

City Council

Regular Meeting Minutes

Monday, September 16, 2013
7:00 p.m., Council Chambers



1. Call to Order

2. Invocation

- Pastor Curry Pikkaart – Hope Reformed Church

3. Roll Call

Present: Arnold, Fitzgibbon, Gruber, Klavins, Kozlik Wall, Patterson, Burr
Absent: None

4. Approval of Agenda

Moved by Fitzgibbon to approve the agenda. Seconded by Patterson.

Voted Yes: All. Motion Carried.

5. Consent Agenda: Items A thru E (Roll Call Vote Required)

Moved by Fitzgibbon seconded by Klavins to approve the Consent Agenda as follows:

- A. Council will be requested to approve the City Council Minutes of September 3, 2013.
- B. Bills totaling \$1,809,814.93 for the period ending September 17, 2013 be approved and forwarded to the Clerk and Treasurer for payment.
- C. City Council will be requested to authorize the City Manager to award the fall paving contract to Northern Construction Services, Corp in the amount of \$465,744.68.
- D. City Council will be requested to approve the purchase of two 2014 Ford Interceptor Utility Vehicles at a cost of \$28,982 each, as a replacement for the marked patrol vehicles.
- E. Council will be asked to receive the following administrative reports and approved minutes to be placed on file:
 - 1) 08-21-2013 Airport Authority Minutes

A Roll Call Vote was taken:

Yeas: Arnold, Fitzgibbon, Gruber, Klavins, Kozlik Wall, Patterson, Burr
Nays: None

Motion carried

UNFINISHED BUSINESS

- 6. City Council will be asked to consider Resolution 2013-56 a resolution approving an application for the issuance of industrial facilities exemption certificate as requested by American Twisting Company.**

Background Information: The City Council will be asked to consider approval of an Industrial Facilities Tax Exemption Certificate for American Twisting Company, located at 1675 Stieve Drive.

The tax exemption request, which totals \$540,000, is for personal property acquired by the company. The company plans to acquire new twisting equipment to assist with their paper products assembly. The applicant notes that the company anticipates creating 2 new jobs and plans to retain 39 existing jobs at their facility as a result of the project.

American Twisting Company was founded in 1924. Since 1986 American Twisting has been located in the City of South Haven. American Twisting produces twisted paper bag handles for designer shopping bags found in virtually every shopping mall across the Country. In 1991 American Twisting constructed a second facility in South Haven, across the street from their main building. From these facilities, American Twisting produces between 8 million and 10 million feet of twisted paper products, per day, for use by their customers. The company is an ISO 9001:2008 Manufacturer of Paper Covered Wire and Custom Slitted Products. American Twisting is also recognized by the Forest Stewardship Council (FSC) and is FSC Certified.

The estimated total value of the Industrial Facilities Tax Exemption Certificate for American Twisting Company is \$27,762 over the 12 year life of agreement. The tax exemption does include a "claw-back" provision, which allows the City of South Haven to seek the abated tax amount if the terms of the abatement are not met by the business.

Moved by Fitzgibbon to approve Resolution 2013-56, a resolution approving an application for the issuance of industrial facilities exemption certificate as requested by American Twisting Company. Seconded by Gruber.

Voted Yes: All. Motion carried.

NEW BUSINESS

- 7. City Council will be asked to consider Resolution 2013-57 a resolution setting a public hearing date for consideration of two (2) applications for industrial facilities exemption certificates requested by East Jordan Plastics, Inc.**

Background Information: The City Council will be asked to schedule a public hearing date to consider an Industrial Facilities Tax Exemption Certificate for East Jordan Plastics, Inc., located at 1600 Stieve Drive.

The company has filed two applications for Industrial Facilities Tax Exemption Certificates for personal property additions at their locations at 100 Veterans Blvd. and 1600 Stieve Drive. The tax exemption requests total \$1,846,000. The company desires to make

improvements to their building, located at 100 Veterans Blvd., which will allow storage and shipping options at the site. The company plans to create two new jobs at the 100 Veterans Blvd. location. The company desires to make improvements to their building, located at 1600 Stieve Drive, which will allow an increase in production and shipping capabilities. The company plans to create two new jobs, and retain five existing jobs, at their facility at 1600 Stieve Drive.

East Jordan Plastics, Inc. purchased the former Noble International building on Stieve Drive on December 30, 2008. Recently, the company purchased the second former Noble International building on Veterans Blvd. The company performs plastic recycling operations at their South Haven location. In addition to recycling, the company performs onsite manufacturing of horticultural containers and other products into new plastic containers. With the acquisition of the building on Veterans Blvd., the company will create a logistics center, to handle shipping of their products.

East Jordan Plastics, Inc. owns several facilities, all of which are located in the State of Michigan, and employs approximately 250 salaried and hourly employees. The business focuses on the manufacturing of various plastic products for the horticulture industry. Attached are images of the company's products.

The estimated total value of the Industrial Facilities Tax Exemption Certificate for East Jordan Plastics, Inc., is \$93,825 over the 12 year life of agreement. The tax exemption does include a "claw-back" provision, which allows the City of South Haven to seek the abated tax amount if the terms of the abatement are not met by the business.

A public hearing will be held on October 7, 2013 prior to final approval of the request.

Moved by Fitzgibbon to approve Resolution 2013-57, a resolution setting a public hearing date for consideration of two (2) applications for industrial facilities exemption certificates requested by East Jordan Plastics, Inc. Seconded by Kozlik Wall.

Voted Yes: All. Motion carried.

- 8. City Council will be asked to consider Resolution 2013-58 a resolution establishing the schedule for building permits, planning and zoning fees for residential, commercial and industrial properties.**

Background Information: The City of South Haven charges less than the surrounding units, with the exception of the City of Holland, and would like to have the City Council consider an increase of 10% for projects less than \$100,000 and a 15% increase for projects over \$100,000. Staff intends to revisit the issue later in 2014.

Moved by Kozlik Wall to approve Resolution 2013-58, a resolution establishing the schedule for building permits, planning and zoning fees for residential, commercial and industrial properties. Seconded by Fitzgibbon.

Voted Yes: All. Motion carried.

- 9. City Council will be asked to approve Special Event 2013-30 Fall Fest, to be held on October 11th and 12th, 2013.**

Background Information: The event is scheduled for October 11 -12, 2013. The event centers around a harvest hoe-down theme with fun activities/events for people of all ages. Many of the events are the same as last year. Please see special event application for a list of all of their activities/events. One additional event is to have a beer tent on Saturday evening. They are requesting use of the Huron Street Pavilion/parking lot, Riverfront Park, and to close Huron Street from School St. to Center St on Saturday from 11:00am 3:30 pm for the outhouse races. They also have a special request to be allowed to have 2-3 food vendors, which are not businesses from the Central Business District, set up under the pavilion during their "Taste of Fall" and "Dance" events.

The event has requested a temporary liquor license. An application has been received by the City. Should City Council approve the event, they will be approving the request for the liquor license contingent upon meeting all the stipulations of the Special Event alcohol policy and approval by the Chief of Police and Liquor Control Commission.

Proof of insurance has already been provided.

Moved by Patterson to approve Special Event 2013-30 Fall Fest, to be held on October 11th and 12th, 2013. Seconded by Kozlik Wall.

Voted Yes: All. Motion carried.

10. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

No public comment

11. City Manager's Comments

12. Mayor and Councilperson's Comments

Kozlik Wall – No comment.

Gruber – Spoke about Ward Two having voiced concerns about construction.

Fitzgibbon – No comment.

Patterson – Thanked City staff for all their hard work.

Arnold – No comment.

Klavins – Spoke about supporting the upcoming South Haven triathlon.

Burr – Spoke about Myrtle Beach Film Festival.

13. Adjourn

Moved by Fitzgibbon to adjourn. Seconded by Patterson.

Voted Yes: All. Motion carried. Meeting adjourned at 7:18 p.m.

City of South Haven
Regular Meeting Council Minutes
City Hall, Council Chambers
7:00 p.m., Monday, September 16, 2013
RESPECTFULLY SUBMITTED,

A handwritten signature in cursive script, appearing to read "M. Coffey".

Michelle Coffey
Deputy City Clerk

Approved by City Council: October 7, 2013