

City Council

Regular Meeting Minutes

Monday, April 10, 2017
7:00 p.m., Council Chambers



1. **Call to Order by Mayor Burr @ 7:03 p.m.**
2. **Invocation – Pastor Craig Massey, Hope Reformed Church**
3. **Roll Call**

Present: Jeff Arnold, Clark Gruber, Andy Klavins, Vickiy Kozlik-Wall, Steve Schlack, Scott Smith, Robert Burr

Absent: None.

4. **Approval of Agenda**

Moved by Kozlik-Wall, seconded by Schlack, to approve the agenda.

Voted Yes: All. Motion carried.

5. **Consent Agenda: Items A through E (Roll Call Vote Required)**

Moved by Gruber, seconded by Smith, to approve the Consent Agenda as follows:

- A. Council will be asked to approve the City Council Regular minutes for March 20, 2017.
- B. Council will be asked to approve invoices totaling \$1,950,960.07 for the period ending April 9, 2017 be approved and forwarded to the Clerk and Treasurer for payment.
- C. Council will be asked to approve the contract with J. Stevens Construction for the Southside Municipal Marina Roof Project base bid in the amount of \$107,700.00 with the Charcoal Grey option.
- D. Council will be asked to award the bid for Janitorial Services for City Facilities, including the updated service listing for the Police/Fire Complex, to Mc Maid Services in the amount of \$64,350/year.
- E. Council will be asked to accept the following minutes:
 - 1) December 13, 2016 Parks Commission minutes;
 - 2) January 5, 2017 Planning Commission minutes;
 - 3) January 17, 2017 South Haven Area Recreation Authority minutes;
 - 4) January 17, 2017 Harbor Commission minutes;
 - 5) January 18, 2017 Airport Authority minutes;
 - 6) January 23, 2017 Zoning Board of Appeals Special Meeting minutes;
 - 7) January 25, 2017 Housing Commission minutes

A Roll Call Vote was taken:

Yeas: Arnold, Gruber, Klavins, Kozlik-Wall, Schlack, Smith, Burr

Nays: None.

Motion carried.

NEW BUSINESS

6. Council will be asked to approve the following special events:

- a. Special Event 2017-08, Spring into Giving/Kite Festival, to be held on May 6, 2017 from 7:00 am until 6:00 pm at Dyckman Park and the South Beach.**

Rosalie Plechaty, 559 Monroe Blvd., spoke briefly about the festival. Mayor Burr asked where the kites will be flying. Plechaty replied that the kites will be flying on the South Beach along the water.

Moved by Smith, seconded by Klavins, to approve Special Event 2017-08, Spring into Giving/Kite Festival, to be held on May 6, 2017 from 7:00 am until 6:00 pm at Dyckman Park and the South Beach.

Voted Yes: All. Motion carried.

- b. Special Event 2017-09, Rotary Pancake Breakfast, to be held on July 2, 2017 from 6:30 am until 12:30 pm at the Huron Street pavilion.**

Dissette informed the Council that staff has reviewed the event, with no concerns.

Moved by Gruber, seconded by Arnold, to approve Special Event 2017-09, Rotary Pancake Breakfast, to be held on July 2, 2017 from 6:30 am until 12:30 pm at the Huron Street pavilion.

Voted Yes: All. Motion carried.

- c. Special Event 2017-10, 59th Annual Summer Art Fair, to be held from June 30, 2017 at 10:00 am until July 2, 2017 at 8:00 pm.**

Dissette informed the Council that staff has reviewed the event, with no concerns.

Moved by Gruber, seconded by Smith, to approve Special Event 2017-10, 59th Annual Summer Art Fair, to be held from June 30, 2017 at 10:00 am until July 2, 2017 at 8:00 pm.

Voted Yes: All. Motion carried.

7. Council will be asked to consider the following board and commission appointments:

a. Mike Henry to the LDFA-BRA for a term of four (4) years.

Moved by Smith, seconded by Kozlik-Wall, to appoint Mike Henry to the LDFA-BRA for a term of four (4) years.

Voted Yes: All. Motion carried.

b. Rosalie Plechaty to the Planning Commission for a term of three (3) years.

Plechaty briefly introduced herself.

Moved by Arnold, seconded by Kozlik-Wall, to appoint Rosalie Plechaty to the Planning Commission for a term of three (3) years.

Voted Yes: All. Motion carried.

8. Council will be asked to consider approval of the closeout of the Self-Insurance fund, and the transfer of funds to MERS and MMRMA, the following actions should occur:

a. Council should approve a motion to transfer \$398,832 of fund equity from the Self-Insurance fund to the General Fund and close out the Fund 677;

Dissette explained the city's old self-insurance program, and explained that a transition was made a few years ago to a fully insured program. As a result, funds still remain in the Fund 677. Dissette recommended that the account be closed, and that the remaining funds be moved transferred to MERS, in the amount of \$250,000, and to MMRMA, in the amount of \$150,000. Doing so will help to solidify the city's position with regard to the MERS pension obligations, as well as fulfill requirements of the MMRMA insurance plan.

Moved by Kozlik-Wall, seconded by Arnold, to transfer \$398,832 of fund equity from the Self-Insurance fund to the General Fund and close out the Fund 677.

Voted Yes: All. Motion carried.

b. Council should approve a motion to authorize payment to MERS in the amount of \$250,000;

Moved by Kozlik-Wall, seconded by Arnold, to authorize payment to MERS in the amount of \$250,000.

Voted Yes: All. Motion carried.

c. Council should approve a motion to authorize payment to MMRMA in the amount of \$150,000;

Moved by Smith, seconded by Arnold, to authorize payment to MMRMA in the amount of \$150,000.

Voted Yes: All. Motion carried.

- d. Council should approve a motion to authorize a budget adjustment to reflect the transfer and payments.**

Moved by Klavins, seconded by Smith, to authorize a budget adjustment to reflect the transfer and payments.

Voted Yes: All. Motion carried.

- 9. Council will be asked to consider a motion to authorize ratification of the four (4) year contracts with the South Haven Police Department's Supervisory and Non-Supervisory labor groups.**

Dissette briefly summarized the differences between the two groups, as well as the contracts themselves. It was noted that while there are significant increases in pay, there are also significant increases in pension contributions included in both contracts.

Moved by Kozlik-Wall, seconded by Schlack, to authorize ratification of the four (4) year contracts with the South Haven Police Department's Supervisory and Non-Supervisory labor groups.

Voted Yes: All. Motion carried.

- 10. Council will be asked to consider approval of the Site Plan Amendment for the Maple Gate, LLC, which enables single-family residential lot buyers the option to construct larger floor plan homes on eight (8) of the eleven (11) units in the Maple Gate residential development.**

Jenna Levin summarized the proposed amendment for Maple Gate. It was emphasized that while buildable area increases, the size of the lots will remain the same.

Mayor Burr asked for a description of the location of Maple Gate. Dissette offered a description.

Councilmember Gruber expressed his support for the proposed amendment.

Moved by Gruber, seconded by Smith, to approve the Site Plan Amendment for the Maple Gate, LLC, which enables single-family residential lot buyers the option to construct larger floor plan homes on eight (8) of the eleven (11) units in the Maple Gate residential development.

Voted Yes: All. Motion carried.

- 11. Council will be asked to consider approval of Resolution 2017-15, a resolution approving an increase of 5.8% for all associated cemetery fees.**

Public Works director Bill Hunter spoke briefly about the need to increase cemetery rates. Hunter emphasized that South Haven, like most cities, typically loses money on the cemetery, and that the proposed rate increase is in line with inflation, and is designed to reduce the impact on the city's General Fund.

Dissette also noted that the proposed rate increase was approved by the Parks Commission on March 14, 2017.

Moved by Kozlik-Wall, seconded by Klavins, to approve Resolution 2017-15, a resolution approving an increase of 5.8% for all associated cemetery fees.

Voted Yes: All. Motion carried.

12. Interested Citizens in the Audience Will Be Heard on Items Not on the Agenda

Gail Paterson-Gladney, 914 Kalamazoo St., invited all residents of District 1 (Van Buren County) to an information fair at First Congregational Church on May 6 from 10:00 a.m. until 1:00 p.m. The goal of the fair is to increase awareness of services that the county. The fair will include a number of speakers with varying areas of expertise, as well as a question and answer session. Patterson-Gladney requested RSVP's for planning purposes.

Rosalie Plechaty, 559 Monroe Blvd., spoke briefly about the city's recent appearance on HGTV, and its positive impact.

Jenna Levin invited everyone to the first Master Plan Workshop, scheduled for April 11, 2017 from 7:00 p.m. until 9:00 p.m. at Lake Michigan College.

13. Police Chief's Report

Chief of Police Natalie Thompson gave an update on the Police Department. Thompson spoke about the South Haven Police Department assisting Van Buren County with bookings while the county jail is undergoing renovations.

Thompson spoke about the selection of three South Haven officers, Antwan Bell, Michael Ledger, and Lucas Keen to a countywide team.

Thompson introduced Sargent Pat Carlotto, who gave a brief history of his time with the department.

Thompson discussed the upcoming series of women's self-defense classes, with tentative dates of June 24 and July 8.

14. City Manager's Comments

Dissette reminded everyone of the Master Plan review sessions, and directed folks to the city's website for further information.

Dissette also reminded everyone about the weekly tailgate talks, which are ongoing along with the various construction projects. In addition, information regarding construction can be found on the city's website.

15. Mayor and Councilperson's Comments

Councilmember Klavins asked about the status of the Splash Pad grant application. Dissette replied that the city will not know whether it will be awarded until November. Klavins then clarified for the public where all of the funds for the proposed project will be coming from, and stressed the importance of the city seeking grant funding. Klavins also commended city staff for their work on the budget.

Councilmember Smith announced his candidacy for Mayor in the 2017 election. Smith also thanked staff for their work on the city's infrastructure.

Councilmember Arnold gave an update on the high school. The new library and lunchroom are now open.

Councilmember Gruber reminded everyone that vacation rental inspections are about to start, and also reminded of the upcoming Master Plan meetings.

Councilmember Kozlik-Wall thanked Councilmember Smith for running for mayor, and wished everyone a Happy Easter.

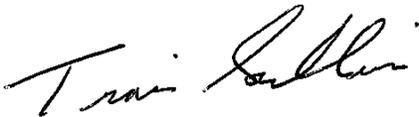
Mayor Burr reminded everyone that Black River Park is open, and the new boat launch is operational. Burr also mentioned that steelhead were planted last Friday by the DNR.

16. Adjourn

Moved by Kozlik-Wall, seconded by Smith, to adjourn the meeting.

Voted Yes: All. Meeting adjourned at 7:49 p.m.

RESPECTFULLY SUBMITTED,



Travis Sullivan
City Clerk