

City Council

Regular Meeting Minutes

Monday, July 7, 2014
7:00 p.m., Council Chambers



1. Call to Order by Mayor Burr at 7:00 p.m.

2. Invocation

- Moment of silence

3. Roll Call

Present: Arnold, Fitzgibbon, Gruber, Klavins, Kozlik Wall, Patterson, Burr
Absent: None

4. Approval of Agenda

Moved by Kozlik Wall to approve the agenda. Seconded by Patterson.

Voted Yes: All. Motion carried.

5. Consent Agenda: Items A thru F (Roll Call Vote Required)

Moved by Patterson seconded by Fitzgibbon to approve the Consent Agenda as follows:

- A. Council will be requested to approve the City Council Minutes of June 16, 2014.
- B. Bills totaling \$1,672,889.96 for the period ending July 8, 2014 be approved and forwarded to the Clerk and Treasurer for payment.
- C. Council will be asked to approve a memorial bench on Monroe Blvd. and the plaque text for the bench.
- D. Council will be asked to approve Resolution 2014-32, a resolution to increase employee contributions to MERS pension to 4%.
- E. Council will be asked to approve Contract B of the City Hall improvements related to lighting in the lower level.
- F. Council will be asked to receive the following administrative reports and approved minutes to be placed on file:
 - A. 04-22-2014 Parks Minutes
 - B. 05-13-2014 Library Minutes
 - C. 05-20-2014 Harbor Minutes
 - D. 05-20-2014 LHBM Minutes

- E. 05-21-2014 Airport Minutes
- F. 05-28-2014 Housing Commission Minutes

A Roll Call Vote was taken:

Yeas: Arnold, Fitzgibbon, Gruber, Klavins, Kozlik Wall, Patterson, Burr
Nays: None

Motion carried.

UNFINISHED BUSINESS

6. Council will be asked to consider the following regarding an industrial facilities tax exemption requested by Do-It Corporation:

- A. Hold a public hearing regarding an industrial facilities tax exemption for Do-It Corporation.**
- B. Approve Resolution 2014-31: A Resolution granting an industrial facilities tax exemption to Do-It Corporation.**

Background Information: The City Council will be asked to consider approval of an Industrial Facilities Tax Exemption Certificate for Do-It Corporation, located at 1201 Blue Star Highway.

The tax exemption request, which totals approximately \$1,328,228, is for new personal property acquired by the company. The applicant notes that the company anticipates creating 2-4 new jobs at their facility as a result of the project.

Do-It Corporation was founded in 1973. Do-It Corporation features a range of point-of-sale hang tab solutions. Do-It Corporation invented the hang-tab, and has grown into the largest hang tab manufacturer in the world. The company currently employs 62 staff members.

The estimated total value of the Industrial Facilities Tax Exemption Certificate for Do-It Corporation is \$43,437 over the 12 year life of agreement if all machinery is included in the certificate. The tax exemption does include a "claw-back" provision, which allows the City of South Haven to seek the abated tax amount if the terms of the abatement are not met by the business.

Item A: Hold a public hearing regarding an industrial facilities tax exemption for Do-It Corporation.

Moved by Fitzgibbon to open the public hearing. Seconded by Gruber.

Voted Yes: All. Motion carried. Public hearing declared open.

No public comment.

Moved by Kozlik Wall to close the public hearing. Seconded by Fitzgibbon.

Voted Yes: All. Motion carried. Public Hearing Closed.

Item B: Approve Resolution 2014-31, a resolution granting an industrial facilities tax exemption to Do-It Corporation.

Mary Colevan spoke about Do-It Corporation.

Moved by Fitzgibbon to approve Resolution 2014-31, a resolution granting an industrial facilities tax exemption to Do-It Corporation. Seconded by Patterson.

Voted Yes: All. Motion carried.

NEW BUSINESS

7. Council will be asked to consider the following items regarding Special Event 2014-11, Queen's Cup 2015:

A. Approve Special Event 2014-11, Queen's Cup 2015 to be held on June 26 and 27, 2015.

B. Consider a license agreement with the South Haven Yacht Club for use of the South Side Marina during the Queen's Cup 2015.

Background Information: South Haven Yacht Club has requested the use of Municipal Marina facilities for the 2015 Queen's Cup, scheduled for June 26 and 27, 2015.

The entire South Side Marina will be reserved for use by event participants from 11:00 a.m. June 26 to 11:00 a.m. June 28, 2015. The fee for the use of South Side Marina for two nights is \$3,000. The Yacht Club will determine which boats will be rafted and which will be placed in slips. It is expected that boats will be rafted on the headwall and within the marina basin.

Any available slips in the Maritime Marina will be offered to event participants and displaced Yacht Club members. Event participants will be allowed to raft in the Maritime Marina basin during the time period above. Boats using slips in the Maritime Marina will be charged a transient slip fee based on slip length. Boats which are rafted will not be charged a fee.

Any available slips in the North Side Marina will be offered to event participants and displaced Yacht Club members. No rafting will take place in the North Side Marina. Boats using slips will be charged a transient fee based on slip length.

Harbor Commission is requested to recommend to City Council regarding the festival event request and 2015 Queen's Cup Agreement.

Item A: Approve Special Event 2014-11, Queen's Cup 2015 to be held on June 26 and 27, 2015.

Todd Needham – spoke about Queen's Cup 2015.

Moved by Patterson to approve Special Event 2014-11, Queen's Cup 2015 to be held on June 26 and 27, 2015. Seconded by Gruber.

Voted Yes: All. Motion carried.

Item B: Consider a license agreement with the South Haven Yacht Club for use of the South Side Marina during the Queen's Cup 2015.

Moved by Fitzgibbon to approve a license agreement with the South Haven Yacht Club for use of the South Side Marina during the Queen's Cup 2015. Seconded by Klavins.

Voted Yes: All. Motion carried.

8. Council will be asked to consider the following Special Events:

A. Consider Special Event 2014-34, Blackhawk helicopter landing/take off from Riveer parking lot on August 21, 2014.

B. Consider Special Event 2014-35, South Haven's 3rd annual Salute to Veterans to be held on August 16, 2014.

Item A: Consider Special Event 2014-34, Blackhawk helicopter landing/take off from Riveer parking lot on August 21, 2014.

Background Information: The Army would like to have a formal approval for this landing and take-off. Riveer Co. will be inviting potential customers from other branches of the US and foreign militaries in addition to representatives from several non-military helicopter users demonstrating the operation of the rinsing system. This will not be open to the general public. In addition they request the city to temporarily remove a light pole if necessary. The City's Electric Department is aware and the City's Electric Supervisor has been and will be in close contact with them up to the event.

Moved by Patterson to approve Special Event 2014-34, Blackhawk helicopter landing/take off from Riveer parking lot on August 21, 2014. Seconded by Kozlik Wall.

Voted Yes: All. Motion carried.

Item B: Council will be asked to approve Special Event 2014-35, South Haven's 3rd annual Salute to Veterans to be held on August 16, 2014.

Background Information: This special event is the Third Annual Salute to Veterans. The date of the event will be on August 16, 2014 from 6:00 am to 3:00 pm with the parade 12:30 pm. The veterans will meet the boat Captains at 6:00 am at the Riverbend Boat Club, go fishing in Lake Michigan until noon then meet up ½ mile off shore to start the parade. Just like in years past the parade consists of the US Coast Guard, Sherriff, Marine units and the Fire Department would have the flag hung over the channel with the boom truck and the fire boat in the channel spraying an arch for the boats to go under.

Moved by Kozlik Wall to approve Special Event 2014-35, South Haven's 3rd annual Salute to Veterans to be held on August 16, 2014. Seconded by Fitzgibbon.

Voted Yes: All. Motion carried.

9. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

Mike Henry – Gave an update on Van Buren County.

10. City Manager's Comments

Had Tom Martin speak about the previous weekend's events.

11. Mayor and Councilperson's Comments

Klavins: No Comment

Arnold: Thanked DPW, Police, and Mayor for all their work with the fireworks.

Patterson: Thanked DPW, Police, and Mayor for all their work with the fireworks.

Fitzgibbon: Spoke about the fireworks.

Gruber: Thanked DPW, Police, and Mayor for all their work with the fireworks. Spoke about the bike trail.

Kozlik Wall: Thanked DPW, Police, and Mayor for all their work with the fireworks.

Burr: Spoke about fireworks and is still accepting donations through Friday.

12. Council will be asked to go into closed session pursuant to Michigan Open Meetings Act; Public Act No. 267 of 1976; 15.268; Sec. 8(d) to discuss property acquisition.

Moved by Klavins to go into closed session pursuant to the Michigan Open Meetings Act; Public Act No. 267 of 1978; 15.268; Section 8(a) to discuss property acquisition. Seconded by Fitzgibbon.

A Roll Call was taken:

Yeas: Arnold, Fitzgibbon, Gruber, Klavins, Kozlik Wall, Patterson, Burr

Nays: None

Motion carried. Council adjourned into closed session at 7:52 p.m.

Moved by Kozlik Wall return to open session. Seconded by Gruber.

Voted Yes: All. Motion carried. Council returned to open session at 8:24 p.m.

13. Adjourn

Moved by Kozlik Wall to adjourn. Seconded by Patterson.

City of South Haven
Regular Meeting Council Minutes
City Hall, Council Chambers
7:00 p.m., Monday, June 2, 2014

Voted Yes: All. Motion carried. Meeting adjourned at 8:24 p.m.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink, appearing to read "Michelle Coffey". The signature is written in a cursive, flowing style.

Michelle Coffey
Deputy City Clerk

Approved by City Council: July 21, 2014