

City Council

Regular Meeting Agenda

Monday, September 15, 2014
7:00 p.m., Council Chambers



1. Call to Order

2. Invocation

- Pastor Curry Pikkaart – Hope Reformed

3. Roll Call

4. Approval of Agenda

5. Consent Agenda: Items A thru C (Roll Call Vote Required)

(All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. Unless requested by a Council Member or a citizen, there will be no separate discussion on these items. If discussion is required regarding an item, that item will be removed from the Consent Agenda and considered separately.)

- A. Council will be requested to approve the City Council Minutes of September 2, 2014.
- B. Bills totaling \$1,635,361.87 for the period ending September 16, 2014 be approved and forwarded to the Clerk and Treasurer for payment.
- C. Council will be asked to award a contract for preconstruction videotaping services for the Core City Secondary Project to Structures, Inc. in the amount of \$17,775.

If a member of the public wishes to address any of the following items listed on the agenda they will be given a chance to speak prior to Council discussing the item. They will be given up to 5 minutes to address their concerns.

UNFINISHED BUSINESS

6. Council will be asked to consider the following regarding Dyckman Avenue reconstruction:

- A. Hold public hearing regarding Dyckman Avenue reconstruction.
- B. Approve Resolution 2014-36, a resolution to make public improvements, approval of plans, estimate of cost, and final determination of special assessment district.
- C. Approve Resolution 2014-37, a resolution setting special assessment roll 201401 and notice of public hearing.

NEW BUSINESS

7. Council will be asked to consider an amendment to the Riverwatch Condominium Development.
8. Council will be asked to consider Special Event 2014-47, 2015 Summer Art Fair to be held July 3-5, 2015.
9. Council will be asked to consider Resolution 2014-38, a resolution to set a public hearing for an Industrial Facilities Tax Exemption for East Jordan Plastics, Inc.
10. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda
(You will be given up to 5 minutes to address your concerns.)
11. City Manager's Comments
12. Mayor and Councilperson's Comments
13. Adjourn

RESPECTFULLY SUBMITTED,



Brian Dissette, City Manager

City Council

Regular Meeting Minutes

Tuesday, September 2, 2014
7:00 p.m., Council Chambers



1. Call to Order by Mayor 7:00 p.m.

2. Invocation – Moment of Silence

3. Roll Call

Present: Arnold, Gruber, Klavins, Kozlik Wall, Patterson, Burr
Absent: Fitzgibbon

Moved by Klavins to excuse Councilmember Fitzgibbon for personal reasons. Seconded by Gruber.

Voted Yes: All. Motion carried.

4. Approval of Agenda

Moved by Patterson to approve the agenda. Seconded by Klavins.

Voted Yes: All. Motion carried.

5. Consent Agenda: Items A thru E (Roll Call Vote Required)

Moved by Kozlik Wall seconded by Patterson to approve the Consent Agenda as follows:

- A. Council will be requested to approve the City Council Minutes of August 18, 2014.
- B. Bills totaling \$1,338,097.67 for the period ending September 3, 2014 be approved and forwarded to the Clerk and Treasurer for payment.
- C. Council will be asked to award the professional services contract for community outreach and coordination, related to the city's Core City Secondary Electric Reconstruction project, to Abonmarche in the amount of \$33,720.
- D. Council will be asked to award storm drainage improvements for Indiana Ave. and Eagle St. to Brad Thomas Excavating in the amount of \$37,202.
- E. Council will be asked to receive the following administrative reports and approved minutes to be placed on file:
 - 1) 06-17-2014 Harbor Minutes
 - 2) 06-25-2014 Housing Minutes
 - 3) 07-10-2014 Planning Commission Minutes
 - 4) 07-15-2014 LHBM Minutes

A Roll Call Vote was taken:

Yeas: Arnold, Gruber, Klavins, Kozlik Wall, Patterson, Burr

Nays: None

Motion carried.

UNFINISHED BUSINESS

6. Council will be asked to consider the following regarding a zoning ordinance amendment to provisions of the Single Family Dwellings of the B-3 Zoning District:

A. Hold public hearing regarding a zoning ordinance amendment to provisions of the Single Family Dwellings of the B-3 Zoning District.

B. Approve a zoning ordinance amendment to provisions of the Single Family Dwellings of the B-3 Zoning District.

Background Information: In January of 2014, the planning commission held a public hearing on certain amendments to the B-3 Waterfront Business zoning district. One amendment included provisions to allow single family homes on individual lots in the B-3 zone. This ordinance amendment was adopted by the City Council on March 17, 2014.

Upon closer review, the City Council determined that modifications were required to the amendment to clarify that no lot splits for single family homes will be allowed in the B-3 zone and the special use requirement that the parcel could not be used for another permitted use could not be the result of any action of the property owner. These amendments were drafted by the city attorney and forwarded to the planning commission for review.

At the July planning commission meeting, a public hearing was held after which the planning commission decided that additional adjustments to the text were needed. There were no public comments received at that meeting.

The subcommittee and staff worked with the city attorney to refine the amendments. It was the opinion of the city attorney and staff that the changes made are not of a severity which required a second public hearing. A resolution recommending City Council adoption of the amendment was made at the August 7, 2014 meeting.

Item A: Hold public hearing regarding a zoning ordinance amendment to provisions of the Single Family Dwellings of the B-3 Zoning District.

Moved by Kozlik Wall to open a public hearing regarding a zoning ordinance amendment to provisions of the Single Family Dwellings of the B-3 Zoning District. Seconded by Patterson.

Voted Yes: All. Motion Carried.

No Public Comment

Moved by Patterson to close the public hearing regarding a zoning ordinance amendment to provisions of the Single Family Dwellings of the B-3 Zoning District. Seconded by Kozlik Wall.

Voted Yes: All. Motion Carried.

Item B: Approve a zoning ordinance amendment to provisions of the Single Family Dwellings of the B-3 Zoning District.

Moved by Patterson to approve a zoning ordinance amendment to provisions of the Single Family Dwellings of the B-3 Zoning District. Seconded by Klavins.

Voted Yes: All. Motion Carried.

NEW BUSINESS

7. Council will be asked to award Bid #2014-02: Phoenix Road Substation to Kent Power in the amount of \$606,796.

Background Information: In 2013, the Board of Public Utilities reviewed and adopted a five-year plan for the Electric Distribution System. This study reviewed the City of South Haven's substations and distribution system for equipment and conductor capacity issues, voltage and VAR flow issues, projected 5 and 10 year load growth, and assessed the physical condition of the electrical system. The report provided recommendations for electrical system projects to significantly improve system reliability. These projects will provide usable circuit & substation backfeed capabilities, will rebuild lines with failing hardware, will fix problems with open-wire secondary and associated connections, and will decrease system VAR flow.

The study identifies Project #101 which includes installation of a second 12/16/20 MVA transformer and two underground substation exits at the Phoenix Road Substation at an estimated cost of \$1,350,000.

Earlier this year, the Board and City Council reviewed and awarded contracts for procurement of equipment for the Phoenix Road Substation project. On July 8, 2014, the City opened bids for the construction contract. This contract includes labor and all materials not being supplied by the City of South Haven. The City received three bids for this project. The low bid from Kent Power is in the amount of \$606,796.00. GRP Engineering, Inc. has reviewed the bids and recommended award to Kent Power. Kent Power anticipates being able to begin work on the project by mid-September and completing the work by December 31, 2014.

Moved by Kozlik Wall to award Bid #2014-02: Phoenix Road Substation to Kent Power in the amount of \$606,796. Seconded by Gruber.

Voted Yes: All. Motion Carried.

8. Council will be asked to consider Resolution 2014-35 Declaration of intent to make public improvements; tentative designation of special assessment district; notice of public hearing for the Dyckman Avenue Reconstruction Project.

Background Information: The recent sanitary sewer system study undertaken by

Abonmarche during 2013 has revealed multiple points of collapsing sewer pipes below Dyckman Avenue between the Black River and Park Avenue. Portions of this sewer appear to be remaining from the original construction in year 1900. Given the age of the sewer, the collapsing condition is not surprising. These conditions support the conclusion that the sewer needs to be replaced.

The watermain within this same area (from the Black River to Park Ave) dates to the 1930's if not before (records are inconclusive). The City water department has an established repair history on this watermain already, and several other downtown area projects in recent years have revealed these circa 1930's cast iron watermain pipes to be very brittle and subject to breaking and leaking. These conditions support the conclusion that the watermain also needs to be replaced.

These utilities are located below the road, therefore replacing them requires a complete pavement removal and road reconstruction, including a traffic closure and detour. For the current fiscal year, this project was given priority over the ongoing water and sewer replacement efforts on Kalamazoo Street of recent years because of the planned improvements on the Dyckman Avenue bridge. The intent is to complete the road and utility work within Dyckman Avenue while the bridge is closed this winter, in order minimize the overall traffic disruption.

Moved by Patterson to approve Resolution 2014-35 Declaration of intent to make public improvements; tentative designation of special assessment district; notice of public hearing for the Dyckman Avenue Reconstruction Project. Seconded by Klavins.

Voted Yes: All. Motion Carried.

9. Council will be asked to consider approval of a contract agreement with South Haven Public Schools for the placement of a School Resource Officer in the public school system.

Background Information: The City Council will be asked to consider approval of a contract agreement for the placement of a School Resource Officer into the South Haven Public Schools.

The City's management staff and members of the South Haven Police Department (SHPD) have actively explored the feasibility of contracting police services, in the form of a School Resource Officer (SRO), to the South Haven Public Schools (SHPS) and determined the service can be provided without negatively impacting the City of South Haven. In the past, the City had provided the SRO position, which consisted of providing a Police Officer into the schools during regularly scheduled school days, to assist with security and student engagement.

Over the past several years, the full-time SRO has been removed from school service, due to budget cuts experienced by the SHPS. During that time period, the City's staff has actively engaged in discussions with the SHPS representatives about the possibility of the SRO agreement being resumed, but with a requirement that cost recovery be provided to the City by the SHPS. The City had provided the SRO for approximately seven years at no cost to the SHPS. The SHPD had found the SRO to be very busy addressing concerns at the SHPS and the program to be beneficial to the overall community.

Recently Police Chief Martin was able to engage the SHPS about the SRO, and was able to negotiate an agreement which will provide a full-time SRO during the school year and

provide the City with \$52,000 per year, for each of the two years described in the agreement. The payment amount covers approximately 70-75% of the cost of a full time officer (depending on seniority of the officer selected.) The agreement allows the SRO to be used by the Police Department for regular duty during breaks in the school year.

Moved by Gruber to approve a contract agreement with South Haven Public Schools for the placement of a School Resource Officer in the public school system. Seconded by Patterson.

Voted Yes: All. Motion Carried.

10. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

Steve and Karen Small – Spoke about a fundraiser for Sister Cities.

11. City Manager’s Comments

12. Mayor and Councilperson’s Comments

Klavins – School has started, please watch out for kids.

Arnold – First football game is Friday. The band will be there.

Patterson – Thanked Steven and Karen Small for all they do.

Gruber – Spoke about South Beach triathlon.

Kozlik Wall – Kudos to the police, fire, DPW, and City Hall for all their hard work.

Burr – Spoke about electric project by St. Basil’s.

13. Adjourn

Moved by Patterson to adjourn. Seconded by Kozlik Wall.

Voted Yes: All. Motion carried. Meeting adjourned at 7:22 p.m.

RESPECTFULLY SUBMITTED,



Michelle Coffey
Deputy City Clerk

Approved by City Council: **DRAFT**

**CITY OF SOUTH HAVEN
SEPTEMBER 16, 2014**

	PREPAID	CURRENT	TOTAL
101-GENERAL FUND	\$ 151,132.51	\$ 53,119.35	\$ 204,251.86
202-MAJOR STREET FUND	\$ -	\$ 634.00	\$ 634.00
203-LOCAL STREET FUND	\$ -	\$ -	\$ -
204-STREET FUND	\$ 1,142.50	\$ 7,956.80	\$ 9,099.30
226-GARBAGE/REFUSE FUND	\$ 61,352.98	\$ -	\$ 61,352.98
250-DOWNTOWN DEVELOPMENT	\$ 8,285.39	\$ 5,559.10	\$ 13,844.49
251-LDFA #1	\$ -	\$ -	\$ -
252- LDFA #2	\$ -	\$ -	\$ -
253-LDFA #3	\$ -	\$ -	\$ -
260-BROWNFIELD AUTHORITY	\$ -	\$ -	\$ -
265-NARCOTICS UNIT	\$ -	\$ -	\$ -
266-POLICE TRAINING	\$ -	\$ -	\$ -
296-RIVER MAINTENANCE	\$ -	\$ -	\$ -
363- CAPITAL BOND	\$ -	\$ -	\$ -
370- BUILDING AUTHORITY #2	\$ -	\$ -	\$ -
371-CAPITAL BOND DEBT SERV	\$ -	\$ -	\$ -
372-WATER PLANT FUND	\$ -	\$ -	\$ -
395-DDA DEBT SERVICE	\$ -	\$ -	\$ -
396- DDA DISTRICT #2	\$ -	\$ 48,567.50	\$ 48,567.50
401-CAPITAL PROJECTS	\$ -	\$ -	\$ -
402-CAPITAL PROJECTS #2	\$ -	\$ -	\$ -
466- PAVILION AND ICE RINK	\$ -	\$ -	\$ -
545-BLACK RIVER PARK	\$ 1,283.53	\$ -	\$ 1,283.53
577-BEACH FUND	\$ 1,007.92	\$ -	\$ 1,007.92
582-ELECTRIC FUND	\$ 75,270.09	\$ 184,828.16	\$ 260,098.25
591-WATER FUND	\$ 66,335.31	\$ 13,596.43	\$ 79,931.74
592-SEWER FUND	\$ 57,934.16	\$ 30,523.81	\$ 88,457.97
594-MUNICIPAL MARINA	\$ 1,671.81	\$ 1,168.00	\$ 2,839.81
636-INFORMATION SERVICES	\$ 6,249.92		\$ 6,249.92
661-MOTOR POOL	\$ 8,226.92	\$ 306,267.63	\$ 314,494.55
677-SELF INSURANCE	\$ -	\$ -	\$ -
703-TAX FUND	\$ 542,597.05	\$ -	\$ 542,597.05
718-TRUST & AGENCY	\$ 651.00	\$ -	\$ 651.00
750-EMPLOYEE WITHHOLDING	\$ -	\$ -	\$ -
TOTAL	\$ 983,141.09	\$ 652,220.78	\$ 1,635,361.87

User: ksteinman

BANK CODE: 1

CHECK DATE: 09/16/2014 INVOICE PAY DATE FROM 09/16/2014 TO 09/16/2014

DB: South Haven

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
09/16/2014	1	48765	000014	ABONMARCHE CONSULTANTS INC	11,721.80	0.00	11,721.80	5
09/16/2014	1	48766	000050	ALEXANDER CHEMICAL CORP	2,350.00	1,800.00	550.00	3##
09/16/2014	1	48767	000065	ALLIED MECHANICAL SERVICES INC	2,482.50	0.00	2,482.50	1
09/16/2014	1	48768	003184	ALTA EQUIPMENT COMPANY	853.97	0.00	853.97	1
09/16/2014	1	48769	000229	BEAVER RESEARCH COMPANY	1,007.81	0.00	1,007.81	1
09/16/2014	1	48770	000256	BERRYMAN EQUIPMENT COMPANY	3,501.00	0.00	3,501.00	1
09/16/2014	1	48771	000303	MERLE BOES INC	634.00	0.00	634.00	1
09/16/2014	1	48772	000418	CDW GOVERNMENT INC	276.35	0.00	276.35	1
09/16/2014	1	48773	000471	CITY PLUMBING & HEATING CO	533.11	0.00	533.11	1
09/16/2014	1	48774	000475	CLARK HILL PLC	209.00	0.00	209.00	1
09/16/2014	1	48775	000505	COMPTON INC	13,950.00	0.00	13,950.00	2
09/16/2014	1	48776	000531	CORE TECHNOLOGY CORP	1,250.00	0.00	1,250.00	1
09/16/2014	1	48777	000570	CUMMINS BRIDGEWAY, LLC	593.90	0.00	593.90	1
09/16/2014	1	48778	003280	DELTA STAR	77,995.00	0.00	77,995.00	1
09/16/2014	1	48779	000637	DICKINSON WRIGHT	11,512.00	0.00	11,512.00	1
09/16/2014	1	48780	003307	DIGITAL ALLY	2,015.00	0.00	2,015.00	1
09/16/2014	1	48781	000694	DYNA SYSTEMS	344.57	0.00	344.57	1
09/16/2014	1	48782	000716	EJ USA INC	8,875.76	0.00	8,875.76	1
09/16/2014	1	48783	000718	ELECSYS INTERNATIONAL CORP	267.00	0.00	267.00	1
09/16/2014	1	48784	003308	ELECTRICAL MAINTENANCE & CONST	10,550.00	0.00	10,550.00	1
09/16/2014	1	48785	003168	ELWOOD STAFFING	1,483.70	0.00	1,483.70	2
09/16/2014	1	48786	003190	ESRI	1,250.00	0.00	1,250.00	1
09/16/2014	1	48787	000846	FTC & H, INC	2,500.00	0.00	2,500.00	1
09/16/2014	1	48788	000856	J.O. GALLOUP COMPANY	885.55	0.00	885.55	1
09/16/2014	1	48789	003149	GRO AMERICA	11,686.08	0.00	11,686.08	2
09/16/2014	1	48790	000963	GRP ENGINEERING INC	16,456.01	0.00	16,456.01	5
09/16/2014	1	48791	001047	HERALD PALLADIUM	254.00	0.00	254.00	1
09/16/2014	1	48792	003309	HUNTER CLARK	1,168.00	0.00	1,168.00	1
09/16/2014	1	48793	001120	HYDRO DESIGNS INC	995.00	0.00	995.00	1
09/16/2014	1	48794	003256	JUSTICE FENCE CO	2,755.10	0.00	2,755.10	1
09/16/2014	1	48795	001246	KENDALL ELECTRIC INC	902.94	0.00	902.94	1
09/16/2014	1	48796	001252	KENT POWER INC	77,076.92	0.00	77,076.92	2
09/16/2014	1	48797	001412	LITTLE OSCAR'S SCREEN PRINTS	228.00	0.00	228.00	1
09/16/2014	1	48798	001841	NOOSBOND, DAVID	12,330.00	0.00	12,330.00	1
09/16/2014	1	48799	001848	NORTH SHORE PEST CONTROL INC	150.00	0.00	150.00	1
09/16/2014	1	48800	001889	OLD DOMINION BRUSH	299,107.96	0.00	299,107.96	3
09/16/2014	1	48801	001916	OVERISEL KITCHEN & HOME CENTER	119.00	0.00	119.00	1
09/16/2014	1	48802	002020	POWER LINE SUPPLY CO	14,706.88	3,015.97	11,690.91	14##
09/16/2014	1	48803	002158	RIETH-RILEY CONST CO, INC	1,212.50	0.00	1,212.50	1
09/16/2014	1	48804	003143	ROLAND ELECTRIC LLC	110.28	0.00	110.28	1
09/16/2014	1	48805	002453	SPENCER MANUFACTURING, INC	435.00	0.00	435.00	2
09/16/2014	1	48806	002478	STAPLES ADVANTAGE	1,409.12	0.00	1,409.12	5

User: ksteinman
DB: South Haven

BANK CODE: 1 CHECK DATE: 09/16/2014 INVOICE PAY DATE FROM 09/16/2014 TO 09/16/2014

Check Date	Bank	Check #	Vendor Code	Vendor Name	Invoice Total	Credit Total	Total Amount	# Invoices
09/16/2014	1	48807	002697	U S BANK	48,567.50	0.00	48,567.50	1
09/16/2014	1	48808	002698	U S BUSINESS SYSTEMS INC	167.01	0.00	167.01	1
09/16/2014	1	48809	002728	USA BLUE BOOK	1,384.23	0.00	1,384.23	2
09/16/2014	1	48810	002824	ED WAINRIGHT	2,902.50	0.00	2,902.50	1
09/16/2014	1	48811	002935	WINGFOOT COMMERCIAL TIRE SYSTEMS	2,902.72	0.00	2,902.72	1
09/16/2014	1	48812	003220	WINGFOOT COMMERCIAL TIRE SYSTEMS	567.08	0.00	567.08	1
09/16/2014	1	48813	002936	WINKEL'S COMMUNICATION INC	1,653.90	0.00	1,653.90	2
09/16/2014	1	48814	002937	WISE INTERNATIONAL TRUCK, INC	747.00	0.00	747.00	1

Num Checks: 50 Num Stubs: 0 Num Invoices: 86 Total Amount: 652,220.78

Denotes that check has vendor credit applied.

09/10/2014 11:47 AM
 User: ksteinman
 DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 INVOICE DUE DATES 09/16/2014 - 09/16/2014
 JOURNALIZED PAID
 BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
109524 40792	ABONMARCHE CONSULTANTS INC PAYROLL REVIEW SERVICES 250-729-974-018-0150 CAPITAL PROJECTS	08/21/2014 ksteinman	09/16/2014	804.00 804.00	0.00	P	Y 09/09/2014
109315 40793	ABONMARCHE CONSULTANTS INC ENGINEERING SERVICES FOR 2014 SUMM 204-446-801-000-0159 PROFESSIONAL/CONSULTING FEES	07/22/2014 ksteinman	09/16/2014	7,956.80 7,956.80	0.00	P	Y 09/09/2014
109525 40794	ABONMARCHE CONSULTANTS INC PEDESTRIAN BRIDGE DESIGN- PER PROP 101-751-801-000 PEDESTRIAN BRIDGE DESIGN- PER PROPOSAL	08/21/2014 ksteinman	09/16/2014	461.00 461.00	0.00	P	Y 09/09/2014
109539 40795	ABONMARCHE CONSULTANTS INC DESIGN SERVICES CHERRY/BAILEY DRAI 101-445-801-010 DESIGN SERVICES CHERRY/BAILEY DRAINAGE	08/25/2014 ksteinman	09/16/2014	500.00 500.00	0.00	P	Y 09/09/2014
109516 40796	ABONMARCHE CONSULTANTS INC SOUTH HAVEN TRAIL LOGO MARKINGS 250-729-974-018-0155 CAPITAL PROJECTS	09/03/2014 ksteinman	09/16/2014	2,000.00 2,000.00	0.00	P	Y 09/09/2014
SLS 10022327 40797	ALEXANDER CHEMICAL CORP CHEMICALS 592-559-741-000 OPERATING SUPPLIES	08/21/2014 ksteinman	09/16/2014	2,350.00 2,350.00	0.00	P	Y 09/09/2014
SCL 10005692 40798	ALEXANDER CHEMICAL CORP DEPOSIT REFUND 592-559-741-000 OPERATING SUPPLIES	07/22/2014 ksteinman	09/16/2014	(700.00) (700.00)	0.00	P	Y 09/09/2014
SCL 10006062 40799	ALEXANDER CHEMICAL CORP DEPOSIT REFUND 592-559-741-000 OPERATING SUPPLIES	08/19/2014 ksteinman	09/16/2014	(1,100.00) (1,100.00)	0.00	P	Y 09/09/2014
116447 40833	ALLIED MECHANICAL SERVICES INC REPAIRS 591-559-933-000 REPAIRS/MAINTENANCE - EQUIPM	07/31/2014 ksteinman	09/16/2014	2,482.50 2,482.50	0.00	P	Y 09/10/2014

09/10/2014 11:47 AM
 User: ksteinman
 DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 INVOICE DUE DATES 09/16/2014 - 09/16/2014
 JOURNALIZED PAID
 BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
I71315 40800	ALTA EQUIPMENT COMPANY ACCELERATOR PEDAL 661-450-741-003	08/18/2014 ksteinman	09/16/2014	853.97	0.00	P	Y 09/09/2014
	REPAIR & MAINT SUPPLIES			853.97			
0217508-IN 40801	BEAVER RESEARCH COMPANY SUPPLIES 582-558-741-000	09/02/2014 ksteinman	09/16/2014	1,007.81	0.00	P	Y 09/09/2014
	OPERATING SUPPLIES			1,007.81			
14-0907 40834	BERRYMAN EQUIPMENT COMPANY SENSOR FIELD UPGRADE 592-559-933-000 592-566-933-000 592-567-933-000	09/08/2014 ksteinman	09/16/2014	3,501.00	0.00	P	Y 09/10/2014
	REPAIRS/MAINTENANCE - EQUIP			2,485.71			
	REPAIRS/MAINTENANCE - EQUIP			710.70			
	REPAIRS/MAINTENANCE - EQUIP			304.59			
463531 40836	MERLE BOES INC SUPPLIES 202-473-741-000	08/26/2014 ksteinman	09/16/2014	634.00	0.00	P	Y 09/10/2014
	OPERATING SUPPLIES			634.00			
NS68729 40802	CDW GOVERNMENT INC NETGEAR 101-301-802-000	08/14/2014 ksteinman	09/16/2014	276.35	0.00	P	Y 09/09/2014
	OTHER CONTRACTUAL SERVICES			276.35			
027875 40874	CITY PLUMBING & HEATING CO PREVENTATIVE MAINTENANCE 101-265-802-000	08/26/2014 ksteinman	09/16/2014	533.11	0.00	P	Y 09/10/2014
	OTHER CONTRACTUAL SERVICES			533.11			
557761 40875	CLARK HILL PLC ATTORNEY SERVICES 101-210-801-000	09/08/2014 ksteinman	09/16/2014	209.00	0.00	P	Y 09/10/2014
	PROFESSIONAL/CONSULTING FEES			209.00			
91408 40803	COMPTON INC REMOVE & REPLACE CONCRETE CLINTON 101-446-802-000	09/03/2014 ksteinman	09/16/2014	5,830.00	0.00	P	Y 09/09/2014
	OTHER CONTRACTUAL SERVICES			5,830.00			
81418 40804	COMPTON INC REMOVE & REPLACE CATCH BASIN CHERR 592-558-802-000	08/26/2014 ksteinman	09/16/2014	8,120.00	0.00	P	Y 09/09/2014
	OTHER CONTRACTUAL SERVICES			8,120.00			

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 INVOICE DUE DATES 09/16/2014 - 09/16/2014
 JOURNALIZED PAID
 BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
ORD-04536-HFGRHT							
40805	CORE TECHNOLOGY CORP PREMIUM MAINTENANCE 101-301-802-000	07/02/2014 ksteinman	09/16/2014	1,250.00	0.00	P	Y 09/09/2014
		OTHER CONTRACTUAL SERVICES		1,250.00			
003-34652							
40806	CUMMINS BRIDGEWAY, LLC STARTER MOTOR 592-569-933-000	08/28/2014 ksteinman	09/16/2014	593.90	0.00	P	Y 09/09/2014
		REPAIRS/MAINTENANCE - EQUIP		593.90			
POI001576							
40807	DELTA STAR TRANSFORMER PHOENIX ROAD SUBSTATIO 582-558-988-001-0163	08/25/2014 ksteinman	09/16/2014	77,995.00	0.00	P	Y 09/09/2014
		ELECTRICAL SYSTEM EQUIPMENT		77,995.00			
945448							
40808	DICKINSON WRIGHT ATTORNEY SERVICES 101-210-801-000	08/20/2014 ksteinman	09/16/2014	11,512.00	0.00	P	Y 09/09/2014
		PROFESSIONAL/CONSULTING FEES		11,512.00			
1068980							
40809	DIGITAL ALLY LASER ALLY LIDAR SYSTEM 101-301-741-000	08/28/2014 ksteinman	09/16/2014	2,015.00	0.00	P	Y 09/09/2014
		OPERATING SUPPLIES		2,015.00			
20816810							
40810	DYNA SYSTEMS SUPPLIES 592-559-742-000	08/26/2014 ksteinman	09/16/2014	344.57	0.00	P	Y 09/09/2014
		SMALL TOOLS		344.57			
3741090							
40811	EJ USA INC SUPPLIES 591-558-741-000	08/29/2014 ksteinman	09/16/2014	8,875.76	0.00	P	Y 09/09/2014
		OPERATING SUPPLIES		8,875.76			
128581							
40812	ELECSYS INTERNATIONAL CORP MONTHLY MAINTENANCE FEES 582-558-802-000 591-558-802-000 592-558-802-000	08/28/2014 ksteinman	09/16/2014	267.00	0.00	P	Y 09/09/2014
		OTHER CONTRACTUAL SERVICES		186.90			
		OTHER CONTRACTUAL SERVICES		40.05			
		OTHER CONTRACTUAL SERVICES		40.05			
PAY APP #1							
40815	ELECTRICAL MAINTENANCE & CONST CITY HALL BASEMENT LIGHTING 101-265-975-000	08/20/2014 ksteinman	09/16/2014	10,550.00	0.00	P	Y 09/09/2014
		BUILDINGS/ADDITIONS IMPROVE		10,550.00			

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 INVOICE DUE DATES 09/16/2014 - 09/16/2014
 JOURNALIZED PAID
 BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
713059 40813	ELWOOD STAFFING STAFFING SERVICES 101-751-802-000	09/04/2014 ksteinman	09/16/2014	858.40	0.00	P	Y 09/09/2014
		OTHER CONTRACTUAL SERVICES		858.40			
704291 40814	ELWOOD STAFFING STAFFING SERVICES 101-751-802-000	08/27/2014 ksteinman	09/16/2014	625.30	0.00	P	Y 09/09/2014
		OTHER CONTRACTUAL SERVICES		625.30			
92856509 40816	ESRI ARCGIS FOR DESKTOP, PRIMARY MAINTENANCE 101-447-802-000	08/18/2014 ksteinman	09/16/2014	1,250.00	0.00	P	Y 09/09/2014
	582-561-802-000	ARCGIS FOR DESKTOP BASIC SINGLE USE		250.00			
	591-561-802-000	ARCGIS FOR DESKTOP BASIC SINGLE USE		375.00			
	592-561-802-000	ARCPAD MAINTENANCE		375.00			
313402 40817	FTC & H, INC WATER QUALITY MONITORING GRANT 592-558-802-000	09/08/2014 ksteinman	09/16/2014	2,500.00	0.00	P	Y 09/09/2014
		OTHER CONTRACTUAL SERVICES		2,500.00			
S102693602.001 40818	J.O. GALLOUP COMPANY REPAIRS 592-559-933-000	07/21/2014 ksteinman	09/16/2014	885.55	0.00	P	Y 09/09/2014
		REPAIRS/MAINTENANCE -- EQUIP		885.55			
GA-072433 40819	GRO AMERICA WASTE HAUL 592-559-802-000	08/27/2014 ksteinman	09/16/2014	5,369.28	0.00	P	Y 09/09/2014
		OTHER CONTRACTUAL SERVICES		5,369.28			
GA-072430 40820	GRO AMERICA WASTE HAUL 592-559-802-000	08/25/2014 ksteinman	09/16/2014	6,316.80	0.00	P	Y 09/09/2014
		OTHER CONTRACTUAL SERVICES		6,316.80			
20140603 40821	GRP ENGINEERING INC ENGINEERING SERVICES 582-558-802-000	08/04/2014 ksteinman	09/16/2014	10,000.00	0.00	P	Y 09/09/2014
		OTHER CONTRACTUAL SERVICES		10,000.00			
20140604 40822	GRP ENGINEERING INC ENGINEERING SERVICES	08/04/2014 ksteinman	09/16/2014	795.68	0.00	P	Y 09/09/2014

Inv Num Inv Ref#	Vendor Description	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
	GL Distribution 582-558-802-000			795.68			
20140602 40823	GRP ENGINEERING INC ENGINEERING SERVICES 582-558-801-000	08/04/2014 ksteinman	09/16/2014	2,000.00	0.00	P	Y 09/09/2014
		PROFESSIONAL/CONSULTING FEES		2,000.00			
20140605 40824	GRP ENGINEERING INC ENGINEERING SERVICES 582-558-802-000	08/04/2014 ksteinman	09/16/2014	647.12	0.00	P	Y 09/09/2014
		OTHER CONTRACTUAL SERVICES		647.12			
20140601 40825	GRP ENGINEERING INC ENGINEERING SERVICES 582-558-802-000	08/04/2014 ksteinman	09/16/2014	3,013.21	0.00	P	Y 09/09/2014
		OTHER CONTRACTUAL SERVICES		3,013.21			
RENEWAL 40826	HERALD PALLADIUM 52 WEEKS 101-101-727-000	09/01/2014 ksteinman	09/16/2014	254.00	0.00	P	Y 09/09/2014
		OFFICE SUPPLIES		254.00			
051514 40827	HUNTER CLARK SERVICE CALL 594-776-802-000	05/15/2014 ksteinman	09/16/2014	1,168.00	0.00	P	Y 06/30/2014
		OTHER CONTRACTUAL SERVICES		1,168.00			
0033041-IN 40828	HYDRO DESIGNS INC CROSS CONNECTION CONTROL PROGRAM 591-559-802-000	08/31/2014 ksteinman	09/16/2014	995.00	0.00	P	Y 09/09/2014
		OTHER CONTRACTUAL SERVICES		995.00			
304044 40829	JUSTICE FENCE CO FENCE INSTALLATION AT 523 PHOENIX 250-729-974-018	07/11/2014 ksteinman	09/16/2014	2,755.10	0.00	P	Y 09/09/2014
		FENCE INSTALLATION AT 523 PHOENIX ST		2,755.10			
S102529042.001 40830	KENDALL ELECTRIC INC REPAIRS 592-559-933-000	08/29/2014 ksteinman	09/16/2014	902.94	0.00	P	Y 09/09/2014
		REPAIRS/MAINTENANCE - EQUIP		902.94			
29098 40831	KENT POWER INC STORM WORK 582-558-802-000	08/30/2014 ksteinman	09/16/2014	4,761.29	0.00	P	Y 09/09/2014
		OTHER CONTRACTUAL SERVICES		4,761.29			

09/10/2014 11:47 AM
 User: ksteinman
 DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 INVOICE DUE DATES 09/16/2014 - 09/16/2014
 JOURNALIZED PAID
 BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
29051 40832	KENT POWER INC VETERANS BLVD UG 582-558-802-000	08/21/2014 ksteinman	09/16/2014	72,315.63	0.00	P	Y 09/09/2014
	OTHER CONTRACTUAL SERVICES			72,315.63			
7/13/14 40835	LITTLE OSCAR'S SCREEN PRINTS POCKET TEES 591-559-729-001	07/13/2014 ksteinman	09/16/2014	228.00	0.00	P	Y 09/10/2014
	OTHER CLOTHING & SUPPLIES			228.00			
PAY REQ #3 40838*	NOOSBOND, DAVID LIBERTY HYDE BAILEY PAINTING PROJE 101-804-975-002-0162 101-002-211-165	07/09/2014 ksteinman	09/16/2014	12,330.00	0.00	P	Y 09/10/2014
	LHBM IMPROVEMENT PROJECTS RETAINAGE- LHB MUSEUM			13,700.00 (1,370.00)			
95908 40876	NORTH SHORE PEST CONTROL INC PEST CONTROL 101-265-802-000	09/08/2014 ksteinman	09/16/2014	150.00	0.00	P	Y 09/10/2014
	OTHER CONTRACTUAL SERVICES			150.00			
0062301-IN 40837	OLD DOMINION BRUSH SUPPLIES 661-450-741-003	08/21/2014 ksteinman	09/16/2014	1,154.06	0.00	P	Y 09/10/2014
	REPAIR & MAINT SUPPLIES			1,154.06			
0062071-IN 40840	OLD DOMINION BRUSH 2 LEAF TRUCKS PER PROPOSAL #01/31/ 661-450-981-000	08/18/2014 ksteinman	09/16/2014	148,976.95	0.00	P	Y 09/10/2014
	VEHICLES			148,976.95			
0062072-IN 40841	OLD DOMINION BRUSH 2 LEAF TRUCKS PER PROPOSAL #01/31/ 661-450-981-000	08/18/2014 ksteinman	09/16/2014	148,976.95	0.00	P	Y 09/10/2014
	VEHICLES			148,976.95			
K134426 40839	OVERISEL KITCHEN & HOME CENTER SELF CLOSING HINGE 101-751-741-000	08/27/2014 ksteinman	09/16/2014	119.00	0.00	P	Y 09/10/2014
	OPERATING SUPPLIES			119.00			
5858644 40842	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-988-000	09/03/2014 ksteinman	09/16/2014	807.37	0.00	P	Y 09/10/2014
	ELECTRICAL SYSTEM CONSTR			807.37			

INVOICE DUE DATES 09/16/2014 - 09/16/2014

JOURNALIZED PAID

BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
5855179 40843	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	08/21/2014 ksteinman	09/16/2014	(219.65)	0.00	P	Y 09/10/2014
		REPAIRS/MAINTENANCE - EQUIPM		(219.65)			
5858441 40844	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-988-000	09/02/2014 ksteinman	09/16/2014	8,547.82	0.00	P	Y 09/10/2014
		ELECTRICAL SYSTEM CONSTR		8,547.82			
5857855 40845	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	08/29/2014 ksteinman	09/16/2014	295.12	0.00	P	Y 09/10/2014
		REPAIRS/MAINTENANCE - EQUIPM		295.12			
5856420 40846	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	08/26/2014 ksteinman	09/16/2014	90.89	0.00	P	Y 09/10/2014
		REPAIRS/MAINTENANCE - EQUIPM		90.89			
5856628 40847	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-988-000	08/26/2014 ksteinman	09/16/2014	39.18	0.00	P	Y 09/10/2014
		ELECTRICAL SYSTEM CONSTR		39.18			
5856579 40848	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-729-001	08/26/2014 ksteinman	09/16/2014	956.00	0.00	P	Y 09/10/2014
		OTHER CLOTHING & SUPPLIES		956.00			
5856787 40849	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	08/27/2014 ksteinman	09/16/2014	551.02	0.00	P	Y 09/10/2014
		REPAIRS/MAINTENANCE - EQUIPM		551.02			
5856372 40850	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	08/26/2014 ksteinman	09/16/2014	1,021.74	0.00	P	Y 09/10/2014
		REPAIRS/MAINTENANCE - EQUIPM		1,021.74			
5857259 40851	POWER LINE SUPPLY CO MAINTENANCE SUPPLIES 582-558-933-000	08/28/2014 ksteinman	09/16/2014	1,604.74	0.00	P	Y 09/10/2014
		REPAIRS/MAINTENANCE - EQUIPM		1,604.74			

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
5857275							
40852	POWER LINE SUPPLY CO	08/28/2014	09/16/2014	(2,796.32)	0.00	P	Y
	MAINTENANCE SUPPLIES	ksteinman					09/10/2014
	582-558-933-000	REPAIRS/MAINTENANCE - EQUIPM		(2,796.32)			
5858440							
40853	POWER LINE SUPPLY CO	09/02/2014	09/16/2014	136.50	0.00	P	Y
	MAINTENANCE SUPPLIES	ksteinman					09/10/2014
	582-558-933-000	REPAIRS/MAINTENANCE - EQUIPM		136.50			
5858314							
40854	POWER LINE SUPPLY CO	09/02/2014	09/16/2014	461.50	0.00	P	Y
	MAINTENANCE SUPPLIES	ksteinman					09/10/2014
	582-558-729-001	OTHER CLOTHING & SUPPLIES		461.50			
5858313							
40855	POWER LINE SUPPLY CO	09/02/2014	09/16/2014	195.00	0.00	P	Y
	MAINTENANCE SUPPLIES	ksteinman					09/10/2014
	582-558-729-001	OTHER CLOTHING & SUPPLIES		195.00			
7170200							
40877	RIETH-RILEY CONST CO, INC	09/02/2014	09/16/2014	1,212.50	0.00	P	Y
	COLD PATCH	ksteinman					09/10/2014
	101-446-741-000	OPERATING SUPPLIES		1,212.50			
241							
40856	ROLAND ELECTRIC LLC	09/04/2014	09/16/2014	110.28	0.00	P	Y
	BALLAST KIT	ksteinman					09/10/2014
	582-558-802-000	OTHER CONTRACTUAL SERVICES		110.28			
10014							
40857	SPENCER MANUFACTURING, INC	08/28/2014	09/16/2014	307.50	0.00	P	Y
	WELDING	ksteinman					09/10/2014
	661-450-935-000	REPAIRS/MAINTENANCE - VEHICLES		307.50			
10013							
40858	SPENCER MANUFACTURING, INC	08/28/2014	09/16/2014	127.50	0.00	P	Y
	FUEL PEDAL	ksteinman					09/10/2014
	661-450-933-000	REPAIRS/MAINTENANCE - EQUIP		127.50			
7122892520							
40859	STAPLES ADVANTAGE	08/30/2014	09/16/2014	57.59	0.00	P	Y
	SUPPLIES	ksteinman					09/10/2014
	101-301-933-000	REPAIRS/MAINTENANCE - EQUIP		57.59			

09/10/2014 11:47 AM
 User: ksteinman
 DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 INVOICE DUE DATES 09/16/2014 - 09/16/2014
 JOURNALIZED PAID
 BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						
7123172471							
40860	STAPLES ADVANTAGE	08/27/2014	09/16/2014	390.67	0.00	P	Y
	SUPPLIES	ksteinman					09/10/2014
	101-265-727-000	OFFICE SUPPLIES		5.49			
	101-265-727-000	OFFICE SUPPLIES		379.90			
	101-172-727-000	OFFICE SUPPLIES		3.29			
	101-371-727-000	OFFICE SUPPLIES		1.99			
7123326586							
40861	STAPLES ADVANTAGE	09/02/2014	09/16/2014	211.78	0.00	P	Y
	SUPPLIES	ksteinman					09/10/2014
	591-558-741-000	OPERATING SUPPLIES		15.96			
	592-558-741-000	OPERATING SUPPLIES		15.96			
	101-446-741-000	OPERATING SUPPLIES		15.96			
	101-447-741-000	OPERATING SUPPLIES		15.96			
	582-558-741-000	OPERATING SUPPLIES		15.97			
	591-559-727-000	OFFICE SUPPLIES		131.97			
7123202697							
40862	STAPLES ADVANTAGE	08/28/2014	09/16/2014	191.80	0.00	P	Y
	SUPPLIES	ksteinman					09/10/2014
	591-558-741-000	OPERATING SUPPLIES		22.36			
	592-558-741-000	OPERATING SUPPLIES		22.36			
	101-446-741-000	OPERATING SUPPLIES		22.36			
	101-447-741-000	OPERATING SUPPLIES		22.37			
	582-558-741-000	OPERATING SUPPLIES		22.37			
	591-558-727-000	OFFICE SUPPLIES		16.00			
	592-558-727-000	OFFICE SUPPLIES		16.00			
	101-447-727-000	OFFICE SUPPLIES		16.00			
	101-446-727-000	OFFICE SUPPLIES		15.99			
	582-558-727-000	OFFICE SUPPLIES		15.99			
7122290996							
40863	STAPLES ADVANTAGE	08/11/2014	09/16/2014	557.28	0.00	P	Y
	SUPPLIES	ksteinman					09/10/2014
	101-202-727-000	OFFICE SUPPLIES		5.49			
	101-265-727-000	OFFICE SUPPLIES		90.84			
	101-253-727-000	OFFICE SUPPLIES		205.98			
	101-253-727-000	OFFICE SUPPLIES		254.97			
10/1/14							
40864	U S BANK	10/01/2014	09/16/2014	48,567.50	0.00	P	Y
	INTEREST DUE ACCT 0009334NS	ksteinman					09/10/2014
	396-905-995-000	INTEREST DEBT		48,567.50			

09/10/2014 11:47 AM
 User: ksteinman
 DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
 INVOICE DUE DATES 09/16/2014 - 09/16/2014
 JOURNALIZED PAID
 BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
IN37928 40867	U S BUSINESS SYSTEMS INC CONTRACT FEES 101-265-802-000	08/26/2014 ksteinman	09/16/2014	167.01	0.00	P	Y 09/10/2014
	OTHER CONTRACTUAL SERVICES			167.01			
423409 40865	USA BLUE BOOK LAB SUPPLIES 591-558-741-000 592-558-741-000	08/13/2014 ksteinman	09/16/2014	827.66	0.00	P	Y 09/10/2014
	OPERATING SUPPLIES			413.83			
	OPERATING SUPPLIES			413.83			
426641 40866	USA BLUE BOOK LAB SUPPLIES 592-569-933-000-0080	08/18/2014 ksteinman	09/16/2014	556.57	0.00	P	Y 09/10/2014
	REPAIRS/MAINTENANCE - EQUIP			556.57			
AUGUST 40868	ED WAINRIGHT MECHANICAL PERMITS AND INSPECTIONS 101-371-802-022	09/05/2014 ksteinman	09/16/2014	2,902.50	0.00	P	Y 09/10/2014
	MECHANICAL INSPECTIONS			2,902.50			
157-1052952 40872	WINGFOOT COMMERCIAL TIRE SYSTEMS TIRES 661-450-741-003	08/26/2014 ksteinman	09/16/2014	2,902.72	0.00	P	Y 09/10/2014
	REPAIR & MAINT SUPPLIES			2,902.72			
159-1049392 40873	WINGFOOT COMMERCIAL TIRE SYSTEMS TIRES 661-450-741-003	06/26/2014 ksteinman	09/16/2014	567.08	0.00	P	Y 06/30/2014
	REPAIR & MAINT SUPPLIES			567.08			
3329 40869	WINKEL'S COMMUNICATION INC NEW TWO WAY RADIO 661-450-935-000	08/21/2014 ksteinman	09/16/2014	1,398.00	0.00	P	Y 09/10/2014
	REPAIRS/MAINTENANCE - VEHICLES			1,398.00			
3325 40870	WINKEL'S COMMUNICATION INC INSTALLATION OF TWO WAY RADIO 661-450-935-000	08/12/2014 ksteinman	09/16/2014	255.90	0.00	P	Y 09/10/2014
	REPAIRS/MAINTENANCE - VEHICLES			255.90			
3328 40871	WISE INTERNATIONAL TRUCK, INC INSTALLATION OF TWO WAY RADIO 661-450-935-000	08/20/2014 ksteinman	09/16/2014	747.00	0.00	P	Y 09/10/2014
	REPAIRS/MAINTENANCE - VEHICLES			747.00			

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN

INVOICE DUE DATES 09/16/2014 - 09/16/2014

JOURNALIZED PAID

BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
	GL Distribution						

# of Invoices:	82	# Due:	0	Totals:	657,036.75	0.00
# of Credit Memos:	4	# Due:	0	Totals:	(4,815.97)	0.00
Net of Invoices and Credit Memos:					<u>652,220.78</u>	<u>0.00</u>

* 1 Net Invoices have Credits Totalling: (1,370.00)

09/10/2014 11:47 AM
User: ksteinman
DB: South Haven

INVOICE REGISTER REPORT FOR CITY OF SOUTH HAVEN
INVOICE DUE DATES 09/16/2014 - 09/16/2014
JOURNALIZED PAID
BANK CODE: 1 - CHECK TYPE: PAPER CHECK

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnalized
Inv Ref#	Description	Entered By					Post Date
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			53,119.35	0.00		
	202 - MAJOR STREET FUND			634.00	0.00		
	204 - STREET FUND			7,956.80	0.00		
	250 - DOWNTOWN DVLP AUTHORITY			5,559.10	0.00		
	396 - DDA DISTRICT #2			48,567.50	0.00		
	582 - ELECTRIC FUND			184,828.16	0.00		
	591 - WATER FUND			13,596.43	0.00		
	592 - SEWER FUND			30,523.81	0.00		
	594 - MARINA FUND			1,168.00	0.00		
	661 - MOTOR POOL FUND			306,267.63	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	002 - LIABILITIES			(1,370.00)	0.00		
	101 - CITY COUNCIL			254.00	0.00		
	172 - CITY MANAGER			3.29	0.00		
	202 - CITY TREASURER			5.49	0.00		
	210 - LEGAL & PROFESSIONAL			11,721.00	0.00		
	253 - FINANCE			460.95	0.00		
	265 - BUILDINGS & GROUNDS			11,876.35	0.00		
	301 - POLICE			3,598.94	0.00		
	371 - BUILDING INSPECTIONS			2,904.49	0.00		
	445 - DRAINS			500.00	0.00		
	446 - HIGHWAYS & STREETS			15,053.61	0.00		
	447 - ENGINEERING			304.33	0.00		
	450 - EQUIPMENT MAINTENANCE			306,267.63	0.00		
	473 - BRIDGES			634.00	0.00		
	558 - OPERATIONS			205,090.32	0.00		
	559 - TREATMENT			20,692.32	0.00		
	561 - ADMINISTRATION			1,000.00	0.00		
	566 - TREATMENT - CASCO TWP			710.70	0.00		
	567 - TREATMENT - SH TWP			304.59	0.00		
	569 - LIFSTATIONS - SOUTH HAVEN T			1,150.47	0.00		
	729 - DOWNTOWN DEVELOPMENT			5,559.10	0.00		
	751 - PARK DEPARTMENT			2,063.70	0.00		
	776 - OPERATIONS			1,168.00	0.00		
	804 - MUSEUMS			13,700.00	0.00		
	905 - DEBT SERVICE			48,567.50	0.00		

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 1 FIFTH THIRD BANK					
08/27/2014	1	48704	000059	ALLEGAN COUNTY TREASURER	1,967.16
08/27/2014	1	48705	001329	LAKE MICHIGAN COLLEGE	32,736.60
08/27/2014	1	48706	002410	SOUTH HAVEN MEMORIAL LIBRARY	10,817.30
08/27/2014	1	48707	002415	SOUTH HAVEN PUBLIC SCHOOLS	311,372.16
08/27/2014	1	48708	002757	VAN BUREN COUNTY TREASURER	185,703.83
08/28/2014	1	48709	000519	CONSUMERS ENERGY	176.02
08/28/2014	1	48710	003127	ADAM DE BOER	230.55
08/28/2014	1	48711	000843	FRONTIER	583.95
08/28/2014	1	48712	000994	HAPA LLC	1,257.42
08/28/2014	1	48713	001086	HOME CITY ICE COMPANY, THE	63.50
08/28/2014	1	48714	MISC	M-140 VALUE MARKET	36.84
08/28/2014	1	48715	000229	BEAVER RESEARCH COMPANY	308.28
08/28/2014	1	48716	000346	BRUSH ENTERPRISES	94.01
08/28/2014	1	48717	000872	GEMPLER'S	501.64
08/28/2014	1	48718	UB REFUND	KING, CARYN M	56.21
08/28/2014	1	48719	001373	LAWN BOYS INC	971.20
08/28/2014	1	48720	001690	DAN'S AUTOMOTIVE	348.25
08/28/2014	1	48721	003090	JOE MILLER	324.69
08/28/2014	1	48722	001848	NORTH SHORE PEST CONTROL INC	100.00
08/28/2014	1	48723	001853	NORTHERN FIRST AID	96.95
08/28/2014	1	48724	UB REFUND	POSTEMA, KATIE S	15.26
08/28/2014	1	48725	002589	TERMINIX PROCESSING CENTER	41.00
08/28/2014	1	48726	002599	THAYER INC	353.20
08/28/2014	1	48727	002751	VAN BUREN COUNTY CLERK	1,070.00
08/28/2014	1	48728	002883	WEST MICHIGAN DOCUMENT	110.00
08/29/2014	1	48729	000177	AUTOWARES INC	216.11
08/29/2014	1	48730	000418	CDW GOVERNMENT INC	63.66
08/29/2014	1	48731	000843	FRONTIER	183.16
08/29/2014	1	48732	001544	MENARDS	319.24
08/29/2014	1	48733	MISC	RJ THOMAS MFG CO.	651.00
08/29/2014	1	48734	MISC	TEAM VIEWER GMBH	505.69
08/29/2014	1	48735	003134	THOMSON REUTERS - WEST	100.50
08/29/2014	1	48736	002645	TRACTOR SUPPLY CREDIT PLAN	457.97
08/29/2014	1	48737	002756	VAN BUREN COUNTY SHERIFF'S	2,344.82
08/29/2014	1	48738	002949	WOLVERINE HARDWARE	360.85
09/02/2014	1	48739	003048	TODD BLOOMSTINE	37.63
09/02/2014	1	48740	003070	WENDY HOCHSTEDLER	88.48
09/02/2014	1	48741	MISC	RYAN SERVATIUS	50.00
09/03/2014	1	48742	UB REFUND	CITY OF SOUTH HAVEN	308.87 V
09/03/2014	1	48743	UB REFUND	CITY OF SOUTH HAVEN	308.87
09/03/2014	1	48744	000498	COMCAST	59.70
09/03/2014	1	48745	000660	DOMESTIC LINEN-KALAMAZOO	2,043.58
09/03/2014	1	48746	001582	MICHIGAN ASSOC OF CHIEFS OF POLICE	100.00
09/03/2014	1	48747	003167	MICHIGAN DEPT OF ENVIRO QUALITY	210.00
09/03/2014	1	48748	001640	MICHIGAN RURAL WATER ASSOC	390.00
09/03/2014	1	48749	001888	OKUN BROTHERS SHOES	332.92
09/03/2014	1	48750	001892	SHAWN OLNEY	20.08
09/03/2014	1	48751	002182	ROCK 'N' ROAD CYCLE	140.97
09/03/2014	1	48752	MISC	SHANNON FORBES	250.00
09/03/2014	1	48753	002777	VANDERZEE MOTORPLEX	382.26 V
09/03/2014	1	48754	002822	WAGNER'S PLUMBING & HEATING	170.72
09/03/2014	1	48755	003076	KEVIN WILDEY	55.31
09/05/2014	1	48756	UB REFUND	ASONS CONSTRUCTION	244.19
09/05/2014	1	48757	UB REFUND	GROSS, CHRISTOPHER G	141.01
09/05/2014	1	48758	UB REFUND	MCINTEE, PATRICIA	11.70
09/05/2014	1	48759	UB REFUND	SPEARS, JORDAN M	70.81
09/05/2014	1	48760	UB REFUND	WEST, FREDERIC M	471.86
09/05/2014	1	48761	UB REFUND	WILLIAMS, JENNIFER L	145.46
09/08/2014	1	48762	003136	CHRIS MAY	617.83
09/08/2014	1	48763	001067	HI TEC BUILDING SERVICES	4,175.60
09/10/2014	1	48764	002424	SOUTH HAVEN/CASCO	86,484.94

1 TOTALS:

Total of 61 Checks:	651,851.81
Less 2 Void Checks:	691.13
Total of 59 Disbursements:	651,160.68

09/10/2014 11:51 AM
User: ksteinman
DB: South Haven

CHECK REGISTER FOR CITY OF SOUTH HAVEN
CHECK DATE FROM 08/04/2014 - 08/04/2014

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 1 FIFTH THIRD BANK					
08/04/2014	1	58(E)	003227	FIFTH THIRD BANK	<u>165,413.65</u>
1 TOTALS:					
Total of 1 Checks:					165,413.65
Less 0 Void Checks:					<u>0.00</u>
Total of 1 Disbursements:					<u>165,413.65</u>

09/10/2014 11:52 AM
User: ksteinman
DB: South Haven

CHECK REGISTER FOR CITY OF SOUTH HAVEN
CHECK DATE FROM 09/05/2014 - 09/05/2014

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 1 FIFTH THIRD BANK					
09/05/2014	1	59(E)	003062	MCAAA	<u>23,026.42</u>
1 TOTALS:					
Total of 1 Checks:					23,026.42
Less 0 Void Checks:					<u>0.00</u>
Total of 1 Disbursements:					<u>23,026.42</u>

09/10/2014 11:51 AM
User: ksteinman
DB: South Haven

CHECK REGISTER FOR CITY OF SOUTH HAVEN
CHECK DATE FROM 09/03/2014 - 09/03/2014

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank 1 FIFTH THIRD BANK					
09/03/2014	1	60(E)	003227	FIFTH THIRD BANK	<u>143,540.34</u>
1 TOTALS:					
Total of 1 Checks:					143,540.34
Less 0 Void Checks:					<u>0.00</u>
Total of 1 Disbursements:					<u>143,540.34</u>



City of South Haven

Department of Public Works

DPW Building • 1199 8th Ave. • South Haven, Michigan 49090
Telephone (269) 637-0737 • Fax (269) 637-4778

MEMORANDUM

To: Brian Dissette, City Manager

From: Roger Huff, P.E., DPW Director

Date: September 15, 2014

RE: Core City Secondary Project, Preconstruction Video Taping Services

Background Information

Over the past year, the City has been preparing for phase 1 of the "Core City Secondary Project". This project involves reconstruction of 240 volt, single phase electric services to approximately 330 customers located east of Monroe Blvd, west of Center St, north of South Haven St, and south of Huron St. The service lines to most of these customers are constructed through rear and side yard areas.

The City has hired Kent Power to complete construction of the phase 1 work. It is anticipated that they will be starting in September with a contract completion anticipated by December 31, 2014. Because most of the construction will occur on private property, this project will have a direct impact on customers and property owners. In order to ensure that the project moves forward in a smooth manner, a high level of communication with impacted property owners is needed. On September 2, 2013, City Council approved a contract with Abonmarche to provide these community outreach and coordination services during phase 1 to ensure that customers and property owners know what to expect both before and during the project and to assist in addressing any concerns related to tree trimming, tree removal, and yard restoration during and after the construction.

At that time, it was stated that "Abonmarche has been working with City staff to obtain pricing for videotaping services throughout the project area. This service is critical to ensure that unwarranted claims are not made against the City for damage to private property that is not caused by Kent Power. To date, they have received one quotation from Construction Video Media, Inc. in the amount of \$36,875. Due to the high price of this quotation, alternate bids are being solicited prior to selecting a vendor." An alternate proposal has been received from Structures, Inc., 259 Harbor View Lane, Petoskey, MI 49770 in the amount of \$17,775. This is a not-to-exceed amount; and the City will only be billed for actual hours worked.

Recommendation:

Award the contract for preconstruction video taping services for the Core City Secondary Project to Structures, Inc. in the not-to-exceed amount of \$17,775.

Support Material:

Memorandum

September 15, 2014

Core City Secondary Project, Preconstruction Video Taping Services

Page 2 of 2

Structures, Inc. Proposal

Structures, Inc.

259 Harbor View Lane
Petoskey, MI 49770
(231) 330-4941

Estimate

Date:	Estimate # :
9/8/2014	1000

Project: Video Taping Services for City of South Haven,
Core City Secondary Upgrade - Phase 1 , per print dated 05/01/2014

Description	Total
Video Taping entire project. Including front and backyards, landscaping, power lines, homes, sidewalks, driveways, etc.	\$8,250
Video Tape logging. This includes the time it takes to prepare the paper Log that will be provided with cd's. (For example, if you want to see just one home out of the entire project, the log will tell you which CD and the exact spot on the cd to find it.)	\$9,400
Burning to CD and all materials needed.	\$125
TOTAL:	\$ 17,775.00

Note: Please notify us at your earliest convenience to schedule. Due to prior commitments we may need to do some taping over the weekend.

Thanks!
Ken Provost

Memorandum:

Date: August 27, 2014

To: Brian Dissette, City Manager

From: Steve Oosting, Senior Civil Engineer

Re: Dyckman Avenue Reconstruction

I am pleased to report the engineering department has completed the plans and bidding documents for the Dyckman Avenue Reconstruction project. The following report provides a summary of the project including scope, budget and special assessments, schedule, and next steps for authorization.

Background

The recent sanitary sewer system study undertaken by Abonmarche during 2013 has revealed multiple points of collapsing sewer pipes below Dyckman Avenue between the Black River and Park Avenue. Portions of this sewer appear to be remaining from the original construction in year 1900. Given the age of the sewer, the collapsing condition is not surprising. These conditions support the conclusion that the sewer needs to be replaced.

The watermain within this same area (from the Black River to Park Ave) dates to the 1930's if not before (records are inconclusive). The City water department has an established repair history on this watermain already, and several other downtown area projects in recent years have revealed these circa 1930's cast iron watermain pipes to be very brittle and subject to breaking and leaking. These conditions support the conclusion that the watermain also needs to be replaced.

These utilities are located below the road, therefore replacing them requires a complete pavement removal and road reconstruction, including a traffic closure and detour. For the current fiscal year, this project was given priority over the ongoing water and sewer replacement efforts on Kalamazoo Street of recent years because of the planned improvements on the Dyckman Avenue bridge. The intent is to complete the road and utility work within Dyckman Avenue while the bridge is closed this winter, in order minimize the overall traffic disruption.

Project Scope

This project will be a complete reconstruction of Dyckman Avenue from the bridge to Park Avenue, and will also include new asphalt pavement from Park Ave to North Shore Drive. The block from Park to North Shore does not have the same underground utility needs, but is included in the project for the purpose of completing the pavement all the way to the end of the road. The section from Park to the bridge will include all new sanitary sewer, storm sewer, watermain, curb & gutter, driveway aprons, and asphalt pavement.

The project will also include new pavement in the parking lot at Maritime Museum. This property is owned by the city, and combining the parking lot repaving with the road project provides a cost effective way to address the crumbling pavement on the site.

The existing sidewalks are in relatively good condition and will remain in place, but miscellaneous broken or uneven pieces will be replaced. The existing sidewalks will also be upgraded with new ADA compliant curb ramps at each crosswalk.

Project Cost and Funding Sources

This project was planned in the current FY2015 budget which has been adopted by the City Council. With design work now completed and bids in hand a summary of the project costs is provided below:

	Construction Bid Amount	5 Percent Contingency	Professional Services	Estimated Total	Special Assessment
Water Fund	\$ 174,542.41	\$ 8,727.12	\$ 12,646.84	\$ 195,916.37	\$ 43,635.60
Sewer Fund	\$ 206,917.61	\$ 10,345.88	\$ 12,646.84	\$ 229,910.33	\$ 51,729.40
Street Fund	\$ 654,729.93	\$ 32,736.50	\$ 37,940.52	\$ 725,406.95	\$ 0.00
Total	\$ 1,036,189.95	\$ 51,809.50	\$ 63,234.20	\$ 1,151,233.65	\$ 95,365.01

The special assessment amount noted above is proposed based on the same practice that the City has followed for other recent water and sewer reconstruction projects, that being an assessment for 25% of the cost of water and sewer work. This practice has been consistently followed for the projects on Kalamazoo Street in 2013 and 2012, along with South Haven Place in 2009, Superior Street in 2008, and others in prior years. The only water and sewer reconstruction projects in recent years which have not included special assessments are those which received state or federal grant funds which preclude the use of special assessments. This was the case in the recent downtown projects on Phoenix Street and Williams Street.

As a related matter, the City has submitted an application to the Michigan Department of Environmental Quality (MDEQ) for grant assistance with several water and sewer related projects, through the MDEQ's Stormwater, Asset Management, and Wastewater (SAW) program. The SAW grants have not yet been announced, but if South Haven is selected the City could receive reimbursement for Dyckman Avenue engineering costs, presently estimated at approximately \$35,000. The engineering for this project has been completed by City staff, and the SAW grant could be used to reimburse the City for those eligible staff costs. Therefore, the proposed special assessment does not include engineering costs, in anticipation of a potential SAW grant award.

Schedule

This project is scheduled for construction from October 15, 2014 through May 15, 2015.

Approval Process

Chapter 72 of the Code of Ordinances outlines a process by which the City Council may levy special assessments for public improvements. This process requires two public hearings and a series of resolutions. If the City Council wishes to proceed with the project as described above, the approval process would include the following steps:

September 2nd Regular City Council Meeting

- Adopt 1st resolution (the 1st resolution declares intent, designates the district boundary, and schedules a public hearing).

September 15th Regular City Council Meeting

- Conduct 1st public hearing.
- Adopt 2nd and 3rd resolutions (together, the 2nd and 3rd resolutions approve the plans and cost estimate, confirm the district boundary, present the roll, and schedule a 2nd public hearing).

October 6th Regular City Council Meeting

- Conduct 2nd public hearing.
- Adopt 4th resolution (the 4th resolution confirms the roll and establishes the number of installments and interest rate for repayment.).
- Award Construction Contracts.

If the City Council desires to proceed with the project as presented, each of the approvals noted above will be needed, beginning with the attached resolution on September 2nd.

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION 2014-36

DYCKMAN AVENUE RECONSTRUCTION PROJECT

DETERMINATION TO MAKE PUBLIC IMPROVEMENTS; APPROVAL OF PLANS AND
ESTIMATE OF COST, FINAL DETERMINATION OF
SPECIAL ASSESSMENT DISTRICT

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on September 15, 2014, at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, the City Council, pursuant to Ordinance No. 833A, as amended by Ordinance 853, of the City of South Haven (the "City") has resolved its intention to proceed to make the public improvements described in Exhibit A hereto (the "Public Improvements"); and

WHEREAS, after notice duly given by publication on September 5, 2014 in the Herald Palladium and September 7, 2014 in the South Haven Tribune and by first class mail on September 3, 2014, the City Council heard and considered objections to the proposed Public Improvements, to the Special Assessment District which has been tentatively designated, and to all other matters relating to the Public Improvements.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That the City Council hereby determines that it is necessary and in the best interest of the City to make the Public Improvements described on Exhibit A hereto.
2. That the special assessment district known as the "Dyckman Avenue Reconstruction Project Special Assessment District" is hereby finally determined to consist of the parcels tentatively designated by Resolution 2014-35 of September 2, 2014.
3. That the plans for the Public Improvements and the costs in the amount of one million, one hundred fifty one thousand, two hundred thirty three and 65/100 dollars (\$1,151,233.65) are hereby approved.
4. That of said total cost, a sum in the amount of ninety five thousand three hundred sixty four and 99/100 dollars (\$95,364.99) shall be paid by special assessments assessed within the special assessment district against the property within the special assessment district benefited by the proposed Public Improvements

5. That the City Assessor is hereby directed to prepare a special assessment roll upon which shall be entered and described all properties to be assessed, the names of the respective owners thereof, if known, and the total amount to be assessed against each property, which amount shall be the relative portion of the whole sum to be levied against all property in the special assessment district as the benefit to the property bears to the total benefit to all properties in the special assessment district.
6. That when the City Assessor has completed the assessment roll substantially in the form of Exhibit B attached hereto, he shall certify that the roll was made pursuant to resolution of this City Council and that in making the assessment roll he, according to his best judgment, conformed in all respects to the directions contained in such resolution and the statutes of the State of Michigan.
7. That said special assessment roll, as made and certified by the City Assessor, shall be reported to the City Council and shall be filed in the office of the City Clerk.
8. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 15th day of September, 2014, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 et seq).

Amanda Morgan, City Clerk

EXHIBIT A

DESCRIPTION OF PUBLIC IMPROVEMENTS

Dyckman Avenue Reconstruction Project

Reconstruction of street and underground utilities: including but not limited to;

Reconstruction of the water distribution system, including but not limited to installation of new water mains and services within the right of way, and removal of existing water mains and services with the right of way, and related improvements;

Reconstruction of the wastewater collection system, including but not limited to the installation of new sewer mains and services within the right of way and removal of existing sewer mains and services within the right of way, and related improvements;

Street reconstruction, including but not limited to storm sewer and drainage improvements, removal of existing roadway materials, installation of new sand subbase, gravel base, bituminous pavement, concrete curb and gutter, concrete driveway approaches, concrete curb ramps for barrier free access to existing sidewalks, and miscellaneous repairs to existing sidewalks, and related improvements.

The public improvements will be made on Dyckman Avenue from Park Avenue to the Black River.

The Dyckman Avenue Reconstruction Project Special Assessment District consists of property located in the City of South Haven, Van Buren County, Michigan, as shown on the following map.

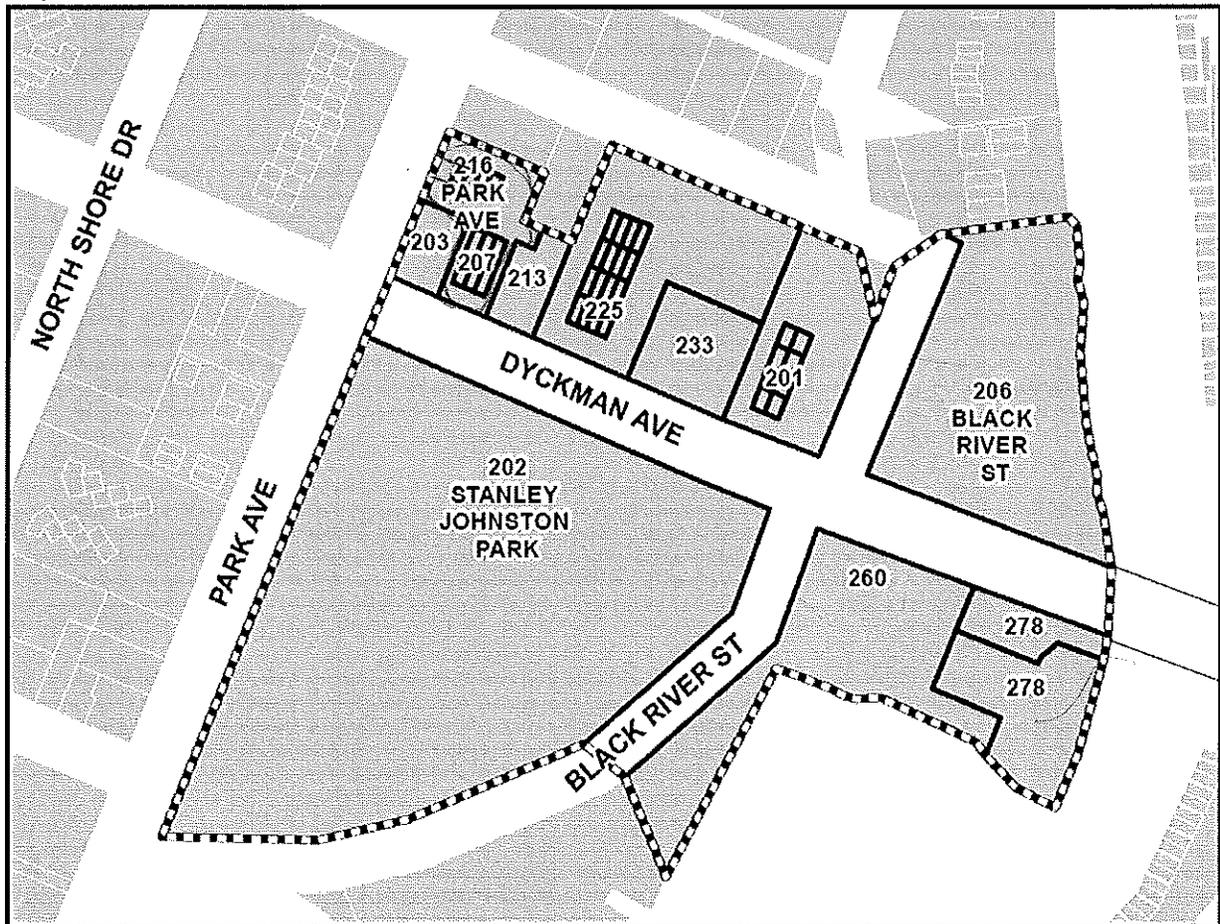


EXHIBIT B

FORM OF SPECIAL ASSESSMENT ROLL

TITLE OF PROJECT
SPECIAL ASSESSMENT

PARCEL NUMBER

OWNER

ASSESSMENT

ASSESSORS CERTIFICATE

I, Nathan Brousseau, City Assessor of the City of South Haven, hereby state that the attached Special Assessment Roll was made pursuant to a resolution of the City Council adopted on September 15, 2014, and in making such Special Assessment Roll, I have according to my best judgment, conformed in all respects to the directions contained in such resolution and the statutes of the State of Michigan.

Date: _____

City Assessor
City of South Haven

CERTIFICATE OF CONFIRMATION

I, Amanda Morgan, City Clerk of the City of South Haven, certify that the above Special Assessment Roll was confirmed on September 15, 2014 by resolution of the City Council of the City of South Haven.

Date: _____

Amanda Morgan, City Clerk
City of South Haven

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION 2014-37

DYCKMAN AVENUE RECONSTRUCTION PROJECT

SPECIAL ASSESSMENT ROLL 201401; NOTICE OF PUBLIC HEARING

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on September 15, 2014, at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, the Home Rule Cities Act, Act No. 279 of the Public Acts of Michigan of 1909, as amended (the "Act"), and Ordinance No. 833A, as amended by Ordinance 853, of the City of South Haven (the "City") provides the authority and the procedures by which the City may establish a special assessment district and impose special assessments against the property for the cost of acquisition and construction of certain public improvements; and

WHEREAS, the City Council has ordered the City Assessor to prepare the Dyckman Avenue Reconstruction Project Special Assessment Roll for the purpose of defraying the Special Assessment District's share of the cost of the Dyckman Avenue Reconstruction Project; and

WHEREAS, the City Assessor has presented Special Assessment Roll 201401 to the City Clerk; and

WHEREAS, the City Clerk has presented Special Assessment Roll 201401 to the City Council.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. That said Special Assessment Roll 201401 shall be filed in the office of the City Clerk.
2. That the City Council shall hold a public hearing on October 6, 2014, at 7:00 p.m. at the City Hall to hear and consider objections to the proposed Special Assessment Roll 201401.
3. That the City Clerk shall cause to be published a notice of the public hearing in a newspaper of general circulation within the City, at least ten (10) days prior to the public hearing. Proofs of publication of such notice shall be filed with the City Clerk.
4. That the City Clerk, at least ten (10) days prior to the date of the public hearing shall send a notice of the public hearing by first class mail addressed to each record owner of, or party in interest, of each property to be assessed, at the address shown for such owner or party in interest upon the last city tax assessment records, as supplemented by

any subsequent changes in the names or addresses of the owners or parties listed therein.

5. That form of the notice of the public hearing shall be substantially as set forth in Exhibit A hereto.
6. That all resolutions or parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 15th day of September, 2014, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 et seq).

Amanda Morgan, City Clerk

EXHIBIT A

CITY OF SOUTH HAVEN
NOTICE OF PUBLIC HEARING

DYCKMAN AVENUE RECONSTRUCTION PROJECT
SPECIAL ASSESSMENT

SPECIAL ASSESSMENT ROLL NO. 201401

This notice is issued pursuant to City of South Haven Ordinance No. 833A, as amended by Ordinance No. 853, and Act 162, PA 1962.

The South Haven City Council has resolved to make certain public improvements consisting of the following project located in the City of South Haven:

Reconstruction of street and underground utilities: including but not limited to;

Reconstruction of the water distribution system, including but not limited to installation of new water mains and services within the right of way, and removal of existing water mains and services with the right of way, and related improvements;

Reconstruction of the wastewater collection system, including but not limited to the installation of new sewer mains and services within the right of way and removal of existing sewer mains and services within the right of way, and related improvements;

Street reconstruction, including but not limited to storm sewer and drainage improvements, removal of existing roadway materials, installation of new sand subbase, gravel base, bituminous pavement, concrete curb and gutter, concrete driveway approaches, concrete curb ramps for barrier free access to existing sidewalks, and miscellaneous repairs to existing sidewalks, and related improvements.

The public improvements will be made on Dyckman Avenue from Park Avenue to the Black River.

The City has made its final determination of the Dyckman Avenue Reconstruction Project Special Assessment District to consist of the following properties within the City of South Haven, Michigan.

Parcel Number	Address	Parcel Number	Address
80-53-743-100-00	202 DYCKMAN AVE	80-53-714-003-90	225 DYCKMAN AVE # 09
80-53-714-011-01	203 DYCKMAN AVE	80-53-714-004-00	225 DYCKMAN AVE # 10
80-53-727-001-00	207 DYCKMAN AVE 1	80-53-714-004-25	225 DYCKMAN AVE # 11
80-53-727-002-00	207 DYCKMAN AVE 2	80-53-714-004-20	225 DYCKMAN AVE # 12
80-53-727-003-00	207 DYCKMAN AVE 3	80-53-714-004-30	225 DYCKMAN AVE # 13

EXHIBIT A

80-53-727-004-00	207 DYCKMAN AVE 4	80-53-714-004-40	225 DYCKMAN AVE # 14
80-53-727-005-00	207 DYCKMAN AVE 5	80-53-714-004-50	225 DYCKMAN AVE # 15
80-53-727-006-00	207 DYCKMAN AVE 6	80-53-714-004-60	225 DYCKMAN AVE # 16
80-53-727-007-00	216 PARK AVE #7	80-53-714-016-01	233 DYCKMAN AVE
80-53-727-008-00	216 PARK AVE #8	80-53-708-001-00	201 BLACK RIVER ST # 01
80-53-727-009-00	216 PARK AVE #9	80-53-708-002-00	201 BLACK RIVER ST # 02
80-53-727-010-00	216 PARK AVE #10	80-53-708-003-00	201 BLACK RIVER ST # 03
80-53-714-018-00	213 DYCKMAN AVE	80-53-708-004-00	201 BLACK RIVER ST # 04
80-53-714-003-10	225 DYCKMAN AVE # 01	80-53-708-005-00	201 BLACK RIVER ST # 05
80-53-714-003-21	225 DYCKMAN AVE # 02	80-53-708-006-00	201 BLACK RIVER ST # 06
80-53-714-003-30	225 DYCKMAN AVE # 03	80-53-708-007-00	201 BLACK RIVER ST # 07
80-53-714-003-40	225 DYCKMAN AVE # 04	80-53-708-008-00	201 BLACK RIVER ST # 08
80-53-714-003-50	225 DYCKMAN AVE # 05	80-53-716-014-00	206 BLACK RIVER ST
80-53-714-003-60	225 DYCKMAN AVE # 06	80-53-718-002-00	260 DYCKMAN AVE
80-53-714-003-70	225 DYCKMAN AVE # 07	80-53-718-100-10	278 DYCKMAN AVE
80-53-714-003-80	225 DYCKMAN AVE # 08	80-53-718-100-01	278 DYCKMAN AVE

The City Assessor has certified Special Assessment Roll 201401 Dyckman Avenue Reconstruction Project, which roll sets forth the relative portion of the cost of the public improvements which is to be specially assessed against each benefited properties within the Special Assessment District.

On October 6, 2014 at 7:00 p.m. local time, at South Haven City Hall, 539 Phoenix Street, the South Haven City Council will conduct a public hearing in regard to Special Assessment Roll No. 201401, Dyckman Avenue Reconstruction Project.

An owner of property within the Dyckman Avenue Reconstruction Project Special Assessment District as established by the South Haven City Council on September 15, 2014, or a party in interest, or an agent, may appear in person to protest the special assessment. If you do not wish to appear in person, you may file a written appearance or protest by letter. Protests by letter should be addressed to the South Haven City Clerk and should be identified as a protest against Special Assessment Roll 201401 Dyckman Avenue Reconstruction Project. The City Clerk shall maintain a record of those who protest the special assessment. If the hearing is concluded or adjourned before you are provided an opportunity to be heard, you will be considered to have protested the special assessment if you have signed the protest list.

Appearance and protest at the public hearing, either in person or in writing, is required in order to further appeal the special assessment against your property to the Michigan Tax Tribunal. A written appeal may be filed with the Michigan Tax Tribunal within 30 days after confirmation of the special assessment roll. The address for the Michigan Tax Tribunal is 1033 S. Washington Ave., P.O. Box 302442, Lansing, MI 48909.

The special assessment district, the improvements to be carried out within the district, project plans, and cost estimates and Special Assessment Roll No. 201401 are available for inspection at City Hall (269) 637-0700 during normal business hours.



City of South Haven

Agenda Item #7 Riverwatch Condominium Amendment

Background Information:

At their regular September 4, 2014 meeting, the Planning Commission moved unanimously to recommend approval of a proposed amendment to the Riverwatch Condominiums. This recommendation followed the required neighbor notifications, legal notice posting and public hearing. There were no public comments received at the hearing. The amendment involved removing Phase 2 from the development.

Several documents were submitted as part of this application including the proposed amendment to the master deed and the legal description for each new parcel. There is also a copy of the 2007 master deed which provides for the developer to remove undeveloped phases from the development within ten (10) years. Also included is the applicant's narrative of the proposed amendment and the easement to allow future development access through the phase 1 property.

Recommendation:

The Planning Commission unanimously recommends approval of this amendment to the Riverwatch Condominium Development.

The zoning ordinance section 1740, CONDOMINIUM SUBDIVISIONS, reads, (in part):

1. All condominium subdivisions shall conform to the following provisions pursuant to the requirements of Article XIII, Planned Unit Development.

Article XIII, Planned Unit Development reads (in part) concerning amendments:

- a. The City Council shall review the report of the Planning Commission and any other material submitted to them and shall deny, approve, or approve with conditions, the Planned Unit Development application,
- b. Should the City Council's decision be contrary to the Planning Commission's recommendation, the Council shall report to the Planning Commission which review standard(s) were or not satisfied, as applicable, along with the Council's reasoning for the decision.

Therefore, the City Council will give final approval or denial to this request. **This process does not require a public hearing nor a second reading as does an ordinance amendment.**

Attachments:

Packet from Planning Commission Agenda, September 4, 2014

Respectfully submitted,
Linda Anderson
Zoning Administrator



**Agenda Item #6a
Riverwatch Condominium Amendment**

City of South Haven

Background Information:

A few months ago the applicant, Steve Schlack, asked to amend the master plan for the Riverwatch Condominium development by taking 15,600 square feet out of the Phase 2 plan for a single family residence (by special use permit) and changing the remaining Phase 2 area from the original residential units to a parking structure for Phase 1 residential units. The applicant has since withdrawn the single family request and the parking structure plan and is asking now to remove the entire Phase 2 area from the project.

Several documents have been submitted as part of this application including the proposed amendment to the master deed and the legal description for each new parcel. There is also a copy of the 2007 master deed which provides for the developer to remove undeveloped phases from the development within ten (10) years. Also included is the applicant’s narrative of the proposed action and the easement to allow access through the phase 1 property.

Recommendation:

Staff asks that the planning commission members review the attached materials in order to understand the request. Staff has no problem with the amendment.

This request will need to receive final approval from the city council. Remember to make any motion in the form of a recommendation to council.

Attachments:

Revised application

Applicant narrative

Master Deed Article VIII

(This original article provides for access to be allowed through Phase 1 as well as providing the developer the right to withdraw the Phase 2 property at any time prior to 9.14.2017.)

Second Amendment

(This amendment separates Phase 1 from Phase 2 and provides legal description for both parcels.)

Access easement agreement

(This provides for access across Phase 1 to Phase 2.)

Utility diagram

Condo Documents

Respectfully submitted,
Linda Anderson
Zoning Administrator

BUILDING / ZONING PERMIT APPLICATION

**CITY OF SOUTH HAVEN
BUILDING DEPARTMENT**

**539 PHOENIX STREET, SOUTH HAVEN, MICHIGAN 49090
FOR INFORMATION CALL 269-277-8573**

Application changed to delete phase 2

Rvd Amend

**DO NOT PAY FEE WITH SUBMITTAL OF THIS PERMIT APPLICATION
PAY FULL AMOUNT OF FEE DUE WHEN ISSUED PERMIT IS PICKED UP**

entirely

[Signature]

Project Address: 817 E. Wells St.

Applicant: Steve Schlach 815 Wells Street, LLC Property Owner: 815 Wells St. LLC

Appl. Address: 626 Dunkley Ave. Owner Address: 626 Dunkley Ave.

Applicant Phone: 269.214.1809 Owner Phone: 269.214.1809

Current Use of Property: Vacant land Zoning District of Property: B3

Project Description: Phase II Riverwatch condominiums - Remove previously approved 25 unit 6 story building + Amend to 14 garages for Rvd curbside open space green space

Contractor: Wagner Building Group License No.: _____ Exp. Date: _____

Liability Carrier: _____ Fed Id or S.S.: _____

Total Value of Construction (All Materials & Labor for this Permit Only): _____

Yes No Property is subject to an association. (If yes, attach a letter of approval from said association)

I hereby authorize the Zoning Administrator, Building Inspector or other authorized representative of the City of South Haven to enter and inspect the above property for the purpose of inspection of the premises.

AFFADAVIT: I certify and affirm that I am the property or building owner or owner's authorized agent and that I agree to conform to all applicable laws of this jurisdiction. I also certify that this application is accurate and complete, and that I understand Section 23A of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, which prohibits a person from conspiring to circumvent the licensing requirements of the state relating to persons who are to perform work on a residential structure. Violators of Section 23a are subject to civil fines.

APPLICANT'S SIGNATURE: *Steve Schlach* DATE: 4-23-14
CONTRACTOR - OWNER

All contractors must be registered with the City of South Haven before a building permit may be issued. For new single family dwellings, a completed New Single Family Home Submittal Requirements application form must be attached.

For any work involving a change to the footprint of a structure, a drawing must be included with the following:

1. SHOW PROPERTY LINES AND DIMENSIONS OF LOT
2. SHOW ALL STRUCTURES ON PROPERTY
3. SHOW DISTANCES FROM STRUCTURES TO PROPERTY LINES
4. SHOW DISTANCES BETWEEN BUILDINGS
5. SHOW STREETS AND EASEMENTS
6. SHOW ANY UTILITIES NEAR CONSTRUCTION AREA

The submittal of accurate drawings results in faster permit application processing. A survey or professional drawing of the property may be required if the proposed work is at or within 3 ft. of a property line, or it is determined to be needed by the Zoning Administrator or Building Official.

IMPORTANT: THIS BUILDING PERMIT APPLICATION IS NOT A PERMIT. A PERMIT MUST BE ISSUED AND PICKED UP FROM CITY HALL BEFORE ANY WORK IS BEGUN.

I am Steve Schlack and the Developer of Riverwatch Condominiums of South Haven. I wish to exercise my option to withdraw the Phase II portion of the development and revert it back to its underlying zone of B-3.

- 1) The amendment is to remove the Phase II portion only.
- 2) I have the required easements in place in the Master Deed for ingress and egress along with easements for utilities serving the removed parcel. (Will be signed & filed upon final approval)
- 3) I have the Land Split application filled out with the documents ready for signatures. I have the Master Deed Amendment prepared for signatures along with the necessary documentation and legal descriptions to be filed upon final approval. The City Assessor has stated in past correspondence that there are no issues within his department for the removal to occur.
- 4) Attachments for your review include the preliminary 2nd Amendment to the Master Deed. I have the two sets of stamped engineered drawings prepared and will submit upon final approval. The city colored drawing shows the Phase II line between the properties not allowing the required 10 foot side yard setback. The proposed amendment shows a straight line 20 feet from the pool fence to allow more than the required side yard setback for future Riverwatch use and more green space. I have also included the "cross hatch" access easement area to be finalized upon approval.
- 5) This amendment will not retract any of the previous green space required from the original PUD that has already been given to the City of South Haven in which the City has already developed into a park on Prospect and Conger Street.
- 6) The colored drawing also shows current utilities ready to serve the phase II property and those easements are already in place and included in the Master Deed.
- 7) Access is through the current Riverwatch site and the easement shows by cross hatch the easement area. This easement can only service a future residential development on the land removed. It is for ingress and egress. Under zoning law Riverwatch owners will not have to allow any commercial traffic through the easement area.
- 8) Future use of the parcel removed will be limited to B3 zoning such as residential multifamily dwellings. Or for example the marina sharing a property line to the North could purchase the parcel and put a marina club house or pool on the lot and access it thru their property but not thru Riverwatch property. The other property sharing a line with the removed parcel may want to expand their boat business and access it thru their property.

Condominium. There shall exist easements of support with respect to any Unit interior wall which supports a common element.

B. OTHER EASEMENTS.

The Developer has granted an exclusive perpetual easement for ingress and egress from Wells Street to the shoreline of the Black River, for the maintenance and operation of a boat haul out well to be used for the placing of boats in and removing them from the Black River; for a related storage building; and for the use of the eighty (80) feet of shoreline and dock and the adjacent bottomland along the Black River, over and across the westernmost eighty (80) feet of the Condominium Project. Except for the Co-Owners' right to use the sidewalk, consistent with the normal use of sidewalks, to the extent that it lies within this 80 foot area, **neither the Association nor the Co-Owners of this Condominium Project shall be entitled to use the Access and Boat Well Easement Area or the building in this easement area for any reason whatsoever.** The road within the Access and Boat Well Easement Area must remain open and unobstructed at all times.

C. STATUTORY EASEMENTS.

Pursuant to Section 67(3) of the Act, certain utility and access easements may be created through the Project for the benefit of undeveloped portions of the Project.

ARTICLE VIII

RIGHT TO WITHDRAW - AUTOMATIC CONVERSION

Notwithstanding anything to the contrary contained in this Master Deed, if the Developer has not completed development and construction of Units or improvements in the Project that are identified as "need not be built", during a period ending (10) ten years after the date of commencement of construction, or if the Developer exercises its contraction rights, then the time period shall be six (6) years from the date the Developer last exercised such rights, the Developer, its successors, or assigns has the right to withdraw from the Project all undeveloped portions of the Project not identified as "must be built" without the prior consent of any Co-Owners, mortgagees of Units in the Project, or any other party having an interest in the Project. Any undeveloped portions so removed from the Project shall automatically be granted easements for utility and access purposes through the Project for the benefit of the undeveloped portions. If the Developer fails to so withdraw any undeveloped portions of the Project before the expiration of this time period, then such lands shall remain a part of the Project as General Common Elements and all rights to construct Units upon that land shall cease. In such event, if necessary, the Association or a Co-Owner may commence an action to revise the percentages of value to adjust for the existence of fewer Units in the Project.

9/19/2017

ARTICLE IX

AMENDMENT AND TERMINATION

A. If there is no Co-Owner other than the Developer, the Developer may unilaterally amend the Condominium Documents or, with the consent of any interested mortgagee, unilaterally terminate the Project. All documents reflecting such amendment or termination shall be recorded in the public records of Van Buren County, Michigan.

B. If there is a Co-Owner other than the Developer, the Condominium Documents may be amended for a proper purpose only as follows:

SECOND AMENDMENT TO MASTER DEED

RIVERWATCH CONDOMINIUMS

(Act 59, Public Acts of 1978)

as amended

Van Buren County Condominium Subdivision Plan No. 112

No interest in real estate being conveyed hereby, no revenue stamps are required.

This Instrument Drafted by:

Cynthia P. Ortega
MILLER JOHNSON
100 West Michigan Ave., Suite 200
Kalamazoo, Michigan 49007
(269) 226-2959

SECOND AMENDMENT TO MASTER DEED
Riverwatch Condominiums
(Act 59, Public Acts of 1978)
as amended

This Second Amendment to Master Deed is made and executed on this 14th day of June, 2013, by **815 Wells Street, LLC**, a Michigan limited liability company, whose address is 815 E. Wells Street, South Haven, Michigan 49090 (the "**Developer**"), pursuant to the provisions of the Michigan Condominium Act, being Act 59 of the Public Acts of 1978, as amended (the "**Act**") and Article VIII of the Master Deed.

PREAMBLE

A. A condominium project known as **Riverwatch Condominiums** (the "**Project**"), was established pursuant to the Master Deed recorded in Liber 1484 Page 516, on June 4, 2007, as amended by the First Amendment to Master Deed recorded on August 27, 2007 at Liber 1488 Page 659 (collectively, the "**Master Deed**"), Van Buren County Records.

B. Pursuant to the provisions contained in Article VIII of the Master Deed, the Developer is recording this amendment to withdraw the undeveloped land from the Project that is not identified as "**must be built.**"

AMENDMENT

1. The land described on **Exhibit #1** is removed from the Project.
2. The land remaining as dedicated to this Project is described on **Exhibit #2**.
3. The Replat No. 2 Sheets 1-6 attached hereto shall supersede and replace the Replat No. 1 Cover Sheet (Sheet No. 1) and Sheet No. 4; and original Sheets Nos. 2, 3, 6 and 7 of the Condominium Subdivision Plan, **Exhibit B** to the Master Deed. Original Sheet No. 5 has been deleted.

Except as above provided, all of the terms and conditions contained in the Master Deed shall remain in full force and effect. This Second Amendment to Master Deed has been executed as of the day and year first above written.

DEVELOPER

815 Wells Street, LLC

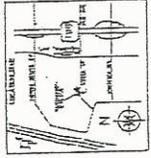
By: _____
Steven Schlack, Agent

EXHIBIT #1
Land Removed from the Project

Part of the Supervisor's Plat of Avery Subdivision in Section 3, T1S, R17W, City of South Haven, Van Buren County, Michigan being described as: Beginning at a point found by commencing at the East 1/4 post of Section 3, T1S, R17W; thence S89°45'00"W on the East and West 1/4 line, 486.20 feet; thence N00°15'00"W at right angles, 33.00 feet; thence N38°00'00"E 173.30 feet to the place of beginning of this description; thence N77°40'54"W 60.92 feet; thence N51°20'07"W 91.50 feet to a point on an intermediate traverse line along the Black River; thence on said traverse line N43°02'20"E 85.84 feet to the end of said traverse line; thence N89°26'00"E 154.03 feet; thence S35°06'00"E 142.00 feet; thence S62°01'50"W 37.70 feet; thence S89°45'00"W 130.00 feet to the place of beginning, together with all land lying between said intermediate traverse line and the North and Southwesterly boundary lines extended to the Black River.

EXHIBIT #2
Land Remaining in the Project

Part of the Supervisor's Plat of Avery Subdivision in Section 3, T1S, R17W, City of South Haven, Van Buren County, Michigan being described as: Beginning at a point found by commencing at the East 1/4 post of Section 3, T1S, R17W; thence S89°45'00"W on the East and West ¼ line, 486.20 feet; thence N00°15'00"W at right angles, 33.00 feet to the place of beginning of this description; thence S89°45'00"W on the North line of Wells Street, 285.10 feet; thence N00°29'00"W, 74.17 feet to a point on an intermediate traverse line along the Black River; thence on said traverse line the following courses; N80°19'42"E, 84.05 feet; N62°05'40"E, 136.98 feet; and N46°00'00"E, 80.00 feet to the end of said traverse line; thence S51°20'07"E, 91.50 feet; thence S77°40'54"E 60.92 feet; thence S38°00'00"W, 173.30 feet to the place of beginning, together with all land lying between said intermediate traverse line and the North and West boundary lines extended to the Black River.



Access Easement Area

PRELIMINARY

EXHIBIT C
 ACCESS EASEMENT AREA

- LEGEND**
- CONCRETE CURB/CURB
 - POB - POINT OF BEGINNING
 - KEY - ELEVATION
 - AD - ADJACENT POINT DEC. COORDINATE TABLE
 - MIN - MIN. NOT BE BUILT
 - MIN - MINIMUM CLEARANCE ELEVATION
 - X-X-X - FENCE LINE
 - RECORD OF DEED
 - EXISTING EXHAUST SPACE
 - GENERAL CURB/RETAINMENT WALL
 - EXISTING WALL, FACE FIN.

SURVEYOR'S CERTIFICATE

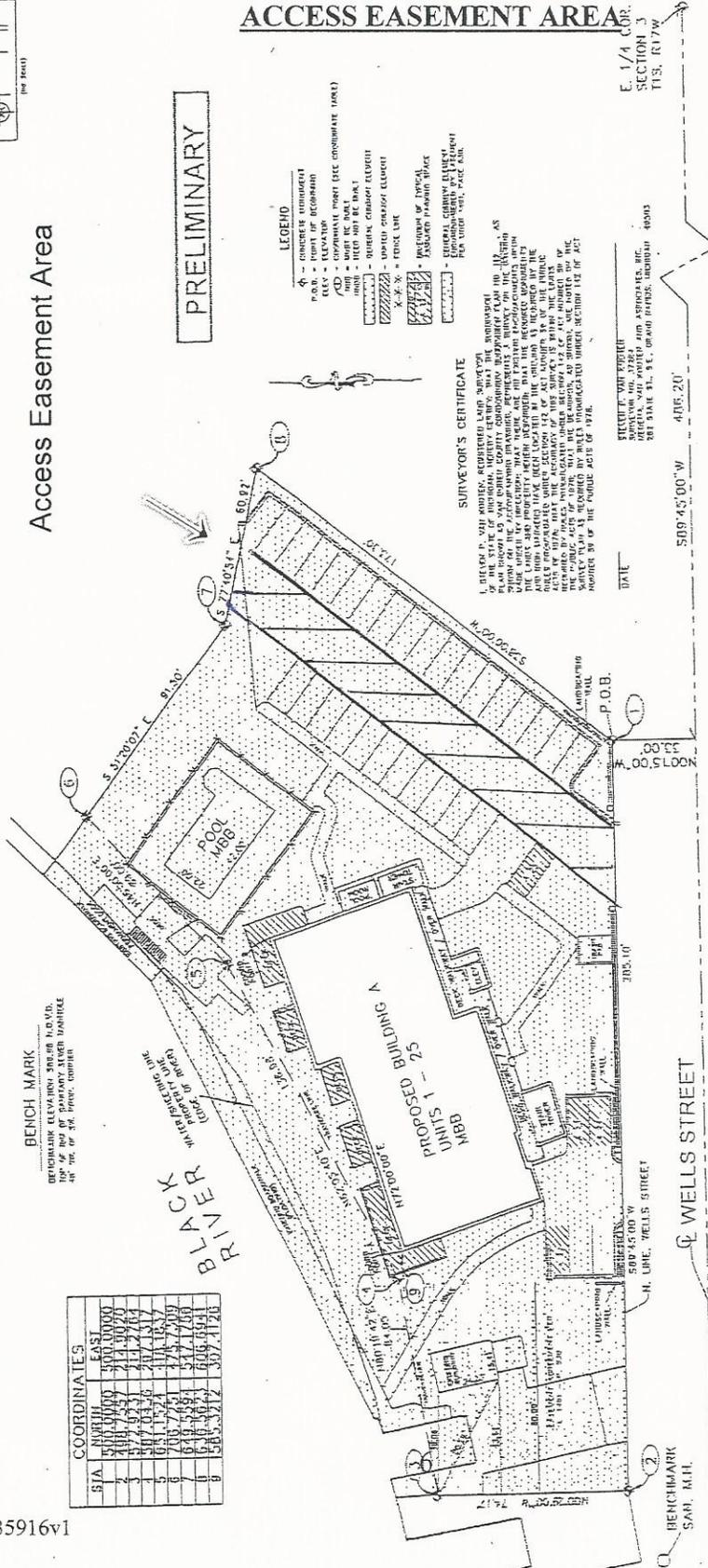
I HEREBY CERTIFY THAT THE FOREGOING PLAN IS A TRUE AND CORRECT REPRESENTATION OF THE SURVEY MADE BY ME OR UNDER MY SUPERVISION AND THAT THE SAME IS IN ACCORDANCE WITH THE LAWS OF THE STATE OF MICHIGAN, AND THAT I AM A LICENSED SURVEYOR IN THE STATE OF MICHIGAN. I HAVE BEEN DULY QUALIFIED BY THE BOARD OF SURVEYORS AND I AM A MEMBER THEREOF. I HAVE BEEN DULY QUALIFIED BY THE BOARD OF SURVEYORS AND I AM A MEMBER THEREOF. I HAVE BEEN DULY QUALIFIED BY THE BOARD OF SURVEYORS AND I AM A MEMBER THEREOF.

DATE: 4/18/2007
 SURVEYOR: VANCE KROON
 281 STATE ST., SE, GRAND RAPIDS, MICHIGAN 49503

- GENERAL NOTES**
- PROPERTY CORNERS WILL BE MARKED WITH A CONCRETE INDICATOR.
 - THE FLOODING DOCK IS A COMMON DOCK FOR ALL RESIDENTS TO USE AS TEMPORARY DOCKAGE.
 - THE PERMANENT DOCK IS A COMMON DOCK FOR ALL RESIDENTS TO USE AS TEMPORARY DOCKAGE.
 - ALL IMPROVEMENTS "NEED NOT BE BUILT". ONLY BUILDING "A" AND THE POOL "MUST BE BUILT".
 - ALL LANDSCAPING WALLS ARE GENERAL COMMON ELEMENTS

BENCH MARK
 BENCHMARK ELEVATION: 338.15 FT.
 TOP OF TOP OF BENCHMARK: 338.15 FT.
 48" DIA. OF 3/4" IRON CONE

COORDINATES	
S/A	EAST
1	400.0000
2	400.0000
3	400.0000
4	400.0000
5	400.0000
6	400.0000
7	400.0000
8	400.0000
9	400.0000

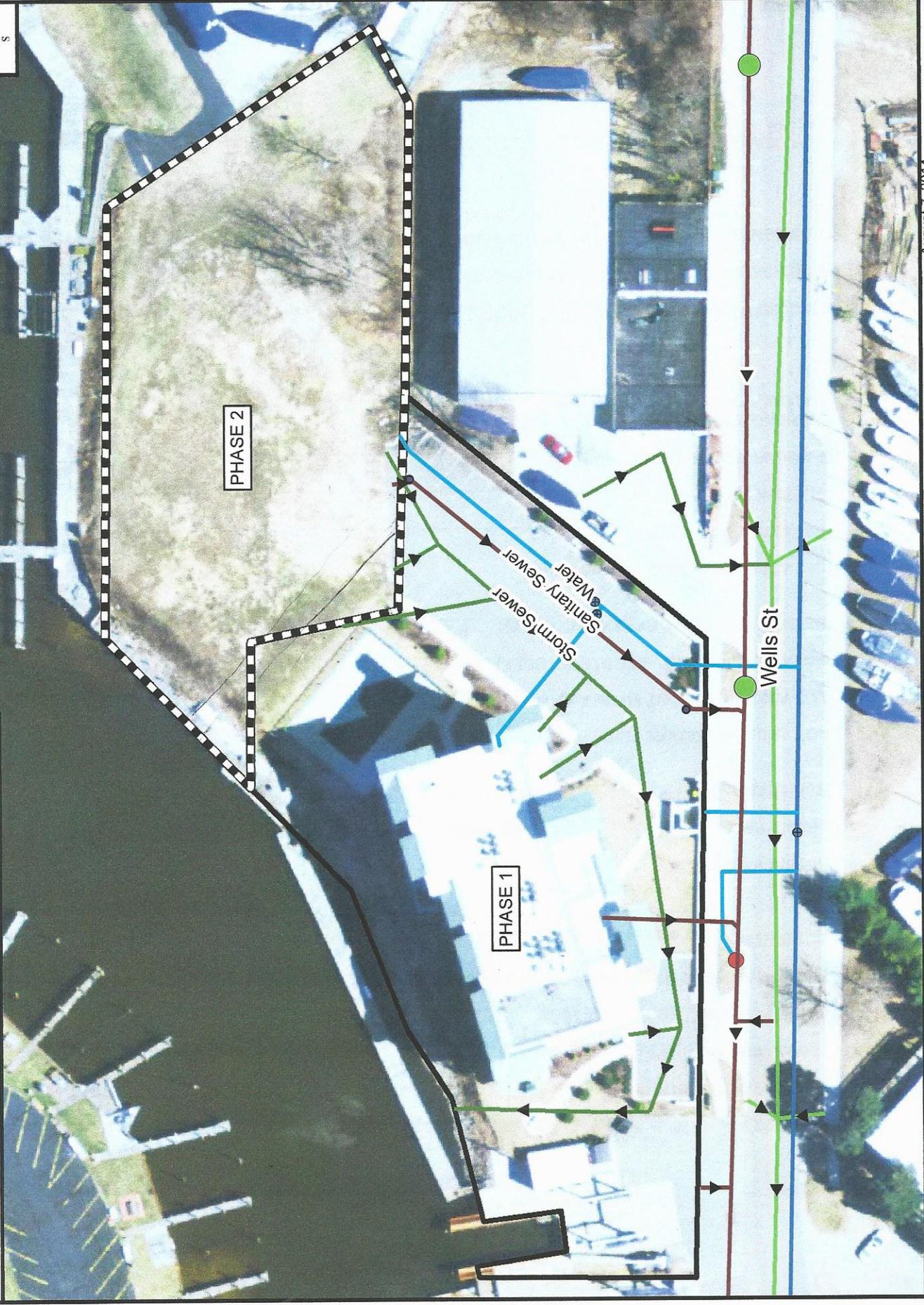


SITE & SURVEY PLAN
RIVERWATCH CONDOMINIUMS
 MEDEMA VAN KOOTEN
 CONSULTING ENGINEERS AND SURVEYORS
 252 STATE ST., S.E., GRAND RAPIDS, MICHIGAN, 49503

JUNE 13, 2013
 AUGUST 22, 2007
 MAY 18, 2007

SHEET 2 OF 6

Riverwatch Condominium Phase 1 & 2



REPLAT NO. 2 TO VAN BUREN COUNTY CONDOMINIUM SUBDIVISION PLAN NO. 112
EXHIBIT "B" TO THE MASTER DEED OF:

RIVERWATCH CONDOMINIUMS

CITY OF SOUTH HAVEN, VAN BUREN COUNTY, MICHIGAN
DEVELOPER:

815 WELLS STREET, LLC A MICHIGAN LIMITED LIABILITY COMPANY
815 E. WELLS STREET
SOUTH HAVEN , MICHIGAN 49090

ENGINEER:

FLEIS & VANDENBRINK
ENGINEERING, INC.
2960 LUCERNE DRIVE SE, GRAND RAPIDS, MICHIGAN 49546
SURVEYOR:
MEDEMA, VAN KOOTEN AND ASSOCIATES, INC.
252 STATE ST., SE., GRAND RAPIDS, MICHIGAN 49503-4381

NOTE: ALL SHEETS HAVE BEEN AMENDED. THESE SHEETS
REPLACE ALL SHEETS PREVIOUSLY RECORDED.

SHEET INDEX	
NO.	TITLE
1.	COVER SHEET
2.	SITE & SURVEY PLAN
3.	UTILITY PLAN
4.	FLOOR PLANS, SCHEDULE OF BLDG. & UNIT DATA BUILDING "A"
5.	BUILDING DETAILS AND SECTIONS
6.	FLOODPLAIN PLAN

PROPERTY DESCRIPTION

Part of the Supervisor's Plat of Avery Subdivision in Section 3, T1S, R17W, City of South Haven, Van Buren County, Michigan being described as: Beginning at a point found by commencing at the East 1/4 post of Section 3, T1S, R17W; thence S89°45'00"W on the East and West 1/4 line, 486.20 feet; thence N00°15'00"W at right angles, 33.00 feet to the place of beginning of this description; thence S89°45'00"W on the North line of Wells Street, 285.10 feet; thence N00°29'00"W, 74.17 feet to a point on an intermediate traverse line along the Black River; thence on said traverse line the following courses; N80°19'42"E, 84.05 feet; N62°05'40"E, 136.98 feet; and N46°00'00"E, 80.00 feet to the end of said traverse line; thence S51°20'07"E, 91.50 feet; thence S77°40'54"E 60.92 feet; thence S38°00'00W, 173.30 feet to the place of beginning, together with all land lying between said intermediate traverse line and the North and West boundary lines extended to the Black River.

PRELIMINARY

2ND AMENDED DATED
AMENDED DATED
PROPOSED DATED

JUNE 13, 2013
AUGUST 22, 2007
MAY 18, 2007

GENERAL NOTES

- PROPERTY CORNERS WILL BE MARKED WITH A CONCRETE MONUMENT.
- THE FLOATING DOCK IS A COMMON DOCK FOR ALL RESIDENTS TO USE AS TEMPORARY DOCKAGE.
- THE PERMANENT DOCK IS A COMMON DOCK FOR ALL RESIDENTS TO USE AS TEMPORARY DOCKAGE.
- ALL IMPROVEMENTS "NEED NOT BE BUILT". ONLY BUILDING "A" AND THE POOL "MUST BE BUILT".
- ALL LANDSCAPING WALLS ARE GENERAL COMMON ELEMENTS

BENCH MARK

BENCHMARK ELEVATION 586.98 N.G.V.D.
TOP OF RIM OF SANITARY SEWER MANHOLE
45' SW. OF SW. PROP. CORNER

COORDINATES		
STA	NORTH	EAST
1	500.0000	500.0000
2	498.7557	214.9020
3	572.9231	214.2764
4	587.0436	297.1317
5	651.1524	418.1837
6	706.7251	475.7309
7	649.5594	547.1756
8	636.5623	606.6941
9	585.3212	307.4126

BLACK BLIVER

PRELIMINARY

LEGEND

- ☉ = CONCRETE MONUMENT
- P.O.B. = POINT OF BEGINNING
- ELEV = ELEVATOR
- ☉ = COORDINATE POINT (SEE COORDINATE TABLE)
- MBB = MUST BE BUILT
- NNBB = NEED NOT BE BUILT
- ▭ = GENERAL COMMON ELEMENT
- ▨ = LIMITED COMMON ELEMENT
- = FENCE LINE
- ▨ = DIMENSION OF TYPICAL ASSIGNED PARKING SPACE
- ▭ = GENERAL COMMON ELEMENT ENCUMBERED BY EASEMENT PER LIBER 1461, PAGE 530.

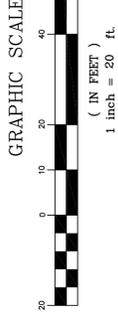
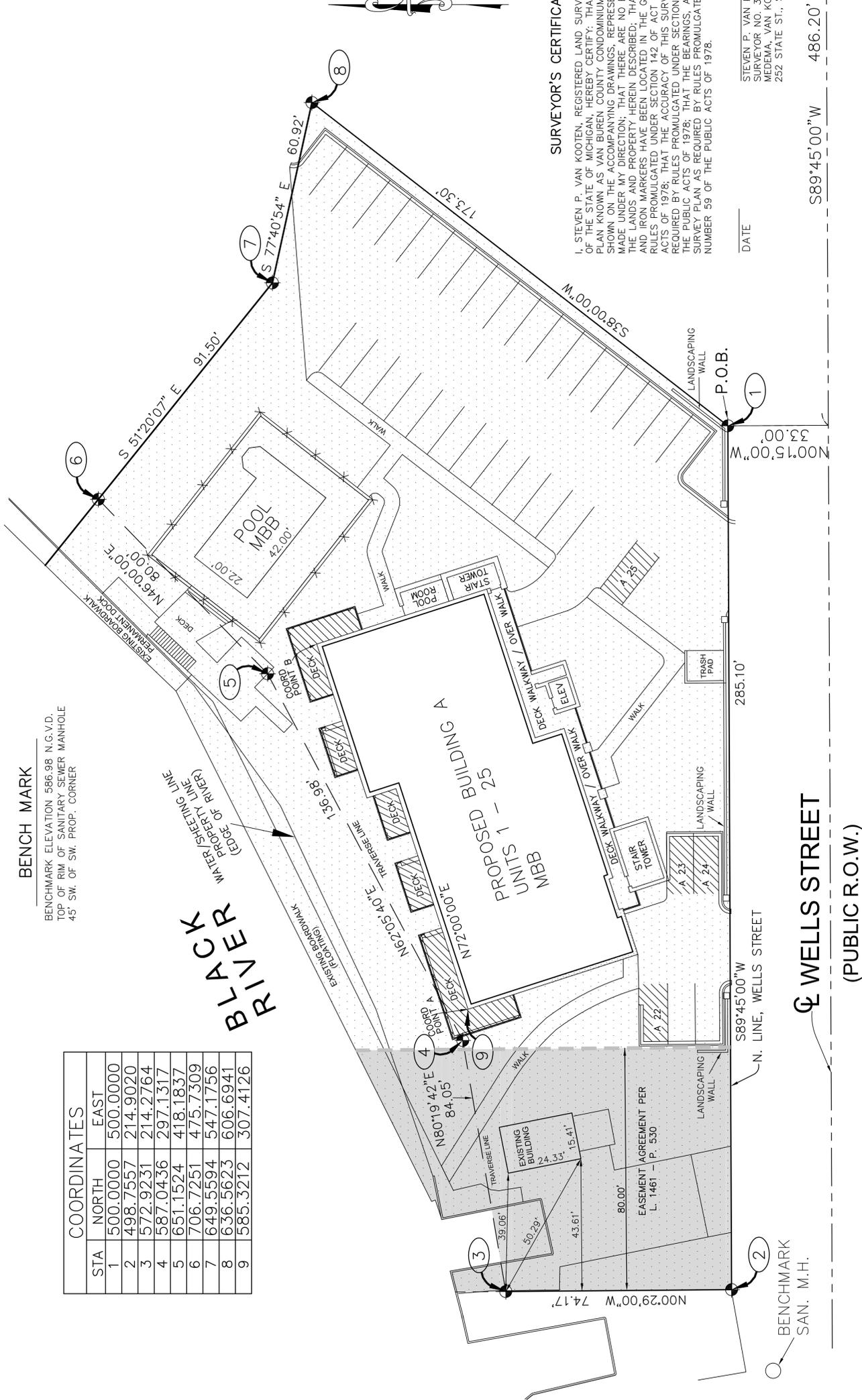
SURVEYOR'S CERTIFICATE

I, STEVEN P. VAN KOOTEN, REGISTERED LAND SURVEYOR OF THE STATE OF MICHIGAN, HEREBY CERTIFY: THAT THE SUBDIVISION PLAN KNOWN AS VAN BUREN COUNTY CONDOMINIUM SUBDIVISION PLAN NO. 112 SHOWN ON THE ACCOMPANYING DRAWINGS, REPRESENTS A SURVEY ON THE GROUND MADE UNDER MY DIRECTION; THAT THERE ARE NO EXISTING ENCROACHMENTS UPON THE LANDS AND PROPERTY HEREIN DESCRIBED; THAT THE REQUIRED MONUMENTS AND IRON MARKERS HAVE BEEN LOCATED IN THE GROUND AS REQUIRED BY THE RULES PROMULGATED UNDER SECTION 142 OF ACT NUMBER 59 OF THE PUBLIC ACTS OF 1978; THAT THE ACCURACY OF THIS SURVEY IS WITHIN THE LIMITS REQUIRED BY RULES PROMULGATED UNDER SECTION 142 OF ACT NUMBER 59 OF THE PUBLIC ACTS OF 1978; THAT THE BEARINGS, AS SHOWN, ARE NOTED ON THE SURVEY PLAN AS REQUIRED BY RULES PROMULGATED UNDER SECTION 142 OF ACT NUMBER 59 OF THE PUBLIC ACTS OF 1978.

DATE

STEVEN P. VAN KOOTEN
SURVEYOR NO. 37284
MEDEMA, VAN KOOTEN AND ASSOCIATES, INC.
252 STATE ST., S.E., GRAND RAPIDS, MICHIGAN 49503

E. 1/4 COR.
SECTION 3
T1S, R17W



SITE & SURVEY PLAN
RIVERWATCH CONDOMINIUMS

MEDEMA VAN KOOTEN
CONSULTING ENGINEERS AND SURVEYORS
252 STATE ST., S.E., GRAND RAPIDS, MICHIGAN, 49503

2ND AMENDED DATED JUNE 13, 2013
AMENDED DATED AUGUST 22, 2007
PROPOSED DATED MAY 18, 2007

GENERAL NOTES

- THE LOCATION OF SOME PROPOSED UTILITIES IS NOT KNOWN, BUT WILL BE SHOWN ON THE AS-BUILT PLAN.
- 72 HOURS BEFORE YOU DIG, CALL "MISS DIG" TOLL FREE AT 1-800-482-7171 FOR UTILITIES LOCATION ON THE GROUND.
- THE LOCATION AND IDENTITY OF ALL UTILITY METERS WILL BE SHOWN ON THE AS-BUILT PLAN. THE LOCATION AND IDENTITY OF ANY PUBLIC UTILITY NOT SHOWN ON THIS PLAN WILL BE SHOWN ON THE AS-BUILT PLAN AFTER THE UTILITIES ARE INSTALLED.

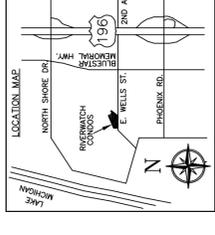
UTILITY NOTES

ALL UNDERGROUND UTILITIES INFORMATION AS SHOWN HEREON IS PER AVAILABLE RECORDS OR ACTUAL MEASUREMENTS WHERE ACCESSIBLE AND SHOULD NOT BE MISTAKEN TO BE A GUARANTEE OF COMPLETENESS OR ACCURACY. THE LOCATION OF UTILITIES AS SHOWN HEREON WAS DERIVED FROM THE FOLLOWING:

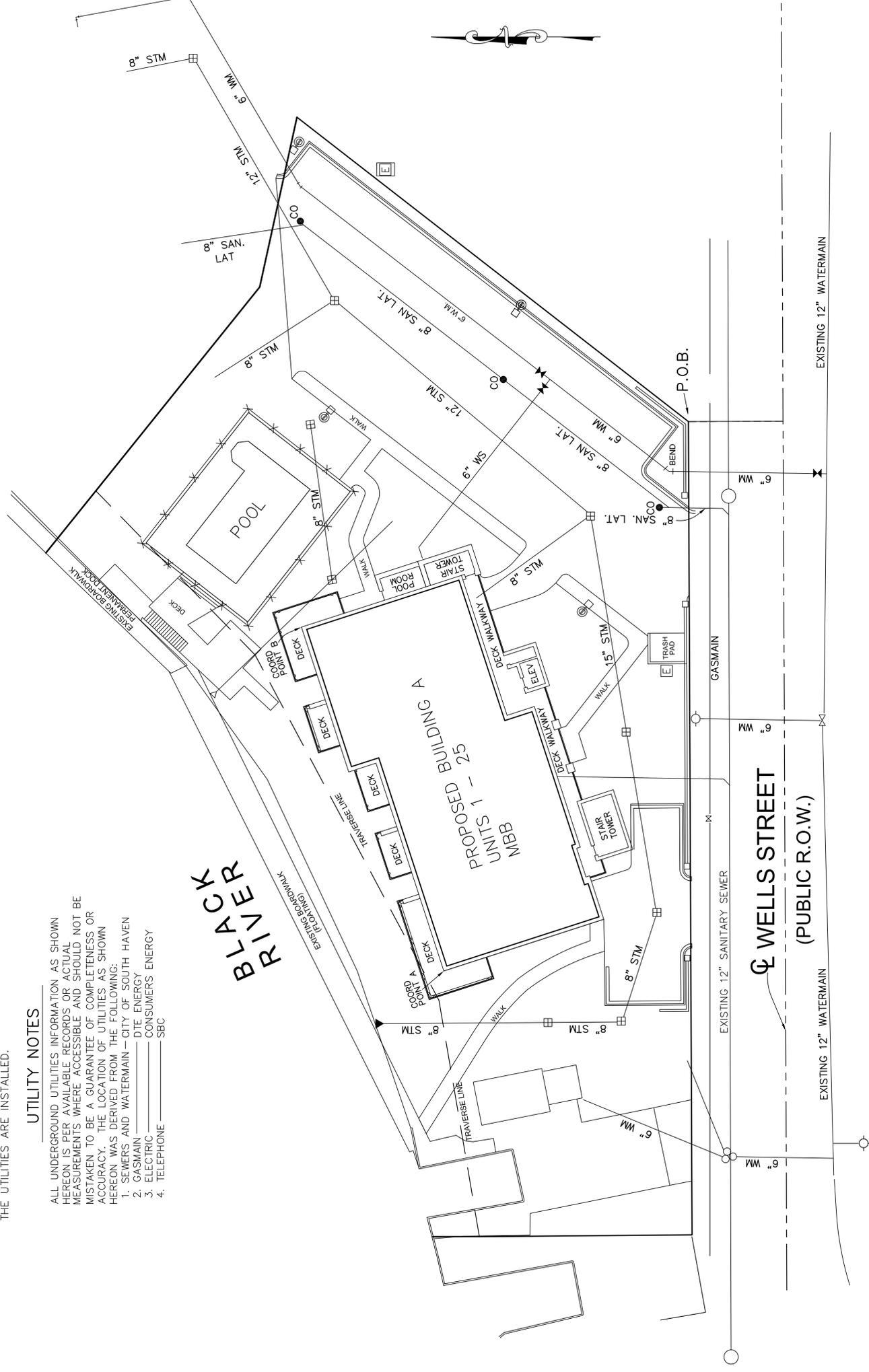
1. SEWERS AND WATERMAIN - CITY OF SOUTH HAVEN
2. GASMAIN - DTE ENERGY
3. ELECTRIC - CONSUMERS ENERGY
4. TELEPHONE - SBC

BENCH MARK

BENCHMARK ELEVATION 586.98 N.G.V.D.
TOP OF RIM OF SANITARY SEWER MANHOLE
45' SW. OF SW. PROP. CORNER



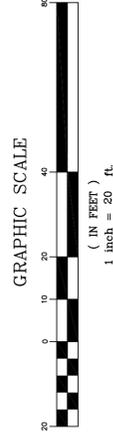
(NO SCALE)



LEGEND

- ELEV = ELEVATOR
- MBB = MUST BE BUILT
- NMBB = MUST BE BUILT
- STM = STORM SEWER
- SAN = SANITARY SEWER
- ☉ = PROPOSED LIGHT POLE
- ☉ = PROPOSED SANITARY CLEANOUT
- ☉ = PROPOSED ELECTRIC TRANSFORMER
- ☉ = PROPOSED STORM CATCHBASIN
- ☉ = PROPOSED WATERMAIN VALVE
- = MANHOLE
- ☉ = PROPOSED FIRE HYDRANT
- ☉ = EXISTING WATERMAIN VALVE
- X---X---X--- = FENCE LINE

PRELIMINARY



UTILITY PLAN
RIVERWATCH CONDOMINIUMS
MEDEMA VAN KOOTEN
CONSULTING ENGINEERS AND SURVEYORS
252 STATE ST., S.E., GRAND RAPIDS, MICHIGAN, 49503

2ND AMENDED DATED JUNE 13, 2013
AMENDED DATED AUGUST 22, 2007
PROPOSED DATED MAY 18, 2007

SCHEDULE OF BUILDING AND UNIT DATA					
BLDG. NO.	FLOOR	UNIT NO.	TOTAL SQ. FT.	FLOOR ELEV. Z	1ST FL RES./PK
PROPOSED BLDG A	2ND FLOOR	1	1415.00	589.33	NO
		2	921.00	589.33	NO
		3	947.00	589.33	NO
		4	1331.00	589.33	NO
		5	1433.00	589.33	NO
	3RD FLOOR	6	1415.00	608.33	NO
		7	1331.00	608.33	NO
		8	1331.00	608.33	NO
		9	1331.00	608.33	NO
		10	1433.00	608.33	NO
	4TH FLOOR	11	1415.00	618.33	NO
		12	1331.00	618.33	NO
		13	1331.00	618.33	NO
		14	1331.00	618.33	NO
		15	1433.00	618.33	NO
	5TH FLOOR	16	1415.00	628.33	NO
		17	1331.00	628.33	NO
		18	1331.00	628.33	NO
		19	1331.00	628.33	NO
		20	1433.00	628.33	NO
	6TH FLOOR	21	1415.00	638.33	NO
		22	1331.00	638.33	NO
		23	1331.00	638.33	NO
		24	1331.00	638.33	NO
		25	1433.00	638.33	NO

LIMITS OF OWNERSHIP
NOTE: ALL OWNERSHIP LINES ARE AT 90° TO EACH OTHER UNLESS OTHERWISE NOTED.

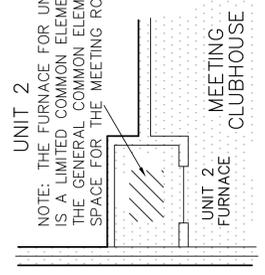
LEGEND

- ELEV = ELEVATOR
- SQ. FT. = SQUARE FEET
- NNBB = NEED NOT BE BUILT
- MBB = MUST BE BUILT
- RES/PK = RESERVED PARKING
- FL = FLOOR
- FMSR = FIRE SUPPRESSION MECHANICAL ROOM
- SR = STORAGE ROOM
- E&S = ELECTRIC/SECURITY ROOM
- = LIMITED COMMON ELEMENT
- = GENERAL COMMON ELEMENT
- MR = MECHANICAL ROOM (1ST. FL. AND 2ND FL. ONLY)

TYPICAL WALL THICKNESS

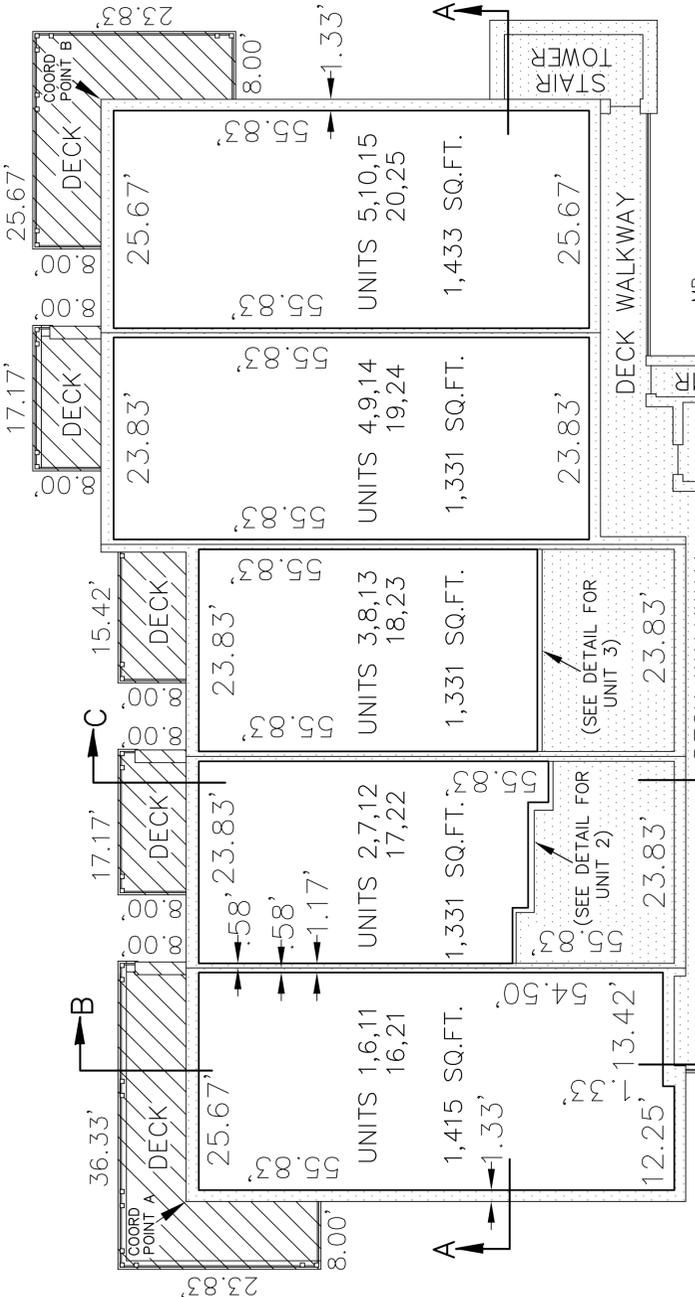
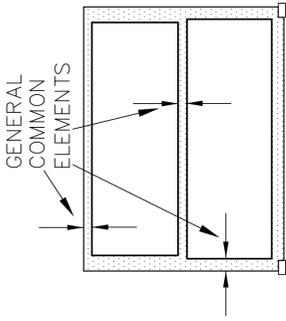
- FIRST FLOOR WALLS EXTERIOR = 1.33'
- 2ND - 6TH FLOOR WALLS EXTERIOR = 1.33'
- PARTY WALL = 1.17'
- CEILING HEIGHT
- 1ST FL. = 8.2'
- 2ND - 6TH FL. = 8.9'

NOTE: ALL UNITS HAVE FLAT CEILINGS.

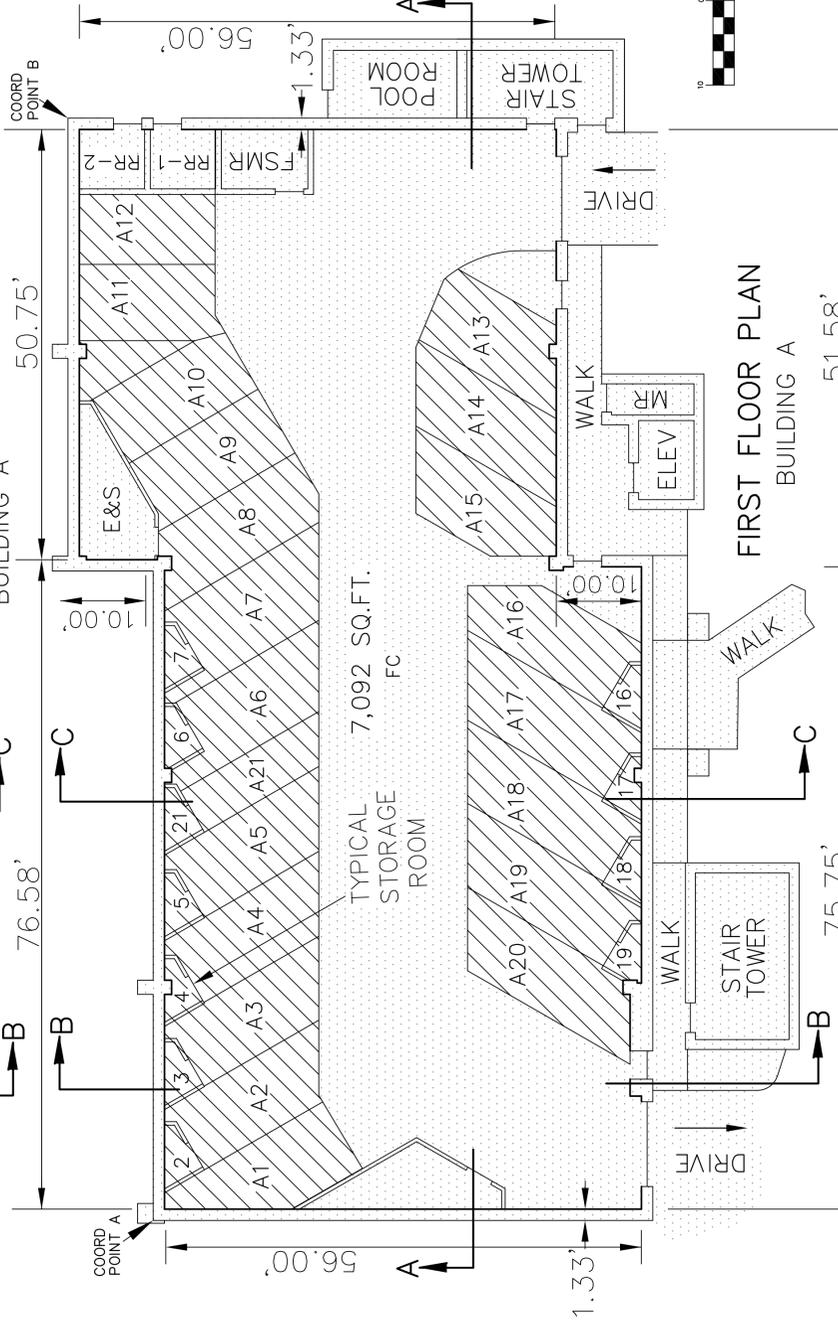


FURNACE ROOM DETAIL UNIT 2

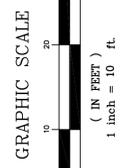
SCALE: 1" = 5'



TYPICAL FLOOR PLAN FLOORS 2 - 6 BUILDING A



FIRST FLOOR PLAN BUILDING A



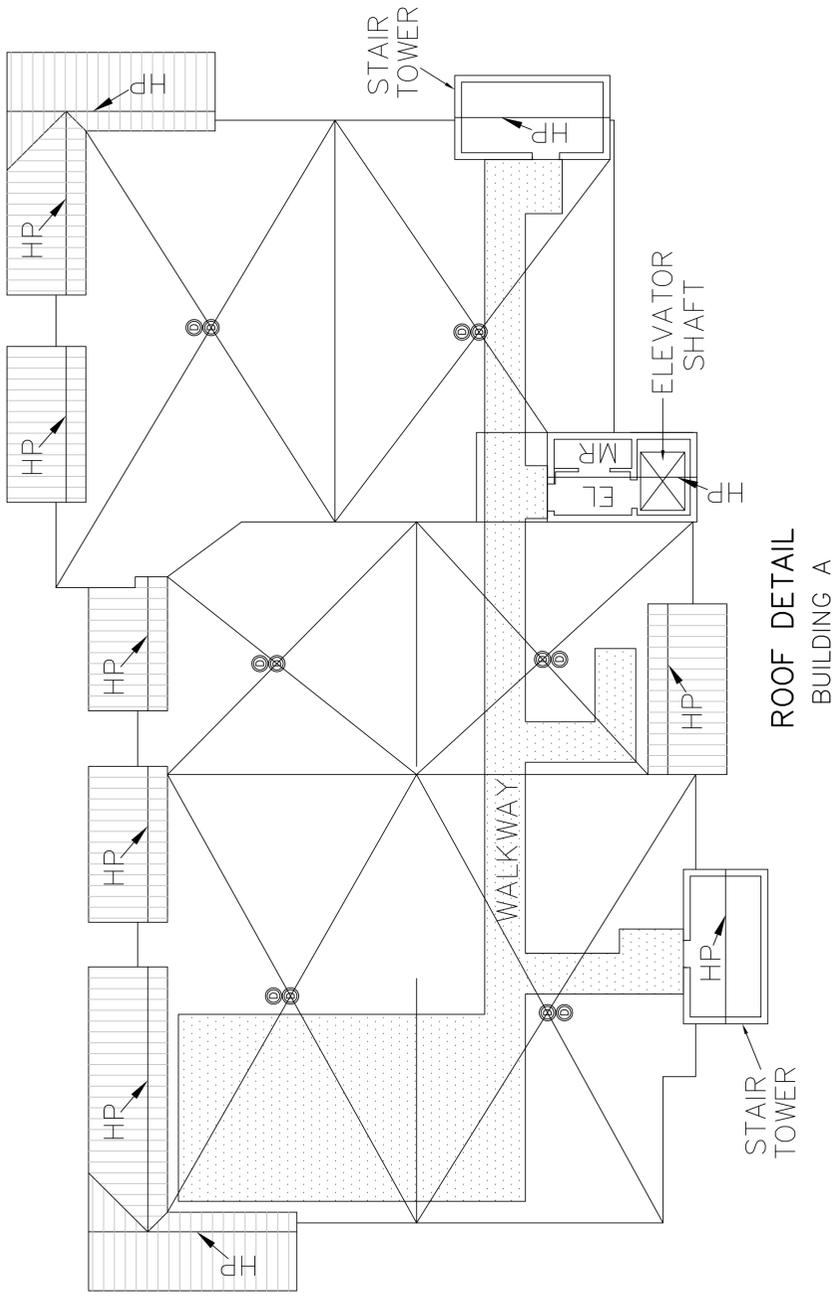
PRELIMINARY

FLOOR PLANS, SCHEDULE OF BUILDINGS & UNIT DATA - BUILDING "A"

RIVERWATCH CONDOMINIUMS

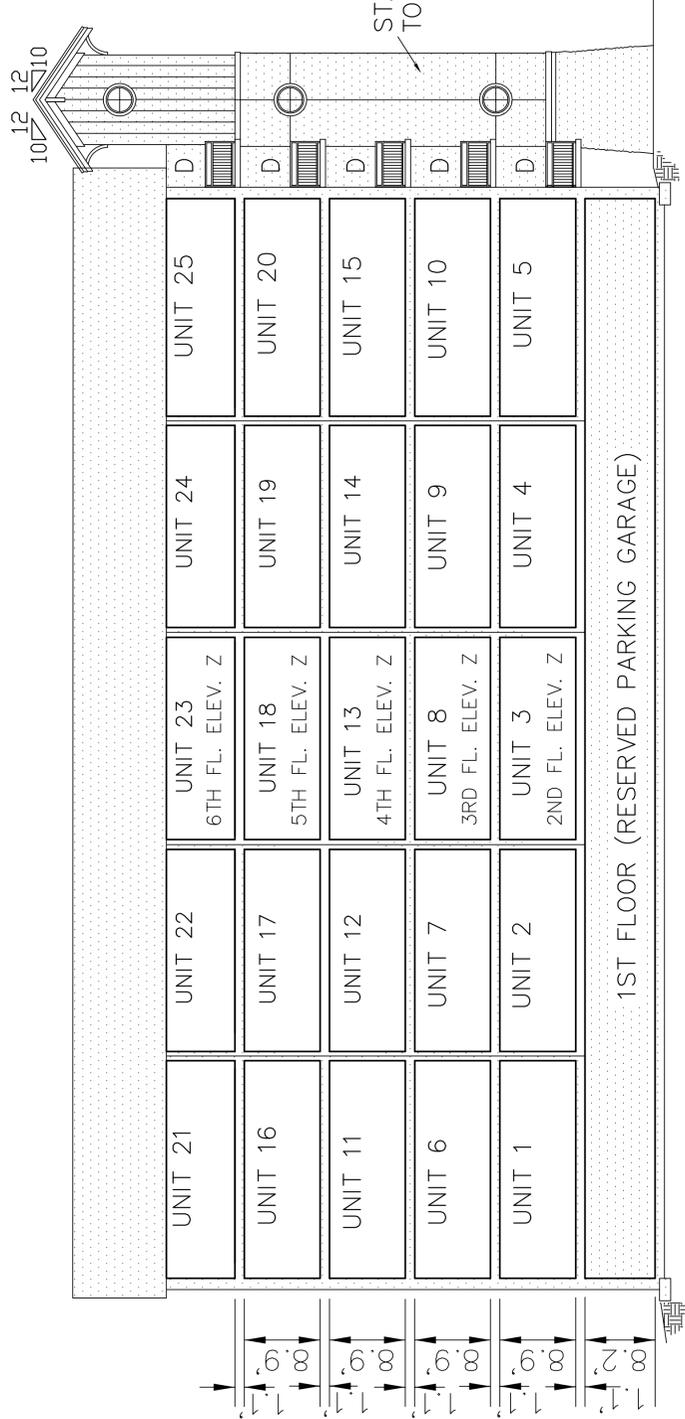
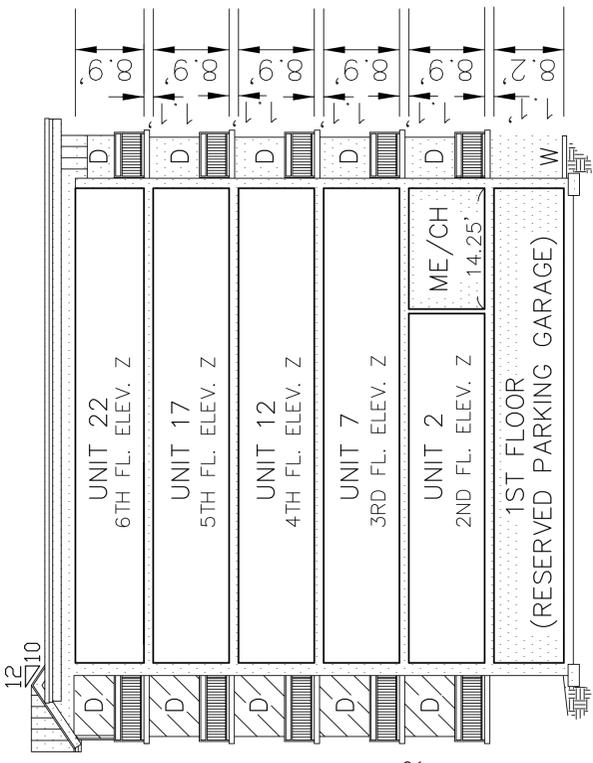
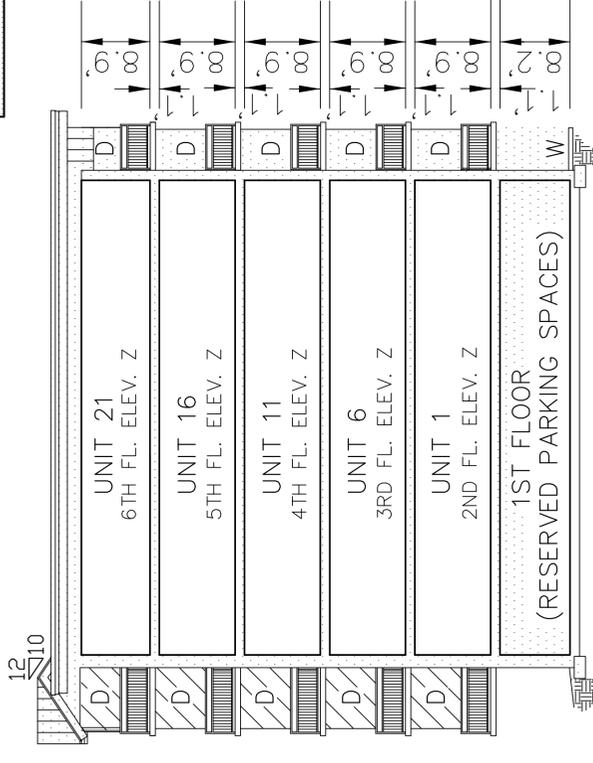
MEDEMA VAN KOOTEN
CONSULTING ENGINEERS AND SURVEYORS
252 STATE ST., S.E., GRAND RAPIDS, MICHIGAN, 49503

2ND AMENDED DATED JUNE 13, 2013
AMENDED DATED AUGUST 22, 2007
PROPOSED DATED MAY 18, 2007



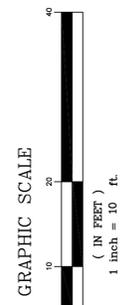
LIMITS OF OWNERSHIP
NOTE: ALL OWNERSHIP LINES ARE AT 90° TO EACH OTHER UNLESS OTHERWISE NOTED.

GENERAL COMMON ELEMENTS



- LEGEND**
- HP = ROOF HIGH POINT
 - ELEV = ELEVATION
 - W = WALKWAY
 - SQ. FT. = SQUARE FEET
 - MBB = MUST BE BUILT
 - RES/PK = RESERVED PARKING
 - ME/CH = MEETING ROOM/CLUBHOUSE
 - FL = FLOOR
 - ⊙ = ROOF DRAIN
 - EL = ELEVATOR LOBBY
 - [Hatched Box] = LIMITED COMMON ELEMENT
 - [Dotted Box] = GENERAL COMMON ELEMENT
 - [Stippled Box] = NATURAL GROUND
 - [Blank Box] = AREA RESERVED FOR THE INSTALLATION OF SATELLITE DISHES

TYPICAL WALL THICKNESS
FIRST FLOOR WALLS
EXTERIOR = .66'
PARTY WALL = .88'
2ND - 6TH FLOOR WALLS
EXTERIOR = .30'
PARTY WALL = .83'
CEILING HEIGHT
MAIN FL. = 9.0'
2ND - 6TH FL. = 8.0'



PRELIMINARY

BUILDING SECTIONS AND DETAILS - BUILDING "A "
RIVERWATCH CONDOMINIUMS

MEDEMA VAN KOOTEN
CONSULTING ENGINEERS AND SURVEYORS
252 STATE ST., S.E., GRAND RAPIDS, MICHIGAN, 49503

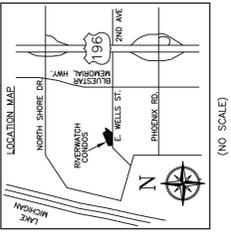
2ND AMENDED DATED JUNE 13, 2013
AMENDED DATED AUGUST 22, 2007
PROPOSED DATED MAY 18, 2007

GENERAL NOTES

- PROPERTY CORNERS WILL BE MARKED WITH A CONCRETE MONUMENT.
- 100 YEAR FLOOD PLAIN ELEVATION = 584.8

BENCH MARK

BENCHMARK ELEVATION 586.98 N.G.V.D.
TOP OF RIM OF SANITARY SEWER MANHOLE
45' SW. OF SW. PROP. CORNER

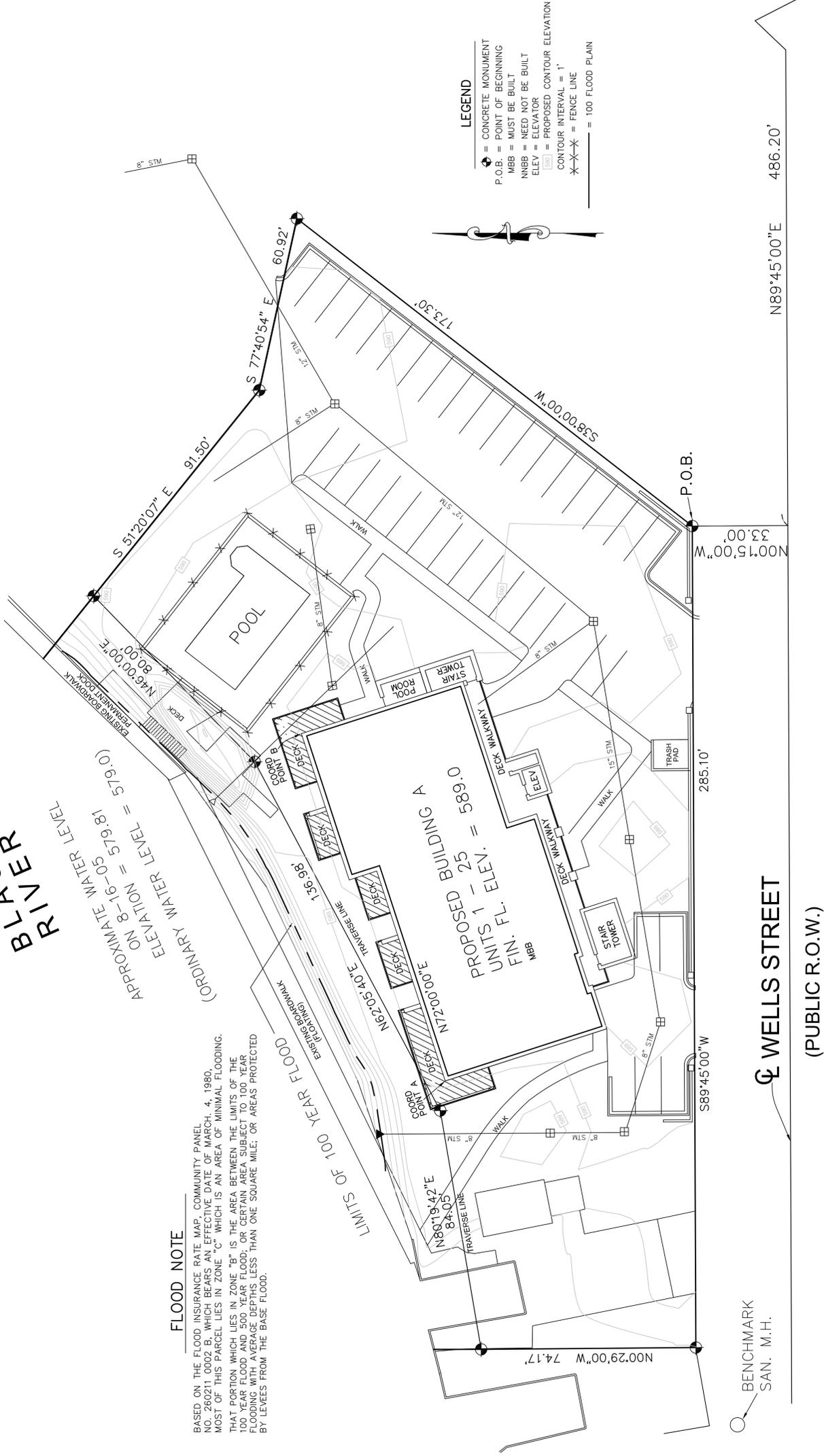


**RIVER
BLACK
BLAKER**

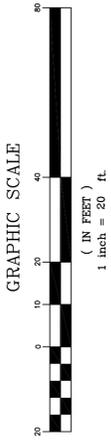
APPROXIMATE WATER LEVEL
ON 8-16-05
ELEVATION = 579.81
(ORDINARY WATER LEVEL = 579.0)

FLOOD NOTE

BASED ON THE FLOOD INSURANCE RATE MAP, COMMUNITY PANEL NO. 260211 0002 B, WHICH BEARS AN EFFECTIVE DATE OF MARCH, 4, 1980, MOST OF THIS PARCEL LIES IN ZONE "C" WHICH IS AN AREA OF MINIMAL FLOODING. THAT PORTION WHICH LIES IN ZONE "B" IS THE AREA BETWEEN THE LIMITS OF THE 100 YEAR FLOOD AND 500 YEAR FLOOD; OR CERTAIN AREA SUBJECT TO 100 YEAR FLOODING WITH AVERAGE DEPTHS LESS THAN ONE SQUARE MILE; OR AREAS PROTECTED BY LEVEES FROM THE BASE FLOOD.



- LEGEND**
- ☉ = CONCRETE MONUMENT
 - = POINT OF BEGINNING
 - MBB = MUST BE BUILT
 - NNBB = NEED NOT BE BUILT
 - ELEV = ELEVATOR
 - = PROPOSED CONTOUR ELEVATION
 - CONTOUR INTERVAL = 1'
 - *** = FENCE LINE
 - = 100 FLOOD PLAIN



PRELIMINARY

E. 1/4 COR.
SECTION 3
T1S, R17W

WELLS STREET
(PUBLIC R.O.W.)

**FLOODPLAIN PLAN
RIVERWATCH CONDOMINIUMS**

**MEDEMA VAN KOOTEN
CONSULTING ENGINEERS AND SURVEYORS
252 STATE ST., S.E., GRAND RAPIDS, MICHIGAN, 49503**

2ND AMENDED DATED JUNE 13, 2013
AMENDED DATED AUGUST 22, 2007
PROPOSED DATED MAY 18, 2007

Memo

To: Brian Dissette
City Manager

From: Jeannine Blair
Special Events Coordinator

Date: 9/2/14

Re: 57th Annual Summer Art Fair 2015
2014-47

This special event request for the 2015 Summer Art Fair, sponsored by the South Haven Center for the Arts, is ready for City Council to approve. As in the past it will be held at Stanley Johnston Park. This event will begin on July 3 and go through July 5th, 2015. Friday is check in, Saturday and Sunday is the fair from 10-6 with clean up on Sunday from 6-8 pm. There will be approximately 130 artists and 10-12 food vendors.

They will provide volunteers and overnight security for this event. An extra dumpster and extra trash containers will be necessary as this event has the potential to draw 30,000 people. The Art Center intends on bringing in 10 porta-johns for this event and place them adjacent to the picnic shelter. This is necessary because the existing restrooms cannot handle the large volume of people that attend the art fair.

Proof of insurance has been provided.

CITY OF SOUTH HAVEN

Special Events & Festivals Application

FOR OFFICE USE ONLY	
Special Event #	<u>2014-47</u>
Date Received	<u>8/28/14</u>

The Special Events & Festivals Information Pamphlet must be read before filling out this application.

Complete and return this application to the Parks and Recreation Office at least 21 business days prior to the start of the event.

A new application must be submitted each year.

I have read the Special Events & Festivals Information Pamphlet and will fill out this application completely; agreeing to follow all policies and regulations set by the City of South Haven.

Initial TS

August 26, 2014
Date

CONTACT INFORMATION

Event Title: 57th Annual Summer Art Fair
Sponsoring Organization: South Haven Center for the Arts
Applicants Name: Thea Grigsby
Telephone #: 269.637.1041 Phone # During Event: 707.342.4403
E-mail Address: thea.shca@gmail.com

Other contacts for/during event

Name: Emily Wondergem Telephone: 269.637.1041
Name: Paul Hix Telephone: 269.639.9533

EVENT SPECIFIC INFORMATION

Event Location: Stanley Johnston Park
Date(s) Requested: July 3,4 & 5, 2015 Alternative Date(s): _____
Start Time: Fri 7/3, 10am (set up) Fair 10-6 Sat & Sun End Time: Sunday 6pm close, 6-8p (clean up)

Any event that exceeds 10:00 P.M. has to be approved by City Council

Number of people expected to attend: 30,000

EVENT DESCRIPTION

Please give a description of the event (Please attach a separate sheet with details if there is not enough space below).

This will be our 57th Annual juried Fine Art Fair with approximately 130 artists and 10-12 food vendors.
Last year's event was a huge success. We provide volunteers and overnight security for the event.
Friday is check in, Saturday and Sunday is the fair from 10-6 and Sunday 6-8pm is clean up.

MAPS/LOCATION – mark event items on map(s)

Check items below that apply to your event. **All items checked below must be indicated on the MAP(S). Maps can be found on the city's website.** Please note, map(s) must be submitted with the **Special Events & Festivals Application.**

- City property or city park use. Show locations of fencing, barriers, or barricades. Include streets and/or sidewalks to be closed or barricaded on map(s).** To ensure requested items, such as cones or barricades, are reserved and available for the day of the event, please complete the **CONES AND BARRICADE REQUEST FORM** and submit it with the Special Events & Festival Application. Requested items are available Monday through Friday during office hours between 7:00am and 3:30pm; the office is closed during lunch from 12:00pm to 1:00pm. Should you require an alternate time a **\$50 After Hour Charge** will be assessed. Please note, if the Cones and Barricade Request Form is not submitted, the City of South Haven can not guarantee the requested items will be available for the event, **first come - first served, limited quantity available.**

- Barricade Request:** Mark locations on maps. Barricades that are damaged or not returned to the Public Works Department will be charged \$25.00 per barricade.

- Cone Request:** Mark locations on maps. Cones that are damaged or not returned to the Public Works Department will be charged \$10.00 per cone.

Explain closure _____

- Entertainment, dance, tent or stage. Mark locations on maps.
- Event Command Post. Mark location on maps.
- Dumpsters and/or trash containers. The Mark location on maps.
- Portable toilet facilities. Mark locations on maps. How many? 10 units
The City requires the use of portable facilities for events expecting over 500 attendants.
- Parade. Mark beginning area, the route* (with arrows) and finish area on maps
*If Business Route I-196 needs to be closed for the Parade you will need to contact Department of Public Works at 269-637-0737 to obtain a MDOT permit for road closure.
- Participants. Mark parking areas, bus locations, and special passengers on maps.
- Relay event. Indicate "hand-off" points and areas of participant equipment impact.
- Aircraft landing / hot air balloons. Mark location on maps.
- Fireworks/pyrotechnics site. Mark location on maps.
- Vendors/General Merchandise concession areas. Mark areas on maps. Name of contact person for vendor(s)

Vendors and General Merchandise Concessions will not be allowed in the Central Business District (CBD). Please refer to the Special Events & Festivals Information Pamphlet for a detailed map of this area.

Name: Thea Grigsby Telephone: 269.637.1041

Note: Number will be given for all vendor inquiries. It is suggested that the Sponsoring Organization issue a paper permit to be displayed by vendor to let city and event staff now they are an approved vendor.

- First Aid facilities. Mark location on maps. List agency providing staff and equipment
Name: _____ Telephone: _____

Live animal sites. Mark location on maps and describe: _____

Any other item(s) that should be included on maps. Explain: _____

ADDITIONAL EVENT INFORMATION

Liquor License

The sale and consumption of alcoholic beverages may occur on publicly-owned property located with the approved Downtown South Haven Special Event Area. Guidelines for such special event liquor licensing are available in the Special Event & Festivals Alcohol Policy. These policies require that an application be filed with the City of South Haven and the Michigan Liquor Control Commission.

City of South Haven Liquor License Application
Michigan Liquor Control Commission Website

Liquor license application must be submitted before the city will process this special event application.

Noise: Please describe i.e. music, sound, amplification and any other noise that impacts surrounding area. Provide dates and times noise will occur. **All noise must stay with in the city's noise ordinance. Noise Ordinance Sec. 30-28. City Noise Ordinance will be enforced.** If you have any questions about the noise ordinance please contact the local police department 269-637-5151.

Casco Band for 4th of July Afternoon Concert

Date: July 4, 2pm Time: _____

Date: _____ Time: _____

Date: _____ Time: _____

Signage: Prior to the event a list of all signage (example: sandwich boards, banners, etc.) and placement of the signage needs to be turned in to the city's Parks and Recreation Supervisor. Upon submission the signage requests will be reviewed by the Parks and Recreation Supervisor; additional approval may be required.

Street Marking: Painting and marking on roads and sidewalks should be held to a minimum, and paint specifically designed to wear away in a short period of time and approved by the city shall be used. Please contact the Parks and Recreation Supervisor for approved list.

CITY SERVICES

Are you requesting any utility services to be provided: Yes No

If yes, explain: Please hang banner over Broadway. Please turn on water and electricy and unlock Pavilion bathrooms during event .

Please mow grass prior to Thursday July 3, so booth spaces can be marked. Please erect temporary fencing on Dykman prior to Friday July 3.

If electric utilities requested, name of festival person or electrician who will be responsible:

Name: Emily Wondergem Telephone: 269.637.1041

Will vendors be using electric utilities: Yes No

If yes, the city's Electrical Inspector will be making inspections of all vendors using electric during events. A charge of \$10.00 per vendor will be billed to the Sponsoring Organization (NOT the vendor) following the event.

Will you require additional police services: Yes No

If yes, explain: _____

Will you require additional fire/ambulance services: Yes No

If yes, explain: _____

Additional fire information: Mark all that apply

- Tents Concessions Exits Compressed Gases
 Extinguishers Electrical Exposed Flames
 Other: _____

If you checked any box in the "Additional fire information" section, you **MUST** obtain a "FIRE & LIFE SAFETY (Form A3) REQUIREMENT FOR VENDORS, PARTICIPATING IN FESTIVALS, FAIRS AND ALL OTHER OUTSIDE EVENTS/ACTIVITIES" information form from the Deputy Fire Chief. Please contact the South Haven Area Emergency Services at 269-637-5151 located at 90 Blue Star Hwy.

The primary concern during an event is **Public Safety**. In the event of inclement weather the City of South Haven has the right to cancel or postpone any special event; this includes the City Manager, Police Chief or his designee and Fire Chief or his designee.

INSURANCE

The city requires proof of insurance (\$1,000,000) naming the City of South Haven as "additionally insured". The Proof of Insurance Certification needs to be turned in with the Special Event application.

Is the Proof of Insurance Certification Provided with Special Event Application? Yes No

REMINDERS

Please make sure the following items are turned in with the Special Events & Festivals Application

- Map(s)
- Proof of Insurance Certification
- Cones and Barricade Request Form (if applicable)
- Submitted liquor license application (if applicable)

INDEMNIFICATION AGREEMENT

The undersigned agrees and promises, as a condition of approval of this Special Events & Festivals Application to defend, indemnify, and save harmless the City of South Haven, its agents, officials and employees from all suits, claims, damages, causes of action or demands of any kind and character arising out of resulting from or in connection with the use of said Public Property



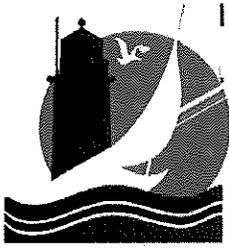
Applicants Signature *EXECUTIVE DIRECTOR*

August 26, 2014

Date

Please return to:
Parks and Recreation Supervisor
Department of Public Works
City of South Haven
1199 8th Ave
South Haven, MI 49010
Phone: 269-637-0772 / Fax: 269-637-4778
Hours: Monday-Friday 7:00a.m. – 3:30p.m.

Please remember this application must be submitted to the Parks and Recreation Office at least 21 business days prior to the start of the event.



Department of Public Works
 DPW Building • 1199 8th Ave. • South Haven, Michigan 49090
 Telephone (269) 637-0737 • Fax (269) 637-4778

Cones and Barricades Request Form

Requester's Name Thea Grigsby
 Date Requested Friday July 3, 2014
 Organization/Committee South Haven Center for the Arts
 Mailing Address 600 Phoenix Street
South Haven, MI 49090
 Office/Main Phone 269.637.1041
 Cell Phone 707.342.4403

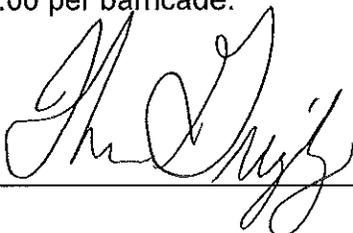
EVENT: South Haven Art Fair DATE of
EVENT: 7/3,4&5, 2015

CONES	Quantity	Who will pick up cones <i>(Please Print Legibly)</i>	Cell Phone	Pick Up Date/Time	Return Date/Time
	30	Please Leave in Park Shed	707.342.4403	Friday, July 3, 2015 AM PM	Sunday, July 5, 2015 AM PM

Please note: Street cones that are damaged or not returned to the Public Works Department will be charged \$10.00 per cone.

BARRICADES	Quantity	Drop Off Location <i>(Please Print Legibly)</i>	Contact Person	Drop Off Date/Time	Pick Up Date/Time
			Cell Phone		
2	Johnston Park by Park Avenue service drive	Emily Wondergem	Friday, July 3, 2015 AM PM	Sunday, July 5, 2015 AM PM	
			269.906.0225		

Please note: Barricades that are damaged or not returned to the Public Works Department will be charged \$25.00 per barricade.

Borrower's
Signature: 

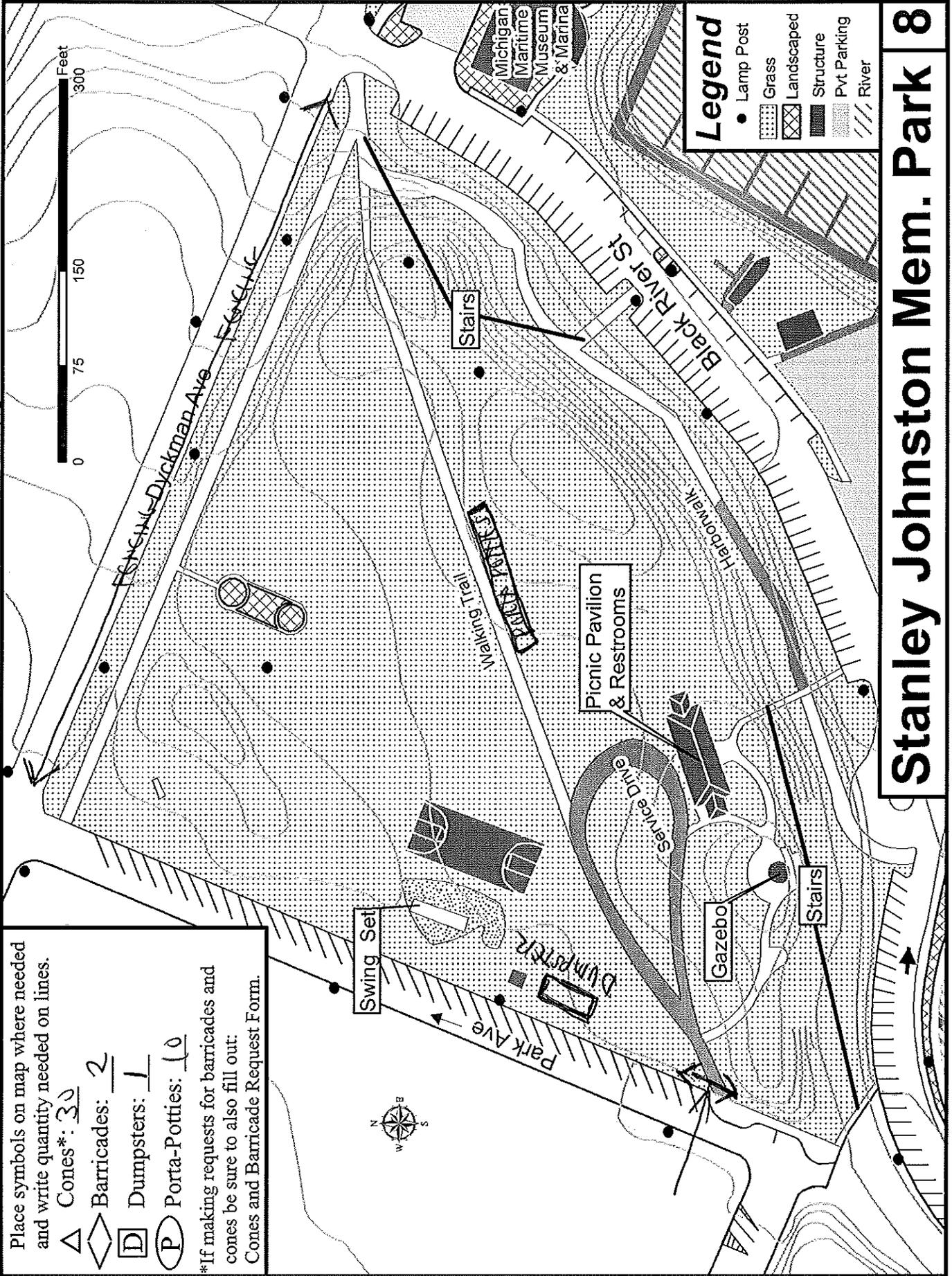
Authorized
by: _____

SAME AS LAST YEAR

Place symbols on map where needed and write quantity needed on lines.

- △ Cones*: 30
- ◇ Barricades: 2
- Dumpsters: 1
- Ⓟ Porta-Potties: 10

*If making requests for barricades and cones be sure to also fill out: Cones and Barricade Request Form.



Stanley Johnston Mem. Park 8



COVERAGE PART DECLARATIONS
GENERAL LIABILITY

AMENDED DECLARATION * * EFFECTIVE 07/10/14
SUPERSEDES ANY PREVIOUS DECLARATION BEARING
THE SAME NUMBER FOR THIS POLICY PERIOD

02 REASON FOR AMENDMENT: CHANGE INSURED

POLICY NUMBER	POLICY PERIOD		AGENCY	P
	FROM	TO		
CPP 9871447	07/10/14	07/10/15	0001135	
NAMED INSURED AND ADDRESS			AGENCY	ACCT#649871447
SOUTH HAVEN CENTER FOR THE ARTS ETAL DBA 600 PHOENIX ST SOUTH HAVEN MI 49090			TEL. NO. 269-637-1181 HARDT INSURANCE PO BOX 429 SOUTH HAVEN MI 49090	
INSURED SINCE: 07/2012			THIS POLICY IS BILLED BY THE COMPANY-1	

AUDIT FREQUENCY: ANNUAL

IMITS OF INSURANCE:

GENERAL AGGREGATE LIMIT - PREMISES/OPERATIONS	\$2,000,000
PRODUCTS - COMPLETED OPERATIONS AGGREGATE LIMIT	\$2,000,000
EACH OCCURRENCE LIMIT	\$1,000,000
PERSONAL AND ADVERTISING INJURY LIMIT	\$1,000,000
MEDICAL EXPENSE LIMIT, ANY ONE PERSON	\$10,000
DAMAGE TO PREMISES YOU RENT LIMIT	\$1,000,000
NON-OWNED AUTO LIABILITY	
EACH OCCURRENCE LIMIT	\$1,000,000
HIRED AUTO LIABILITY	
EACH OCCURRENCE LIMIT	\$1,000,000

TOTAL ADVANCE GENERAL LIABILITY COVERAGE PART PREMIUM: INCL

ORMS AND ENDORSEMENTS:

G 22 94 1001	EXCL - DAMAGE TO WORK PERFORMED BY SUBS
G 21 73 0108	EXCLUSION OF CERTIFIED ACTS OF TERRORISM
G 01 68 1204	MICHIGAN CHANGES - CANCELLATION & NONRENEWAL
-653 08/99	AMENDMENT OF EXCLUSION FOR EXPECTED OR INTENDED INJURY
-677 03/91	EXCLUSION - ASBESTOS EXPOSURES
G 21 65 1204	TOTAL POLLUTION EXCL W/A BLDG HEAT EXCEPT & HOSTILE FIRE
G 21 47 1207	EMPLOYMENT - RELATED PRACTICES EXCLUSION (CGL)
L 00 21 0908	NUCLEAR ENERGY LIABILITY EXCLUSION ENDORSEMENT (BROAD)
G 21 50 0413	AMENDMENT OF LIQUOR LIABILITY EXCLUSION (CGL)
G 00 01 0413	COMMERCIAL GENERAL LIABILITY COVERAGE FORM
G 21 67 1204	FUNGI OR BACTERIA EXCLUSION
G 20 11 0413	ADDITIONAL INSURED - MANAGER OR LESSORS OF PREMISES
-565 04/13	HIRED AUTO AND NONOWNED AUTO LIABILITY
L 02 86 0908	MICHIGAN CHANGES
G 24 26 0413	AMENDMENT OF INSURED CONTRACT DEFINITION



Agenda Item 9

East Jordan Plastics IFT Introduction

Background Information:

The City Council will be asked to schedule a public hearing date to consider an Industrial Facilities Tax Exemption Certificate for East Jordan Plastics, Inc., located at 1600 Stieve Drive.

The company has filed an application for an Industrial Facilities Tax Exemption Certificate for personal property additions at their 1600 Stieve Drive location. The tax exemption requests total \$1,200,000, which relates to the purchase of robotic loading/unloading equipment, and injection molding equipment used for manufacturing. The company plans to create one new job, and retain six existing jobs, at their facility at 1600 Stieve Drive.

East Jordan Plastics, Inc. purchased the former Noble International building on Stieve Drive on December 30, 2008. Recently, the company purchased the second former Noble International building on Veterans Blvd. The company performs plastic recycling operations, along with shipping/receiving, at their South Haven locations. In addition to recycling, the company performs onsite manufacturing of horticultural containers and other products into new plastic containers.

East Jordan Plastics, Inc. owns several facilities, all of which are located in the State of Michigan, and employs approximately 250 salaried and hourly employees, with 34 employees working in the South Haven community. The business focuses on the manufacturing of various plastic products for the horticulture industry. Attached are images of the company's products.

The estimated total value of the Industrial Facilities Tax Exemption Certificate for East Jordan Plastics, Inc., is \$61,562 over the 12 year life of agreement. The tax exemption does include a "claw-back" provision, which allows the City of South Haven to seek the abated tax amount if the terms of the abatement are not met by the business.

A public hearing will be held on October 6, 2014 prior to final approval of the request.

Recommendation:

The City Council should consider approval of Resolution 2014-38: which, if approved, sets a public hearing date to consider an Industrial Facilities Tax Exemption Certificate for East Jordan Plastics, Inc., located at 1600 Stieve Drive.

Support Material:

Staff report: East Jordan Plastics IFT

Resolution 2014-38
[East Jordan Plastics, Inc. Product Guide](#)

CITY OF SOUTH HAVEN
VAN BUREN AND ALLEGAN COUNTIES, MICHIGAN

RESOLUTION NO. 2014-38

A RESOLUTION SETTING A PUBLIC HEARING DATE
FOR CONSIDERATION OF AN APPLICATION FOR AN
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE REQUESTED BY
EAST JORDAN PLASTICS, INC

Minutes of a regular meeting of the City Council of the City of South Haven, Van Buren and Allegan Counties, Michigan, held in the City Hall, 539 Phoenix Street, South Haven, Michigan 49090 on September 15, 2014 at 7:00 p.m. local time.

PRESENT: _____

ABSENT: _____

The following preamble and resolution was offered by Member _____ and supported by Member _____.

WHEREAS, on September 8, 2014, the City of South Haven received an application from East Jordan Plastics, Inc., PO Box 575, East Jordan, MI 49727 for issuance of an Industrial Facilities Exemption Certificate pursuant to Act 198, Public Acts of 1974, as amended, the Plant Rehabilitation and Industrial Development Districts Act, for an industrial development project located at 1600 Stieve Drive; and

WHEREAS, an Industrial Development District, known as Industrial Development District No. 94-01, within which the project is located has previously been established by the City of South Haven; and

WHEREAS, the City is required to schedule, provide notice of, and conduct a public hearing for consideration of the application:

BE IT THEREFORE RESOLVED, that a public hearing for consideration of the application for an Industrial Development Exemption Certificate submitted by East Jordan Plastics, Inc. on September 8, 2014, shall be conducted by the City Council on October 6, 2014 during the regular City Council meeting which begins at 7:00 p.m. local time in the City Council Chambers at 539 Phoenix Street in the City of South Haven; and

BE IT FURTHER RESOLVED, that proper notice of the public hearing shall be issued; and

BE IT FURTHER RESOLVED, that all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded; and

BE IT FURTHER RESOLVED, that this resolution shall take effect upon passage by the City Council.

RECORD OF VOTE:

Yeas: _____

Nays: _____

RESOLUTION DECLARED ADOPTED.

Robert G. Burr, Mayor

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a meeting held on the 15th day of September, 2014, at which meeting a quorum was present, and that this resolution was ordered to take immediate effect. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 167 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Amanda Morgan, City Clerk