

City Council

Regular Meeting Minutes

Monday, February 20, 2017
7:00 p.m., Council Chambers



1. **Call to Order by Mayor Burr @ 7:01 p.m.**
2. **Invocation – Reverend Curry Pikkaart – President, South Haven Area Ministerial Association**
3. **Roll Call**

Present: Jeff Arnold, Andy Klavins, Vickiy Kozlik-Wall, Steve Schlack, Scott Smith, Robert Burr

Absent: Clark Gruber

Moved by Arnold, Seconded by Kozlik-Wall, to excuse councilmember Gruber due to personal reasons.

Voted Yes: All. Motion carried.

** Note: Clark Gruber arrived at 7:22 p.m.*

4. **Approval of Agenda**

Moved by Arnold, seconded by Schlack, to approve the agenda.

Voted Yes: All. Motion carried.

5. **Consent Agenda: Items A through D (Roll Call Vote Required)**

Moved by Smith, seconded by Klavins, to approve the Consent Agenda as follows:

- A. Council will be asked to approve the regular City Council minutes for February 6, 2017.
- B. Council will be asked to approve invoices totaling \$1,504,087.50 for the period ending February 19, 2017 to be approved and forwarded to the Clerk and Treasurer for payment.
- C. Council will be asked to award the 2017 Property Landscape Maintenance contract to Coastal Lawn and Landscape, South Haven, Michigan in the amount of \$18,835.20.
- D. Council will be asked to accept the following meeting minutes:
 - 1) November 16, 2016 Airport Authority minutes;
 - 2) December 21, 2016 Housing Commission minutes

A Roll Call Vote was taken:

Yeas: Arnold, Klavins, Kozlik-Wall, Schlack, Smith, Burr

Nays: None

Motion carried.

OLD BUSINESS

6. Council will be asked to consider the following actions:

1) Host a public hearing to consider the proposed sanitary sewer rate adjustment.

Moved by Kozlik-Wall, seconded by Schlack, to open the public hearing to consider the proposed sanitary sewer rate adjustment.

Voted Yes: All. Motion carried, public hearing opened.

There was no public comment.

Moved by Smith, seconded by Arnold, to close the public hearing to consider the proposed sanitary sewer rate adjustment.

Voted Yes: All. Motion carried, public hearing closed.

2) Consider a motion to approve the ordinance amendment which increases the sanitary sewer rates by 7.00% to fund bonded debt service and 2.50% cost of living adjustment, and authorizes annual adjustments to occur beginning in March of 2017, running through the fiscal year 2021.

Moved by Kozlik-Wall, seconded by Smith, to adopt an ordinance amendment which increases the sanitary sewer rates by 7.00% to fund bonded debt service and 2.50% cost of living adjustment, and authorizes annual adjustments to occur beginning in March of 2017, running through the fiscal year 2021.

Voted Yes: All. Motion carried.

NEW BUSINESS

7. Council will be asked to approve Special Event 2017-06, Harborfest 2017, to be held from 8:00 a.m. on June 15, 2017 until 10:00 p.m. on June 18, 2017, at Riverfront Park and west to the pier.

City Manager Brian Dissette spoke on behalf of the festival. The application has been reviewed by staff. Clarification was sought regarding the hours of operation, but there were otherwise no concerns.

Moved by Kozlik-Wall, seconded by Arnold, to approve Special Event 2017-06, Harborfest 2017, to be held from 8:00 a.m. on June 15, 2017 until 10:00 p.m. on June 18, 2017, at Riverfront Park and west to the pier.

Voted Yes: All. Motion carried.

8. Council will be asked to consider approval of the renewal of the license agreement with IT-IL-DO Charters, LLC for tour boat operations at the city's Southside Municipal Marina.

Assistant City Manager Kate Hosier explained that this is a renewal of a prior agreement. The Harbor Commission has agreed to the new three-year term, with the ability of either the City or the licensee to terminate the agreement at any time.

Moved by Smith, seconded by Arnold, to approve the renewal of the license agreement with IT-IL-DO Charters, LLC for tour boat operations at the city's Southside Municipal Marina.

Voted Yes: All. Motion carried.

9. Council will be asked to consider the following actions related to the proposed improvements at the city's North Beach Park:

- A.** Council will be asked to consider a motion to award the contract for the North Beach Park improvements to Milbocker & Sons, Inc. of Allegan, Michigan in the amount of \$753,235.84. This award will be contingent upon final acceptance by the Michigan Department of Natural Resources & Environment grant administrator.

Dissette gave a brief description of the proposed improvements.

Mayor Burr asked about the amount of grant dollars received. Dissette informed him that \$300,000 of the project are being funded by the State of Michigan, with the City providing the remaining amount. In response to a second question from Mayor Burr, Dissette addressed the fact that the project will include a non-motorized craft lane for kayaks and other small boats and crafts.

Kozlik-Wall asked about the lighting, to which Dissette responded that the lighting will be downward facing, utilizing the existing polls. The lighting will comply with the Night Sky provision in the zoning ordinance.

Schlack asked if the action to be taken by the Council is simply to allow for the completion of the grant application. Schlack also asked for clarification regarding whether or not the contractors were confident that the blacktop companies will be ready, in order for the project to be completed by Memorial Day.

Klavins asked if the main entry point will have the same signage as the public access along North Shore Drive. City Engineer Larry Halberstadt responded.

Halberstadt informed the Council that an open house will take place regarding the project on Tuesday, February 28. Kozlik-Wall asked if a mailer will be put out to affected residents. Public Works Director Bill Hunter informed Kozlik-Wall that a mailer regarding the meeting has already gone out, and that doorhangers will be applied. Schlack suggested that if the meeting is not well attended, a second mailer go out detailing the project.

Moved by Kozlik-Wall, seconded by Schlack, to award the contract for the North Beach Park improvements to Milbocker & Sons, Inc. of Allegan, Michigan in the

amount of \$753,235.84. This award will be contingent upon final acceptance by the Michigan Department of Natural Resources & Environment grant administrator.

B. Council will be asked to consider a motion to award contract for the Monroe Park street resurfacing project to Compton, Inc. of South Haven, Michigan in the amount of \$278,406.69.

Moved by Klavins, seconded by Kozlik-Wall, to award a contract for the Monroe Park street resurfacing project to Compton, Inc. of South Haven, Michigan in the amount of \$278,406.69.

10. Interested Citizens in the Audience Will Be Heard on Items Not on the Agenda

Victoria Henry, 814 Center Street, expressed her concerns regarding the road diet proposal along LeGrange Avenue from Aylworth north to Phillips, and from Broadway to Phoenix Street.

** Note: Councilmember Gruber arrived at 7:22 p.m.*

Sharon Forbes, 1012 St, Joseph Street, expressed her concerns with the sewer rate adjustment.

11. Public Works Director's Update to City Council

Hunter introduced wastewater superintendent Dave Mulac, as well as discussed his background with the City of South Haven.

Hunter also gave a brief description of the various projects the City is currently working on.

12. City Manager's Comments

Dissette informed the Council that the Blue Star Bridge project is approximately a month and a half ahead of schedule, and should be completed by mid-May.

Dissette also mentioned some of the City staff positions that are currently open.

13. Mayor and Councilperson's Comments

Kozlik-Wall reminded residents that brush cannot yet be placed in the street for pickup.

Klavins anecdotally addressed his experience with the area near the school to be affected by the road diet that commented on by Victoria Henry. Klavins also gave an update on the success of the South Haven High School basketball team, and encouraged everyone to attend a game.

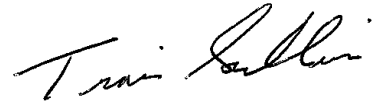
14. Adjourn

Moved by Kozlik-Wall, seconded by Arnold to adjourn the meeting.

Voted Yes: All. Meeting adjourned at 7:35 p.m.

City of South Haven
Regular Meeting Council Minutes
City Hall, Council Chambers
7:00 p.m., Monday, February 20, 2017

RESPECTFULLY SUBMITTED,

A handwritten signature in black ink, appearing to read "Travis Sullivan". The signature is written in a cursive style with a prominent initial "T".

Travis Sullivan, City Clerk