

# City Council

## Regular Meeting Minutes

Monday, March 21, 2016  
7:00 p.m., Council Chambers



1. **Call to Order by Mayor Burr at 7:00 p.m.**
2. **Invocation – Reverend Douglas Pompey of Emmanuel Community Church**
3. **Roll Call**

Present: Jeff Arnold, Clark Gruber, Andy Klavins, Steve Schlack, Scott Smith  
Absent: Vickiy Kozlik Wall, Bob Burr

Moved by Smith, seconded by Klavins, to excuse Councilmember Kozlik Wall and Mayor Burr for to personal reasons.

Voted Yes: All. Motion carried.

4. **Approval of Agenda**

Moved by Smith, seconded by Arnold, to approve the agenda.  
Voted Yes: All. Motion carried.

5. **Consent Agenda: Items A through F (Roll Call Vote Required)**

Moved by Arnold, seconded by Schlack, to approve the Consent Agenda as follows:

- A. Council will be asked to approve the City Council Workshop minutes for March 7, 2016.
- B. Council will be asked to approve the City Council Regular minutes for March 7, 2016.
- C. Council will be asked to approve invoices totaling \$1,273,975.80 for the period ending March 6, 2016 be approved and forwarded to the Clerk and Treasurer for payment.
- D. Council will be asked to consider a contract award to Krohn Excavating in the amount of \$378,119.40 for Black River Park and Huron Street Parking lot expansion projects.
- E. Council will be asked to consider a motion to approve an amended license agreement for 706 Center Street, an agreement allowing the continued use of the city's right-of-way.
- F. Council will be asked to approve the following minutes:
  - 1) February 4, 2016 Planning Commission minutes;
  - 2) February 9, 2016 Parks Commission minutes; and
  - 3) February 17, 2016 Liberty Hyde Bailey Board minutes.

A Roll Call Vote was taken:

Yeas: Arnold, Gruber, Klavins, Schlack, Smith

Nays: None

Motion carried

## OLD BUSINESS

### **6. Council will be asked to take the following actions:**

#### **a. Hold a public hearing on the proposed Industrial Facilities Tax Exemption Certificate for East Jordan Plastics; and**

Moved by Arnold, seconded by Schlack, to open the public hearing on the proposed Industrial Facilities Tax Exemption Certificate for East Jordan Plastics.

Voted Yes: All. Motion carried.

Public Hearing opened.

City Manager, Brian Dissette, outlined specifics of the proposal and gave a brief background of East Jordan Plastics.

Moved by Smith, seconded by Arnold, to close the public hearing on the proposed Industrial Facilities Tax Exemption Certificate for East Jordan Plastics.

Voted Yes: All. Motion carried and public hearing closed.

#### **b. Consider approval of Resolution 2016-19, a resolution granting an Industrial Facilities Tax Exemption Certificate for East Jordan Plastics, Inc. located at 1600 Stieve Drive.**

Moved by Smith, seconded by Arnold, to approve Resolution 2016-19, a resolution granting an Industrial Facilities Tax Exemption Certificate for East Jordan Plastics, Inc. located at 1600 Stieve Drive.

Voted Yes: All. Motion carried.

## NEW BUSINESS

### **7. Council will be asked to approve a license agreement with Gliks for a projecting sign placement.**

Moved by Arnold, seconded by Klavins, to approve a license agreement with Gliks for a projecting sign placement.

Voted Yes: All. Motion carried.

### **8. Council will be asked to approve a House Purchase and Relocation Agreement for 801 Green Street with Mr. Richard Braunz.**

Brian Dissette, City Manager, gave an overview of the agreement.

Richard Braunz of 820 Green Street spoke briefly about this issue.

Moved by Arnold, seconded by Schlack, to approve a House Purchase and Relocation Agreement for 801 Green Street with Mr. Richard Braunz.

Voted Yes: All. Motion carried.

**9. Council will be asked to approve the following special events:**

- a. Special Event Application 2016-04 – Rehearsal on the Riverfront to be held on Saturday, May 28, 2016 from 1:00 p.m. to 5:00 p.m. at Riverfront Park.**

Dolly Harris, of the Us Band, addressed the Council about this event.

Moved by Smith, seconded by Schlack, to approve Special Event Application 2016-04 – Rehearsal on the Riverfront to be held on Saturday, May 28, 2016 from 1:00 p.m. to 5:00 p.m. at Riverfront Park.

Voted Yes: All. Motion carried.

- b. Special Event Application 2016-06 – Summer Kickoff to be held on June 4, 2016 from 12:00 p.m. to 4:00 p.m. at Elkenburg Park.**

City Manager, Brian Dissette, gave a brief overview of this special event and recommended its approval.

Moved by Schlack, seconded by Arnold, to approve Special Event Application 2016-06 – Summer Kickoff to be held on June 4, 2016 from 12:00 p.m. to 4:00 p.m. at Elkenburg Park.

Voted Yes: All. Motion carried.

- c. Special Event Application 2016-07 – National Blueberry Festival Annual 5K Run & Walk and 10K Run to be held on August 13, 2016 from 6:00 a.m. to 11:00 a.m. starting on Kalamazoo Street and ending at the Southside Municipal Marina.**

City Manager, Brian Dissette, gave a brief overview of this special event and recommended its approval.

Moved by Schlack, seconded by Klavins, to approve Special Event Application 2016-07 – National Blueberry Festival Annual 5K Run & Walk and 10K Run to be held on August 13, 2016 from 6:00 a.m. to 11:00 a.m. starting on Kalamazoo Street and ending at the Southside Municipal Marina.

Voted Yes: All. Motion carried.

- d. Special Event Application 2016-08 – 5<sup>th</sup> Annual Salute to Veterans boat parade to be held on August 20, 2016 at 12:00 p.m. in the channel of the Black River.**

City Manager, Brian Dissette, gave a brief overview of this special event and recommended its approval.

Bruce Thatcher, event organizer, addressed Council regarding this event and invited everyone to come and salute our veterans.

Moved by Smith, seconded by Arnold, to approve Special Event Application 2016-08 – 5<sup>th</sup> Annual Salute to Veterans boat parade to be held on August 20, 2016 at 12:00 p.m. in the channel of the Black River.

Voted Yes: All. Motion carried.

**10. Council will be asked to consider the following actions regarding the Splash Pad:**

**a. Hold a public hearing on the proposed grant application to the Michigan Natural Resources Trust Fund (MNRTF); and**

Moved by Arnold, seconded by Klavins, to open the public hearing on the proposed grant application to the Michigan Natural Resources Trust Fund (MNRTF).

Voted Yes: All. Motion carried.

Public Hearing Opened.

City Manager, Brian Dissette, gave a brief background and overview of the project.

Moved by Arnold, seconded by Klavins, to close the public hearing on the proposed grant application to the Michigan Natural Resources Trust Fund (MNRTF).

Voted Yes: All. Motion carried and public hearing closed.

**b. Consider approval of Resolution 2016-20, a resolution authorizing the city's submission of a grant application to the MNRTF for the city's proposed Riverfront Park Splash Pad.**

Moved by Arnold, seconded by Smith, to approve Resolution 2016-20, a resolution authorizing the city's submission of a grant application to the MNRTF for the city's proposed Riverfront Park Splash Pad.

Voted Yes: All. Motion carried.

**11. Council will be asked to consider approval of Resolution 2016-21, a resolution to submit grant application to MDNR for Kids' Corner Park upgrades.**

City Manager, Brian Dissette, gave a brief background and overview of the project.

Moved by Smith, seconded by Arnold, to approve Resolution 2016-21, a resolution to submit grant application to MDNR for Kids' Corner Park upgrades.

Voted Yes: All. Motion carried.

**12. Council will be asked to consider adopting the set of City Council Priorities for the upcoming 2016-2017 fiscal year.**

Moved by Smith, seconded by Arnold, to adopt the set of City Council Priorities for the upcoming 2016-2017 fiscal year.

City Manager, Brian Dissette, spoke briefly about the priorities for the upcoming fiscal year.

Voted Yes: All. Motion carried.

**13. Council will be asked to consider a motion to reschedule the first meeting in April to occur on Monday, April 11, 2016 at 7:00 p.m. in Council Chambers at City Hall.**

Moved by Arnold, seconded by Schlack, to reschedule the first meeting in April to occur on Monday, April 11, 2016 at 7:00 p.m. in Council Chambers at City Hall.

Voted Yes: All. Motion carried.

**14. Interested Citizens in the Audience Will Be Heard on Items Not on the Agenda**

Dr. Robert Hiddema, 212 Monroe Blvd, read a Letter to the Editor published in the Tribune March 20, 2016 regarding application of the Michigan Building Code of 2012.

Joan Hiddema, 212 Monroe Blvd, thanked those who attended the town hall meeting last Saturday and spoke about occupancy as it relates to the rental ordinance.

Matthew T. Nilson of Hartford introduced himself as a candidate running for State Representative for the 66<sup>th</sup> District and spoke about his plans if elected. He can be reached at [votenilson@empowermichigan.com](mailto:votenilson@empowermichigan.com).

Joe Reeser, 615 Monroe Blvd, addressed the Council regarding the two town hall meetings and efforts in fashioning a year round economy.

Gerald Webb, 508 North Shore Drive, addressed the Council regarding the Michigan Building Code and spoke on elements of the proposed rental ordinance.

Susan Woodhull, 1000 Monroe Blvd, addressed the Council regarding the property development next door to her home and the occupancy limits in the proposed rental ordinance.

Terri Webb, 508 North Shore Drive, addressed the Council regarding the property development on Cass Street and elements in the proposed rental ordinance.

Maureen Moravec, 1034 Midway Drive, spoke in favor of the proposed rental ordinance and discussed the individual elements of the ordinance.

Michelle Reineck, 98 Erie Street, spoke to Council regarding occupancy limits in the proposed rental ordinance.

Pat Gaston, 97 Superior Street, addressed the Council regarding the Michigan Building Code and occupancy limits in the proposed rental ordinance.

### **15. City Manager's Comments**

City staff attended the Chamber of Commerce's Job Expo and trying to fill open job positions. A big thanks to the Human Resources Department for coordinating those efforts. Please check out the city's website for employment opportunities. We have posted our many open positions online, in the paper, Michigan works, Kinexus, and various trade journals.

Also, Planning Commission meets this Thursday, March 24, 2016 at 7:00 p.m. for a public hearing on the proposed rental ordinance.

MDOT is releasing information on series of concrete patch repair efforts on Phoenix and Broadway (trunk lines) which includes about 300 cuts and full depth repair during the month of April and should be wrapped by Memorial day. More information on city's website [www.south-haven.com](http://www.south-haven.com).

### **16. Mayor and Councilperson's Comments**

**Arnold** – Thank you for your comments. Please email/call/contact us with your comments. We want to hear from you and will be doing homework on our end.

**Gruber** – Planning Commission meets this Thursday for a public hearing on the proposed rental ordinance. Keep in mind this is one of two public hearings. The second public hearing would be at City Council.

**Klavins** – South Haven Rams lost at regional finals but they did an excellent job. We appreciated your comments. We want to hear from you. He thanks the Planning Commission for their work on the issue.

**Schlack** – Thank you for your input. Even though he may not be speaking, he is listening.

**Smith** – Is happy for the improvements to the parks. He would like to see Kids' Corner become ADA accessible. Thanks everyone for their comments.

### **17. Adjourn**

Moved by Arnold, seconded by Schlack, to adjourn the meeting.  
Voted Yes: All. Motion carried. Meeting adjourned at 8:32 p.m.

RESPECTFULLY SUBMITTED,



Kate Hosier  
Assistant City Manager

**Approved by City Council: April 11, 2016**