

## Seasonal Beach Parking Attendant

The City of South Haven is accepting applications for Seasonal Beach Parking Attendants through March 31, 2017. Applicants must be at least 18 years of age with a valid Michigan driver's license and a good driving record. Must be available to work day shift, Monday – Sunday and holidays. The position is part-time and seasonal from May through September.

Please send completed application, cover letter and resume to [dlull@south-haven.com](mailto:dlull@south-haven.com) or Human Resources Department, City of South Haven, 539 Phoenix Street, 49090. See [www.south-haven.com](http://www.south-haven.com) for application.

### **Job Description:**

Perform parking attendant and related tasks at City parking lots.

### *Responsibilities:*

- Monitor parking lots at City beaches and issue parking tickets.
- Issue seasonal and weekly parking permits and collect payment.
- Clean the interior and exterior of the beach parking vehicle as needed.
- Sweep and blow sand from the sidewalks and parking spots as needed.
- Providing excellent customer service to the public by answering questions pertaining to the beach parking system and other general questions.
- Other duties as assigned

### *Requirements:*

- Ability to communicate effectively with members of the public.

### *Licenses and certifications:*

Valid Michigan driver's license.

### *Required education, training and experience.*

High School Diploma or GED and one year related experience preferred

City of South Haven is an Equal Opportunity Employer.