

**CITY OF SOUTH HAVEN
NORTH SHORE DRIVE RECONSTRUCTION PROJECT
PROGRESS MEETING MINUTES**

SRF #5602-01

ACI Project No.: 14-0890

November 9, 2016

8:30am

Attendees:

Kyle Ellis	Milbocker & Sons
Corey A. Kandow, PE	Abonmarche
Mike Schultz	Abonmarche
Bill Hunter	City of South Haven

cc:

Brian Dissette	City of South Haven
Larry Halberstadt	City of South Haven
Bob DeOrsey	Republic Services (Reliable Disposal)
Timothy R. Drews, PE, PTOE	Abonmarche
Christopher J. Cook, PE	Abonmarche

1. Old Business:

A. Trash Pickup:

1. Trash receptacles need to be placed at the nearest side street when the street is not accessible.

B. Kal Haven Trail @ Blue Star Highway Project:

1. This project is scheduled to start on October 3, 2016.

2. Contractors Submittals:

A. Abonmarche Reviewed Submittals

1. NSD - Sanitary Structures – Approved 08-31-16.
2. MILBOCKER SOUTH HAVEN #1 NORTH SHORE SUBMITTAL PART 1 – Approved 08-31-16.
3. MILBOCKER SOUTH HAVEN #1 NORTH SHORE SUBMITTAL PART 2 – Approved 08-31-2016.
4. Concrete Submittals – Approved 09-20-16.

- 5. HMA Materials Submittal (Mix Designs) – Approved 09-21-16.
- 6. Storm Manholes & Catch Basins – Approved 10-25-16.
- B. Upcoming Submittals
 - 1. Beach access sign submittal – **Back to Tectura Designs for revisions.**

3. Current Progress:

- A. Sanitary laterals in Phase II (Dyckman to Brockway) are 95% complete. A few still remain to be completed near existing utility poles and in areas that have been hard to locate.
- B. Water services in Phase II (Dyckman to Brockway) are 95% complete.
- C. Storm sewer installation work started within Phase II this past Saturday.

4. Schedule for Next Week:

- A. Demolition of the existing timber stairs at the west end of Newcome Street.
- B. Storm sewer installation from existing outfall at Newcome Street to North Shore Drive.
- C. Continue storm sewer installation on North Shore Drive in the Phase II area (Dyckman to Brockway).
- D. Existing concrete pavement/driveway/curb removals in the Phase III area (Brockway to Baseline) has started today and will continue over the week. Contactor has started at Brockway and is headed toward Baseline. **Driveway access will be temporarily interrupted when concrete is being removed in front of adjacent North Shore Drive properties. After the removals are complete, gravel will be placed to restore access. This interruption should be limited to 1-2 hours.**
- E. Water main tie-ins at side street locations. The side streets of Wells, Oak, and Brockway will have water main connection work performed over the next week. **During these connections, there will be a short period of water service interruption when the new water main is connected to the existing water main at the construction limits on Wells, Oak, and Brockway. These water service interruptions are expected to last 2-4 hours.**

5. Staking Needs:

- A. R/W lines and proposed storm structures at Newcome Street.

6. Pay Estimates:

Pay Estimate	Amount	Cumulative Total	Status
1	\$111,913.06	\$111,913.06	Approved
2	\$321,737.87	\$433,650.93	Pending Approval



7. Change Orders

Change Order	Amount	Cumulative Total	Status
1	\$28,665.45	\$28,665.45	Pending Approval
2			

- A. Change Order No.1 – To City/MDEQ for approval.
- B. Change Order No. 2
 - 1. Balancing of tree removals for subcontractor; Chop Tree Services.

8. Resident Issues

- A. Carole Peterson (#501 NSD) Replace second curb cut near north edge of property and provide new concrete drive approach.
- B. Existing wall (#330 NSD) appears to have been damaged during the tree removal process. This damage is directly adjacent to a large (37"+ tree that was removed). This item needs attention.
- C. Julie Wood (#234 NSD) has raised concerns about erosion within the ravine just south of her property. Homeowner has requested some rip rap be placed in the eroded area when we do our storm improvement work in that vicinity.
- D. Julie Wood (#270 NSD) has informed us on 10/27/16 that her rental property has had a sewer backup in the basement. Homeowner has been in contact with the City and Abonmarche. This home has two sanitary services and the second one wasn't found until after the issue was brought to our attention. Reconnected on 10/28/16.
- E. Lynn Fedewa (#722 NSD) has stated that her irrigation in the parkway was damaged during tree removal work. City has contacted her and indicated that they repair in the spring.
- F. John Beghin (#260 NSD) has a white picket fence that was damaged during removal of the existing sidewalk. Fence will need to be repaired prior to project closeout.
- G. #277 NSD has had difficulty with garbage pickup. Please relocate trash containers to the nearest side street when the road is not accessible to the garbage trucks.
- H. **Countryside Nursing & Rehabilitation** (#120 Baseline Road) needs to be notified 1-3 days in advance of closures at the Webster/North Shore Drive intersection. This facility has their main entrance off of Baseline Road, but has an employee entrance off of Webster. This entrance is also used for deliveries which happen several times a week.

9. Action Items:

- A. Coordination with the utility companies during pole relocation and underground service work.



- B. Contractor to make sure all materials being submitted which include steel meet the Buy America requirements.
- C. Gas line conflicts along east curb line? **City to follow up on this item.**
- D. Revised electrical plans came from GRP on 10/18/2016. Significant coordination with Frontier & Comcast needed to make this happen.
- E. Temporary grading permit needed for rip rap work on Julie Wood's property.
- F. Check with other utility companies on the progress schedule for their conduit installation work/progress.
- G. Start contract modification for CHOP Tree Services.

10. Other Discussions

- A. 3M Marker balls for underground utilities.
- B. North Shore Condos is believed to have a single 4" water service that is still tied to the existing 6" main on NSD. This will need to be connected to the existing 12" line.
- C. Stop Ahead signs will be added to the revised plans for the three legs of the NSD/Dyckman intersection, and the NSD/Baseline intersection. These will be updated on the revised construction plans. **Larry to contact Craig Atwood with the Allegan County Road Commission.**

11. Meeting Adjourned:

9:05 a.m.

12. Next Meeting Scheduled:

11/16/2016 @ 8:30 a.m. @ DPW

