

City Council

Special Meeting Agenda

Monday, January 13, 2014
7:00 p.m., Council Chambers



PRIOR TO THE BEGINNING OF BUSINESS, A CEREMONIAL SWEARING-IN OF NEWLY ELECTED OFFICIALS WILL TAKE PLACE.

Invocation by Pastor Eric Jarvis, – First Assembly of God

Swearing-in of newly elected City Councilmembers:

Ward 1 – Vickiy Kozlik Wall

Ward 2 – Jeff Arnold

Ward 3 – Andy Klavins

Swearing-in of Mayor Robert Burr

Call to Order

1. Roll Call

2. Approval of Agenda

3. Consent Agenda: Items A thru E (Roll Call Vote Required)

(All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. Unless requested by a Council Member or a citizen, there will be no separate discussion on these items. If discussion is required regarding an item, that item will be removed from the Consent Agenda and considered separately.)

- A. Council will be requested to approve the City Council Minutes of December 16, 2013.
- B. Bills totaling \$1,319,548.95 for the period ending January 7, 2014 be approved and forwarded to the Clerk and Treasurer for payment.
- C. Council will be asked to receive an annual report from the Planning Commission.
- D. Council will be asked to approve the motor pool purchase of two (2) cubic yard leaf collection trucks in the amount of \$151,139.20.
- E. Council will be asked to receive the following administrative reports and approved minutes to be placed on file:
 - 1) 10-15-2013 Harbor Commission Minutes
 - 2) 11-11-2013 Library Minutes
 - 3) 11-19-2013 Liberty Hyde Bailey Museum Minutes
 - 4) 11-19-2013 Library Special Meeting Minutes
 - 5) 11-20-2013 Housing Commission Minutes

If a member of the public wishes to address any of the following items listed on the agenda they will be given a chance to speak prior to Council discussing the item. They will be given up to 5 minutes to address their concerns.

- 4. City Council will be asked to select a Mayor Pro-Tem.**
- 5. Most Boards/Commissions/Authorities have one seat designated for a city council member so that information is shared between council and its advisory committees. The following actions will be considered:**
 - A. Council will make Council Representative appointments to the following boards and commissions:**
 - a. Board of Public Utilities – Mayor Burr**
 - b. Harbor Commission – Councilmember Arnold**
 - c. Housing Commission – Councilmember Patterson**
 - d. Liberty Hyde Bailey Museum Board – Councilmember Gruber**
 - e. Parks Commission – Councilmember Fitzgibbon**
 - B. Council will be asked to confirm the following Mayoral appointments:**
 - a. Airport Authority – Councilmember Gruber**
 - b. Community Development Commission – Councilmember Patterson**
 - c. Local Development Finance Authority – Councilmember Klavins**
 - d. Brownfield Redevelopment Authority – Councilmember Klavins**
 - e. Planning Commission – Councilmember Kozlik Wall**
 - f. Downtown Development Authority– Mayor Burr**
 - g. South Haven Area Emergency Services – Mayor Burr**

UNFINISHED BUSINESS

- 6. Council will be asked to approve the following to amend Chapter 86 Section 86-172 of the code of ordinances regarding the summer sanitary sewer credit:**
 - A. Ordinance No. 1008, an ordinance to amend rates for the City of South Haven utilities.**
 - B. Resolution 2014-01, a resolution to apply Ordinance No. 1008 retroactively to charges incurred in the summer of 2013.**

NEW BUSINESS

- 7. Council will be asked to approve a contract agreement with South Haven Charter Township to continue providing police services in the Township for an additional five (5) years.**
- 8. Council will be asked to affirm the color choice for the roofing materials at City Hall.**
- 9. Council will be asked to introduce an ordinance to amend the zoning ordinance to establish regulations for wind energy turbines with provisions for special use permit requests.**
- 10. Council will be asked to introduce an ordinance to amend the city code by adding chapter 10, article IX, “Dangerous Buildings and Structures”.**

11. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

(You will be given up to 5 minutes to address your concerns.)

12. City Manager's Comments

13. Mayor and Councilperson's Comments

14. Adjourn

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink, appearing to read "B. Dissette". The signature is stylized with a large initial "B" and a long, sweeping underline.

Brian Dissette, City Manager

City Council

Regular Meeting Minutes

Monday, December 16, 2013
7:00 p.m., Council Chambers



1. Call to Order

2. Invocation

- Moment of silence

3. Roll Call

Present: Arnold, Fitzgibbon, Gruber, Klavins, Kozlik Wall, Patterson, Burr
Absent: None

4. Approval of Agenda

Moved by Fitzgibbon to approve the agenda. Seconded by Klavins.

Voted Yes: All. Motion Carried.

5. Consent Agenda: Items A thru D (Roll Call Vote Required)

Moved by Fitzgibbon seconded by Patterson to approve the Consent Agenda as follows:

- A. Council will be requested to approve the City Council Minutes of December 2, 2013.
- B. Bills totaling \$1,681,965.31 for the period ending December 17, 2013 be approved and forwarded to the Clerk and Treasurer for payment.
- C. Council will be asked to award the purchase of two motor pool trucks to Woodhams Ford in the amount of \$36,060.
- D. Council will be asked to receive the following administrative reports and approved minutes to be placed on file:
 - 1) 07-16-2013 SHARA Minutes
 - 2) 11-07-2013 Planning Commission Minutes
 - 3) 11-20-2013 Airport Authority Minutes

A Roll Call Vote was taken:

Yeas: Arnold, Fitzgibbon, Gruber, Klavins, Kozlik Wall, Patterson, Burr

Nays: None

Voted Yes: All. Motion Carried.

- 6. South Haven Health System Update** - update given by Joanne Urbanski on South Haven Health System.

NEW BUSINESS

- 7. Council will be asked to introduce an ordinance to amend Chapter 86 Section 86-172 of the code of ordinances regarding the summer sanitary sewer credit.**

Background Information: In accordance with Chapter 86 Section 86-172 of the City of South Haven Code of Ordinances, the sewer usage volume charge for single-family and duplex residential structures for utility bills dated June 1 through September 30 will be based on the average monthly water use billed for the five month period from the November water meter readings through the April water meter readings with a minimum volume charge of 1000 cubic feet per month. This is commonly known as the "summer sewer credit" which provides for water usage for irrigation without sewer usage charges since this water does not enter the sewer system. This provides a credit allowance without the need for an additional meter.

The Board of Public Utilities (BPU) requested to include churches as residential for the purpose of providing the summer sewer credit. At the November 26, 2012 Regular Meeting, the BPU reviewed information prepared by the Finance Department based on the current utility policy at that time which included an estimate of \$3,595 summer sewer credit for churches (\$2,710 - city, \$885 - rural). The BPU provided unanimous approval of a recommendation to City Council to include churches as residential for the purpose of providing the summer sewer credit. An effective date of June 1, 2013 is requested to include the 2013 season.

If City Council chooses to adopt the ordinance, then Council needs to adopt a resolution indicating that it is intended to apply the rate change to the 2013 summer season and directing staff to make the needed adjustments on upcoming bills. This resolution will be presented to City Council at the January 6, 2014 Regular Meeting, after the ordinance has taken effect.

Moved by Gruber to approve the introduction of an ordinance that would amend Chapter 86 Section 86-172 of the code of ordinances regarding the summer sanitary sewer credit.
Seconded by Fitzgibbon.

Voted Yes: All. Motion Carried.

- 8. Council will be asked to approve Resolution 2013-72 a resolution to amend the adopted utility policy, adjusting the penalty charge to be assessed on late payments.**

Background Information: Council adopted the City of South Haven Public Utilities Rules, Regulations and Policies by passing Resolution 07-04 on January 15, 2007. References to the "Penalty Charge for Late Payments" appears on pages 17, 18 19 and 20 under "Application of Rates".

DRAFT

The Board of Public Utilities (BPU) has been discussing a possible change in the penalty rate charged since its meeting in August, 2013. Penalty rates were compared with surrounding communities and the City of South Haven appears to be in the middle of the range of the sample selected.

The BPU reviewed the proposed policy change at their November 25, 2013 regular meeting and they recommended that the City change the rate from the current 10% of the current amount due to 2% compounded monthly on any unpaid utility account balance. Further discussion among the BPU resulted in the provision that there be no exceptions to the penalty charges to ensure fair and non-discriminatory enforcement.

Moved by Patterson to approve Resolution 2013-72 a resolution to amend the adopted utility policy, adjusting the penalty charge to be assessed on late payments. Seconded by Fitzgibbon.

Voted Yes: All. Motion Carried.

9. City Council will be asked to approve Resolution 2013-73, a resolution supporting the acquisition and placement of a weather buoy.

Background Information: Recently the South Haven Steelheaders made the City aware of an opportunity for placing of a near shore weather buoy in Lake Michigan, near South Haven.

The benefits of a near shore buoy are more accurate, real time wind and wave height data, and improved local weather data sent to NOAA for more accurate forecasting, which is essential for boaters and fishermen. Beach safety flagging can be improved with better forecasting and reporting of rip currents and wave conditions on the beach. Better information about currents and water temperatures may help the water treatment plant operators understand how different weather conditions affect water quality.

A grant may be available to cover some of the initial cost to purchase the buoy. The purchase cost with all options is estimated at \$72,000. If the buoy is placed in Lake Michigan, there will be operation and maintenance costs estimated at \$25,000 per year.

The City of South Haven is considering supporting the buoy with a commitment of \$5,000 per year for operating and maintenance costs. Van Buren County has committed \$5,000 per year toward operating and maintenance cost. Louis Padnos Iron and Metal Company has offered to donate the buoy anchor (train wheels).

Currently there have been letters of support from Van Buren County, Louis Padnos Iron and Metal Company, SHAES, Rotary, New Covert Generating and South Haven Steelheaders. South Haven Township and South Haven Public Schools.

In order to apply for the grant, a pre-proposal is due on December 18, with a full proposal due on March 21. Submitting a pre-proposal does not commit the City to applying for the grant in March.

Moved by Kozlik Wall to approve Resolution 2013-73, a resolution supporting the acquisition and placement of a weather buoy. Seconded by Fitzgibbon.

Voted Yes: All. Motion Carried.

10. City council will be asked to approve Special Event 2014-06 Gus Macker basketball tournament.

Background Information: This special event request is ready for the City Council's approval. Youth Development Co/PAL is again sponsoring a Gus Macker Tournament. The tournament will be held July 25 - 27, 2013. The Gus Macker Tournament is a basketball tournament designed so that anyone can play: male or female, young and old, short and tall, the most experienced or no experience at all. This maintains the purity and integrity of the driveway game.

They are again requesting to use South Beach and Water Street from the beach to Maple Street for the tournament. Please see maps in the special event application for more details. They have agreed to pay a total of \$3444.00 for the use of the South Beach parking lot for the three days of the event (\$1148.00/day = \$7.00 /space * 164 spaces). Volunteers will be helping with the event by manning the barricades and picking up trash, etc. Porta-potties, dumpsters and additional trash containers are being supplied by Youth Development Co/PAL.

Last year they received a complaint about sportsmanship and are committed to working certified referees to ensure this is not a future issue.

Moved by Patterson to approve Special Event 2014-06 Gus Macker basketball tournament. Seconded by Klavins.

Voted Yes: All. Motion Carried.

11. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

12. City Manager's Comments

13. Mayor and Councilperson's Comments

Klavins – Spoke about positive change keeping sidewalks clear.

Arnold – Merry Christmas and Happy New Year

Patterson – Appreciates all that City staff does and Merry Christmas and Happy New Year

Fitzgibbon – Merry Christmas and Happy New Year

Gruber – Merry Christmas and Happy New Year

Kozlik Wall – Merry Christmas and Happy New Year

Burr – Spoke about having fun in South Haven.

14. Adjourn

City of South Haven
Regular Meeting Council Minutes
City Hall, Council Chambers
7:00 p.m., Monday, December 16, 2013

DRAFT

Moved by Fitzgibbon to adjourn. Seconded by Patterson.

Voted Yes: All. Motion carried. Meeting adjourned at 7:34 p.m.

RESPECTFULLY SUBMITTED,



Michelle Coffey
Deputy City Clerk

Approved by City Council: **DRAFT**

**CITY OF SOUTH HAVEN
JANUARY 7, 2014**

| | PREPAID | CURRENT | TOTAL |
|----------------------------|------------------------|----------------------|------------------------|
| 101-GENERAL FUND | \$ 100,404.82 | \$ 33,831.40 | \$ 134,236.22 |
| 202-MAJOR STREET FUND | \$ 39.97 | \$ 292.18 | \$ 332.15 |
| 203-LOCAL STREET FUND | \$ - | \$ 382.54 | \$ 382.54 |
| 204-STREET FUND | \$ 27.07 | 8743.51 | \$ 8,770.58 |
| 226-GARBAGE/REFUSE FUND | \$ 30,167.71 | \$ - | \$ 30,167.71 |
| 250-DOWNTOWN DEVELOPMENT | \$ 287,103.69 | \$ 29,779.55 | \$ 316,883.24 |
| 251-LDFA #1 | \$ - | \$ - | \$ - |
| 253-LDFA #3 | \$ - | \$ - | \$ - |
| 260-BROWNFIELD AUTHORITY | \$ - | \$ - | \$ - |
| 265-NARCOTICS UNIT | \$ - | \$ - | \$ - |
| 266-POLICE TRAINING | \$ - | \$ 586.73 | \$ 586.73 |
| 296-RIVER MAINTENANCE | \$ - | \$ - | \$ - |
| 363- CAPITAL BOND | \$ - | \$ - | \$ - |
| 370- BUILDING AUTHORITY #2 | \$ - | \$ - | \$ - |
| 371-CAPITAL BOND DEBT SERV | \$ - | \$ - | \$ - |
| 372-WATER PLANT FUND | \$ - | \$ - | \$ - |
| 395-DDA DEBT SERVICE | \$ - | \$ - | \$ - |
| 396- DDA DISTRICT #2 | \$ - | \$ - | \$ - |
| 401-CAPITAL PROJECTS | \$ 288,063.00 | \$ 3,820.58 | \$ 291,883.58 |
| 402-CAPITAL PROJECTS #2 | \$ - | \$ - | \$ - |
| 466- PAVILION AND ICE RINK | \$ - | \$ - | \$ - |
| 545-BLACK RIVER PARK | \$ 364.46 | \$ - | \$ 364.46 |
| 577-BEACH FUND | \$ 129.00 | \$ 3,744.00 | \$ 3,873.00 |
| 582-ELECTRIC FUND | \$ 28,048.93 | \$ 47,204.58 | \$ 75,253.51 |
| 591-WATER FUND | \$ 7,718.40 | \$ 31,654.10 | \$ 39,372.50 |
| 592-SEWER FUND | \$ 6,637.51 | \$ 22,141.59 | \$ 28,779.10 |
| 594-MUNICIPAL MARINA | \$ 7,120.03 | \$ 1,500.00 | \$ 8,620.03 |
| 636-INFORMATION SERVICES | \$ - | \$ 794.89 | \$ 794.89 |
| 661-MOTOR POOL | \$ 1,738.35 | \$ 14,743.95 | \$ 16,482.30 |
| 677-SELF INSURANCE | \$ 64.35 | \$ - | \$ 64.35 |
| 703-TAX FUND | \$ 362,702.06 | \$ - | \$ 362,702.06 |
| 718-TRUST & AGENCY | \$ - | \$ - | \$ - |
| 750-EMPLOYEE WITHHOLDING | \$ - | \$ - | \$ - |
| TOTAL | \$ 1,120,329.35 | \$ 199,219.60 | \$ 1,319,548.95 |

User: ksteinman

CHECK NUMBERS 46445 - 46532

DB: South Haven

| Check Date | Bank | Check | Vendor | Vendor Name | Amount |
|-------------------------|------|-------|-----------|------------------------------------|------------|
| Bank 1 FIFTH THIRD BANK | | | | | |
| 12/11/2013 | 1 | 46445 | UB REFUND | ACAS | 360.07 |
| 12/11/2013 | 1 | 46446 | UB REFUND | CALDERON, ORLANDO | 70.43 |
| 12/11/2013 | 1 | 46447 | UB REFUND | CARRICO, SARAFINA A | 119.24 |
| 12/11/2013 | 1 | 46448 | UB REFUND | DEPARTMENT OF HUMAN SERVICES | 105.15 |
| 12/11/2013 | 1 | 46449 | UB REFUND | ECOVA | 62.29 |
| 12/11/2013 | 1 | 46450 | UB REFUND | JOHNSON, ERRON D | 78.20 |
| 12/11/2013 | 1 | 46451 | UB REFUND | KRIEGER, LISA M | 38.52 |
| 12/11/2013 | 1 | 46452 | UB REFUND | SAFEGUARD PROPERTIES | 324.81 |
| 12/12/2013 | 1 | 46453 | 000339 | BROUSSEAU APPRAISAL SERVICES I | 3,690.00 |
| 12/12/2013 | 1 | 46454 | 000463 | CITY OF SOUTH HAVEN | 3,636.05 |
| 12/12/2013 | 1 | 46455 | 000471 | CITY PLUMBING & HEATING CO | 1,030.00 |
| 12/12/2013 | 1 | 46456 | 000994 | HAPA LLC | 5,183.33 |
| 12/12/2013 | 1 | 46457 | 001373 | LAWN BOYS INC | 1,370.00 |
| 12/12/2013 | 1 | 46458 | 003136 | CHRIS MAY | 111.93 |
| 12/12/2013 | 1 | 46459 | 001544 | MENARDS | 308.45 |
| 12/12/2013 | 1 | 46460 | 001948 | PAT'S PRONTO PRINT | 104.00 |
| 12/12/2013 | 1 | 46461 | 002645 | TRACTOR SUPPLY CREDIT PLAN | 83.95 |
| 12/12/2013 | 1 | 46462 | 002724 | UPS STORE #5080 | 18.44 |
| 12/12/2013 | 1 | 46463 | 002949 | WOLVERINE HARDWARE | 44.38 |
| 12/17/2013 | 1 | 46464 | 001691 | MILBOCKER & SONS INC | 287,036.19 |
| 12/17/2013 | 1 | 46465 | 003213 | DALE CLAYTON | 78.80 |
| 12/17/2013 | 1 | 46466 | 003214 | EASTMAN, KIM | 32.99 |
| 12/17/2013 | 1 | 46467 | 003072 | MARY ANN FRAZIER | 88.14 |
| 12/17/2013 | 1 | 46468 | 000843 | FRONTIER | 391.26 |
| 12/17/2013 | 1 | 46469 | 001286 | KNOX, JARED | 78.80 |
| 12/17/2013 | 1 | 46470 | 001544 | MENARDS | 471.94 |
| 12/17/2013 | 1 | 46471 | 002002 | PLUMBER'S PORTABLE TOILETS | 33.00 |
| 12/17/2013 | 1 | 46472 | 002132 | RELIABLE DISPOSAL INC #646 | 31,251.39 |
| 12/17/2013 | 1 | 46473 | 003047 | ERIC SMITH | 78.80 |
| 12/17/2013 | 1 | 46474 | 003132 | SOUTH HAVEN HEALTH SYSTEM | 88.00 |
| 12/17/2013 | 1 | 46475 | 002645 | TRACTOR SUPPLY CREDIT PLAN | 327.63 |
| 12/17/2013 | 1 | 46476 | 002724 | UPS STORE #5080 | 29.96 |
| 12/17/2013 | 1 | 46477 | 002774 | PAUL VANDEN BOSCH | 158.69 |
| 12/17/2013 | 1 | 46478 | 002949 | WOLVERINE HARDWARE | 114.81 |
| 12/19/2013 | 1 | 46479 | 001346 | LAKEWOOD INC | 287,068.00 |
| 12/19/2013 | 1 | 46480 | UB REFUND | DYKSTRA, JENNA L | 237.34 |
| 12/19/2013 | 1 | 46481 | UB REFUND | ECOVA | 91.14 |
| 12/19/2013 | 1 | 46482 | UB REFUND | ERWIN, JACQUES J | 87.41 |
| 12/19/2013 | 1 | 46483 | UB REFUND | MORRIS, CHARLES | 7.38 |
| 12/20/2013 | 1 | 46484 | 003128 | LINDA ANDERSON | 33.06 |
| 12/20/2013 | 1 | 46485 | 000162 | ASR HEALTH BENEFITS | 64.35 |
| 12/20/2013 | 1 | 46486 | 003195 | BLUE CARE NETWORK | 49,613.63 |
| 12/20/2013 | 1 | 46487 | 000286 | BLUE CROSS BLUE SHIELD OF MICHIGAN | 500.59 |
| 12/20/2013 | 1 | 46488 | 000514 | CONSTRUCTION ASSOCIATES INC | 1,951.39 |
| 12/20/2013 | 1 | 46489 | 003180 | COPS HEALTH TRUST | 12,476.12 |
| 12/20/2013 | 1 | 46490 | 000624 | DELTA DENTAL OF MICHIGAN | 4,637.89 |
| 12/20/2013 | 1 | 46491 | 001405 | LINCOLN NATIONAL LIFE INS CO | 2,905.63 |
| 12/20/2013 | 1 | 46492 | 001544 | MENARDS | 197.25 |
| 12/20/2013 | 1 | 46493 | 001610 | MICHIGAN GAS UTILITIES | 1,736.13 |
| 12/20/2013 | 1 | 46494 | MISC | ROD OBBINK BUILDERS | 200.00 |
| 12/20/2013 | 1 | 46495 | 003217 | WILSON, DUSTIN | 622.74 |
| 12/20/2013 | 1 | 46496 | 000059 | ALLEGAN COUNTY TREASURER | 242.01 |
| 12/20/2013 | 1 | 46497 | 000430 | CENTURY LINK | 23.18 |
| 12/20/2013 | 1 | 46498 | 001329 | LAKE MICHIGAN COLLEGE | 1,105.02 |
| 12/20/2013 | 1 | 46499 | 001412 | LITTLE OSCAR'S SCREEN PRINTS | 320.00 |
| 12/20/2013 | 1 | 46500 | 002395 | SOUTH HAVEN COMMUNITY HOSPITAL | 12,369.67 |
| 12/20/2013 | 1 | 46501 | 002415 | SOUTH HAVEN PUBLIC SCHOOLS | 9,108.58 |
| 12/20/2013 | 1 | 46502 | 002417 | SOUTH HAVEN SENIOR SERVICES | 9,318.40 |
| 12/20/2013 | 1 | 46503 | 002757 | VAN BUREN COUNTY TREASURER | 106,976.16 |
| 12/20/2013 | 1 | 46504 | 002758 | VAN BUREN INTERMEDIATE | 223,582.22 |
| 12/27/2013 | 1 | 46505 | 000843 | FRONTIER | 599.21 |
| 12/27/2013 | 1 | 46506 | 000847 | FUEL MANAGEMENT SYSTEM | 6,758.81 |
| 12/27/2013 | 1 | 46507 | 001544 | MENARDS | 121.14 |
| 12/27/2013 | 1 | 46508 | 001610 | MICHIGAN GAS UTILITIES | 6,980.18 |
| 12/27/2013 | 1 | 46509 | 002132 | RELIABLE DISPOSAL INC #646 | 628.95 |
| 12/27/2013 | 1 | 46510 | 003058 | NATALIE THOMPSON | 66.89 |
| 12/27/2013 | 1 | 46511 | 002755 | VAN BUREN COUNTY ROAD COMM | 39.97 |
| 12/27/2013 | 1 | 46512 | 002792 | VERIZON WIRELESS | 2,605.97 |
| 12/30/2013 | 1 | 46513 | UB REFUND | BLACKSTON, AARON W | 211.66 |
| 12/30/2013 | 1 | 46514 | UB REFUND | FIVE BROTHERS MORTGAGE CO | 321.17 |
| 12/30/2013 | 1 | 46515 | UB REFUND | KAPTUR, TROY A | 300.00 |
| 12/30/2013 | 1 | 46516 | 003181 | PAC-VAN | 995.00 |
| 12/30/2013 | 1 | 46517 | UB REFUND | SPAEDT, PIPER | 46.82 |
| 12/31/2013 | 1 | 46518 | 003048 | TODD BLOOMSTINE | 41.91 |
| 12/31/2013 | 1 | 46519 | 000468 | CITY OF SOUTH HAVEN-PETTY CASH | 112.35 |
| 12/31/2013 | 1 | 46520 | 000519 | CONSUMERS ENERGY | 139.96 |
| 12/31/2013 | 1 | 46521 | 003127 | ADAM DE BOER | 465.40 |
| 12/31/2013 | 1 | 46522 | 000843 | FRONTIER | 106.15 |

User: ksteinman

CHECK NUMBERS 46445 - 46532

DB: South Haven

| Check Date | Bank | Check | Vendor | Vendor Name | Amount |
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| 12/31/2013 | 1 | 46523 | 003071 | KYLE GRIFFIN | 100.70 |
| 12/31/2013 | 1 | 46524 | 001067 | HI TEC BUILDING SERVICES | 3,078.90 |
| 12/31/2013 | 1 | 46525 | 001331 | LAKE MICHIGAN MAILERS | 10,000.00 |
| 12/31/2013 | 1 | 46526 | 001544 | MENARDS | 250.82 |
| 12/31/2013 | 1 | 46527 | 001610 | MICHIGAN GAS UTILITIES | 1,207.38 |
| 12/31/2013 | 1 | 46528 | MISC | ROBERT JASTRZEMBSKI | 164.11 |
| 12/31/2013 | 1 | 46529 | 003047 | ERIC SMITH | 87.33 |
| 12/31/2013 | 1 | 46530 | 002645 | TRACTOR SUPPLY CREDIT PLAN | 145.98 |
| 12/31/2013 | 1 | 46531 | 002949 | WOLVERINE HARDWARE | 43.92 |
| 12/31/2013 | 1 | 46532 | MISC | WILLIAM ELLIS | 196.94 |

1 TOTALS:

| | |
|----------------------------|---------------------|
| Total of 88 Checks: | 1,098,292.55 |
| Less 0 Void Checks: | 0.00 |
| Total of 88 Disbursements: | <u>1,098,292.55</u> |

12/31/2013 05:03 PM
User: ksteinman
DB: South Haven

CHECK REGISTER FOR CITY OF SOUTH HAVEN
CHECK DATE FROM 12/23/2013 - 12/30/2013

Page: 1/1

| Check Date | Bank | Check | Vendor | Vendor Name | Amount |
|---------------------------|------|-------|--------|-------------|-----------|
| Bank 1 FIFTH THIRD BANK | | | | | |
| 12/23/2013 | 1 | 37(E) | 003074 | APX INC | 120.06 |
| 12/30/2013 | 1 | 38(E) | 003062 | MCAAA | 21,916.75 |
| 1 TOTALS: | | | | | |
| Total of 2 Checks: | | | | | 22,036.81 |
| Less 0 Void Checks: | | | | | 0.00 |
| Total of 2 Disbursements: | | | | | 22,036.81 |

User: ksteinman
DB: South Haven

BANK CODE: 1 CHECK DATE: 01/07/2014 INVOICE PAY DATE FROM 01/07/2014 TO 01/07/2014

| Check Date | Bank | Check # | Vendor Code | Vendor Name | Amount | # Invoices |
|------------|------|---------|-------------|-------------------------------------|-----------|------------|
| 01/07/2014 | 1 | 46533 | 000014 | ABONMARCHE CONSULTANTS INC | 27,740.13 | 12 |
| 01/07/2014 | 1 | 46534 | 000043 | AIRGAS USA, LLC | 48.03 | 1 |
| 01/07/2014 | 1 | 46535 | 000050 | ALEXANDER CHEMICAL CORP | 4,227.94 | 3 |
| 01/07/2014 | 1 | 46536 | 000073 | ALTA CONSTRUCTION EQUIPMENT | 9.50 | 1 |
| 01/07/2014 | 1 | 46537 | 003184 | ALTA EQUIPMENT COMPANY | 270.25 | 2 |
| 01/07/2014 | 1 | 46538 | 000074 | ALTEC INDUSTRIES INC | 5,006.72 | 4 |
| 01/07/2014 | 1 | 46539 | 000125 | ANTONSON, ALLEN | 600.00 | 1 |
| 01/07/2014 | 1 | 46540 | 000145 | ARISTA TRUCK SYSTEMS, INC | 852.05 | 1 |
| 01/07/2014 | 1 | 46541 | 000177 | AUTOWARES INC | 1,122.98 | 20 |
| 01/07/2014 | 1 | 46542 | 003146 | B & R MOBILE HOMES INC | 1,793.94 | 1 |
| 01/07/2014 | 1 | 46543 | 000229 | BEAVER RESEARCH COMPANY | 2,003.51 | 2 |
| 01/07/2014 | 1 | 46544 | 003218 | BEST ONE FLEET SERVICE- HOLLAND | 2,435.50 | 1 |
| 01/07/2014 | 1 | 46545 | 000288 | BLUE STAR GLASS INC | 25.47 | 1 |
| 01/07/2014 | 1 | 46546 | 000290 | BLUE STAR SUPPLY | 108.50 | 4 |
| 01/07/2014 | 1 | 46547 | 000346 | BRUSH ENTERPRISES | 3,095.48 | 7 |
| 01/07/2014 | 1 | 46548 | 000418 | CDW GOVERNMENT INC | 892.82 | 3 |
| 01/07/2014 | 1 | 46549 | 000453 | CHIEF SUPPLY CORP | 48.27 | 3 |
| 01/07/2014 | 1 | 46550 | 000475 | CLARK HILL PLC | 1,026.00 | 1 |
| 01/07/2014 | 1 | 46551 | 000484 | COASTAL LANDSCAPING INC | 6,504.00 | 2 |
| 01/07/2014 | 1 | 46552 | 000502 | COMMUNITY ANSWERING SERVICE | 626.15 | 1 |
| 01/07/2014 | 1 | 46553 | 000505 | COMPTON INC | 14,785.00 | 6 |
| 01/07/2014 | 1 | 46554 | 000517 | CONSUMERS CONCRETE CORP | 78.83 | 1 |
| 01/07/2014 | 1 | 46555 | 000604 | DE BEST INC | 300.00 | 1 |
| 01/07/2014 | 1 | 46556 | 000716 | EJ USA INC | 4,393.06 | 4 |
| 01/07/2014 | 1 | 46557 | 003123 | EMERGENCY VEHICLE PRODUCTS F161733 | 2,986.50 | 1 |
| 01/07/2014 | 1 | 46558 | 000746 | ETNA SUPPLY COMPANY | 3,005.77 | 1 |
| 01/07/2014 | 1 | 46559 | 000846 | ETC & H, INC | 441.00 | 1 |
| 01/07/2014 | 1 | 46560 | 000872 | GEMPLER'S | 335.00 | 1 |
| 01/07/2014 | 1 | 46561 | 000902 | GOLDEN BROWN BAKERY INC | 28.80 | 1 |
| 01/07/2014 | 1 | 46562 | 000913 | GRAINGER | 395.95 | 2 |
| 01/07/2014 | 1 | 46563 | 000921 | GRANDVILLE TRACTOR & EQUIPMENT CO | 600.00 | 1 |
| 01/07/2014 | 1 | 46564 | 000939 | GREAT LAKES ENERGY | 1,975.00 | 1 |
| 01/07/2014 | 1 | 46565 | 001036 | HD SUPPLY POWER SOLUTIONS LTD | 599.98 | 1 |
| 01/07/2014 | 1 | 46566 | 003198 | HOFFMAN BOOTS | 568.37 | 2 |
| 01/07/2014 | 1 | 46567 | 001107 | HULL LIFT TRUCK INC | 795.53 | 4 |
| 01/07/2014 | 1 | 46568 | 001134 | IDEXX DISTRIBUTION INC | 214.68 | 2 |
| 01/07/2014 | 1 | 46569 | 001161 | INTERSTATE ALL BATTERY CENTER | 233.74 | 2 |
| 01/07/2014 | 1 | 46570 | 001162 | INTERSTATE BATTERY SYSTEMS | 568.47 | 2 |
| 01/07/2014 | 1 | 46571 | 001189 | JIM & TONI'S DRYCLEANERS | 363.25 | 1 |
| 01/07/2014 | 1 | 46572 | 001196 | JOHN'S STEREO INC | 163.99 | 2 |
| 01/07/2014 | 1 | 46573 | 001223 | KAL-BLUE | 430.00 | 1 |
| 01/07/2014 | 1 | 46574 | 003067 | KONE CRANES INC | 430.00 | 1 |
| 01/07/2014 | 1 | 46575 | 001298 | KREIS, ENDERLE, HUDGINS & BORSOS PC | 286.00 | 1 |
| 01/07/2014 | 1 | 46576 | 001350 | LAMBRIX DESIGN AND COMPANY | 363.50 | 1 |
| 01/07/2014 | 1 | 46577 | 001561 | METRON-FARNIER, LLC | 7,647.79 | 2 |
| 01/07/2014 | 1 | 46578 | 001590 | MICHIGAN CAT | 524.28 | 1 |
| 01/07/2014 | 1 | 46579 | 003167 | MICHIGAN DEPT OF ENVIRO QUALITY | 3,099.96 | 2 |
| 01/07/2014 | 1 | 46580 | 003059 | MICHIGAN GAS UTILITIES | 184.34 | 1 |
| 01/07/2014 | 1 | 46581 | 001675 | MIDWEST CIVIL ENGINEERS INC | 4,354.00 | 1 |
| 01/07/2014 | 1 | 46582 | 001766 | MUZZALL GRAPHICS | 497.46 | 3 |
| 01/07/2014 | 1 | 46583 | 001863 | NTH CONSULTANTS, LTD | 12,687.30 | 2 |
| 01/07/2014 | 1 | 46584 | 001948 | PAT'S PRONTO PRINT | 45.00 | 1 |
| 01/07/2014 | 1 | 46585 | 003052 | PERCEPTIVE CONTROLS INC | 247.50 | 1 |
| 01/07/2014 | 1 | 46586 | 002009 | POLYDYNE INC | 2,070.00 | 1 |
| 01/07/2014 | 1 | 46587 | 002020 | POWER LINE SUPPLY CO | 38,030.15 | 22 |
| 01/07/2014 | 1 | 46588 | 002033 | PRI MAR PETROLEUM INC | 50.00 | 1 |
| 01/07/2014 | 1 | 46589 | 003017 | PROGRESSIVE/AE | 371.20 | 1 |
| 01/07/2014 | 1 | 46590 | 002155 | RIDGE AND KRAMER AUTO PARTS | 29.73 | 1 |

User: ksteinma
 BANK CODE: 1
 DB: South Haven

CHECK DATE: 01/07/2014 INVOICE PAY DATE FROM 01/07/2014 TO 01/07/2014

| Check Date | Bank | Check # | Vendor Code | Vendor Name | Amount | # Invoices |
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| 01/07/2014 | 1 | 46591 | 003093 | RIDGE AUTO PARTS | 46.49 | 1 |
| 01/07/2014 | 1 | 46592 | 002184 | ROD'S PRINTS & PROMOTIONS | 742.00 | 1 |
| 01/07/2014 | 1 | 46593 | 002312 | SHULTS EQUIPMENT INC | 2,926.80 | 1 |
| 01/07/2014 | 1 | 46594 | 002373 | SOIL & MATERIALS ENGINEERS INC | 6,044.62 | 1 |
| 01/07/2014 | 1 | 46595 | 002418 | SOUTH HAVEN SMALL ENGINES | 135.14 | 2 |
| 01/07/2014 | 1 | 46596 | 002478 | STAPLES ADVANTAGE | 889.61 | 4 |
| 01/07/2014 | 1 | 46597 | 002495 | STATE OF MICHIGAN | 180.00 | 1 |
| 01/07/2014 | 1 | 46598 | 002551 | SUPERIOR ASPHALT INC | 15,525.00 | 1 |
| 01/07/2014 | 1 | 46599 | 002644 | TRACE ANALYTICAL LAB INC | 93.00 | 1 |
| 01/07/2014 | 1 | 46600 | 002721 | UPLINK SECURITY LLC | 6.45 | 1 |
| 01/07/2014 | 1 | 46601 | 002728 | USA BLUE BOOK | 2,049.65 | 7 |
| 01/07/2014 | 1 | 46602 | 002788 | VERDIN COMPANY | 813.19 | 2 |
| 01/07/2014 | 1 | 46603 | 002848 | WATCON INC | 778.50 | 1 |
| 01/07/2014 | 1 | 46604 | 002860 | WEBB CHEMICAL SERVICE CORP | 4,757.81 | 1 |
| 01/07/2014 | 1 | 46605 | 002883 | WEST MICHIGAN DOCUMENT | 45.00 | 1 |
| 01/07/2014 | 1 | 46606 | 002935 | WINGFOOT COMMERCIAL TIRE SYSTEMS | 558.92 | 1 |
| 01/07/2014 | 1 | 46607 | 002936 | WINKEL'S COMMUNICATION INC | 230.00 | 1 |
| 01/07/2014 | 1 | 46608 | 003219 | WMCJTC | 586.73 | 1 |
| 01/07/2014 | 1 | 46609 | 002953 | WOODHAMS, INC , DON | 192.32 | 1 |

Num Checks: 77

Num Invoices: 182

Total Amount: 199,219.60

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 DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 INVOICE DUE DATES 01/07/2014 - 01/07/2014
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 1 - CHECK TYPE: PAPER CHECK

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| 108049 | | | | | | | |
| 36080 | ABONMARCHE CONSULTANTS INC SEWER SYSTEM EVALUATION 592-558-801-008 | 12/05/2013 ksteinman | 01/07/2014 | 6,560.25 | 0.00 | P | Y 12/17/2013 |
| | | SANITARY SEWER EVALUATION SURV | | 6,560.25 | | | |
| 108051 | | | | | | | |
| 36161 | ABONMARCHE CONSULTANTS INC FALL PAVING DESIGN SERVICES PER PR 204-446-801-000 202-447-801-000 203-447-801-000 | 12/06/2013 ksteinman | 01/07/2014 | 1,235.00 | 0.00 | P | Y 12/26/2013 |
| | | | | 988.00 | | | |
| | | | | 185.25 | | | |
| | | | | 61.75 | | | |
| 108075 | | | | | | | |
| 36200 | ABONMARCHE CONSULTANTS INC PUBLIC SAFETY BUILDING RENOVATIONS 401-301-980-000 | 12/13/2013 ksteinman | 01/07/2014 | 1,500.00 | 0.00 | P | Y 12/27/2013 |
| | | POLICE/FIRE COMPLEX | | 1,500.00 | | | |
| 108085 | | | | | | | |
| 36201 | ABONMARCHE CONSULTANTS INC VAN BUREN TRAIL CONNECTION 250-729-974-018-0127 | 12/18/2013 ksteinman | 01/07/2014 | 5,114.25 | 0.00 | P | Y 12/27/2013 |
| | | CAPITAL PROJECTS | | 5,114.25 | | | |
| 108086 | | | | | | | |
| 36202 | ABONMARCHE CONSULTANTS INC ELKENBURG PARK PHASE II 101-751-801-000-0146 | 12/18/2013 ksteinman | 01/07/2014 | 2,104.70 | 0.00 | P | Y 12/27/2013 |
| | | PROFESSIONAL/CONSULTING FEES | | 2,104.70 | | | |
| 108090 | | | | | | | |
| 36208 | ABONMARCHE CONSULTANTS INC PROJECT MARILYN 594-776-802-000 | 12/18/2013 ksteinman | 01/07/2014 | 1,500.00 | 0.00 | P | Y 12/30/2013 |
| | | OTHER CONTRACTUAL SERVICES | | 1,500.00 | | | |
| 108114 | | | | | | | |
| 36277 | ABONMARCHE CONSULTANTS INC PUBLIC SAFETY BUILDING RENOVATIONS 401-301-980-000-0145 | 12/19/2013 ksteinman | 01/07/2014 | 526.64 | 0.00 | P | Y 12/31/2013 |
| | | POLICE/FIRE COMPLEX | | 526.64 | | | |
| 108158 | | | | | | | |
| 36280 | ABONMARCHE CONSULTANTS INC PAYROLL REVIEW SERVICES 250-729-974-018-0150 | 12/20/2013 ksteinman | 01/07/2014 | 3,395.00 | 0.00 | P | Y 12/31/2013 |
| | | CAPITAL PROJECTS | | 3,395.00 | | | |
| 108164 | | | | | | | |
| 36281 | ABONMARCHE CONSULTANTS INC PHOENIX STREET DESIGN 250-729-974-018-0150 | 12/20/2013 ksteinman | 01/07/2014 | 1,992.00 | 0.00 | P | Y 12/31/2013 |
| | | CAPITAL PROJECTS | | 1,992.00 | | | |

12/31/2013 05:02 PM
 User: ksteinman
 DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 INVOICE DUE DATES 01/07/2014 - 01/07/2014
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 1 - CHECK TYPE: PAPER CHECK

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| 108156 36283 | ABONMARCHE CONSULTANTS INC FALL PAVING DESIGN SERVICES PER PR 204-446-801-000 202-447-801-000 203-447-801-000 | 12/20/2013 ksteinman | 01/07/2014 | 2,138.61 1,710.89 106.93 320.79 | 0.00 | P | Y 12/31/2013 |
| 108157 36301 | ABONMARCHE CONSULTANTS INC BAILEY/CHERRY STREET DRAINAGE REVI 101-447-801-000 | 12/20/2013 ksteinman | 01/07/2014 | 960.00 960.00 | 0.00 | P | Y 12/31/2013 |
| 108091 36302 | ABONMARCHE CONSULTANTS INC SEWER SYSTEM EVALUATION 592-558-801-008 | 12/18/2013 ksteinman | 01/07/2014 | 713.68 713.68 | 0.00 | P | Y 12/31/2013 |
| 9914623508 36052 | AIRGAS USA, LLC CYLINDER RENTAL 661-450-748-000 | 11/30/2013 ksteinman | 01/07/2014 | 48.03 48.03 | 0.00 | P | Y 12/17/2013 |
| SLS 10012333 36112 | ALEXANDER CHEMICAL CORP CHEMICALS 591-559-741-000 | 11/26/2013 ksteinman | 01/07/2014 | 2,897.94 2,897.94 | 0.00 | P | Y 12/19/2013 |
| SCL 10003210 36162 | ALEXANDER CHEMICAL CORP DEPOSIT REFUND 592-559-741-000 | 12/19/2013 ksteinman | 01/07/2014 | (600.00) (600.00) | 0.00 | P | Y 12/26/2013 |
| SLS 10013021 36307 | ALEXANDER CHEMICAL CORP CHEMICALS 592-559-741-000 | 12/17/2013 ksteinman | 01/07/2014 | 1,930.00 1,930.00 | 0.00 | P | Y 12/31/2013 |
| V20535 36237 | ALTA CONSTRUCTION EQUIPMENT PARTS/REPAIRS 661-450-741-003 | 12/20/2013 ksteinman | 01/07/2014 | 9.50 9.50 | 0.00 | P | Y 12/30/2013 |
| 147489 36082 | ALTA EQUIPMENT COMPANY FLANGE NUT 661-450-741-003 | 12/13/2013 ksteinman | 01/07/2014 | 5.25 5.25 | 0.00 | P | Y 12/18/2013 |

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 INVOICE DUE DATES 01/07/2014 - 01/07/2014
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 1 - CHECK TYPE: PAPER CHECK

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| I62723 36236 | ALTA EQUIPMENT COMPANY SWITCH FOR VOLVO 661-450-741-003 | 12/18/2013 ksteinman | 01/07/2014 | 265.00 | 0.00 | P | Y 12/30/2013 |
| | REPAIR & MAINT SUPPLIES | | | 265.00 | | | |
| 10144815 36049 | ALTEC INDUSTRIES INC SUPPLIES 582-558-933-000 | 11/04/2013 ksteinman | 01/07/2014 | 214.56 | 0.00 | P | Y 12/17/2013 |
| | REPAIRS/MAINTENANCE - EQUIPM | | | 214.56 | | | |
| 5076772 36193 | ALTEC INDUSTRIES INC MAINTENANCE 582-558-802-000 582-558-741-000 | 11/04/2013 ksteinman | 01/07/2014 | 817.00 | 0.00 | P | Y 12/27/2013 |
| | OTHER CONTRACTUAL SERVICES | | | 792.00 | | | |
| | OPERATING SUPPLIES | | | 25.00 | | | |
| 5081615 36196 | ALTEC INDUSTRIES INC PARTS & LABOR 582-558-741-000 582-558-802-000 | 11/26/2013 ksteinman | 01/07/2014 | 1,303.49 | 0.00 | P | Y 12/27/2013 |
| | OPERATING SUPPLIES | | | 263.99 | | | |
| | OTHER CONTRACTUAL SERVICES | | | 1,039.50 | | | |
| 5076771 36286 | ALTEC INDUSTRIES INC REPAIRS/MAINTENANCE 582-558-802-000 | 11/04/2013 ksteinman | 01/07/2014 | 2,671.67 | 0.00 | P | Y 12/31/2013 |
| | OTHER CONTRACTUAL SERVICES | | | 2,671.67 | | | |
| 624590 36039 | ANTONSON, ALLEN 150 BALES STRAW 101-446-741-000 | 11/01/2013 ksteinman | 01/07/2014 | 600.00 | 0.00 | P | Y 12/17/2013 |
| | OPERATING SUPPLIES | | | 600.00 | | | |
| 10942 36078 | ARISTA TRUCK SYSTEMS, INC SUPPLIES 661-450-935-000 | 12/09/2013 ksteinman | 01/07/2014 | 852.05 | 0.00 | P | Y 12/17/2013 |
| | REPAIRS/MAINTENANCE - VEHICLES | | | 852.05 | | | |
| 233-790130 36071 | AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-003 | 12/11/2013 ksteinman | 01/07/2014 | 234.54 | 0.00 | P | Y 12/17/2013 |
| | REPAIR & MAINT SUPPLIES | | | 234.54 | | | |
| 233-790013 36072 | AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-003 | 12/11/2013 ksteinman | 01/07/2014 | 31.78 | 0.00 | P | Y 12/17/2013 |
| | REPAIR & MAINT SUPPLIES | | | 31.78 | | | |

12/31/2013 05:02 PM
User: ksteinman
DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
INVOICE DUE DATES 01/07/2014 - 01/07/2014
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Page: 4/22

| Inv Num | Vendor | Inv Date | Due Date | Inv Amt | Amt Due | Status | Jrnalized |
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| 233-790160 | | | | | | | |
| 36073 | AUTOWARES INC | 12/12/2013 | 01/07/2014 | 10.58 | 0.00 | P | Y |
| | REPAIR/MAINTENANCE SUPPLIES | ksteinman | | | | | 12/17/2013 |
| | 661-450-741-003 | REPAIR & MAINT SUPPLIES | | 10.58 | | | |
| 233-790102 | | | | | | | |
| 36074 | AUTOWARES INC | 12/11/2013 | 01/07/2014 | 154.95 | 0.00 | P | Y |
| | REPAIR/MAINTENANCE SUPPLIES | ksteinman | | | | | 12/17/2013 |
| | 661-450-742-000 | SMALL TOOLS | | 154.95 | | | |
| 233-789998 | | | | | | | |
| 36075 | AUTOWARES INC | 12/11/2013 | 01/07/2014 | 14.69 | 0.00 | P | Y |
| | REPAIR/MAINTENANCE SUPPLIES | ksteinman | | | | | 12/17/2013 |
| | 582-558-741-000 | OPERATING SUPPLIES | | 14.69 | | | |
| 233-784822 | | | | | | | |
| 36081 | AUTOWARES INC | 10/23/2013 | 01/07/2014 | 13.39 | 0.00 | P | Y |
| | REPAIR/MAINTENANCE SUPPLIES | ksteinman | | | | | 12/18/2013 |
| | 582-558-741-000 | OPERATING SUPPLIES | | 13.39 | | | |
| 233-789947 | | | | | | | |
| 36094 | AUTOWARES INC | 12/10/2013 | 01/07/2014 | 27.54 | 0.00 | P | Y |
| | REPAIR/MAINTENANCE SUPPLIES | ksteinman | | | | | 12/18/2013 |
| | 661-450-741-003 | REPAIR & MAINT SUPPLIES | | 27.54 | | | |
| 233-791344 | | | | | | | |
| 36218 | AUTOWARES INC | 12/27/2013 | 01/07/2014 | 74.94 | 0.00 | P | Y |
| | REPAIR/MAINTENANCE SUPPLIES | ksteinman | | | | | 12/30/2013 |
| | 661-450-748-000 | MOTOR FUEL & LUBRICANTS | | 74.94 | | | |
| 233-791350 | | | | | | | |
| 36219 | AUTOWARES INC | 12/27/2013 | 01/07/2014 | 38.78 | 0.00 | P | Y |
| | REPAIR/MAINTENANCE SUPPLIES | ksteinman | | | | | 12/30/2013 |
| | 661-450-742-000 | SMALL TOOLS | | 38.78 | | | |
| 233-791192 | | | | | | | |
| 36220 | AUTOWARES INC | 12/24/2013 | 01/07/2014 | 50.12 | 0.00 | P | Y |
| | REPAIR/MAINTENANCE SUPPLIES | ksteinman | | | | | 12/30/2013 |
| | 661-450-741-003 | REPAIR & MAINT SUPPLIES | | 50.12 | | | |
| 233-791369 | | | | | | | |
| 36221 | AUTOWARES INC | 12/27/2013 | 01/07/2014 | 17.28 | 0.00 | P | Y |
| | REPAIR/MAINTENANCE SUPPLIES | ksteinman | | | | | 12/30/2013 |
| | 661-450-741-000 | OPERATING SUPPLIES | | 17.28 | | | |

12/31/2013 05:02 PM
 User: ksteinman
 DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 INVOICE DUE DATES 01/07/2014 - 01/07/2014
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 BANK CODE: 1 - CHECK TYPE: PAPER CHECK

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| 233-791381 36222 | AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-003 | 12/27/2013 ksteinman | 01/07/2014 | 4.04 | 0.00 | P | Y 12/30/2013 |
| | REPAIR & MAINT SUPPLIES | | | 4.04 | | | |
| 233-791278 36223 | AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-003 | 12/26/2013 ksteinman | 01/07/2014 | 2.02 | 0.00 | P | Y 12/30/2013 |
| | REPAIR & MAINT SUPPLIES | | | 2.02 | | | |
| 233-791579 36224 | AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-003 | 12/30/2013 ksteinman | 01/07/2014 | 30.72 | 0.00 | P | Y 12/30/2013 |
| | REPAIR & MAINT SUPPLIES | | | 30.72 | | | |
| 233-790928 36225 | AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-000 | 12/20/2013 ksteinman | 01/07/2014 | 21.00 | 0.00 | P | Y 12/30/2013 |
| | OPERATING SUPPLIES | | | 21.00 | | | |
| 233-791095 36226 | AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-741-003 | 12/23/2013 ksteinman | 01/07/2014 | 32.36 | 0.00 | P | Y 12/30/2013 |
| | REPAIR & MAINT SUPPLIES | | | 32.36 | | | |
| 233-790748 36227 | AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-742-000 | 12/18/2013 ksteinman | 01/07/2014 | 48.99 | 0.00 | P | Y 12/30/2013 |
| | SMALL TOOLS | | | 48.99 | | | |
| 233-79078 36228 | AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-748-000 | 12/18/2013 ksteinman | 01/07/2014 | 55.92 | 0.00 | P | Y 12/30/2013 |
| | MOTOR FUEL & LUBRICANTS | | | 55.92 | | | |
| 233-790816 36229 | AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 661-450-748-000 | 12/19/2013 ksteinman | 01/07/2014 | 251.64 | 0.00 | P | Y 12/30/2013 |
| | MOTOR FUEL & LUBRICANTS | | | 251.64 | | | |
| 233-791294 36297 | AUTOWARES INC REPAIR/MAINTENANCE SUPPLIES 592-559-933-000 | 12/26/2013 ksteinman | 01/07/2014 | 7.70 | 0.00 | P | Y 12/31/2013 |
| | REPAIRS/MAINTENANCE - EQUIP | | | 7.70 | | | |

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 INVOICE DUE DATES 01/07/2014 - 01/07/2014
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 1 - CHECK TYPE: PAPER CHECK

User: ksteinman
 DB: South Haven

| Inv Num Inv Ref# | Vendor Description GL Distribution | Inv Date Entered By | Due Date | Inv Amt | Amt Due | Status | Jrnalized Post Date |
|---------------------|--|--|------------|----------------------|---------|--------|------------------------|
| 861356 36288 | B & R MOBILE HOMES INC MOBILE HOME LEASE 401-301-980-000-0145 | 11/27/2013 ksteinman POLICE/FIRE COMPLEX | 01/07/2014 | 1,793.94 1,793.94 | 0.00 | P | Y 12/31/2013 |
| 0204958-IN 36192 | BEAVER RESEARCH COMPANY DEGREASER 582-558-741-000 | 12/10/2013 ksteinman OPERATING SUPPLIES | 01/07/2014 | 727.25 727.25 | 0.00 | P | Y 12/27/2013 |
| 0205602-IN 36285 | BEAVER RESEARCH COMPANY ICE BUSTER 101-446-741-000 | 12/26/2013 ksteinman OPERATING SUPPLIES | 01/07/2014 | 1,276.26 1,276.26 | 0.00 | P | Y 12/31/2013 |
| 204704 36156 | BEST ONE FLEET SERVICE- HOLLAND SERVICE CALL/REPAIRS 661-450-741-003 | 12/10/2013 ksteinman REPAIR & MAINT SUPPLIES | 01/07/2014 | 2,435.50 2,435.50 | 0.00 | P | Y 12/26/2013 |
| 14122 36240 | BLUE STAR GLASS INC LP TANK FILL 661-450-741-003 | 12/11/2013 ksteinman REPAIR & MAINT SUPPLIES | 01/07/2014 | 25.47 25.47 | 0.00 | P | Y 12/30/2013 |
| 14111 36272 | BLUE STAR SUPPLY LP TANK 250-751-741-000 | 12/02/2013 ksteinman ICE RINK SUPPLIES | 01/07/2014 | 21.70 21.70 | 0.00 | P | Y 12/31/2013 |
| 14125 36273 | BLUE STAR SUPPLY LP TANK 250-751-741-000 | 12/20/2013 ksteinman ICE RINK SUPPLIES | 01/07/2014 | 43.40 43.40 | 0.00 | P | Y 12/31/2013 |
| 14127 36274 | BLUE STAR SUPPLY LP TANK 250-751-741-000 | 12/26/2013 ksteinman ICE RINK SUPPLIES | 01/07/2014 | 21.70 21.70 | 0.00 | P | Y 12/31/2013 |
| 14123 36275 | BLUE STAR SUPPLY LP TANK 250-751-741-000 | 12/12/2013 ksteinman ICE RINK SUPPLIES | 01/07/2014 | 21.70 21.70 | 0.00 | P | Y 12/31/2013 |

12/31/2013 05:02 PM
 User: ksteinman
 DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
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| Inv Ref# | Description | Entered By | | | | | Post Date |
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| 5667 | | | | | | | |
| 36053 | BRUSH ENTERPRISES | 12/09/2013 | 01/07/2014 | 27.00 | 0.00 | P | Y |
| | REPAIRS | ksteinman | | | | | 12/17/2013 |
| | 661-450-741-003 | REPAIR & MAINT SUPPLIES | | 27.00 | | | |
| 5666 | | | | | | | |
| 36054 | BRUSH ENTERPRISES | 12/06/2013 | 01/07/2014 | 92.90 | 0.00 | P | Y |
| | REPAIRS | ksteinman | | | | | 12/17/2013 |
| | 661-450-741-003 | REPAIR & MAINT SUPPLIES | | 92.90 | | | |
| 5686 | | | | | | | |
| 36107 | BRUSH ENTERPRISES | 12/12/2013 | 01/07/2014 | 68.12 | 0.00 | P | Y |
| | REPAIRS | ksteinman | | | | | 12/18/2013 |
| | 661-450-741-003 | REPAIR & MAINT SUPPLIES | | 68.12 | | | |
| 5689 | | | | | | | |
| 36108 | BRUSH ENTERPRISES | 12/12/2013 | 01/07/2014 | 270.82 | 0.00 | P | Y |
| | REPAIRS | ksteinman | | | | | 12/18/2013 |
| | 661-450-935-000 | REPAIRS/MAINTENANCE - VEHICLES | | 270.82 | | | |
| 5729 | | | | | | | |
| 36210 | BRUSH ENTERPRISES | 12/23/2013 | 01/07/2014 | 381.15 | 0.00 | P | Y |
| | REPAIRS | ksteinman | | | | | 12/30/2013 |
| | 661-450-935-000 | REPAIRS/MAINTENANCE - VEHICLES | | 381.15 | | | |
| 5720 | | | | | | | |
| 36211 | BRUSH ENTERPRISES | 12/20/2013 | 01/07/2014 | 253.00 | 0.00 | P | Y |
| | REPAIRS | ksteinman | | | | | 12/30/2013 |
| | 661-450-935-000 | REPAIRS/MAINTENANCE - VEHICLES | | 253.00 | | | |
| 5713 | | | | | | | |
| 36290 | BRUSH ENTERPRISES | 12/17/2013 | 01/07/2014 | 2,002.49 | 0.00 | P | Y |
| | REPAIRS | ksteinman | | | | | 12/31/2013 |
| | 661-450-935-000 | REPAIRS/MAINTENANCE - VEHICLES | | 2,002.49 | | | |
| HL16845 | | | | | | | |
| 36041 | CDW GOVERNMENT INC | 12/03/2013 | 01/07/2014 | 42.72 | 0.00 | P | Y |
| | SUPPLIES | ksteinman | | | | | 12/17/2013 |
| | 636-258-980-001 | COMPUTER HARDWARE | | 42.72 | | | |
| HN03264 | | | | | | | |
| 36042 | CDW GOVERNMENT INC | 12/06/2013 | 01/07/2014 | 457.64 | 0.00 | P | Y |
| | SUPPLIES | ksteinman | | | | | 12/17/2013 |
| | 636-258-727-000 | OFFICE SUPPLIES | | 457.64 | | | |

12/31/2013 05:02 PM
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INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 INVOICE DUE DATES 01/07/2014 - 01/07/2014
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|-----------------------|--|------------------------------|------------|----------|---------|--------|------------------------|
| HJ33505 36099 | CDW GOVERNMENT INC BLUETOOTH FOR CAR 607 101-301-933-000 | 11/26/2013 ksteinman | 01/07/2014 | 392.46 | 0.00 | P | Y 12/18/2013 |
| | | REPAIRS/MAINTENANCE - EQUIP | | 392.46 | | | |
| 360098 36153 | CHIEF SUPPLY CORP UNIFORMS 101-301-729-000 | 12/11/2013 ksteinman | 01/07/2014 | 117.28 | 0.00 | P | Y 12/26/2013 |
| | | UNIFORMS | | 117.28 | | | |
| 364104 36278 | CHIEF SUPPLY CORP UNIFORMS 101-301-729-000 | 12/18/2013 ksteinman | 01/07/2014 | 39.98 | 0.00 | P | Y 12/31/2013 |
| | | UNIFORMS | | 39.98 | | | |
| 015680 36300 | CHIEF SUPPLY CORP UNIFORMS 101-301-729-000 | 07/19/2013 ksteinman | 01/07/2014 | (108.99) | 0.00 | P | Y 12/31/2013 |
| | | UNIFORMS | | (108.99) | | | |
| 519773 36085 | CLARK HILL PLC LEGAL SERVICES 101-210-801-000 | 12/07/2013 ksteinman | 01/07/2014 | 1,026.00 | 0.00 | P | Y 12/18/2013 |
| | | PROFESSIONAL/CONSULTING FEES | | 1,026.00 | | | |
| QX10938 36096 | COASTAL LANDSCAPING INC LANDSCAPE INSTALLATION 577-751-802-000 | 12/09/2013 ksteinman | 01/07/2014 | 984.00 | 0.00 | P | Y 12/18/2013 |
| | | OTHER CONTRACTUAL SERVICES | | 984.00 | | | |
| QX10939 36097 | COASTAL LANDSCAPING INC LANDSCAPE INSTALLATION 101-276-802-000 | 12/09/2013 ksteinman | 01/07/2014 | 5,520.00 | 0.00 | P | Y 12/18/2013 |
| | | OTHER CONTRACTUAL SERVICES | | 2,760.00 | | | |
| | | OTHER CONTRACTUAL SERVICES | | 2,760.00 | | | |
| 475312092013 36077 | COMMUNITY ANSWERING SERVICE ANSWERING SERVICES 101-350-802-000 | 12/09/2013 ksteinman | 01/07/2014 | 626.15 | 0.00 | P | Y 12/17/2013 |
| | | OTHER CONTRACTUAL SERVICES | | 626.15 | | | |
| 121313 36055 | COMPTON INC MOVE TRAILERS TO ICE RINK 250-751-741-000 | 12/10/2013 ksteinman | 01/07/2014 | 100.00 | 0.00 | P | Y 12/17/2013 |
| | | ICE RINK SUPPLIES | | 100.00 | | | |

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN

INVOICE DUE DATES 01/07/2014 - 01/07/2014
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| Inv Ref# | Description | Entered By | | | | | Post Date |
| | GL Distribution | | | | | | |
| 121314 | | | | | | | |
| 36111 | COMPTON INC | 12/10/2013 | 01/07/2014 | 4,750.00 | 0.00 | P | Y |
| | FRUIT ST WATER SERVICE & CONCRETE | ksteinman | | | | | 12/19/2013 |
| | 591-558-802-000 | OTHER CONTRACTUAL SERVICES | | 4,750.00 | | | |
| 121315 | | | | | | | |
| 36157 | COMPTON INC | 12/12/2013 | 01/07/2014 | 3,300.00 | 0.00 | P | Y |
| | REPLACE 8 X 6 Y AT MAIN 270 NORTH | ksteinman | | | | | 12/26/2013 |
| | 591-558-802-000 | OTHER CONTRACTUAL SERVICES | | 3,300.00 | | | |
| 121320 | | | | | | | |
| 36287 | COMPTON INC | 12/23/2013 | 01/07/2014 | 1,500.00 | 0.00 | P | Y |
| | REPAIR DAMAGED WALL AT N & R DISCO | ksteinman | | | | | 12/31/2013 |
| | 101-446-802-000 | OTHER CONTRACTUAL SERVICES | | 1,500.00 | | | |
| 121319 | | | | | | | |
| 36308 | COMPTON INC | 12/19/2013 | 01/07/2014 | 1,365.00 | 0.00 | P | Y |
| | ICE RINK REPAIRED VALVES | ksteinman | | | | | 12/31/2013 |
| | 250-751-802-000 | OTHER CONTRACTUAL SERVICES | | 1,365.00 | | | |
| 121303 | | | | | | | |
| 36309 | COMPTON INC | 12/03/2013 | 01/07/2014 | 3,770.00 | 0.00 | P | Y |
| | REMOVAL OF FROZEN GRAVEL FROM VARI | ksteinman | | | | | 12/31/2013 |
| | 591-558-802-000 | OTHER CONTRACTUAL SERVICES | | 1,885.00 | | | |
| | 592-558-802-000 | OTHER CONTRACTUAL SERVICES | | 1,885.00 | | | |
| 118964 | | | | | | | |
| 36062 | CONSUMERS CONCRETE CORP | 12/05/2013 | 01/07/2014 | 78.83 | 0.00 | P | Y |
| | BLUE SPEEDCRETE | ksteinman | | | | | 12/17/2013 |
| | 591-558-741-000 | OPERATING SUPPLIES | | 78.83 | | | |
| 13955 | | | | | | | |
| 36069 | DE BEST INC | 12/06/2013 | 01/07/2014 | 300.00 | 0.00 | P | Y |
| | PHOENIX ST TREE TRANSPLANTING CONS | ksteinman | | | | | 12/17/2013 |
| | 250-729-974-018-0150 | CAPITAL PROJECTS | | 300.00 | | | |
| 3653519 | | | | | | | |
| 36104 | EJ USA INC | 10/04/2013 | 01/07/2014 | 87.52 | 0.00 | P | Y |
| | SUPPLIES | ksteinman | | | | | 12/18/2013 |
| | 591-558-741-000 | OPERATING SUPPLIES | | 87.52 | | | |
| 3663904 | | | | | | | |
| 36105 | EJ USA INC | 10/30/2013 | 01/07/2014 | 31.09 | 0.00 | P | Y |
| | SUPPLIES | ksteinman | | | | | 12/18/2013 |
| | 591-558-741-000 | OPERATING SUPPLIES | | 31.09 | | | |

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 INVOICE DUE DATES 01/07/2014 - 01/07/2014
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| Inv Num Inv Ref# | Vendor Description GL Distribution | Inv Date Entered By | Due Date | Inv Amt | Amt Due | Status | Jrnalized Post Date |
|-------------------------|--|--|------------|--|---------|--------|------------------------|
| 3664071 36106 | EJ USA INC SUPPLIES 591-558-741-000 | 11/01/2013 ksteinman OPERATING SUPPLIES | 01/07/2014 | 76.95 76.95 | 0.00 | P | Y 12/18/2013 |
| 3657405 36109 | EJ USA INC SUPPLIES 591-558-741-000 | 10/12/2013 ksteinman OPERATING SUPPLIES | 01/07/2014 | 4,197.50 4,197.50 | 0.00 | P | Y 12/19/2013 |
| S0007188 36084 | EMERGENCY VEHICLE PRODUCTS F161733 EQUIPMENT 101-301-727-000 | 12/18/2013 ksteinman OFFICE SUPPLIES | 01/07/2014 | 2,986.50 2,986.50 | 0.00 | P | Y 12/18/2013 |
| S100874167.001 36158 | ETNA SUPPLY COMPANY 4 QUAZITE OPEN BOTTOM BOXES & 4 QU 591-558-741-000 591-558-741-000 591-558-741-000 | 12/03/2013 ksteinman QUAZITE OPEN BOTTEM BOXES QUAZITE WATER LIDS SHIPPING | 01/07/2014 | 3,005.77 1,100.00 1,700.00 205.77 | 0.00 | P | Y 12/26/2013 |
| 294063 36068 | FTC & H, INC ENGINEERING SERVICE 591-558-801-000 | 12/10/2013 ksteinman PROFESSIONAL/CONSULTING FEES | 01/07/2014 | 441.00 441.00 | 0.00 | P | Y 12/17/2013 |
| 1019893369 36232 | GEMPLER'S SUPPLIES 591-558-729-001 592-558-729-001 101-446-729-001 | 12/10/2013 ksteinman OTHER CLOTHING & SUPPLIES OTHER CLOTHING & SUPPLIES OTHER CLOTHING & SUPPLIES | 01/07/2014 | 335.00 111.67 111.67 111.66 | 0.00 | P | Y 12/30/2013 |
| 635724 36296 | GOLDEN BROWN BAKERY INC DONUTS 101-172-860-000 | 11/19/2013 ksteinman TRAVEL/CONFERENCES/TRAINING | 01/07/2014 | 28.80 28.80 | 0.00 | P | Y 12/31/2013 |
| 9310915765 36047 | GRAINGER BATTERY CHARGER 592-559-742-000 | 12/05/2013 ksteinman SMALL TOOLS | 01/07/2014 | 279.20 279.20 | 0.00 | P | Y 12/17/2013 |

User: ksteinman

INVOICE DUE DATES 01/07/2014 - 01/07/2014

DB: South Haven

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| Inv Ref# | Description | Entered By | | | | | Post Date |
| | GL Distribution | | | | | | |
| 9314589095 | | | | | | | |
| 36065 | GRAINGER SUPPLIES 592-559-933-000 | 12/10/2013 ksteinman | 01/07/2014 | 116.75 | 0.00 | P | Y 12/17/2013 |
| | REPAIRS/MAINTENANCE - EQUIP | | | 116.75 | | | |
| IN19071 | | | | | | | |
| 36067 | GRANDVILLE TRACTOR & EQUIPMENT CO RUBBER CUTTING EDGE 661-450-741-003 | 12/13/2013 ksteinman | 01/07/2014 | 600.00 | 0.00 | P | Y 12/17/2013 |
| | REPAIR & MAINT SUPPLIES | | | 600.00 | | | |
| 81224 | | | | | | | |
| 36198 | GREAT LAKES ENERGY APPRENTICE PROGRAM DALE CLAYTON 582-558-860-000 | 12/13/2013 ksteinman | 01/07/2014 | 1,975.00 | 0.00 | P | Y 12/27/2013 |
| | TRAVEL/CONFERENCES/TRAINING | | | 1,975.00 | | | |
| 2433851-00 | | | | | | | |
| 36199 | HD SUPPLY POWER SOLUTIONS LTD SOCKET WITH TEST SWITCH 582-558-933-000 | 12/04/2013 ksteinman | 01/07/2014 | 599.98 | 0.00 | P | Y 12/27/2013 |
| | REPAIRS/MAINTENANCE - EQUIPM | | | 599.98 | | | |
| 143707 | | | | | | | |
| 36154 | HOFFMAN BOOTS BOOTS- DALE CLAYTON 582-558-729-001 | 12/12/2013 ksteinman | 01/07/2014 | 247.16 | 0.00 | P | Y 12/26/2013 |
| | OTHER CLOTHING & SUPPLIES | | | 247.16 | | | |
| 144205 | | | | | | | |
| 36234 | HOFFMAN BOOTS BOOTS DALE CLAYTON 582-558-729-001 | 12/19/2013 ksteinman | 01/07/2014 | 321.21 | 0.00 | P | Y 12/30/2013 |
| | OTHER CLOTHING & SUPPLIES | | | 321.21 | | | |
| CR-0013659 | | | | | | | |
| 36090 | HULL LIFT TRUCK INC PARTS 661-450-741-003 | 09/11/2013 ksteinman | 01/07/2014 | (36.83) | 0.00 | P | Y 12/18/2013 |
| | REPAIR & MAINT SUPPLIES | | | (36.83) | | | |
| S-0090096 | | | | | | | |
| 36091 | HULL LIFT TRUCK INC PARTS 661-450-741-003 | 09/17/2013 ksteinman | 01/07/2014 | 196.04 | 0.00 | P | Y 12/18/2013 |
| | REPAIR & MAINT SUPPLIES | | | 196.04 | | | |
| S-0092020 | | | | | | | |
| 36092 | HULL LIFT TRUCK INC PARTS 661-450-741-003 | 10/17/2013 ksteinman | 01/07/2014 | 397.98 | 0.00 | P | Y 12/18/2013 |
| | REPAIR & MAINT SUPPLIES | | | 397.98 | | | |

User: ksteinman

INVOICE DUE DATES 01/07/2014 - 01/07/2014

DB: South Haven

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| | GL Distribution | | | | | | |
| S-0093690 | | | | | | | |
| 36238 | HULL LIFT TRUCK INC | 12/04/2013 | 01/07/2014 | 238.34 | 0.00 | P | Y |
| | PARTS | ksteinman | | | | | 12/30/2013 |
| | 661-450-741-003 | REPAIR & MAINT SUPPLIES | | 238.34 | | | |
| 273620919 | | | | | | | |
| 36044 | IDEXX DISTRIBUTION INC | 12/03/2013 | 01/07/2014 | 35.98 | 0.00 | P | Y |
| | COMPARATOR | ksteinman | | | | | 12/17/2013 |
| | 591-559-741-000 | OPERATING SUPPLIES | | 35.98 | | | |
| 273620920 | | | | | | | |
| 36045 | IDEXX DISTRIBUTION INC | 12/03/2013 | 01/07/2014 | 178.70 | 0.00 | P | Y |
| | SUPPLIES | ksteinman | | | | | 12/17/2013 |
| | 591-559-741-000 | OPERATING SUPPLIES | | 178.70 | | | |
| 1901801007448 | | | | | | | |
| 36051 | INTERSTATE ALL BATTERY CENTER | 12/09/2013 | 01/07/2014 | 53.94 | 0.00 | P | Y |
| | BATTERIES | ksteinman | | | | | 12/17/2013 |
| | 661-450-741-003 | REPAIR & MAINT SUPPLIES | | 53.94 | | | |
| 1901801007394 | | | | | | | |
| 36093 | INTERSTATE ALL BATTERY CENTER | 12/04/2013 | 01/07/2014 | 179.80 | 0.00 | P | Y |
| | BATTERIES | ksteinman | | | | | 12/18/2013 |
| | 582-558-741-000 | OPERATING SUPPLIES | | 179.80 | | | |
| 40032228 | | | | | | | |
| 36150 | INTERSTATE BATTERY SYSTEMS | 12/16/2013 | 01/07/2014 | 447.04 | 0.00 | P | Y |
| | BATTERIES | ksteinman | | | | | 12/26/2013 |
| | 661-450-741-000 | OPERATING SUPPLIES | | 447.04 | | | |
| 10038818 | | | | | | | |
| 36235 | INTERSTATE BATTERY SYSTEMS | 12/20/2013 | 01/07/2014 | 121.43 | 0.00 | P | Y |
| | BATTERIES | ksteinman | | | | | 12/30/2013 |
| | 661-450-741-003 | REPAIR & MAINT SUPPLIES | | 121.43 | | | |
| NOV 13 | | | | | | | |
| 36076 | JIM & TONI'S DRYCLEANERS | 12/01/2013 | 01/07/2014 | 363.25 | 0.00 | P | Y |
| | LAUNDRY SERVICE | ksteinman | | | | | 12/17/2013 |
| | 101-301-801-021 | LAUNDRY & DRYCLEANING | | 363.25 | | | |
| 10038785 | | | | | | | |
| 36231 | JOHN'S STEREO INC | 12/23/2014 | 01/07/2014 | 19.99 | 0.00 | P | Y |
| | MICRO USB VEHICLE ADAPTER | ksteinman | | | | | 12/30/2013 |
| | 661-450-850-000 | TELEPHONE | | 19.99 | | | |

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 INVOICE DUE DATES 01/07/2014 - 01/07/2014
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
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User: ksteinman
 DB: South Haven

| Inv Num Inv Ref# | Vendor Description GL Distribution | Inv Date Entered By | Due Date | Inv Amt | Amt Due | Status | Jrnlized Post Date |
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| 50606 36249 | JOHN'S STEREO INC REPAIR VIDEO DISPLAY LEAF TRUCK 661-450-935-000 | 12/06/2013 ksteinman | 01/07/2014 | 144.00 144.00 | 0.00 | P | Y 12/30/2013 |
| PSI0079579 36063 | KAL-BLUE TONER CARTRIDGES 101-447-727-000 101-446-727-000 591-558-727-000 592-558-727-000 | 12/16/2013 ksteinman | 01/07/2014 | 430.00 107.50 107.50 107.50 107.50 | 0.00 | P | Y 12/17/2013 |
| KAL00856304 36147 | KONE CRANES INC ANNUAL OSHA INSPECTIONS 591-559-802-000 | 12/17/2013 ksteinman | 01/07/2014 | 430.00 430.00 | 0.00 | P | Y 12/26/2013 |
| 228090 NLM 36086 | KREIS, ENDERLE, HUDGINS & BORSOS PC LEGAL SERVICES 101-210-801-000 | 12/18/2013 ksteinman | 01/07/2014 | 286.00 286.00 | 0.00 | P | Y 12/18/2013 |
| 3786 36088 | LAMBRIX DESIGN AND COMPANY DIG SOHA PROMOTIONAL ITEMS 250-729-727-001 | 12/12/2013 ksteinman | 01/07/2014 | 363.50 363.50 | 0.00 | P | Y 12/18/2013 |
| 18194 36233 | METRON-FARNIER, LLC TOP LOAD SPECTRUM REGISTER 591-558-741-000 | 12/12/2013 ksteinman | 01/07/2014 | 135.52 135.52 | 0.00 | P | Y 12/30/2013 |
| 18214 36291 | METRON-FARNIER, LLC SUPPLIES 591-558-741-000 | 12/17/2013 ksteinman | 01/07/2014 | 7,512.27 7,512.27 | 0.00 | P | Y 12/31/2013 |
| SD3682130 36216 | MICHIGAN CAT RESEAL/STABILIZER CYLINDER 661-450-935-000 | 12/02/2013 ksteinman | 01/07/2014 | 524.28 524.28 | 0.00 | P | Y 12/30/2013 |
| 848861 36110 | MICHIGAN DEPT OF ENVIRO QUALITY BIOSOLIDS LAND APPLICATION FEE | 12/13/2013 ksteinman | 01/07/2014 | 2,374.96 | 0.00 | P | Y 12/19/2013 |

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 INVOICE DUE DATES 01/07/2014 - 01/07/2014
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| Inv Ref# | Description | Entered By | | | | | Post Date |
| | GL Distribution | | | | | | |
| | 592-559-802-000 | OTHER CONTRACTUAL SERVICES | | 1,686.22 | | | |
| | 592-566-802-000 | OTHER CONTRACTUAL SERVICES | | 206.62 | | | |
| | 592-567-802-000 | OTHER CONTRACTUAL SERVICES | | 482.12 | | | |
| 849296 | | | | | | | |
| 36310 | MICHIGAN DEPT OF ENVIRO QUALITY | 12/06/2013 | 01/07/2014 | 725.00 | 0.00 | P | Y |
| | DRINKING WATER TESTING | ksteinman | | | | | 12/31/2013 |
| | 591-559-802-000 | OTHER CONTRACTUAL SERVICES | | 725.00 | | | |
| 1 | | | | | | | |
| 36095 | MICHIGAN GAS UTILITIES | 11/26/2013 | 01/07/2014 | 184.34 | 0.00 | P | Y |
| | DAMAGED GAS SERVICE ACCT 5325276-3 | ksteinman | | | | | 12/18/2013 |
| | 591-558-802-000 | OTHER CONTRACTUAL SERVICES | | 184.34 | | | |
| 05-10037 | | | | | | | |
| 36113 | MIDWEST CIVIL ENGINEERS INC | 12/12/2013 | 01/07/2014 | 4,354.00 | 0.00 | P | Y |
| | CONSTRUCTION STAKING PHOENIX ST IM | ksteinman | | | | | 12/19/2013 |
| | 250-729-974-018-0150 | CONSTRUCTION STAKING PHEONIX ST IMPROV | | 4,354.00 | | | |
| 72213 | | | | | | | |
| 36148 | MUZZALL GRAPHICS | 12/21/2013 | 01/07/2014 | 148.31 | 0.00 | P | Y |
| | W-2'S AND 1099'S | ksteinman | | | | | 12/26/2013 |
| | 101-227-727-000 | OFFICE SUPPLIES | | 45.50 | | | |
| | 582-561-727-000 | OFFICE SUPPLIES | | 22.75 | | | |
| | 591-561-727-000 | OFFICE SUPPLIES | | 22.75 | | | |
| | 592-561-727-000 | OFFICE SUPPLIES | | 22.75 | | | |
| | 101-202-727-000 | OFFICE SUPPLIES | | 34.56 | | | |
| 72145 | | | | | | | |
| 36149 | MUZZALL GRAPHICS | 12/21/2013 | 01/07/2014 | 252.30 | 0.00 | P | Y |
| | A/P CHECKS | ksteinman | | | | | 12/26/2013 |
| | 101-202-727-000 | OFFICE SUPPLIES | | 252.30 | | | |
| 72181 | | | | | | | |
| 36298 | MUZZALL GRAPHICS | 12/19/2013 | 01/07/2014 | 96.85 | 0.00 | P | Y |
| | BUSINESS CARDS | ksteinman | | | | | 12/31/2013 |
| | 101-301-727-000 | OFFICE SUPPLIES | | 48.43 | | | |
| | 101-371-727-000 | OFFICE SUPPLIES | | 48.42 | | | |
| 592314 | | | | | | | |
| 36159 | NTH CONSULTANTS, LTD | 12/10/2013 | 01/07/2014 | 9,725.25 | 0.00 | P | Y |
| | MATERIALS TESTING FOR PHOENIX ST I | ksteinman | | | | | 12/26/2013 |
| | 250-729-974-018-0150 | CAPITAL PROJECTS | | 9,725.25 | | | |

12/31/2013 05:02 PM
 User: ksteinman
 DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 INVOICE DUE DATES 01/07/2014 - 01/07/2014
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 1 - CHECK TYPE: PAPER CHECK

| Inv Num Inv Ref# | Vendor Description GL Distribution | Inv Date Entered By | Due Date | Inv Amt | Amt Due | Status | Jrnalized Post Date |
|---------------------|--|---|------------|----------------------|---------|--------|------------------------|
| 592494 36282 | NTH CONSULTANTS, LTD MATERIALS TESTING FOR PHOENIX ST I 250-729-974-018-0150 | 12/19/2013 ksteinman CAPITAL PROJECTS | 01/07/2014 | 2,962.05 2,962.05 | 0.00 | P | Y 12/31/2013 |
| 12/17/13 36151 | PAT'S PRONTO PRINT PBT ENVELOPES 101-301-900-000 | 12/17/2013 ksteinman PRINTING/PUBLISHING | 01/07/2014 | 45.00 45.00 | 0.00 | P | Y 12/26/2013 |
| 10509 36070 | PERCEPTIVE CONTROLS INC REMOTE SUPPORT 591-559-933-000 | 12/03/2013 ksteinman REPAIRS/MAINTENANCE - EQUIPM | 01/07/2014 | 247.50 247.50 | 0.00 | P | Y 12/17/2013 |
| 848631 36195 | POLYDYNE INC CLARIFLOC 592-559-741-000 | 12/13/2013 ksteinman OPERATING SUPPLIES | 01/07/2014 | 2,070.00 2,070.00 | 0.00 | P | Y 12/27/2013 |
| 5786391 36059 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000 | 12/10/2013 ksteinman REPAIRS/MAINTENANCE - EQUIPM | 01/07/2014 | 166.42 166.42 | 0.00 | P | Y 12/17/2013 |
| 5786533 36060 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-729-001 | 12/10/2013 ksteinman OTHER CLOTHING & SUPPLIES | 01/07/2014 | 16.00 16.00 | 0.00 | P | Y 12/17/2013 |
| 5786531 36061 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-729-001 | 12/10/2013 ksteinman OTHER CLOTHING & SUPPLIES | 01/07/2014 | 213.00 213.00 | 0.00 | P | Y 12/17/2013 |
| 5786390 36066 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000 | 12/10/2013 ksteinman REPAIRS/MAINTENANCE - EQUIPM | 01/07/2014 | 947.97 947.97 | 0.00 | P | Y 12/17/2013 |
| 5783805 36079 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000 | 11/28/2013 ksteinman REPAIRS/MAINTENANCE - EQUIPM | 01/07/2014 | 2,799.77 2,799.77 | 0.00 | P | Y 12/17/2013 |

12/31/2013 05:02 PM
 User: ksteinman
 DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
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 BANK CODE: 1 - CHECK TYPE: PAPER CHECK

| Inv Num Inv Ref# | Vendor Description GL Distribution | Inv Date Entered By | Due Date | Inv Amt | Amt Due | Status | Jrnalized Post Date |
|---------------------|---|------------------------------|------------|----------|---------|--------|------------------------|
| 5787058 36155 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000 | 12/11/2013 ksteinman | 01/07/2014 | 3,710.81 | 0.00 | P | Y 12/26/2013 |
| | | REPAIRS/MAINTENANCE - EQUIPM | | 3,710.81 | | | |
| 5789691 36213 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000 | 12/20/2013 ksteinman | 01/07/2014 | 250.00 | 0.00 | P | Y 12/30/2013 |
| | | REPAIRS/MAINTENANCE - EQUIPM | | 250.00 | | | |
| 5788837 36214 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000 | 12/17/2013 ksteinman | 01/07/2014 | 214.80 | 0.00 | P | Y 12/30/2013 |
| | | REPAIRS/MAINTENANCE - EQUIPM | | 214.80 | | | |
| 5788777 36241 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-729-001 | 12/17/2013 ksteinman | 01/07/2014 | 102.00 | 0.00 | P | Y 12/30/2013 |
| | | OTHER CLOTHING & SUPPLIES | | 102.00 | | | |
| 5788809 36242 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000 | 12/17/2013 ksteinman | 01/07/2014 | 70.89 | 0.00 | P | Y 12/30/2013 |
| | | REPAIRS/MAINTENANCE - EQUIPM | | 70.89 | | | |
| 5788642 36243 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000 | 12/17/2013 ksteinman | 01/07/2014 | 443.75 | 0.00 | P | Y 12/30/2013 |
| | | REPAIRS/MAINTENANCE - EQUIPM | | 443.75 | | | |
| 5788810 36244 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000 | 12/17/2013 ksteinman | 01/07/2014 | 194.15 | 0.00 | P | Y 12/30/2013 |
| | | REPAIRS/MAINTENANCE - EQUIPM | | 194.15 | | | |
| 5788836 36245 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000 | 12/17/2013 ksteinman | 01/07/2014 | 43.00 | 0.00 | P | Y 12/30/2013 |
| | | REPAIRS/MAINTENANCE - EQUIPM | | 43.00 | | | |
| 5788808 36246 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-741-000 | 12/17/2013 ksteinman | 01/07/2014 | 310.59 | 0.00 | P | Y 12/30/2013 |
| | | OPERATING SUPPLIES | | 310.59 | | | |

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|---------------------|---|---|------------|------------------------|---------|--------|------------------------|
| 5788833 36247 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000 | 12/17/2013 ksteinman REPAIRS/MAINTENANCE - EQUIPM | 01/07/2014 | 521.76 521.76 | 0.00 | P | Y 12/30/2013 |
| 5788834 36248 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000 | 12/17/2013 ksteinman REPAIRS/MAINTENANCE - EQUIPM | 01/07/2014 | 959.40 959.40 | 0.00 | P | Y 12/30/2013 |
| 5789612 36289 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000 | 12/20/2013 ksteinman REPAIRS/MAINTENANCE - EQUIPM | 01/07/2014 | 1,425.04 1,425.04 | 0.00 | P | Y 12/31/2013 |
| 5788839 36292 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000 | 12/17/2013 ksteinman REPAIRS/MAINTENANCE - EQUIPM | 01/07/2014 | 3,915.81 3,915.81 | 0.00 | P | Y 12/31/2013 |
| 5790274 36293 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000 | 12/23/2013 ksteinman REPAIRS/MAINTENANCE - EQUIPM | 01/07/2014 | 16,215.03 16,215.03 | 0.00 | P | Y 12/31/2013 |
| 5791292 36294 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-729-001 | 12/30/2013 ksteinman OTHER CLOTHING & SUPPLIES | 01/07/2014 | 147.00 147.00 | 0.00 | P | Y 12/31/2013 |
| 5791293 36295 | POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-729-001 | 12/30/2013 ksteinman OTHER CLOTHING & SUPPLIES | 01/07/2014 | 197.00 197.00 | 0.00 | P | Y 12/31/2013 |
| 5788628 36305 | POWER LINE SUPPLY CO COOPER POWER SYSTEMS 582-558-988-001 | 12/17/2013 ksteinman COOPER POWER SYSTEMS | 01/07/2014 | 5,165.96 5,165.96 | 0.00 | P | Y 12/31/2013 |
| 43043 36101 | PRI MAR PETROLEUM INC CARS WASHED 661-450-935-000 | 11/30/2013 ksteinman REPAIRS/MAINTENANCE - VEHICLES | 01/07/2014 | 50.00 50.00 | 0.00 | P | Y 12/18/2013 |

User: ksteinman

INVOICE DUE DATES 01/07/2014 - 01/07/2014

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BANK CODE: 1 - CHECK TYPE: PAPER CHECK

| Inv Num | Vendor | Inv Date | Due Date | Inv Amt | Amt Due | Status | Jrnalized |
|-------------------|------------------------------------|------------------------------|------------|----------|---------|--------|------------|
| Inv Ref# | Description | Entered By | | | | | Post Date |
| | GL Distribution | | | | | | |
| 00149590 | | | | | | | |
| 36303 | PROGRESSIVE/AE | 12/15/2013 | 01/07/2014 | 371.20 | 0.00 | P | Y |
| | SOUTH HAVEN BL CORRIDOR ANALYSIS | ksteinman | | | | | 12/31/2013 |
| | 101-447-801-000 | PROFESSIONAL/CONSULTING FEES | | 371.20 | | | |
| 490-013226 | | | | | | | |
| 36230 | RIDGE AND KRAMER AUTO PARTS | 12/17/2013 | 01/07/2014 | 29.73 | 0.00 | P | Y |
| | MAINTENANCE SUPPLIES | ksteinman | | | | | 12/30/2013 |
| | 661-450-977-000 | EQUIPMENT - SHOP | | 29.73 | | | |
| 116874 | | | | | | | |
| 36050 | RIDGE AUTO PARTS | 10/31/2013 | 01/07/2014 | 46.49 | 0.00 | P | Y |
| | MAINTENANCE SUPPLIES | ksteinman | | | | | 12/17/2013 |
| | 661-450-741-003 | REPAIR & MAINT SUPPLIES | | 46.49 | | | |
| 5448 | | | | | | | |
| 36040 | ROD'S PRINTS & PROMOTIONS | 12/02/2013 | 01/07/2014 | 742.00 | 0.00 | P | Y |
| | GRAPHICS ON INTERCEPTER | ksteinman | | | | | 12/17/2013 |
| | 101-301-933-000 | REPAIRS/MAINTENANCE - EQUIP | | 742.00 | | | |
| 0030963-IN | | | | | | | |
| 36284 | SHULTS EQUIPMENT INC | 12/17/2013 | 01/07/2014 | 2,926.80 | 0.00 | P | Y |
| | SUPPLIES | ksteinman | | | | | 12/31/2013 |
| | 661-450-741-000 | OPERATING SUPPLIES | | 2,926.80 | | | |
| 47021 | | | | | | | |
| 36197 | SOIL & MATERIALS ENGINEERS INC | 12/13/2013 | 01/07/2014 | 6,044.62 | 0.00 | P | Y |
| | MATERIALS TESTING SERVICES KALAMAZ | ksteinman | | | | | 12/27/2013 |
| | 204-446-802-000-0126 | OTHER CONTRACTUAL SERVICES | | 6,044.62 | | | |
| 12/23/13 | | | | | | | |
| 36212 | SOUTH HAVEN SMALL ENGINES | 12/23/2013 | 01/07/2014 | 51.57 | 0.00 | P | Y |
| | REPAIRS | ksteinman | | | | | 12/30/2013 |
| | 582-558-802-000 | OTHER CONTRACTUAL SERVICES | | 51.57 | | | |
| 12/23/13 | | | | | | | |
| 36217 | SOUTH HAVEN SMALL ENGINES | 12/23/2013 | 01/07/2014 | 83.57 | 0.00 | P | Y |
| | SUPPLIES | ksteinman | | | | | 12/30/2013 |
| | 101-276-741-000 | OPERATING SUPPLIES | | 83.57 | | | |
| 7109963123-000002 | | | | | | | |
| 36064 | STAPLES ADVANTAGE | 12/06/2013 | 01/07/2014 | 34.20 | 0.00 | P | Y |
| | SUPPLIES | ksteinman | | | | | 12/17/2013 |
| | 101-202-727-000 | OFFICE SUPPLIES | | 34.20 | | | |

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
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|-------------------|---|--------------------------------|------------|-----------|---------|--------|-----------------|
| Inv Ref# | Description | Entered By | | | | | Post Date |
| 7110321862-000001 | | | | | | | |
| 36083 | STAPLES ADVANTAGE SUPPLIES | 12/13/2013 ksteinman | 01/07/2014 | 74.55 | 0.00 | P | Y 12/18/2013 |
| | 591-558-741-000 | OPERATING SUPPLIES | | 14.91 | | | |
| | 592-558-741-000 | OPERATING SUPPLIES | | 14.91 | | | |
| | 101-446-741-000 | OPERATING SUPPLIES | | 14.91 | | | |
| | 101-447-741-000 | OPERATING SUPPLIES | | 14.91 | | | |
| | 582-558-741-000 | OPERATING SUPPLIES | | 14.91 | | | |
| 7110234742-000001 | | | | | | | |
| 36087 | STAPLES ADVANTAGE SUPPLIES | 12/11/2013 ksteinman | 01/07/2014 | 367.39 | 0.00 | P | Y 12/18/2013 |
| | 101-265-727-000 | OFFICE SUPPLIES | | 7.49 | | | |
| | 101-202-727-000 | OFFICE SUPPLIES | | 359.90 | | | |
| 7110638189-000001 | | | | | | | |
| 36163 | STAPLES ADVANTAGE SUPPLIES | 12/19/2013 ksteinman | 01/07/2014 | 413.47 | 0.00 | P | Y 12/26/2013 |
| | 101-202-727-000 | OFFICE SUPPLIES | | 54.32 | | | |
| | 636-258-727-000 | OFFICE SUPPLIES | | 294.53 | | | |
| | 592-559-727-000 | OFFICE SUPPLIES | | 64.62 | | | |
| MIDEAL-549 | | | | | | | |
| 36102 | STATE OF MICHIGAN JANUARY 1- DECEMBER 31, 2014 | 12/12/2013 ksteinman | 01/07/2014 | 180.00 | 0.00 | P | Y 12/18/2013 |
| | 661-450-958-000 | SUBSCRIPTIONS/MEMBERSHIPS | | 180.00 | | | |
| 40105 | | | | | | | |
| 36279 | SUPERIOR ASPHALT INC BIT PAVER PATCHING 3.0" | 11/27/2013 ksteinman | 01/07/2014 | 15,525.00 | 0.00 | P | Y 12/31/2013 |
| | 101-446-932-000 | BIT PAVER PATCHING 3.0" | | 15,525.00 | | | |
| 124336 | | | | | | | |
| 36146 | TRACE ANALYTICAL LAB INC CHEMICAL ANALYSIS | 12/19/2013 ksteinman | 01/07/2014 | 93.00 | 0.00 | P | Y 12/26/2013 |
| | 592-559-802-000 | OTHER CONTRACTUAL SERVICES | | 93.00 | | | |
| 07817391 | | | | | | | |
| 36100 | UPLINK SECURITY LLC MONTHLY SERVICE FEES | 12/01/2013 ksteinman | 01/07/2014 | 6.45 | 0.00 | P | Y 12/18/2013 |
| | 101-301-930-000 | REPAIRS/MAINT - POLICE COMPLEX | | 6.45 | | | |
| 214223 | | | | | | | |
| 36043 | USA BLUE BOOK LAB SUPPLIES | 12/03/2013 ksteinman | 01/07/2014 | 417.86 | 0.00 | P | Y 12/17/2013 |

12/31/2013 05:02 PM
User: ksteinman
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INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
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|--------------|-----------------------|--------------------------------|------------|---------|---------|--------|------------|
| Inv Ref# | Description | Entered By | | | | | Post Date |
| | GL Distribution | | | | | | |
| | 591-559-741-000 | OPERATING SUPPLIES | | 417.86 | | | |
| 212988 | | | | | | | |
| 36046 | USA BLUE BOOK | 12/02/2013 | 01/07/2014 | 540.51 | 0.00 | P | Y |
| | LAB SUPPLIES | ksteinman | | | | | 12/17/2013 |
| | 592-559-933-000 | REPAIRS/MAINTENANCE - EQUIP | | 540.51 | | | |
| 214055 | | | | | | | |
| 36048 | USA BLUE BOOK | 12/03/2013 | 01/07/2014 | 201.14 | 0.00 | P | Y |
| | LAB SUPPLIES | ksteinman | | | | | 12/17/2013 |
| | 592-559-741-000 | OPERATING SUPPLIES | | 201.14 | | | |
| 220912 | | | | | | | |
| 36056 | USA BLUE BOOK | 12/11/2013 | 01/07/2014 | 399.25 | 0.00 | P | Y |
| | LAB SUPPLIES | ksteinman | | | | | 12/17/2013 |
| | 592-559-741-000 | OPERATING SUPPLIES | | 399.25 | | | |
| 218531 | | | | | | | |
| 36057 | USA BLUE BOOK | 12/09/2013 | 01/07/2014 | 57.74 | 0.00 | P | Y |
| | LAB SUPPLIES | ksteinman | | | | | 12/17/2013 |
| | 592-559-741-000 | OPERATING SUPPLIES | | 57.74 | | | |
| 218547 | | | | | | | |
| 36058 | USA BLUE BOOK | 12/09/2013 | 01/07/2014 | 204.67 | 0.00 | P | Y |
| | LAB SUPPLIES | ksteinman | | | | | 12/17/2013 |
| | 592-559-741-000 | OPERATING SUPPLIES | | 204.67 | | | |
| 227195 | | | | | | | |
| 36299 | USA BLUE BOOK | 12/19/2013 | 01/07/2014 | 228.48 | 0.00 | P | Y |
| | LAB SUPPLIES | ksteinman | | | | | 12/31/2013 |
| | 592-559-741-000 | OPERATING SUPPLIES | | 228.48 | | | |
| 00999415 | | | | | | | |
| 36089 | VERDIN COMPANY | 11/22/2013 | 01/07/2014 | 18.19 | 0.00 | P | Y |
| | STREET CLOCK BULB | ksteinman | | | | | 12/18/2013 |
| | 101-751-931-000 | REPAIRS/MAINT-BUILDS & STRUCTR | | 18.19 | | | |
| MIS0015-2014 | | | | | | | |
| 36304 | VERDIN COMPANY | 12/13/2013 | 01/07/2014 | 795.00 | 0.00 | P | Y |
| | MAINTENANCE AGREEMENT | ksteinman | | | | | 12/31/2013 |
| | 101-751-802-000 | OTHER CONTRACTUAL SERVICES | | 795.00 | | | |
| 13106 | | | | | | | |
| 36098 | WATCON INC | 12/11/2013 | 01/07/2014 | 778.50 | 0.00 | P | Y |
| | 15 GALLONS | ksteinman | | | | | 12/18/2013 |
| | 591-559-741-000 | OPERATING SUPPLIES | | 778.50 | | | |

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|-----------------------------------|---|---|------------|--------------------------|------------|--------|-----------------|
| Inv Ref# | Description | Entered By | | | | | Post Date |
| 404750 | | | | | | | |
| 36194 | WEBB CHEMICAL SERVICE CORP FERRIC CHLORIDE SOLUTION 592-559-741-000 | 12/13/2013 ksteinman OPERATING SUPPLIES | 01/07/2014 | 4,757.81 4,757.81 | 0.00 | P | Y 12/27/2013 |
| 39507 | | | | | | | |
| 36152 | WEST MICHIGAN DOCUMENT SHREDDING SERVICE 101-301-802-000 | 12/12/2013 ksteinman OTHER CONTRACTUAL SERVICES | 01/07/2014 | 45.00 45.00 | 0.00 | P | Y 12/26/2013 |
| 159-1047776 | | | | | | | |
| 36103 | WINGFOOT COMMERCIAL TIRE SYSTEMS TIRES 661-450-741-003 | 12/12/2013 ksteinman REPAIR & MAINT SUPPLIES | 01/07/2014 | 558.92 558.92 | 0.00 | P | Y 12/18/2013 |
| 3254 | | | | | | | |
| 36239 | WINKEL'S COMMUNICATION INC INSTALLED TWO-WAY RADIO IN NEW MET 661-450-802-000 | 12/12/2013 ksteinman OTHER CONTRACTUAL SERVICES | 01/07/2014 | 230.00 230.00 | 0.00 | P | Y 12/30/2013 |
| 1743 | | | | | | | |
| 36276 | WMCJTC MCOLES REPORT 266-301-861-000 | 10/01/2013 ksteinman POLICE TRAINING | 01/07/2014 | 586.73 586.73 | 0.00 | P | Y 12/31/2013 |
| C138872 | | | | | | | |
| 36209 | WOODHAMS, INC , DON NEW SHIFT TUBE & BUSHING 661-450-935-000 | 12/10/2013 ksteinman REPAIRS/MAINTENANCE - VEHICLES | 01/07/2014 | 192.32 192.32 | 0.00 | P | Y 12/30/2013 |
| # of Invoices: | 179 | # Due: | 0 | Totals: | 199,965.42 | 0.00 | |
| # of Credit Memos: | 3 | # Due: | 0 | Totals: | (745.82) | 0.00 | |
| Net of Invoices and Credit Memos: | | | | | 199,219.60 | 0.00 | |

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|---------------------------------|---------------------------------|------------|----------|-----------|---------|--------|-----------|
| Inv Ref# | Description | Entered By | | | | | Post Date |
| | GL Distribution | | | | | | |
| --- TOTALS BY FUND --- | | | | | | | |
| | 101 - GENERAL FUND | | | 33,831.40 | 0.00 | | |
| | 202 - MAJOR STREET FUND | | | 292.18 | 0.00 | | |
| | 203 - LOCAL STREET FUND | | | 382.54 | 0.00 | | |
| | 204 - STREET FUND | | | 8,743.51 | 0.00 | | |
| | 250 - DOWNTOWN DVLP AUTHORITY | | | 29,779.55 | 0.00 | | |
| | 266 - POLICE TRAINING FUND | | | 586.73 | 0.00 | | |
| | 401 - CAPITAL PROJECTS FUND 1 | | | 3,820.58 | 0.00 | | |
| | 577 - BEACH FUND | | | 3,744.00 | 0.00 | | |
| | 582 - ELECTRIC FUND | | | 47,204.58 | 0.00 | | |
| | 591 - WATER FUND | | | 31,654.10 | 0.00 | | |
| | 592 - SEWER FUND | | | 22,141.59 | 0.00 | | |
| | 594 - MARINA FUND | | | 1,500.00 | 0.00 | | |
| | 636 - INFORMATION SERVICES FUND | | | 794.89 | 0.00 | | |
| | 661 - MOTOR POOL FUND | | | 14,743.95 | 0.00 | | |
| --- TOTALS BY DEPT/ACTIVITY --- | | | | | | | |
| | 172 - CITY MANAGER | | | 28.80 | 0.00 | | |
| | 202 - CITY TREASURER | | | 735.28 | 0.00 | | |
| | 210 - LEGAL & PROFESSIONAL | | | 1,312.00 | 0.00 | | |
| | 227 - PERSONNEL | | | 45.50 | 0.00 | | |
| | 258 - DATA PROCESSING | | | 794.89 | 0.00 | | |
| | 265 - BUILDINGS & GROUNDS | | | 7.49 | 0.00 | | |
| | 276 - CEMETERY DEPARTMENT | | | 2,843.57 | 0.00 | | |
| | 301 - POLICE | | | 9,084.67 | 0.00 | | |
| | 350 - INFORMATION CENTER | | | 626.15 | 0.00 | | |
| | 371 - BUILDING INSPECTIONS | | | 48.42 | 0.00 | | |
| | 446 - HIGHWAYS & STREETS | | | 27,878.84 | 0.00 | | |
| | 447 - ENGINEERING | | | 2,128.33 | 0.00 | | |
| | 450 - EQUIPMENT MAINTENANCE | | | 14,743.95 | 0.00 | | |
| | 558 - OPERATIONS | | | 82,494.71 | 0.00 | | |
| | 559 - TREATMENT | | | 17,748.57 | 0.00 | | |
| | 561 - ADMINISTRATION | | | 68.25 | 0.00 | | |
| | 566 - TREATMENT - CASCO TWP | | | 206.62 | 0.00 | | |
| | 567 - TREATMENT - SH TWP | | | 482.12 | 0.00 | | |
| | 729 - DOWNTOWN DEVELOPMENT | | | 28,206.05 | 0.00 | | |
| | 751 - PARK DEPARTMENT | | | 8,235.39 | 0.00 | | |
| | 776 - OPERATIONS | | | 1,500.00 | 0.00 | | |



Planning Commission Annual Report to City Council

City of South Haven

Background Information: The Michigan Planning Enabling Act (Article II, Section 19-2) requires that the Planning Commission prepare an annual report to the City Council concerning “its operations and the status of planning activities, including recommendations regarding actions by the legislative body...” This report has been prepared in accordance with that requirement.

In addition to hearing and deciding special use and site plan review requests, the planning commission also spent a considerable amount of time on the I-196 Business Loop and M-43 Corridor Overlay Zone. The overlay zone is now in place and staff expect to see applications which will be affected by the new regulations in the early spring.

Recommendation: This report is informational only. No action needs to be taken.

Support Material: Annual Report to the City Council on Planning Commission Activities for 2013

Annual Report to the City Council on Planning Commission Activities for 2013

| Meeting Date | Agenda Items | Planning Commission Action |
|-------------------------|---|-----------------------------------|
| January 3 | No meeting | |
| February 6 | Work session regarding the I-196 Business Loop and M-43 Corridor Overlay Zone | None |
| March 7 | No meeting | |
| April 11 | Outdoor dining special use request | Denied |
| May 2 | No meeting | |
| June 6 | Rezoning request from LDFA (2 nd Ave.) | Forwarded to city council |
| | Text amendment regarding private roads and easements | Forwarded to city council |
| | Text amendment to allow institutional signs | Forwarded to city council |
| | Special Use request, Café Julia, outdoor seating | Approved |
| | Special use request for home occupation | Approved |
| June 20 Special meeting | Site plan review for 500 Erie Street (Central Lofts) | Approved with conditions |
| July 11 | No meeting | |
| August 1 | Site plan review – St. Basil’s statue | No quorum |
| August 8 | Site plan review – St. Basil’s statue | Approved |
| September 5 | Public hearing on the I-196 BL and M-43 Corridor Overlay zone | Forwarded to city council |
| | Black River Park Improvements review | None |
| October 13 | Special use request for inground pool on lakefront lot | Approved |
| November 7 | Special use request – BMX Track | Approved |
| December 1 | No meeting | None |

Although not required, we have also prepared a summary of Zoning Board of Appeals (ZBA) activities in 2013:

The ZBA met six (6) times and heard ten (10) appeals. The summary follows:

Two (2) applications dealt with signs – both approved

One (1) appeal to ordinance text – denied

Three (3) side yard setback appeals – approved

Three (3) front yard setbacks – all denied

There was one (1) appeal for a reduced rear yard setback - approved.



City of South Haven

Dept. of Public Works

DPW Building • 1199 8th Ave. • South Haven, Michigan 49090
Telephone (269) 637-0737 • Fax (269) 637-4778

MEMORANDUM

To: Brian Dissette, Roger Huff

From: Larry Halberstadt, PE, City Engineer

Date: December 31, 2013

RE: Motor Pool Purchase, Leaf Collection Trucks

General Information, Motor Pool Fund

Vehicle purchases are scheduled on a revolving basis. Each department that requires vehicles is required to pay fees from their operating budget into the Motor Pool fund. The annual fees that are paid into the fund cover maintenance and repairs that are required over the service life of the vehicle. In addition, fees are collected to cover the purchase price of a new vehicle at the end of the vehicle's service life. Once beyond this point, vehicles can become unreliable or need excessive maintenance which exceeds the amount budgeted. Police patrol vehicles receive the most use and are scheduled for replacement every three years. As a result, higher fees are contributed into the Motor Pool fund from the police department to cover these expenses. Once a replacement vehicle is purchased, the old vehicle is retired and sold via a public bidding process. Staff will look up the "blue book" value of the vehicle and ensure that a minimum bid level is set. Money obtained from the sale of the old vehicles is returned to the motor pool fund as revenue.

The City has one staff member who spends approximately 95% of his work hours in the Motor Pool. This staff member is responsible for all general maintenance activities on vehicles. The activities typically performed included oil and filter changes, tire rotations and changes, and other manufacturer recommended maintenance. Staff typically does not repair body damage or perform alignments. On occasion, if there is a problem that staff cannot diagnose, the vehicles must be returned to the dealership. In addition, vehicles under manufacturer's warranty would be returned to the dealership for warranty repairs.

Background Information:

The City has traditionally provided fall leaf pickup along public streets within the City limits. In the early 2000s, the City acquired two used garbage trucks and converted them into leaf collection trucks by adding a leaf vacuum unit to each truck. The leaf vacuum units were purchased from Old Dominion Brush Company, Inc (ODB). The vacuum unit includes a 4 cylinder John Deere diesel engine that drives a 32" diameter impeller. The spinning impeller creates a vacuum and leaves are sucked into the truck via a 16" diameter hose. The hose is attached to a hydraulically actuated arm that can be positioned by the truck driver. This permits each leaf truck to operate with a single operator. Prior to building the two trucks in the early 2000s, the City utilized other leaf collection methods that were more labor intensive and required multiple crew members and vehicles. The existing trucks both have 30 cubic yard

Memorandum

December 31, 2013

Motor Pool Purchase, Leaf Collection Trucks

Page 2 of 2

collection boxes and can typically make 8 runs on a good day. Thus, we currently have the capability to collect 480 cubic yards per day with both trucks operating.

The ODB leaf vacuum units have been reliable, easy to refurbish, and do a good job of collecting the leaves. The trucks themselves have been prone to breakdown due to their age. One chassis is a 1992 and the other is a 1983. In order to ensure that the leaf collection program can continue, it is recommended that new truck mounted leaf collection units be purchased prior to the 2014 fall season.

There are a very limited number of manufacturers that produce a self-contained, ready for the road leaf collection truck. In reviewing the three available manufacturers, ODB stands out as making the best quality vehicle. As a result, the City obtained quotations from ODB for 25 cubic yard and 30 cubic yard trucks. ODB does offer a 7% discount to the City of South Haven via the National Joint Powers Alliance.

The 25 cubic yard truck is built on a shorter wheelbase, making the vehicle more maneuverable. Because there are a significant number of narrow streets and tight corners in South Haven, it is recommended that we purchase 25 cubic yard trucks. This will increase the number of daily trips from 8 to 9 in order to collect a similar volume of leaves.

The production time for the ODB leaf trucks is typically between 4-5 months. In order to ensure that both trucks are available for the 2014 fall season, it is recommended that Council approve purchase of both trucks at the same time. The trucks would be ordered such that one would be delivered and paid for in the current fiscal year and the second would be delivered and paid for in July or August of 2014, placing the purchase in the next fiscal year.

Recommendation

City Council should be requested to consider award of the purchase of two 25 cubic yard leaf collection trucks, Model SCL800SM-25 from Old Dominion Brush Company, Inc. of Richmond, Virginia in the amount of \$151,139.20 each.

Support Material:

Quotation – ODB SCL800SM-25

Brochure – ODB SCL800SM-3X

OLD DOMINION BRUSH CO., INC.
 5118 Glen Alden Drive, Richmond, VA 23231
 1-800-446-9823

PROPOSAL # 11/07/13RT1

**City of South Haven
 South Haven, MI**

**DATE: 11/07/2013
 ATTN: Mike Packard**

| Description | Price |
|---|-----------------------------|
| (1) New ODB Truck Mounted Vacuum Debris Collector Model SCL800SM-25 | \$ 35,925.00 |
| Options | |
| Installation on approved chassis | \$ 3,000.00 |
| 2013 or newer Freight liner 35,000 GVW dual steering truck | \$ 92,995.00 |
| Poly fenders over rear tires | \$ 995.00 |
| BE (bottom exhaust) for 25 & 30 cubic yard units | \$ 7,200.00 |
| 3 axis (up/dn; left/right & in/out hose boom) w/central hydraulic system | \$ 13,500.00 |
| Chipper door and trailer hitch with wiring (no brake controller) | \$ 2,325.00 |
| Light bar on hopper nose cone with 4 front facing amber flashing LED light | \$ 750.00 |
| Hydraulic rear door latches for single top hinged door | \$ 2,950.00 |
| F/S CAMSET56-NTSC-2 rear color camera with 5.6" screen with audio - installed | <u>\$ 1,200.00</u> |
| Total Equipment Cost: | \$ 160,840.00 |
| NJPA 7% Discount: | <u>\$ (11,258.80)</u> |
| NET Equipment Cost: | \$ 149,581.20 |
| Transportation cost from Richmond, VA at \$2/mile | 779 <u>\$ 1,558.00</u> |
| TOTAL DELIVERED COST PER UNIT: | <u>\$ 151,139.20</u> |

NJPA AWARDED
 CONTRACTS
Contract #U60612-ODB



Thank you, Rick Timmerman
 800-632-7989
rickt@odbco.com

SCL800SM-3X

“One Man Operation” Leaf Collector

- Reduce Labor Costs
- Collect Leaves Faster
- Increase Productivity
- Save Money



Your City or Town Can't Afford Not to Have One!

The fast, efficient way to collect leaves.

One person, one vehicle

Collect leaves safely, without mess from the cab of the truck.



ODB Company
Municipal Products Since 1910



SCL800SM-3X



IN-CAB CONTROLS

The entire leaf collection process is controlled from the cab. All controls and engine monitoring is done by a multi-function joystick and the full color IQAN display system with 3.5" transfective TFT color display. This system completely controls and monitors the engine, boom and hydraulic systems.



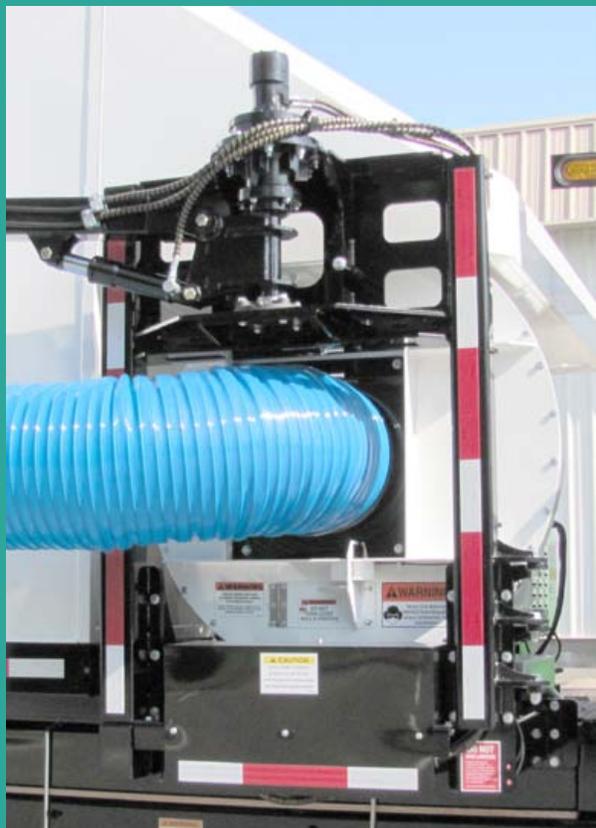
3 AXIS BOOM ASSEMBLY

ODB's 3 axis boom allows smooth, precise movement of the suction hose to the leaf pile. Combining two hydraulic cylinders for the up/down and in/out movements, plus a planetary, wheel drive hydraulic motor for the left/right movement allows the operator to place the suction hose in the desired location smoothly and precisely. The boom is controlled with a joystick located in the cab for effortless leaf collection.



BOOM SUPPORT MOUNT

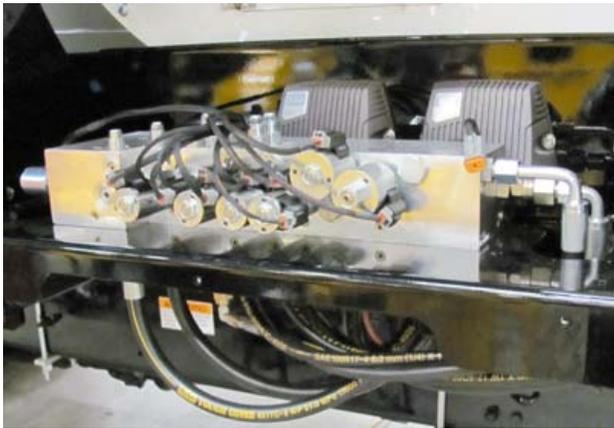
ODB's 3 axis boom is supported on its own tubular steel mount. This keeps the weight of the boom off the blower housing making for a sturdier boom. The boom support is hinged to allow the blower housing face to be removed without having to remove the entire boom assembly or without having to disconnect any hydraulic lines. This is a tremendous labor saving feature.



“One Man Operation” Leaf Collector

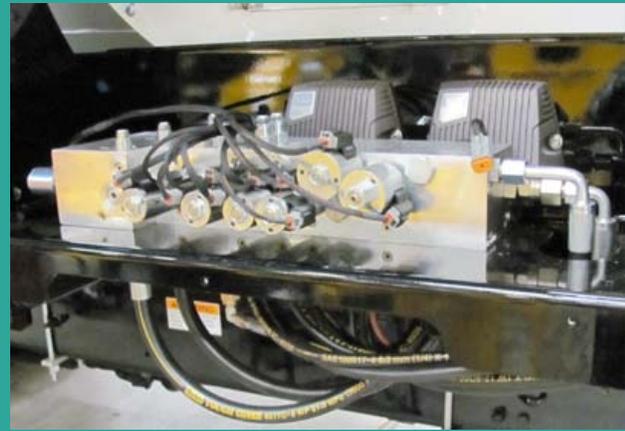
MULTI FUNCTION, PROPORTIONAL VALVE BODY

The heart of the multi-axis hose boom is the state-of-the-art valve body. The multi-function proportional valve body allows the boom to be moved in multiple directions at the same time as well as allowing the user to precisely control the speed of the boom. If the user moves the joystick slightly to the left the boom moves slowly left, but if the user moves the joystick all the way to the left then the boom moves to the left much faster. This valve body includes a pressure relief valve, “dead man cartridge”, flow divider and multi-port cartridges and solenoid assemblies. The entire assembly is conveniently located for easy access to all components of the valve body assembly.



AUTOMATIC DOOR LATCH

The top hinge door and hydraulically controlled door latches allow the operator to open and close the rear door with the press of a switch from inside the cab.



SCL800SM-3X Computer Control "One Man Operation" Leaf Collector

IQAN, Computer Controlled Automated Leaf Collection



Computer controls provide "real-time" engine and control monitoring. This allows for automated safety features to keep the unit working efficiently for years to come.

IQAN Computer Controls provide real-time system monitoring with alarm logging and full color, on-screen error messages.



IQAN System Controls



IQAN controls allows for a "user friendly" access to all controls and features. Simple function keys and full color graphics allow the operator to easily use all the features of the unit.



ODB Company
Municipal Products Since 1910

SCL800SM-3X Computer Control

"One Man Operation" Leaf Collector

IQAN Display System



Dual Function Valve Body



Joystick Assembly



FEATURES

IQAN DISPLAY SYSTEM - By Parker Hydraulics

- User friendly - Full Color graphics, anyone can operate it.
- Simple logic driven menu's make performing tasks extremely easy and efficient.
- Easily customizable to work the way the operator wants it to work.

COMPUTER CONTROLS

- Real time monitoring of engine and system functions.
- Real time alerts and warnings of sytem errors.
- Alert logging with time and date.
- Safety "controlled shutdown" of unit when critical errors are reached. For instance, this prevents shutting down the engine immediately at full throttle with the PTO engaged - serious damage to the PTO could occur. The computer system will automatically shutdown the unit in a safe manner to prevent such damage.
- Prevents harmful operator actions such as trying to dump the body with the doors locked (a warning message will appear on the screen to let you know that this can not be done.)

VALVE BODY

The multi function, proportional valve body allows the boom to be moved in multiple directions at the same time as well as giving precise speed control of the boom. The proportional valve allows the user to precisely control the speed the boom moves by how much pressure the user applies to the joystick. This makes the boom move more accurately, faster and is much easier on the the mechanical components of the boom - thus extending the life of the boom.

JOYSTICK

The joystick is conveniently mounted in the armrest (Freight-liner trucks) of the truck for great access. The proportional joystick controls the boom direction, speed, engine throttle and box container dump.

ODB Company
Municipal Products Since 1910

Bottom Exhaust System

(Add-On Option for SCL800 units)

Optional Bottom Exhaust System re-directs the unit's exhaust to the ground, keeps debris from flying high into the air.



Air is vented through heavy duty mesh screens mounted in the top of the box and then directed to the sides by all steel duct work and is exhausted on to the ground.

Directs air to the ground instead of high into the air.

Top of the unit is fully enclosed so debris will not fly overhead



Hinged doors allow easy access to the exhaust screens

Hinged doors allow easy access to the exhaust screens



ODB Company

Municipal Products Since 1910

SCL800SM-3X

“One Man Operation” Leaf Collector



The fast, efficient way to collect leaves. One person, one vehicle
- Collect leaves safely, without mess from the cab of the truck.



- Reduce Labor Costs
- Collect Leaves Faster
- Increase Productivity
- Save Money

One Man controls the entire leaf collection process from the cab of the truck. The operator controls the engine, engage / disengage PTO, controls the suction hose and dumps the body without ever leaving the truck. There is no leaf crew or operator fatigue and leaves are collected up to 25% faster than with traditional leaf crew units.



ODB Company
Municipal Products Since 1910



SCL800SM-3X

“One Man Operation” Leaf Collector

Engine

John Deere 4045T water-cooled diesel engine; 84HP; 276 CID.

Air Cleaner

Dry element with pre-cleaner

Radiator

Pressurized, heavy-duty

Radiator Screen

Constructed of 1/2” expanded flattened steel with steel mesh. Screen is hinged to allow for cleaning without powering down the engine.

Engine Controls

All engine controls and engine monitoring is through the IQAN full color display system. Engine RPM, oil pressure, water temperature and fuel levels are displayed on the 3.5” transfective TFT full color display. There is an automatic safety shutdown for high temperature or low oil pressure.

In-Cab Controls

All engine controls as described above as well as joystick control of the 3-axis boom, engine throttle and dump body. Other in-cab controls include: in-cab dump body control, clutch engage / disengagement, rear door open/close control.

Engine Sheet Metal

Engine is covered by a custom sheet metal enclosure constructed of 16-gauge steel. The enclosure has front and rear doors, which are louvered for proper air circulation. Two doors are provided.

PTO

Heavy duty 13” automotive style PTO and clutch with safety engagement system.

Drive Type

Belt Drive

Belt Drive

Power is transferred from the engine to the impeller via a 4-groove Kevlar, power band belt. The power band is adjusted by raising and lowering the engine by simply turning four, two inch diameter engine supports.

Impeller Shaft

2-1/4” diameter hardened shaft.

Drive Bearings

Two heavy duty, four bolt flange bearings with double row, precision spherical roller bearings and utilizes an eccentric locking collar to lock the shaft instead of set screws. The bearing housing is made of steel. The bearings have a triple lip seal that allows grease to purge and keeps dirt out. The bearings and shaft are protected from debris in a pedestal constructed of 12-gauge steel. The flange bearings have a Teflon seal to prevent any foreign material from seeping through the blower housing.

Trailer Chassis

Heavy-duty channel steel, formed and welded. Chassis is constructed of 3” x 8” tubular steel with a 1/4” wall thickness. Dimensions (not including truck):

- 14 CY - 98” high x 101” wide x 145” long
- 20 CY - 98” high x 101” wide x 176” long
- 25 CY - 98” high x 101” wide x 203” long
- 30 CY - 98” high x 101” wide x 221” long

Chassis Lighting

Stop and turn signals with turn signal indicators are standard. LED strobe lights are mounted in the rear.

Impeller

32” diameter with 6 gusseted blades are constructed of abrasive resistant T-1 steel with a Brinell hardness exceeding 400. The impeller is completely stress relieved via Bonal stress relief technology to eliminate weld cracking and weld distortion for the highest structural integrity possible.

Blower Housing

17-degree exhaust. Outer housing is constructed of 10 gauge welded steel, front and back plates are 7-gauge steel. Inspection / clean out door is located on the face to facilitate convenient inspection of internal contents or condition. A safety kill switch is located on the door to shut down the engine when the door is opened.

Liners

Slip-in style constructed of 1/4” abrasive resistant steel.

Suction Inlet

Located on curb side of unit capable of a 180 degree range of motion.

Intake Hose

16” diameter x 100” long. Heavy duty wire reinforced urethane hose.

Hose Boom

Hydraulically controlled 3 axis boom, movement up/down, in/out and left/right.

Boom Controls

In-cab joystick

Hoist Hydraulics

Gear driven hydraulic pump connected directly to the engine.

Dumping Hoist

Uses a Crysteel hoist capable of dumping 30,400 pounds (14CY), 43,000 pounds (20CY), 53,200 pounds (25CY / 30CY).

Box Container

Self dumping container constructed of 12-gauge steel with vented top and top hinge door. Available in 14, 20, 25 and 30 CY capacities.

Vented Top Screens

Easily removable 1/2” expanded steel mesh screens are located on top of the box container. Two screens for the 14 and 20 CY boxes and 3 screens for the 25 and 30 CY containers.

Fuel Tank

40 gallon capacity fuel tank manufactured of 1/4” thick roto-molded polyethylene.

Empty Weight (Leaf Collection unit)

14CY-7,000 pounds, 20CY-7,900 pounds, 25CY-8,500 pounds, 30CY-9,000 pounds.

Paint

All metal parts are thoroughly cleaned, primed and dried separately. Two coats of automotive quality paint is then applied.

Harbor Commission

Regular Meeting Minutes

Tuesday, October 15, 2013
5:30 p.m., City Hall Council Chambers
South Haven City Hall



City of South Haven

1. Call to Order by Arnold at 5:30 p.m.

Roll Call:

Present: Stephens, Reineck, Silverman, Strong, Sullivan, Arnold
Absent: Pyle

2. Approval of Agenda

Motion by Silverman, second by Strong to approve the agenda as presented.

All in favor. Motion carried.

3. Approval of Minutes: September 17, 2013 Regular Meeting

Motion by Reineck, second by Sullivan to approve the September 17, 2013 regular meeting minutes as written.

All in favor. Motion carried.

4. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

None at this time.

5. Marina Reports

VandenBosch reviewed the Marina Reports, Black River Park Revenues and River Maintenance Fund.

Plans are to disable the gate at Black River Park for the winter season, leaving it open.

VandenBosch noted that the rain has helped the lake levels.

6. Black River Park Master Plan

VandenBosch noted that the plan has been to Parks Commission and Planning Commission for review and comment. Minor changes were recommended. After review by the Harbor Commission, the next step is to recommend the plan to City Council.

Tony McGhee, Business Development Director and Kathy Burczak, Senior Landscape Artist, both from Abonmarche are here to review the draft Master Plan.

Burczak reviewed the progression of the plan since Abonmarche was tasked with improving vehicular traffic flow and determining the best place for a new fish cleaning station. Abonmarche proposes a small restroom in the same area. The entrance gate to the boat launch and flow of the boat launch parking area and launch site would remain the same with the addition of ADA (Americans with Disabilities Act) parking. Abonmarche also proposed a small restroom at the far end of the parking area for marina guests. The existing restroom would be made ADA compliant. Proposed additions to improve usability for guests include picnic areas, canoe and kayak launch improvements, pedestrian connectivity from the marina to all components of the area over impervious paving with minimized vehicular crossing and an ADA compliant pavilion.

The current dredge spoils site will eventually provide unpaid and ADA overflow parking and an unloading area near the new fish cleaning station; while this area will not be paved during the early phases of the project, there will be bituminous ADA access to the fish cleaning station in conjunction with the loading/unloading area.

There was discussion regarding the role the Black River Park Master Plan plays in the future development of that area and how it relates to the city's Master Plan. VandenBosch noted that this is separate from the Planning Commission's Master Plan and explained that a master plan does not lock anyone into anything, but it provides a vision or plan for potential future development.

Discussion ensued regarding the formerly proposed cul-de-sac on Dunkley. McGhee noted that the cul-de-sac became a roadblock and the currently proposed Dunkley Street access is designed, not to be convenient, but to provide secondary one-way access and to provide important access for fire safety.

There was discussion regarding the various options for access to the Black River launch site; means used to determine what percentage of vehicles stop at Pyle's Porthole compared to the ones who launch without stopping at Pyle's and the Dunkley loop.

There was discussion regarding impervious and pervious paving and the ratio of black and green spaces in the Master Plan. VandenBosch pointed out that at present grass pavers are still too expensive; perhaps during a later phase alternative paving options could be explored.

Motion by Stephens second by Strong to recommend the Black River Park Master Plan to City Council for approval.

All in favor. Motion carried.

7. Marina Facility Rental

VandenBosch explained that information regarding marina facility rental was sent to the city attorney, who made some very minor changes. This policy would allow rental of north and south side marina facility buildings.

VandenBosch started work on a contract addendum with the marina manager; the marina manager would manage this for a percentage of the rental fee. Research needs to be done regarding the costs of cleanup and management. VandenBosch noted the city has had a number of requests to use the marina facility and have been told it is not for rent until we have a policy in place.

Policy presently only allows consuming or selling alcoholic beverages on public property by resolution of the City Council, according to VandenBosch. A recent resolution, focused more on festivals, allows certain public areas to have wine tastings or beer tents; if it was desired to serve alcohol in the marina facilities that policy would have to be amended. There was discussion regarding the regulations of the liquor commission, which they only regulate in this type of situation if the alcohol is being sold. At this time VandenBosch recommends only allowing non-cash bars and that would only be allowed if there was an amendment to the City Council's recent resolution.

There was discussion regarding the paragraph indicating non-profit organizations and social groups. Silverman pointed out that there is no definition of a social group. VandenBosch indicated that the purpose of that designation was so a South Haven resident can rent the facilities for fifty percent (50%) off. Silverman suggested adding 501(c) 3 in front of the word non-profit. Silverman feels it is asking for trouble to use an undefined group. Silverman said you need to determine exactly what you are trying to accomplish. Stephens agreed that the present wording is not clear but confusing and that the wording should just clearly state the intent. Arnold likes the idea of a resident discount. VandenBosch suggested indicating that residents of the City of South Haven and 501(c) 3 non-profit groups can rent for fifty percent (50%) discount.

Silverman suggested that at the end of paragraph 8.d.II where it states that a renter or a caterer be responsible for cleaning the facility after an event that it be changed to make the renter be responsible for the cleaning; if the renter wants to assign that to the caterer he can but the renter is ultimately responsible. In section 9 VandenBosch said management would like to be able to exclude any caterer that the city has problems with. There was agreement that the renter shall require the caterer to fully clean the facility.

The group discussed the marina manager being the one to designate parking for the rented facility during the busy season.

There were question about when the date restriction would be for the application to be turned in with the deposit. Final payment is due one week before the event, but there is no indication of how far ahead the deposit and application need to be turned in.

Discussion ensued regarding how far in advance cancellation notice needs to be made; a sliding scale based on lead time was discussed with several comments regarding the amount of the administration fee for cancellation.

VandenBosch would like to rewrite this policy based on today's suggestions and send it out to everyone by email for comment. Requested a motion to recommend to City Council subject to Harbor Commission review by email.

Motion by Silverman to approve the marina facility rental policy and recommend it to City Council subject to the changes we discussed;

- Revision of final paragraph of Section 2 to allow fifty percent (50%) discount for City of South Haven residents and any 501(c) 3 non-profit group.
- A change to Section 6 to allow cancellation without penalty if made sixty (60) days or more in advance.
- The reduction of the administration fee to \$100
- Paragraph 8. D. II. Eliminate word "caterer"
- Section 9. Fourth sentence. To provide that the renter shall require the caterer to clean the facility.
- Section 10. Second sentence. That the marina manager will designate where the attendees are to park during the remainder of the year

all of which will be included in a revised copy to be emailed to the Harbor Commission members for their final approval.

Second by Strong.

All in favor. Motion carried.

Sullivan suggested that a percentage of the rental fee would be better than a set administration fee. VandenBosch noted that can be considered when the review by email is done.

8. Dredging Update

VandenBosch updated the Harbor Commission regarding soundings that came back at the end of the dredging project because we pay by the volume removed. Pre and post soundings

are taken and the difference is how the dredging contractor gets paid. There is a substantial amount of material in the federal channel which is an issue. Due to the federal shutdown VandenBosch has been unable to contact the Corps. VandenBosch plans to work with the dredging contractor to get some additional dredging done in some of the worst areas. The Dunkley Street area will be flattened out when the dredging contractor is finished, at which time that area will be capped with gravel. VandenBosch hopes the dredging project will be done by the end of the year.

VandenBosch informed the board that if they hear complaints of higher than normal levels, VandenBosch would like to know about it. Silverman said J & B Marine could probably tell you every high spot; they have been pulling boats out up the river.

VandenBosch noted that the lighthouse/pier heads area has been done; everything except the area near the Idler should be taken care of, but we do not have soundings from after the Army Corps did their dredging and probably won't until the federal government starts up again. Strong and Silverman agreed that the level is better this year than it was last year.

Stephens questioned page thirty-two (32) to which VandenBosch said that is related to the army corps project early on. If soundings indicate twelve feet (12') they will dredge it to fourteen feet (14').

Member and Staff Comments

In response to Strong's request for an update on bridge repairs VandenBosch explained that due to circumstances no one is sure when the project will be rebid.

VandenBosch indicated that the Black River Park gate will be opened full time November 1, 2013 to March 30, 2014.

VandenBosch stated that the City is currently going through their annual audit, and he will add the marina audit to the next agenda if he gets that information in time.

Today is last day for marinas. Staff is in the process of winterizing; people are moving out.

Silverman asked what will be done with the furniture in the north side marina. VandenBosch said the outdoor furniture will be put in storage. Staff may buy or rent banquet tables.

Sullivan questioned whether anything proactive can be done for future dredging, particularly the sediment traps. VandenBosch agreed that sediment traps need to be addressed; that is something that can be contracted out in the winter.

Silverman would like to see a method of reducing or eliminating the surge that affects the South Side marina. There are a number of surge protection devices available now; suggests it be looked into. If we want to increase transient traffic, we have to deal with the one consistent complaint the users have which is the surges that affect that marina. Staff needs to put in place a process to evaluate the equipment that might prevent or reduce that surge.

October 15, 2013
Harbor Commission
Regular Meeting Minutes
DRAFT

VandenBosch explained that a very expensive option, to cut an area out of the channel, make it wider and put rip rap along the side, is available. However there are other options using a fabric or material that might work.

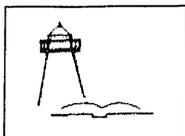
Adjourn

Motion by Strong, second by Stephens to adjourn at 6:52 p.m.

All in favor. Motion carried.

RESPECTFULLY SUBMITTED,

Marsha Ransom
Recording Secretary



padSouth Haven Memorial Library
Minutes of the Meeting of the Board of Trustees
November 11, 2013

Members:

Catherine Jarvie –President
Lois Howard –Vice President (Excused absence)
Marilyn Bertorelli -Treasurer

Ida Sledge –Secretary
Robin McAlear –Trustee
Jean Stein - Trustee
Susan Trabucchi - Trustee

Also Present: James France, Director

Call to order: The meeting was called to order by president C. Jarvie at 7:01 p.m.

Approval of minutes for October 8, 2013: Motion for approval of minutes as presented by C. Jarvie, seconded by J. Stein. Motioned carried. A copy will be sent to City Council.

Approval of agenda for November 12, 2013 Motion for approval of agenda by J. Stein, seconded by M. Bertorelli. Motion carried.

Public Comments: none

Treasurer's report:

Current budget amounts were reviewed. Vendors' bills totaled \$29,858.29 for the month. Motion to approve vendor bills by J. Stein, seconded by R. McAlear. Motion carried.

Committee/Liason reports:

Strategic Planning Committee: Jim France updated the board with possible options/expansions within our boundaries from Abonmarche. Possible off sites were discussed. This committee will continue to be active with future plans.

Director's Report: Jim updated the board on recent library activities, cancellations, and upcoming events. Library will be closed November 28th (*Thanksgiving Day*)

Correspondence: None

Old Business:

Health insurance: Four insurance proposals were presented. A special meeting will be Tuesday November 19th to select an insurance carrier.

New Business:

Welcome Susan Trabucci as the newest addition to the board.
Jim presented a 2013 tax rate.

Board Comments: None

Adjournment: Meeting adjourned at 8:25 p.m. by President C. Jarvie

Next regular meeting: December 10, 2013

Respectfully submitted,
Ida Sledge, Secretary

LIBERTY HYDE BAILEY MUSEUM BOARD OF TRUSTEE MEETING MINUTES

Tuesday

November 19, 2013

6 PM

Board Members Present: Anne Long, Olga Lewis, Joan Hiddema, David Fenske, Robin Reva, and Cindy McAlear
No Board Members Absent

City Council Representative Present: Clark Gruber

LHBM Director Present: John Linstrom LHBM Collections Manager Present: Derek Nightingale

Facilities Manager Present: Bill Lundy

Guests: Brian Dissette, Roger Huff, and Jeff Saylor

Anne Long introduced the guests Brain Dissette and Roger Huff from City Hall and Jeff Saylor from Abonmarche.

Brian Dissette explained that the City asked the firm of Abonmarche to conduct a 2013 Facilities Study of LHBM. This is a study of the inside and outside structure of the LHB Museum. Jeff Saylor, representing the firm of Abonmarche, was here to present the report to the board. Jeff explained that the report was broken down into three areas with immediate concerns, long term concerns (2-5 yrs.) and concerns that would come up in the next 10 – 20 years. Jeff will be sending us his power point presentation and some hard copies so the board can further study the report. We will be letting the City know what the board chooses to do with the Abonmarche Study in January after our Board Meeting.

Anne Long, Chair, called the board meeting to order at 7:25 PM. A motion to accept the LHBM Board Meeting minutes from the October 15, 2013 meeting was called for.

It was moved by Joan Hiddema to accept the October 15, 2013 minutes. Seconded by Robin Reva. Motion carried.

Olga Lewis has been appointed Vice Chair because of the resignation of Esther Hansen from the LHBM Board.

LIBERTY HYDE BAILEY MEMORIAL FUND/TREASURER'S REPORT- JOAN HIDDEMA

Assests: \$31,933.72

Deposits: \$182.00

Expenses: \$955.42

Joan also reported that she had found Liability Insurance for the LHBM to meet our requirements for the City's Museum Operating Agreement.

DIRECTOR'S REPORT – JOHN LINSTROM

Old Business

1. John and Derek just returned to South Haven after picking up a car load of LHB books from Sage Place in New York State that Mr. Novarr was donating to the LHBM. There were many more books than they had anticipated. The rest of the books will be shipped to South Haven. Now the work will begin on the restoration of the books, listing them and making a bibliography to put on our website for people to see what we have in our library. With the addition of these books, LHBM should have the most extensive collection of Bailey books available.
2. The opening of the Woodshed Art Show was small but enjoyable.
3. Bailey Outdoor Learning Initiative Program: John dressed up as Bailey and told stories of early days in South Haven, using the wooded setting of the outdoor classroom to paint the picture. Anne Long, Mary Combs and Diane Fox led students in a bulb planting that was organized by Rebecca Linstrom. This was so successful that the fifth grade teachers requested a reprise of the Bailey impersonation for their classes. John has now brought Bailey to every student this year in the fourth and fifth grades of South Haven Public Schools. The next program should be a Kalamazoo Nature Center program. John is working with Pete Strobie to secure a date and time. Everyone is looking forward to it.
4. Textile Conservation: Bailey's baptismal gown and Sarah's night bonnet have both been studied by Frances K. Faile, a textile conservationist from Royal Oak, MI. We have a proposal from her as to the cost for her work. This item was tabled until January, 2014 and after the LHBM Annual Appeal Drive.

New Business

1. Grants for LHBM: There are three grants that John is looking at right now but will start working on the Americana Grant. This is a grant for properties listed on the National Register of Historic Places. The other grants can wait because they will be due later in 2014.
2. Strategic Planning: We haven't heard from Evie Kirkwood so John is recommending that we move forward with another facilitator Skip Nagelvoort, of the Collaboration Center of West Michigan. He is interested in our museum and the Collaboration Center specializes in helping small organizations like ours in taking the next step. Skip has a great wealth of experience. Anne will set up a date for the Executive Board to meet with Skip after Christmas.
3. Donation of Land Deed: Ed Lambole, descendant of Bailey's aunt, donated an original land deed, a picture of which the board has already been sent. Further research has concluded that this is not the original property land deed to the Bailey farm, but one representing a new addition deeded in 1862, about a month and a half before Sarah died. It therefore tells a new chapter of the complicated story of the farm's earliest years, and it is a significant artifact for us. On the professional suggestion of Robin Reva, a high-quality scan was made by our friends at

Do-It Corporation, and the next step will be to contact a professional conservator. We plan to display a reproduction (from the scan) and preserve the original document, after conservation. Robin has compiled a report of recommendations for that work to be done.

4. Contact has been made with a direct descendant of Liberty Hyde Bailey, Jr. His name is Jim B. Page of Des Moines, Iowa, grandson of Annette Page and great-great-grandson of Liberty Hyde Bailey, Jr.
5. De-accessioning the items upstairs that were not considered during the last major de-accessioning: This important in order to open the upstairs bedrooms again. Derek researched proper protocol for de-accession of materials for which no deed of gift was made. Derek is taking all due care that we keep furnishings which would have been appropriate to a house like the Bailey home in the mid-1800s, as per the professional historical study that the museum funded in 2009. Only irrelevant artifacts will be slated for de-accession. He has separated the relevant from the irrelevant.
6. Museum attendance for September/October has exceeded expectations. In September, we had 33 visitors in the main exhibit and 9 program participants (for the Plein Air Workshop) – no special exhibit was shown. In October, we had 46 visitors in the main exhibit – no programs were held or special exhibit. In November, we had 37 visitors in the main exhibit and 33 visitors in the Woodshed Art Show – no programs.

NEW BUSINESS

- A. City Report: A discussion on the South Haven City Museum Operating Agreement for LHBM followed. It was moved by Cindy McAlear for the LHBM Board to accept the South Haven City Operating Agreement for LHBM. Seconded by Robin Reva. Motion Carried.
- B. Annual Appeal Letter: Letters and envelopes are ready for addressing and stuffing. There will be a work party at the museum Saturday, November 23 at 9:30 AM.
- C. Fund Raising Brainstorming: Joan will send an email around for all to add their ideas to the list. This item has been tabled for discussion in January 2014 at the board meeting.
- D. December Meeting: Will be held at Anne & Joe Long's home. There will be a meeting and then a pot luck dinner. Date is December 17th at 6 PM.
- E. Change of LHBM Bylaws: The board needs to change our LHBM bylaws because of the outcome of the last city election and the change of city term limits for people on boards. We will need a motion for this at our January 2014 board meeting.

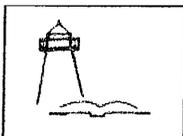
FLOOR

- A. Bill Lundy offered space to store the books that we have received from the Sage Place.
- B. David Fenske got someone to saw a slice off the maple tree stump on the LHBM grounds.
- C. John Linstrom was offered by an Area Map Service for LHBM to advertise our location. It was decided that we will use the South Haven Area Chamber of Commerce because it is local.

It was moved by Olga Lewis to Adjourn. Motion carried.

8:45 PM

Respectfully submitted by, Cindy McAlear



South Haven Memorial Library
Minutes of a Special Called Meeting of the Board of Trustees
November 19, 2013

Members:

Catherine Jarvie –President
Lois Howard –Vice President
Marilyn Bertorelli -Treasurer

Ida Sledge –Secretary
Robin McAlear –Trustee
Jean Stein - Trustee
Susan Trabucchi – Trustee (Excused Absence)

Also Present: James France, Director

Call to order: The meeting was called to order by president C. Jarvie at 5:34 p.m.
The purpose of this called meeting is to review/discuss/approve health insurance for employees.

Health Insurance: Board reviewed plans and cost of four proposals.
Moved by C. Jarvie, seconded by R. McAlear to approve the cap plan.
Moved by C. Jarvie seconded by L. Howard to use the cap plan with **Priority Health**.

Adjournment: Meeting adjourned at 5:50 p.m. by President C. Jarvie

Next regular meeting: December 10, 2013

**Respectfully submitted,
Ida Sledge, Secretary**

SOUTH HAVEN HOUSING COMMISSION
Regular Meeting
South Haven Housing Commission Conference Room
220 Broadway, South Haven, Michigan 49090
November 20, 2013

CALL TO ORDER: The Regular Meeting of the South Haven Housing Commission was called to order at 5:10 p.m. by Chairperson Eugene Ladewski at the South Haven Housing Commission Conference Room, 220 Broadway, South Haven, Michigan.

ROLL CALL: Present: Chairperson Eugene Ladewski, Vice-Chairperson Sandra Seroke, Commissioner Rev. Aaron Cobbs, Commissioner Daniel Mezak, Resident Commissioner Tom Thomson, and City Council Representative Gail Patterson. Absent: None. Also present: Executive Director and Secretary Charles Fullar and members of the public, Cindy Compton and Melissa Chavez.

INVOCATION: Commissioner Rev. Aaron Cobbs delivered the invocation.

PUBLIC COMMENTS: None.

Revised order of business: It was moved by Commissioner Thomson to address New Business Item 5 as the next order of business; Seconded by Commissioner Rev. Cobbs. All votes in favor. Motion carried.

2021

NEW BUSINESS: 5) Affordable Assisted Living Market Analysis Presentation: Melissa M. Chavez, Independent Consultant and President of Wason Management Consultants, LLC, provided copies of the Affordable Assisted Living and Age In Place Community Feasibility and Market Analysis for the South Haven Housing Commission. Ms Chavez facilitated a presentation and answered Commissioner's questions.

CONSENT AGENDA: 1) Minutes of the Regular Meeting October 23, 2013. 2) Current Operating Expenses - \$43,707.71. 3) Homeownership Expenses - \$0.00; 2011 Capital Fund - \$0.00; 2012 Capital Fund - \$2,740.50; and 2013 Capital Fund - \$0.00. 4) Administrative Reports for Approval: Occupancy and Waiting List Reports; Monthly Investment Report; Delinquent Accounts Report; Accounts Receivable Balance Due Report; Income and Expenditures Report for October 2013. 5) Material Disposition. 6) Correspondence: Senior Services Correspondence dated October 23, 2013. 7) Other Reports: None

It was moved by Commissioner Mezak to approve the Consent Agenda; Seconded by Vice-Chairperson Seroke. All votes in favor. Motion carried.

UNFINISHED BUSINESS: 1) Status Report 2013 FYE Audit Process: Executive Director Fullar reported the MD & A has been received and will be forward to the Auditor. 2) Employee Health, Dental and Vision Insurance Renewals for Calendar Year 2014: Executive Director reported the Health Care Reform for the Publicly Funded Health Insurance Contributions Act 152 of 2011, incorporates a "hard cap" provision in the Act or alternately an 80/20 provision in the Act. SHHC employees will be contributing 20% toward their health care costs in 2014, to be in compliance with the law. Executive Director Fullar reviewed the 2014 Security Life dental, vision and life insurance cost and the rates effective 01/01/2014 that reflect a 6.5% increase over the 2013 rates. Employees contribute 20% of the total dental, vision and life insurance cost for 2014. Executive Director reviewed the last three year funding for the employees' health insurance deductibles.

It was moved by Commissioner Thomson to approve to fully fund the 2014 employee Health Savings Accounts in the amount of the plan initial employee deductibles with employee contribution of 20% of total health insurance costs that includes plan deductibles and the 2014 employee Health Savings Account contributions are to be dispersed on a quarterly bases throughout the 2014 calendar year; and to approve the 2014 Security Life dental, vision and life insurance premium rates effective 01/01/2014 with employee contribution of 20% of the Security Life premium costs; Seconded by Vice-Chairperson Seroke. All votes in favor. Motion carried.

NEW BUSINESS: 1) Concrete Curb, Driveway, Driveway Apron, and Sidewalk Replacement: Executive Director Fullar provided copies of the November 1, 2013, Bid Tabulation for the Concrete Curb, Driveway, Driveway Apron, and Sidewalk Replacement, Project 2012/2013 CF-MI 82-2 and 82-3. The bidding process was reviewed and three proposals were received. It was moved by Commissioner Mezak to affirm the bid process, bid award and contract dated November 4, 2013, to the responsive and lowest bidder, Compton Inc. , for the Concrete Curb, Driveway, Driveway Apron, and Sidewalk Replacement, Project 2012/2013 CF-MI 82-2 and 82-3, in the amount of \$46,948.00; Seconded by Commissioner Rev. Cobbs. All votes in favor. Motion carried.

2) Thermostat Replacement, Project 2012 CF-MI 82-2: Executive Director Fullar provided copies of the November 14, 2013, Bid Tabulation for the Thermostat Replacements, Project 2012 CF-MI 82-2 at Harbor View Apartments. The bidding process was reviewed and four proposals were received. It was moved by Commissioner Mezak to affirm the bid process and award the project to the responsive and lowest bidder, Roland Electric, LLC, for the Thermostat

Replacements, Project 2012 CF-MI 82-2, in the amount of \$3,232.29; Seconded by Vice Chairperson Seroke. All votes in favor. Motion carried.

3) Notice received to Terminate Office Lease and Tenant Services Agreement: Executive Director Fullar referenced the Senior Services Correspondence dated October 23, 2013. It was moved by Commissioner Mezak to accept and affirm the February 28, 2014, date as specified by Senior Services of Van Buren County also dba South Haven Area Senior Services for terminating both the Office Lease Agreement and Tenant Services Agreement; Seconded by Rev. Cobbs. All votes in favor. Motion carried.

4) Updating and Adapting the HDC: Executive Director Fullar discussed interactions with the attorney assisting with the HDC conversion. An estimate of time and expense was provided to Executive Director Fullar for legal services. It was moved by Commissioner Mezak to work with the HDC and the attorney to further the process to update and adapt the HDC for the Housing Commission use; Seconded by Rev. Cobbs. All votes in favor. Motion carried.

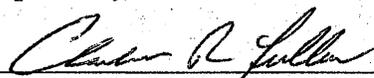
EXECUTIVE DIRECTOR'S REPORT: None.

COMMISSIONER'S COMMENTS: None.

ADJOURNMENT: It was moved by Commissioner Thomson to adjourn; Seconded by Commissioner Rev. Cobbs. All votes in favor. Motion carried. Meeting adjourned at 7:07 p.m.

Respectfully submitted:

Approved December 18, 2013



Charles R. Fullar, Secretary

Eugene Ladewski, Chairperson



City of South Haven

Dept. of Public Works

DPW Building • 1199 8th Ave. • South Haven, Michigan 49090
Telephone (269) 637-0737 • Fax (269) 637-4778

MEMORANDUM

To: Brian Dissette, City Manager
Wendy Hochstedler, Finance Director

From: Roger Huff, PE, DPW Director

RE: Summer Sewer Credit

Date: December 10, 2013

Background Information

In accordance with Chapter 86 Section 86-172 of the City of South Haven Code of Ordinances, the sewer usage volume charge for single-family and duplex residential structures for utility bills dated June 1 through September 30 will be based on the average monthly water use billed for the five month period from the November water meter readings through the April water meter readings with a minimum volume charge of 1000 cubic feet per month. This is commonly known as the "summer sewer credit" which provides for water usage for irrigation without sewer usage charges since this water does not enter the sewer system. This provides a credit allowance without the need for an additional meter.

The Board of Public Utilities (BPU) requested to include churches as residential for the purpose of providing the summer sewer credit. At the November 26, 2012 Regular Meeting, the BPU reviewed information prepared by the Finance Department based on the current utility policy at that time which included an estimate of \$3,595 summer sewer credit for churches (\$2,710 - city, \$885 - rural). The BPU provided unanimous approval of a recommendation to City Council to include churches as residential for the purpose of providing the summer sewer credit. An effective date of June 1, 2013 is requested to include the 2013 season.

If City Council chooses to adopt the ordinance, then Council needs to adopt a resolution indicating that it is intended to apply the rate change to the 2013 summer season and directing staff to make the needed adjustments on upcoming bills. This resolution will be presented to City Council at the January 6, 2014 Regular Meeting, after the ordinance has taken effect.

Recommendation

Introduce an ordinance to amend Chapter 86 Section 86-172 of the City of South Haven Code at the December 16, 2013 City Council meeting, and adopt the ordinance at the January 6, 2013 City Council meeting.

Support Material:

Proposed Ordinance

Memorandum

December 10, 2013

Summer Sewer Credit

Page 2 of 2

Summer Sewer Credit Calculation for Churches

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

ORDINANCE NO. 1008

AN ORDINANCE TO AMEND RATES FOR THE CITY OF SOUTH HAVEN UTILITIES

The City of South Haven Ordains:

SECTION 1

That Section 86-172 (b) of the Code of Ordinances for the City of South Haven, regarding sewer rates, is hereby amended to read as follows:

Section 86-172. Sewer usage rate.

(b) The sewer usage volume charge for single-family, duplex residential structures, churches, synagogues, and temples for utility bills dated June 1 through September 30 will be based on the average monthly water use billed for the five month period from the November water meter readings through the April water meter readings with a minimum volume charge of 1000 cubic feet per month. If a month's metered water use is less than the above referenced sewer usage volume calculation, that month's sewer usage volume charge will be based on the metered water use. For new connections with no history of usage, the minimum billing will apply.

SECTION 2

If any portion of this ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining provisions of this ordinance.

SECTION 3

This ordinance shall be in full force and effect from and after its passage and publication as provided by law.

SECTION 4

This ordinance shall take effect ten (10) days after its adoption or upon its publication in the *South Haven Tribune*, whichever occurs later.

INTRODUCED by the City Council of the CITY OF SOUTH HAVEN, MICHIGAN on this 16 day of December, 2013.

ADOPTED by the City Council of the CITY OF SOUTH HAVEN, MICHIGAN on this 6 day of January, 2014.

Robert G. Burr, Mayor

CERTIFICATION

I, Amanda Morgan, Clerk of the City of South Haven, Van Buren and Allegan Counties, Michigan, do hereby certify that the above Ordinance was adopted by the South Haven City Council on the 6th day of January, 2014; and the same was published in a paper of general circulation in the City, being the *South Haven Tribune*, on the 12th day of January, 2014.

Amanda Morgan, City Clerk

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2014-01

A RESOLUTION TO APPLY ORDINANCE NO. 1008 RETROACTIVELY TO
CHARGES INCURRED IN THE SUMMER OF 2013

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on January 6th, 2014 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, Section 86-172(b) of the City Code has historically provided that the sewer usage volume charge for single-family and duplex residential structures for utility bills dated June 1 through September 30 is based on the average monthly water use billed for the five month period from the November water meter readings to the April water meter readings with a minimum volume charge of 1,000 cubic feet per month.

WHEREAS, on January 6, 2014, the City Council adopted Ordinance Number __, which extends the billing arrangement described in Section 86-172(b) to churches, synagogues, and temples.

WHEREAS, it is the intent of the City Council that Ordinance Number 1008 apply retroactively to utility bills dated June 1, 2013, through September 30, 2013.

NOW, THEREFORE, it is resolved as follows:

1. The City shall calculate a refund amount for all churches, temples, and synagogues in the City that paid utility bills between June 1, 2013, and September 30, 2013 (the "Credit Amount").
2. The Credit Amount shall be the amount actually paid by each church, temple, or synagogue on utility bills dated June 1, 2013, through September 30, 2013, less the amount that each of those customers would have owed if Ordinance Number 1008 was in effect during that time period.
3. The Credit Amount shall be applied as a credit to the utility bill dated February, 2014, for each church, temple, or synagogue in the City.
4. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the City Council.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 6th day of January, 2014, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Amanda Morgan, City Clerk



Agenda Item 7

Township Police Services Contract

Background Information:

The City Council will be asked to approve a contract agreement with South Haven Charter Township (Township) to continue providing police services in the Township, for an additional five (5) years, with an initial contract value of \$185,711.40.

For the past three (3) years, the South Haven Police Department (SHPD) has provided police services in the Township, with a total coverage of eighty (80) hours per week. Prior to that period, the Township had contracted for additional police services from the Van Buren County Sheriff's Department.

Prior to the police services contract award, the SHPD had been handling an average of one hundred forty (140) calls for service, in the Township, on an annual basis. In the past, those incidents had occurred without cost recovery from the Township. The initial contract provided annual compensation, in the amount of \$175,000 per year, to the City of South Haven in exchange for eighty hours of dedicated patrol per week and random patrols on the remaining hours during the week. The proposed contract extends the terms of the agreement from three (3) years to five (5) years. Further, the proposed contract increases the initial cost of service to \$185,711.40. The contract includes an annual cost increase of two percent (2%).

The benefit to the Township is more responsive police coverage throughout the week. Some of the benefits to the City of South Haven are:

- The recovery for the cost of services provided by the City of South Haven
- Improved safety for area citizens
- Infusion of \$185,711.40 to the city budget
- Enhanced Intergovernmental cooperation

The South Haven Charter Township Board recently approved the updated contract, as presented.

Recommendation:

The City Council should consider a motion to approve a contract agreement with South Haven Charter Township to continue providing police services in the township, for an additional five (5) years, with an initial contract value of \$185,711.40.

Support Material:

Police Services Agreement

POLICE SERVICES AGREEMENT

This Police Services Agreement ("this Agreement") is made as of *December 11th*, 2013, between the City of South Haven, a Michigan municipal corporation, the principal business of which is 539 Phoenix Street, South Haven, Michigan 49090 (the "City") and South Haven Charter Township, a Michigan charter township, the principal business address of which is 09761 Blue Star Highway, South Haven, Michigan 49090 (the "Township").

RECITALS

- A. Act 359 of the Public Acts of 1947, as amended (MCL 42.1 *et seq.*), authorizes the Township to provide for and establish a police force to protect property and preserve the public health, safety and welfare.
- B. Act 246 of the Public Acts of 1945, as amended (MCL 41.181 *et seq.*), authorizes the Township to appropriate funds for police protection, police vehicles and equipment.
- C. Act 35 of the Public Acts of 1951, as amended (MCL 124.1 *et seq.*) ("Act 35"), authorizes a municipal corporation to perform services for another municipal corporation by agreement where such services could be performed separately by each municipal corporation.
- D. The City and the Township are recognized as municipal corporations under Act 35.
- E. The City has been providing police services within the boundaries of the Township since March 1, 2011, pursuant to a prior agreement.
- E. The Township has requested that the City continue providing police services within its boundaries until at least December 31, 2019.
- F. The City is willing to accommodate the Township's request pursuant to the terms and conditions of this Agreement.

TERMS AND CONDITIONS

In exchange for the consideration in and referred to by this Agreement, the parties agree as follows:

1. Police Services.

- (a) The South Haven Police Department, a department of the City (the "SHPD"), shall provide police services within the municipal boundaries of the Township. Such services shall include general law enforcement and police protection, including, vehicle patrol, state law and Township Ordinance enforcement, and investigation. Except as otherwise provided in paragraph 3 below, such services shall be provided 24 hours per day, 7 days per week, including holidays.
- (b) In addition to the services specified in paragraph 1(a) above, the SHPD shall perform periodic patrolling of sand dunes and beach areas within the Township, as specified on the attached Exhibit A, using the City's All-Terrain Vehicle (the "ATV"). The ATV for this purpose was purchased by the City on June 27, 2012 for a total cost of \$13,683.99. The Township contributed \$5,000.00 toward the purchase price. The aforementioned patrolling shall include general law enforcement and police protection, including state law and Township ordinance enforcement, and investigation. Except as otherwise provided in paragraph 3 of this Agreement, and, subject to the term of the Agreement as specified in paragraph 7, such patrolling shall be provided periodically during daylight hours between May 1 and September 30 each year.
- (c) The SHPD shall assign two fully sworn, full-time officers to provide police services within the Township not less than 40 hours per officer, per week during the term of this Agreement.

(d) The SHPD shall be responsible, without cost to the Township, for providing all equipment and supplies necessary for its officers to perform police services within the Township as required by this Agreement.

(e) The SHPD shall be responsible, without cost to the Township, for providing vehicles to its officers to enable them to perform police services within the Township as required by this Agreement. The SHPD shall not be reimbursed for mileage or other vehicle related expenses.

(f) At all times during the performance of police services under this Agreement, the City and the Township agree that the SHPD, its officers and employees, shall be acting and discharging its duties as an independent contractor and not as an employee, agent of, or a partner or joint venture with the Township. The City and Township acknowledge and agree that the independent contractor arrangement provided by this Agreement is contractual and is terminable at will by either party.

2. Control. The City and the SHPD shall supply the needed vehicles, equipment, supplies and officers to provide the police services listed in paragraph 1 above. The City will deploy, command and oversee such vehicles, equipment and officers. The Township shall have no rights to command or direct any SHPD officer or the use or operation of any SHPD vehicles, the ATV, equipment or supplies. The SHPD is solely responsible for the training of its officers.

3. Deployment. In any situation, the SHPD, in consideration of its established guidelines, procedures and policies, shall determine how to deploy its officers, vehicles and equipment and the Township shall have no right to do so. Nothing in this Agreement shall provide the Township any priority in such deployment. In cases of emergency, as determined by the Chief of the SHPD, police services provided to the Township under paragraph 1 above may be interrupted. Such interruption shall not be deemed a breach of the terms and conditions of this Agreement.

4. Insurance. The City, without expense to the Township, shall be responsible for maintaining liability and vehicle insurance on all SHPD officers and vehicles, including the ATV. Copies of such policies shall be made available to the Township upon its request. The Township shall not be obligated to carry any insurance, workers' disability compensation, or unemployment compensation coverage for the City or any of its police personnel.

5. Compensation.

(a) The Township shall pay the City a fee of \$185,711.40 for services provided by the SHPD under this Agreement for year 2014. For calendar year 2015, and for each successive calendar year thereafter, the fee shall be increased by 2% from the preceding calendar year (effective January 1 of each year).

(b) Payments for each calendar year shall be made by the Township to the City in 12 equal monthly installments beginning January 1 of each year.

6. Township Requirements.

(a) Prior to January 31, 2014, the Township Board shall adopt a resolution granting authority to the SHPD to: (1) provide police services, as defined by this Agreement, within the municipal boundaries of the Township; (2) enforce Township Ordinances on its behalf within the municipal boundaries of the Township; and (3) serve as peace officers within the municipal boundaries of the Township, with the authority of police officers provided under the Michigan Vehicle Code, 1949 PA 300, MCL 257.1 *et seq.*, and as provided under the Code of Criminal Procedure, 1927 PA 175, MCL 760.1 *et seq.*

(b) The Township shall provide all SHPD officers performing police services under paragraph 1 above with 24 hour access to the Township Hall.

(c) The Township shall provide one cellular phone to be used by SHPD officers performing police services under paragraph 1 above to provide for communication with Township staff designated by the Township Board.

7. Term.

(a) This Agreement shall commence on January 1, 2014, and terminate on December 31, 2019. After December 31, 2019, this Agreement is subject to annual renewal by the parties on the same terms and conditions.

(b) This Agreement may be terminated by the City or the Township upon 90 days written notice.

(c) Upon termination of this Agreement, neither party shall have any further obligations, except for: (1) obligations occurring prior to the date of termination; (2) obligations or promises made in this Agreement which are expressly made to extend beyond the term of this Agreement; and (3) the ATV-reimbursement obligation described in subparagraph (d) below.

(d) Within 120 days of the termination of this Agreement, the City shall make necessary arrangements to sell the ATV to the highest bidder. The City shall remit a portion of the proceeds of the sale price, proportionate to the percentage represented by the Township's initial \$5,000 investment in the ATV applied against the ATV's original purchase price, to the Township.

8. Ordinance Prosecution.

(a) The Township, without cost to the City or the SHPD, shall be responsible for the costs associated with the prosecution of all state law and Township Ordinance citations issued by SHPD officers during the performance of police services under paragraph 1 above.

(b) When issued a valid subpoena, SHPD officers shall appear and testify in judicial or administrative proceedings relating to the performance of police services under paragraph 1 above.

(c) The Township shall be solely responsible to collect, and be solely entitled to receive, all fines and other fees associated with all state law and Township Ordinance citations issued by SHPD officers during the performance of police services under paragraph 1 above.

9. Quarterly Meeting. The Township police committee may convene on a quarterly basis with the Chief of the SHPD, or his or her designee, to discuss law enforcement issues. The dates for such quarterly meetings shall be March, June, September and December. At the September 2019 meeting, the agenda will provide for discussion on extending and/or amending this Agreement.

10. Breach of Agreement.

(a) The parties agree that if there is any claimed default of the terms and conditions of this Agreement, notice of such claimed default shall be provided in writing to the claimed defaulting party. The claimed defaulting party shall be given a reasonable chance to respond and the parties will attempt to rectify the claimed default amongst themselves prior to initiating litigation.

(b) All remedies in this Agreement are cumulative of all other remedies available at law or in equity. Remedies may be exercised simultaneously or sequentially. The failure initially to use any remedy is not a waiver of that remedy. The failure of either party to act upon any breach of this Agreement shall not be deemed a waiver of that breach.

(c) To the extent not otherwise prohibited by law, the prevailing party in any action brought pursuant to or to enforce any provision of this Agreement shall, in addition to any other remedies, be entitled to recover its actual costs, including without limitation, actual reasonable attorneys fees, incurred to bring, maintain or defend such action from the first demand through any and all appellate proceedings, and jurisdiction and venue of any action brought pursuant to or to enforce

this Agreement shall be solely in the state courts in Van Buren County, Michigan.

11. Indemnification. The Township shall not be responsible or liable for any acts, omissions or statements of City police personnel. To the extent permitted by Michigan law, the City shall hold the Township harmless from and indemnify it for any liability that may arise from any acts, omissions or statements of City police personnel, except to the extent such liability may result from any acts, omissions or statement of the Township or any Township personnel. Nothing in this Agreement shall be construed to waive or limit any immunity from, or limitation on liability available to either party under applicable constitutional, statutory or other law. The requirements of this paragraph shall survive the expiration or termination of this Agreement for a period of 3 years.

12. Assignment Prohibited. Neither party may assign this Agreement, or its rights, privileges, duties or obligations, without the others prior written consent.

13. Prior Agreements. As of its effective date, this Agreement shall supersede and replace all prior agreements between the parties as to its subject matter.

14. Interpretation. This is the entire agreement between the parties as to its subject matter. This Agreement may not be modified except in writing signed by the parties. Its interpretation shall not be affected by any course of dealing. The captions are for convenience and form no part of this Agreement, but the recitals are an integral part of this Agreement. This Agreement shall be construed as if it were mutually drafted.

15. Governing Law. To the extent permitted by law, jurisdiction and venue pertaining to any action arising from or pursuant to this Agreement shall be with the state courts in Van Buren County, Michigan.

16. Notice. Any notices shall be made in writing to the addresses first written above or such other addresses as indicated by notice and shall be made by personal delivery or by postage prepaid United States first-class mail and shall be deemed completed when actually received or, if by first-class mail, three business days after mailing.

The parties have signed this Agreement as of the date first above written.

CITY OF SOUTH HAVEN

SOUTH HAVEN CHARTER TOWNSHIP

By: Robert Burr, Mayor

By: 
Ross Stein, Supervisor

By: Amanda Morgan, Clerk

By: 
Brenda Bertorelli, Clerk

EXHIBIT A

 Beach Patrol Area



Lake Michigan

Evergreen Bluff

Deerlick Creek Park

14th Avenue Park

18th Ave. Access

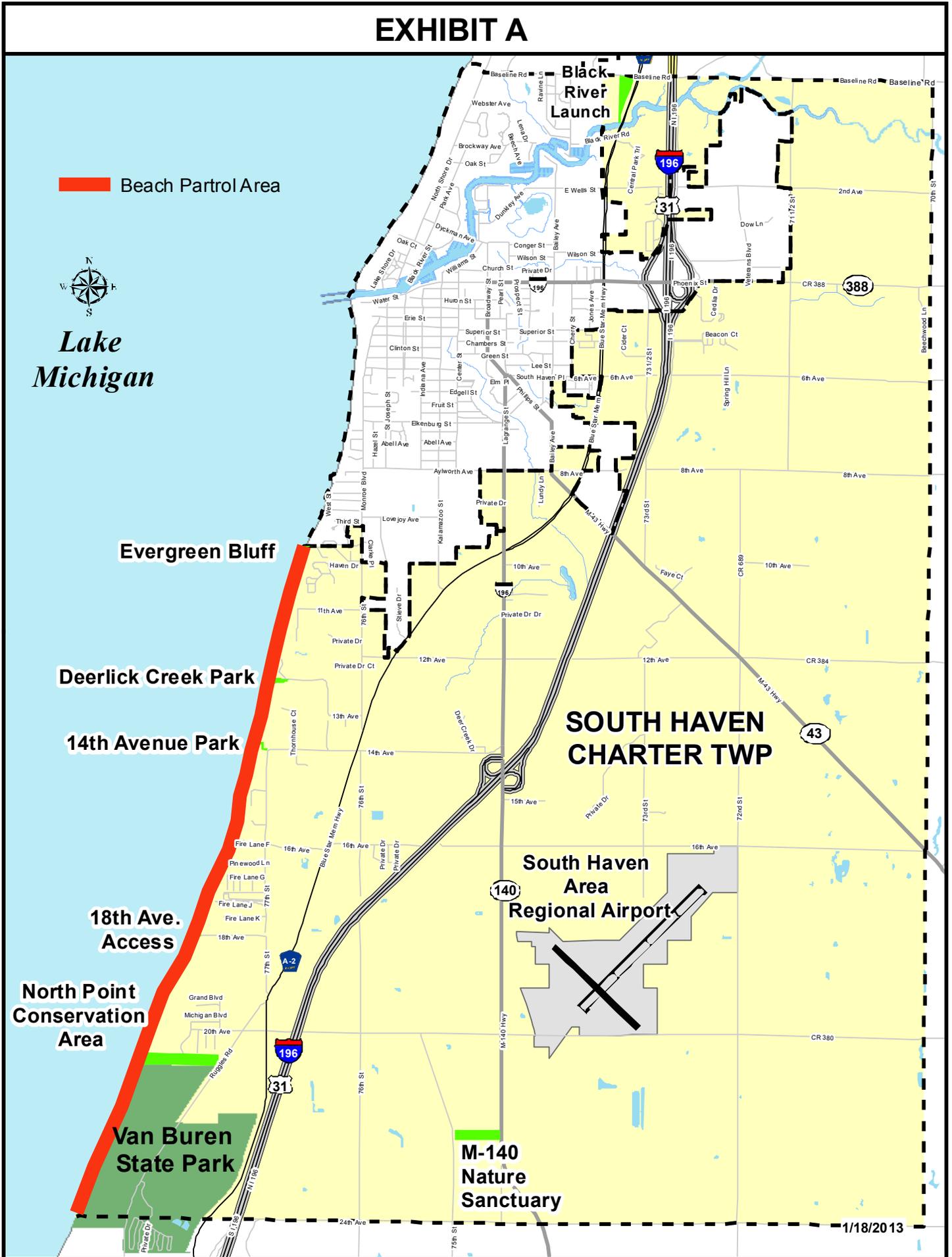
North Point Conservation Area

Van Buren State Park

SOUTH HAVEN CHARTER TWP

South Haven Area Regional Airport

M-140 Nature Sanctuary





Agenda Item 8

City Hall Roof Color Selection

Background Information:

The City Council will be asked to affirm the color choice for the roof project at City Hall.

As part of the approximately \$3,000,000 renovation of the Police/Fire Complex, improvements are planned for City Hall and the DPW Building. Both buildings will be equipped with back-up power generators. City Hall improvements will also include the replacement of exterior windows, office renovations, and the replacement of the exterior roofing material (e.g., mansard style roof material.) In preparation for the project, staff has been worked with a committee of staff and elected officials (Council members Fitzgibbon and Kozlik-Wall.) The roof selection committee has completed the review of dozens of aluminum roofing options for City Hall. The committee has recommended the selection of a copper colored roof material for the exterior roofing material.

The final three choices were: blue, grey, and copper. To view the color options, click the following link:

http://www.south-haven.com/pages/misc/10252013/CityHall_RoofPics.pdf

Please note; Council member Patterson will be unable to attend the January 6th regular meeting. However, Patterson expressed support for the blue roof color option.

Recommendation:

The City Council should consider a motion to affirm the roof color selection committee's recommendation of a copper colored roof material for City Hall.

Support Material:



Draft Wind Turbine Generator Ordinance

City of South Haven

Background Information:

For many months, beginning in 2009, the city's planning commission actively worked to review and consider the possible use of wind turbine generators within the City of South Haven. The ordinance recommended by the city's planning commission establishes two categories of wind turbines, requires a special use permit for all wind turbines, and places height restrictions on the proposed units. (Attached is a chronology of the planning commission activities related to the development of that draft ordinance.) In April of 2010, the planning commission forwarded the draft ordinance to the city council for review and action.

On May 3, 2010, the council discussed the draft ordinance, which if approved would amend Article XVII, Section 1732, and establish Article XVII, Section 1742 and Article XV, Section 1510.35, and further establish regulations for wind energy turbines, with provisions for special use permit requests. The city council had some concerns with the draft ordinance and sent it back to the planning commission for further study. In September of that year, a joint workshop was held with the planning commission and city council to discuss the few remaining points of disagreement. The discussion at the meeting focused on:

1. Whether to limit all turbine heights to 40' in the areas west of Blue Star Highway, and
2. Remove 200' height limitation in areas east of the interchange and revise the fall zone provision to a one to one ratio, in the areas east of Blue Star Hwy.

At the November 4, 2010 meeting of the planning commission, the commission discussed the proposed modifications as offered by the city council and, after considering the potential impacts, voted to retain the originally drafted language. Most specifically, the commission agreed that no wind turbines over 200 feet should be permitted in the city and that the fall zone should remain at one to one and one half (1:1.5) except when adjacent to occupied buildings at which time the fall zone is increased to one to three (1:3).

The draft ordinance was sent back to city council late in 2010 but no action was taken.

Recommendation:

At the current meeting, City Council may introduce the zoning ordinance amendment to the public.

At the next City Council meeting, the members may elect, through a simple majority vote, to adopt the zoning amendment as presented, deny the amendment or adopt the amendment with

some modifications. If the amendment is adopted, it will become effective ten (10) days after the City Council vote. A draft ordinance for the amendment is included in this packet as Exhibit A.

There is no need for the city council to send this draft ordinance back to the planning commission before any modifications are made as the statutory requirements for review have been met.

Attachments:

Chronology of Draft Wind Turbine Generator Ordinance
Draft Ordinance
Attachment A
Map of proposed tower height limits

Respectfully submitted,
Linda Anderson
Zoning Administrator

CHRONOLOGY OF DRAFT WIND TURBINE GENERATOR ORDINANCE

1. **August 2009** – Planning commission discussed the drafting of a wind turbine generator ordinance at the request of city council. Staff begins work on a draft ordinance.
2. **September 2009** - The planning commission discusses the draft text and allows public comments.
3. **October 2009** – Public hearing continued from the September meeting,
4. **December 2009** - Public hearing continued from the October meeting,
5. **January 2010**- The planning commission again discusses the draft text and reopens the public hearing from December
6. **March 2010** – Public hearing continued. Later that month (March 11), the planning commission holds a special meeting to further discuss the matter.
7. **April 2010** – The public hearing is continued from the March meeting. Planning commissioners move to send the draft ordinance to city council.
8. **May 2010** - City council considers the draft text and decides to send it back to the planning commission for further discussion. The main issues are the planning commission's desire to limit the generators to a height of 200 feet in areas east of Blue Star Highway and 40 feet if placed on commercial/industrial rooftops.
9. **July 2010**- The planning commission considers the city council concerns and decides not to make adjustments to the draft text.
10. **August 2010** – Staff transmittal of comments and draft ordinance to city council.
11. **September 2010** – A joint work session is held between the planning commission and the city council. The planning commissioners agree to discuss the suggestions at their next meeting.

12. **November 2010** – Planning commissioners hold a final public hearing on the matter and, following deliberations, send the draft ordinance back to city council with no changes made.
13. **November 2013** – Planning commission again reviews the ordinance and, after deciding not to make further changes, sends the ordinance back to city council for action.

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

ORDINANCE NO - ____

AN ORDINANCE TO AN ORDINANCE AMENDING THE SOUTH HAVEN ZONING ORDINANCE ARTICLE XVII SECTION 1732 AND ESTABLISHING SECTION 1742, AND ARTICLE XV SECTION 1510.35, MODIFYING CERTAIN GENERAL PROVISIONS AND ESTABLISHING REGULATIONS FOR WIND ENERGY TURBINES WITH PROVISIONS FOR SPECIAL USE PERMIT REQUESTS.

The City of South Haven Ordains:

SECTION 1 That Article XVII Section 1732 titled "Height Exceptions", Section 1743 titled "Wind Turbines", and Article XV Section 1510.35 titled "Wind Turbines" of the City of South Haven Zoning Ordinance be hereby amended and established to replace said sections with the text as indicated in Exhibit 'A' attached hereto and made a part of this ordinance.

SECTION 2

If any portion of this ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining provisions of this ordinance.

SECTION 3

This ordinance shall be in full force and effect from and after its passage and publication as provided by law.

SECTION 4

This ordinance shall take effect ten (10) days after its adoption or upon its publication in the *South Haven Tribune*, whichever occurs later.

INTRODUCED by the City Council of the CITY OF SOUTH HAVEN, MICHIGAN on this __ day of _____, 2013.

ADOPTED by the City Council of the CITY OF SOUTH HAVEN, MICHIGAN on this __ day of _____, 2013.

Robert G. Burr, Mayor

CERTIFICATION

I, Amanda Morgan, Clerk of the City of South Haven, Van Buren County, Michigan do hereby certify that the above Ordinance was adopted by the South Haven City Council on the __ day of _____, 2013.

Ordinance No. ____

_____, 2013; and the same was published in a paper of general circulation in the City, being the *South Haven Tribune*, on the ____ day of _____, 2013.

Amanda Morgan, City Clerk

EXHIBIT A

SECTION 1742. WIND TURBINES

No Wind Turbine shall be constructed or located within the City of South Haven unless a Special Use Permit has been issued by the City of South Haven Planning Commission to the Facility Owner or Operator approving the construction of the facility pursuant to Section 1500 in total. Maintenance of existing Wind Turbines shall not require a Special Use Permit modification. Replacement of existing Wind Turbines shall not require a Special Use Permit modification if the standards of Section 1510.35 have not become more restrictive subsequent to the original Special Use Permit having been approved. Any physical modification to an existing Wind Turbine that materially alters its original size, type or specifications shall require a special use permit amendment.

* * *

SECTION 1510.35 WIND TURBINES

Wind Turbines proposed pursuant to Section 1742 shall be subject to the following additional application requirements in addition to those required by Section 1500 in total:

- a. Name, address and contact information for the Facility Owner, Operator and landowner along with notarized signature of same on application form.
- b. An overview of the project; the project location; type and height of Wind Turbine to be constructed, dimensions and respective manufacturers, and a description of ancillary facilities.
- c. An affidavit or similar evidence of agreement between the landowner and the Facility Owner or Operator demonstrating that the Facility Owner or Operator has the permission of the landowner to apply for necessary permits for construction and operation of the Wind Turbine.
- d. The legal description and tax identification numbers of the properties on which the proposed Wind Turbine will be located.
- e. A site plan showing the planned location of each Wind Turbine, property lines, setback lines, access road and turnout locations, substation(s), electrical cabling from the Wind Turbine to the substation(s), ancillary equipment, building, and structures, including permanent meteorological towers, associated transmission lines, and layout of all structures within the geographical boundaries of any applicable setback.
- f. Documents related to decommissioning pursuant to this Section 1500.
- g. Other relevant studies, reports, certifications and approvals as may be reasonably requested by the City of South Haven when required to ensure compliance with this Section 1500 including but not limited to noise analysis, shadow flicker evaluation, and vibration analysis.

1. PURPOSE and INTENT: The purpose of this Section 1510.35 is to establish standards and procedures by which installment and operation of Wind Turbines shall be governed. The intent of this Section 1510.35 is:

- a. To promote public safety with the establishment of Wind Turbines installed for the purpose of creating renewable energy sources.
- b. To reduce potential adverse impacts Wind Turbines may have on residential areas and land uses through appropriate design, siting, and nuisance controls.
- c. To minimize any potential impact on adjacent properties from Wind Turbine failure through appropriate engineering and siting of Wind Turbine structures.

2. DEFINITIONS: As used in this Section 1510.35:

- a. "Ambient Sound Level" means the amount of background noise at a given location prior to the installation of a Wind Turbine which may include, but is not limited to, traffic, machinery, lawnmowers, human activity, and interaction of the wind with the landscape as measured on the dB(A) weight scale defined by the American National Standards Institute.
- b. "Anemometer Tower" means a structure and equipment used to determine the potential for the placement for a Wind Turbine.
- c. "Applicant" is the person or entity filing an application pursuant to Section 1742, as well as the applicant's successor(s), assign(s), heir(s) and/or transferee(s) as to any approved Wind Turbine. An applicant shall have the legal authority to represent and bind the landowner and lessee who will construct, own and operate the Wind Turbine. The duties and obligations regarding a zoning approval for any approved Wind Turbine shall be with the landowner.
- d. "Facility Owner" means the entity or entities having an equity interest in a Wind Turbine, including their respective successors and assigns. The Facility Owner shall be legally responsible to the landowner.
- e. "Hub Height" means the distance measured from the average grade around the foundation to the highest element of the Wind Turbine hub, to which the blade is attached.
- f. "Operator" means the entity responsible for the day-to-day operation and maintenance of a Wind Turbine.
- g. "Occupied Building" means a residence or a building used for public gathering such as a school, hospital, church, or public library any of which is occupied or in use when the permit application is submitted.
- h. "Rotor Diameter" means the cross-sectional dimension of the circle swept by the rotating blades of a Wind Turbine.
- i. "Shadow Flicker" means the moving shadow created by a light source shining through the rotating blades of a Wind Turbine.
- j. "Tower" means the support structure for the various components of a Wind Turbine including the nacelle, tail, rotor, blades, and may include an anemometer.
- k. "Turbine Height" means the distance measured from the average grade around the foundation to the highest point of the turbine rotor blade.
- l. "Wind Turbine" means a single wind energy conversion system that converts wind energy into electricity through the use of a Wind Turbine generator, and includes the nacelle, rotor, tower, tail, foundation, and transformer, if any, may also include an anemometer.

m. "Wind Energy Facility" means an electric generating facility, being the primary use of a property whose main purpose is to supply electricity, consisting of one or more Wind Turbines and other accessory structures and buildings, including substations, meteorological towers, electrical infrastructure, transmission lines and other appurtenant structures and facilities.

n. "Non-participation Landowner" means any landowner not included within a specific Wind Turbine Site.

o. "Setback distance" means that horizontal distance measured from the center of the Wind Turbine base to the nearest fixed edge or point of an identified element that is the subject of a specific setback regulation.

p. "Wind Turbine Site" means that property which is subject to an agreement with the Facility Owner or Operator, or is controlled through ownership or easement rights by the Facility Owner or Operator.

3. LOCATION REQUIREMENTS:

a. Category One: A Wind Turbine 40 feet in Turbine Height or less shall be considered an accessory structure requiring a special use permit which may be allowed in all zoning districts, subject to the standards and requirements of this Section 1500.

b. Category Two: Category Two: A Wind Turbine greater than 40 feet and less than 200 feet in Turbine Height shall be considered an accessory structure requiring a special use permit which may be allowed in the B-4 and I-1 zoning districts east of Blue Star Highway, subject to the standards and requirements of this Section 1500.

4. SITE REQUIREMENTS:

a. All Wind Turbines shall be classified as an accessory structure to the primary use on the site and a Wind Energy Facility is not allowed within the corporate limits of the City of South Haven.

b. To minimize potential impact of noise or vibration, all Wind Turbines shall be set back from the nearest Occupied Building on a Non-participation Landowner property a distance not less than the normal setback requirements for the applicable zoning classification or a distance equal to three (3) times the Turbine Height, whichever is greater. The setback distance shall be measured from the center of the Wind Turbine base to the nearest point on the foundation of the Occupied Building.

c. To minimize potential impact from ice throw, all Wind Turbines shall be set back from the nearest Non-participation Landowner property line a distance of not less than the normal setback requirements for the applicable zoning classification or a distance equal to one and half (1.5) times the Hub Height combined with the Rotor Diameter, whichever is greater.

d. To minimize potential impact from ice throw, all Wind Turbines shall be setback from a public right-of-way, or private road/access easement controlled by those other than the Facility.

e. The minimum lot size for a Wind Turbine shall be two (2) acres and must meet required setbacks and all other standards of this Section 1510.35.

f. All Wind Turbines require a "wind access buffer" equal to a minimum of five (5) rotor diameters from any other Wind Turbine.

5. WAIVER OF SECTION 1510.35(4) REQUIREMENTS:

In the event that an application for a Special Use Permit is submitted to the City requesting approval of a Wind Turbine that does not meet the minimum Site Requirements of Section 1510.35 subparagraph 4 above, said application shall be reviewed by the Planning Commission pursuant to Section 1500 with the additional requirement that said application must also be approved by the City Council and the action of the Planning Commission shall serve as a recommendation to the City Council which shall take final action on the application within 60 days of the Planning Commission's recommendation. Any such approval by the City Council shall be subject to the following requirements:

- a. Written evidence shall be provided to the City that documents how the proposed Wind Turbine shall not violate the Buffering Requirements of Section 1510.35 subparagraph 6 below.
- b. The Wind Turbine Operator shall install sound detection instrumentation that continuously collects data on a 24 hour/365 days a year basis to be located at a point along the proposed Wind Turbine Site boundary that is nearest to the closest Occupied Building of a Non-participation Landowner. Said data shall be maintained by the Wind Turbine Operator and provided to the City within 24 hours of the City requesting said data in written form.
- c. A written agreement shall be executed between the City and the Applicant for the proposed Wind Turbine that specifies how the operation of the wind Turbine shall be discontinued should the data indicate failure to meet the Buffering Requirements.

6. BUFFERING REQUIREMENTS:

- a. Audible sound from a Wind Turbine shall not exceed the Ambient Sound Level plus 5dB(A) or 55dB(A), whichever is lower and both as measured at the perimeter property lines on which the Wind Turbine is proposed by more than three (3) minutes in any hour of the day. Said sound level limitation shall not be exceeded at the exterior of an Occupied Building on the nearest Nonparticipating Landowner's property. Wind Turbines greater than 40 feet in Turbine Height shall provide a noise analysis that shows the proposed turbine will not exceed this noise standard. Said Ambient Sound Level shall be established at time of application and stated within the permit issued for a Wind Turbine.
- b. The applicant for a Wind Turbine greater than 40 feet in Wind Turbine Height shall provide a shadow analysis of the proposed Wind Turbine demonstrating that said shadow does not fall on any Occupied Building on a Non-participating Landowner's property.
- c. The applicant for a Wind Turbine greater than 40 feet in Wind Turbine Height shall provide a vibrations analyses which demonstrates that vibrations shall not be produced that are measurable at the perimeter Non-participation Landowner property lines that coincide with those on which the Wind Turbine is proposed.
- d. The applicant for a Wind Turbine greater than 40 feet in Wind Turbine Height shall provide analysis demonstrating that there will be no disruption or loss of radio, telephone, television or similar signals, caused by the Wind Turbine.
- e. All Special Use Permits approved pursuant to Section 1510.35 do hereby automatically include the authorization of the Zoning Administrator to order immediate operational shut down of any Wind Turbine found to be violating the above stated standards, and shall not allow said turbine to re-start until corrective action has been taken by the Facility Owner or operator.
- f. The applicant for a Wind Turbine greater than 40 feet in Turbine Height shall provide an avian and wildlife impact analysis finding that no significant impact is anticipated and that the proposed location conforms to Michigan's Endangered Species Protection Law.

7. PERFORMANCE STANDARDS:

- a. Building permits for all Wind Turbines must be issued to a licensed contractor and applications shall be accompanied by standard drawings of the Wind Turbine structure, including the tower, base, and foundation. An engineering analysis of the tower showing structural stability and compliance with the Building Code certified by a licensed professional engineer is required.
- b. All Wind Turbines shall be equipped with a redundant braking system. This includes both aerodynamic over speed controls (including variable pitch, tip, and other similar systems) and mechanical brakes. Mechanical brakes shall be operated in a fail-safe mode. Stall regulation shall not be considered a sufficient braking system for over speed protection, and shall not be utilized.
- c. All electrical components of the Wind Turbine shall conform to relevant and applicable local, state and national codes, and relevant industry standards.
- d. Visual Appearance of a Wind Turbine Site shall conform to the following:
 - 1) All Wind Turbines shall be supported by a monopole (monolithic tube style construction), painted a non-obtrusive color such as white, off-white or gray, or be supported by a building.
 - 2) Wind Turbines shall not be artificially lighted, except to the extent required by the Federal Aviation Administration or other applicable authority that regulates air safety.
 - 3) Wind Turbines shall not display advertising, except for one (1) sign no greater than two (2) square feet identifying the Turbine manufacturer, and one (1) sign no greater than two (2) square feet providing the owner's name, address and telephone number for emergency calls. Both signs must be located on the lowest 10 feet of the structure.
 - 4) All on-site transmission and power lines shall be placed underground.
- e. Installation Safety
 - 1) A clearly visible warning sign concerning voltage must be placed at the base of all transformers and substations.
 - 2) Guy wires for a temporary lattice tower supporting an anemometer shall have brightly colored and visible / reflective markings (i.e. flags, reflectors, or tape) placed on the anchor points of guy wires and along the guy wires up to a height of ten feet from the ground. Guy wires shall not be utilized for permanent Wind Turbine Towers.
 - 3) Towers shall not be climbable up to twenty (20) feet above ground surface.
 - 4) All access doors to Towers and electrical equipment shall be locked to prevent entry by non- authorized persons.
 - 5) The lowest extension of any blade or other moving component of a Wind Turbine shall be a minimum of fifteen (15) feet above ground surface.
 - 6) Wind Turbines greater than 40 feet in Turbine Height shall be equipped with ice detection sensors and rotor imbalance detection to trigger shut down of the Wind Turbine when ice or imbalance is present.
- f. Applications for Wind Turbines greater than 40 feet in Wind Turbine Height shall be accompanied with a survey by a licensed surveyor. Said survey shall show locations and heights of all adjacent buildings, structures and above ground utilities located within a distance equal to three (3) times the Wind Turbine Height from the base of the Wind Turbine.
- g. A site plan shall also accompany any application for Wind Turbines. In addition to all standard site plan requirements, said site plan shall show existing and proposed

setbacks for the Wind Turbine from all structures located on the property where the Wind Turbine will be located. The site plan shall depict the setback of the Wind Turbine from any building and/or structure within a distance equal to three (3) times the Wind Turbine Height from the base of the Wind Turbine, regardless of whether or not the building is on the same property as the proposed Wind Turbine.

- h. No Wind Turbine shall be installed until evidence has been provided that the applicable utility company has agreed in writing to the applicant's intent to install an interconnected generator. Off-grid systems shall be exempt from this requirement.
- i. In the event that decommissioning is necessary, the following shall apply:
 - 1) The landowner, Facility Owner and Operator (if any) shall remain jointly and severally liable for the cost of the complete decommissioning of a Wind Turbine within twelve (12) months after the end of the useful life of the individual Wind Turbine. The individual Wind Turbine will presume to be at the end of its useful life if no electricity is generated for a continuous period of twelve (12) months.
 - 2) Decommissioning shall include removal of Wind Turbines, building, cabling, electrical components, roads, foundations to a depth of 36 inches, and any other associated facilities.
 - 3) Disturbed earth shall be graded and re-seeded.

* * *

SECTION 1732. HEIGHT EXCEPTIONS

No part of a single family or multiple family dwelling in a residential district shall exceed the height regulations of the district. The following non-residential buildings and structures shall be exempt from height regulations in all zoning districts, provided no portion of the excepted structure may be used for human occupancy:

- 1. Church spires, flagpoles, and monuments on government owned property, provided they do not exceed seventy-five (75) feet in height.
- 2. Those necessary appurtenances to mechanical or structural functions, such as chimneys and smokestacks, water tanks and water towers, elevator and stairwell penthouses, ventilators, bulkheads, masts, fire and hose towers, cooling towers, or other structures where the manufacturing process requires a greater height, provided these appurtenances do not exceed seventy-five (75) feet in height and are setback a distance from the property line at least equal to the height of the structure. Municipally owned water tanks and water towers are not subject to any height limitation.
- 3. Those structural extensions on buildings which are principally non-residential (such as downtown) and which are necessary for appropriate building design such as cornices or parapet walls may extend a maximum of four (4) feet above height limitations provided they have no window openings.
- 4. Public utility structures, including but not limited to utility poles, but not including communication towers, except upon receipt of a Special Use Permit (see Section 1510.08).
- 5. Agricultural buildings and structures, such as barns, silos, grain elevators and the like that do not exceed one-hundred (100) feet in height provided they are setback a distance from the property line at least equal to the height of the structure.
- 6. Wind Turbine Towers shall be permitted as regulated by Section 1742 and 1510.35.

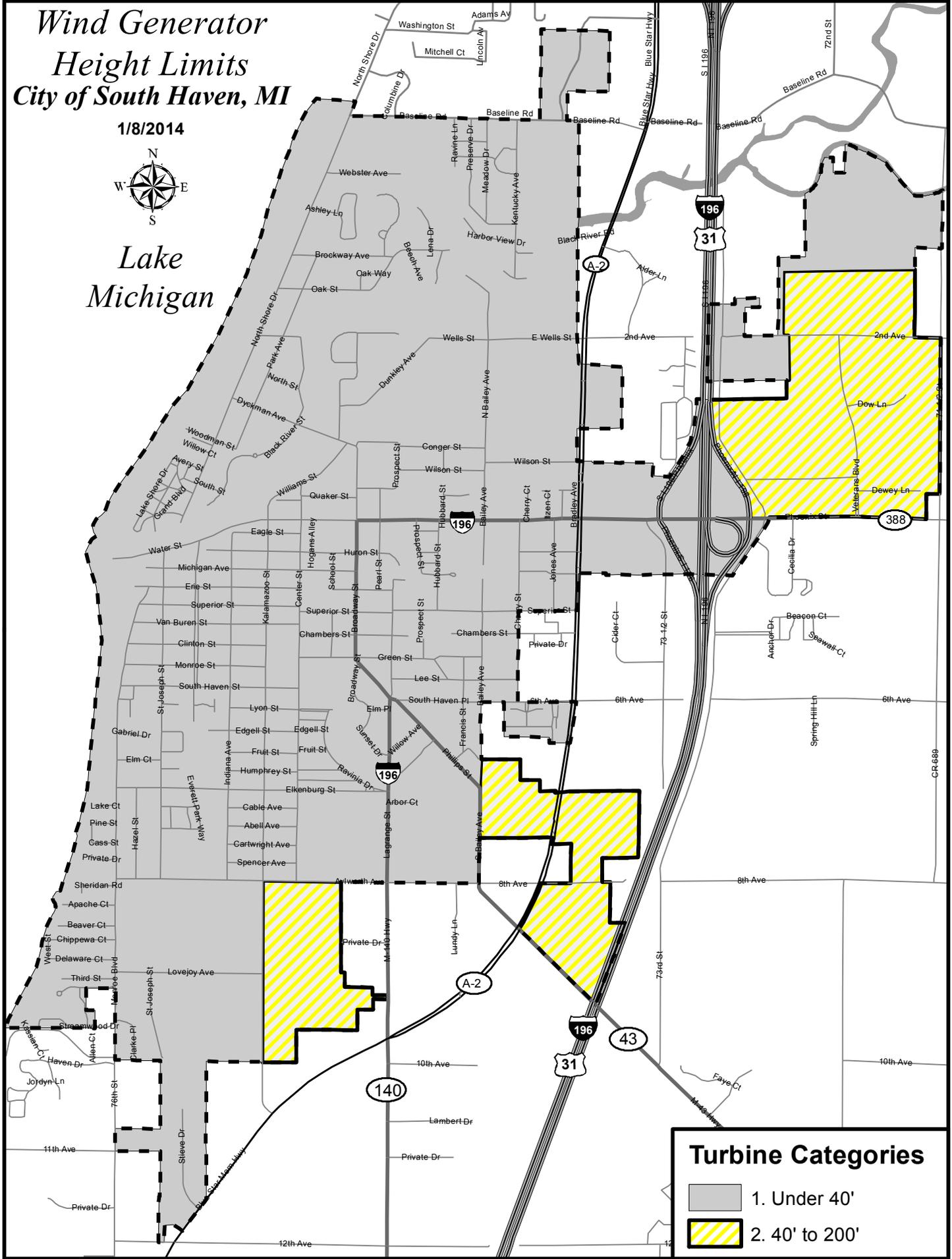
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Wind Generator Height Limits City of South Haven, MI

1/8/2014



Lake
Michigan



Turbine Categories

- 1. Under 40'
- 2. 40' to 200'



Proposed Amendments and Re-adoption of the Dangerous Buildings and Structures Ordinance

City of South Haven

Background Information: In May of 2006, the City Council adopted Ordinance Number 942 to regulate the repair or demolition of dangerous buildings and structures in the city. That ordinance was codified in Chapter 10, Article IX, of the South Haven Code of Ordinances. On May 1, 2013, that ordinance expired, effectively repealing Ordinance 942.

Staff requested city counsel assistance in preparing the ordinance for readoption with some modifications. The most notable change to the ordinance is found in Section 10-277, b-c. This addition to the ordinance allows the city council to hold a hearing which will expedite the demolition process in emergency situations. (An emergency situation would involve a structure which is in imminent danger of collapse or which is causing an immediate hazard to persons or property.) This provision bypasses the construction board of appeals and court order requirements of the process, reducing the demolition process from several months to a few weeks. One provision is the agreement of the property owner to the demolition and application of liens to the property. This expedited process will be used in the demolition of the building at 335 Center Street.

Recommendation: Staff requests that the city council adopt the proposed Dangerous Buildings and Structures Ordinance as written.

At the current meeting, City Council members may introduce the ordinance to the public. No action is required at this time unless Council members have concerns with the ordinance which need to be directed back to counsel or staff for further consideration.

At the next City Council meeting, the members may elect, through a simple majority vote, to adopt the ordinance as presented, deny the ordinance or adopt the ordinance with some modifications. If the amendment is adopted, it will become effective ten (10) days after the City Council vote. A draft ordinance is included in this packet.

Support Material:

Proposed Dangerous Buildings and Structures Ordinance

Respectfully submitted,
Linda Anderson
Zoning Administrator

**CITY OF SOUTH HAVEN
VAN BUREN COUNTY, MICHIGAN**

ORDINANCE NO. _____

**AN ORDINANCE TO AMEND THE CITY CODE BY ADDING CHAPTER
10, ARTICLE IX, "DANGEROUS BUILDINGS AND STRUCTURES"**

WHEREAS, the City Council previously adopted Ordinance Number 942 to regulate dangerous buildings and structures in the city, and that ordinance was codified in Chapter 10, Article IX, of the South Haven Code of Ordinances.

WHEREAS, Ordinance Number 942 expired on May 1, 2013.

WHEREAS, the expiration of Ordinance 942 effectively repealed Chapter 10, Article IX, of the South Haven Code of Ordinances.

The City of South Haven Ordains:

Section 1. Amendment. Chapter 10, Article IX, "Dangerous Buildings and Structures," is added to the South Haven Code of Ordinances to provide as follows:

Article IX. Dangerous Buildings and Structures

Sec. 10-222. Dangerous building and structures ordinance.

This Ordinance shall be known and cited as the City of South Haven Dangerous Buildings and Structures Ordinance. An Ordinance to secure the public peace, health, safety and welfare of the residents and property owners of the City of South Haven, Van Buren County, Michigan, by regulating dangerous buildings and structures injurious to life or health; to provide for the means by way of hearings for the making safe or demolition of such dangerous buildings and structures; to provide for the appointment of a hearing officer; and to provide penalties for the violation of said ordinance; to provide for assessment of the cost of said making safe or demolition of dangerous buildings and structures. This Ordinance is adopted pursuant to MCL 117.3(k), MCL 117.4(i) and MCL 125.401, *et seq.*

Sec. 10-223. Dangerous building and structures defined.

As used in this Ordinance, the term "dangerous building" means any building or structure, residential or otherwise, which has any of the following defects or is in any of the following conditions:

(a) A door, aisle, passageway, stairway, or other means of exit does not conform to the requirements of the fire code.

(b) A portion of the building or structure is damaged by fire, wind, flood, deterioration, neglect, abandonment, vandalism, or other cause so that the structural strength or stability of the building or structure is significantly impaired and the structure does not meet the minimum requirements of the building code of the city involving structural integrity.

(c) A part of the building or structure is likely to fall, become detached or dislodged, or collapse and injure persons or damage property.

(d) A portion of the building or structure has settled to an extent that walls or other structural portions of the building or structure have materially less resistance to wind than is required in the case of new construction by the building code.

(e) The building or structure, or a part of the building or structure, because of dilapidation, deterioration, decay, faulty construction, the removal or movement of some portion of the ground necessary for the support, or for other reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning of the building or structure is likely to fall or give way.

(f) The building, structure, or a part of the building or structure is manifestly unsafe for the purpose for which it is used.

(g) The building or structure is damaged by fire, wind, or flood, is dilapidated or deteriorated and becomes an attractive nuisance to children who might play in the building or structure to their danger, becomes a harbor for vagrants or criminals or enables persons to resort to the building or structure for committing a nuisance or an unlawful acts.

(h) A building or structure used or intended to be used for dwelling purposes, including the adjoining grounds, because of dilapidation, decay, damage, faulty construction or arrangement, or for other reason, is unsanitary or unfit for human habitation, is in a condition that the health officer determines is likely to cause sickness or disease, or is likely to injure the health, safety, or general welfare of people living in the dwelling.

(i) A building or structure is vacant, dilapidated, and open at door or window, leaving the interior of the building exposed to the elements or accessible to entrance by trespassers.

Sec. 10-224. Dangerous building unlawful.

It shall be unlawful for any owner, agent, lessee or party in interest to keep or maintain any building or part thereof which is a dangerous building or structure as defined in this ordinance.

Sec. 10-225. Notice of dangerous building; Contents service.

(a) Notwithstanding any other provision of this act, if a building or structure is found to be a dangerous building, the enforcing agency, being the South Haven Building Inspection Department, shall issue a notice that the building or structure is a dangerous building.

(b) The notice shall be served on the owner, agent, or lessee that is registered with the enforcing agency. If an owner, agent, or lessee is not registered with the Building Inspection Department, the notice shall be served on each owner of or party in interest in the building or structure in whose name the property appears on the last local tax assessment records.

(c) The notice shall specify the time and place of a hearing on whether the building or structure is a dangerous building. The person to whom the notice is directed shall have the opportunity to show cause at the hearing why the hearing officer should not order the building or structure to be demolished, otherwise made safe, or properly maintained.

(d) The hearing officer shall be appointed by the mayor to serve at his or her pleasure. The hearing officer shall be a person who has expertise in housing matters including, but not limited to, an engineer, architect, building contractor, building inspector, or member of a community housing organization. An employee of the enforcing agency shall not be appointed as hearing officer. The enforcing agency shall file a copy of the notice that the building or structure is a dangerous building with the hearing officer.

(e) The notice shall be in writing and shall be served upon the person to whom the notice is directed either personally or by certified mail, return receipt requested, addressed to the owner or party in interest at the address shown on the tax records. If a notice is served on a person by certified mail, a copy of the notice shall also be posted upon a conspicuous part

of the building or structure. The notice shall be served upon the owner or party in interest at least 10 days before the date of the hearing included in the notice.

Sec. 10-226. Hearing.

(a) At a hearing, the hearing officer shall take testimony of the enforcing agency, the owner of the property, and any interested party. Not more than 5 days after completion of the hearing, the hearing officer shall render a decision either closing the proceedings or ordering the building or structure demolished, otherwise made safe, or properly maintained.

(b) If the hearing officer determines that the building or structure should be demolished, otherwise made safe, or properly maintained, the hearing officer shall enter an order that specifies what action the owner, agent, or lessee shall take and sets a date by which the owner, agent, or lessee shall comply with the order. If the building is a dangerous building under the provisions of this Ordinance, the order may require the owner or agent, to bring and maintain the exterior of the building and adjoining grounds into compliance with Sections 30-91 and 30- 92 of the South Haven City Code.

Sec. 10-227. Appeal to Construction Board of Appeals.

(a) If the owner, agent, or lessee fails to appear or neglects or refuses to comply with the order issued under Section 10-226(b), the hearing officer shall file a report of the findings and a copy of the order with the construction board of appeals not more than 5 days after the date for compliance set in the order and request that necessary action be taken to enforce the order. A copy of the findings and order of the hearing officer shall be served on the owner, agent, or lessee in the manner prescribed above.\

(b) The construction board of appeals of the city shall set a date not less than 30 days after the hearing for an appellate hearing on the findings and order of the hearing officer. The construction board of appeals shall give notice to the owner, agent, or lessee in the manner prescribed above of the time and place of the hearing. At the hearing, the owner, agent, or lessee shall be given the opportunity to show cause why the order should not be enforced. The construction board of appeals of the city shall either approve, disapprove, or modify the order. If the construction board of appeals approves or modifies the order, the city shall take all necessary action to enforce the order. If the order is approved or modified, the owner, agent, or lessee shall comply with the order within 60 days after the date of the hearing under this subsection. For an order of demolition, if the construction board of appeals of the city determines that the building or structure requires expedited demolition because it has been substantially destroyed by fire, wind, flood, deterioration, neglect, abandonment, vandalism, or other cause, the owner, agent, or lessee shall comply with the order of demolition within 21 days after the date of the hearing under this subsection. If the estimated cost of repair exceeds the state equalized value of the building or structure to be repaired, there exists a rebuttable presumption that the building or structure requires expedited demolition. The owner of a building or structure determined to be in need of expedited demolition may, in writing, waive the 21-day period for complying with the order, consent to demolition by the city, and consent to the city's lien for the cost of demolition.

(c) After the hearing officer issues an order of demolition, the owner of the building or structure may submit a written petition to the city manager requesting an expedited appellate hearing before the city council. Such petitions shall be placed on the agenda for consideration at the next regularly scheduled meeting of the city council. The owner or his or her representative shall appear at the meeting to show cause as to why an expedited

hearing should be granted. The city council may then, at its discretion, vote to conduct the hearing at that same meeting.

(d) The cost of demolition includes, but is not limited to, legal fees and expenses, fees paid to hearing officers, costs of title searches or commitments used to determine the parties in interest, recording fees for notices and liens filed with the county register of deeds, demolition and dumping charges, court reporter attendance fees, and costs of the collection of the charges authorized under this Ordinance. The cost of the demolition, of making the building safe, or of maintaining the exterior of the building or structure or grounds adjoining the building or structure incurred by the city to bring the property into conformance with this act shall be reimbursed to the city by the owner or party in interest in whose name the property appears.

(e) The owner or party in interest in whose name the property appears upon the last local tax assessment records shall be notified by the assessor of the amount of the cost of the demolition, of making the building safe, or of maintaining the exterior of the building or structure or grounds adjoining the building or structure by first class mail at the address shown on the records. If the owner or party in interest fails to pay the cost within 30 days after mailing by the assessor of the notice of the amount of the cost, the city shall have a lien for the cost incurred by the city to bring the property into conformance with this act. The lien shall not take effect until notice of the lien has been filed or recorded as provided by law. A lien provided for in this subsection does not have priority over previously filed or recorded liens and encumbrances. The lien for the cost shall be collected and treated in the same manner as provided for property tax liens under the general property tax act, 1893 PA 206, MCL 211.1 to 211.157.

Sec. 10-228. Additional remedies.

In addition to the other remedies provided under this Ordinance, the city may:

(a) Bring an action against the owner of a dangerous building or structure to recover the full cost of demolition, of making the building safe, or of maintaining the exterior or grounds adjoining a dangerous building or structure. The city shall have a lien on the property for the amount of a judgment obtained under this subsection. The lien provided for in this subsection shall not take effect until notice of the lien is filed or recorded as provided by law. The lien does not have priority over prior filed or recorded liens and encumbrances.

- (1) A judgment in an action brought pursuant to this Ordinance may be enforced against assets of the owner other than the dangerous building or structure.
- (2) The city shall have a lien for the amount of a judgment obtained against the owner's interest in all real property located in this state that is owned in whole or in part by the owner of the dangerous building or structure against whom the judgment is obtained.

(b) Recover the full cost of demolition of a dangerous building or structure or of maintaining the exterior or grounds adjoining a dangerous building or structure by single-lot special assessment pursuant to Section 72-18 of this Code.

(c) In addition to the remedies above, a person who fails or refuses to comply with an order approved or modified by the construction board of appeals within the time prescribed by the order is guilty of a misdemeanor, punishable by imprisonment for not more than 120 days, or a fine of not more than \$1,000.00, or both.

Sec. 10-229. Appeal to circuit court, scope of appeal.

(a) An owner or party in interest aggrieved by any final decision of the construction board of appeals may appeal the decision or order to the Circuit Court for the County of Van Buren by filing an appeal within twenty one days from the date of such decision. Upon appeal the Circuit Court shall review the record and decision of the board of appeals to ensure that the decision:

- (1) Complies with the constitution and laws of the state.
- (2) Is based upon proper procedure.
- (3) Is supported by competent, material, and substantial evidence on the record.
- (4) Represents the reasonable exercise of discretion granted by law to the board of appeals.

(b) If the court finds the record of the construction board of appeals inadequate to make the review required by this ordinance, or that there is additional evidence which is material and with good reason was not presented to the construction board of appeals, the court shall order further proceedings before the construction board of appeals on conditions which the court considers proper. The construction board of appeals may modify its findings and decision as a result of the new proceedings, or may affirm its original decision. The supplementary record and decision shall be filed with the court.

(c) As a result of the review required by this section, the court may affirm, reverse, or modify the decision of the construction board of appeals.

Sec. 10-230. Orders issued prior to the sunset of Ordinance 942.

Any order issued by a hearing officer or by the construction board of appeals prior to May 1, 2013, shall remain in effect and shall be treated as if issued under this Ordinance.

Section 2. Publication and Effective Date. The City Clerk shall cause a notice of adoption of this ordinance to be published. This ordinance shall take effect 10 days after its adoption or upon publication of the notice of adoption, whichever occurs later.

YEAS: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

CERTIFICATION

This true and complete copy of Ordinance No. _____ was declared adopted at a Regular Meeting of the South Haven City Council held on _____, 2014.

Robert Burr, Mayor

Amanda Morgan, City Clerk

Introduced: _____, 2014
Adopted: _____, 2014
Published: _____, 2014
Effective: _____, 2014