DOWNTOWN DEVELOPMENT	\$ 18,581.29	\$ 315,313.16	\$ 333,894.45
251-LDFA #1	\$ -	\$ 5,000.00	\$ 5,000.00
253-LDFA #3	\$ 6,802.09	\$ -	\$ 6,802.09
260-BROWNFIELD AUTHORITY	\$ -	\$ -	\$ -
265-NARCOTICS UNIT	\$ -	\$ -	\$ -
266-POLICE TRAINING	\$ -	\$ -	\$ -
296-RIVER MAINTENANCE	\$ -	\$ 750.00	\$ 750.00
363- CAPITAL BOND	\$ 500.00	\$ -	\$ 500.00
370- BUILDING AUTHORITY #2	\$ -	\$ -	\$ -
371-CAPITAL BOND DEBT SERV	\$ 500.00	\$ -	\$ 500.00
372-WATER PLANT FUND	\$ -	\$ -	\$ -
395-DDA DEBT SERVICE	\$ 137.50	\$ -	\$ 137.50
396- DDA DISTRICT #2	\$ -	\$ -	\$ -
401-CAPITAL PROJECTS	\$ -	\$ 23,154.24	\$ 23,154.24
402-CAPITAL PROJECTS #2	\$ -	\$ -	\$ -
466- PAVILION AND ICE RINK	\$ 5,000.00	\$ 526.40	\$ 5,526.40
545-BLACK RIVER PARK	\$ 132.76	\$ -	\$ 132.76
577-BEACH FUND	\$ 165.28	\$ 975.00	\$ 1,140.28
582-ELECTRIC FUND	\$ 615,808.47	\$ 42,832.60	\$ 658,641.07
591-WATER FUND	\$ 38,791.96	\$ 25,005.16	\$ 63,797.12
592-SEWER FUND	\$ 50,268.39	\$ 298,676.85	\$ 348,945.24
594-MUNICIPAL MARINA	\$ 3,003.78	\$ 5,437.50	\$ 8,441.28
636-INFORMATION SERVICES	\$ 64.26	\$ 7,322.21	\$ 7,386.47
661-MOTOR POOL	\$ 188.27	\$ 8,710.25	\$ 8,898.52
677-SELF INSURANCE	\$ -		\$ -
703-TAX FUND	\$ 19,266.03		\$ 19,266.03
718-TRUST & AGENCY	\$ -	\$ -	\$ -
750-EMPLOYEE WITHHOLDING	\$ -	\$ -	\$ -
TOTAL	\$ 821,685.91	\$ 860,279.40	\$ 1,681,965.31

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 1 FIFTH THIRD BANK					
12/17/2013	1	46375	000014	ABONMARCHE CONSULTANTS INC	54,352.75
12/17/2013	1	46376	000048	AL VAN HUMANE SOCIETY	1,750.00
12/17/2013	1	46377	000050	ALEXANDER CHEMICAL CORP	1,195.00
12/17/2013	1	46378	000177	AUTOWARES INC	152.22
12/17/2013	1	46379	000229	BEAVER RESEARCH COMPANY	821.54
12/17/2013	1	46380	000285	BLOOMINGDALE COMMUNICATIONS	2,544.96
12/17/2013	1	46381	000290	BLUE STAR SUPPLY	21.70
12/17/2013	1	46382	000346	BRUSH ENTERPRISES	97.07
12/17/2013	1	46383	000372	C.C. JOHNSON & MALHOTRA PC	3,171.40
12/17/2013	1	46384	000418	CDW GOVERNMENT INC	160.28
12/17/2013	1	46385	003212	CHAMPION CHARTER	4,765.13
12/17/2013	1	46386	000453	CHIEF SUPPLY CORP	568.12
12/17/2013	1	46387	000484	COASTAL LANDSCAPING INC	3,850.00
12/17/2013	1	46388	000519	CONSUMERS ENERGY	574.55
12/17/2013	1	46389	003211	DARPEL & ASSOCIATES BUILDERS, INC.	3,826.00
12/17/2013	1	46390	000604	DE BEST INC	5,695.00
12/17/2013	1	46391	000608	DE SAL EXCAVATING INC	287,503.06
12/17/2013	1	46392	000622	DELL MARKETING L P	292.46
12/17/2013	1	46393	000627	DEPATIE FLUID POWER CO	270.00
12/17/2013	1	46394	000718	ELECSYS INTERNATIONAL CORP	267.00
12/17/2013	1	46395	003168	ELWOOD STAFFING	1,013.80
12/17/2013	1	46396	003065	FOSTER SWIFT COLLINS & SMITH PC	5,645.80
12/17/2013	1	46397	000843	FRONTIER	283.30
12/17/2013	1	46398	000846	FTC & H, INC	5,843.36
12/17/2013	1	46399	000847	FUEL MANAGEMENT SYSTEM	7,153.49
12/17/2013	1	46400	000974	HACH COMPANY	722.37
12/17/2013	1	46401	001067	HI TEC BUILDING SERVICES	365.00
12/17/2013	1	46402	001107	HULL LIFT TRUCK INC	3,891.16
12/17/2013	1	46403	001120	HYDRO DESIGNS INC	995.00
12/17/2013	1	46404	001126	ICE BUILDERS SUPPLY, INC	526.40
12/17/2013	1	46405	001134	IDEXX DISTRIBUTION INC	131.74
12/17/2013	1	46406	001161	INTERSTATE ALL BATTERY CENTER	221.90
12/17/2013	1	46407	001162	INTERSTATE BATTERY SYSTEMS	133.91
12/17/2013	1	46408	001171	J & L ORCHARD SUPPLY LLC	859.57
12/17/2013	1	46409	001186	JENSEN'S EXCAVATING INC	1,700.00
12/17/2013	1	46410	001223	KAL-BLUE	87.44
12/17/2013	1	46411	001246	KENDALL ELECTRIC INC	106.32
12/17/2013	1	46412	001467	MARK A MANNING	3,820.00
12/17/2013	1	46413	003167	MICHIGAN DEPT OF ENVIRO QUALITY	5,630.00
12/17/2013	1	46414	003059	MICHIGAN GAS UTILITIES	2,903.84
12/17/2013	1	46415	001622	MICHIGAN MUNICIPAL RISK	56,458.50
12/17/2013	1	46416	001657	MICHIGAN TOWNSHIP SERVICES	1,387.50
12/17/2013	1	46417	001672	MIDSTATE SECURITY	20,319.24
12/17/2013	1	46418	001691	MILBOCKER & SONS INC	297,486.19
12/17/2013	1	46419	001704	MISS DIG SYSTEM INC	401.20
12/17/2013	1	46420	001828	NEXTEL COMMUNICATIONS	40.99
12/17/2013	1	46421	001843	NORTH AMERICAN SALT CO	5,795.62
12/17/2013	1	46422	001852	NORTHERN CONSTRUCTION SERVICES	27,145.63
12/17/2013	1	46423	001853	NORTHERN FIRST AID	81.09
12/17/2013	1	46424	001948	PAT'S PRONTO PRINT	501.03
12/17/2013	1	46425	001954	PAVEMENT RESTORATION	950.00
12/17/2013	1	46426	001965	PEERLESS MIDWEST INC	3,925.00
12/17/2013	1	46427	002020	POWER LINE SUPPLY CO	5,881.86
12/17/2013	1	46428	002155	RIDGE AND KRAMER AUTO PARTS	52.00
12/17/2013	1	46429	003093	RIDGE AUTO PARTS	8.76
12/17/2013	1	46430	002188	ROME'S STANDARD SERVICE INC	1,176.91
12/17/2013	1	46431	002254	SCHWEITZER ENGINEERING LAB INC	8,980.00
12/17/2013	1	46432	002267	SECANT TECHNOLOGIES	3,672.53
12/17/2013	1	46433	002268	SECURALARM SYSTEMS INC	312.00
12/17/2013	1	46434	002337	SISTER CITIES INTERNATIONAL	250.00
12/17/2013	1	46435	002418	SOUTH HAVEN SMALL ENGINES	436.00
12/17/2013	1	46436	002478	STAPLES ADVANTAGE	724.93
12/17/2013	1	46437	002513	STEEL CENTER SUPPLY CO	167.01
12/17/2013	1	46438	002654	TRANE U.S. INC	275.50
12/17/2013	1	46439	002728	USA BLUE BOOK	428.09
12/17/2013	1	46440	002751	VAN BUREN COUNTY CLERK	489.28
12/17/2013	1	46441	002815	VREDEVELD HAEFNER LLC	8,187.50
12/17/2013	1	46442	002822	WAGNER'S PLUMBING & HEATING	112.93
12/17/2013	1	46443	002936	WINKEL'S COMMUNICATION INC	390.00
12/17/2013	1	46444	002953	WOODHAMS, INC , DON	329.47

1 TOTALS:

Total of 70 Checks:	860,279.40
Less 0 Void Checks:	0.00
Total of 70 Disbursements:	860,279.40

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 INVOICE DUE DATES 12/17/2013 - 12/17/2013
 JOURNALIZED OPEN AND PAID
 BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
108003 35830	ABONMARCHE CONSULTANTS INC PUBLIC SAFETY BUILDING RENOVATIONS 401-301-980-000-0145	11/26/2013 ksteinman POLICE/FIRE COMPLEX	12/17/2013	405.00 405.00	0.00	P	Y 12/06/2013
107953 35893	ABONMARCHE CONSULTANTS INC PUMP TRUCK DESIGN PER PROPOSAL 6-2 101-751-801-000	11/25/2013 ksteinman PUMP TRUCK DESIGN PER PROPOSAL 6-28-13	12/17/2013	442.40 442.40	0.00	P	Y 12/06/2013
107938 35894	ABONMARCHE CONSULTANTS INC SUPERVISOR'S PLAT OF IRVING T OLSO 251-901-974-000	11/21/2013 ksteinman CAPITAL PROJECTS	12/17/2013	5,000.00 5,000.00	0.00	P	Y 12/06/2013
107933 35895	ABONMARCHE CONSULTANTS INC ELKENBURG PARK PHASE II 101-751-801-000-0146	11/26/2013 ksteinman PROFESSIONAL/CONSULTING FEES	12/17/2013	3,261.55 3,261.55	0.00	P	Y 12/06/2013
107932 35896	ABONMARCHE CONSULTANTS INC VAN BUREN TRAIL 250-729-974-018-0127	11/21/2013 ksteinman CAPITAL PROJECTS	12/17/2013	7,485.00 7,485.00	0.00	P	Y 12/06/2013
108032 35923	ABONMARCHE CONSULTANTS INC DREDGE PERMITTING SERVICES 594-776-802-000 296-774-974-006	11/27/2013 ksteinman OTHER CONTRACTUAL SERVICES DREDGING	12/17/2013	1,500.00 750.00 750.00	0.00	P	Y 12/09/2013
107952 35935	ABONMARCHE CONSULTANTS INC FALL PAVING DESIGN SERVICES PER PR 204-446-801-000 202-447-801-000 203-447-801-000	11/25/2013 ksteinman	12/17/2013	6,635.16 5,308.13 995.27 331.76	0.00	P	Y 12/10/2013
107928 35936	ABONMARCHE CONSULTANTS INC SEWER SYSTEM EVALUATION 592-558-801-008	11/21/2013 ksteinman SANITARY SEWER EVALUATION SURV	12/17/2013	24,412.14 24,412.14	0.00	P	Y 12/10/2013
107955 35937	ABONMARCHE CONSULTANTS INC PAYROLL REVIEW SERVICES	11/25/2013 ksteinman	12/17/2013	1,611.50	0.00	P	Y 12/10/2013

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 INVOICE DUE DATES 12/17/2013 - 12/17/2013
 JOURNALIZED OPEN AND PAID
 BANK CODE: 1 - CHECK TYPE: PAPER CHECK

User: ksteinman
 DB: South Haven

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	250-729-974-018-0150	PAYROLL REVIEW PROCESS		1,611.50			
12/3/13							
35950	ABONMARCHE CONSULTANTS INC	12/03/2013	12/17/2013	3,600.00	0.00	P	Y
	LHBM IMPROVEMENTS	ksteinman					12/10/2013
	101-804-975-002-0162	LHBM IMPROVEMENT PROJECTS		3,600.00			
2							
35948	AL VAN HUMANE SOCIETY	12/09/2013	12/17/2013	1,750.00	0.00	P	Y
	QUARTERLY CONTRIBUTION	ksteinman					12/10/2013
	101-430-959-008	AL-VAN HUMANE SOCIETY		1,750.00			
SLS 10009194							
35971	ALEXANDER CHEMICAL CORP	08/30/2013	12/17/2013	1,695.00	0.00	P	Y
	CHEMICALS	ksteinman					12/11/2013
	592-559-741-000	OPERATING SUPPLIES		1,695.00			
SCL 10002891							
35972	ALEXANDER CHEMICAL CORP	11/21/2013	12/17/2013	(500.00)	0.00	P	Y
	DEPOSIT REFUND	ksteinman					12/11/2013
	592-559-741-000	OPERATING SUPPLIES		(500.00)			
233-788290							
35831	AUTOWARES INC	11/25/2013	12/17/2013	10.89	0.00	P	Y
	REPAIR/MAINTENANCE SUPPLIES	ksteinman					12/06/2013
	661-450-741-003	REPAIR & MAINT SUPPLIES		10.89			
233-789176							
35832	AUTOWARES INC	12/03/2013	12/17/2013	(32.00)	0.00	P	Y
	REPAIR/MAINTENANCE SUPPLIES	ksteinman					12/06/2013
	661-450-741-003	REPAIR & MAINT SUPPLIES		(32.00)			
233-789364							
35833	AUTOWARES INC	12/05/2013	12/17/2013	45.19	0.00	P	Y
	REPAIR/MAINTENANCE SUPPLIES	ksteinman					12/06/2013
	661-450-741-000	OPERATING SUPPLIES		45.19			
233-789147							
35834	AUTOWARES INC	12/03/2013	12/17/2013	30.77	0.00	P	Y
	REPAIR/MAINTENANCE SUPPLIES	ksteinman					12/06/2013
	661-450-741-000	OPERATING SUPPLIES		30.77			
233-789499							
35835	AUTOWARES INC	12/06/2013	12/17/2013	11.12	0.00	P	Y
	REPAIR/MAINTENANCE SUPPLIES	ksteinman					12/06/2013
	661-450-741-003	REPAIR & MAINT SUPPLIES		11.12			

12/11/2013 10:42 AM
 User: ksteinman
 DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
233-789302 35836	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-748-000	12/04/2013 ksteinman	12/17/2013	24.98	0.00	P	Y 12/06/2013
	MOTOR FUEL & LUBRICANTS			24.98			
233-788370 35837	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-003	11/25/2013 ksteinman	12/17/2013	15.59	0.00	P	Y 12/06/2013
	REPAIR & MAINT SUPPLIES			15.59			
233-788563 35911	AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 592-559-742-000	11/27/2013 ksteinman	12/17/2013	45.68	0.00	P	Y 12/09/2013
	SMALL TOOLS			45.68			
0204772-IN 35905	BEAVER RESEARCH COMPANY ICE AWAY ROCK SALT 661-450-741-003	12/05/2013 ksteinman	12/17/2013	821.54	0.00	P	Y 12/09/2013
	REPAIR & MAINT SUPPLIES			821.54			
DECEMBER 35969	BLOOMINGDALE COMMUNICATIONS INTERNET 636-258-850-002	12/05/2013 ksteinman	12/17/2013	2,544.96	0.00	P	Y 12/11/2013
	INTERNET FEES			2,544.96			
14110 35838	BLUE STAR SUPPLY LP FILL 250-751-741-000	11/26/2013 ksteinman	12/17/2013	21.70	0.00	P	Y 12/06/2013
	ICE RINK SUPPLIES			21.70			
5648 35839	BRUSH ENTERPRISES REPAIRS 661-450-741-003	11/27/2013 ksteinman	12/17/2013	97.07	0.00	P	Y 12/06/2013
	REPAIR & MAINT SUPPLIES			97.07			
10/20/13 TO 11/16/13 35840	C.C. JOHNSON & MALHOTRA PC PROFESSIONAL SERVICES 592-560-801-000	11/22/2013 ksteinman	12/17/2013	792.85	0.00	P	Y 12/06/2013
	PROFESSIONAL/CONSULTING FEES			792.85			
3/24/13- 11/16/13 35841	C.C. JOHNSON & MALHOTRA PC PROFESSIONAL SERVICES 592-559-801-000	11/22/2013 ksteinman	12/17/2013	1,585.70	0.00	P	Y 12/06/2013
	PROFESSIONAL/CONSULTING FEES			1,585.70			

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Inv Ref#	Description	Entered By					Post Date
00000N162.000							
35913	C.C. JOHNSON & MALHOTRA PC PROFESSIONAL SERVICES JULY 28- AUG 592-560-801-000	09/04/2013 ksteinman	12/17/2013	792.85 792.85	0.00	P	Y 12/09/2013
HG40450							
35953	CDW GOVERNMENT INC LAPTOP SLEEVE 636-258-727-000	11/21/2013 ksteinman	12/17/2013	25.74 25.74	0.00	P	Y 12/10/2013
HG30894							
35956	CDW GOVERNMENT INC LAPTOP CASE 636-258-727-000	11/20/2013 ksteinman	12/17/2013	64.29 64.29	0.00	P	Y 12/10/2013
HD50196							
35957	CDW GOVERNMENT INC SUPPLIES 636-258-980-001	11/15/2013 ksteinman	12/17/2013	70.25 70.25	0.00	P	Y 12/10/2013
106208							
35920	CHAMPION CHARTER FUSE UNITS 582-558-933-000	12/02/2013 ksteinman	12/17/2013	2,286.43 2,286.43	0.00	P	Y 12/09/2013
106205-00							
35921	CHAMPION CHARTER FUSE UNITS 582-558-933-000	12/02/2013 ksteinman	12/17/2013	2,478.70 2,478.70	0.00	P	Y 12/09/2013
345208							
35883	CHIEF SUPPLY CORP CLOTHING 101-301-729-000	11/15/2013 ksteinman	12/17/2013	145.73 145.73	0.00	P	Y 12/06/2013
347214							
35884	CHIEF SUPPLY CORP CLOTHING 101-301-729-000	11/07/2013 ksteinman	12/17/2013	641.00 641.00	0.00	P	Y 12/06/2013
016519							
35885	CHIEF SUPPLY CORP CREDIT 101-301-741-000	08/09/2013 ksteinman	12/17/2013	(51.49) (51.49)	0.00	P	Y 12/06/2013

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
016582 35886	CHIEF SUPPLY CORP FREIGHT ADJUSTMENT 101-301-741-000	08/12/2013 ksteinman OPERATING SUPPLIES	12/17/2013	(29.99) (29.99)	0.00	P	Y 12/06/2013
013088 35887	CHIEF SUPPLY CORP CREDIT- CARGO SHORTS 101-301-729-000	05/17/2013 ksteinman UNIFORMS	12/17/2013	(97.95) (97.95)	0.00	P	Y 12/06/2013
013089 35888	CHIEF SUPPLY CORP CREDIT- CARGO SHORTS 101-301-729-000	05/17/2013 ksteinman UNIFORMS	12/17/2013	(39.18) (39.18)	0.00	P	Y 12/06/2013
QX10871 35946	COASTAL LANDSCAPING INC LANDSCAPE INSTALLATION 582-558-802-000	11/12/2013 ksteinman OTHER CONTRACTUAL SERVICES	12/17/2013	1,900.00 1,900.00	0.00	P	Y 12/10/2013
QX10892 35964	COASTAL LANDSCAPING INC IRRIGATION INSTALLATION 577-751-802-000 101-751-802-000	11/20/2013 ksteinman OTHER CONTRACTUAL SERVICES OTHER CONTRACTUAL SERVICES	12/17/2013	1,950.00 975.00 975.00	0.00	P	Y 12/11/2013
9301041642 35943	CONSUMERS ENERGY ELECTRIC 582-558-802-000	12/02/2013 ksteinman OTHER CONTRACTUAL SERVICES	12/17/2013	574.55 574.55	0.00	P	Y 12/10/2013
PAY REQ #1 35897	DARPEL & ASSOCIATES BUILDERS, INC. ELEKENBURG PARK RESTROOMS 101-751-975-000	11/26/2013 ksteinman BUILDINGS/ADDITIONS/IMPROVE	12/17/2013	3,826.00 3,826.00	0.00	P	Y 12/06/2013
3414 35939	DE BEST INC LANDSCAPE SUPPLIES 101-276-741-000	12/06/2013 ksteinman OPERATING SUPPLIES	12/17/2013	85.00 85.00	0.00	P	Y 12/10/2013
3415 35975	DE BEST INC LANDSCAPE SUPPLIES 250-751-741-000	12/06/2013 ksteinman ICE RINK SUPPLIES	12/17/2013	5,610.00 5,610.00	0.00	P	Y 12/11/2013

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
PAY APP #4							
35959	DE SAL EXCAVATING INC KALAMAZOO STREET RECONSTRUCTION PH 592-558-802-000-0126 204-002-211-133	12/07/2013 ksteinman	12/17/2013	287,503.06	0.00	P	Y 12/10/2013
	OTHER CONTRACTUAL SERVICES			250,075.37			
	RETAINAGE-DE SAL EXCAVATING			37,427.69			
XJ8N75F83							
35951	DELL MARKETING L P WIRELESS KEYBOARD/MOUSE 636-258-980-001	11/27/2013 ksteinman	12/17/2013	179.97	0.00	P	Y 12/10/2013
	COMPUTER HARDWARE			179.97			
XJ8J78448							
35954	DELL MARKETING L P SUPPLIES 636-258-980-001	11/20/2013 ksteinman	12/17/2013	112.49	0.00	P	Y 12/10/2013
	COMPUTER HARDWARE			112.49			
604734-001							
35842	DEPATIE FLUID POWER CO CHAR-LYNN MOTOR 661-450-741-003	11/22/2013 ksteinman	12/17/2013	270.00	0.00	P	Y 12/06/2013
	REPAIR & MAINT SUPPLIES			270.00			
120535							
35843	ELECSYS INTERNATIONAL CORP MONTHLY MAINTENANCE 582-558-802-000 591-558-802-000 592-558-802-000	11/28/2013 ksteinman	12/17/2013	267.00	0.00	P	Y 12/06/2013
	OTHER CONTRACTUAL SERVICES			186.90			
	OTHER CONTRACTUAL SERVICES			40.05			
	OTHER CONTRACTUAL SERVICES			40.05			
601668							
35844	ELWOOD STAFFING STAFFING 101-751-802-000	11/26/2013 ksteinman	12/17/2013	703.00	0.00	P	Y 12/06/2013
	OTHER CONTRACTUAL SERVICES			703.00			
603460							
35845	ELWOOD STAFFING STAFFING 101-751-802-000	12/04/2013 ksteinman	12/17/2013	310.80	0.00	P	Y 12/06/2013
	OTHER CONTRACTUAL SERVICES			310.80			
640194							
35915	FOSTER SWIFT COLLINS & SMITH PC ATTORNEY SERVICES 101-209-801-000	12/02/2013 ksteinman	12/17/2013	1,100.00	0.00	P	Y 12/09/2013
	PROFESSIONAL/CONSULTING FEES			1,100.00			
640190							
35916	FOSTER SWIFT COLLINS & SMITH PC ATTORNEY SERVICES	12/02/2013 ksteinman	12/17/2013	840.00	0.00	P	Y 12/09/2013

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Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	101-209-801-000	PROFESSIONAL/CONSULTING FEES		840.00			
640189							
35917	FOSTER SWIFT COLLINS & SMITH PC	12/02/2013	12/17/2013	3,345.80	0.00	P	Y
	ATTORNEY SERVICES	ksteinman					12/09/2013
	101-209-801-000	PROFESSIONAL/CONSULTING FEES		3,345.80			
640188							
35918	FOSTER SWIFT COLLINS & SMITH PC	12/02/2013	12/17/2013	280.00	0.00	P	Y
	ATTORNEY SERVICES	ksteinman					12/09/2013
	101-209-801-000	PROFESSIONAL/CONSULTING FEES		280.00			
640187							
35919	FOSTER SWIFT COLLINS & SMITH PC	12/02/2013	12/17/2013	80.00	0.00	P	Y
	ATTORNEY SERVICES	ksteinman					12/09/2013
	101-209-801-000	PROFESSIONAL/CONSULTING FEES		80.00			
12/7/13							
35973	FRONTIER	12/07/2013	12/17/2013	29.00	0.00	P	Y
	TELEPHONE 616 040 1864 120202 5	ksteinman					12/11/2013
	582-558-850-000	TELEPHONE		14.50			
	591-558-850-000	TELEPHONE		7.25			
	592-558-850-000	TELEPHONE		7.25			
12/7/13							
35974	FRONTIER	12/07/2013	12/17/2013	125.89	0.00	P	Y
	TELEPHONE 269 637 5493 070711 5	ksteinman					12/11/2013
	591-559-850-000	TELEPHONE		125.89			
12/7/13							
35976	FRONTIER	12/07/2013	12/17/2013	128.41	0.00	P	Y
	TELEPHONE 269 637 3251 010165 5	ksteinman					12/11/2013
	101-265-850-000	TELEPHONE		27.74			
	101-001-070-002	DUE FROM L H B MUSEUM		100.67			
297284							
35934	FTC & H, INC	12/02/2013	12/17/2013	5,843.36	0.00	P	Y
	WATER SYSTEM RELIABILITY STUDY	ksteinman					12/10/2013
	591-558-801-000	CITY		5,843.36			
1333401							
35961	FUEL MANAGEMENT SYSTEM	12/01/2013	12/17/2013	7,153.49	0.00	P	Y
	FUEL	ksteinman					12/10/2013
	101-301-748-000	MOTOR FUEL		1,754.10			
	101-728-748-000	MOTOR FUEL		64.55			
	101-371-748-000	MOTOR FUEL		31.37			

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	GL Distribution						
	582-558-748-000	MOTOR FUEL		795.26			
	101-751-748-000	MOTOR FUEL		76.99			
	101-276-748-000	MOTOR FUEL		260.42			
	582-558-748-000	MOTOR FUEL		118.02			
	591-558-748-000	MOTOR FUEL		33.19			
	592-558-748-000	MOTOR FUEL		33.19			
	101-446-748-000	MOTOR FUEL		974.84			
	591-559-748-000	MOTOR FUEL		68.66			
	592-559-748-000	MOTOR FUEL		583.09			
	204-447-748-000	MOTOR FUEL		89.41			
	591-558-748-000	MOTOR FUEL		29.80			
	592-558-748-000	MOTOR FUEL		29.80			
	591-558-748-000	MOTOR FUEL		363.46			
	592-558-748-000	MOTOR FUEL		363.46			
	661-450-748-000	MOTOR FUEL & LUBRICANTS		1,483.88			
8578877							
35846	HACH COMPANY	11/19/2013	12/17/2013	722.37	0.00	P	Y
	LAB SUPPLIES	ksteinman					12/06/2013
	591-559-741-000	OPERATING SUPPLIES		722.37			
006387							
35912	HI TEC BUILDING SERVICES	11/30/2013	12/17/2013	365.00	0.00	P	Y
	JANITORIAL SERVICE	ksteinman					12/09/2013
	592-559-802-000	OTHER CONTRACTUAL SERVICES		365.00			
S-0094159							
35847	HULL LIFT TRUCK INC	11/26/2013	12/17/2013	37.08	0.00	P	Y
	PARTS	ksteinman					12/06/2013
	661-450-741-003	REPAIR & MAINT SUPPLIES		37.08			
WO-283934							
35932	HULL LIFT TRUCK INC	11/20/2013	12/17/2013	3,854.08	0.00	P	Y
	PARTS	ksteinman					12/10/2013
	661-450-935-000	REPAIRS/MAINTENANCE - VEHICLES		3,854.08			
0030821-IN							
35848	HYDRO DESIGNS INC	11/30/2013	12/17/2013	995.00	0.00	P	Y
	CROSS CONNECTION CONTROL PROGRAM	ksteinman					12/06/2013
	591-559-802-000	OTHER CONTRACTUAL SERVICES		995.00			
0006059-IN							
35880	ICE BUILDERS SUPPLY, INC	11/20/2013	12/17/2013	526.40	0.00	P	Y
	SKATES	ksteinman					12/06/2013
	466-751-801-101	ICE RINK OPERATIONS		526.40			

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273460655 35849	IDEXX DISTRIBUTION INC VESSELS 591-559-741-000	11/25/2013 ksteinman OPERATING SUPPLIES	12/17/2013	131.74 131.74	0.00	P	Y 12/06/2013
10038365 35850	INTERSTATE ALL BATTERY CENTER BATTERIES 661-450-741-003	11/06/2013 ksteinman REPAIR & MAINT SUPPLIES	12/17/2013	221.90 221.90	0.00	P	Y 12/06/2013
10038601 35906	INTERSTATE BATTERY SYSTEMS SUPPLIES 661-450-741-003	11/27/2013 ksteinman REPAIR & MAINT SUPPLIES	12/17/2013	133.91 133.91	0.00	P	Y 12/09/2013
18423 35851	J & L ORCHARD SUPPLY LLC COMPRESSION COUPLING 582-558-741-000	11/13/2013 ksteinman OPERATING SUPPLIES	12/17/2013	8.22 8.22	0.00	P	Y 12/06/2013
18540 35852	J & L ORCHARD SUPPLY LLC SUPPLIES 250-751-741-000	11/22/2013 ksteinman ICE RINK SUPPLIES	12/17/2013	55.85 55.85	0.00	P	Y 12/06/2013
18360 35853	J & L ORCHARD SUPPLY LLC SUPPLIES 592-558-741-000	11/08/2013 ksteinman OPERATING SUPPLIES	12/17/2013	179.85 179.85	0.00	P	Y 12/06/2013
18257 35854	J & L ORCHARD SUPPLY LLC PIPE 592-558-741-000	11/06/2013 ksteinman OPERATING SUPPLIES	12/17/2013	602.00 602.00	0.00	P	Y 12/06/2013
18422 35855	J & L ORCHARD SUPPLY LLC GASKET 591-558-741-000	11/13/2013 ksteinman OPERATING SUPPLIES	12/17/2013	13.65 13.65	0.00	P	Y 12/06/2013
29389 35931	JENSEN'S EXCAVATING INC CRUSHED CONCRETE 591-558-741-000 592-558-741-000 101-446-741-000	11/18/2013 ksteinman OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES	12/17/2013	1,020.00 255.00 255.00 255.00	0.00	P	Y 12/09/2013

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Inv Ref#	Description	Entered By					Post Date
	582-558-741-000	OPERATING SUPPLIES		255.00			
29362							
35944	JENSEN'S EXCAVATING INC HOURLY EQUIPMENT RATE 250-751-802-000	11/12/2013 ksteinman	12/17/2013	680.00	0.00	P	Y 12/10/2013
		OTHER CONTRACTUAL SERVICES		680.00			
PSI0078018							
35942	KAL-BLUE SUPPLIES 101-447-727-000	10/22/2013 ksteinman	12/17/2013	87.44	0.00	P	Y 12/10/2013
		OFFICE SUPPLIES		87.44			
S102146827.001							
35910	KENDALL ELECTRIC INC ELECTRONIC BALLAST 592-559-931-000	11/22/2013 ksteinman	12/17/2013	106.32	0.00	P	Y 12/09/2013
		REPAIRS/MAINT-BUILDS & STRCTRS		106.32			
182							
35933	MARK A MANNING ATTORNEY SERVICES 101-210-801-000	11/26/2013 ksteinman	12/17/2013	3,820.00	0.00	P	Y 12/10/2013
		PROFESSIONAL/CONSULTING FEES		3,820.00			
844071							
35891	MICHIGAN DEPT OF ENVIRO QUALITY SAMPLES 591-559-802-000	10/31/2013 ksteinman	12/17/2013	130.00	0.00	P	Y 12/06/2013
		OTHER CONTRACTUAL SERVICES		130.00			
845436							
35970	MICHIGAN DEPT OF ENVIRO QUALITY NPDES ANNUAL PERMIT FEE 592-559-803-000 592-566-803-000 592-567-803-000	12/01/2013 ksteinman	12/17/2013	5,500.00	0.00	P	Y 12/11/2013
		LICENSE & FEES		1,833.33			
		LICENSE & FEES		1,833.33			
		LICENSE & FEES		1,833.34			
UPGRADE							
35965	MICHIGAN GAS UTILITIES NEW METER 101-265-802-000	12/05/2013 ksteinman	12/17/2013	2,903.84	0.00	P	Y 12/11/2013
		OTHER CONTRACTUAL SERVICES		2,903.84			
THIRD INSTALLMENT							
35924	MICHIGAN MUNICIPAL RISK ANNUAL PREMIUM 101-851-911-000 582-561-911-000 591-561-911-000 592-561-911-000	11/17/2013 ksteinman	12/17/2013	5,000.00	0.00	P	Y 12/09/2013
		PROPERTY/FLEET/LIABILITY INSUR		1,550.00			
		PROPERTY/FLEET/LIABILITY INS		1,650.00			
		PROPERTY/FLEET/LIABILITY INS		950.00			
		PROPERTY/FLEET/LIAB INSURANCE		850.00			

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3RD INSTALLMENT							
35925	MICHIGAN MUNICIPAL RISK	11/17/2013	12/17/2013	49,028.50	0.00	P	Y
	ANNUAL PREMIUM	ksteinman					12/09/2013
	101-851-911-000	PROPERTY/FLEET/LIABILITY INSUR		15,198.84			
	582-561-911-000	PROPERTY/FLEET/LIABILITY INS		16,179.41			
	591-561-911-000	PROPERTY/FLEET/LIABILITY INS		9,315.42			
	592-561-911-000	PROPERTY/FLEET/LIAB INSURANCE		8,334.83			
AMEND #4							
35926	MICHIGAN MUNICIPAL RISK	10/17/2013	12/17/2013	2,430.00	0.00	P	Y
	PUBLIC SAFETY PROJECT	ksteinman					12/09/2013
	401-301-980-000-0145	POLICE/FIRE COMPLEX		2,430.00			
2687							
35930	MICHIGAN TOWNSHIP SERVICES	12/04/2013	12/17/2013	1,387.50	0.00	P	Y
	ELECTRICAL INSPECTIONS	ksteinman					12/09/2013
	101-371-802-021	ELECTRICAL INSPECTIONS		1,387.50			
MI14418							
35947	MIDSTATE SECURITY	11/26/2013	12/17/2013	20,319.24	0.00	P	Y
	CODE BLUE PROJECT	ksteinman					12/10/2013
	401-577-975-012	CODE BLUE TOWER AUTO CALL BOX		20,319.24			
3623							
35949	MILBOCKER & SONS INC	12/05/2013	12/17/2013	10,450.00	0.00	P	Y
	FIRE SUPPRESSION WATER SERVICE	ksteinman					12/10/2013
	250-729-974-018-0150	FIRE SUPPRESSION WATER SERVICE		10,450.00			
PAY APP #3							
35958	MILBOCKER & SONS INC	12/01/2013	12/17/2013	287,036.19	0.00	P	Y
	PHOENIX STREET IMPROVEMENT PROJECT	ksteinman					12/10/2013
	250-729-974-018-0150	CAPITAL PROJECTS		287,036.19			
20140957							
35856	MISS DIG SYSTEM INC	11/25/2013	12/17/2013	401.20	0.00	P	Y
	ANNUAL MEMBERSHIP FEE	ksteinman					12/06/2013
	591-558-801-000	PROFESSIONAL/CONSULTING FEES		133.73			
	592-558-801-000	PROFESSIONAL/CONSULTING FEES		133.73			
	582-558-801-000	PROFESSIONAL/CONSULTING FEES		133.74			
656734517-141							
35962	NEXTEL COMMUNICATIONS	11/27/2013	12/17/2013	40.99	0.00	P	Y
	EVDO CONNECTION CARD	ksteinman					12/10/2013
	101-265-850-000	TELEPHONE		40.99			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
71066056 35966	NORTH AMERICAN SALT CO SALT 101-446-741-000	12/05/2013 ksteinman	12/17/2013	5,795.62 5,795.62	0.00	P	Y 12/11/2013
7500 35929	NORTHERN CONSTRUCTION SERVICES COLDMILL EXISTING PAVEMENT 591-558-802-000 592-558-802-000	11/15/2013 ksteinman	12/17/2013	3,000.00 1,500.00 1,500.00	0.00	P	Y 12/09/2013
PAY APP #4 35938	NORTHERN CONSTRUCTION SERVICES FINAL PAYMENT 204-002-211-139 250-729-974-018 204-446-802-000	11/15/2013 ksteinman	12/17/2013	24,145.63 5,000.00 1,137.42 18,008.21	0.00	P	Y 12/10/2013
9858 35940	NORTHERN FIRST AID FIRST AID SUPPLIES 101-265-802-000	12/04/2013 ksteinman	12/17/2013	81.09 81.09	0.00	P	Y 12/10/2013
11/22/13 35881	PAT'S PRONTO PRINT BUSINESS CARDS 101-301-741-000	11/22/2013 ksteinman	12/17/2013	315.00 315.00	0.00	P	Y 12/06/2013
11/22/13-2 35882	PAT'S PRONTO PRINT CHARGING REQUESTS 101-301-741-000	11/22/2013 ksteinman	12/17/2013	186.03 186.03	0.00	P	Y 12/06/2013
8152 35890	PAVEMENT RESTORATION PAVEMENT REPAIRS IN ALLEY BEHIND G 250-729-974-018	11/19/2013 ksteinman	12/17/2013	950.00 950.00	0.00	P	Y 12/06/2013
37775 35922	PEERLESS MIDWEST INC ANNUAL PM FOR WATER PLANT, COVERT, 591-559-933-000	10/28/2013 ksteinman	12/17/2013	3,925.00 3,925.00	0.00	P	Y 12/09/2013
5782878 35858	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES	11/26/2013 ksteinman	12/17/2013	207.36	0.00	P	Y 12/06/2013

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	582-558-933-000	REPAIRS/MAINTENANCE - EQUIPM		207.36			
5782877							
35859	POWER LINE SUPPLY CO	11/26/2013	12/17/2013	328.75	0.00	P	Y
	MAINTENANCE SUPPLIES	ksteinman					12/06/2013
	582-558-933-000	REPAIRS/MAINTENANCE - EQUIPM		328.75			
5784235							
35860	POWER LINE SUPPLY CO	12/03/2013	12/17/2013	1,460.52	0.00	P	Y
	MAINTENANCE SUPPLIES	ksteinman					12/06/2013
	582-558-933-000	REPAIRS/MAINTENANCE - EQUIPM		1,460.52			
5784237							
35861	POWER LINE SUPPLY CO	12/03/2013	12/17/2013	593.10	0.00	P	Y
	MAINTENANCE SUPPLIES	ksteinman					12/06/2013
	582-558-933-000	REPAIRS/MAINTENANCE - EQUIPM		593.10			
5784266							
35862	POWER LINE SUPPLY CO	12/03/2013	12/17/2013	43.50	0.00	P	Y
	MAINTENANCE SUPPLIES	ksteinman					12/06/2013
	582-558-933-000	REPAIRS/MAINTENANCE - EQUIPM		43.50			
5784483							
35863	POWER LINE SUPPLY CO	12/03/2013	12/17/2013	140.00	0.00	P	Y
	MAINTENANCE SUPPLIES	ksteinman					12/06/2013
	582-558-802-000	OTHER CONTRACTUAL SERVICES		140.00			
5784358							
35864	POWER LINE SUPPLY CO	12/03/2013	12/17/2013	36.80	0.00	P	Y
	MAINTENANCE SUPPLIES	ksteinman					12/06/2013
	582-558-933-000	REPAIRS/MAINTENANCE - EQUIPM		36.80			
5784236							
35865	POWER LINE SUPPLY CO	12/03/2013	12/17/2013	92.70	0.00	P	Y
	MAINTENANCE SUPPLIES	ksteinman					12/06/2013
	582-558-933-000	REPAIRS/MAINTENANCE - EQUIPM		92.70			
5784359							
35866	POWER LINE SUPPLY CO	12/03/2013	12/17/2013	179.36	0.00	P	Y
	MAINTENANCE SUPPLIES	ksteinman					12/06/2013
	582-558-933-000	REPAIRS/MAINTENANCE - EQUIPM		179.36			
57830805							
35927	POWER LINE SUPPLY CO	11/28/2013	12/17/2013	2,799.77	0.00	P	Y
	MAINTENANCE SUPPLIES	ksteinman					12/09/2013
	582-558-933-000	REPAIRS/MAINTENANCE - EQUIPM		2,799.77			

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
490-013021 35868	RIDGE AND KRAMER AUTO PARTS MAINTENANCE SUPPLIES 661-450-741-003	12/03/2013 ksteinman REPAIR & MAINT SUPPLIES	12/17/2013	46.10 46.10	0.00	P	Y 12/06/2013
490-012966 35869	RIDGE AND KRAMER AUTO PARTS MAINTENANCE SUPPLIES 582-558-741-000	12/02/2013 ksteinman OPERATING SUPPLIES	12/17/2013	5.90 5.90	0.00	P	Y 12/06/2013
118191 35867	RIDGE AUTO PARTS MAINTENANCE SUPPLIES 661-450-741-003	12/02/2013 ksteinman REPAIR & MAINT SUPPLIES	12/17/2013	8.76 8.76	0.00	P	Y 12/06/2013
30600 35857	ROME'S STANDARD SERVICE INC TOWING AND BRAKE REPAIRS 661-450-935-000	11/21/2003 ksteinman REPAIRS/MAINTENANCE - VEHICLES	12/17/2013	463.63 463.63	0.00	P	Y 12/06/2013
8275 35870	ROME'S STANDARD SERVICE INC TIRES 661-450-741-003	11/13/2013 ksteinman REPAIR & MAINT SUPPLIES	12/17/2013	713.28 713.28	0.00	P	Y 12/06/2013
27078-547728 35871	SCHWEITZER ENGINEERING LAB INC ANNUNCIATOR PANEL, WETTING VOLTAGE 582-558-988-001	11/18/2013 ksteinman WELDING VOLTAGE JUMPER KIT	12/17/2013	30.00 30.00	0.00	P	Y 12/06/2013
27078-547465 35892	SCHWEITZER ENGINEERING LAB INC ANNUNCIATOR PANEL, WETTING VOLTAGE 582-558-988-001 582-558-988-001	11/15/2013 ksteinman ANNUNCIATOR PANEL REAL TIME AUTOMATION CONTROLLER	12/17/2013	8,950.00 3,700.00 5,250.00	0.00	P	Y 12/06/2013
INVO54404 35967	SECANT TECHNOLOGIES REACTIVE SUPPORT 636-258-801-000 636-258-802-000	11/30/2013 ksteinman PROFESSIONAL/CONSULTING FEES OTHER CONTRACTUAL SERVICES	12/17/2013	1,035.00 910.00 125.00	0.00	P	Y 12/11/2013
INVO54567 35968	SECANT TECHNOLOGIES REACTIVE SUPPORT 636-258-980-001	11/30/2013 ksteinman COMPUTER HARDWARE	12/17/2013	2,637.53 2,637.53	0.00	P	Y 12/11/2013

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Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
88047 35952	SECURALARM SYSTEMS INC CENTRAL STATION MONITORING 636-258-802-000	12/01/2013 ksteinman	12/17/2013	312.00 312.00	0.00	P	Y 12/10/2013
20131204001574 35963	SISTER CITIES INTERNATIONAL INTERNATIONAL MEMBERSHIP DUES 101-172-958-000	12/04/2013 ksteinman	12/17/2013	250.00 250.00	0.00	P	Y 12/10/2013
40849 35873	SOUTH HAVEN SMALL ENGINES RESET VALVES AND TIMING 101-751-933-000	11/26/2013 ksteinman	12/17/2013	45.00 45.00	0.00	P	Y 12/06/2013
11/26/13 35874	SOUTH HAVEN SMALL ENGINES SUPPLIES 101-751-933-000	11/26/2013 ksteinman	12/17/2013	391.00 391.00	0.00	P	Y 12/06/2013
7109639235-00001 35872	STAPLES ADVANTAGE SUPPLIES 582-558-727-000 591-558-727-000 592-558-727-000 101-446-727-000 101-447-727-000 582-558-741-000 591-558-741-000 592-558-741-000 101-446-741-000 101-447-741-000	12/02/2013 ksteinman	12/17/2013	109.96 18.80 18.80 18.80 18.79 18.79 3.19 3.19 3.20 3.20 3.20	0.00	P	Y 12/06/2013
7109203342-000001 35889	STAPLES ADVANTAGE SUPPLIES 636-258-727-000	11/23/2013 ksteinman	12/17/2013	339.98 339.98	0.00	P	Y 12/06/2013
7109954214-000001 35941	STAPLES ADVANTAGE SUPPLIES 582-558-741-000 591-558-741-000 592-558-741-000	12/06/2013 ksteinman	12/17/2013	198.02 12.70 12.69 12.69	0.00	P	Y 12/10/2013

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
	101-447-741-000	OPERATING SUPPLIES		12.69			
	101-446-741-000	OPERATING SUPPLIES		12.69			
	582-558-727-000	OFFICE SUPPLIES		26.92			
	591-558-727-000	OFFICE SUPPLIES		26.91			
	592-558-727-000	OFFICE SUPPLIES		26.91			
	101-447-727-000	OFFICE SUPPLIES		26.91			
	101-446-727-000	OFFICE SUPPLIES		26.91			
7109963123-000001							
35960	STAPLES ADVANTAGE SUPPLIES	12/06/2013 ksteinman	12/17/2013	76.97	0.00	P	Y 12/10/2013
	101-265-727-000	OFFICE SUPPLIES		24.99			
	101-202-727-000	OFFICE SUPPLIES		51.98			
014711							
35875	STEEL CENTER SUPPLY CO MAINTENANCE SUPPLIES	11/05/2013 ksteinman	12/17/2013	123.01	0.00	P	Y 12/06/2013
	661-450-741-000	OPERATING SUPPLIES		123.01			
014708							
35914	STEEL CENTER SUPPLY CO MAINTENANCE SUPPLIES	11/05/2013 ksteinman	12/17/2013	44.00	0.00	P	Y 12/09/2013
	592-559-741-000	OPERATING SUPPLIES		44.00			
32828360							
35945	TRANE U.S. INC OPERATING INSPECTION	11/27/2013 ksteinman	12/17/2013	275.50	0.00	P	Y 12/10/2013
	250-751-802-000	OTHER CONTRACTUAL SERVICES		275.50			
207630							
35907	USA BLUE BOOK LAB SUPPLIES	11/21/2013 ksteinman	12/17/2013	119.93	0.00	P	Y 12/09/2013
	592-559-741-000	OPERATING SUPPLIES		119.93			
204343							
35908	USA BLUE BOOK LAB SUPPLIES	11/18/2013 ksteinman	12/17/2013	125.58	0.00	P	Y 12/09/2013
	592-559-741-000	OPERATING SUPPLIES		125.58			
205256							
35909	USA BLUE BOOK LAB SUPPLIES	11/19/2013 ksteinman	12/17/2013	182.58	0.00	P	Y 12/09/2013
	592-559-727-000	OFFICE SUPPLIES		182.58			

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
1							
35904	VAN BUREN COUNTY CLERK	12/06/2013	12/17/2013	489.28	0.00	P	Y
	PROGRAMMING FEE AND ELECTION SUPPL	ksteinman					12/09/2013
	101-191-727-000	OFFICE SUPPLIES		14.28			
	101-191-801-000	PROFESSIONAL/CONSULTING FEES		475.00			
2987							
35928	VREDEVELD HAEFNER LLC	11/30/2013	12/17/2013	8,187.50	0.00	P	Y
	AUDIT SERVICES	ksteinman					12/09/2013
	594-776-801-000	PROFESSIONAL/CONSULTING FEES		4,687.50			
	582-561-801-000	PROFESSIONAL/CONSULTING FEES		1,225.00			
	591-561-801-000	PROFESSIONAL/CONSULTING FEES		262.50			
	592-561-801-000	PROFESSIONAL/CONSULTING FEES		262.50			
	101-202-801-000	PROFESSIONAL/CONSULTING FEES		1,750.00			
16569							
35876	WAGNER'S PLUMBING & HEATING	11/26/2013	12/17/2013	112.93	0.00	P	Y
	REPAIRS	ksteinman					12/06/2013
	101-751-802-000	OTHER CONTRACTUAL SERVICES		112.93			
3258							
35877	WINKEL'S COMMUNICATION INC	11/01/2013	12/17/2013	390.00	0.00	P	Y
	RADIO SYSTEM MAINTENANCE	ksteinman					12/06/2013
	591-558-802-000	OTHER CONTRACTUAL SERVICES		97.50			
	592-558-802-000	OTHER CONTRACTUAL SERVICES		97.50			
	101-446-802-000	OTHER CONTRACTUAL SERVICES		97.50			
	582-558-802-000	OTHER CONTRACTUAL SERVICES		97.50			
T64674							
35878	WOODHAMS, INC , DON	11/25/2013	12/17/2013	21.78	0.00	P	Y
	INDICATOR	ksteinman					12/06/2013
	661-450-741-003	REPAIR & MAINT SUPPLIES		21.78			
C137748							
35879	WOODHAMS, INC , DON	10/22/2013	12/17/2013	307.69	0.00	P	Y
	OIL CHANGE, MULTI POINT INSPECTION	ksteinman					12/06/2013
	661-450-935-000	REPAIRS/MAINTENANCE - VEHICLES		307.69			
# of Invoices:	134	# Due:	0	Totals:	861,030.01	0.00	
# of Credit Memos:	6	# Due:	0	Totals:	(750.61)	0.00	
Net of Invoices and Credit Memos:					860,279.40	0.00	

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Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			59,415.56	0.00		
	202 - MAJOR STREET FUND			995.27	0.00		
	203 - LOCAL STREET FUND			331.76	0.00		
	204 - STREET FUND			65,833.44	0.00		
	250 - DOWNTOWN DVLP AUTHORITY			315,313.16	0.00		
	251 - LOCAL DVLP FINANCE ATHR DIS			5,000.00	0.00		
	296 - RIVER MAINTENANCE FUND			750.00	0.00		
	401 - CAPITAL PROJECTS FUND 1			23,154.24	0.00		
	466 - PAVILION AND ICE RINK CAPIT			526.40	0.00		
	577 - BEACH FUND			975.00	0.00		
	582 - ELECTRIC FUND			42,832.60	0.00		
	591 - WATER FUND			25,005.16	0.00		
	592 - SEWER FUND			298,676.85	0.00		
	594 - MARINA FUND			5,437.50	0.00		
	636 - INFORMATION SERVICES FUND			7,322.21	0.00		
	661 - MOTOR POOL FUND			8,710.25	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	001 - ASSETS			100.67	0.00		
	002 - LIABILITIES			42,427.69	0.00		
	172 - CITY MANAGER			250.00	0.00		
	191 - ELECTIONS			489.28	0.00		
	202 - CITY TREASURER			1,801.98	0.00		
	209 - ASSESSOR			5,645.80	0.00		
	210 - LEGAL & PROFESSIONAL			3,820.00	0.00		
	258 - DATA PROCESSING			7,322.21	0.00		
	265 - BUILDINGS & GROUNDS			3,078.65	0.00		
	276 - CEMETERY DEPARTMENT			345.42	0.00		
	301 - POLICE			5,658.25	0.00		
	371 - BUILDING INSPECTIONS			1,418.87	0.00		
	430 - ANIMAL SHELTER			1,750.00	0.00		
	446 - HIGHWAYS & STREETS			30,500.89	0.00		
	447 - ENGINEERING			1,565.47	0.00		
	450 - EQUIPMENT MAINTENANCE			8,710.25	0.00		
	558 - OPERATIONS			309,947.71	0.00		
	559 - TREATMENT			12,284.87	0.00		
	560 - IPP PROGRAM			1,585.70	0.00		
	561 - ADMINISTRATION			39,029.66	0.00		
	566 - TREATMENT - CASCO TWP			1,833.33	0.00		
	567 - TREATMENT - SH TWP			1,833.34	0.00		
	577 - BEACH			20,319.24	0.00		
	728 - ECONOMIC DEVELOPMENT			64.55	0.00		

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Inv Ref#	Description	Entered By					Post Date
--- TOTALS BY DEPT/ACTIVITY ---							
	729 - DOWNTOWN DEVELOPMENT			308,670.11	0.00		
	751 - PARK DEPARTMENT			18,289.12	0.00		
	774 - RECREATION			750.00	0.00		
	776 - OPERATIONS			5,437.50	0.00		
	804 - MUSEUMS			3,600.00	0.00		
	851 - INSURANCE & BONDS			16,748.84	0.00		
	901 - INDUSTRIAL DEVELOPMENT			5,000.00	0.00		

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 1 FIFTH THIRD BANK					
12/02/2013	1	46327	UB REFUND	DEPARTMENT OF HUMAN SERVICES	147.67
12/02/2013	1	46328	UB REFUND	HENDRICKS, JOHN	255.02
12/02/2013	1	46329	UB REFUND	HESSION, JOHN M	377.08
12/02/2013	1	46330	UB REFUND	MILLER, SHELLEY A	3.38
12/02/2013	1	46331	UB REFUND	POWERS, ERIN E	86.15
12/02/2013	1	46332	UB REFUND	WATKINS, NICHOLAS A	70.98
12/02/2013	1	46333	000430	CENTURY LINK	34.80
12/02/2013	1	46334	000519	CONSUMERS ENERGY	189.28
12/02/2013	1	46335	000648	BRIAN DISSETTE	41.48
12/02/2013	1	46336	000843	FRONTIER	2,068.75
12/02/2013	1	46337	001067	HI TEC BUILDING SERVICES	3,752.10
12/02/2013	1	46338	001373	LAWN BOYS INC	10,000.00
12/02/2013	1	46339	MISC	MARK CAPONIGRO	844.99
12/02/2013	1	46340	001657	MICHIGAN TOWNSHIP SERVICES	6,829.50
12/02/2013	1	46341	MISC	MML MBC-LEO	35.00
12/02/2013	1	46342	002132	RELIABLE DISPOSAL INC #646	32,526.66
12/02/2013	1	46343	002447	LINDA SPEARS	24.00
12/02/2013	1	46344	003058	NATALIE THOMPSON	26.67
12/02/2013	1	46345	002790	VERIZON NORTH	2,839.43
12/02/2013	1	46346	002949	WOLVERINE HARDWARE	42.78
12/03/2013	1	46347	001329	LAKE MICHIGAN COLLEGE	1,261.73
12/03/2013	1	46348	002395	SOUTH HAVEN COMMUNITY HOSPITAL	3.08
12/03/2013	1	46349	002415	SOUTH HAVEN PUBLIC SCHOOLS	10,382.29
12/03/2013	1	46350	002757	VAN BUREN COUNTY TREASURER	7,563.25
12/03/2013	1	46351	002758	VAN BUREN INTERMEDIATE	55.68
12/03/2013	1	46352	002424	SOUTH HAVEN/CASCO	85,119.63
12/06/2013	1	46353	003126	8TH DISTRICT COURT	345.00
12/06/2013	1	46354	MISC	ALLEN TROYER	300.00
12/06/2013	1	46355	000309	A.D. BOS OFFICE COFFEE SERVICE	80.97
12/06/2013	1	46356	000660	DOMESTIC LINEN-KALAMAZOO	1,967.30
12/06/2013	1	46357	003065	FOSTER SWIFT COLLINS & SMITH PC	1,540.00
12/06/2013	1	46358	000994	HAPA LLC	1,768.94
12/06/2013	1	46359	001331	LAKE MICHIGAN MAILERS	10,000.00
12/06/2013	1	46360	001544	MENARDS	799.37
12/06/2013	1	46361	001729	MORGAN, BRET	347.57
12/06/2013	1	46362	003210	OTTAWA COUNTY FOC	1,614.00
12/06/2013	1	46363	UB REFUND	SOUTH HAVEN TOWNSHIP	12.48
12/06/2013	1	46364	002491	STATE OF MICHIGAN	6,802.09
12/06/2013	1	46365	002645	TRACTOR SUPPLY CREDIT PLAN	169.99
12/06/2013	1	46366	002726	US BANK	1,637.50
12/06/2013	1	46367	002906	WHITEFORD PROPERTIES INC	1,154.59
12/06/2013	1	46368	002949	WOLVERINE HARDWARE	487.42
12/09/2013	1	46369	000994	HAPA LLC	242.83
12/09/2013	1	46370	003070	WENDY HOCHSTEDLER	143.51
12/09/2013	1	46371	001195	JOHNNY'S LAKESHORE JEWELRY	1,260.00
12/09/2013	1	46372	001373	LAWN BOYS INC	200.00
12/09/2013	1	46373	002599	THAYER INC	819.47
12/10/2013	1	46374	003178	EXTERIOR SITE SERVICES/COTTAGE CARE	13,359.00

1 TOTALS:

Total of 48 Checks:	209,633.41
Less 0 Void Checks:	0.00
Total of 48 Disbursements:	<u>209,633.41</u>

12/11/2013 10:45 AM
User: ksteinman
DB: South Haven

CHECK REGISTER FOR CITY OF SOUTH HAVEN
CHECK DATE FROM 12/11/2013 - 12/11/2013

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 1 FIFTH THIRD BANK					
12/11/2013	1	36(E)	000087	AMERICAN ELECTRIC POWER	<u>612,052.50</u>
1 TOTALS:					
Total of 1 Checks:					612,052.50
Less 0 Void Checks:					<u>0.00</u>
Total of 1 Disbursements:					<u>612,052.50</u>



City of South Haven

Dept. of Public Works

DPW Building • 1199 8th Ave. • South Haven, Michigan 49090
Telephone (269) 637-0737 • Fax (269) 637-4778

MEMORANDUM

To: Brian Dissette, Roger Huff

From: Larry Halberstadt, PE, City Engineer

Date: December 9, 2013

RE: Motor Pool Purchase, F-150 4x2 Pickup Trucks

General Information, Motor Pool Fund

Vehicle purchases are scheduled on a revolving basis. Each department that requires vehicles is required to pay fees from their operating budget into the Motor Pool fund. The annual fees that are paid into the fund cover maintenance and repairs that are required over the service life of the vehicle. In addition, fees are collected to cover the purchase price of a new vehicle at the end of the vehicle's service life. Once beyond this point, vehicles can become unreliable or need excessive maintenance which exceeds the amount budgeted. Police patrol vehicles receive the most use and are scheduled for replacement every three years. As a result, higher fees are contributed into the Motor Pool fund from the police department to cover these expenses. Once a replacement vehicle is purchased, the old vehicle is retired and sold via a public bidding process. Staff will look up the "blue book" value of the vehicle and ensure that a minimum bid level is set. Money obtained from the sale of the old vehicles is returned to the motor pool fund as revenue.

The City has one staff member who spends approximately 95% of his work hours in the Motor Pool. This staff member is responsible for all general maintenance activities on vehicles. The activities typically performed included oil and filter changes, tire rotations and changes, and other manufacturer recommended maintenance. Staff typically does not repair body damage or perform alignments. On occasion, if there is a problem that staff cannot diagnose, the vehicles must be returned to the dealership. In addition, vehicles under manufacturer's warranty would be returned to the dealership for warranty repairs.

Background Information:

One 2002 Ford Ranger 4x2 pickup truck and one 1994 Ford F-150 4x2 pickup truck are scheduled for replacement during the current fiscal year. These vehicles are utilized by the Building Department (Code Enforcement) and Marina Department.

In the past several years, all domestic manufacturers have phased out production of small trucks similar to the Ford Ranger. Most manufacturers offer full size trucks with V-6 engines in lieu of their small trucks. As a result, the 2002 Ford Ranger will be replaced with a standard cab F-150.

The City solicited quotations for a basic full size truck with standard cab, 2 wheel drive, and 8 foot box to serve as the replacement vehicles. The pricing received is summarized as follows:

Memorandum

December 9, 2013

Motor Pool Purchase, F-150 4x4 Pickup Truck

Page 2 of 2

Vendor	Price
Woodhams Ford	\$18,030.00

The City of South Haven participates in the MiDEAL purchasing program. MiDEAL allows local units of government to benefit from the State's negotiating and purchasing power. MiDEAL prepares and provides specifications for various vehicles to ensure that a fair bidding process can occur. The vehicle to be purchased is similar to Michigan Spec. #3958-0026. Staff has reviewed the MiDEAL pricing for this vehicle specification. No quotations were received on this vehicle model in the most recent bid. The MSRP on the specified vehicle is \$27,775. Thus, Ford is offering a government discount of \$9,745 on the specified vehicle.

Council has favored doing business locally as much as possible. Thus, it is recommended that the vehicles be purchased from Woodhams Ford, the only new vehicle dealer located within the South Haven City limits.

Recommendation:

Award the purchase of two Ford F-150 4x2 pick-up trucks with standard cab and 8 foot box to Woodhams Ford in the amount of \$36,060.

Support Material:

Quotation – Woodhams Ford

Woodhams Ford Lincoln
1111 LaGrange
South Haven, MI 49090
269-637-2137
ross@woodhamsford.com

12/03/13

City of South Haven

2014 Ford F150 Pickup Regular Cab 4x2

All standard equipment per attached sheet

8' box – 145" wheelbase

3.7L V6 Engine – 302 HP@6500 RPM
278 Ft lb torque

6 speed automatic transmission

6750# GVWR 1930# payload

3.55 regular rear axle

101A Discount package – includes Power Equipment Group
(power windows, power door locks, power mirrors, remote entry), XL Plus
Package (includes cruise control and QM/FM/CD, chrome front and rear
bumpers, Communications Package (SYNC and steering wheel audio
controls), Trailer Tow package (upgraded radiator and trans cooler, Class IV
receiver, 4 and 7 pin wiring)

Cloth 40/20/20 seat

Ford Tough Spray in bedliner

5 P235 75R17 BSW all season tires

Net \$18030

Ross Woodhams

2014 Ford F150 Standard Equipment

Powertrain/Functional

- 3.7L V6 Gasoline Engine/6 Speed Automatic Transmission/ hill start assist
- Alternator-135 Amp
- Brakes - 4 Wheel Disc Anti-Lock, Power Assist
- Battery – 78AH, 750CCA
- Easy Fuel Capless Fuel System
- Fuel Tank – 26 Gal w/ Reg Cab 6' box/4x2 Supercab & Supercrew
36 Gal w/ 4x4 Regular cab/Supercab & Supercrew
- Two Speed Transfer Case-electronic shift on the fly– 4x4 only
- Shock Absorbers – Gas
- Spare Tire, wheel and 2 ton jack
- Steering- Power Rack and Pinion
- Tie Down Hooks Pickup Box
- Tow Hooks – Front 4x4 only
- Tire Pressure Monitoring System
- Trailer Sway Control

Interior

- Air Conditioning
- Auxiliary Power Point
- 40/20/40 front seat w/folding armrest & two panel mount cupholders
- Floor Covering – Full Length Vinyl
- Dome lamp
- Grab handles all seating positions
- Headliner Cloth w/dual sunvisors
- Instrumentation –fuel gauge, voltmeter, oil pressure, engine coolant temp, speedometer, odometer, & tachometer
- Radio – AM/FM stereo w/clock and 2 speakers
- Tilt Steering Wheel
- Wipers – interval
- Power Windows, Locks and Remote Entry on Supercrew

Exterior

- Glass-solar tinted
- Cargo Box Light
- Mirrors- dual fold away- 55 sq inches
- Rear Step Bumper
- Tailgate – removable w/key lock
- Wheels/Tires – 17” Steel 5 P235/75R17 BSW AS-4x2 All Terrain 4x4

Safety/Security

- Advance Trac w/ Roll Stability Control
- Air Bags – Driver & Passenger Front & Side and Safety Canopy
- Securilok anti theft ignition
- Safety belts w/ shoulder harness

**South Haven Area Recreation Authority (SHARA)
Regular Meeting**

**Tuesday, July 16, 2013
7:00 p.m., South Haven Charter Township Hall**

MINUTES

1. Call to Order

Meeting Opened at 7:00 p.m.

2. Roll Call

Members Present: Dr. Robert Herrera, Mr. Dana Getman, Mr. Mark McClendon

Absent: Mr. Ross Stein, Mr. Dennis Fitzgibbon

Guests: Mr. Brian Dissette, City Manager, City of South Haven
Mr. Mike Dopp, Midwest Civil Engineers

3. Approval of Meeting Minutes:

May 14, 2013 Board Meeting: Motion by Getman, seconded by Herrera to approve the minutes as presented. All in favor, motion carried.

June 25 Board Workshop Session: Motion by Getman, seconded by Herrera to approve the workshop minutes as presented. All in favor, motion carried.

4. Approval of Agenda:

Motion by Getman, seconded by Herrera to approve the agenda of the July 16, 2013 meeting. All in favor, motion carried.

5. Interested Citizens in the Audience Will Be Heard on Items Not on the Agenda:

No comments were made.

6. Approval of the SHARA Finance Report:

- a) The Board discussed the SHARA Finance Report, noting the SHARA account now has a balance of \$92,254.46. Dissette noted that the report illustrates bank interest has been paid.

Motion by Getman, seconded by Herrera to approve the SHARA finance report. All in favor, motion carried.

- b) The Board was updated on the SHARP account, which now has a balance

of \$24,383.58.

7. Update on the status of the SHARP site:

The Board was provided an update on the SHARP site construction plans by Mr. Mike Dopp, Midwest Civil Engineers (MCE). Dopp noted that MCE continues to make progress on the SHARP construction plans. Dopp indicated that he would present plans to the Board, at their next meeting. Dopp also noted that he anticipated that changes to the SHARP plans will likely require Casco Planning Commission review and consideration.

8. Update on the status of the Pilgrim Haven site:

Dissette noted that Mr. Peter Ter Louw, Southwest Michigan Land Conservancy (SWMLC), invited the Board members to attend a weekend event at the Pilgrim Haven site in South Haven Charter Township. Dissette noted that Ter Louw and SWMLC are hosting an open house at the site, on Saturday, July 27th from 10:00 a.m. until 6:00 p.m.

10. Adjourn

Motion by Getman, seconded by Herrera to adjourn the meeting. All in favor, motion carried. The meeting was adjourned at 7:10 p.m.

Respectfully submitted by,

Brian Dissette
City Manager, City of South Haven

Planning Commission

Regular Meeting Minutes Thursday, November 7, 2013 7:00 p.m., Council Chambers



City of South Haven

1. Call to Order by Paull at 7:00 p.m.

2. Roll Call

Present: Frost, Heinig, Miles, Peterson, Smith, Webb, Paull
Absent: Wall

Motion by Smith, second by Heinig to excuse Wall.

All in favor. Motion carried.

3. Approval of Agenda

Motion by Heinig, second by Smith to approve the agenda as presented.

All in favor. Motion carried.

4. Approval of Minutes – October 3, 2013

Motion by Smith, second by Peterson to approve the October 3, 2013 regular meeting minutes.

All in favor. Motion carried.

5. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

None at this time.

6. New Business

A. PUBLIC HEARING – Special Use Permit, BMX Track

The City of South Haven requests approval to develop a BMX Pump Track at 1026 E. Wells Street. Public recreation facilities are permitted in this R-1B zone with a special use permit from the planning commission.

Anderson introduced the request for a public BMX pump track for non-motorized bikes, which is to be located near the Public Safety complex. Anderson noted she has some site plan related comments she will discuss later.

Motion by Heinig, second by Smith to open the public hearing.

All in favor. Motion carried.

Tony McGhee, Abonmarche. Noted the uses in the surrounding area; reviewed the site plan; additional parking is planned that can also be used to accommodate events being held at the public safety building.

McGhee displayed two (2) three-dimensional (3-D) concept drawings, explaining the track will be made out of clay and was designed with built-in drainage.

Paull called for questions.

Peterson asked if it is fully fenced in. McGhee indicated that there is fencing all the way around and identified the location on the site plan.

Smith had questions about maintenance. McGhee said pump tracks are relatively low maintenance. The Parks staff will need to go out there every month or so and do some raking. Frost asked about erosion; McGhee noted that that is not a typical problem with these tracks and indicated where drainage has been accommodated on the site.

Peterson asked if the property was originally earmarked for cemetery expansion. McGhee said to the best of his knowledge, this piece of land has always been part of the public safety complex.

By motion the public clearing was closed.

Paull called for discussion, comments and suggestions.

Anderson: Thinks it is a good project but would like a few minor changes made to the site plan. Would like to see setback distances shown on the final site plan. Noted that Ron Wise wants to keep one area clear for training (she identified the area on the site plan). There should be a trash container on site, which must be screened. Bike racks, not a lot of them, but some so bikes are not lying all over. Would like to see more screening between the residence that exists across the driveway. Suggested some seating for parents or observers. If there is going to be any exterior lighting, she would like to see a detail of that. Any signage will be done under our new institutional sign requirements and will require a zoning permit. The City Engineer would like to see storm sewer and drainage shown on the site plan.

McGhee: All of the suggestions are fine; there will not be lighting, but the rest will be easy to put together.

In response to a question by Smith about restroom facilities, Anderson noted they will be using the facilities at the Public Safety (SHAES) building. McGhee explained that the new building will have restrooms that are available without going into the restricted area.

Motion by Smith, second by Heinig to approve the proposal with the following additions:

- Indicate setback distances on the final site plan
- Keep the designated area clear for public safety training
- include a trash container on site, which must be screened
- Bike racks
- More screening between the residence that exists across the way
- Seating
- Signage with zoning approval and in compliance with the city's new institutional sign requirements
- Storm sewers and drainage shown on the site plan

All in favor. Motion carried.

B. Discussion of Draft Wind Turbine Generator Regulations (2010)

Paull reviewed the Planning Commission's previous discussions and the history of the ordinance. He stated that the ordinance had been forwarded to the city council in 2011. The city council and planning commission then held a joint worksession to discuss the areas of concern. The planning commission then sent the ordinance back to the city council in November of 2011 with only minor changes. The ordinance has remained in limbo since that time. The primary point of contention was a provision for 400' towers within the city limits. Even a 200' one would require an appropriate fall zone.

Paull noted that If the commission does not feel there are any additional changes or requirements the board can vote to move it again to City Council or if members feel it needs to be tweaked or fixed, we might form a sub-committee and discuss it or we could add comments tonight.

Miles stated he believes the ordinance is perfect the way it is.

Peterson asked about the City Council's issue with the draft. Paull said there was interest by a particular developer to put up a 400' windmill and that was a sticking point for the whole ordinance. That interest has since disappeared.

For the benefit of the three members who were not on the planning commission at the time the ordinance was previously discussed, Anderson reviewed the history. After several public hearings, the Planning Commission sent the ordinance to council. The City Council is required to present the draft ordinance twice; the first time they cannot act on the proposed amendment or make any changes. They do have the authority to send the ordinance back to the planning commission to require further study or consider changes to specific areas of the text. In this case, the City Council received the text and requested a work session with the Planning Commission to go over the ordinance in detail. After that meeting the Planning Commission took the comments back but decided they were not going to change it and sent it back to City Council but it never got put back on the agenda. Anderson stated that she does not think it was an oversight but perhaps it was not a good time to deal with it. This draft ordinance has been in limbo ever since that time. Anderson stated that she wondered about this unfinished project when she started working for the city. A few months ago the City Manager wanted to pick that issue up again and dispose of it one way or another. Anderson asked to bring it back to the

Planning Commission and see what their feelings are, whether they want to change anything, or whether they want to resend it on to City Council the way it currently reads. The City Council, since it is the second time for them, can make whatever changes or amendments they want to make. Anderson said she would like to have an ordinance in place because we do get calls now and then, but does not want to re-invent the wheel.

The following question was asked, "The area to the east side of the highway, the City Council wanted that area to allow 400 feet tall wind turbines and the Planning Commission kept 200 feet as the height limitation for such fans anywhere within the city limits.

Smith asked if locating the wind turbine out in the industrial park would prohibit building anything else, Paull said yes, and Miles explained it would eat up a lot of valuable property given the required fall zone. Smith said he has no problem with sending it back to City Council. Smith said 40' is the max allowed in most of the city, because we allow the peak of a house to be 40' – the two industrial areas south of the city could have wind turbines up to 200'.

When asked, Anderson restated that the November 11, 2010 version was the final version of the ordinance that was sent to City Council.

Motion by Miles to send the draft wind turbine ordinance on to City Council as written; second by Smith.

All in favor. Motion carried.

C. Discussion of B-3 Zoning District.

Anderson noted a sub-committee of Paull, Heinig, Webb and herself was formed which looked at the entire B-3 area and current regulations to identify any problem areas other than what had already been discussed. The subcommittee agreed that all amendments to the zone should be drafted at one time rather than piece-mealing it. The B-3 zone does not allow single family homes but we could not find any reason for that limitation. The committee suggests simply adding single family homes to permitted uses and changing the zoning from B-3 to Central Business District (CBD) for the Old Harbor Village/Inn retail area.

Anderson noted that the area along Williams Street that is zoned B-3 but actually is more consistent with the character of the Central Business District. The marinas should not be rezoned to CBD as they are more compliant with the B-3 zoning district regulations. This area which includes the Old Harbor is of similar character to the downtown and eliminates the need for off-street parking. The Old Harbor Village was able to develop without the off-street parking requirement because the city had a parking program at that time which allowed business owners to pay into a fund established to create new public parking lots in lieu of off-street parking. That program has since been abandoned.

Anderson noted that one issue with changing Old Harbor to CBD is that in the B-3 zone buildings may only be thirty-five feet (35') or two-and-a half (2.5) stories high but in the downtown buildings may be as high as forty-five feet (45') and 3.5 stories.. Buildings at that height would likely not be acceptable along the riverfront. If the planning commission

does decide to pursue changing the Old Harbor from B-3 to CBD we would have the option of placing an overlay on just that area, saying height could not exceed thirty-five feet (35') or specifically write that exemption into the ordinance. Anderson is currently favoring establishing this height restriction as an overlay zone to cover just the area that is being changed.

Paull commented that if these changes sound reasonable to the Planning Commission we could draft some text and arrange for a public hearing for these amendments.

Smith likes the solution to the height issue but wondered if, long-term, we would run into questions about doing the overlay: "Would some ask whether we would do that on the other side of the river?" Anderson reassured that that would not be an issue across the river as they are not in the Central Business District.

After a comment by Miles, Anderson noted that she has received calls regarding building a home on the old Three Pelicans site but presently that is not permitted. If single family residential becomes a permitted use in the B-3 zone, that lot would be a potential site for a house to be built. Heinig said adding the single-family residential to permitted uses in the B-3 zone could also solve the problem of there being so many non-conforming single family homes in the area. Paull agreed that was a good consideration.

Paull suggested that if the board is agreeable, Anderson could construct the language, draft the ordinance changes as described, and come before the Planning Commission in December for public hearing.

By consensus, the board agreed to Paull's suggestion.

7. Commissioner Comments

Anderson:

Planning Commission will have other requests in December, including outdoor dining requests from current business owners.

The corridor overlay zone was approved at City Council and will be enacted shortly.

There were no comments from the Commissioners.

8. Adjourn

Motion by Smith, second by Heinig to adjourn at 7:37 p.m.

All in favor. Motion carried.

RESPECTFULLY SUBMITTED,

Marsha Ransom
Recording Secretary

SOUTH HAVEN AREA REGIONAL AIRPORT AUTHORITY MINUTES

November 20, 2013

The Chairman, Ren Wright called a regular meeting of the South Haven Area Regional Airport Authority Board to order at 7:30 PM in the terminal building.

Roll Call: Todd Jensen, Barbara Rose, Fred Bower, Clark Gruber, Jon Woodhams, Dave Johnson, and Ren Wright. Excused: Don Woodhams, and Charles E. Smith. Absent: Ken Ratzlaff and David Orr.

Agenda: Moved by Jon Woodhams, seconded by Fred Bower to approve the Agenda, approved.

Public Comments: None.

Todd Jensen moved and Clark Gruber seconded to approve the Consent Agenda:

A. Minutes of the Oct 16, 2013 Authority meeting be approved.

B. Bills from Oct 17, 2013 through Nov 20, 2013 totaling \$8,854.30 be approved.

C. Manager's report dated Nov 20, 2013 be approved.

A roll call vote was taken; Yeas: Jensen, Rose, Bower, Gruber, Woodhams, Johnson, and Wright. Nays: None.

Committee Reports: None.

Old Business: None.

New Business: Dave Johnson presented three bids for the demolition of acquired property at 74359 C.R. 380. Ren Wright moved to accept the bid of \$7,500 from Jack's Excavating, with the contingency he includes well and septic removal at a price not to exceed other bids and that he provides a written asbestos abatement statement. Seconded by Clark Gruber. A roll call vote was taken; Yeas: Jensen, Bower, Gruber, Woodhams, Johnson, and Wright. Abstains: Rose. Nays: None.

Member Comments: None.

Clark Gruber moved to adjourn the meeting at 7:45 pm, seconded by Todd Jensen, approved, meeting adjourned.



City of South Haven

Dept. of Public Works

DPW Building • 1199 8th Ave. • South Haven, Michigan 49090
Telephone (269) 637-0737 • Fax (269) 637-4778

MEMORANDUM

To: Brian Dissette, City Manager
Wendy Hochstedler, Finance Director

From: Roger Huff, PE, DPW Director

RE: Summer Sewer Credit

Date: December 10, 2013

Background Information

In accordance with Chapter 86 Section 86-172 of the City of South Haven Code of Ordinances, the sewer usage volume charge for single-family and duplex residential structures for utility bills dated June 1 through September 30 will be based on the average monthly water use billed for the five month period from the November water meter readings through the April water meter readings with a minimum volume charge of 1000 cubic feet per month. This is commonly known as the "summer sewer credit" which provides for water usage for irrigation without sewer usage charges since this water does not enter the sewer system. This provides a credit allowance without the need for an additional meter.

The Board of Public Utilities (BPU) requested to include churches as residential for the purpose of providing the summer sewer credit. At the November 26, 2012 Regular Meeting, the BPU reviewed information prepared by the Finance Department based on the current utility policy at that time which included an estimate of \$3,595 summer sewer credit for churches (\$2,710 - city, \$885 - rural). The BPU provided unanimous approval of a recommendation to City Council to include churches as residential for the purpose of providing the summer sewer credit. An effective date of June 1, 2013 is requested to include the 2013 season.

If City Council chooses to adopt the ordinance, then Council needs to adopt a resolution indicating that it is intended to apply the rate change to the 2013 summer season and directing staff to make the needed adjustments on upcoming bills. This resolution will be presented to City Council at the January 6, 2014 Regular Meeting, after the ordinance has taken effect.

Recommendation

Introduce an ordinance to amend Chapter 86 Section 86-172 of the City of South Haven Code at the December 16, 2013 City Council meeting, and adopt the ordinance at the January 6, 2013 City Council meeting.

Support Material:

Proposed Ordinance

Memorandum

December 10, 2013

Summer Sewer Credit

Page 2 of 2

Summer Sewer Credit Calculation for Churches

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

ORDINANCE NO. _____

AN ORDINANCE TO AMEND RATES FOR THE CITY OF SOUTH HAVEN UTILITIES

The City of South Haven Ordains:

SECTION 1

That Section 86-172 (b) of the Code of Ordinances for the City of South Haven, regarding sewer rates, is hereby amended to read as follows:

Section 86-172. Sewer usage rate.

(b) The sewer usage volume charge for single-family, duplex residential structures, churches, synagogues, and temples for utility bills dated June 1 through September 30 will be based on the average monthly water use billed for the five month period from the November water meter readings through the April water meter readings with a minimum volume charge of 1000 cubic feet per month. If a month's metered water use is less than the above referenced sewer usage volume calculation, that month's sewer usage volume charge will be based on the metered water use. For new connections with no history of usage, the minimum billing will apply.

SECTION 2

If any portion of this ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining provisions of this ordinance.

SECTION 3

This ordinance shall be in full force and effect from and after its passage and publication as provided by law.

SECTION 4

This ordinance shall take effect ten (10) days after its adoption or upon its publication in the *South Haven Tribune*, whichever occurs later.

INTRODUCED by the City Council of the CITY OF SOUTH HAVEN, MICHIGAN on this ____ day of _____, 2013.

ADOPTED by the City Council of the CITY OF SOUTH HAVEN, MICHIGAN on this ____ day of _____, 2013.

Robert G. Burr, Mayor

CERTIFICATION

I, Amanda Morgan, Clerk of the City of South Haven, Van Buren and Allegan Counties, Michigan, do hereby certify that the above Ordinance was adopted by the South Haven City Council on the ____ day of _____, 2013; and the same was published in a paper of general circulation in the City, being the *South Haven Tribune*, on the ____ day of _____, 2013.

Amanda Morgan, City Clerk

Ordinance No. ____



City of South Haven

City Hall • 539 Phoenix Street • South Haven, Michigan 49090-1499
Telephone (269) 637-0700 • Fax (269) 637-5319

MEMORANDUM

To: Brian Dissette, City Manager

From: Wendy Hochstedler, Finance Director

Date: November 26, 2013

RE: Penalty Charge on Late Payments

Background Information:

Council adopted the City of South Haven Public Utilities Rules, Regulations and Policies by passing Resolution 07-04 on January 15, 2007. References to the "Penalty Charge for Late Payments" appears on pages 17, 18 19 and 20 under "Application of Rates".

The Board of Public Utilities (BPU) has been discussing a possible change in the penalty rate charged since its meeting in August, 2013. Penalty rates were compared with surrounding communities and the City of South Haven appears to be in the middle of the range of the sample selected.

The BPU reviewed the proposed policy change at their November 25, 2013 regular meeting and they recommended that the City change the rate from the current 10% of the current amount due to 2% compounded monthly on any unpaid utility account balance. Further discussion among the BPU resulted in the provision that there be no exceptions to the penalty charges to ensure fair and non-discriminatory enforcement.

Recommendation

It is recommended that Council consider the attached resolution at their December 16, 2013 regular meeting.

Attachments

Draft Resolution

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2013-72

A RESOLUTION TO AMEND THE UTILITY POLICY SETTING THE PENALTY CHARGE TO
BE ASSESSED ON LATE PAYMENTS

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on December 16, 2013 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, the City Council adopted the Public Utilities Rules, Regulations and Policies by Resolution 07-04 on January 15, 2007; and

WHEREAS, during their meeting on November 25, 2013, the Board of Public Utilities further reviewed the applicable penalty rates assessed for late payments and has recommended that the current policy be revised.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. City Council approves the penalty charge for late payments as 2% compounded monthly. The penalty charge will be applied to the account balance, less sales tax, if it is not paid on or before the due date shown on the monthly billing.
2. To insure that the penalty provision for late payment of utility bills be enforced in a fair and non-discriminatory manner, no exceptions will be allowed.
3. There will be no adjustment to previously applied penalty charges.

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the City Council.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 16th day of December, 2013, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Amanda Morgan, City Clerk

December 9, 2013

TO: Brian Dissette

FR: Paul VandenBosch

RE: Weather Buoy Grant

Recently the South Haven Steelheaders made the City aware of an opportunity for placing of a near shore weather buoy in Lake Michigan, near South Haven.

The benefits of a near shore buoy are more accurate, real time wind and wave height data, and improved local weather data sent to NOAA for more accurate forecasting, which is essential for boaters and fishermen. Beach safety flagging can be improved with better forecasting and reporting of rip currents and wave conditions on the beach. Better information about currents and water temperatures may help the water treatment plant operators understand how different weather conditions affect water quality.

A grant may be available to cover some of the initial cost to purchase the buoy. The purchase cost with all options is estimated at \$72,000. If the buoy is placed in Lake Michigan, there will be operation and maintenance costs estimated at \$25,000 per year.

The City of South Haven is considering supporting the buoy with a commitment of \$5,000 per year for operating and maintenance costs. Van Buren County has committed \$5,000 per year toward operating and maintenance cost. Louis Padnos Iron and Metal Company has offered to donate the buoy anchor (train wheels).

Currently there have been letters of support from Van Buren County, Louis Padnos Iron and Metal Company, SHAES, Rotary, New Covert Generating and South Haven Steelheaders. South Haven Township and South Haven Public Schools.

In order to apply for the grant, a preproposal is due on December 18, with a full proposal due on March 21. Submitting a preproposal does not commit the City to applying for the grant in March.

The attached resolution of support includes a commitment line for operation and maintenance expenses.

Recommendation:

Approve the resolution authorizing a preproposal with a commitment amount for annual operation and maintenance.

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2013-73

A RESOLUTION SUPPORTING A WEATHER BUOY

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on December 16, 2013 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, a number of local groups have recommended that a near shore weather buoy be installed to provide accurate wind, wave height and weather data to the South Haven community and to NOAA to permit better forecasting of weather, wind and beach safety conditions; and

WHEREAS, the City Council concurs with the recommendations and desires to participate in seeking a grant for acquisition of the weather buoy; and,

WHEREAS, the City Council desires to support part of the operation and maintenance expenses in order to improve chances of receiving the grant.

NOW, THEREFORE, BE IT RESOLVED that the South Haven City Council authorizes application of a grant for a weather buoy; and

BE IT FURTHER RESOLVED, that the South Haven City Council commits \$5,000 per year for five years for the maintenance and operation of a weather buoy; and

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the City Council.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 16th day of December, 2013, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Amanda Morgan, City Clerk



Project Title: Developing a sustainable nearshore buoy network in West Michigan and Northwest Indiana through stakeholder engagement and outreach

Lead investigator: Edward Verhamme, Project Engineer, LimnoTech

Co-investigator: Paul VandenBosch, Project Manager, City of South Haven

Project Objectives: Improving weather observations and access to information by engaging citizens, safety groups, and community organizations.

Project Narrative

The major objective of this project is to increase access to nearshore real-time marine observations in West Michigan and Northwest Indiana. This objective will be accomplished through two major components. The first

component is working with community groups in South Haven, MI to acquire a real-time weather buoy to complete the network of nearshore buoys along the stretch of the Lake Michigan shoreline from Muskegon, MI to Michigan City, IN. The second component of the project is developing and implementing an outreach plan to reach critical decision makers, residents, and tourists of eight coastal and three other counties that are served by five nearshore buoys and deployed by three different organizations.

The stretch of Lake Michigan shoreline from Muskegon, MI to Michigan City, IN contains some of the most popular beaches in the Great Lakes and is home to a very large community of sport fishermen and pleasure boaters. The population of the eleven county region is 2.5 million people. In 2011, the first nearshore real-time buoy was deployed near Bridgeman, MI (10 miles south of St. Joseph, MI). By 2012 nearshore buoys were added in Muskegon (MI), Port Sheldon (MI), and Michigan City (IN). Each of these buoys is funded by different organizations and for a different primary purpose. However, each buoy measures basic marine conditions and reports them in real-time to NOAA and the public. Presently the largest gap in marine observations is a 70 mile stretch between Bridgman, MI and Port Sheldon, MI. The map to the right (Figure 1) shows the location of the buoys and the distance between each buoy along with the proposed buoy in South Haven, MI.

This project would provide funds to purchase a buoy to fill this gap. The buoy would be capable of measuring basic marine conditions such as air temp, relative humidity, pressure, wind speed & direction, wave height, period, and direction. The City of South Haven, MI, working in cooperation with other local groups, has committed to working with LimnoTech to fund the costs to deploy, retrieve, and maintain the buoy for the foreseeable future. In addition, other organizations within the region would like to expand the number of instruments on the buoy to measure water temperature at depth (10 node thermistor string), water speed and direction (ADCP), and to add a webcam to capture high definition video clips and images. These organizations include local fishing clubs, a nuclear power plant, and a local TV station in Grand Rapids.

The second part of this project is focused on reaching out to critical decision makers, residents, and tourists of eight coastal (Muskegon, Ottawa, Allegan, Van Buren, and Berrien counties in Michigan and Lake, Porter, and LaPorte counties in Indiana) and three interior counties (Kent, Kalamazoo, and Cass in Michigan) to show them how the buoy network can be used to increase safety and preparedness.

The first step of the outreach plan is identifying relevant agencies and contacts in each of the eleven counties. The first group that will be targeted includes critical decision makers such as forecasters from the National Weather Service offices in Northern Indiana and Grand Rapids, US Coast Guard & Auxiliary personnel, County Sheriff marine patrol, other county emergency personnel, and other critical personnel. A special set of outreach activities will be directed at these individuals such as a webinar and/or a workshop to allow these agencies to get familiar with the equipment and to meet the owners/operators of the buoys.

The second group that will be targeted by the outreach effort includes relevant community organizations and individuals with interests in beaches and boating in the eleven counties previously identified. This includes fishing clubs, yacht clubs, tourism agencies, beach owners, marina owners, and others. We will develop a set of common outreach tools that can use to engage the local stakeholders to educate them how to access and interpret data from the buoys. A brochure or rack card will be created describing the nearshore buoys, where they are located, who owns/operates them, and how to obtain up to date conditions. This will be distributed regionally. Relevant safety information will also be included highlighting local resources and information.

Matching & Leveraged Funds

The first part of this project involves working directly with the City of South Haven to raise the funds required to deploy, retrieve, and maintain a nearshore buoy off of South Haven in Lake Michigan. The City of South Haven is committed to contributing at least \$5,000 annually to support this effort. In addition, the City will commit in house resources to coordinate the solicitation of the remaining funds required to deploy, retrieve, and maintain the buoy from other community groups and businesses. This is estimated at an additional \$21,000 per year for a total of \$26,000 per year. The Louis Padnos Iron and Metal Company has agreed to provide the mooring anchor for the buoy. This consists of two train wheels (700lbs ea) and the labor required to weld the wheels together into a solid anchor. This is valued at approximately \$3,000. A local TV station, WOODTV 8, out of Grand Rapids, MI has also agreed to support the project by doing news stories on the buoy's launch and donating \$5,000 in air-time that can either be used by the project team or sold to raise funds for the buoy. A public meeting was held on November 21, 2013 in South Haven, MI and representatives from 10 local organizations were present and expressed interest in contributing financially to the project. A more definitive listing of these organizations and their support level will be described in the full proposal.

We also have the support of local Convention and Visitors Bureau's in West Michigan that have offered in-kind labor to design and distribute education and outreach materials throughout the region.

Letters of Support

City of South Haven

Convention and Visitors Bureau – Grand Haven, Holland, Saugatuck/Douglas, South Haven, and St. Joseph

State Representatives

Budget Narrative

Task 1 – Completion of Northern Indiana/West Michigan nearshore buoy network - \$40,000

Funds from this task would be used to acquire a buoy hull equipped with batteries and solar panels, a cellular modem, data logger, and sensors capable of measuring wind speed and direction, air temperature and relative humidity, air pressure, wave height, period, and direction. Local matching funds will be used to add on additional sensors to measure water temperature at depth, a webcam, and

Task 2 – Outreach to coastal counties key partners in Northern Indiana/West Michigan - \$10,000

This task will be used to support outreach and education activities within Northwest Indiana and West Michigan. We plan to coordinate outreach activities with local Sea Grant extension educators and have been in contact with Dan O’Keefe of Michigan Sea Grant and Carolyn Foley of Illinois-Indiana Sea Grant as well as with NOAA-GLERL, Steve Ruberg, as they own/operate the buoy in Muskegon.

Timeline

June 2014 - Acquire buoy

July 2014 – Deploy buoy with open invitation to public

Summer 2014 – Coordinate outreach activities with other buoy owners

Fall/Winter 2014 - Develop information packets/rack cards and distribute locally

Spring 2015 – hold workshop with critical personnel. Distribute brochures

Paul Vandenbosch

From: T S <tstegg@yahoo.com>
Sent: Monday, October 21, 2013 8:05 PM
To: Brian Dissette
Cc: Paul Vandenbosch
Subject: Re: Interest in South Haven Buoy

Agreed.

an FYI, might not even be a major issue of funding the capital portion as NOAA may be the major grant supplier. Also, there are some Marine Sheriff grants available for operating. I think Escanaba is an example of utilizing that particular grant.

I will draw up an invitation for the parties I mentioned earlier and that you suggested to attend the November 21st South Haven Steelheaders meeting 7pm at the Moose Lodge. Ed the buoy man will be there to do a presentation.

Thanks for your help...you too Paul.

Tim

From: Brian Dissette <bdissette@south-haven.com>
To: T S <tstegg@yahoo.com>
Cc: Paul Vandenbosch <pvandenbosch@south-haven.com>
Sent: Monday, October 21, 2013 7:37 PM
Subject: RE: Interest in South Haven Buoy

Tim,

I think that there will be interest in helping to make the project a reality. With that said, we will have to speak with the Harbor Commission to see if there's a willingness to fund the annual O&M. The fund is somewhat depressed at this time, but should rebound after a couple of years. The fund has been active this year with the North Marina construction costs and the dredging costs. We had a lot of grant funds, but we still spent down the fund to a much lower level than normal.

I can see this item being something that a lot of groups would be interested in helping with. With that said, if we're going to do this, it would seem natural to have the city act as the equipment owner/lease holder for the unit.

Brian

From: T S [mailto:tstegg@yahoo.com]
Sent: Monday, October 21, 2013 6:39 PM
To: Brian Dissette
Subject: Re: Interest in South Haven Buoy

Brian,

I contacted the buoy man requesting more specific info on yearly O&M and the specific grant(s).

Now, let's just say the capital costs are easily solicited and it just comes down to yearly O&M.

If Palisades/Co-Gen will not fund it, is it possible the City of South Haven can become the "go-to" entity? By this, I mean that if we generate enough interest from the short list pledging a yearly \$ amount, the City offers, for example, a 5 year contract and bills those entities for the amount they pledge and sign a contract for?

Just a thought about spreading the cost so that it may be more enticing for the various entities. Let me know what you think.

Tim

From: Brian Dissette <bdissette@south-haven.com>
To: T S <tstegg@yahoo.com>
Sent: Monday, October 21, 2013 5:54 PM
Subject: RE: Interest in South Haven Buoy

I'm amazed how difficult it is to get funding from Palisades. We should talk with them, but should also make a point to approach Albemarle. They're giving large sums of cash to SHAES and SHPS. Might be another option.

From: T S [<mailto:tstegg@yahoo.com>]
Sent: Monday, October 21, 2013 5:53 PM
To: Brian Dissette
Subject: Re: Interest in South Haven Buoy

Brian, LMC is a good suggestion. Also, I see that FOX 17 has a stake in the Port Sheldon buoy. Maybe WWMT 3 would be interested too.

The Saint Joseph buoy is really covered by I&M (Cook Nuclear Plant).

From: Brian Dissette <bdissette@south-haven.com>
To: T S <tstegg@yahoo.com>
Sent: Monday, October 21, 2013 5:46 PM
Subject: RE: Interest in South Haven Buoy

Tim,

It's an interesting idea...The capital costs and annual O&M costs are pretty high. I agree with you that getting the purchase covered is pretty feasible, but the O&M costs will be another issue.

Have you thought about contacting MSU, WMU, or possibly LMC to see if there's interest in the project? I know the LMC president, and would be happy to help organize a conversation.

Let me know what you think.

Brian

From: T S [<mailto:tstegg@yahoo.com>]
Sent: Monday, October 21, 2013 2:51 PM
To: Brian Dissette
Subject: Interest in South Haven Buoy

Hi Brian,

I am sending you some attachments regarding data buoys. It is my hope to gain support for this project from various sources, including the City and County. Here is my short list:

1. Entergy/Palisades - use for data power generation
2. Covert Generating - use for data power generation
3. City of South Haven - use for data, water plant, transient boaters, beach/flag system as data is updated every 10 minutes
4. Van Buren County - use for data, at least 3 marine sheriff boats plying our waters
5. South Haven Marina's - especially Barney with his work boat to deploy the buoy
6. Steelheaders Organization

7. Maybe some of the local clubs (SHYC, RBBC, etc)
8. Contact various people: Middaugh, Nezbit, Proos, Shuitmaker, Mike Henry

There are capital cost I think we can easily raise and some can also be negated with things like installation costs. The annual maintenance funding will be the trickier portion. Not sure if the grants available are for capital, yearly or both.

Ed Verhamme (I'll just refer to him as buoy man) is scheduled to come to the next Steelheader's meeting in November to discuss.

Let me know if you can think of any other contacts that should be added to the short list to request to attend the November Steelheader meeting. Also a FYI heads-up, I think my Dad will meet tomorrow at the Mayor's request regarding this topic and thought you would like some data.

Regards,
Tim Stegeman

Paul Vandenbosch

From: Ed Verhamme <everhamme@limno.com>
Sent: Thursday, December 05, 2013 3:40 PM
To: T S (tstegg@yahoo.com)
Cc: Paul Vandenbosch
Subject: South Haven Buoy Proposal

Tim,

I've been reviewing the grant description more and trying to think of ways to increase our odds of being funded. I think that we should only be asking the grant to fund the basic marine sensors. See the table below for the plan to fund the various pieces of the buoy. The grant would be covering \$40,000. Other partners would be funding the individual components that are important to them. I already have commitments from Padnos and WOODTV8.

I am planning to also utilize an additional \$10,000 of grant funds to support outreach and education activities across Northwest Indiana and West Michigan (from Muskegon to Michigan City). This effort would be used to promote the buoy network as a regional resource. I'm getting support from Michigan Sea Grant, Illinois-Indiana Sea Grant, and NOAA for this component of the project. The outreach component I believe will push our project to the top of the list.

Table 1. Capital cost breakdown

Buoy Component	Cost	Source
Buoy Hull, Mast, Ballast, Solar Panels, Batteries	\$25,000	Grant
Air Temperature & Wind Speed/Direction Sensor	\$2,500	Grant
Wave Height, Period, Direction Sensor	\$5,000	Grant
Data Logger & Cellular Modem	\$5,000	Grant
Mooring Line & Shackles	\$2,500	Grant
Anchor	\$2,500	Padnos
Water Temperature Sensors (10 depths)	\$2,500	Fishing Club (?)
Permits form USACE, MDEQ, USCG	\$2,000	LimnoTech
Web Camera (Video Clips/photos)	\$5,000	WOODTV8
Velocity Meter	\$20,000	Palisades (?)
Total	\$72,000	

As far as getting commitments for funds to support annual operation and maintenance costs what were you thinking? The city believes it can contribute \$5,000. We don't need commitments for this pre-proposal that's due in two weeks, but we do need to mention the potential organizations that might later commit. Engaging the folks from Palisades again would be great. If they provided \$20,000 in capital and \$10,000 annually that would be a huge boost.

Ed

Ed Verhamme
Project Engineer

501 Avis Drive, Ann Arbor, MI 48108
Office: 734-332-1200 Direct/Cell: 734-681-0577
Email: everhamme@limno.com

LimnoTech www.limno.com

Water Environment | Scientists Engineers

TOTAL INTEGRATED DATA ACQUISITION SYSTEMS [TIDAS] S2 YACHTS — 900 BUOY

STANDARD FEATURES AND EQUIPMENT

- < Composite construction — Hull, deck, electronics housing, ballast tube
- < 900 pounds buoyancy capacity
- < Foam-filled hull/deck for buoyancy preservation
- < Solar panel power — 45 watts total, with 24 amp/hour sealed lead acid battery pack and solar charge controller
- < Compact, easy-to-deploy, with integrated lifting points (3) for easy launch/retrieval
- < Removable electronics housing/mast — Quick, easy updating/maintenance/service
- < Sealed NEMA enclosure compartments — Open, expandable architecture
- < NDBC compatible
- < Integrated wire harnessing — Fully sealed marine connectors and components, designed and built to NEMA specifications
- < Serviceable ballast
- < Self contained, sealed LED strobe — USCG approved two nautical mile rated navigation light
- < Integrated radar reflector
- < Single point mooring with integrated mooring tackle

DATA ACQUISITION CAPABILITIES

- < Sensors to measure:
 - Solar radiation
 - Wind speed, direction, and gust magnitudes
 - Air temperature
 - Relative humidity
 - Barometric pressure
 - Precipitation
 - Current direction and velocities at chosen depths
 - Water temperature at chosen depths
- < Inertial Wave Sensor (IWS):
 - Wave direction
 - Wave height
 - Wave period
- < Water Quality:
 - Dissolved oxygen
 - Blue-green algae
 - Turbidity
 - Chlorophyll
 - pH
 - Salinity
 - Temperature
 - Depth
 - Conductivity
- < Near-real-time reporting capability
- < Data Telemetry Options — Nexsens™ Acquisition Systems (with 2mb memory):
 - Data logger (no telemetry)
 - Data logger with radio telemetry
 - Data logger with cellular telemetry
 - Data logger with WiFi connection
- < Custom trailer for easy transport and deployment

900 BUOY OPTIONAL INERTIAL WAVE SENSOR (IWS)

- The Inertial Wave Sensor is designed to resolve details of the directional spectral wave field — First 5 Standard
- Engineered specifically for the 900 buoy to maximize accuracy
- Fully sealed environmental packaging for long service life
- Surface mount PCB technology for advanced durability
- Produces a serial output capable of integrating with all forms of data logger systems

SPECIFICATIONS

- Buoy diameter - 3'8" (1.12m)
- Height above waterline - 9'10" (3m)
- Buoy draft/depth below waterline - 6'6" (1.97m)
- Weight (buoy, hull, deck, etc.) - 350 lbs (158.76kg)
- Weight, modular ballast - 100 lbs (45.36kg)
- Weight, suspended ballast - 160 lbs (72.57kg)
- Total weight - 610 lbs (276.69kg)
- 20' polypropylene mooring pennant

SERVICE AND WARRANTY

- < Service support provided through dedicated brand representatives
- < Five-year warranty coverage on all S2 Yachts manufactured components
- < Other component warranty coverage equal to supplier warranty policies



NAVIGATION LIGHT

INTEGRATED RADAR REFLECTOR

CONFIGURABLE ALUMINUM MAST

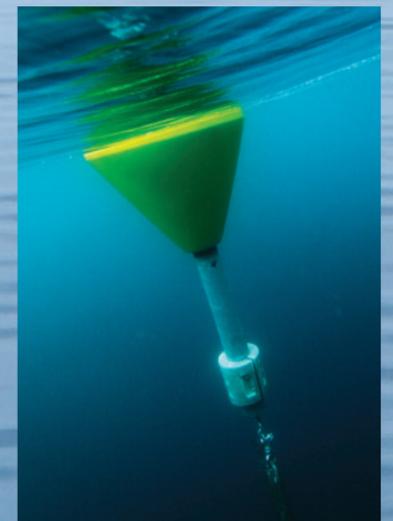
FIELD-REMOVABLE ELECTRONICS HOUSING SUPERSTRUCTURE FOR EASY MAINTENANCE/SERVICE

EXPANDABLE, OPEN ARCHITECTURE

6 STANDARD SOLAR PANELS, 45 WATTS TOTAL POWER

COMPOSITE FOAM-FILLED DECK/HULL WITH INTEGRATED LIFTING POINTS (3)

COMPOSITE BALLAST TUBE WITH COUNTERWEIGHT AND TETHER ATTACHMENT, 100# INTEGRATED BALLAST AND 160# SUSPENDED BALLAST, SINGLE POINT MOORING



MEDIA CONTACTS:

Ed Verhamme
LimnoTech
(734) 332-1200
everhamme@limno.com

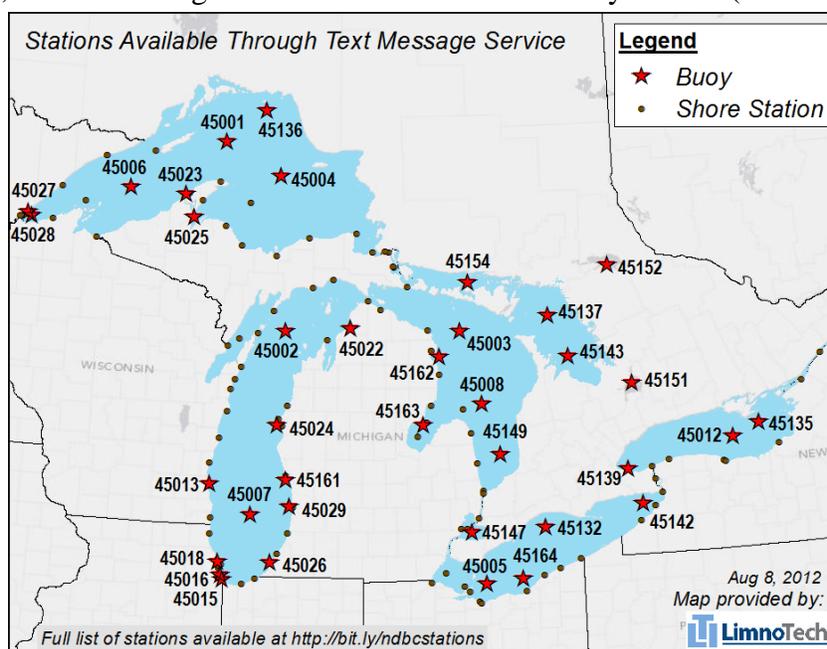
FOR IMMEDIATE RELEASE

August 8, 2012

Buoy Data Available Through New Text Message Service

Ann Arbor, Michigan – A new text message service is now available to boaters, fishermen, and others to access the latest weather observations from buoys and other shoreline stations around the Great Lakes. The text message service accesses the latest observations of wind speed, air temperature, water temperature, and wave height from the National Data Buoy Center (NDBC)

operated by the National Oceanic and Atmospheric Administration and relays it back to the user in a simplified text format. This new service allows for instant access to observations from approximately 40 buoys and 100 shoreline stations from all five Great Lakes and Lake St. Clair from any cell phone with text message capability. The beta service can be accessed by sending a text message to (734) 418-7299 with only the station id in the body of the message. A full list of available stations can be accessed at <http://bit.ly/ndbcstations>



and a map version is also available at <http://ndbc.noaa.gov>. Station id's for buoys contain all numbers and shoreline stations begin with a letter. For example, the buoy located off of St. Joseph, Michigan has a station id of 45026.

The service is provided free of charge. However, users may be charged a fee by their cell phone provider to send and receive a text message. Check with your cell phone provider for more information. LimnoTech, an environmental engineering consulting firm located in Ann Arbor, Michigan, developed the beta service to increase access to marine weather conditions for the Great Lakes boating and fishing community. LimnoTech has been involved with the recent deployment of weather buoys in both St. Joseph and Holland, Michigan and is working on other projects around the Great Lakes to increase access to real-time observations. Visit LimnoTech on the web at www.limno.com to find out more about other projects around the Great Lakes.

Buoy Information Session

Holland, Michigan

Ed Verhamme
Project Engineer
LimnoTech
Ann Arbor, MI

Holland, MI
May 1, 2012



Overview

- Background
- Project Example – “Cook Buoy”
- Holland Buoy Details & Cost
- Plans for 2012
- How can you help?

Background

- Prior to 2008, only NOAA NDBC was deploying real-time buoys on the open waters of the Great Lake
- Boaters relied on the NOAA forecast, NOAA mid lake buoy, and NOAA shoreline weather stations for up to date information.
- Improvements in technology and work by UM & S2 Yachts (and others) lead to development of smaller, lower cost data buoys.
- In recent years there has been an “explosion” in the number of nearshore data buoys. Most buoys are funded by federal research dollars and deployed by universities (a few exceptions).
- LimnoTech’s goal is to deploy additional “operational” buoys to serve a wide range of users.

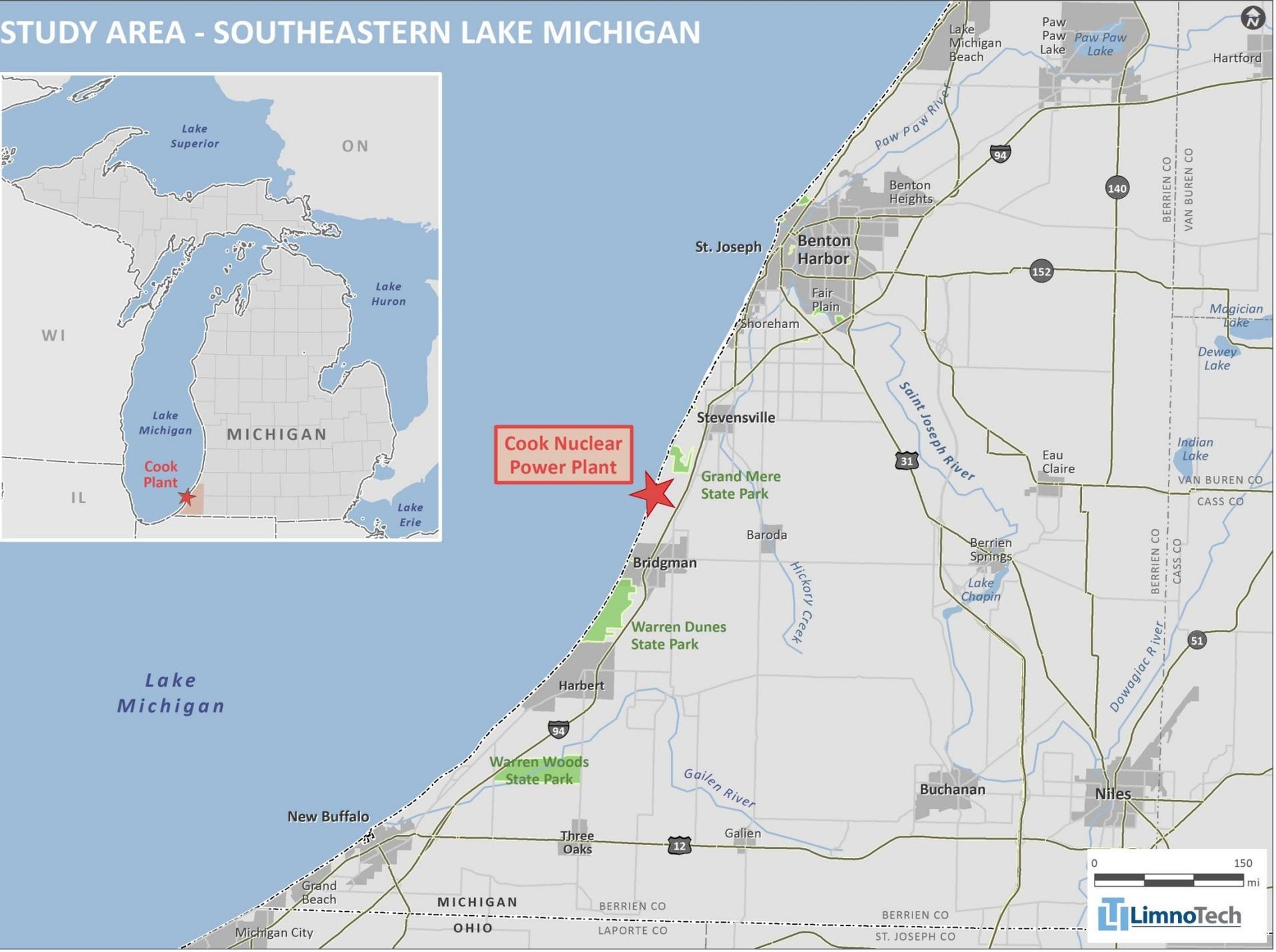
Project Example: Cook Nuclear Power Plant

- Purpose:
 - Understand physical environment
 - Support health and safety data
 - Share data with public
- Approach:
 - Deploy S2 Yachts TIDAS 900 buoy
 - Data streamed live to internet every 10 min to NDBC, GLOS, & UGLOS (U of M)

STUDY AREA - SOUTHEASTERN LAKE MICHIGAN



Cook Nuclear Power Plant



Real Time Monitoring Buoy

- Deployed 2.5 miles from shore in 70 ft of water
- Sensors
 - Air Temp, RH, wind speed & dir, solar radiation
 - Water Temperature (9 depths)
 - Wave height, period, direction
 - Water speed & dir (1 m bins)
- Reports every 10 min (compared with hourly for NDBC buoys)

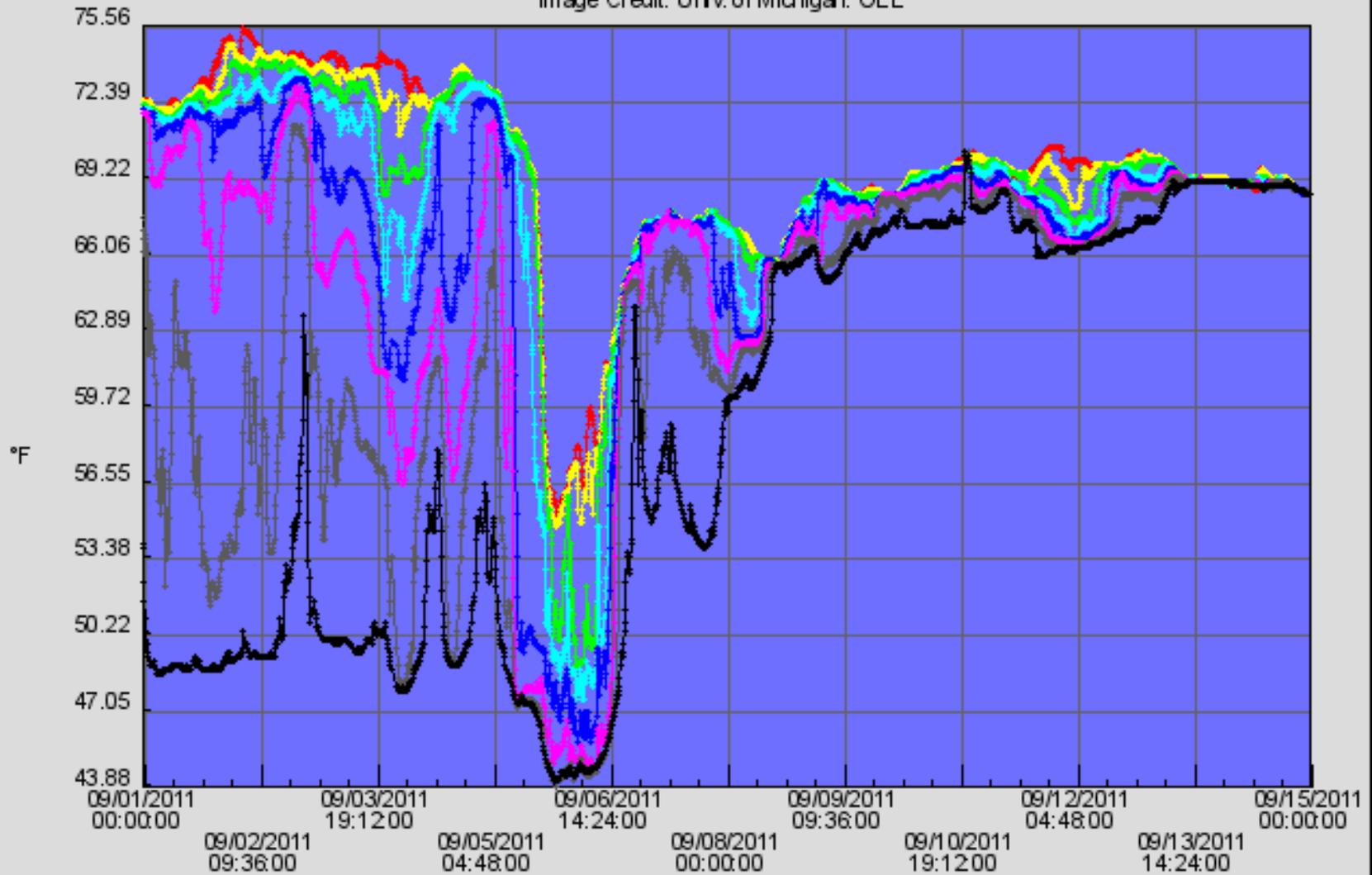




Water Temperature

STRING at 45026

Image Credit: Univ. of Michigan: OEL



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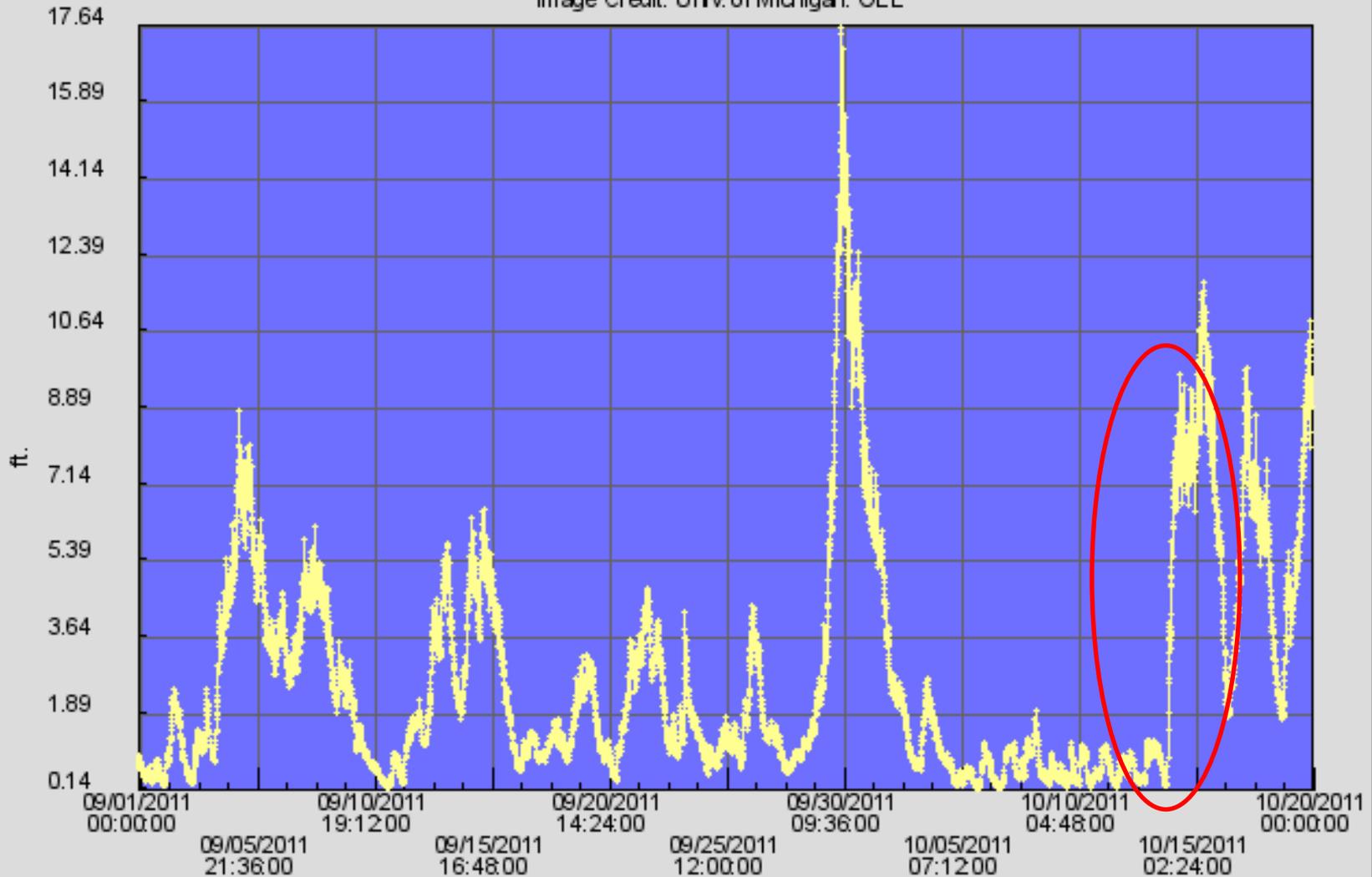
All times in GMT

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Wave Height

WVHGT at 45026

Image Credit: Univ. of Michigan: OEL

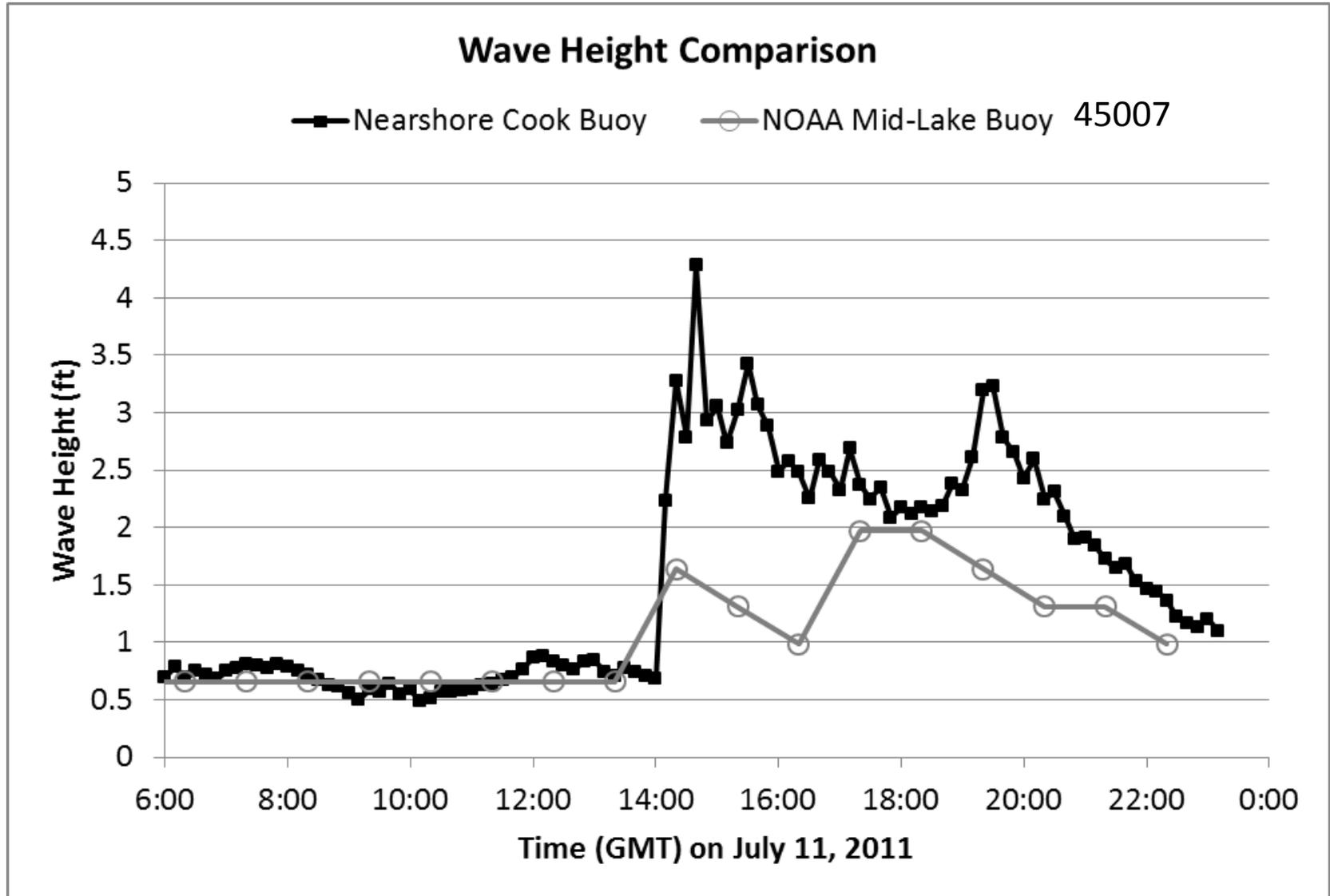


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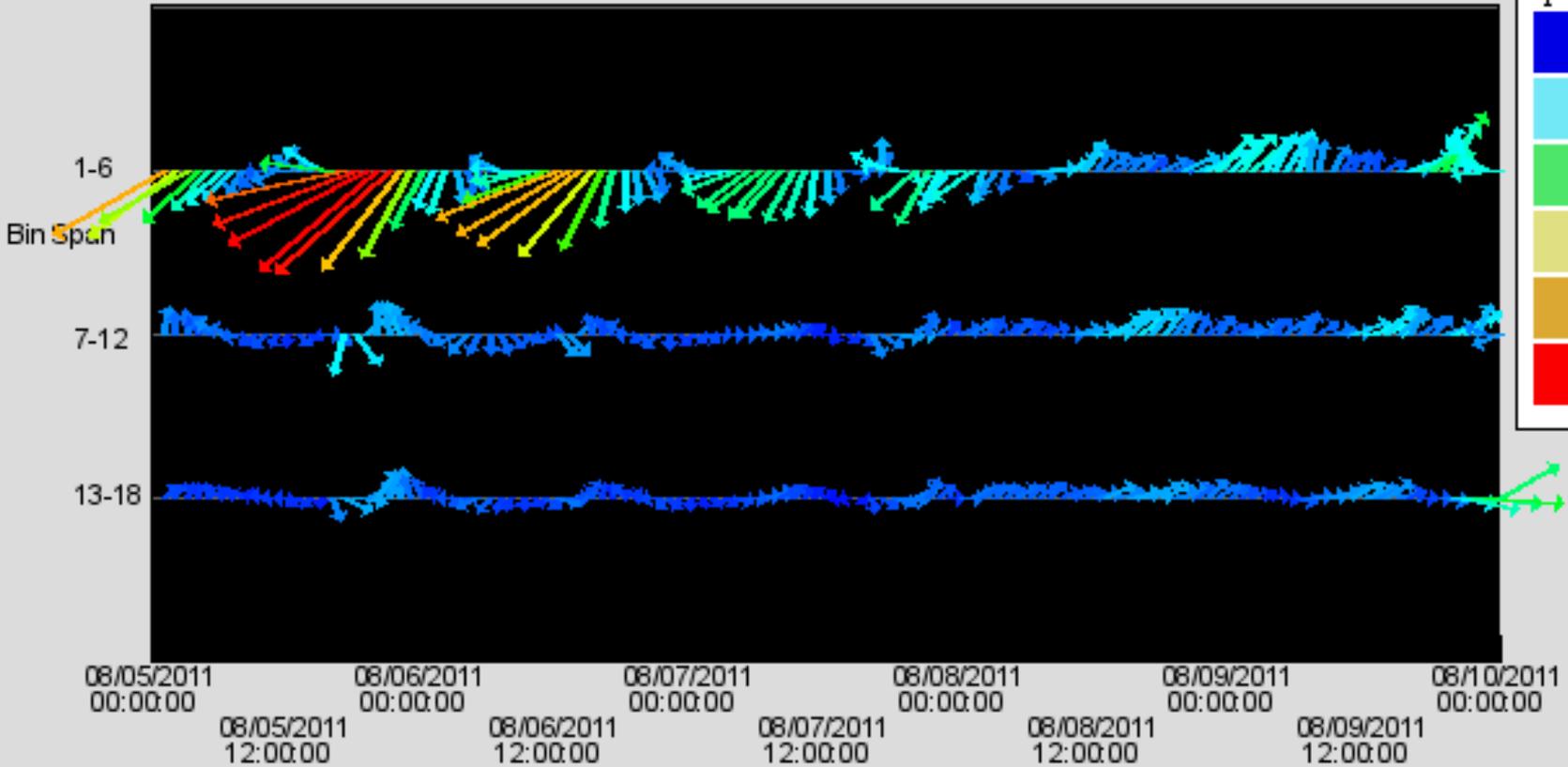
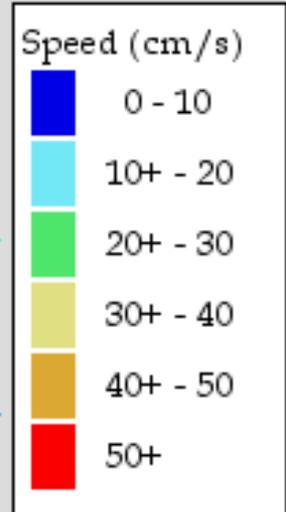
NDBC Buoy vs. Local Buoy



Water Velocity

Average Ocean Current Stick Plot for Station 45026

Image Credit: Univ. of Michigan: OEL



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All times in GMT

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Lessons Learned

- If you build it...they will come
 - NOAA (NWS, NDBC, GLERL)
 - Boaters & Fishermen (forums, word of mouth)
 - Others (surfers, shoreline property owners, TV, Radio, etc..)
- Local real-time observations **trump** other sources of information
 - NDBC mid lake buoys (hourly and less reliable)
 - NWS Forecasts (cover large areas over long time)
 - Wind and Wave Models (hard to find/interpret)
- Capital costs and O & M costs are reasonable
 - Capital cost is significantly lower than NOAA buoys
 - Benefits are quantifiable and outweigh costs

Holland Buoy

- Goal: Provide lake condition data to a variety of users in real-time
- Buoy Location
 - Preliminarily sited off of the BPW water intake (2.5 miles from shore in 80 ft of water)
 - Permits from MDEQ, USACE, and USCG are in process (can be changed in later years)
- Parameters
 - Wind speed, gust, and direction
 - Air temperature & relative humidity
 - Barometric pressure
 - Water temperature (9 depths)
 - Wave height, period, and direction
- Data availability (every 10 min)
 - Great Lakes Observing System (www.glos.us)
 - NOAA National Data Buoy Center (www.ndbc.noaa.gov)
 - U of M & Michigan Tech Portal (<http://uglos.engin.umich.edu/>)

Buoy Costs

- Capital Costs: \$45,000
 - \$40,000 buoy hull + sensors
 - \$5,000 mooring
- Operation and Maintenance: ~\$20,220 /yr
 - \$15,000 deployment, retrieval, & setup
 - \$4,000 data management & quality control
 - \$720 cellular modem
 - \$500 sensor calibration & storage
 - NOTE: This cost is an estimate and is likely to decrease as we move forward and identify cost savings this year.
- 5-year lease option also available

How can you help?

- Spread the word!!
- Promote availability of data and identify local sponsors/groups to fund buoy deployment in 2013.
- Encourage groups who use data from the buoy to support it financially (collect funds, apply for grant, etc..)
- Deploy a mooring for the buoy (2,000 lb weight or ~\$5,000 to install hydraulic driven anchor)
- Need financial support to cover basic costs (cell phone data plan, gas for trucks/boat, food, chain & shackles for mooring, etc..)
- Help coordinate communication
- Attend buoy launch (early June)

Questions

Ed Verhamme

everhamme@limno.com

(734) 332-1200

**Thanks to
Boatwerks for providing
the room for today's
meeting**

Holland, MI
May 1, 2012



Field Services and Operational Support: Nearshore Real-Time Monitoring Buoys in the Great Lakes

Value Added

Monitoring buoys deployed in nearshore waters of the Great Lakes provide stakeholders with access to critical, real-time observations for use in managing, safeguarding, and understanding local conditions.

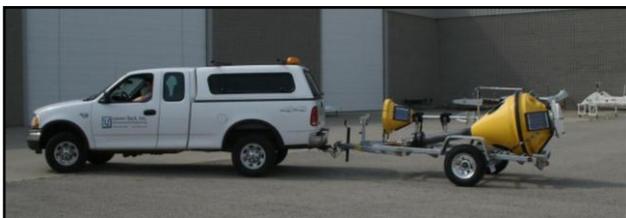


Technological advances make it more feasible for private organizations and other interested parties to deploy a buoy to serve their needs while contributing to the larger observing system. Nearshore monitoring buoys are a cost-effective way to provide real-time data on local conditions such as water temperature, wind speed, and wave height over the internet.

Project Example

LimnoTech has been involved with designing, deploying, maintaining, and managing state-of-the-art monitoring buoys in the Great Lakes for the last several years. In June 2011, LimnoTech deployed a data buoy in Lake Michigan to collect real-time environmental information including air temperature, wind speed and direction, water speed and direction, wave height and period, and water temperatures at several depths.

Data collected from the buoy were used by a power plant to support feasibility studies and health and safety planning. Data were also shared with other users through the Great Lakes Observing System and the NOAA National Data Buoy Center. Data from the buoy were used by the National Weather Service to improve predictions of high waves and rip currents, aid the Coast Guard and local law



enforcement agencies in responding to emergencies on the lake, and offer a recreational planning resource to boaters, swimmers, and fishermen. A sample of the monitoring data from 2011 is shown below in Figure 1.

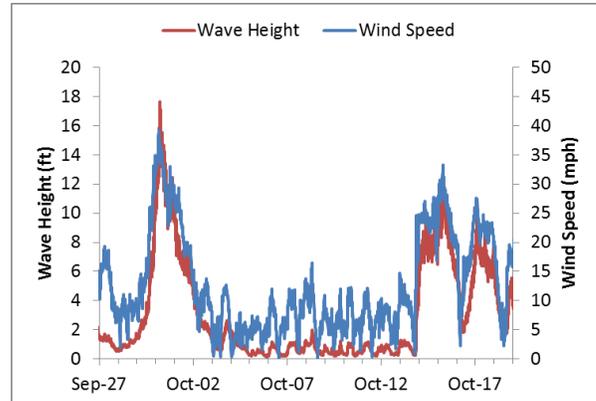


Figure 1. Measured wind speed and wave height.

LimnoTech has also been involved with defining the future of remote observations and ecosystem modeling in the Great Lakes through ongoing projects with the NOAA Great Lakes Environmental Research Lab, the Great Lakes Commission, and the Great Lakes Observing System. Together these services represent a complete package of field services and operational support to address a wide range of user needs.

Services and Expertise

LimnoTech has experience with the following services below and can work with you to meet your specific needs.

- Observing system design and specification
- Equipment selection based on user needs
- Sensor testing and calibration
- Custom data logger programming
- Site specific mooring design and installation
- On-site training
- Buoy deployment and retrieval
- Equipment operation and maintenance
- On-call trouble shooting
- Continuous data quality assurance
- Data management and communication (DMAC)

For more information on the projects or services mentioned above please contact Ed Verhamme at 734.332.1200 or at everhamme@limno.com



Agenda Item #10

Gus Macker Basketball Tournament

Background Information:

The City Council will be asked to approve special event 2014-06, the South Haven Gus Macker basketball tournament on July 25, 2014 through July 27, 2014.

The city's department heads, including Police, SHAES, and Public Works, have actively reviewed the special event application and agreed that the request is acceptable. Staff has reviewed the proposed placement of onsite first aid stations, and found the event organizer is planning to have two (2) aid stations onsite. For this year's event, South Haven Health Systems is providing staff to assist at the aid stations. Staff has reviewed the traffic plan and found that the event organizer is planning to keep a portion of Water Street open to vehicle traffic, so that Water Street and the city's South Municipal Marina will be accessible. The traffic plan calls for traffic to access Water Street, and then turn onto Maple Street. Further, staff has confirmed that emergency vehicles will be provided access to the event area, if needed. Finally, staff has confirmed with the event organizer that permission for onsite vending has been granted by Mr. Dan Olsen, the city's licensed beach vendor.

For the above stated reasons, and the reasons stated in the following special event application packet, staff recommends the City Council consider approval of special event 2014-06, the South Haven Gus Macker basketball tournament.

Recommendation:

City Council should consider approval of special event 2014-06, the South Haven Gus Macker basketball tournament on July 25, 2014 through July 27, 2014.

Support Material:

Special event 2014-06 application

Memo

To: Brian Dissette
City Manager

From: Brandy Gildea
Parks and Recreation Supervisor

Date: November 26, 2013

Re: South Haven Gus Macker
Special Event 2014-06

This special event request is ready for the City Council's approval. Youth Development Co/PAL is again sponsoring a Gus Macker Tournament. The tournament will be held July 26-5 - 27, 2013. The Gus Macker Tournament is a basketball tournament designed so that anyone can play: male or female, young and old, short and tall, the most experienced or no experience at all. This maintains the purity and integrity of the driveway game.

They are again requesting to use South Beach and Water Street from the beach to Maple Street for the tournament. Please see maps in the special event application for more details. They have agreed to pay a total of \$3444.00 for the use of the South Beach parking lot for the three days of the event (\$1148.00/day = \$7.00 /space * 164 spaces). Volunteers will be helping with the event by manning the barricades and picking up trash, etc. Porta-potties, dumpsters and additional trash containers are being supplied by Youth Development Co/PAL.

Last year they received a complaint about sportsmanship and are committed to working certified referees to ensure this is not a future issue.

Proof of Insurance has been provided.

FOR OFFICE USE ONLY

Special Event # _____

Date Received _____

CITY OF SOUTH HAVEN

Special Events & Festivals Application

The Special Events & Festivals Information Pamphlet must be read before filling out this application.

Complete and return this application to the Parks and Recreation Office at least 21 business days prior to the start of the event.

A new application must be submitted each year.

I have read the Special Events & Festivals Information Pamphlet and will fill out this application completely; agreeing to follow all policies and regulations set by the City of South Haven.

Initial: RW

Date: 9/9/13

CONTACT INFORMATION

Event Title: Gus Maeker 2014

Sponsoring Organization: Youth Development Company / PAL

Applicants Name: Teresa R. Cunningham

Telephone #: 209-838-3641 Phone # During Event: 209-838-3641

E-mail Address: ydcpal@yahoo.com

Other contacts for/during event

Name: Rebecca Nicholas Telephone: 209-998-4841

Name: _____ Telephone: _____

EVENT SPECIFIC INFORMATION

Event Location: Water Street and South Beach Parking

Date(s) Requested: July 25 - 27th, 2014 Alternative Date(s): N/A

Start Time: registration begins 7:25 @ 2pm End Time: through 7:27 @ 11pm

Tournament & Cleanup will go through Sunday 28th @ 11pm.
Any event that exceeds 10:00 P.M. has to be approved by City Council

Number of people expected to attend: 4,000

EVENT DESCRIPTION

Please give a description of the event (Please attach a separate sheet with details if there is not enough space below).

* Please see attached documents *

MAPS/LOCATION – mark event items on map(s)

Check items below that apply to your event. All items checked below must be indicated on the MAP(S). Maps can be found on the city's website. Please note, map(s) must be submitted with the Special Events & Festivals Application.

City property or city park use. Show locations of fencing, barriers, or barricades. Include streets and/or sidewalks to be closed or barricaded on map(s). To ensure requested items, such as cones or barricades, are reserved and available for the day of the event, please complete the **CONES AND BARRICADE REQUEST FORM** and submit it with the Special Events & Festival Application. Requested items are available Monday through Friday during office hours between 7:00am and 3:30pm; the office is closed during lunch from 12:00pm to 1:00pm. Should you require an alternate time a \$50 After Hour Charge will be assessed. Please note, if the Cones and Barricade Request Form is not submitted, the City of South Haven can not guarantee the requested items will be available for the event, first come - first served, limited quantity available.

Barricade Request: Mark locations on maps. Barricades that are damaged or not returned to the Public Works Department will be charged \$25.00 per barricade.

Cone Request: Mark locations on maps. Cones that are damaged or not returned to the Public Works Department will be charged \$10.00 per cone.

Explain closure Thursday 7/24th two parking areas are needed

to construct hoops (cones need to block areas indicated) (Friday noon - water

Entertainment, dance, tent or stage. Mark locations on maps.

Event Command Post. Mark location on maps.

Dumpsters and/or trash containers. The Mark location on maps.

Portable toilet facilities. Mark locations on maps. How many? 18
The City requires the use of portable facilities for events expecting over 500 attendants.

Parade. Mark beginning area, the route* (with arrows) and finish area on maps

*If Business Route I-196 needs to be closed for the Parade you will need to contact Department of Public Works at 269-637-0737 to obtain a MDOT permit for road closure.

Participants. Mark parking areas, bus locations, and special passengers on maps.

Relay event. Indicate "hand-off" points and areas of participant equipment impact.

Aircraft landing / hot air balloons. Mark location on maps.

Fireworks/pyrotechnics site. Mark location on maps.

Vendors/General Merchandise concession areas. Mark areas on maps. Name of contact person for vendor(s)

Vendors and General Merchandise Concessions will not be allowed in the Central Business District (CBD). Please refer to the Special Events & Festivals Information Pamphlet for a detailed map of this area.

Name: Teresa R. Cunningham Telephone: 2109-838-3104

Note: Number will be given for all vendor inquiries. It is suggested that the Sponsoring Organization Issue a paper permit to be displayed by vendor to let city and event staff now they are an approved vendor.

First Aid facilities. Mark location on maps. List agency providing staff and equipment

Name: Teresa R. Cunningham Telephone: 2109-838-3104

- Live animal sites. Mark location on maps and describe: _____
- Any other item(s) that should be included on maps. Explain: _____

ADDITIONAL EVENT INFORMATION

- Liquor License
 The sale and consumption of alcoholic beverages may occur on publicly-owned property located with the approved Downtown South Haven Special Event Area. Guidelines for such special event liquor licensing are available in the Special Event & Festivals Alcohol Policy. These policies require that an application be filed with the City of South Haven and the Michigan Liquor Control Commission.
City of South Haven Liquor License Application
Michigan Liquor Control Commission Website

Liquor license application must be submitted before the city will process this special event application.

- Noise: Please describe i.e. music, sound, amplification and any other noise that impacts surrounding area. Provide dates and times noise will occur. **All noise must stay with in the city's noise ordinance. Noise Ordinance Sec. 30-28. City Noise Ordinance will be enforced.** If you have any questions about the noise ordinance please contact the local police department 269-637-5151.

 Date: 7/26/13 Time: 8am - 8pm
 Date: 7/28/14 Time: 8am - 7pm
 Date: _____ Time: _____

- Signage: Prior to the event a list of all signage (example: sandwich boards, banners, etc.) and placement of the signage needs to be turned in to the city's Parks and Recreation Supervisor. Upon submission the signage requests will be reviewed by the Parks and Recreation Supervisor; additional approval may be required.
- Street Marking: Painting and marking on roads and sidewalks should be held to a minimum, and paint specifically designed to wear away in a short period of time and approved by the city shall be used. Please contact the Parks and Recreation Supervisor for approved list.

CITY SERVICES

Are you requesting any utility services to be provided: Yes No
 If yes, explain: Trash removal

If electric utilities requested, name of festival person or electrician who will be responsible:
 Name: Teresa R. Cunningham Telephone: 269-838-3041

Will vendors be using electric utilities: Yes No
 If yes, the city's Electrical Inspector will be making inspections of all vendors using electric during events. A charge of \$10.00 per vendor will be billed to the Sponsoring Organization (NOT the vendor) following the event.

Will you require additional police services: Yes No
 If yes, explain: NO parking signs on Friday 7/25 (night/evening).

Will you require additional fire/ambulance services: Yes No
 If yes, explain: _____

Additional fire information: Mark all that apply

- Tents Concessions Exits Compressed Gases
 Extinguishers Electrical Exposed Flames
 Other: _____

If you checked any box in the "Additional fire information" section, you **MUST** obtain a "FIRE & LIFE SAFETY (Form A3) REQUIREMENT FOR VENDORS, PARTICIPATING IN FESTIVALS, FAIRS AND ALL OTHER OUTSIDE EVENTS/ACTIVITIES" information form from the Deputy Fire Chief. Please contact the South Haven Area Emergency Services at 269-637-5151 located at 90 Blue Star Hwy.

The primary concern during an event is Public Safety. In the event of inclement weather the City of South Haven has the right to cancel or postpone any special event; this includes the City Manager, Police Chief or his designee and Fire Chief or his designee.

INSURANCE

The city requires proof of insurance (\$1,000,000) naming the City of South Haven as "additionally insured". The Proof of Insurance Certification needs to be turned in with the Special Event application.

Is the Proof of Insurance Certification Provided with Special Event Application? Yes No

REMINDERS

Please make sure the following items are turned in with the Special Events & Festivals Application

- Map(s)
 Proof of Insurance Certification
 Cones and Barricade Request Form (if applicable)
 Submitted liquor license application (if applicable)

INDEMNIFICATION AGREEMENT

The undersigned agrees and promises, as a condition of approval of this Special Events & Festivals Application to defend, indemnify, and save harmless the City of South Haven, its agents, officials and employees from all suits, claims, damages, causes of action or demands of any kind and character arising out of resulting from or in connection with the use of said Public Property

Rebecca N. ...
Applicants Signature

09/19/2013
Date

Please return to:
Parks and Recreation Supervisor
Department of Public Works
City of South Haven
1199 8th Ave
South Haven, MI 49010
Phone: 269-637-0772 / Fax: 269-637-4778
Hours: Monday-Friday 7:00a.m. – 3:30p.m.

Please remember this application must be submitted to the Parks and Recreation Office at least 21 business days prior to the start of the event.



Department of Public Works
 DPW Building • 1199 8th Ave. • South Haven, Michigan 49090
 Telephone (269) 637-0737 • Fax (269) 637-4778

Cones and Barricades Request Form

Requester's Name Teresa R. Cunningham

Date Requested _____

Organization/Committee Youth Development Company / PAL

Mailing Address PO BOX 453

South Haven, MI 49090

Office/Main Phone 269-639-2489

Cell Phone 269-838-3641

EVENT: Gus Maeker

DATE of EVENT: _____

CONES	Quantity	Who will pick up cones (Please Print Legibly)	Cell Phone	Pick Up Date/Time	Return Date/Time
	30	Teresa Cunningham	269-838-3641	7/24/14 2:00 AM PM	7/28/14 11:00 AM PM

Please note: Street cones that are damaged or not returned to the Public Works Department will be charged \$10.00 per cone.

BARRICADES	Quantity	Drop Off Location (Please Print Legibly)	Contact Person	Drop Off Date/Time	Pick Up Date/Time
			Cell Phone		
	8	Water St. Erie St. St. Joseph St. Maple St.	T.R.C.	7/24/14 2:00 AM PM	7/28/14 11:00 AM PM

Please note: Barricades that are damaged or not returned to the Public Works Department will be charged \$25.00 per barricade.

*Please Deliver & Pick-Up

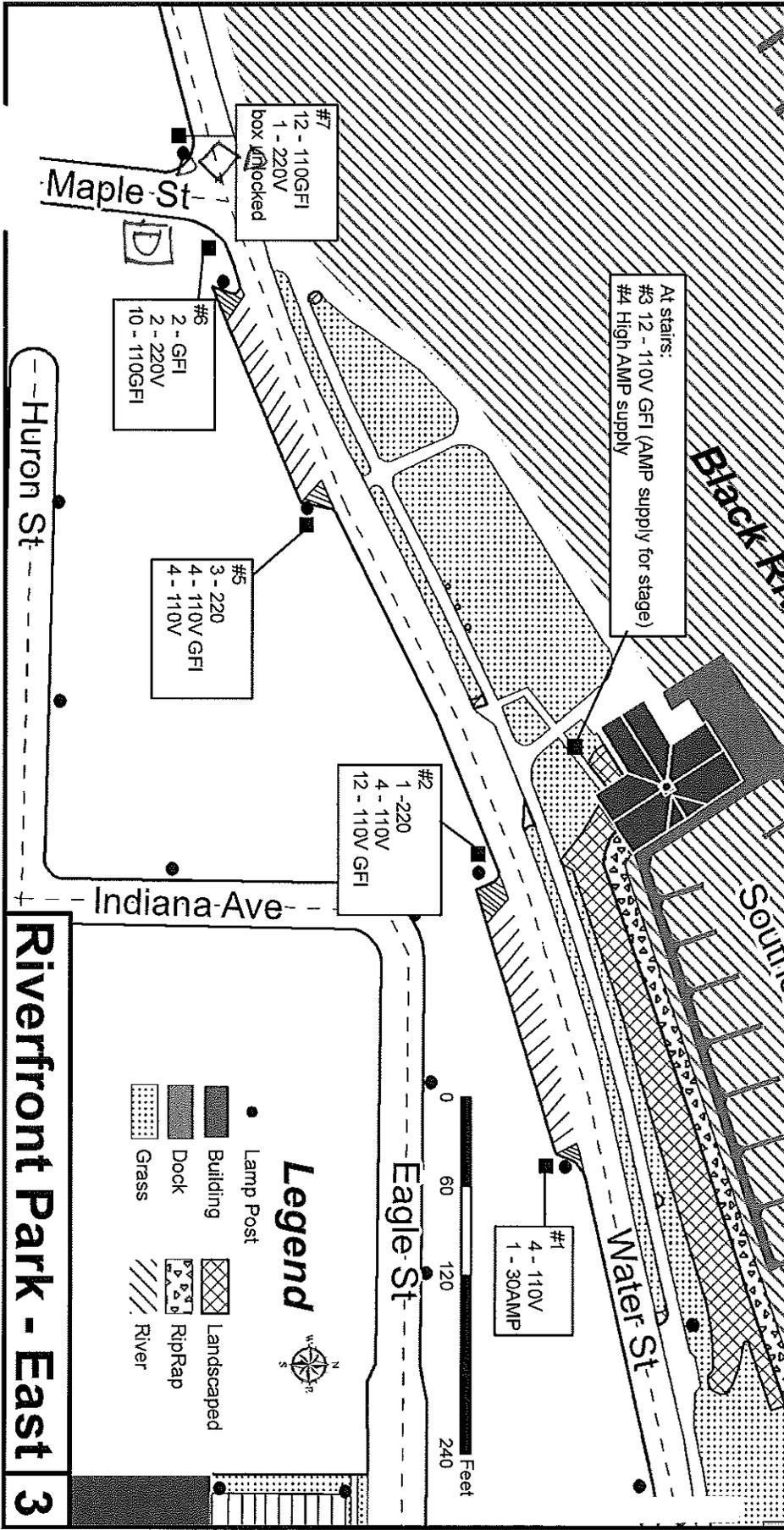
Borrower's Signature: Rabecy N. Nieuwe

Authorized by: _____

Place symbols on map where needed and write quantity needed on lines.

▲ Cones*: _____
 ◇ Barricades: _____
 D Dumpsters: _____
 P Porta-Potties: _____

*If making requests for barricades and cones be sure to also fill out: Cones and Barricade Request Form.

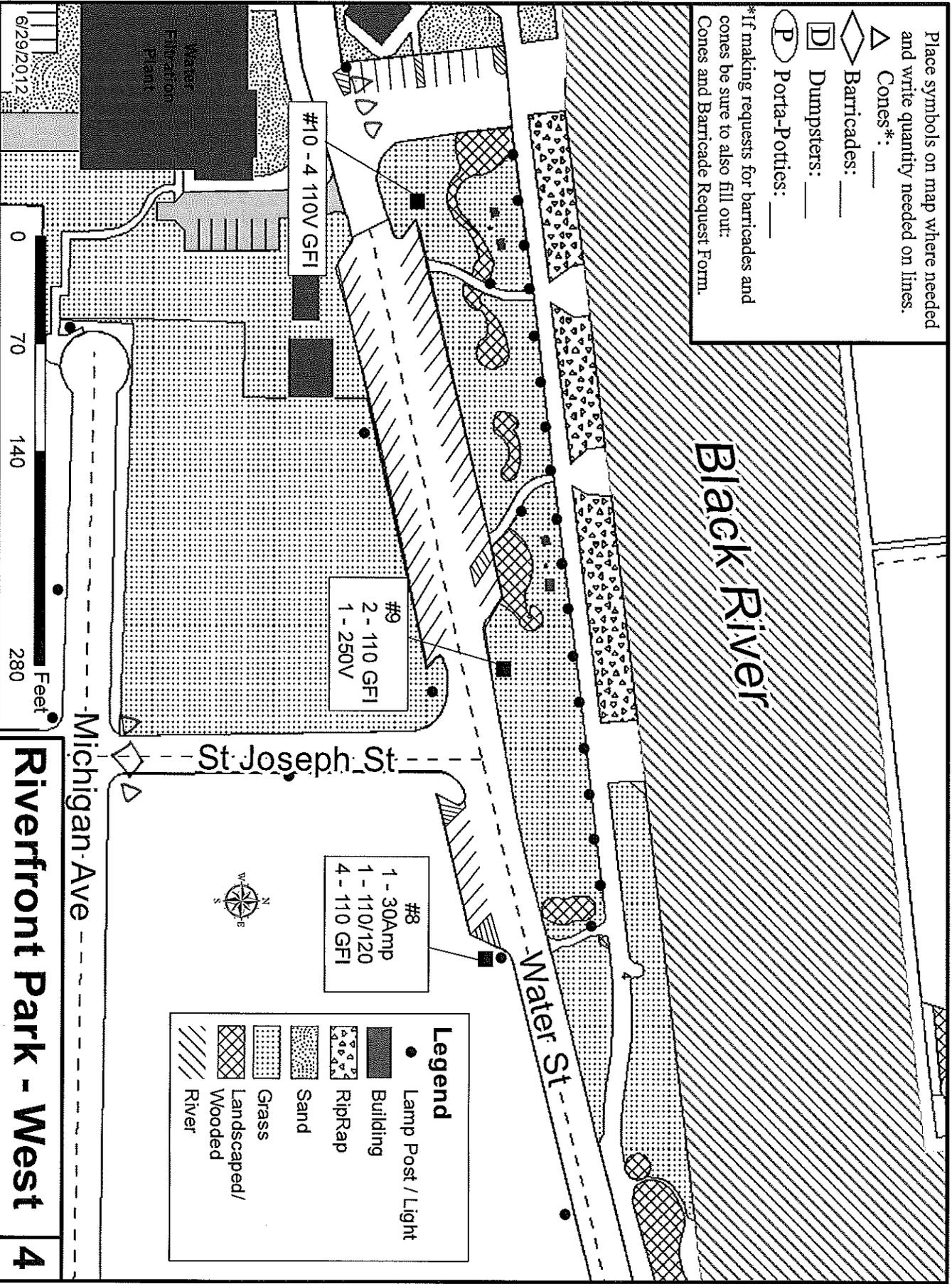


Riverfront Park - East 3

Place symbols on map where needed and write quantity needed on lines.

- △ Cones*: _____
- ◇ Barricades: _____
- D Dumpsters: _____
- P Porta-Potties: _____

*If making requests for barricades and cones be sure to also fill out: Cones and Barricade Request Form.

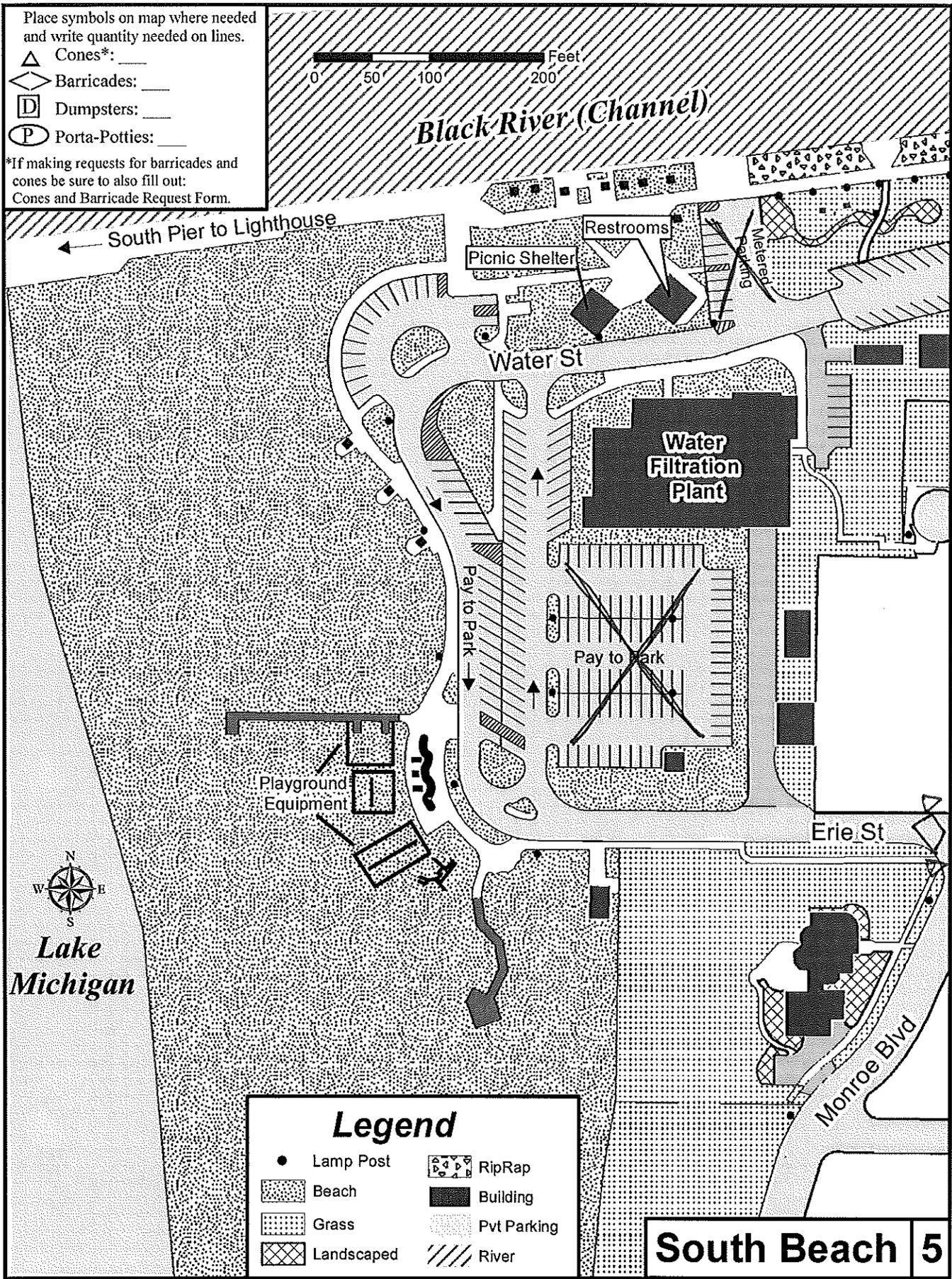
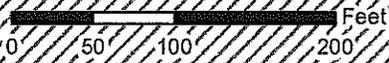


Riverfront Park - West 4

Place symbols on map where needed and write quantity needed on lines.

- △ Cones*: _____
- ◇ Barricades: _____
- D Dumpsters: _____
- P Porta-Potties: _____

*If making requests for barricades and cones be sure to also fill out: Cones and Barricade Request Form.



South Beach 5

X = 9am Thursday to construct courts.

Gus Macker 2014 Additional Requests

Please add that the event dates to the form it seems those were left off. July 24, 25, 26 & 27th.

In addition to the requests made we have the opportunity to save \$1,000 in sound equipment by having use of the light poles along water street and throughout south beach. They would need to attach small speakers to the poles that will be removable, they have assured us without causing any damage to the pole itself. The company has assured us they do this in many cities across the country and many of those are recently remodeled towns.

Pay to Park:

We will be paying for the parking on south beach under the following guidelines:

$\$7.00/\text{Space} * 164 \text{ spaces} = \$1148.00/\text{day}$

$3\text{days} * \$1148.00 = \$3444.00/\text{total cost}$

**We had one complaint from a parent regarding sportsmanship. We take any complaints we receive very seriously and have committed to continuing to hire certified referees. However being informed during the event is crucial and since these are paid referees (we spend almost \$10,000 on referees) we expect nothing short of excellence!

Note:

The insurance form that is attached is from the 2013 tournament, as you are always insurance under YDC/PAL and Gus Macker. Closer to the event date we will have a new insurance form which you will be listed under.

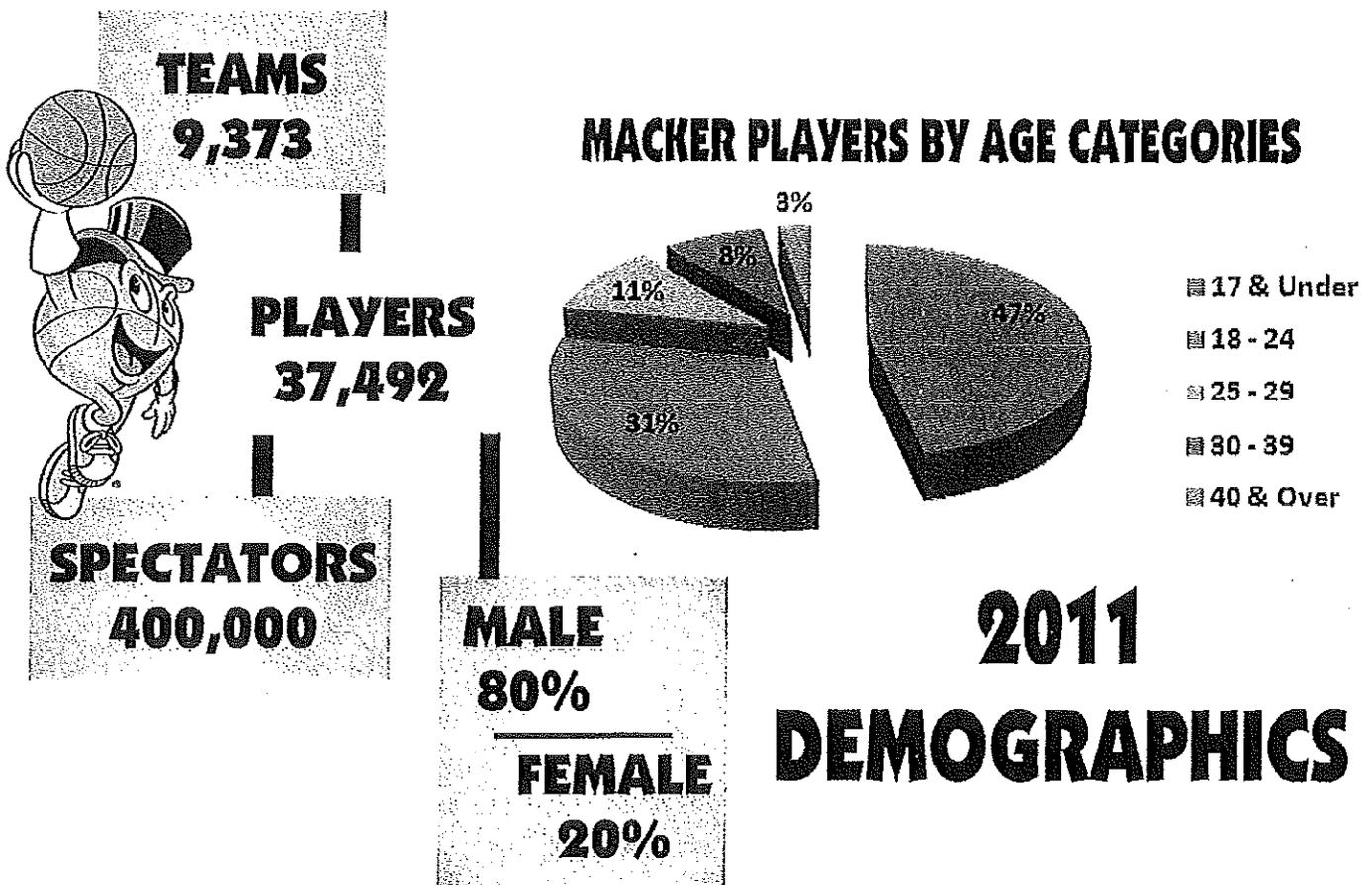
Anyone Can Play . . .

The Macker Tournament is designed so that anyone can play

Male or female, young and old, short and tall, the most experienced or no experience at all. This maintains the purity and integrity of the driveway game.

Teams are computer-matched into male and female divisions within one of the following categories: Junior, Adult, or Top. The age, height and experience of all four (4) players are considered.

Teams are guaranteed three (3) scheduled games. The Macker is a double elimination tournament with a consolation bracket: the "Toilet Bowl" for teams losing their first two games. A GusBuster maintains law and order on each court and calls all fouls and violations in the Junior Divisions.



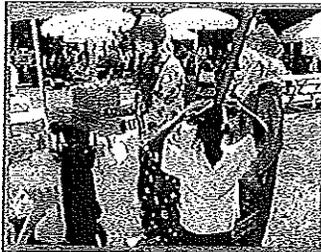
Entertainment and Special Events . . .

**Gus Macker is a family festival
that takes place around a pick-up basketball tournament.**

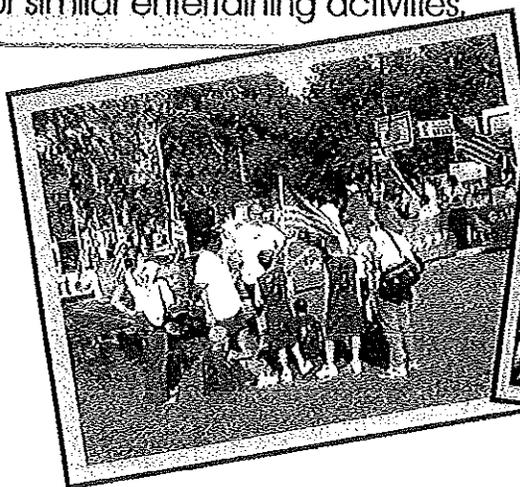
The goal of Gus Macker is to provide events and activities to make the weekend entertaining and friendly for players and spectators beyond the game of 3-on-3 basketball.

Such activities include:

- * Slam-Dunk Contest
- * 3-Point Shootout
- * Free Throw Contest
- * Kids' Court Area
- * Clinics with Nationally Recognized Players or Coaches



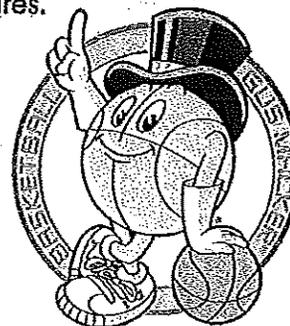
Macker Tournaments may also include "non-basketball" events such as a carnival-type area with rides and games for the kids, a concert featuring local or national musicians, or similar entertaining activities.



Sponsor Benefits . . .

Why 3-on-3 Basketball?

- ③ **3-on-3 Basketball is the hottest mass participant sport today:** An Association with 3-on-3 basketball puts a sponsor with a contemporary, trendy, growing sport. It's a sport that has a positive, healthy, "with-it" image and fits today's active lifestyle.
- ③ **It is grassroots programming at its best:** 3-on-3 basketball allows for grassroots marketing opportunities that can involve the consumer, trade and sales force in programs that move product.
- ③ **Local support:** Local communities rally around 3-on-3 events: A well executed tournament becomes a source of civic pride and a commercial benefit for local businesses.
- ③ **Player/spectators support 3-on-3 sponsors:** Research indicates a positive intent to purchase exists for those companies aligned with events that are important/relevant to consumers. The 3-on-3 event is very relevant, because the fans are the event.
- ③ **Positive environment:** 3-on-3 tournaments are fun, active, spectator and family friendly events. The atmosphere is similar to that of a county fair, although the competition is serious "stuff".
- ③ **Captive audience:** The layout of the 3-on-3 tournament within cordoned off boundaries keeps the spectators within a defined area for an extended period of time as fans, friends and families follow their teams progress. This leads to multiple sponsor exposures.



Why Gus Macker Basketball?

- Gus Macker** - is the Original.
- Gus Macker** - is #1 in terms of the number of players, spectators, markets and fun!
- Gus Macker** - offers a "non-cluttered" environment. Unlike many other events,
- Gus Macker** - tournaments will not be over commercialized. Sponsor presence will be "felt", not lost.
- Gus Macker** - will design flexible programs to meet sponsor needs nationally and locally.
- Gus Macker** - is cost effective versus other 3-on-3 competition. Just shop and compare.
- Gus Macker** - tournaments are the best run and offer a positive environment.

REQUEST FOR INSURANCE FORM

Please fax this form to Macker Headquarters at least 2 weeks prior to your event to guarantee you will receive your certificate of insurance in a timely manner—

Please type or print in black ink.

Your name and address as Local Organizer:

Youth Development Company / PAL
PO BOX 453
South Haven, MI 49090

Contact: 269-639-2489 Name: Teresa R. Cunningham.

Phone #: 269-838-3041

Fax #: 269-637-1331 Event Date: July 26th - 28th, 2013

Place Event to be held:

Riverfront Park / South Beach

Address of Event Location:

60 Water St. / South Beach
South Haven, MI 49090

Number of Teams: 400

ADDITIONAL INSURED'S:

****National Sponsors — on file**

Local Organizer(s) (to be added as additional insured's):

1. Youth Development Company / PAL
2. City of South Haven
3. South Haven Public Schools.

Local Sponsors (to be added as additional insured's):

1. McDonalds
2. Joes Bar & Grill
3. Walgreens
4. Albemarle Corp
5. Entry - Parrisades

****Use separate sheet for additional sponsors. (please see attached sheet)

-Please list names of Lessors: all entities providing space for your tournament who wish to be named as additional insured (other than sponsors).

Any specific questions regarding the coverage under this policy can be referred to Patti VanderLind at Berends Hendricks Stuit Insurance Agency. Phone: 616-531-1900 or email: pvanderlind@bhsins.com .

IMPORTANT NOTE: There is no coverage for any property you are renting, borrowing, or leasing for your tournament. This is liability coverage only. You are responsible for purchasing coverage for any equipment, golf carts, two-way radios, etc., that you are leasing for your tournament.

South Haven Gus Macker Local Sponsors to be added to the 2013 Insurance: (Complete List)

- Youth Development Company/PAL
- South Haven Public Schools
- City of South Haven
- McDonald's
- Joes Bar & Grill
- South Beach Tan
- Walgreens
- Andrea Olson Insurance
- Black River Tavern
- Reliable Disposal (Republic Services)
- RSVP International
- Shores Real Estate & Vacation Rentals (Sally Newton)
- South Haven Banking Center
- Do-It Corp
- DeBest Inc.
- Meijer
- Nulty Insurance
- Amanda Soukup (Coldwell Banker)
- Mark Young (Coldwell Banker)
- Cosy 103.7
- Entergy-Pallisades
- Whiteford Wealth Management Inc.
- South Haven Tribune
- Filbrant Family Funeral Home
- First Baptist Church
- VanDerZee Motorplex
- Albemarle Corp.
- South Haven Orthopedic Specialists
- Riveer Enviromental
- Tello, Thirsty Perch, Spohia's Steakhouse
- The Olive Cart
- Village Market
- Walt Sicard Car Company
- Woodham's Ford Lincoln
- A & D One Stop
- Clementines
- Elk's Lodge
- Caption Nemo's
- DeBoer, Baunmann & Company PLC
- Fleming Brothers Oil Company
- South Haven Health System
- Abonmarche Consultants inc.
- Taste

- The Golden Brown Bakery
- Crescent Moon Active Sports
- Captain Nemo's
- Shooting Star
- Harbor Toy Company
- Oh My Darlings!
- Brix Corner Oven
- Phoenix Street Café
- T.J.M BBQ
- Ken VanHorn Beach Confessions