

**CITY OF SOUTH HAVEN  
NORTH SHORE DRIVE RECONSTRUCTION PROJECT  
PROGRESS MEETING MINUTES**

SRF #5602-01

ACI Project No.: 14-0890

November 2, 2016

8:30am

Attendees:

Kyle Ellis	Milbocker & Sons
Corey A. Kandow, PE	Abonmarche
Mike Schultz	Abonmarche
Bill Hunter	City of South Haven

cc:

Brian Dissette	City of South Haven
Larry Halberstadt	City of South Haven
Bob DeOrsey	Republic Services (Reliable Disposal)
Timothy R. Drews, PE, PTOE	Abonmarche
Christopher J. Cook, PE	Abonmarche

1. Old Business:

A. Trash Pickup:

1. Trash receptacles need to be placed at the nearest side street when the street is not accessible.

B. Kal Haven Trail @ Blue Star Highway Project:

1. This project is scheduled to start on October 3, 2016.

C. Revised (updated) construction plans have been delivered to the Contractor, City, and inspectors.

2. Contractors Submittals:

A. Abonmarche Reviewed Submittals

1. NSD - Sanitary Structures – Approved 08-31-16.
2. MILBOCKER SOUTH HAVEN #1 NORTH SHORE SUBMITTAL PART 1 – Approved 08-31-16.

3. MILBOCKER SOUTH HAVEN #1 NORTH SHORE SUBMITTAL PART 2 – Approved 08-31-2016.
  4. Concrete Submittals – Approved 09-20-16.
  5. HMA Materials Submittal (Mix Designs) – Approved 09-21-16.
  6. Storm Manholes & Catch Basins – Approved 10-25-16.
- B. Upcoming Submittals
1. Beach access sign submittal – **Back to Tectura Designs for revisions.**

3. Current Progress:

- A. Continue to install sanitary service laterals. Approximately 600' +/- between the two crews installing them.
- B. Water service installation work is following along with sanitary sewer service work.
- C. Traffic control setup was completed for Phase III.
- D. Door hanger notices were distributed for the Phase III area on Thursday (10/27).
- E. Milling in the Phase III area was completed on Tuesday (11/1) and Wednesday (11/2).

4. Schedule for Next Week

- A. Finish sanitary service laterals within the Phase II (Dyckman – Brockway) work limits.
- B. Finish water services within the Phase II (Dyckman – Brockway) work limits.
- C. Start storm sewer work with the Phase II (Dyckman – Brockway) work limits.
- D. Possible concrete curb/driveway removal within the Phase III (Brockway – Baseline) work limits.
- E. Possible removal of the existing timber stairs at the west end of Newcome in preparation of storm sewer work.

5. Staking Needs:

- A. Storm structures from Wells to Brockway, touch-up missing storm structures from Dyckman to Wells, and curb radius points for next week.

6. Pay Estimates:

Pay Estimate	Amount	Cumulative Total	Status
1	\$111,913.06	\$111,913.06	Approved
2	\$321,737.87	\$433,650.93	Pending Approval



7. Change Orders

Change Order	Amount	Cumulative Total	Status
1	\$28,665.45	\$28,665.45	Pending Approval
2			

- A. Change Order No.1 – To City for approval.
- B. Change Order No. 2
  - 1. Balancing of tree removals for subcontractor; Chop Tree Services.

8. Resident Issues

- A. Carole Peterson (#501 NSD) Replace second curb cut near north edge of property and provide new concrete drive approach.
- B. Existing wall (#330 NSD) appears to have been damaged during the tree removal process. This damage is directly adjacent to a large (37"+ tree that was removed). This item needs attention.
- C. **Julie Wood (#234 NSD)** has raised concerns about erosion within the ravine just south of her property. Homeowner has requested some rip rap be placed in the eroded area when we do our storm improvement work in that vicinity.
- D. **Julie Wood (#270 NSD)** has informed us on 10/27/16 that her rental property has had a sewer backup in the basement. Homeowner has been in contact with the City and Abonmarche. This home has two sanitary services and the second one wasn't found until after the issue was brought to our attention. Reconnected on 10/28/16.
- E. Lynn Fedewa (#722 NSD) has stated that her irrigation in the parkway was damaged during tree removal work. City has contacted her and indicated that they repair in the spring.
- F. John Beghin (#260 NSD) has a white picket fence that was damaged during removal of the existing sidewalk. Fence will need to be repaired prior to project closeout.
- G. **#277 NSD** has had difficulty with garbage pickup. Please relocate trash containers to the nearest side street when the road is not accessible to the garbage trucks.

9. Action Items:

- A. Coordination with the utility companies during pole relocation and underground service work.
- B. Contractor to make sure all materials being submitted which include steel meet the Buy America requirements.
- C. Gas line conflicts along east curb line? **City to follow up on this item.**
- D. Revised electrical plans came from GRP on 10/18/2016. Significant coordination with Frontier & Comcast needed to make this happen.
- E. Temporary grading permit needed for rip rap work on Julie Wood's property.



- F. Check with other utility companies on the progress schedule for their conduit installation work/progress.
- G. The City has informed us that there are 2 homes in the 300 block (#325 and #327) that share a single sanitary lateral. Milbocker shall hook up the live lateral and provide a new separate service for the other remaining home. Mike will work with the contractor to field locate the new lateral. We may need to look into hiring someone to push-cam the line to determine where the laterals head.
- H. Start contract modification for CHOP Tree Services.

10. Other Discussions

- A. 3M Marker balls for underground utilities.
- B. North Shore Condos is believed to have a single 4" water service that is still tied to the existing 6" main on NSD. This will need to be connected to the existing 12" line.
- C. Stop Ahead signs will be added to the revised plans for the three legs of the NSD/Dyckman intersection, and the NSD/Baseline intersection. These will be updated on the revised construction plans.
- D. Abonmarche to get electronic 3D surface file to Milbocker.
- E. Abonmarche to get a read only copy of the field manager file to Milbocker.

11. Meeting Adjourned:

9:05 a.m.

12. Next Meeting Scheduled:

11/9/2016 @ 8:30 a.m. @ DPW

