

# City Council

## Regular Meeting Minutes

Monday, March 20, 2017  
7:00 p.m., Council Chambers



1. **Call to Order by Mayor Burr @ 7:01 p.m.**
2. **Invocation – Reverend Eric Jarvis, 1<sup>st</sup> Assembly of God**

In the absence of Reverend Jarvis, a moment of silence was observed.

3. **Roll Call**

Present: Jeff Arnold, Clark Gruber, Andy Klavins, Vickiy Kozlik-Wall, Scott Smith, Robert Burr

Absent: Steve Schlack

Moved by Gruber, seconded by Klavins to excuse Councilmember Schlack due to personal reasons.

Voted Yes: All. Motion carried.

4. **Council will receive an update on the Van Buren County Courts**

Judge Kathleen Brickley and Mike Henry gave a presentation to the Council regarding the upcoming millage request to fund improvements to the county courthouse and jail.

5. **Approval of Agenda**

Moved by Kozlik-Wall, seconded by Klavins, to approve the agenda.

Voted Yes: All. Motion carried.

6. **Consent Agenda: Items A through H (Roll Call Vote Required)**

Moved by Gruber, seconded by Klavins, to approve the Consent Agenda as follows:

- A. Council will be asked to approve the City Council Regular minutes for March 6, 2017.
- B. Council will be asked to approve the City Council Priority Setting meeting minutes for March 6, 2017.
- C. Council will be asked to approve invoices totaling \$1,089,309.99 for the period ending March 19, 2017 to be forwarded to the Clerk and Treasurer for payment.

- D. Council will be asked to consider approval of change orders with Jordan Intercoastal for additional scope items related to the Fishing Platform and Bank Stabilization Project in the amount of \$88,537.00.
- E. Council will be asked to consider approval of a contract with Electrical Maintenance and Construction, LLC, for electrical upgrades to the city's Southside Marina facility, in the amount of \$65,729.11.
- F. Council will be asked to approve a change order to the existing electric system construction contract with Kent Power, Inc. of Kent City, Michigan in the amount of \$79,433.76, for underground electric system installation along Dunkley Avenue and continuing through Black River Park.
- G. Council will be asked to approve a change order to the existing construction contract with Milbocker & Sons, Inc. of Allegan, Michigan in the amount of \$50,530.00, for installation of conduit and related work along Dunkley Avenue and continuing through Black River Park.
- H. Council will be asked to approve the following minutes:
  - 1) October 12, 2016 Downtown Development Authority special meeting minutes;
  - 2) January 5, 2017 Planning Commission minutes

A Roll Call Vote was taken:

Yeas: Arnold, Gruber, Klavins, Kozlik-Wall, Smith, Burr

Nays: None

Motion carried.

## NEW BUSINESS

- 6. Council will be asked to consider approval of Resolution 2017-12, a resolution authorizing the submission of a grant application to the Michigan Department of Natural Resources for the proposed Kids' Corner Park upgrades.**

City Manager Brian Dissette gave a brief history of Kids' Corner Park, as well as a summary of the needed improvements. Dissette emphasized that if this grant were to be awarded to the city, the maintenance to take place at the park would be normal "housekeeping" type activities. Dissette also informed the Council that due to a clerical error, the resolution to be voted on (referred to as "Resolution 2017-12" in the agenda) will actually be titled "Resolution 2017-12A," so as to avoid the duplication of resolution numbers.

Moved by Smith, seconded by Klavins, to approve Resolution 2017-12A, a resolution authorizing the submission of a grant application to the Michigan Department of Natural Resources for the proposed Kids' Corner Park upgrades.

Voted Yes: All. Motion carried.

- 7. Council will be asked to consider approval of Resolution 2017-13, a resolution to demonstrate intent to participate in the Michigan Economic Development Corporation's Redevelopment Ready Communities program.**

Dissette briefly explained the Redevelopment Ready Communities program, and emphasized that approval of this resolution will be necessary to continue to receive block grant funding in the future. Assistant Manager Kate Hosier gave additional detail regarding the program.

Moved by Klavins, seconded by Kozlik-Wall, to approve Resolution 2017-13, a resolution to demonstrate intent to participate in the Michigan Economic Development Corporation's Redevelopment Ready Communities program.

Voted Yes: All. Motion carried.

**8. Council will be asked to consider adopting the set of City Council Priorities for the upcoming 2017-18 fiscal year.**

Dissette informed the Council that these are the priorities that were agreed upon at the March 6 Priority Setting meeting. These priorities, if formally adopted, will help in crafting the Fiscal Year 2017-2018 budget.

Moved by Smith, seconded by Kozlik-Wall, to adopt the set of City Council Priorities for the upcoming 2017-18 fiscal year.

Voted Yes: All. Motion carried.

**9. Council will be asked to schedule a series of budget workshops for the upcoming 2017-18 fiscal year.**

Dissette briefly describe the annual budget setting process, as well as offered the following dates and times for meetings:

- April 10, 5:30 p.m.
- April 17, 5:30 p.m.
- April 24, 6:00 p.m.

Moved by Kozlik-Wall, seconded by Smith, to approve the following dates for budget setting meetings: Monday, April 10 at 5:30 p.m., Monday, April 17 at 5:30 p.m., and if necessary, Monday, April 24 at 6:00 p.m.

Voted Yes: All. Motion carried.

**10. Council will be asked to consider the following actions related to the city's proposed grant application to the Michigan Economic Development Corporation's ICE program:**

- a. **Hold a public hearing during the March 20<sup>th</sup> regular meeting of the City Council, to solicit public input on the proposed project.**

Moved by Kozlik-Wall, seconded by Klavins, to open a public hearing.

Voted Yes: All. Motion carried, public hearing opened.

Dissette briefly described the ICE program, as well as the needed upgrades to the wastewater treatment plant. Public Works director Bill Hunter discussed the project, and specifically its impact on the ability to allow microbreweries to operate in the City of South Haven. Hunter addressed a question from Mayor Burr regarding the source of the city's \$500,000 funding match, as well as fielded questions from Smith and Klavins regarding the potential timeline, as well as the likelihood of successfully being awarded the grant.

Moved by Kozlik-Wall, seconded by Smith, to close the public hearing.

Voted Yes: All. Motion carried, public hearing closed.

- b. Formally adopt the work plan developed through the S2 process as the Capital Improvement Plan for the City of South Haven and add the proposed project and activities to the City of South Haven's Capital Improvement Plan.**

Moved by Gruber, seconded by Kozlik-Wall, to adopt the work plan developed through the S2 process as the Capital Improvement Plan for the City of South Haven and add the proposed project and activities to the City of South Haven's Capital Improvement Plan.

Voted Yes: All. Motion carried.

- c. Adopt Resolution 2017-14, a resolution to submit an ICE Grant Application to the Michigan Economic Development Corporation in the amount of \$1.5 million to offset a portion of the proposed improvements with a \$500,000 match.**

Moved by Smith, seconded by Arnold, to adopt Resolution 2017-14, a resolution to submit an ICE Grant Application to the Michigan Economic Development Corporation in the amount of \$1.5 million to offset a portion of the proposed improvements with a \$500,000 match.

Voted Yes: All. Motion carried.

## **11. Interested Citizens in the Audience Will Be Heard on Items Not on the Agenda**

Barb Miller, 244 Park Ave, thanked the city for their work on the sidewalk improvements and snow plowing near her home, the prompt removal of a tree limb, and painting of a fire hydrant. Ms. Miller also suggested that the 4<sup>th</sup> of July fireworks show be moved from 10:30 p.m. to 9:45 p.m. to help alleviate some of the problems encountered in 2016. Ms. Miller also expressed her appreciation for the internet access that the city provides on the beach, but also suggested that it be extended to the nearby homes.

Lisa Galdikas, Al-Van Humane Society President, informed the Council that the humane society has been selected by Animal Planet as a finalist for \$50,000 worth of funding toward renovations. If selected, Animal Planet would be highlighting Al-Van over the summer, and would be in South Haven for filming. Ms. Galdikas made the point that the coverage could be beneficial for the community as a whole if Al-Van is selected to receive the funding.

Gail Patterson, 914 Kalamazoo St., spoke about the jail tours that discussed in the earlier presentation. Ms. Patterson provided information regarding dates and times of the tours, as well as contact information.

## **12. Public Works Director's Update to City Council**

Public Works Director Bill Hunter introduced Operations Manager Ron Dotson to the Council, and gave a brief background of his time with the city. Hunter then updated the Council on the progress of the various construction projects throughout the city.

## **13. City Manager's Comments**

Dissette reminded the Council about the weekly tailgate talks regarding each of the city's construction projects. Dissette also encouraged those who are interested to take a tour of the jail facilities.

## **14. Mayor and Councilperson's Comments**

Vickiy Kozlik-Wall asked when residents can begin cleaning their lawns and leaving brush by the roadside. Hunter advised that for the time being, the city will be collecting brush on a case-by-case basis, if a resident calls for service.

Jeff Arnold spoke about the need for renovations to the county courthouse. Arnold also reminded everyone of the Al-Van Humane Society's website, and encouraged everyone to vote in the contest.

Scott Smith commended the city's staff and construction crews on their progress on the various construction projects.

Andy Klavins gave an update on South Haven High School's production of "Fiddler on the Roof."

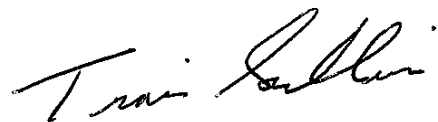
*\* Dissette reconfirmed the Council's action to reschedule a regular from Monday, April 3, 2017 to Monday, April 10, 2017, to avoid conflicts with spring break.*

## **15. Adjourn**

Moved by Gruber, seconded by Kozlik-Wall, to adjourn the meeting.

Voted Yes: All. Motion carried, meeting adjourned at 8:14 p.m.

RESPECTFULLY SUBMITTED,



**Travis Sullivan, City Clerk**