

# City Council

## Regular Meeting Minutes

Monday, January 7, 2013  
7:00 p.m., Council Chambers



1. **Call to Order by Mayor Burr at 7:00 p.m.**
2. **Invocation Pastor Robert Linstrom, Peace Lutheran Church**
3. **Roll Call**

Present: Arnold, Fitzgibbon, Gruber, Klavins, Kozlik Wall, Patterson, Burr  
Absent: None

4. **Approval of Agenda**

Moved by Fitzgibbon to approve the agenda. Seconded by Patterson.

Voted Yes: All. Motion carried.

5. **Consent Agenda: Items A thru C (Roll Call Vote Required)**

Moved by Kozlik Wall, seconded by Fitzgibbon to approve the Consent Agenda as follows:

- A. Council will be requested to approve the City Council Minutes of December 17, 2012.
- B. Bills totaling \$1,354,997.75 for the period ending January 6, 2013 be approved and forwarded to the Clerk and Treasurer for payment.
- C. Council will be asked to receive the following administrative reports and approved minutes to be placed on file:
  - 1) South Haven Memorial Library Board: Minutes, November 13, 2012.
  - 2) Planning Commission: Annual Report

A Roll Call was taken:

Yeas: Arnold, Fitzgibbon, Gruber, Klavins, Kozlik Wall, Patterson, Burr  
Nays: None

Motion carried.

### NEW BUSINESS

6. **City Council will be asked to consider approving a license agreement with IT-IL-DO Charters, LLC to operate a charter fishing boat out of the South Side Marina.**

*Background Information:* Chad Bard has requested that he be allowed to operate a charter fishing boat out of the South Side Marina.

The proposed license agreement provides for insurance requirements, operational requirements, and a provision for termination in case of breach of agreement.

The marina slip fee has been doubled for this commercial use and the boater will be charged \$5,830 for the season as a commercial rate.

The South Side Marina realized a drop in transient revenue from the previous year. The 2011 season transient revenue at South Side Marina was \$139,930 and 2012 transient revenue was \$115,343. Our goal with this request is to increase South Side Marina revenue, and to encourage development of charter fishing business in South Haven Harbor. We are interested in attracting other charter fishing vessels to the South Side Marina.

Harbor Commission considered this request at their December 18, 2012 meeting, and recommended approval of the license agreement.

Moved by Kozlik Wall to approve a license agreement with IT-IL-DO Charters, LLC to operate a charter fishing boat out of the South Side Marina. Seconded by Gruber.

Voted Yes: All. Motion carried.

**7. City Council will be asked to consider Resolution 2013-01: A Resolution granting SHAES authority to conduct inspections of fireworks sales facilities located in the City of South Haven.**

*Background Information:* Recently, the State of Michigan Department of Licensing and Regulatory Affairs Bureau of Fire Services announced interest in having local fire departments conduct inspection services for locally based CFRS. If approved, SHAES will be conducting the CFRS inspections on behalf of the City of South Haven, along with inspections for other SHAES community members. SHAES will then receive 80% of the application fee paid to the State of Michigan, for the consumer fireworks certificate (\$800 for permanent sites and \$480 for temporary sites.)

Moved by Patterson to approve Resolution 2013-01: A Resolution granting SHAES authority to conduct inspections of fireworks sales facilities located in the City of South Haven. Seconded by Fitzgibbon.

Voted Yes: All. Motion carried.

**8. City Council will be asked to consider Special Event 2013-05: 2013 Bike Tour (August 17, 2013).**

*Background Information:* This special event request is ready for City Council's approval. This is a new event being put on by the Friends of the Blue Star Trail. The event is scheduled for August 17th, 2013. The event consists of a bike tour that begins at Black River Park and riders will proceed to the Kal-Haven Trail, along the Kal Haven Trail extension, from there the rider will have a choice of which route they will take, from mini to

longer distances. Along these routes rest stops are arranged at several farm markets and art studios where lunch, snacks, and water will be provided for the riders. The route will eventually lead them back to Black River Park to end the ride. Friends of the Blue Star Trail will provide portable toilets and a dumpster at Black River Park for the riders. A map detailing the area of Black River Park that they will be using has been provided in the special event application.

Moved by Fitzgibbon to approve Special Event 2013-05: 2013 Bike Tour (August 17, 2013).  
Seconded by Patterson.

Voted Yes: All. Motion carried.

#### **9. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda**

*(You will be given up to 5 minutes to address your concerns.)*

Chuck Keebler, President of South Haven Steelheaders – Mayor Bob Burr has been selected as the 2012 Steelheader of the year.

#### **10. City Manager's Comments**

#### **11. Mayor and Councilperson's Comments**

Klavins: Go Irish!

Arnold: Happy New Year.

Patterson: Happy New Year. Encouraged everyone to volunteer.

Fitzgibbon: Thank you Mr. Keebler for comments.

Gruber: Happy New Year everyone.

Kozlik Wall: Congratulations to 2013 Miss South Haven. Elections coming up so think about putting a petition in.

Burr: Becoming a hub for bicycle events. Very encouraged about first bike event being held in the City.

#### **12. City Council will be asked to go into closed session pursuant to the Michigan Open Meetings Act; Public Act No. 267 of 1978; 15.268; Section 8(a) for annual personnel evaluation for the City Manager.**

Moved by Fitzgibbon to go into closed session pursuant to the Michigan Open Meetings Act; Public Act No. 267 of 1978; 15.268; Section 8(a) for annual personnel evaluation for the City Manager. Seconded by Arnold.

A Roll Call was taken:

Yeas: Arnold, Fitzgibbon, Gruber, Klavins, Kozlik Wall, Patterson, Burr

Nays: None

Motion carried. Council adjourned into closed session at 7:22 p.m.

Moved by Kozlik Wall return to open session. Seconded by Gruber.

Voted Yes: All. Motion carried. Council returned to open session at 8:04 p.m.

**13. Adjourn**

Moved by Arnold to adjourned. Seconded by Patterson.

Voted Yes: All. Motion carried. Meeting adjourned at 8:05 p.m.

RESPECTFULLY SUBMITTED,

A handwritten signature in cursive script that reads "Amanda Morgan".

Amanda Morgan, CMC  
City Clerk

Approved by City Council: January 21, 2013