

City Council

Regular Meeting Minutes

Monday, January 4, 2016
7:00 p.m., Council Chambers



PRIOR TO THE BEGINNING OF BUSINESS, A CEREMONIAL SWEARING-IN OF NEWLY ELECTED OFFICIALS TOOK PLACE.

Invocation by Mr. Craig Massey, Pastor of Calling at Hope Reformed Church

Swearing-in of newly elected City Councilmembers:

**Ward 1 – Scott E. Smith
Ward 2 – Clark Gruber
Ward 3 – Steve Schlack**

Swearing-in of Mayor Robert Burr

1. Call to Order by Mayor Burr 7:04 p.m.

2. Roll Call

Present: Jeff Arnold, Clark Gruber, Andy Klavins, Vickiy Kozlik Wall, Steve Schlack, Scott Smith, Bob Burr

Absent: None

3. Approval of Agenda

Moved by Gruber, seconded by Klavins, to approve the agenda.
Voted Yes: All.

4. Consent Agenda: Items A thru C (Roll Call Vote Required)

Moved by Kozlik Wall, seconded by Smith, to approve the Consent Agenda as follows:

- A. Council will be requested to approve the City Council Minutes for December 21, 2015.
- B. Council will be asked to approve invoices totaling \$263,157.59 for the period ending January 3, 2016 to be approved and forwarded to the Clerk and Treasurer for payment.
- C. Council will be asked to approve the following minutes:
 - 1) November 24, 2015 South Haven Area Recreation Authority (SHARA) minutes.

A Roll Call Vote was taken:

Yeas: Arnold, Gruber, Klavins, Kozlik Wall, Schlack, Smith, Burr

Nays: None

Motion carried.

5. City Council will be asked to select a Mayor Pro-Tem.

Moved by Klavins to elect Clarke Gruber as Mayor Pro-Tem. Seconded by Kozlik Wall.

Voted Yes: All. Motion carried.

6. Most Boards/Commissions/Authorities have one seat designated for a city council member so that information is shared between council and its advisory committees. The following actions will be considered:

A. Council will make Council Representative appointments to the following boards and commissions:

- i. Board of Public Utilities – Mayor Burr**
- ii. Harbor Commission – Councilmember Schlack**
- iii. Housing Commission – Councilmember Smith**
- iv. Community Development Commission – Councilmember Smith**
- v. Parks Commission – Councilmember Arnold**

Moved by Gruber, seconded by Klavins, to make Council Representative appointments to the following boards and commissions:

- i. Board of Public Utilities – Mayor Burr
- ii. Harbor Commission – Councilmember Schlack
- iii. Housing Commission – Councilmember Smith
- iv. Community Development Commission – Councilmember Smith
- v. Parks Commission – Councilmember Arnold

Voted Yes: All. Motion carried.

B. Council will be asked to confirm the following Mayoral appointments:

- i. Airport Authority – Councilmember Gruber**
- ii. Liberty Hyde Bailey Museum Board – Councilmember Kozlik Wall**
- iii. Local Development Finance Authority – Councilmember Klavins**
- iv. Brownfield Redevelopment Authority – Councilmember Klavins**
- v. Planning Commission – Councilmember Gruber**
- vi. Downtown Development Authority – Mayor Burr**
- vii. South Haven Area Emergency Services – Mayor Burr**

Moved by Klavins, seconded by Arnold, to confirm the following Mayoral appointments:

- i. Board of Public Utilities – Mayor Burr
- ii. Harbor Commission – Councilmember Schlack
- iii. Housing Commission – Councilmember Smith
- iv. Community Development Commission – Councilmember Smith
- v. Parks Commission – Councilmember Arnold

Voted Yes: All. Motion carried.

NEW BUSINESS

2. Council will be asked to consider the following appointments to the corresponding boards and commissions:

A. Chris Campbell to the Downtown Development Authority for a 4-year term as a downtown resident.

Chris Campbell addressed the Council and introduced himself for the DDA resident seat.

Moved by Smith, seconded by Kozlik Wall, to appoint Chris Campbell to the Downtown Development Authority for a 4-year term as a downtown resident.

Voted Yes: All. Motion carried.

B. William Fries, Jr. to the Planning Commission for a 3-year term.

William Fries, Jr addressed the Council and introduced himself for the Planning Commission seat.

Moved by Gruber, seconded by Kozlik Wall, to appoint William Fries, Jr. to the Planning Commission for a 3-year term.

Voted Yes: All. Motion carried.

C. Jo Carlson to Zoning Board of Appeals for a 3-year term as an alternate.

Moved by Kozlik Wall, seconded by Gruber, to appoint Jo Carlson to Zoning Board of Appeals for a 3-year term as an alternate.

Voted Yes: All. Motion carried.

3. Council will be asked to approve a one year license agreement with Soha Surf Shop to operate a kayak rental business at the Black River Park Kayak Launch.

Chris Campbell addressed the Council regarding his proposal and answered questions posed by Councilmembers.

Elaine Herbert, 140 North Shore Drive, addressed the Council and voiced concerns with allowing commercial vending in City parks and beaches.

Moved by Kozlik Wall, seconded by Gruber, to approve a one year license agreement with Soha Surf Shop to operate a kayak rental business at the Black River Park Kayak Launch.

Voted Yes: All. Motion carried.

4. Council will be asked to approve the following special event applications:

A. Special Event Application 2015-35 – Festival of Cars/Kruisin' for Kylie to be held on June 4, 2016 from 5:30 a.m. to 4:00 p.m. at the Huron Street pavilion, parking lot, and Hogan's Alley.

Jacob Taylor, Festival of Cars Committee, addressed the Council regarding this event and answered questions from Councilmembers.

Moved by Arnold, seconded by Klavins, to approve Special Event Application 2015-35 – Festival of Cars/Kruisin’ for Kylie to be held on June 4, 2016 from 5:30 a.m. to 4:00 p.m. at the Huron Street pavilion, parking lot, and Hogan’s Alley.

Voted Yes: All. Motion carried.

B. Special Event Application 2015-36 – Farmers’ Market 2016, to be held on Wednesdays and Saturdays from 8:00 a.m. to 2:00 p.m. from May to October in the Huron Street Pavilion/Dyckman Park.

Kathy Wagaman, Executive Director of the South Haven Chamber of Commerce, spoke on behalf of this event and answered questions from Councilmembers.

Moved by Klavins, seconded by Gruber, to approve Special Event Application 2015-36 – Farmers’ Market 2016, to be held on Wednesdays and Saturdays from 8:00 a.m. to 2:00 p.m. from May to October in the Huron Street Pavilion/Dyckman Park.

Voted Yes: All. Motion carried.

5. Council will be asked to approve Resolution 2016-01, a resolution to amend the Utility Policy regarding due date grace periods.

Moved by Smith, seconded by Klavins, to approve Resolution 2016-01, a resolution to amend the Utility Policy regarding due date grave periods.

Voted Yes: All. Motion carried.

6. Council will be asked to approve Resolution 2016-02, a resolution updating state required poverty level income standards for property tax poverty exemption guidelines for tax year 2016.

Moved by Gruber, seconded by Arnold, to approve Resolution 2016-02, a resolution updating state required poverty level income standards for property tax poverty exemption guidelines for tax year 2016.

Voted Yes: All. Motion carried.

7. Council will be asked to take the following actions:

A. Consider approval of Resolution 2016-03, a resolution approving the four declarations of restrictions, which will provide deed restrictions to the recently acquired Monroe Boulevard bluff properties; and

Rosalie and Mark Plechaty, 559 Monroe Boulevard, thanked the City Manager Brian Dissette and Mayor Bob Burr for their leadership and hard work in completing this project.

Moved by Kozlik Wall, seconded by Klavins, to approve Resolution 2016-03, a resolution approving the four declarations of restrictions, which will provide deed restrictions to the recently acquired Monroe Boulevard bluff properties.

Voted Yes: All. Motion carried.

B. Consider a motion to introduce an ordinance which designates the four recently acquired Monroe Boulevard bluff properties into the city's park system, as part of the established South Beach Park.

Moved by Gruber, seconded by Kozlik Wall, to introduce an ordinance which designates the four recently acquired Monroe Boulevard bluff properties into the city's park system, as part of the established South Beach Park.

Voted Yes: All. Motion carried.

8. Interested Citizens in the Audience Will be Heard on Items Not on the Agenda

Mike Henry, Van Buren County District 1 Commissioner, gave an update to the City Council regarding happenings at Van Buren County.

Maureen Morvec, 1034 Midway Drive, voiced concerns with the lack of restrictions on ORV/ATVs and golf carts specified within the City's ordinance.

Elaine Herbert, 140 North Shore Drive, voiced concerns regarding neighborhood preservation and improving communications between the public and City Hall.

9. City Manager's Comments

There was an accident today which caused a loss of power for most of the day – a vehicle struck a power pole. We expect claims from those business. Please forward any claims or questions to his office.

10. Mayor and Councilperson's Comments

Klavins – Has served on the LDFA/BRDA for many years. Reviewed the various projects of the board.

Smith – Glad to see young attendees at the meeting. Thanks to those that put him in office. Happy New Year.

Arnold – Commented briefly regarding transparency, noting that many constituents ask to remain anonymous. School construction is well underway.

Gruber – Welcomed new Council. Council actively working toward recruiting new businesses. Working draft of rental ordinance is available online. Working with staff on board and commission information.

Schlack – Thanked the voters in Ward 3.

City of South Haven
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City Hall, Council Chambers
7:00 p.m., Monday, January 4, 2016

Kozlik Wall – Glad Councilmember Smith is back. Welcomed new members. Happy New Year.

Burr – Reviewed projects from 2015 and provided a look at what is to come in 2016.

11. Adjourn

Moved by Gruber, seconded by Klavins, to adjourn the meeting.

Voted Yes: All. Motion carried and meeting adjourned 8:14 p.m.

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink, appearing to read "Kate Hosier". The signature is written in a cursive, flowing style.

Kate Hosier
Deputy City Clerk

Approved by City Council: January 18, 2016